

**Fairfax County Park Authority  
Board Meeting  
January 11, 2023**

At the beginning of the Resource Management Committee Meeting at 6:01 pm, the following was read by Chairman Bill Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Cynthia Jacobs Carter  
Maggie Godbold, Vice Chair  
Linwood Gorham  
Timothy Hackman, Treasurer  
Faisal Khan  
Ken Quincy  
Kiel Stone  
Mike Thompson, Secretary  
Jim Zook  
William G. Bouie, Chairman

**Location:**

Residence in Franconia District  
Residence in Sully District  
Residence in Mount Vernon District  
Residence in Dranesville District  
Residence in Providence District  
Residence in Providence District  
Residence in Braddock District  
Office in Alexandria  
Residence in Springfield District  
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Dr. Aidoo-Hewton and Mr. Kendall were absent.

**Need for an Electronic Meeting**

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo-Hewton and Mr. Kendall were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Bouie called the Park Authority Board meeting to order at 7:00 p.m.

### **PUBLIC COMMENT**

No speakers were present.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – December 14, 2022, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the December 14, 2022, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried unanimously by all members present; Dr. Aidoo-Hewton and Mr. Kendall were absent.

### **INFORMATION ITEM**

- I-1 Annual Capital Improvement Plan (CIP)  
Ms. Cole gave a presentation on the Park Authority's Capital Improvement Program budget request. The County Executive will publish his proposed county-wide FY 2024 budget on February 21, 2023. At the Park Authority Board meeting on February 22<sup>nd</sup>, staff will present to the board details on what is included in the Park Authority's proposed budget. Staff from the Department of Management and Budget have been invited to come to the Park Authority Board meeting to answer questions regarding the proposed budget.
- I-2 Update on Mastenbrook Grant Program  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Bouie welcomed everyone back after the New Year. There have been a lot of retirements recently, which means it is a time with lots of changes.
- Mr. Bouie stated that he shall not seek or accept the nomination to be the next chairman of the Park Authority. Mr. Bouie stated that he will remain on the board. He thanked the board members for their confidence in him over the years.

### **DIRECTOR'S MATTERS**

- Ms. Cole thanked Mr. Bouie for all his time and work to support the Park Authority. As volunteers, Ms. Cole appreciates how much time this commitment takes.

- Ms. Cole shared the winning pictures from the First Hike Fairfax event. The categories were Nature and Landscapes, People, Pets and Wildlife.
- Ms. Cole invited everyone to the Mount Vernon Rec Center groundbreaking ceremony on Wednesday, January 18<sup>th</sup> at 11:30am.
- Ms. Cole shared the success of the first day of summer camp registration on Tuesday, January 10<sup>th</sup> at 9:00am. 1,235 camp programs were offered with 32,031 camp participant slots. At the end of Day One, we had 17,753 registrations and 6,898 waitlisted and brought in over \$5.3 million in revenue.

### **BOARD MATTERS**

- Dr. Cynthia Jacobs stated that it has been wonderful to work with Mr. Bouie. He is a phenomenal leader.
- Mr. Stone thanked Mr. Bouie for his service to the park system and the county residents.
- Mr. Hackman stated that the board has been exceptionally well-led under Mr. Bouie's tenure. It takes someone of great stature and humility to step aside at the prime of their accomplishments and to create opportunities for others to come.
- Mr. Zook stated that Mr. Bouie is a "gem."
- Mr. Quincy stated that it has been a pleasure working with Mr. Bouie. Mr. Quincy applauds Mr. Bouie for all that he's done and all that he will continue to do in the future.
- Mr. Gorham invited everyone to the Mt Vernon Rec Center groundbreaking next week. Mr. Gorham thanked staff for the years of work that has gone into this project so far. Mr. Gorham shared that he was recently reappointed to the board for another term.
- Mr. Khan thanked Mr. Bouie for his tremendous leadership.
- Mr. Thompson stated that Mr. Bouie has been an important partner and sounding board for all of the board members. Mr. Thompson thanked Mr. Bouie for all that he has done and looks forward to seeing what work he accomplishes as a board member in the future. Mr. Thompson looks forward to working with Mr. Bouie on projects in the future.
- Ms. Godbold gave kudos to the staff for all their hard work and she is thankful to be able to represent the Park Authority. Ms. Godbold thanked Mr. Bouie for getting the board through a number of tough decisions and also for making their work fun.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:16 pm.

### **Participating Staff:**

Jai Cole, Executive Director

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Dan Sutherland, Acting Director, Park Operations Division  
Susan Kalish, Director, Marketing and Communications Office  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on January 25, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
January 25, 2023**

At the beginning of the Administration and Board Management Committee Meeting at 6:15 pm, the following was read by Chairman Bill Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Abena Aidoo Hewton  
Cynthia Jacobs Carter  
Maggie Godbold, Vice Chair  
Linwood Gorham  
Timothy Hackman, Treasurer  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Kiel Stone  
Mike Thompson, Secretary  
Jim Zook  
William G. Bouie, Chairman

**Location:**

Residence in Franconia District  
Residence in Franconia District  
Residence in Sully District  
Residence in Mount Vernon District  
Residence in Dranesville District  
Residence in Dominican Republic  
Residence in Providence District  
Residence in Providence District  
George Mason University in Braddock District  
Office in Alexandria  
Residence in Springfield District  
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members unanimously.

**Need for an Electronic Meeting**

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members unanimously.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Bouie called the Park Authority Board meeting to order at 7:14 p.m.

### **PUBLIC COMMENT**

No speakers were present.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – January 11, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the January 11, 2023, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members unanimously.

### **ACTION ITEM**

A-1 FY 2023 Third Quarter Budget Review, Fund 10001, General Fund  
Mr. Quincy made a motion to approve the FY 2023 Third Quarter Budget Review for the General Fund (Fund 10001), seconded by Mr. Hackman. The motion carried by all members unanimously.

### **INFORMATION ITEM**

I-1 Natural Resource Management Plan – FY 2022 Accomplishments and FY 2023 Implementation Plan  
No action was necessary.

I-2 Cultural Resource Management Plan – FY 2022 Accomplishments and FY 2023 Implementation Plan  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Bouie stated the importance of our camp program and our efforts to accommodate as many participants as we can as parents are starting to return to the office. Mr. Bouie thanked staff for all their work.
- Mr. Bouie shared in the Foundation financial report sent this week, they have raised over \$900,000 so far this fiscal year, which is great.
- Mr. Bouie congratulated everyone involved in the official start of construction at the Mount Vernon Rec Center. He has heard from several members of the community thanking staff for

the efforts to move this project forward. Mr. Bouie thanked staff for the communication efforts and staff coordination in working with the customers and public to make a smooth transition.

- Mr. Bouie stated that the Washington Nationals are interested in partnering with the Park Authority on a project for a softball tournament for adults this year.

### **DIRECTOR'S MATTERS**

- Ms. Cole shared that there was a groundbreaking ceremony at Mount Vernon Rec Center on January 18<sup>th</sup>. Ms. Cole recognized all the staff who have worked with the public through the closing process to welcome new customers at other centers, who worked to clean out the building before construction could start, and who have been reassigned to new work locations. They have all done an amazing job.
- Ms. Cole stated that Burke Lake and Oak Marr golf courses were recognized in the Top 50 Public Ranges list by Golf Range Magazine. Laurel Hill Golf Course was ranked #11 best golf course in Virginia by Golf Pass.
- Ms. Cole shared an update on the Patriot Park North project. The fields are scheduled to be completed in March 2023. There are 24 baseball tournaments scheduled in 2023.
- Ms. Cole gave an update on the Park Authority's equity efforts. Ms. Cole reviewed an overview of the agency's Equity Impact Plan. Ms. Cole reviewed what the equity funding from FY 2023 will support (the HR&A study, Sully Community Center Equity Pilot, Equity Officer, and Rec Center Access for Foster Care-Caregivers). Funding in FY 2024 has been requested to allow for no increase in fees for summer camps. Staff from across the county will be participating in a Government Alliance on Race and Equity (GARE) Survey. Park Authority will be a participating agency. There will be an update to the board on PROSA (Parks, Recreation, and Open Space Access) Strategy at the February 22<sup>nd</sup> Board meeting. A pilot is being planned for this summer to implement a sliding fee scale at Sully Community Center for camps and programs.

### **BOARD MATTERS**

- Mr. Gorham thanked everyone for the groundbreaking ceremony at Mt Vernon Rec Center. He thanked all the board for their support of the project and staff for the massive team effort to make this happen. Mr. Gorham recognized Ben Boxer for his support of this event and other items that they have worked on recently. Mr. Gorham thanked Ms. Vosper, Ms. Hudson, and Ms. McNeal for their recent work on the Overlook Ridge project.
- Mr. Gorham also thanked Mr. Bouie for his strong leadership and his honesty and wisdom.
- Dr. Carter thanked Mr. Bouie for his leadership, guidance and friendship. Dr. Carter also thanked the staff for their outstanding work.
- Mr. Quincy thanked Mr. Bouie for everything. Mr. Quincy also stated that in the Equity Plan it was mentioned regarding the priority for quality and safe parks and facilities. This is a

theme throughout the Park Authority's work and funding must be provided to support that theme.

- Mr. Thompson thanked Mr. Bouie for his leadership. Mr. Thompson thanked Ms. Cole and staff for their responsive efforts regarding the recent car crash on Lee Chapel Road and work to prevent future incidents.
- Dr. Aidoo Hewton thanked Mr. Bouie and staff for all their hard work.
- Ms. Godbold thanked Mr. Bouie for his leadership.

### **ELECTION OF OFFICERS – 2022**

Mr. Bouie asked Mr. Khan, Chair of the Nominating Committee, to report the committee's recommendations. Mr. Khan stated that the elections were duly advertised and announced the recommendation of Officers for 2023.

Chairman: Kiel Stone  
Vice Chair: Maggie Godbold (incumbent)  
Secretary: Cynthia Jacobs Carter  
Treasurer: Tim Hackman (incumbent)

Mr. Khan called for nominations from the floor for the office of Chairman. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Quincy. Mr. Stone being unopposed for the office of Chairman, Mr. Khan called for a vote. Mr. Stone was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Vice Chair. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Quincy. Ms. Godbold being unopposed for the office of Vice Chair, Mr. Khan called for a vote. Ms. Godbold was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Secretary. There being no other nominations, Mr. Thompson made a motion to close the nominations; seconded by Mr. Bouie. Dr. Carter being unopposed for the office of Secretary, Mr. Khan called for a vote. Dr. Carter was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Treasurer. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Thompson. Mr. Hackman being unopposed for the office of Secretary, Mr. Khan called for a vote. Mr. Hackman was elected unanimously.

Mr. Khan announced the Park Authority Board officers for 2023 and thanked the Board for their support during the nominating process.

Chairman: Kiel Stone



Vice Chair: Maggie Godbold  
Secretary: Cynthia Jacobs Carter  
Treasurer: Tim Hackman

Mr. Gorham thanked Mr. Thompson for his service as Secretary.

Mr. Stone thanked everyone for their confidence and he is looking forward to working with everyone on the board during his tenure as Chair.

Dr. Aidoo Hewton also thanked Mr. Thompson for his service.

**ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:71 pm.

**Participating Staff:**

Jai Cole, Executive Director  
Aimee Vosper, Deputy Director/CBD  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Dan Sutherland, Acting Director, Park Operations Division  
Susan Kalish, Director, Marketing and Communications Office  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on February 22, 2023



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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
February 22, 2023**

At the beginning of the Park Operations Committee Meeting at 5:20 pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice Chair  
Timothy Hackman, Treasurer  
William G. Bouie  
Linwood Gorham  
Faisal Khan  
Ken Quincy  
Mike Thompson

**Board Member Participating Virtually:**

Dr. Cynthia Jacobs Carter

**Location:**

Residence in Franconia District

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Dr. Carter.

Mr. Stone made a motion that Dr. Carter's voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

Mr. Stone made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Member Carter be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Ms. Godbold seconded the motion. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

**MINUTES - APPROVED**

Dr. Carter participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:34 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

### **PUBLIC COMMENT**

No speakers were present.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – January 25, 2023, Park Authority Board Meeting  
Ms. Godbold made a motion to adopt the minutes of the January 25, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

### **ACTION ITEM**

- A-1 Approval – Fairfax County Park Authority Policy Manual  
Mr. Bouie made a motion to approve the Fairfax County Park Authority Manual, seconded by Mr. Quincy. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.
- A-2 Churchill Road Park and Lewinsville Park – Mastenbrook Volunteer Matching Funds Grant Program Request – McLean Trees Foundation (Dranesville District)  
Mr. Hackman made a motion to approve the McLean Trees Foundation Mastenbrook Volunteer Matching Funds Grant Program Request for Churchill Road Park and Lewinsville Park, seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.
- A-3 Chantilly Park – Mastenbrook Volunteer Matching Funds Grant Program Request – Chantilly Youth Association (Sully District)  
Ms. Godbold made a motion to approve the Chantilly Youth Association Mastenbrook Volunteer Matching Funds Grant Program Request for Chantilly Park, seconded by Mr. Thompson. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.
- A-4 Colvin Run Mill Historic Site – Mastenbrook Volunteer Matching Funds Grant Program Request – Friends of Colvin Run Mill (Dranesville District)  
Mr. Hackman made a motion to approve the Friends of Colvin Run Mill Mastenbrook Volunteer Matching Funds Grant Program Request for Colvin Run Mill Historic Site, seconded by Mr. Quincy. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

- A-5 Approval – Renaming of Franconia District Park to Grove Point Park (Franconia District)  
This item was deferred.

