



# Elevator Round Table Meeting

04/17/24

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ELEVATOR PROGRAM MANAGER



# Elevator Prank

# Agenda

- ▶ Permitting
- ▶ Plan Review
- ▶ Inspections
- ▶ Fees
- ▶ What roles can each of us take?

# Permits...PLUS

- ▶ Application
  - ▶ Accuracy of address, FFX ID, Elevator #
  - ▶ Building Layout
  - ▶ Manufacture Cut Sheets
    - ▶ Clearly identify model/part #
- ▶ QC Process
  - ▶ 24-48 hours
  - ▶ All information is clear and provided
  - ▶ Fees are paid, if not permits will be cancelled
  - ▶ Plans forwarded for review
- ▶ Amendments/Revisions/Extensions
  - ▶ Modify the original as a true A.R.E.



# Plan Review...

- ▶ 1. Minimum Submission Checklists!!!
- ▶ 2. Resubmissions for Comment Response
  - ▶ - Category **PLANS** are Stamped
  - ▶ - V1 versus V2
- ▶ 3. Fees SHALL be paid prior to resubmission
  - ▶ - Failure to do so will result in a delay in processing/issuance



# Inspections

- ▶ Newly created Steering Committee
  - ▶ Team will prepare recommendations for increased efficiencies, compliance, and safety!
- ▶ Diary Month
  - ▶ Annual Inspections shall be scheduled and completed in the month in which due
  - ▶ Scheduling is available 60 days ahead within the diary month
- ▶ Failure to Schedule/Failed Result
  - ▶ Subject to Red-Tag/Removal of Service by Fairfax County
- ▶ Outstanding Fees
  - ▶ Will result in delay in scheduling reinspections
  - ▶ Subject to Fairfax County penalties/interest/collections



**CAUTION**

**DO NOT  
USE A  
STANDING  
ESCALATOR  
AS A  
BUILDING  
STAIR**

**CAUTION**

## Things to Remember

- ▶ General maintenance has a direct and positive impact on the function of the equipment, reducing potential inspection violations, and increasing the overall safety of the equipment.
- ▶ These are machines and not amusement rides
- ▶ Escalators are dangerous if not used properly
- ▶ If you are ever stuck in an elevator, don't panic, stay calm and use the emergency call button or call 911 to report your location and situation.



Know your  
role...

Be safe!

It takes all  
of us!