Information Technology Policy Advisory Committee (ITPAC) Meeting Summary

January 24, 2019
8:00 A.M. – 10:00 A.M.
Government Center – Conference Room 232

Committee Members:

Name	District/Organization	Present	Not Present
Edward Blum, Chairman	Providence District	X	
Michael Aschenaki	Lee District		X
Dennis Carlton	Sully District	X	
John George	NOVA Technology Council		X
John Hanks	Federation of Citizens Association	X	
Susan Hoffman	Mason District		X
Anne Kanter	League of Women Voters		X
Richard Kostro	Mt. Vernon District	X	
Steven Lam	Braddock District	X	
Andie Powell	Fairfax County Public Schools	X	
Nikhil Suresh Shenoy	Dranesville District		X
Kathryn Walsh	At Large Member	X	
John Yeatman	Springfield District	X	
Vacant	Hunter Mill District		
Vacant	Chamber of Commerce		

County Staff Present:
Wanda Gibson, Chief Technology Officer (CTO)
DIT – George Coulter; Greg Scott; Mike Dent; Matt Dowd; Brian Heffern; Afsaneh Tibbs; Anita Rao; Linda Moore; Michelle Breckenridge; Rabindra Dhakal; Velma Dessuit (admin support)
DMB - Kim Panzer, Devi Ogden
CEX Office – James Patteson

January 24, 2019 Meeting Agenda:

ITPAC agenda
January 24 2019 final

Note: Meeting Materials were distributed at the meeting and were sent electronically to ITPAC members.

ITPAC COMMITTEE MATTERS: Today's meeting was called to order at 8:10 A.M. with the opening *Call to Order and Welcome* by Committee Chair, Edward Blum. A few brief introductory remarks were made and the minutes from the December 6, 2018 meeting were approved.

MEMBERSHIP:

- League of Women Voters representative (currently Anne Kanter) requires appointment/reappointment and the Fairfax Chamber seat remains vacant. Hunter Mill has appointed Sadaqat Ahmad to replace Bhaskar Kuppusamy. It is anticipated he will be approved by the Board at their 2/5/19 meeting.
- Welcome and Self-introduction of Andie Powell, new ITPAC member, representing FCPS School Board
- Ed Blum is nominated and reappointed as Chairman. Richard Kostro is nominated and approved as Vice Chairman for the upcoming calendar year.

ANNOUNCEMENTS:

- CTO Gibson announces that the New Deputy County Executive over Land Use and Public Safety agencies, Rachel Flynn, was appointed at the January 22, 2019 BOS meeting. CTO Gibson discusses that her appointment may have some impact on the timeline for the PLUS project as she has significant experience in the land use area and the County will likely want to take advantage of her experience.
- CTO Gibson also discusses the consolidation of the Clerk function with the Planning Commission function. Jill Cooper will be the Director of the new combined agency. Value of Diligent Board Books is discussed. Additional opportunities for automation exist in this area. Ed Blum notes he has been asked to sit on the Board of a competitor to Diligent.
- CTO Gibson discusses "Silver Tsunami" in DIT, including recent retirement of Tom Rose and Tom Conry. CTO Gibson also notes that other key staff are in DROP, so she is preparing as best as possible using dual encumbers and other tools available. Salary issues continue to be a constant issue in key skill areas. Discussion ensues on options and difficulties, including the eventual arrival of Amazon, utilizing the "x" scale, limited term appointments at high salaries, corporate sponsorship concept, etc.

AGENDA:

The first main agenda topic was a presentation on the Countywide Strategic Plan **– Main Presenter: James Patteson, CEX Office**