### INFORMATION ITEMS

- I-1 Update on Park Operations Projects from October to December 2022  
No action was necessary.
- I-2 FY 2023 Forestry Budget Update  
No action was necessary.

### CHAIRMAN'S MATTERS

- Mr. Stone asked for a motion to ratify the proposed 2023 Park Authority Board Committee List. Mr. Gorham made the motion, Ms. Godbold seconded. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.
- Mr. Stone reviewed the requirements of Policy 111 – Remote Participation in Public Meetings. As the County's emergency order will end effective March 1, 2023, the board's regular meetings will now be subject to this policy. There must be quorum in the board room and board members must notify the chair or vice-chair regarding remote participation, which is limited to 25% of the meetings per calendar year (if for a personal reason.)
- Mr. Stone stated that as the emergency order is lifted, the board is permitted to have up to 25% (or the next whole number) of the remaining calendar year meetings all virtually, which would allow for four meetings to be held all virtually. Currently, the meetings on June 14, July 12, September 27, and October 25 are planned to be held all virtually. That schedule is subject to change.
- Mr. Stone stated that he attended the recent meetings on Lake Accotink Park dredging project. Due to new cost estimates, the project is now anticipated to cost \$95 million to do the initial dredge of the lake and then a 20-year maintenance schedule of \$300 million. The Board of Supervisors will determine how to proceed after the public comment period has closed.
- Mr. Stone reviewed the budget presentation from the County's Department of Management and Budget staff earlier during the Budget Committee Meeting. He stated that the County is projected no revenue increase in next year's budget process, thus no new projects or initiatives will be funded then. Mr. Stone and Ms. Godbold will testify during the budget public hearings and he encouraged the board members to reach out to talk with their board members directly regarding the budget. He also encouraged them to talk to the friends groups and any other stakeholders.

### DIRECTOR'S MATTERS

- Ms. Cole stated that the Lake Accotink Park dredging project is being managed by the Department of Public Works and Environmental Services. Ms. Cole also stated that there are a lot of Park Authority staff working on this effort as well.
- Ms. Cole shared a video tribute for Bill Bouie to thank him for his service to the board as Chair for the last 15 years.

### **BOARD MATTERS**

- Mr. Thompson thanked Ms. Cole and staff for their continued work on the safety issues on Lee Chapel Road. Mr. Thompson thanked everyone for all the work that has gone into the Patriot Park North project.
- Mr. Quincy thanked Mr. Bouie for his service.
- Mr. Hackman thanked Mr. Bouie for his years of service.
- Ms. Godbold thanked Mr. Bouie for his service and expressed her confidence in Mr. Stone's ability to fill the role of chair.
- Dr. Carter expressed her kudos to Mr. Bouie and Mr. Stone.
- Mr. Khan thanked Mr. Bouie for his leadership.
- Mr. Bouie thanked everyone for their comments and it is a great time for change. Mr. Bouie expressed his support for Mr. Stone.

### **CLOSED SESSION**

At 7:59pm, Dr. Carter made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
  - Update on the Workplan
  - Discussion of property in the Sully District, adjacent to Ellick Preserve, and in the Dranesville and Mason Districts.
- Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Virginia Code §2.2-3711(A)(7).
  - Discussion of Lease Agreement for a Park Authority Property in Sully District

Seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

The Park Authority Board returned to open session at 8:39 pm.

### **CERTIFICATION OF CLOSED SESSION**

Dr. Carter made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

### **ACTIONS FROM CLOSED SESSION**

C-1 No action was necessary.

C-2 Mr. Hackman made a motion to approve the offer range for property in the Dranesville District as discussed in closed session; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

C-3 Ms. Godbold made a motion to add the property in the Sully District to the workplan and accept the land donation as discussed in closed session; seconded by Mr. Quincy. The motion carried by all members present; Dr. Aidoo-Hewton, Mr. Kendall and Mr. Zook were absent.

C-4 No action was necessary.

C-5 No action was necessary.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:42 pm.

### **Participating Staff:**

Jai Cole, Executive Director

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division

Brendon Hanafin, Director, Planning & Development Division

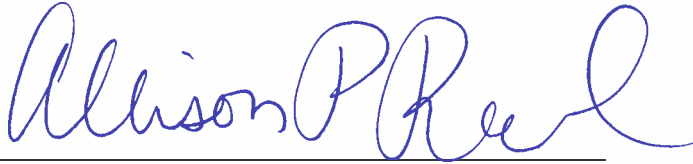
Ryan Carmen, Director, Golf Enterprises Division

Kim Eckert, Director, Park Operations Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on March 8, 2023

A handwritten signature in blue ink that reads "Allison Rankin". The signature is written in a cursive style with a large, looping initial "A".

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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
March 8, 2023**

At the beginning of the Planning and Development Committee Meeting at 6:15 pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Timothy Hackman, Treasurer  
William G. Bouie  
Linwood Gorham  
Faisal Khan  
Mike Thompson  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary  
Dr. Abena Aidoo-Hewton  
Ken Quincy

**Location:**

Residence in Franconia District  
Residence in Franconia District  
Residence in Providence District

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Dr. Carter, Dr. Aidoo-Hewton, and Mr. Quincy.

Mr. Stone made a motion that Dr. Carter's, Dr. Aidoo-Hewton's, and Mr. Quincy's voices may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

Mr. Stone made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Dr. Carter, Dr. Aidoo-Hewton, and Mr. Quincy be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

**MINUTES - APPROVED**



Mr. Stone conducted a roll call of members participating in person; Ms. Godbold and Mr. Kendall were absent.

Dr. Carter, Dr. Aidoo-Hewton, and Mr. Quincy participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:32 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

### **PUBLIC COMMENT**

No speakers were present.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – February 22, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the February 22, 2023, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

### **ACTION ITEM**

- A-1 Approval – Renaming of Franconia District Park to Grove Point Park  
Dr. Carter made a motion to approve the renaming of Franconia District Park to Grove Point Park, seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.
- A-2 Approval – Naming of the Batting Pavilion at Chantilly Park Honoring John Lesch  
Mr. Hackman made a motion to approve the naming of the batting pavilion at Chantilly Park honoring John Lesch, seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.
- A-3 Scope Approval – Lake Fairfax Park Byrd Property Demolition  
Mr. Bouie made a motion to approve the scope approval for the Lake Fairfax Park Byrd Property Demolition, seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.
- A-4 Scope Approval – Audrey Moore Rec Center – Building Wellness Considerations  
Mr. Hackman made a motion to approve the scope approval for the Audrey Moore Rec Center – Building Wellness Considerations, seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

### **INFORMATION ITEMS**

- I-1 Planning and Development Division Quarterly Project Status Report  
No action was necessary.
- I-2 Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update  
No action was necessary.
- I-3 FY 2024 Proposed Budget  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Stone stated that the next Federation of Friends meeting will be held on Tuesday, March 14<sup>th</sup> at 7:00pm and it will be virtual. There will be an update on the PROSA Strategy, an update on the proposed FY 2024 Budget, and the Friends Groups will have a chance to share as well.
- Mr. Stone reinforced that the board members should be scheduling meetings with their respective Board of Supervisors members to discuss budget priorities.

### **DIRECTOR'S MATTERS**

- Ms. Baldwin shared that Ms. Cole was recently given the Land Manager of the Year Award from MORE (Mid-Atlantic Off-Road Enthusiasts.)
- Ms. Baldwin shared that Luca Twohie, a member of the Park Authority Human Resources team, was recognized by NRPA as one of the top 30 park and recreation professionals under 30 years old. Mr. Twohie has been innovative working on recruitment, through social media, job fairs, brand awareness and so much more, and the Park Authority is proud to have him on the team.
- Ms. Baldwin shared that the new signage has been updated on Franconia Rec Center and at Franconia District Park.
- Ms. Baldwin shared that the County recently held their longevity ceremony to recognize employees who have been with the County for 10, 15, 20, 25, 30 and 35 years. The 54 Park Authority employees who were recognized totaled 925 years of service. Ms. Baldwin shared a picture of Ms. Cole giving the award to Joe Jackson, a dedicated custodian at Audrey Moore Rec Center.
- Ms. Baldwin shared that the Park Services team has worked to negotiate with the Saint James facility to provide skating lessons while Mt. Vernon Rec Center is closed, starting this spring, through a lease agreement.
- Ms. Baldwin stated that staff recently toured the new Patriot Park North facility with several tournament organizers, including Major League Baseball. MLB will be holding a new home run derby type event at Patriot Park North.

**BOARD MATTERS**

- Mr. Bouie shared that Reston Community Center is going to have a public hearing on the purchase of two vans to do mobile recreation programming in the Reston community.
- Dr. Aidoo-Hewton shared that she met Luca Twohie and Jennae Asbornio at the George Mason University School of Sport, Recreation and Tourism Management career fair and they were doing a great job representing the Park Authority and connecting with the students.

**CLOSED SESSION**

At 7:44pm, Dr. Carter made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Virginia Code §2.2-3711(A)(7).
  - *Kimberly LaFave, et al. v. County of Fairfax, et al.*

Seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

The Park Authority Board returned to open session at 7:55 pm.

**CERTIFICATION OF CLOSED SESSION**

Dr. Carter made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Kendall were absent.

**ACTIONS FROM CLOSED SESSION**

C-1 No action was necessary.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:56 pm.

**Participating Staff:**

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Susan Kalish, Director, Marketing and Communications Office  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on March 22, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
March 22, 2023**

At the beginning of the Budget Committee Meeting at 6:45 pm the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Cynthia Jacobs Carter, Secretary  
Maggie Godbold, Vice Chair  
Linwood Gorham  
Timothy Hackman, Treasurer  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Mike Thompson  
Jim Zook  
Kiel Stone, Chairman

**Location:**

Residence in Franconia District  
Residence in Sully District  
Residence in Mount Vernon District  
Residence in Dranesville District  
Residence in Mason District  
Residence in Providence District  
Residence in Providence District  
Office in Alexandria  
Residence in Springfield District  
Office in Braddock District

Mr. Bouie is absent and excused.

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Gorham. The motion carried by all members present; Dr. Aidoo Hewton and Mr. Bouie were absent.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo Hewton and Mr. Bouie were absent.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park

Authority Board's last meeting was not an all virtual public meeting; seconded by Dr. Cynthia Jacobs Carter. The motion carried by all members present; Dr. Aidoo Hewton and Mr. Bouie were absent.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Dr. Cynthia Jacobs Carter. The motion carried by all members present; Dr. Aidoo Hewton and Mr. Bouie were absent.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Dr. Cynthia Jacobs Carter seconded the motion. The motion carried by all members present; Dr. Aidoo Hewton and Mr. Bouie were absent.

Chairman Stone called the Park Authority Board meeting to order at 7:04 p.m.

Dr. Aidoo Hewton joined the call at 7:04pm and Chairman Stone confirmed that the board could adequately hear her voice.



**CHAIRMAN'S MATTERS**

- Mr. Stone thanked staff for all their work, particularly the Budget team for all their work preparing presentations, talking points, answering questions and more.

**DIRECTOR'S MATTERS**

- Ms. Cole shared that Charles Schmidt recently won first place in the Behavior Birds category of the World Wildlife Photo Awards. His picture was from Huntley Meadows Park.
- Ms. Cole shared that Riverbed Park Forest Preschool was recently featured in an article in Outdoor America Magazine. Ms. Cole recognized Kylie Stark, Lauren Harper, and Amy Cullen for their work on the preschool program and Julie Gurnee, Mary Olien, and John Callow and Cindy Walsh for supporting the development of the preschool.
- Ms. Cole shared that Park Authority camp programs were recently named Northern Virginia Magazine's 2023 Best Summer Camps. She also stated that families can now sign up online for scholarships and register for Rec-PAC.
- Ms. Cole shared that Our Special Harbor, the splash pad at Franconia Park, was nominated for USA Today's People's Choice Best Splash Pad Award. Voting is open through April 17 and she encouraged everyone to vote.
- Ms. Cole stated that the opening and ribbon cutting for Patriot Park North will be on Saturday, April 15<sup>th</sup> at 8:30am and invited the board to attend.
- Ms. Cole shared that the Earth Day Fairfax Celebration will be held on Saturday, April 22<sup>nd</sup>, 10am-4pm at Sully Historic Site.
- Ms. Cole shared the proposed 3<sup>rd</sup> Quarter Funding Adjustments that are being considered by the Board of Supervisors and will be voted on in May:
  - \$5,000,000 for CIP Support
  - \$500,000 for Forestry Operations
  - \$400,000 for Bamboo Mitigation
  - \$350,000 for Confederate Name Changes at Park Properties
  - \$250,000 for Sully Historic Site Education Initiatives
  - \$178,328 for Pay Compression
  - \$59,199 for Recruitment Bonuses in the General Fund
  - \$255,000 for Recruitment Bonuses in the Revenue Fund

**BOARD MATTERS**

- Ms. Godbold thanked staff for their support in the budget matters and with the recent meeting she had with her Board of Supervisors member. She also thanked staff for all their work.
- Mr. Gorham invited the board to attend the Ides of Bark at Grist Mill Park on Sunday, March 26<sup>th</sup>.



- Mr. Hackman thanked Ms. Cole and staff for their work on the Third Quarter adjustments. Mr. Hackman also stated that the annual Bluebell Festival at Riverbend Park will be Saturday, April 8, 10am-2pm.
- Mr. Quincy shared that Ms. Cole recently won the Land Manager of the Year Award from MORE, Mid-Atlantic Off-Road Enthusiasts, noted for her visits to all 420 parks.
- Mr. Thompson thanked staff for all their work on Patriot Park North. They already have a number of tournaments scheduled and the expected economic impact will be significant.

