

Affordable Housing Advisory Council Homelessness Committee

September 6, 2022; 1 – 2 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/89387643941?pwd=dzJsRWJ3aUdlmdwekhZdjdkS0Y5QT09>

Meeting ID: 893 8764 3941

Passcode: 209848

One tap mobile

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AGENDA

1. Welcome (Eleanor)
2. **Review of Committee goals (John Boylan)**
 - Responsiveness to board matters
3. **Review of task timeline – Tom Barnett (10 Minutes)**
 - 4 parallel processes running: community engagement, HUD application, supplemental documentation for the HUD application, strategic work, and board presentation
 - Expectation: Nov 22nd report back on response to board matters and updating of our strategies; Begin with phase one and focus on unsheltered homelessness in Huntersville District and advocates concerns for those sleeping outside. Tom will help group track progress.
 - Key milestones:
 - : **November 22nd** (Report back to board on matters)
 - : **October 20th** (Due date for the HUD application)
 - **Community Engagement: 9/7-9/31:** Will engage providers for homeless services and those experiencing homelessness in the first full week of October.
 - HUD Application: Annual COC and NOFO
 - The applications must now be submitted into ESNAPS
 - Community plan around unsheltered homelessness: Needs to be finished and submitted the week before Oct. 20th
 - Commitments from partners (housing, healthcare, lived experience working group, and public housing authority)
 - Stability vouchers: ties into special NOFO; these combined can make real progress
 - Suggestion: Begin recruitment over the next two weeks and have them participate in the drop-in centers.
 - ❖ **Eleanor:** Do we have an idea of the stakeholders?
 - One member has volunteered; No longer have a Consumer Advisory Council. We need to think about this as a long-term plan on how we will deal with the lived experience working group. We need to strengthen community engagement and make it meaningful. -
 - Think about what the sessions would look like at the drop-in centers and what level of engagement are we expecting. We need real collaboration to be inclusive.
 - ❖ **Amanda:** Is there a budget to pay for some of these focus groups or engagement?
 - We do not have money set aside but we need to find the means to do it.

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- ❖ **John:** Will the HUD Application being put together by another agency and not us (the committee)?
-We need input from this committee while the Fairfax office is completing the application. COC plan for serving individuals and families experiencing homelessness; Suggest that we include HOME ARP funding and stability vouchers; What healthcare resources are we leveraging? Written commitments; current street outreach strategy, low barrier shelter/temp. housing. As a committee, we should find some consensus on what our strategy should be moving forward; Intentional conversations as a group and with those experiencing homelessness
- ❖ **Maura:** Has your office shared the details on who was approved by CoC Ranking Committee for NOFO funding?
-Tom will make sure the group has the information.
- ❖ **John:** Do we have a list of people/providers that we would like to include?
-Two tasks: provider group to come up with a list and start answering the questions from the application for those with lived experience.
- ❖ **Eleanor:** Gaining a sense of who will be doing what and how will they do it. What kind of support can we expect from Tom's office?
-We have lost one of our staff recently who organizes this (Jamie Ergas). We have staff in the office who will be managing these processes but they are new to this as is Tom; We have staff to support this committee. Norma is here from community services. We need to be clear on what questions to ask those we are engaging. Norma added that she will work with the community developers so that they are facilitating these conversations.
- ❖ **Pam:** Drop-in centers?
-Tom: Lamb Center and the consumer run centers (3 locations: Annandale, Reston, South County) or Single Shelters (3 locations);
- ❖ **Eleanor:** Do we know what we are trying to find out so we can ask the right questions?
- Norma responded that we could review the three questions; if there are any stakeholders that can vet the questions. Tom and Norma went over questions that fulfill the main purposes. Maura added about the heat emergency survey—very specific to heat emergency (how and where to go, contact information, etc.). Be clear on what we are asking and what we are trying to get out of this. Be mindful that we are asking very targeted questions and give people hope that changes will be made as a result. John asked if we could get a copy of the heat advisory survey. Maura and Pam agreed to make available for the group.

Amanda shared: A sample of priorities from interviews from people with lived experience that might help us in the questions we want to ask –
<https://dandelion-flute-fa5x.squarespace.com/covid-19-response-introduction/>

4. Committee Work

- ❖ Eleanor summarized the next steps and assignments:
 1. Norma will work with Tom B: Come in with 3 questions that can be used to have this discussion with the stakeholder group to collect the data we need and present to the committee to determine if they intentionally target what we want to know; should be viewed from an equitable lens.
 2. Use drop-in centers for stakeholder feedback; We have a list that Pam can confirm; Tom said his office will provide staff report.
 3. Questions that we have so we can identify what we are looking for:
 - Survey questions
 - Mode of distribution and collecting the data (P2P texting, survey monkey, etc.)