- Mr. Patteson introduces Anita Rao, Kim Panzer who are in the room and notes many other staff who are participating in Phase I of the process.
- As the strategic planning process unfolds, the County is looking to have:
    - Clear understanding of County priorities FY 20 and beyond (7-10 priorities).
    - Community-centric outcomes/performance indicators.
    - Prioritized strategies and implementation paths
    - Integrate with existing County plans including One Fairfax and align with FCPS *Ignite* plan.
    - Complete a Strategic Plan by January 2020 creating a roadmap for the future.
- Mr. Patteson discusses mailing that is distributed to ITPAC members
- Mr. Patteson then walks through information available on dedicated website www.fairfaxcounty.gov/strategicplan
- Six phases to process – Workplan; Mobilize Community and Staff Engagement; Define Priorities; Strategy Teams/Engage Stakeholders; Develop Strategic Plan; Implementation
- Defines timeline from now forward. Intention is to have new plan ready for new Board to review/discuss in Winter 2019/2020
- Encourages ITPAC participation through
    - taking a short 5-question survey on community priorities
    - Join a "Community Conversation"
    - Spread the word through their networks.
    - Choosing 1-2 members to participate in a BAC engagement session, which will be a cross-table discussion involving multiple BACs
- There will also be business community engagement sessions and significant staff feedback as well
- Outreach will take many forms. Internal including TFI, Email, FairfaxNet etc.; External including Social Media, WTOP, Website, Postcards etc.)
- ITPAC asks about steps being taken to mitigate the risk of the new Board having a different vision. Mr. Patteson explains they are making a significant effort to try and stay out of politics, using an example that the Board members will be invited to participate at community sessions but will not have speaking roles. Staff is primarily leading the effort.
- Discussion ensues on the critical role of the budget process and looking at ROI. Mr. Patteson talks about how the intention is for the Strategic Plan to drive the budget process in future years. He

also discusses important role metrics will play in this process. Further discussion ensues noting that much of what local government done is state mandated; what is discretionary and what is not needs to be discussed - but also looking at how efficient are you doing what is mandated.

- CTO Gibson talks about two other issues to consider: how fast IT changes, and capacity to implement.

The second main agenda topic was a discussion on the Virginia Legislative session **– Main Presenters: Wanda Gibson and Brian Heffern, DIT**

Brian discusses the Annual policy

- Brian Heffern reminded ITPAC that established County policy prohibits independent lobbying of the Virginia General Assembly, the Governor's Office or any other state agency or official by County agencies, boards, authorities or commissions on issues that are not included in the adopted legislative program and/or policies of the Board of Supervisors. This County policy also extends to lobbying legislative issues at the federal level, in particular, with members of Congress or their staff, or executive branch officials and goes through bills. Brief discussion ensued about ITPAC members being able to lobby as citizens, which is allowed, but they are not allowed to identify themselves as a member of a Fairfax BAC or in any way indicate they are associated with Fairfax County unless they are taking a position consistent with the County's adopted legislative program and/or policies of the Board.
- Brian then goes through several IT-specific bills for brief discussion:
    - **HB1754** – Digital Devices – Deactivation or alteration of Imbedded Software - Support
    - **HB1755** – Broadband Services - Oppose as currently written
    - **HB1900** - Establishes a Fund to establish/improve a system for the storage and accessing of health care provider credentials data, utilizing blockchain or a similar technology – Support
    - **HB1907/SB1262** – Posting of Funds - Oppose as currently written
    - **HB2312** - Adds incidents involving cyber systems to the definition of disaster - Support
    - **HB2324** - Major IT Project Procurement - Terms and Conditions/ Liability provisions - Support
    - **HB2519** - Establishes a cybersecurity task force to assist the CIO of VITA in developing policies, standards, and guidelines - Support
    - **SB 1033/SB1052** – Body Worn Cameras - Oppose as currently written
    - **SB 1233** – Kaspersky Labs Prohibition – Support

Other Issues Discussed:
Deputy Director George Coulter gives a brief update on the status of the Data Center move. He also notes that SAP is in the process of being moved to Linux and that the County is moving off of Oracle to Hana. DIT is also reviewing all applications for potential migration.

Dennis Carlton notes that he attended a County Executive (CEX) presentation at Sully District where the CEX mentioned one of the benefits of consolidations and moving the data center offsite to get back square footage and significant savings on leased space.

CTO Gibson notes that a longer discussion/briefing on PLUS will be forthcoming. She also notes that Barbara Byron was recently appointed to fill the Director role of a combined Office of Community Reinvestment and Department of Planning and Zoning.

The meeting adjourned at 9:55 A.M. The next regular ITPAC meeting is currently scheduled for February 28, 2019 at 8:00 A.M. in Room 232.