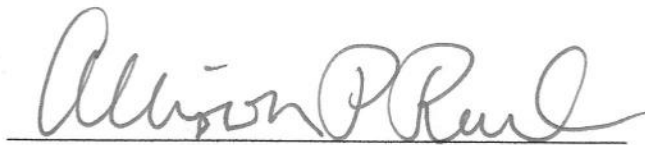
**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:48 pm.

**Participating Staff:**

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Susan Kalish, Director, Marketing and Communications Office  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on April 26, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
April 26, 2023**

At 5:38pm, during the Administration and Board Management Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice Chair  
Timothy Hackman, Treasurer  
Linwood Gorham  
Faisal Khan  
Ken Quincy  
Mike Thompson  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary

**Location:**

Residence in Franconia District

Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Dr. Carter.

Mr. Stone made a motion that Dr. Carter’s voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Stone made a motion that pursuant to the Park Authority’s Policy 111 for Remote Participation in Public Meetings, that Board Member Dr. Carter be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Ms. Godbold seconded the motion. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Dr. Carter participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:34 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

**PUBLIC COMMENT**

No speakers were present.

**ADMINISTRATIVE ITEM**

ADMIN-1 Resolution to Honor Dan Sutherland, Manager of Park Management Branch within the Park Operations Division, for His 35 Years of Excellent Service

Mr. Quincy made a motion to approve the resolution honoring Dan Sutherland, Manager of Park Management Branch within the Park Operations Division, for his 35 years of excellent service; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Sutherland thanked the board for their support over the years. Mr. Gorham thanked Mr. Sutherland for his calm and professional approach to his work. Mr. Thompson thanked Mr. Sutherland for his patience and dedication in dealing with a wide variety of athletic field issues. Mr. Khan recognized Mr. Sutherland’s consistent and dedicated response to the community when issues arose over the years. Mr. Quincy thanked Mr. Sutherland for all his support in the Providence District.

ADMIN-2 Adoption of Minutes – March 22, 2023, Park Authority Board Meeting

Ms. Godbold made a motion to adopt the minutes of the March 22, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

**ACTION ITEM**

A-1 Scope Approval – Central and Southeastern Area Natural Resources Management Plans Scope of Work

Mr. Hackman made a motion to approve the project scope to begin work on the Central Area and Southeastern Area Natural Resources Management Plans, seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

A-2 Scope Approval – Helping Our Land Heal Forest Restoration Projects: Oak Marr Park, Mason District Park, and Huntley Meadows Park

Mr. Hackman made a motion to approve the project scope to plan and implement ecosystem restoration projects at Oak Marr Park, Mason District Park, and Huntley Meadows Parks to restore forest communities, seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

### INFORMATION ITEMS

I-1 Request for Interest: Public-Private Partnership Opportunity for a Multi-Sports Complex  
No action was necessary.

### CHAIRMAN'S MATTERS

- Mr. Stone thanked Ms. Godbold and Dr. Aidoo Hewton for providing testimony during the Board of Supervisors' budget public hearings and to Mr. Bouie for providing written testimony. Mr. Stone also thanked Ms. Herrera and Ms. Eakin Erlacher from the Park Foundation for their support. Mr. Stone reminded the board that May 2<sup>nd</sup> is the Board of Supervisors Budget mark-up session with final adoption of the FY2024 Budget on May 9th.
- Mr. Stone recognized the recent opening of Patriot Park North. He thanked Mr. Thompson for being the emcee and Ms. Godbold, Mr. Hackman, and Mr. Quincy for attending as well.
- Mr. Stone recognized the staff for the Earth Day event. He stated the event was very well attended with lots of activities for families to learn about the environment. Mr. Stone recognized the staff involved in the planning committees: Sara Baldwin, Chris Goldbecker, Dan Grulke, Eric Nielsen, Julie Gurnee, Emanuela Porter, Mary Olien, Luca Twohie, Rosario Bombaugh, Maria Betancourt Reid, Lara Adrienne Dolata, Carol McDonnell, Tammy Higgs, John Hilson, Britta Stratford, Allison Rankin, Kristina Stanton, Linda Crone, Sarah Oberther, Julie Tahan, Duston Meyers, Beth Gallagher, Yasmin Shafiq, Margaret Pacia, Susan Kalish, Cindy Fortuno, Bobbi Longworth, Margaret Thaxton, and Jessica Tadlock.
- Mr. Stone also stated that the farmers markets are opening this week and encouraged the board to attend the openings if they are able.

### DIRECTOR'S MATTERS

- Ms. Cole shared the recent work by the Mobile Crew and Area 4 Crew on Burke Lake Park Trail project to improve the Gravel Loop Trail.
- Ms. Cole shared that the Lake Accotink Dam project has been completed and the trail across is now open for use by the public.
- Ms. Cole shared that the Earth Day event was a big success. Attendance was strong despite the weather forecast. Ms. Cole also recognized the staff who worked to plan, run and clean up the event.

- Ms. Cole shared that the opening of Patriot Park North was a great event. She shared a video of the opening compiled by Channel 16.
- Ms. Cole shared pictures from the Bluebell at the Bend Festival on April 8<sup>th</sup>, the Horse Expo on April 15<sup>th</sup>, and Ides of Bark on March 26<sup>th</sup>. Each event was fun and well attended.
- Mr. Hackman shared that Charles Olin recently passed away at the end of March 2023. Mr. Olin was the driving force to establish Observatory Park and the Rolltop Observatory. He founded the Analemma Society that continues to support the Observatory and offers weekly viewings for the public.

### **BOARD MATTERS**

- Mr. Khan thanked all of the staff for their dedication to their roles and providing great customer service. Mr. Khan also recognized the staff of Neighborhood and Community Services for their coordination with the park staff.
- Mr. Thompson recognized the many people involved in bringing the Patriot Park North project to fruition. He mentioned Dave Bowden, Gary Flather, Rob Hahne, SYA, Supervisor Herrity, voters who voted for the bond funding, and many, many staff across the Park Authority. He also thanked the Park Authority Board for their support.
- Dr. Carter thanked staff for all their work. Dr. Carter also mentioned that she had participated in a recent meeting with Supervisor Lusk on the proposed budget and thanked Ms. Cole and Mr. Stone for their support in that meeting.
- Mr. Gorham thanked the staff who helped to coordinate the Ides of Bark.
- Mr. Quincy gave kudos to staff for their gold medal efforts. Mr. Quincy stated that Providence had an Earth Day event on the Friday before Earth Day and was well attended with staff leading a walk through a park. Mr. Quincy shared that the Healthy Strides 5k/10k will be held on April 29<sup>th</sup> at Burke Lake Park.
- Mr. Hackman shared that the Bluebell Festival was a wonderful event and was well supported by staff.
- Ms. Godbold thanked staff for all the work that went into the Earth Day Festival.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:15 pm.

### **Participating Staff:**

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

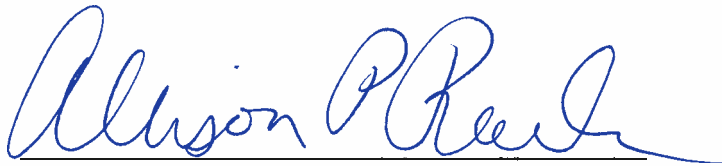
Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division

Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Susan Kalish, Director, Marketing and Communications Office  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on May 24, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
May 24, 2023**

At 5:10pm, during the Administration and Board Management Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Timothy Hackman, Treasurer  
Dr. Abena Aidoo Hewton  
William G. Bouie  
Linwood Gorham  
Ron Kendall  
Ken Quincy  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary  
Faisal Khan  
Mike Thompson

**Location:**

Residence in Franconia District  
Residence in Providence District  
Austin, Texas

Ms. Godbold was absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Dr. Carter.

Mr. Stone made a motion that Dr. Carter’s voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Khan, and Mr. Thompson were absent.

Mr. Stone made a motion that pursuant to the Park Authority’s Policy 111 for Remote Participation in Public Meetings, that Board Member Dr. Carter be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Ms. Godbold, Mr. Khan, and Mr. Thompson were absent.

**MINUTES - APPROVED**

Mr. Stone conducted a roll call of members participating in person; Ms. Godbold, Mr. Khan, and Mr. Thompson were absent.

Dr. Carter participated in the meetings virtually due to medical reasons.

Mr. Khan and Mr. Thompson joined the meetings virtually at 5:26pm at the beginning of the Planning and Development Committee Meeting.

Mr. Stone made a motion that Mr. Khan's and Mr. Thompson's voices may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

Mr. Stone made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Mr. Khan and Mr. Thompson be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Ms. Godbold was absent.

Mr. Khan participated in the meetings virtually due to medical reasons. Mr. Thompson participated in the meetings virtually due to personal reasons – out of town travel for work.

Chairman Stone called the Park Authority Board meeting to order at 7:38 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

#### **PUBLIC COMMENT**

No speakers were present.

#### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – April 26, 2023, Park Authority Board Meeting  
Mr. Hackman made a motion to adopt the minutes of the April 26, 2023, Park Authority Board meeting; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold was absent.

#### **ACTION ITEM**

A-1 Turner Farm Park Observatory – Mastenbrook Volunteer Matching Fund Grant Program Request – Analemma Society  
Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Analemma Society in the amount of \$5,135.00, seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold was absent.



A-2 Lewinsville Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Baroody Camps, Inc.

Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Baroody Camps, Inc. in the amount of \$2,382.00, seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold was absent.

A-3 FY 2023 Fourth Quarter Budget Review, Fund 80000, Park Revenue & Operating Fund

Mr. Quincy made a motion to approve the FY 2023 Fourth Quarter Budget Adjustment for the Park Revenue and Operating Fund (Fund 80000), seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

### INFORMATION ITEMS

I-1 Accreditation Update

No action was necessary.

I-2 Park Authority Racial Equity Index (PAREI) Introduction

No action was necessary.

I-3 Opportunity for a Multi-Sports Complex

No action was necessary.

I-4 Summary of Board of Supervisors Public Hearing Testimony

No action was necessary.

### CHAIRMAN'S MATTERS

- Mr. Stone stated that June 3<sup>rd</sup> will be National Trails Day and there will be a ribbon cutting for the Accotink Trail Stream Crossing at 8:30am with events happening at Lake Accotink Park throughout the day.
- Mr. Stone shared that Volunteer Fairfax and the Board of Supervisors recently recognized volunteers who were Community Champions across the county. Three of the ten people recognized were individuals with ties to the Park Authority. Former Franconia District Representative Carl Sell, the Friends of Ellanor C. Lawrence Park and Bill Bouie were all recognized. Mr. Stone congratulated all of the award-winning volunteers.

### DIRECTOR'S MATTERS

- Ms. Cole introduced the Park Authority's new Equity Officer, Lupita Marcos-Rubio.

- Ms. Cole shared pictures that were recently taken with the 2022 Eakin Philanthropy Award winners – the Adler Foundation, Ellanor C. Lawrence Park Friends, Wegmans, and McLean Youth Soccer.
- Ms. Cole shared that the 2023 Take Your Child to Work Day event was a big success. This year’s program started with a variety of stations at Frying Pan Farm Park and included swimming and mini-golf at Oak Marr Rec Center.
- Ms. Cole shared that there were 436 runners and walkers in the 2023 Healthy Strides 5k, 10k & Kids Dash on April 29<sup>th</sup>. A portion of the proceeds from the event were donated to the Park Foundation to be directed to supporting Burke Lake Park.
- Ms. Cole shared that May 6 and 7 were filled with a variety of community events – Culmore Community Day, Ribbon Cutting at Boyd A. and Charlotte M. Hogge Park, Spring Farm Day at Frying Pan Farm Park, and Wetlands Awareness Day at Huntley Meadows Park
- Ms. Cole shared that all ten Park Authority farmers markets are now open, and all sites include food scrap drop-off for composting.
- Ms. Cole shared the recent golf clinic for Special Olympics held at Laurel Hill Golf Course on May 20<sup>th</sup>.
- Ms. Cole shared images from the Volunteer Fairfax Community Champion Awards event that recognized Bill Bouie, Carl Sell, and the Friends of Ellanor C. Lawrence Park for their commitment to promoting volunteerism within the community while addressing specific needs.

## **BOARD MATTERS**

- Mr. Kendall reminded everyone that the summer concert season has started and he encouraged everyone to enjoy the concerts all across the county.
- Mr. Quincy also encouraged everyone to get out and enjoy the concerts and invite their neighbors to go too. He also mentioned the success of the Healthy Strides event and recognized Julie Frederickson and her team for their efforts.

## **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:53 pm.

### **Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

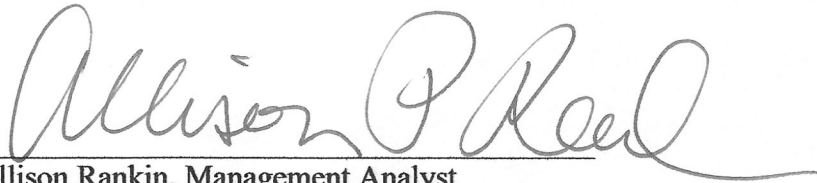
Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division

Brendon Hanafin, Director, Planning & Development Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on June 14, 2023

A handwritten signature in cursive script that reads "Allison Rankin". The signature is written in black ink and is positioned above a horizontal line.

Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
June 14, 2023**

At the beginning of the Budget Committee Meeting at 6:22 pm the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Linwood Gorham  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Jim Zook  
Kiel Stone, Chairman

**Location:**

Residence in Franconia District  
Residence in Dranesville District  
Residence in Franconia District  
Residence in Mount Vernon District  
Residence in Mason District  
Residence in Providence District  
Residence in Providence District  
Residence in Springfield District  
Office in Braddock District

Mr. Bouie, Ms. Godbold and Mr. Thompson were absent and excused.

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr.

Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

Chairman Stone called the Park Authority Board meeting to order at 7:21 p.m.

**PUBLIC COMMENT**

1. Todi Carnes Budget Advocacy

**ADMINISTRATIVE ITEM**

- ADMIN-1 Adoption of Minutes – May 24, 2023, Park Authority Board Meeting  
Mr. Stone made a motion to adopt the minutes of the May 24, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**ACTION ITEM**

- A-1 Appointment of Harrison A. Glasgow to the Fairfax County Park Foundation Board  
Mr. Stone made a motion to approve the appointment of Harrison A. Glasgow to the Fairfax County Park Foundation Board, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.
- A-2 Park Foundation FY 2024 Fundraising Projects  
Dr. Cynthia Jacobs Carter made a motion to approve the Park Foundation FY 2024 Fundraising Projects, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**INFORMATION ITEMS**

- I-1 Fairfax County Park Foundation FY 2024 Meeting Dates  
No action was necessary.
- I-2 Elly Doyle Park Service Awards  
No action was necessary.
- I-3 Parks, Recreation, Open Space and Access (PROSA) Strategy Project Update  
No action was necessary.
- I-4 Planning and Development Division Quarterly Project Status Report  
No action was necessary.
- I-5 Update on Garden Plot Program  
No action was necessary.
- I-6 Deer Management Plan  
No action was necessary.

I-7 FY 2024 Proposed Capital Improvement Plan Changes

No action was necessary.

**CHAIRMAN'S MATTERS**

- Mr. Stone stated that there will be number of Juneteenth celebrations across the county over the weekend. There are events at Sully Historic Site and at Frying Pan Farm Park and he encouraged the board members to attend if possible.

**DIRECTOR'S MATTERS**

- Ms. Cole shared that the Park Foundation has secured a grant from the Community Foundation for Northern Virginia for programming and supplies for the mobile nature centers. The Board of Supervisors funded the staffing support needed. The Foundation is now seeking an in-kind gift or monetary support to purchase the vehicle.
- Ms. Cole shared that the CAPRA virtual visit was completed over the last three days. Ms. Cole was very proud of the job that staff did to complete this impressive effort. Ms. Cole shared a video of the wrap-up meeting between the visit review team and staff in which the review team shared their thanks and stating the success of the visit. Mr. Davis, the review team chair, stated how impressive it is that the Park Authority acts with intention – through equity initiatives, planning processes and implementation, programming, and more. They had many complimentary things to say about the agency and staff.
- Ms. Cole shared pictures from an Employee Appreciation Day lunch held on June 7<sup>th</sup> at Burke Lake Park. There was a great turnout of staff, trivia, crafts, food, and lots of laughter.
- Ms. Cole shared the first Intern Social event was held on June 6<sup>th</sup> at Twin Lakes to welcome the summer interns, provide a networking opportunity, and give them a chance to learn more about the Park Authority.
- Ms. Cole stated that the Summer Entertainment Series is underway. There will be more than 180 free performances at 20 venues, including new shows at Mosaic Live.
- Ms. Cole stated that the National Trails Day was celebrated at Lake Accotink on June 3<sup>rd</sup>. There was a ribbon cutting for the Accotink Creek Crossing project, self-guided geocaching, guided nature and history hikes, information exhibits and was a very successful day.
- Ms. Cole stated that the Water Mine, Our Special Harbor, and MLK Swimming Pool all opened on Memorial Day weekend and had good crowds despite slightly chilly weather.
- Ms. Cole also shared that Stratton Woods Park recently hosted the 8<sup>th</sup> Annual Capital City World Outdoor Racquetball Championship and Bill Bouie was a participant in the event.

**BOARD MATTERS**

- Mr. Gorham thanked Ms. Vosper for working with him over the last couple of weeks on a variety of issues.

- Mr. Quincy gave kudos to staff for the CAPRA accreditation and the positive comments from the review team.
- Mr. Kendall reminded everyone that the summer concert season has started and he encouraged everyone to enjoy the concerts all across the county. Mr. Kendall thanked Sousan Frankeberger and Shera White for their work to support these events. Mr. Kendall also recently did a Mason Matters segment with Supervisor Gross and he thanked Ben Boxer for sharing information on a variety of Mason District issues.
- Mr. Hackman thanked staff for their commitment to their roles and handling everything that comes their way.
- Mr. Zook congratulated the staff on their CAPRA work.
- Dr. Aidoo Hewton congratulated staff and Ms. Cole for all their work that led to the successful accreditation visit.
- Dr. Cynthia Jacobs Carter gave kudos to Ms. Cole and her team. She thanked everyone and commended Ms. Cole for her leadership. Dr. Cynthia Jacobs Carter thanked all the staff for their hard work and stated she would be visiting Manchester Lakes playground with her family. She also reminded everyone to submit nominations for the upcoming Elly Doyle awards.
- Mr. Khan stated that the hard work and efforts of staff are great. Mr. Khan also commended Ms. Cole for her leadership.

#### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:54 pm.

#### **Participating Staff:**

Jai Cole, Executive Director  
Aimee Vosper, Deputy Director/CBD  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on June 28, 2023





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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
June 28, 2023**

At 6:09pm, during the Resource Management Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice Chair  
Timothy Hackman, Treasurer  
Dr. Abena Aidoo Hewton  
Bill Bouie  
Linwood Gorham  
Ken Quincy  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary  
Faisal Khan  
Mike Thompson

**Location:**

Residence in Franconia District  
Residence in Providence District  
San Diego, California

Mr. Kendall was absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Dr. Carter, Mr. Khan, and Mr. Thompson.

Mr. Stone made a motion that Dr. Carter’s voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.

Mr. Stone made a motion that Mr. Khan’s voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.

Mr. Stone made a motion that Mr. Thompson's voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.

Mr. Stone made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Dr. Carter, Mr. Khan, and Mr. Thompson be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Ms. Godbold seconded the motion. The motion carried by all members present; Mr. Kendall was absent.

Mr. Stone conducted a roll call of members participating in person; Mr. Kendall was absent.

Dr. Carter participated in the meetings virtually due to medical reasons. Mr. Khan participated virtually due to religious holiday. Mr. Thompson participated virtually due to travel for work.

Chairman Stone called the Park Authority Board meeting to order at 7:41 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

#### **PUBLIC COMMENT**

No speakers were present.

#### **ADMINISTRATIVE ITEMS**

ADMIN-1 Resolution Recognizing National Park and Recreation Month in July 2023  
Ms. Godbold made a motion to adopt the resolution honoring National Park and Recreation Month in July 2023; seconded by Mr. Bouie. The motion carried by all members present; Mr. Kendall was absent.

ADMIN-2 Adoption of Minutes – June 14, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the June 14, 2023, Park Authority Board meeting; seconded by Mr. Hackman. Ms. Godbold abstained. The motion carried by all remaining members present; Mr. Kendall was absent.

#### **ACTION ITEMS**

A-1 Linway Terrace Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Little League  
Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Pram request from the McLean Little League in the amount of \$20,000, seconded by Mr. Bouie. The motion carried by all members present; Mr. Kendall was absent.

A-2 Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Frying Pan Farm Park

Mr. Bouie made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Frying Pan Farm Park in the amount of \$19,995, seconded by Mr. Hackman. The motion carried by all members present; Mr. Kendall was absent.

A-3 Allocation/Reallocation of Project Funds for Scope Adjustment on Specific Golf Course Irrigation Needs

Mr. Quincy made a motion to approve the scope adjustments to allow for project funds to be used now for various golf course irrigation projects in Providence, Mount Vernon, Springfield, and Mason Districts, seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.

### INFORMATION ITEMS

I-1 FY 2025 Proposed Budget Development

No action was necessary.

I-2 Legislative Program - 2023

No action was necessary.

I-3 Update on Park Operations Projects from January to March 2023

No action was necessary.

### CHAIRMAN'S MATTERS

- Mr. Stone announced that there will be an additional board meeting in August to discuss budget items. The meeting will be held virtually on Wednesday, August 23<sup>rd</sup>. Staff will send an updated schedule of board meetings for the remainder of the calendar year.
- Mr. Stone attended the first meeting of the Lake Accotink Task Force, which is charged with reviewing the staff recommendation to not conduct the dredge of the lake. Mr. Stone represents the Park Authority on the group, which is being chaired by former Board of Supervisors chair Sharon Bulova. The group is set to meet every other Monday through the remainder of the calendar year and is being streamed online as well. DPWES staff will be presenting an update to the Park Authority Board on July 26<sup>th</sup> as well.

### DIRECTOR'S MATTERS

- Ms. Cole thanked the staff who work so very hard to get camps started this week. Ms. Cole has seen her own and many other very happy campers this week and recognized all of the staff who make that happen.

- Ms. Cole shared that the Park Foundation had already exceeded \$1.6 million in monetary donations for the fiscal year. Ms. Cole thanked all of the donors who help to support the Park Authority. Mr. Stone also shared his thanks to the Park Foundation for their work to raise money in support of the parks.
- Ms. Cole shared the recent event organized by the Fair Parks Initiative to do a community service project and recognize them for their successful advocacy efforts this spring during the Board of Supervisors' budget deliberations.
- Ms. Cole shared the successful 48<sup>th</sup> Annual Antique Car Show at Sully Historic Site on Father's Day. It is estimated that attendance was between 3,000 and 4,000 people. This event takes staff support from across the agency and Ms. Cole thanked everyone, especially the Sully staff, for their hard work.
- Ms. Cole shared that there were a variety of events held across the agency to commemorate Juneteenth.
- Ms. Cole shared that Luca Twohie recently was awarded the National Association County Park and Recreation Officials (NACPRO) New Professional Award in Libertyville, IL.
- Ms. Cole also reminded the board that the Fourth of July celebration will be at Lake Fairfax Park on Saturday, July 1<sup>st</sup>. VIP parking passes were sent out to the board if they plan to attend.

#### **BOARD MATTERS**

- Dr. Carter thanked the awards team that is working to ensure that we have another great Elly Doyle Awards program.
- Mr. Thompson thanked the staff for the successful Resident Curator Program and all their work to get the program going.
- Mr. Quincy recognized the staff work in the Sully Car Show event, as it is one of the two biggest car shows in the area and it is a great event every year.
- Mr. Hackman recognized his mother, who was born in 1918, and will turn 105 tomorrow.
- Ms. Godbold thanked the Resident Curator program staff for all their hard work. Ms. Godbold also thanked all the staff who completed a very long work list to get the Mt. Gilead house ready to be opened to the program. Ms. Godbold also recognized the staff at Sully Historic Site for putting on the amazing car show and then less than 24 hours later also hosting a special Juneteenth event. It was a wonderful event, with singing and VA Delegate Charniele Herring attended and spoke as well. Ms. Godbold also shared information about an upcoming golf tournament at Pleasant Valley golf course.

#### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:02 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on July 12, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
July 12, 2023**

At the beginning of the FOIA Training Session at 6:03pm, the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Maggie Godbold, Vice-Chair  
Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Linwood Gorham  
Faisal Khan  
Ken Quincy  
Kiel Stone, Chairman

**Location:**

Residence in Sully District  
Residence in Franconia District  
Residence in Dranesville District  
Residence in Franconia District  
Residence in Mount Vernon District  
Residence in Providence District  
Residence in Providence District  
Office in Braddock District

Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent and excused.

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr.

Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

Chairman Stone called the Park Authority Board meeting to order at 7:31 p.m. via Zoom.

**PUBLIC COMMENT**

No speakers were present.



**ADMINISTRATIVE ITEMS****ADMIN-1**     Resolution Honoring the Fairfax County Park Authority's Outstanding Volunteers of 2022

Mr. Stone made a motion to adopt the resolution honoring the Fairfax County Park Authority's Outstanding Volunteers of 2022; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**ADMIN-2**     Adoption of Minutes – June 28, 2023, Park Authority Board Meeting

Mr. Stone made a motion to adopt the minutes of the June 28, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**ACTION ITEMS****A-1**     FY 2023 Carryover Budget Review – Fund 10001, Park Authority General Fund

Mr. Quincy made a motion to approve the FY 2023 Carryover Budget Review – Fund 10001, Park Authority General Fund, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-2**     FY 2023 Unencumbered Carryover Requests

Mr. Quincy made a motion to approve the FY 2023 Unencumbered Carryover Requests, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-3**     FY 2023 Carryover Budget Review Status – Fund 30400, Park Authority Bond Construction Fund

Mr. Quincy made a motion to approve the FY 2023 Carryover Budget Review Status – Fund 30400, Park Authority Bond Construction Fund, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-4**     FY 2023 Carryover Budget Transfer – Fund 80300, Park Improvement Fund

Mr. Quincy made a motion to approve the FY 2023 Carryover Budget Transfer – Fund 80300, Park Improvement Fund, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-5**     Park Authority Award Recipients for 2023

Dr. Cynthia Jacobs Carter made a motion to approve the Park Authority Award Recipients for 2023, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-6 Scope Approval – McLean Central Park Renovation**

Mr. Quincy made a motion to approve the scope for the McLean Central Park renovation, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**A-7 Scope Approval – Irrigation Replacement at Rolling Valley West Park**

Mr. Quincy made a motion to approve the scope for the irrigation replacement project at Rolling Valley West Park, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Mr. Kendall, Mr. Thompson, and Mr. Zook were absent.