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- Collating the data: Determining what will make it to the HUD application and the committee report
- ❖ Eleanor proposed that Tom and Norma send them to us this week and we use the time that we have in the next meeting to discuss the questions instead of scheduling additional meetings. Maura asked if it would be helpful to share the heat advisory drop ins sites.
- ❖ Tom F added that if we are prepared to complete this, we may want to say that we are trying to do this the right way and inform the board and Amanda's advice is important as to what we want to invest our efforts in. Tom B added that the last point in time count was 57 individuals.
- ❖ Tom B put up for consideration whether or not our CoC wants to pursue the NOFO grant with a concern we may not be necessarily competitive in terms of our unsheltered counts the past two years.
- ❖ Eleanor asked for clarification on Tom B's question: do we want to invest the time in pursuing the NOFA funds if we know we are not going to be competitive? Tom confirmed and added concern that he does not want HUD driving our strategic planning if it does not fit us well and does us not allow to do the work well. Eleanor recommended we come back to it as it does not change what we need to prep for the board of supervisors and we did not have enough time to discuss. Will add to Monday's agenda.
 - Direct clarification questions should be sent to Tom via email before Monday's meeting.
 - Ava added that she wants to ensure that we do not reinvent the wheel and look at the questions that Maura agreed to provide for review (from current survey targeting hyperthermia shelters). We can study past success and where we go from there.
- ❖ Eleanor wrapped up meeting with review of tasks to be completed ahead of next meeting:
 - Send questions this week and the task for the group to think about what we are trying to find out; Make decision on questions for stakeholder survey/focus group on Monday (Tom and Norma).
 - Come prepared to discuss question re: whether or not the CoC should pursue special NOFO. Send questions to Tom as needed this week (All)
 - Research/share information about P2P app (John) or other methods of collecting the information (Norma)
 - HCD support: Determine budget needed to compensate participants in the stakeholder feedback process (Tom Barnett and Tom Fleetwood). Norma can make suggestion re: how much is acceptable for completing the survey.
 - What drop- in centers to include in feedback sessions/survey (Pam and Maura to provide complete list of centers).

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5. Key Dates – Board of Supervisors

Important 2022 Meeting Dates

	July	July	Aug	Aug	Sept	Sept	Sept	Sept	Oct	Oct	Oct	Oct	Oct	Oct	Nov	Nov	Nov	Dec	Dec
AHAC Full Council										7									
AHAC Exec Committee		29 9:30		26 9:30		16 9:30								21 9:30			4 9:30		
Continuum of Care Committee	14 2:00												12 2:00						
BOS Housing Committee									30 9:30										22 11:00
BOS Legislative Committee								20 9:30						18 9:30					22 9:30
BOS Land Use Policy Committee									4 1:30										22 1:30
BOS Full Board Meeting			2		13						11				25	1			6
BOS General Assembly Work Session																			13 3:00

AHAC Homelessness Committee Members (Invited and/or Confirmed)

- Amanda Andere, Funders Together to Prevent and End Homelessness
- John Boylan, Dulles Regional Chamber of Commerce (AHAC, Committee Chair)
- Rev. Dr. Keary Kincannon, Pastor Emeritus Rising Hope UMC (AHAC)
- Ken McMillon, CAAB / Fairfax County (AHAC)
- Pam Michell, Fairfax County Resident
- Ava Nguyen, Northern Virginia Association of Realtors (AHAC)
- Dr. Eleanor Vincent, Pathway Homes, Inc. (AHAC Committee Chair)
- Rev. Dr. Vernon Walton, First Baptist Church of Vienna
- Maura Williams, Cornerstones (AHAC / CoC, Chair)
- Kerrie Wilson (AHAC Co-Chair, Ex-Officio)
- Richard Sullivan (AHAC Co-Chair, Ex-Officio)

Staff Resource Members

- Tom Fleetwood, Director, Housing and Community Development (HCD)
- Tom Barnett, Deputy Director, Office to Prevent and End Homelessness, HCD
- Regina Coyle, Director, HCD and AHAC Executive Staff
- Malia Stroble, AHAC Executive Staff
- Norma Lopez, Neighborhood and Community Services
- Erin Clark, Cornerstones – Scheduling Support