**INFORMATION ITEMS****I-1 Resident Curator Program Update**

No action was necessary.

**CHAIRMAN'S MATTERS**

- Mr. Stone mentioned that there will be two virtual public meetings for PROSA coming up on July 18 and July 25 for the public to comment on the draft report. Mr. Stone recommended that the board attend if possible.

**DIRECTOR'S MATTERS**

- Ms. Cole stated that the fireworks at Lake Fairfax Park were a big success with over 3,000 attendees, food trucks, and live music.
- Ms. Cole stated that summer camps are going strong. Ms. Cole stated that 1,233 FCPA camps are scheduled this summer at 49 locations, with over \$8 million in gross revenue. Ms. Cole also stated that there are 37 Rec-PAC locations generating over \$658,000 in gross revenue, and 53% of campers receiving scholarships.
- Ms. Cole shared that the summer entertainment series is also going well. Attendance for the June concerts is estimated at just under 5,000, with only 5 rain cancellations. The Park Foundation raised over \$200,000 in funding for the concerts in FY 2023.
- Ms. Cole shared that the golf courses have hosted ten major outings this summer, bringing in over \$100,000, and 6 graduation parties, bringing in \$20,000. Golf has had several sold out course tournaments and Women's Golf Month was celebrated with special discounts, women's tournaments and clinics.

**BOARD MATTERS**

- Mr. Gorham stated that he will not be at the July 26<sup>th</sup> meeting.

- Dr. Carter thanked the board for their support of the awards program, specifically Mr. Hackman, vice-chair of the awards committee, and Ms. Allison Rankin and the staff team that is working to ensure that we have another great Elly Doyle Awards program.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:44 pm.

**Participating Staff:**

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Cindy Walsh, Director, Park Services Division  
Ryan Carmen, Director, Golf Enterprises Division  
Brendon Hanafin, Director, Planning and Development Division  
Kim Eckert, Director, Park Operations Division  
Laura Grape, Director, Resource Management Division  
Tonya Mills, Senior Fiscal Administrator  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on July 26, 2023



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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
July 26, 2023**

At 5:43pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Timothy Hackman, Treasurer  
Bill Bouie  
Ron Kendall  
Ken Quincy  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary  
Dr. Abena Aidoo Hewton

**Location:**

Residence in Franconia District  
Residence in Franconia District

Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton.

Mr. Stone made a motion that Dr. Cynthia Jacobs Carter's voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Mr. Stone made a motion that Dr. Abena Aidoo Hewton's voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

It was stated that since there was not quorum in the board room at the start of the Planning and Development Committee Meeting, the remote participants could listen to the presentations and discussion, but could not participate in any discussion.

Mr. Khan joined the Planning and Development Committee meeting in person at 5:53pm. At that time a physical quorum in the board room had been met.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Mr. Stone conducted a roll call of members participating in person; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:44 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

### **PUBLIC COMMENT**

No speakers were present.

### **PRESENTATION ITEM**

#### **P-1 Introduction of the 2023 Summer Interns**

Michael Peter introduced the 2023 Summer Interns. The board congratulated them and thanked them for their work on behalf of the Park Authority this summer.

### **ADMINISTRATIVE ITEMS**

#### **ADMIN-1 Board Resolution to Honor Mike McCaffrey, the Manager of Hidden Pond Nature Center, for 37 Years of Service to the Park Authority**

Mr. Hackman made a motion to adopt the resolution honoring Mike McCaffrey, the Manager of Hidden Pond Nature Center, for 37 years of service to the Park Authority; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

#### **ADMIN-2 Board Resolution to Honor Mary Olien, Historic and Horticulture Sites Branch Manager, Upon Her Retirement for 18 Years of Service to the Park Authority**

Mr. Quincy made a motion to adopt the resolution honoring Mary Olien, the Historic and Horticulture Sites Branch Manager, upon her retirement for 18 years of service to the Park Authority; seconded by Mr. Bouie. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

- ADMIN-3     Adoption of Minutes – July 12, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the July 12, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

#### **CHAIRMAN’S MATTERS**

- Mr. Stone stated that the County Executive’s Office has asked all departments to identify cuts equaling 7% of their budgets. Mr. Stone asked all board members to begin thinking about this and to have conversations with their respective Board of Supervisors’ members this fall. Budget season starts early this year.

#### **DIRECTOR’S MATTERS**

- Ms. Cole shared that July is National Park and Recreation Month and the Board of Supervisors issued a proclamation to recognize the importance and value of parks in our community. Ms. Cole highlighted the over 16 million visitors to the parks last year and the breadth of the skill set of the staff to handle any situation that might occur.
- Ms. Cole mentioned that there is a Selfie Contest through July 28<sup>th</sup> to celebrate the theme of “Where Community Grows” for National Park and Recreation Month.
- Ms. Cole shared that there was a groundbreaking for Spring Hill Rec Center and a variety of energy efficiency upgrades will be made that will reduce electricity and natural gas consumption.
- Ms. Cole shared that the garden plots at Laurel Hill Park are now open and feature raised beds, hard-packed surfaces, and wide doorways and aisles to ensure accessibility for all.
- Ms. Cole shared that the new performance lab is now open at Eisman Golf Academy and features new technology to assist golfers improve their performance, lessons, and a conference room for video analysis.
- Ms. Cole recognized the Park Operations staff for their outstanding support of a recent local softball tournament at Braddock and Wakefield Parks, assisting the Virginia Glory Fast Pitch softball league to raise over \$50,000 for Children’s National Hospital.
- Ms. Cole shared the FY2023 Proposed Carryover figures that are being considered by the Board of Supervisors. The funding includes: \$5,958,715 for Capital Sinking Fund, \$5 million for CIP escalating costs, \$2.5 million for synthetic field replacement program, \$740,000 for POD capital equipment, \$1 million for energy improvement projects, and \$500,000 for forestry operations. The total proposed Carryover funding for the Park Authority comes to \$15,698,715.

#### **BOARD MATTERS**

- Mr. Bouie congratulated Mike McCaffrey and Mary Olien on their upcoming retirements.

- Mr. Hackman thanked Ms. Cole and Mr. Boxer for organizing the groundbreaking event at Spring Hill.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:19 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on August 23, 2023



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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
August 23, 2023**

At the beginning of the Budget Committee Meeting at at 6:30pm, the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Maggie Godbold, Vice-Chair  
Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Bill Bouie  
Linwood Gorham  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Mike Thompson  
Jim Zook  
Kiel Stone, Chairman

**Location:**

Residence in Sully District  
Residence in Franconia District  
Jackson, Wyoming  
Residence in Franconia District  
Residence in Hunter Mill District  
Residence in Mount Vernon District  
Residence in Mason District  
Vehicle/Residence in Providence District  
Residence in Providence District  
Nashville, Tennessee  
Residence in Springfield District  
Residence in Braddock District

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried unanimously.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried unanimously.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr. Hackman. The motion carried unanimously.



Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried unanimously.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried unanimously.

Chairman Stone called the Park Authority Board meeting to order at 7:42 p.m. via Zoom.

**PUBLIC COMMENT**

No speakers were present.

**ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – July 26, 2023, Park Authority Board Meeting

Mr. Stone made a motion to adopt the minutes of the July 26, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Gorham abstained having been absent on July 26, 2023.

### **ACTION ITEMS**

A-1 Development of FY 2025 Proposed Budget

Mr. Quincy made a motion to approve the package of General Fund Budget Reductions as presented to the Budget Committee on August 23, 2023, seconded by Mr. Hackman. The motion carried unanimously.

A-2 Approval of Out of Cycle Fee Adjustment to the Published Fee Schedule for 2023

Mr. Quincy made a motion to approve the proposed fee adjustments as presented to the Budget Committee on August 23, 2023, seconded by Mr. Hackman. The motion carried unanimously.

### **INFORMATION ITEMS**

I-1 Lake Accotink Dredging Update

No action was necessary. Clarification was made that this item is in the Braddock District, not the Springfield District as shown on the agenda.

I-2 Tyson's Check-in

No action was necessary.

I-3 2024 Virginia General Assembly Legislative Item – Solar Electric Vehicle (EV) Charging

No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Stone stated board members should enjoy the rest of their summer and the board will reconvene in September.

### **DIRECTOR'S MATTERS**

- Ms. Cole thanked the board members for attending the off-cycle board meeting during what is typically a recess period.
- Ms. Cole shared the new Park Amenity Locator tool on the website. Users can search by geographic location, and can filter for more than 30 amenities to find areas such as dog parks, campgrounds, boating, etc. Ms. Cole thanked the GIS Team for their work on the creating this tool and Fariss Agatone and Jon Cooper for a helpful tutorial video.
- Ms. Cole shared that the 73<sup>rd</sup> Annual 4-H Fair, held on August 4-6, was very successful and had an estimated attendance at 27,000 and took in over \$146,000 in sales to support the 4-H program, Friends of Frying Pan Farm Park, and the Park Authority.

- Ms. Cole shared pictures and a video from the 23<sup>rd</sup> Annual Lifeguard Competition. There were teams of 6 from each Rec Center and the Water Mine and events incorporated water rescues, CPR, in water spins with backboarding and backboarding with rapid extraction.
- Ms. Cole shared that there was a recent ribbon cutting for the new bird enclosure at Frying Pan Farm Park and also a ribbon cutting at Sugarland Run bridge, which had been washed out in 2006 and was able to get reopened before the school year began as planned.
- Ms. Cole shared pictures from the groundbreaking for the new inline skate rink coming to Lake Fairfax Park. Completion is anticipated for spring 2024.

### **BOARD MATTERS**

- Ms. Aidoo Hewton stated that staff had done a great job on the new Park Locator application.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:57 pm.

### **Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Josh Colman, Business Office Manager

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on September 13, 2023



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Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
September 13, 2023**

The Chairman called the meeting to order at 7:56pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice-Chair  
Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Linwood Gorham  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Mike Thompson  
Jim Zook

Absent: Bill Bouie was absent and excused.

**PUBLIC COMMENT**

No speakers were present.

**ADMINISTRATIVE ITEM**

ADMIN-1     Adoption of Minutes – August 23, 2023, Park Authority Board Meeting  
Ms. Godbold made a motion to adopt the minutes of the August 23, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present, Mr. Bouie was absent.

**ACTION ITEMS**

A-1     Scope Approval – Natural Resource Management and Ecological Restoration Projects: Old Colchester Park and Preserve  
Mr. Gorham made a motion to approve the project scope to implement planned natural resource management activities and ecosystem restoration projects at Old Colchester Park and Preserve to manage high quality natural resources in a healthy condition and to implement forest restoration activities in areas that require treatment to restore forest ecosystem health, as presented to the Resource Management Committee on September 13, 2023, seconded by Mr. Hackman. The motion carried by all members present, Mr. Bouie was absent.

**MINUTES - APPROVED**

A-2 FY 2023 Fourth Quarter Budget Review – Fund 80000, Park Services Revenue and Operating Fund

Mr. Quincy made a motion to approve the FY 2023 Fourth Quarter Review for the Park Revenue and Operating Fund (80000), as presented to the Budget Committee on September 13, 2023, seconded by Mr. Godbold. The motion carried by all members present, Mr. Bouie was absent.

A-3 FY 2025 Non-Recommended General Fund Budget Reductions

Mr. Hackman made a motion to approve the FY 2025 Non-Recommended General Fund (Fund 10001) Budget Reduction Submission, as presented to the Budget Committee on September 13, 2023, seconded by Mr. Quincy.

Mr. Thompson made a motion to amend the publicly posted board item to add at the end of the Background section the following wording:

Additionally, per County direction the proposed reductions should not include encumbered positions leaving only the Park Authority's operating funds for potential cuts. The Park Authority's operating budget is \$7,458,149 including \$3,282,450 of internal county charges that can't be considered as part of the proposed cuts. This leaves only \$4,200,000 in operating expenses that can be considered as part of the Park Authority's \$2,370,000 budget reductions.

Mr. Hackman seconded the motion for the amendment. This motion carried by all members present, Mr. Bouie was absent.

The amended motion carried by all members present, Mr. Bouie was absent.

### **CHAIRMAN'S MATTERS**

- Mr. Stone stated that National Public Lands Day will be on Saturday, September 23<sup>rd</sup> and he invited the board members to participate in the event at Ossian Hall Park at 9:30am or at any of the other parks participating that day.

### **DIRECTOR'S MATTERS**

- Ms. Cole reviewed the participation numbers for 2023 Summer camps, Rec-Pac, and Access and Inclusion support.
- Ms. Cole reviewed the 2023 Summer Entertainment Series recap information – 189 concerts, 14 rain cancellations, estimated attendance was 37,696, and the Foundation raised \$206,859.
- Ms. Cole shared that the Park Authority team won seven 2023 Virginia Recreation and Park Society Awards. The awards were:
  - Best New Health and Wellness Initiative – Sully Community Center Health and Wellness Partnerships
  - Best New Program – Adapted Park Explorers Program

- Best New Renovation (Brick and Mortar) – Hidden Oaks Nature Center
- Most Creative Marketing Strategy – Jai Cole’s Parks Tour
- Snapshot Moment – Water Mine Family Swimmin’ Hole
- Outstanding New Professional – Monica Klock, Adapted Program Specialist
- Distinguished Service Award – Roberta Korzen, Marketing Branch Manager
- Ms. Cole shared that the most recent issue of Parks and Recreation Magazine includes an article Ms. Cole wrote, “Overcoming Barriers to Park Equity.”
- Ms. Cole shared that National Public Lands Day will have almost 30 events across the county, with the official kick-off event starting at 9:30am at Ossian Hall Park.

### **BOARD MATTERS**

- Dr. Cynthia Jacobs Carter reminded everyone that the Elly Doyle Awards will be held on Friday, November 17<sup>th</sup> at the Crystal View and she thanked everyone involved in the planning for all their hard work.
- Mr. Hackman invited everyone to attend the Riverbend Native American Festival on Saturday, September 16<sup>th</sup>.
- Ms. Godbold shared two events coming up in the Sully District. On October 7<sup>th</sup> the Friends of Ellanor C. Lawrence Park will host Parktoberfest at the park and October 14<sup>th</sup> will be Historic Centreville Day.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:10 pm.

### **Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on September 27, 2023

A handwritten signature in black ink, appearing to read "Allison Rankin". The signature is written in a cursive style with a large, looping "A" and "R".

Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
October 25, 2023**

At 5:30pm, during the Resource Management Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Bill Bouie  
Linwood Gorham  
Ken Quincy  
Michael Thompson

**Board Members Participating Virtually:**

Ron Kendall

**Location:**

Residence in Mason District

Absent: Maggie Godbold, and Jim Zook were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Ron Kendall.

Mr. Stone made a motion that Mr. Kendall's voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Dr. Cynthia Jacobs Carter, Ms. Godbold, Mr. Khan, and Mr. Zook were absent.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Mr. Ron Kendall be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Dr. Cynthia Jacobs Carter, Ms. Godbold, Mr. Khan, and Mr. Zook were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Cynthia Jacobs Carter, Ms. Godbold, Mr. Khan, and Mr. Zook were absent.

**MINUTES - APPROVED**



Mr. Ron Kendall participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:48 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

Dr. Cynthia Jacobs Carter and Mr. Faisal Khan arrived during the Budget Committee Meeting and were present for the Board Meeting.

### **PUBLIC COMMENT**

Speaker: Liz Yap

Topic: Westgrove Dog Park

### **ADMINISTRATIVE ITEM**

ADMIN-1 Board Resolution to Honor Michael McDonnell, Site Manager, Hidden Oaks Nature Center, Upon His Retirement for 40 Years of Service to the Park Authority  
Mr. Bouie made a motion to approve the resolution honoring Michael McDonnell, Site Manager of Hidden Oaks Nature Center, upon his retirement for 40 years of service to the Park Authority; seconded by Mr. Quincy. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

ADMIN-2 Adoption of Minutes – September 27, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the September 27, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present, Mr. Quincy abstained. Ms. Godbold and Mr. Zook were absent.

ADMIN-3 Park Authority Board Meeting Schedule – January to December 2024  
Mr. Hackman made a motion to approve the 2024 Park Authority Board Meeting Schedule, with the exception of the June 2024 meeting, seconded by Mr. Quincy. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

Staff will return with a new date for the June 2024 meeting.

### **ACTION ITEMS**

A-1 Park Naming – Change Oak Marr Park, Rec Center and Golf Center to Oak District Park, Rec Center and Golf Center  
This item was deferred to the November 8<sup>th</sup> meeting for further action.

A-2 McLean Central Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Central Playground Team

Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the McLean Central Playground Team in the amount of \$20,000 to help fund a playground renovation project at McLean Central Park, as presented to the Park Operations Committee on October 25, 2023, seconded by Mr. Bouie. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

A-3 FY 2025 Budget Submission, Fund 10001, General Fund

Mr. Hackman made a motion to approve the FY 2025 Park Revenue and Operating Fund (Fund 80000) Budget Submission, as presented to the Budget Committee on October 25, 2023, seconded by Mr. Bouie. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

A-4 FY 2025 Budget Submission, Fund 80000, Park Revenue and Operating Fund

Mr. Quincy made a motion to approve the FY 2025 Park Revenue and Operating Fund (Fund 80000) Budget Submission, as presented to the Budget Committee on October 25, 2023, seconded by Dr. Cynthia Jacobs Carter. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

A-5 FY 2025 Budget Submission, Fund 30010, General County Construction Fund

Mr. Hackman made a motion to approve the FY 2025 General County Construction Fund (Fund 30010), as presented to the Budget Committee on October 25, 2023, seconded by Mr. Quincy. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

A-6 Approval to Advertise Proposed Fee Adjustments and Date of Virtual Public Comment Meeting

Mr. Quincy made a motion to approve that staff advertise both the proposed fee changes and notification of the November 15, 2023 virtual public comment meeting concerning the proposed fee changes, as presented to the Budget Committee on October 25, 2023, seconded by Mr. Hackman. The motion carried by all members present. Ms. Godbold and Mr. Zook were absent.

### INFORMATION ITEM

I-1 Planning and Development Division Quarterly Project Status Report

No action was necessary.

I-2 FY 2025 General Fund Budget Process

No action was necessary.

### CHAIRMAN'S MATTERS

- Mr. Stone commented that the Joint Meeting with the EQAC board will be on November 8<sup>th</sup> and the start time will be early, possibly even 5:00pm.

- Mr. Stone shared that there are a number of Halloween events coming up, including at Frying Pan Farm Park, Hidden Oaks Nature Center, and Burke Lake Park.
- Mr. Stone stated that on Sunday, November 26<sup>th</sup>, the Friends of Lake Accotink Park (FLAP) will hold their first Beaver Boogie 5K Fun Run and Walk. Registration is open now for those who are interested in participating.

### **DIRECTOR'S MATTERS**

- Ms. Cole shared that FCPA was officially awarded re-accreditation through CAPRA at the NRPA Conference in Dallas in early October. All 154 standards were met, which is an impressive accomplishment. The visitors were very impressed with the entire staff and how thoroughly the agency “walks the walk” when it comes to implementation of these standards. This is the fourth time the agency has been accredited. Ms. Cole commended Sara Baldwin and Allison Rankin for spearheading the effort to achieve this success.
- Ms. Cole shared that FCPA received the 2023 Virginia Energy Efficiency Leadership Award from the Virginia Energy Efficiency Council for pool heat recovery system and building automation system projects at Cub Run Rec Center and the pool dehumidification system, air distribution systems, and Direct Digital Controls system at South Run Rec Center.
- Ms. Cole stated that the Skate the Wake event was a big success with more than 150 skaters plus families and spectators.
- Ms. Cole shared the opening of the Eileen Garnett Civic Space was a great event on October 21<sup>st</sup> to celebrate the transformation of an underutilized and deteriorated space in downtown Annandale.
- Ms. Cole stated the 4<sup>th</sup> Annual NASCOW event was held on October 20<sup>th</sup> and raised almost \$9,000 to support the animals and programs at the park. Iris is now the reigning two-time NASCOW Champion.
- Ms. Cole shared images from more recent fall events held – the ParktoberFest at Ellanor C. Lawrence Park, Farm Harvest Fest at Frying Pan Farm Park, and the Oak Hill Open House which drew more than 215 visitors.
- Ms. Cole shared information regarding an upcoming internal organizational change – there will be a new Planning and Stewardship Division created, which will include the Natural Resources Branch, Archaeology and Collections, Heritage Conservation Branch, and the Planning Branch and will report to the Deputy Director of Business.
- Ms. Cole shared the recent Trailblazer winners:
  - Customer Service Excellence – Group – ITSB Help Desk
  - Customer Service Excellence – Individual – Rebecca Redmiles- McCaffrey
  - Diversity, Equity, Inclusion – Group – Equity Steering Committee
  - Diversity, Equity, Inclusion – Individual – Maria Betancourt Reid
  - Healthy Lifestyle Champion - Individual – Max Morris
  - Healthy Lifestyle Champion – Group – Aqua Flex Aqua Fitness
  - Stewardship & Sustainability – Individual – Alexandra Marstall

- Stewardship & Sustainability – Group – Wetlands Awareness Day
- Project of the Year – PROSA Team
- Site of the Year – Frying Pan Farm Park
- Employee of the Year – Martin Graves
- Supervisor of the Year – Julie Gurnee
- Committee’s Choice – Cindy Walsh

### **BOARD MATTERS**

- Mr. Kendall thanked Michael McDonnell for his decades of service and being an amazing resource in the Mason District. He has developed a great team of staff around him.
- Mr. Bouie congratulated staff and the board for the successful CAPRA reaccreditation.
- Mr. Khan congratulated staff for CAPRA and Ms. Walsh for her Trailblazer award. He also thanked Paul Shirey, Brendon Hanafin, Aimee Vosper and Ken Quincy for a good recent site meeting at Oak Marr.
- Dr. Carter reminded everyone that the Elly Doyle Awards Ceremony is coming up on November 17<sup>th</sup>.
- Dr. Hewton congratulated staff on CAPRA and thanked John Burke and the Natural Resource Management Branch for their earlier presentation and their good work.
- Mr. Quincy congratulated staff on the CAPRA success.

### **CLOSED SESSION**

At 8:23pm, Dr. Carter made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
  - Consideration of the addition of property located in the Mt Vernon District and the Hunter Mill District to the workplan.

Seconded by Mr. Hackman. The motion carried by all members present, Ms. Godbold and Mr. Zook were absent.

The Park Authority Board returned to open session at 8:33 pm.

### **CERTIFICATION OF CLOSED SESSION**

Dr. Carter made a motion that the Park Authority Board certifies that, to the best of each member’s knowledge only public business matters lawfully exempted from open meeting

requirements under Virginia Code §2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present, Ms. Godbold and Mr. Zook were absent.

#### **ACTIONS FROM CLOSED SESSION**

C-1 Mr. Gorham made a motion to approve the addition of property located in the Mt Vernon District to the workplan, as discussed in closed session; seconded by Mr. Bouie. The motion carried by all members present, Ms. Godbold and Mr. Zook were absent.

Mr. Gorham made a motion to approve the offer range for property located in the Mt Vernon District as discussed in closed session; seconded by Mr. Hackman. The motion carried by all members present, Ms. Godbold and Mr. Zook were absent.

C-2 Mr. Bouie made a motion to approve the addition of property located in the Hunter Mill District to the workplan, as discussed in closed session; seconded by Mr. Hackman. The motion carried by all members present, Ms. Godbold and Mr. Zook were absent.

#### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:36 pm.

#### **Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Brendon Hanafin, Director, Planning and Development Division

Ryan Carmen, Director, Golf Enterprises Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Allison Rankin, Management Analyst

Minutes Approved at Meeting on November 8, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
November 8, 2023**

The Chairman, Kiel Stone, called the meeting to order at 8:03pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice Chair  
Timothy Hackman, Treasurer  
Dr. Cynthia Jacobs Carter, Secretary  
Bill Bouie  
Linwood Gorham  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Michael Thompson  
Jim Zook

Absent: Abena Aidoo Hewton was absent and excused.

Dr. Cynthia Jacobs Carter arrived at 6:10pm during the Joint Meeting with the EQAC Board and Mr. Faisal Khan arrived at 6:58pm during the Park Services Committee Meeting and were present for the remaining committee meetings and Board Meeting.

**PUBLIC COMMENT**

No speakers were present.

**ADMINISTRATIVE ITEM**

ADMIN-1 Board Resolution to Honor Michelle Wickes, Upon Her Retirement after 32 Years of Service to the Park Authority

Mr. Hackman made a motion to approve the resolution honoring Michelle Wickes, upon her retirement after 32 years of service to the Park Authority; seconded by Mr. Bouie. The motion carried by all members present. Dr. Aidoo Hewton was absent.

ADMIN-2 Adoption of Minutes – October 25, 2023, Park Authority Board Meeting

Mr. Hackman made a motion to adopt the minutes of the October 25, 2023, Park Authority Board meeting; seconded by Mr. Bouie. The motion carried by all members present, Ms. Godbold and Mr. Zook abstained. Dr. Aidoo Hewton was absent.

**MINUTES - APPROVED**

- ADMIN-3 Park Authority Board Meeting Schedule – June 2024  
Mr. Bouie made a motion to approve the 2024 Park Authority Board Meeting Schedule, with the new date of the June 2024 meeting as June 5th, seconded by Dr. Jacobs Carter. The motion carried by all members present. Dr. Aidoo Hewton was absent.

### **ACTION ITEMS**

- A-1 Gilbert S. McCutcheon Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Villamay Community Association  
Mr. Gorham made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the Villamay Community Association in the amount of \$13,000 to help fund a project to install swings at the existing playground within Gilbert S. McCutcheon Park, as presented to the Park Operations Committee on November 8, 2023, seconded by Mr. Bouie. The motion carried by all members present. Dr. Aidoo Hewton was absent.
- A-2 Mastenbrook Grant Application Pause  
Mr. Gorham made a motion to approve placing a temporary hold on accepting Mastenbrook grant applications, as presented to the Park Operations Committee on November 8, 2023, seconded by Mr. Bouie. The motion carried with Mr. Quincy and Mr. Thompson voting Nay and Mr. Bouie, Mr. Gorham, Mr. Hackman, Mr. Stone, Ms. Godbold, Mr. Zook, Mr. Kendall, Mr. Khan, and Dr. Jacobs Carter voting Aye. Dr. Aidoo Hewton was absent.
- A-3 Park Naming – Change Oak Marr Park, Rec Center and Golf Center to Oakmont Park, Rec Center and Golf Center  
Mr. Quincy made a motion to approve the renaming of Oak Marr Park, Rec Center and Golf Center to Oakmont Park, Rec Center and Golf Center, as presented to the Park Operations Committee on November 8, 2023, seconded by Mr. Hackman. The motion carried by all members present. Dr. Aidoo Hewton was absent.

### **INFORMATION ITEM**

- I-1 Fairfax County Park Foundation Audited Financial Statements  
No action was necessary.
- I-2 Natural Resource Management Plan – FY 2023 Accomplishments and FY 2024 Implementation Plan  
No action was necessary.
- I-3 Update on Park Operations Projects from April to June 2023  
No action was necessary.

- I-4 FY 2024 First Quarter Budget Review, Fund 10001, General Fund  
No action was necessary.
- I-5 FY 2024 First Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund  
No action was necessary.
- I-6 FY 2025 Budget Submission, Fund 30400, Park Bond Construction Fund  
No action was necessary.

#### **CHAIRMAN'S MATTERS**

- Mr. Stone stated that there will be a virtual public meeting on the proposed fee increases, held on Wednesday, November 15<sup>th</sup> at 7:00pm and encouraged board members to attend if they are available.
- Mr. Stone shared that the annual holiday gathering for the Park Authority Board and the Park Foundation Board will be held on Friday, December 15<sup>th</sup> at 6:30pm at Laurel Hill Golf Course. Invitations will be sent out shortly.
- Mr. Stone wished all the board members and staff a Happy Thanksgiving.

#### **DIRECTOR'S MATTERS**

- Ms. Cole shared that the recent opening of the new Lake Accotink Park playground was a success. The renovation was made possible by a \$300,000 allocation by the Board of Supervisors and the event was well attended.
- Ms. Cole recognized staff from the Franconia and South Run Rec Centers for their immediate responses to save the lives of two patrons during medical emergencies. They were recognized during a recent follow up event with the Fire and Rescue Department. Park Authority staff undergoes significant training to be ready to handle events such as these and they continue to step up when the situation arises.
- Ms. Cole recognized the partnership between the Pulley Career Center and the Franconia Rec Center. The Pulley Career Center supports adult students with disabilities and they have participated in a variety of services at the center such as landscaping, arts and crafts, front desk greeters, and assisting with special events.

#### **BOARD MATTERS**

- Mr. Kendall recognized the staff for their work on the Eileen Garnett Civic Space.
- Dr. Jacobs Carter reminded everyone that the Elly Doyle Awards Ceremony will be on Friday, November 17<sup>th</sup> at the Crystal View. She thanked everyone for their hard work on the event and she's looking forward to having Ms. Jummy Olabanji as the emcee.



- Mr. Hackman welcomed Mr. James Bierman as the new Dranesville District Board of Supervisors Member-Elect and he looks forward to working together.
- Ms. Godbold will not be able to attend the Elly Doyle event and wished everyone a Happy Thanksgiving.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:18 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

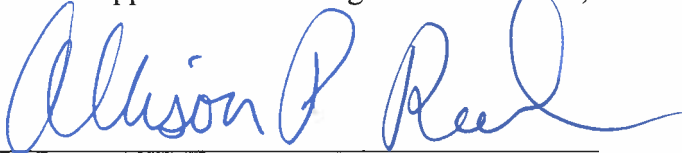
Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on December 13, 2023



Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
December 13, 2023**

At 5:40pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Maggie Godbold, Vice Chair  
Timothy Hackman, Treasurer  
Linwood Gorham  
Ron Kendall  
Ken Quincy  
Michael Thompson  
Jim Zook

**Board Members Participating Virtually:**

Faisal Khan

**Location:**

Residence in Providence District

Absent: Abena Aidoo Hewton was absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Faisal Khan.

Mr. Stone made a motion that Mr. Khan's voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Mr. Faisal Khan be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Ms. Godbold seconded the motion. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Faisal Khan participated in the meetings virtually due to medical reasons.

Mr. Bill Bouie arrived in the Park Authority Board Room in person at 6:20pm during the Budget Committee Meeting and Dr. Cynthia Jacobs Carter arrived in person at 6:40pm during the Park Operations Committee Meeting and were present for the remaining committee meetings and Board Meeting.

The Chairman, Kiel Stone, called the meeting to order at 7:31pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

### **PUBLIC COMMENT**

Speaker:	Michael Perel (Remote participation)	Topic:	Pickleball
	Loren Kropat		Off-leash dogs

### **PRESENTATION ITEM**

P-1 FY 2023 Park Authority Annual Comprehensive Financial Report (ACFR)  
Mr. Malav Sheth and Mr. Zach LeMorta, from the accounting firm of Cherry Bekaert, LLC, presented the financial position of the Park Authority as of June 30, 2023, as prepared by staff and audited by Cherry Bekaert, LLC. The ACFR was prepared in compliance with generally accepted accounting principles as required by the Governmental Accounting Standards Board (GASB.) Their presentation covered engagement services, overall audit results, required communications with those charged with governance, and future accounting and reporting changes.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Board Resolution to Honor Paul Shirey, Upon His Retirement after 35 Years of Service to Fairfax County  
Mr. Quincy made a motion to approve the resolution honoring Paul Shirey, upon his retirement after 35 years of service to Fairfax County; seconded by Mr. Bouie. The motion carried by all members present. Dr. Aidoo Hewton was absent.

ADMIN-2 Adoption of Minutes – November 8, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the November 8, 2023, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members present. Dr. Aidoo Hewton was absent.

### **ACTION ITEMS**

A-1 All Abilities Center Project Approach – Time Extension Request

Ms. Godbold made a motion to approve the time extension request for the All Abilities Center project, as presented to and reviewed by the Planning and Development Committee on November 8, 2023; seconded by Mr. Hackman. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-2 Approval of Fee Adjustments to the Published Fee Schedule for 2024

Ms. Godbold made a motion to approve the proposed fee adjustments for 2024 as advertised, as presented to and reviewed by the Budget Committee on December 13, 2023; seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-3 Lake Fairfax Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Cricket Association of Fairfax County

Mr. Bouie made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the Cricket Association of Fairfax County in the amount of \$15,325 to help fund a project to replace the artificial cricket pitch at Lake Fairfax Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Gorham. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-4 McLean Central Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Thomas A. Mulquin

Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the Friends of Thomas A. Mulquin of Fairfax County in the amount of \$20,000 to help fund a project to renovate the existing basketball court at McLean Central Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Gorham. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-5 Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian

Mr. Bouie made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to Spirit Open Equestrian in the amount of \$20,000 to help fund a project to install electrical service for the leased horse barns at Frying Pan Farm Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo Hewton was absent.

### INFORMATION ITEM

I-1 Summer Programs Update  
No action was necessary.

I-2 Planning and Development Division Quarterly Project Status Report  
No action was necessary.

- I-3 Fairfax County Park Foundation Projects and Funding Update  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Stone congratulated the award winners at the recent Elly Doyle Park Services Awards program. He thanked Dr. Carter, Mr. Hackman, Ms. Rankin and all the staff who were involved for their efforts to put the wonderful evening together.
- Mr. Stone congratulated and wished best of luck to the new Board of Supervisors and School Board members who were being sworn in for the new terms.
- Mr. Stone reminded everyone that the First Hike Contest is coming up. In 2023 more than 300 hikers shared some great photos. He encouraged everyone to go out to the parks on Monday, January 1<sup>st</sup>, take a photo and submit it by Tuesday, January 2<sup>nd</sup> at noon.
- Mr. Stone reminded everyone that the annual holiday gathering for the Park Authority Board and the Park Foundation Board will be held on Friday, December 15<sup>th</sup> at 6:30pm at Laurel Hill Golf Course.
- Mr. Stone congratulated Ms. Cindy Walsh on her retirement, thanked her for all her work for the County, and wished her fun in the next chapter.

### **DIRECTOR'S MATTERS**

- Ms. Cole shared that the 2023 Elly Doyle Park Service Awards were held and recognized 35 award recipients. Elly Doyle attended with four generations of her family. The event was hosted by Jummy Olabanji. Ms. Cole thanked Dr. Carter and Mr. Hackman for their work on the event.
- Ms. Cole shared that there was a ribbon cutting for the Woodlands Stewardship Education Center. This building is a one-of-a-kind interpretive center that was built to the standards of the Living Building Challenge. There will be a large community event held at the site in the spring.
- Ms. Cole shared that there was a Golf Pass Sale on Black Friday, which saw an increase in revenue of 19.8% from the previous sale.
- Ms. Cole shared the list of the many holiday events happening across the Park Authority this season. There will be 196 ticketed holiday activities with many participants.
- Ms. Cole thanked Cindy Walsh for her 33 years with the Park Authority in a wide range of positions across the agency.

### **BOARD MATTERS**

- Mr. Thompson shared that Cindy Walsh has been an asset to the Park Authority as well as to the community.
- Mr. Bouie concurred with Mr. Thompson's remarks about Ms. Walsh. He also commented that the Elly Doyle Awards event was great and it was wonderful to see Elly Doyle herself attend. He also thanked the board for recognizing him with the Chairman's Choice Award.

- Mr. Gorham mentioned that he was looking forward to the board's holiday gathering.
- Dr. Carter thanked Ms. Walsh for all her work over the years. Dr. Carter also thanked everyone involved in the Elly Doyle event.
- Mr. Hackman shared that he recently attended a holiday gathering at the Great Falls Grange and everyone there mentioned how grateful they were for the MOU being in place and how much they appreciate the staff support for the site.
- Ms. Godbold thanked everyone involved for their work to bring the Woodlands Education Center to fruition.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:28 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

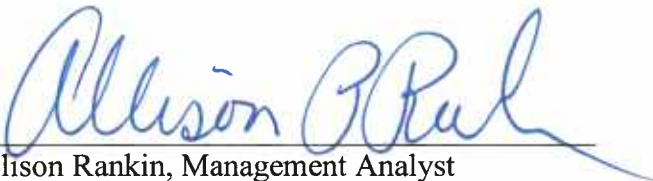
Michael Peter, Director, Business Administration Division

Ryan Carmen, Director, Golf Enterprises Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on January 10, 2024



Allison Rankin, Management Analyst

Public Comments on Pickleball Progress and Potential  
12/13/2023  
Mike Perel, m.perel@cox.net

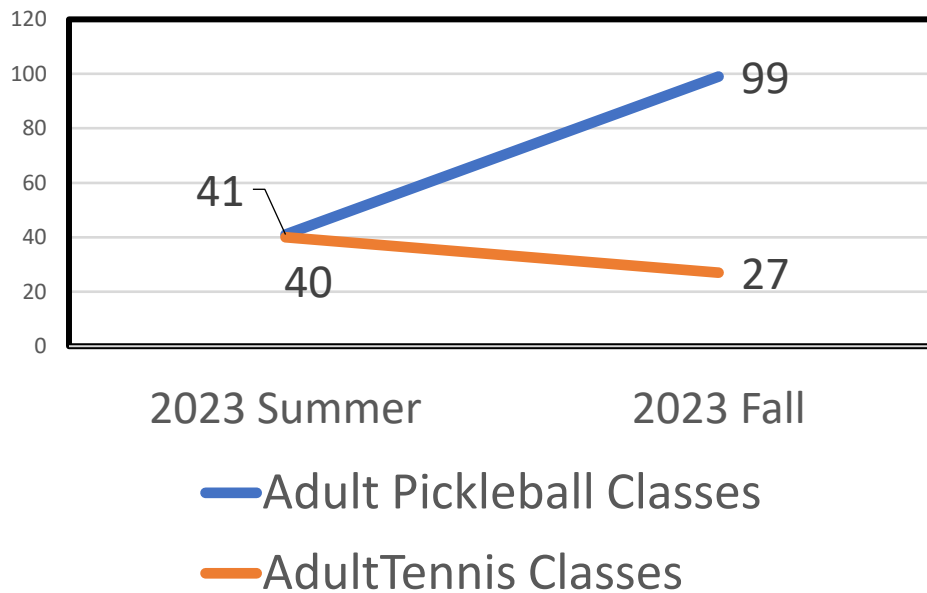
Figure 1

<b>FAIRFAX COUNTY PICKLEBALL COURTS</b>				SHARED	DEDICATED
DISTRICT	SUPERVISOR	ADVOCATE	PARK	Courts	Courts
Braddock	James R. Walkinshaw	Mike Perel	Wakefield	4	2
Dranesville	John Foust	Gary Serota	Lewinsville	2	4
Dranesville			Linway Terrace	2	0
Dranesville			McLean Central	4	0
Franconia	Rodney Lusk	Millie Stanges	Burgundy	4	0
Franconia			Hoos Road	2	0
Hunter Mill	Walter L. Alcorn	Rebecca Hollies	Cunningham	2	0
Hunter Mill			Stratton Woods	2	0
Huntermill			Stuart Road	1	0
Mason	Penelope Gross	Judy Aw	Boyd	0	2
Mason			Kendale Woods	2	0
Mason			Lillian Carey	2	0
Mason			Roundtree	2	0
Mason			Springlane	1	0
Mt Vernon	Daniel G. Storck	Millie Stanges	George Washington	4	6
Mt Vernon			North Hill	0	2
Mt Vernon			Collingwood	4	0
Mt Vernon			Ft Hunt	4	0
Mt Vernon			Hollin Hall	2	0
Mt Vernon			Levelle Dupell	1	0
Mt Vernon			Mlk Jr	4	0
Mt Vernon			Newington Heights	2	0
Mt Vernon			Stephen Foster	2	0
Providence	Dalia Palchik	Peter & Patty Montanino	Westgate	2	0
Springfield	Pat Herrity	Ron & Peggy Tugwell	Rolling Valley	2	0
Springfield		Kevin Gerrahan	South Run	2	0
Sully	Kathy Smith		Chalet Woods	3	0
<b>TOTAL</b>				<b>62</b>	<b>16</b>
Shared courts with tennis				79%	21%
Dedicated 1-2 Courts				SHARED	DEDICATED
Dedicated 4 or more courts					

Data compiled by Fairfax County Advocates for Pickleball--9/26/2023

Figure 2:

## Parktake Classes Offered- Pickleball vs Tennis



NOTE: Beginner pickleball classes for adults: 34  
 Beginner tennis classes for adults: 6

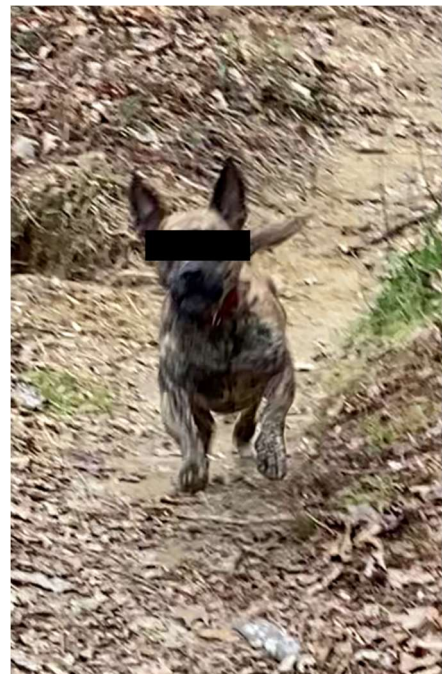
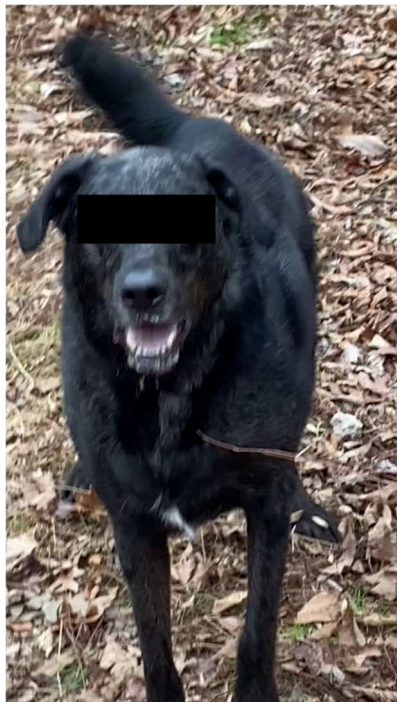
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 Figure 3: **FCPA FISCAL YEAR 2024 PLANNED COURT IMPROVEMENTS**  
<https://www.fairfaxcounty.gov/parks/planning-development/pickleball-study>

FCPA still plans shared use on single tennis courts, not multiple dedicated courts

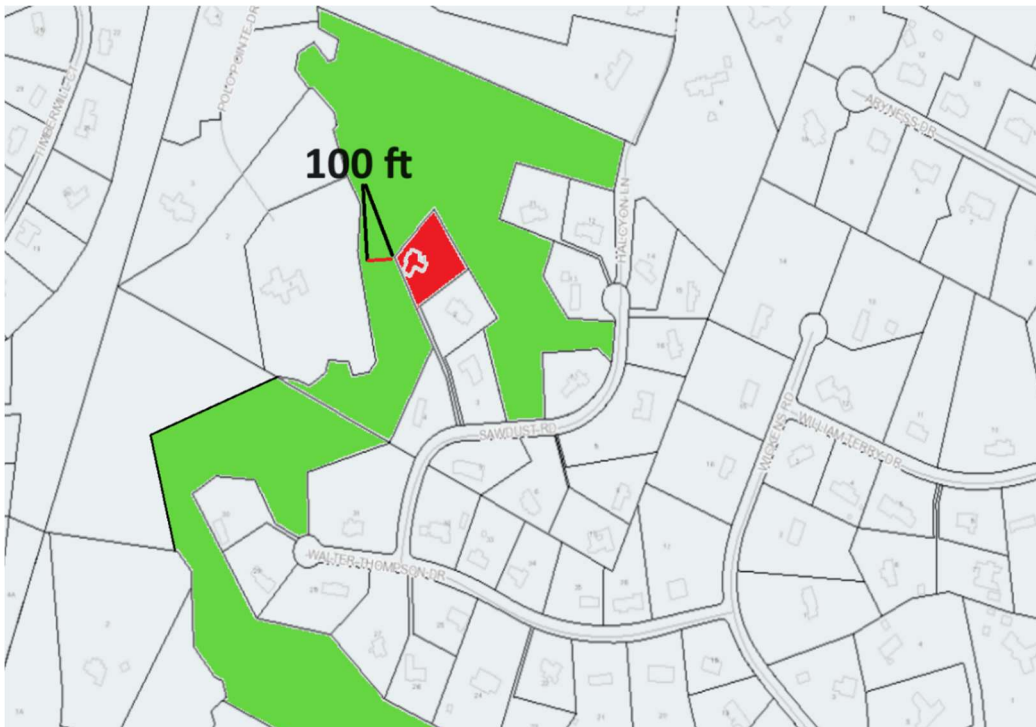
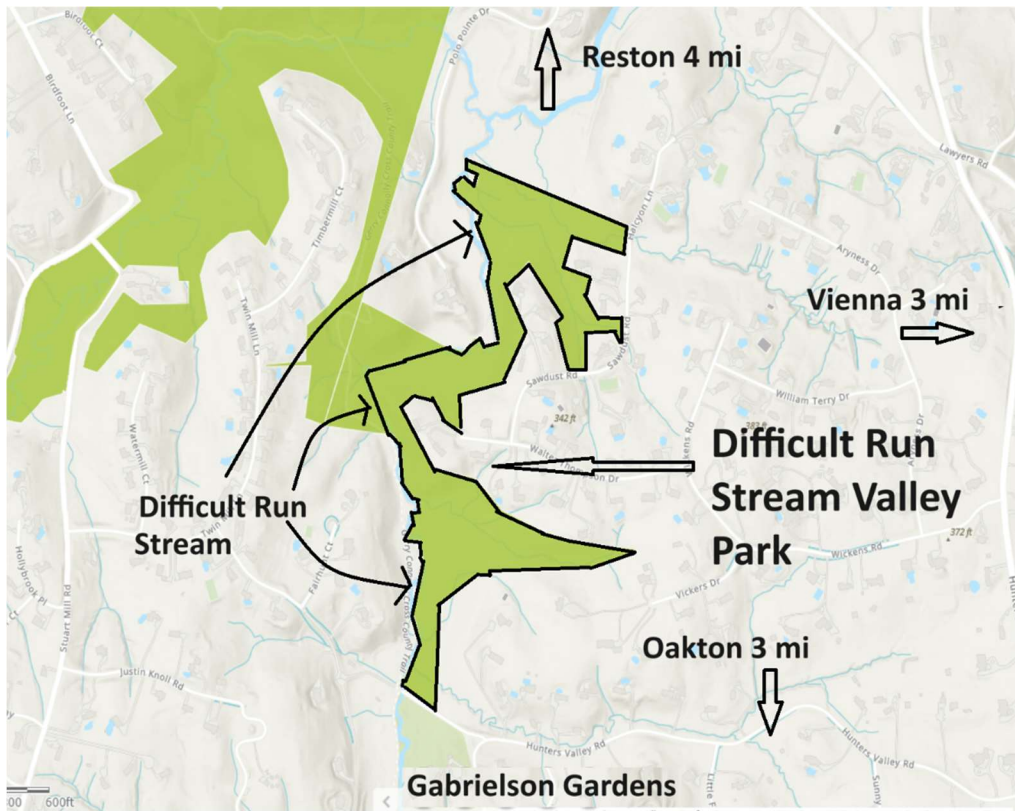
Park	Supervisory District	Type	# of Pickleball Facilities	Status	Details
Stratton Woods	Hunter Mill	Shared	2	Completed	Update 1 dual-striped court to (2 on 1) standard. 1 court to be tennis only
Cunningham	Hunter Mill	Shared	2	Completed	Update 1 tennis court to (2 on 1) shared-use standard. 1 court to be tennis only
Annandale	Mason	Shared	2	Completed	Update 1 tennis court to (2 on 1) shared-use standard. 1 court to be tennis only
Mason Neck West	Mount Vernon	Shared	2	In Design	Update 1 tennis court to (2 on 1) shared-use standard. 1 court to be tennis only



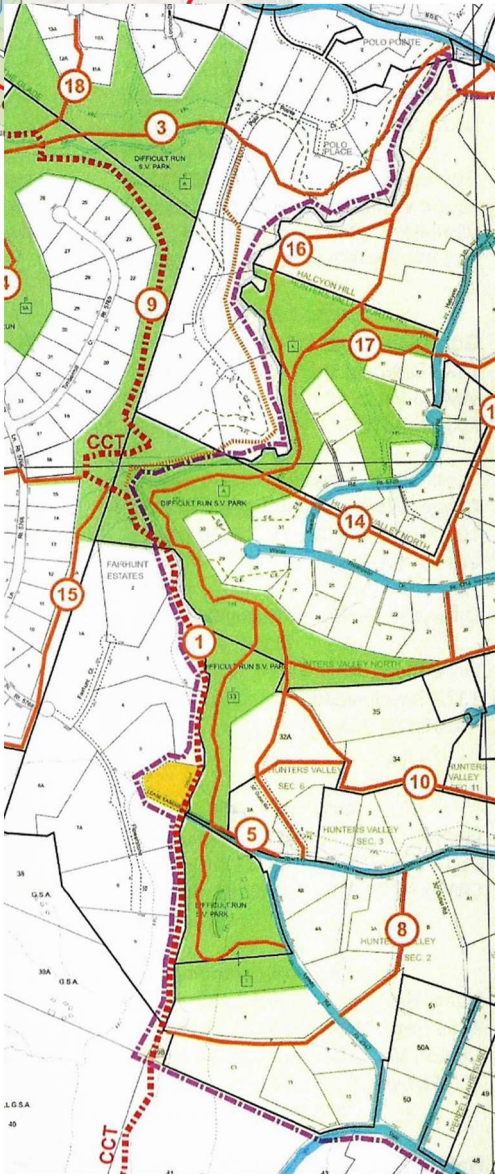
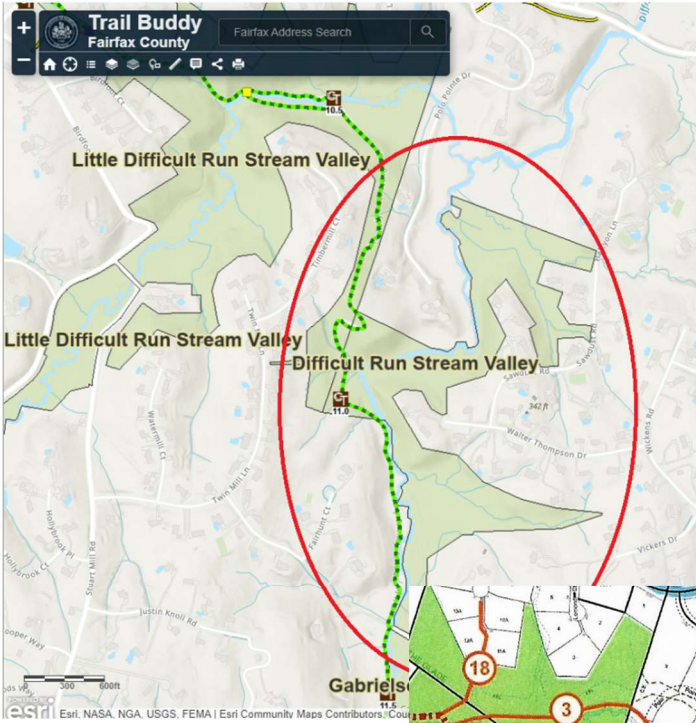
# Difficult Run Dog Run



# Location







# HUNTER VALLEY TRAIL MAP

-  HVA AREA
-  HVA OWNED OR LEASED PROPERTY
-  DIFFICULT RUN VALLEY PARK

-  1 BRUNET TRAIL
-  2 GRAVEL TRAIL
-  3 LITTLE DIFFICULT TRAIL
-  4 DANIELS TRAIL
-  5 LEEDS TRAIL
-  6 HUNTER TRAIL
-  7 ARYNESS TRAIL
-  8 DIFFICULT TRAIL
-  9 CROSS COUNTY TRAIL
-  10 GRIZZLEY TRAIL
-  11 LITTLE FOX TRAIL
-  12 WICKENS TRAIL
-  13 HACKERS TRAIL
-  14 WIRE FENCE TRAIL
-  15 WATERHOUSE TRAIL
-  16 MILL RACE TRAIL
-  17 SAWDUST TRAIL
-  18 RACoon RIDGE TRAIL





Loren Kropat <lkropat@gmail.com>

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## RE: Policy: Dogs off Leash

1 message

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**FCPA Park Maintenance** <FCPAParkMaintenance@fairfaxcounty.gov> Fri, Nov 12, 2021  
at 1:01 PM

To: "lkropat@gmail.com" <lkropat@gmail.com>

Cc: FCPA Park Maintenance <FCPAParkMaintenance@fairfaxcounty.gov>

Hello Loren,

FCPA staff does not have enforcement powers. The Police and Animal Control are responsible for enforcing the leash law as it is a county law. Citizens should report any violations of the leash law to the Police non-emergency number. Police and Animal Control are solely responsible for enforcement. Rules signs should be posted at trail heads on officially recognized trails. If a sign is not present and it is an official trail, please contact us through this email address or 703-324-8594 and we will work to get a sign posted.

If you have any other questions feel free to contact us.

Thank you.

Danielle Passerello

Support Services Assistant

Park Operations Division

Fairfax County Park Authority

703-324-8594

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