



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

January 10, 2024

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEM

(CW) ADMIN-1 Adoption of Minutes – December 13, 2023 Park Authority Board Meeting

INFORMATION ITEM

(B) I-1 Lake Accotink Task Force Update

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



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Board Agenda Item
January 10, 2024

ADMINISTRATIVE – 1

Adoption of Minutes – December 13, 2023 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the December 13, 2023 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the December 13, 2023 Park Authority Board meeting.

TIMING:

Board action is requested on January 10, 2024.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the December 13, 2023 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
December 13, 2023**

At 5:40pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

Board Members Present:

Kiel Stone, Chairman
Maggie Godbold, Vice Chair
Timothy Hackman, Treasurer
Linwood Gorham
Ron Kendall
Ken Quincy
Michael Thompson
Jim Zook

Board Members Participating Virtually:

Faisal Khan

Location:

Residence in Providence District

Absent: Abena Aidoo Hewton was absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Faisal Khan.

Mr. Stone made a motion that Mr. Khan's voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Mr. Faisal Khan be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herry building. Ms. Godbold seconded the motion. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo Hewton, Mr. Bouie, and Dr. Cynthia Jacobs Carter were absent.

Mr. Faisal Khan participated in the meetings virtually due to medical reasons.

Mr. Bill Bouie arrived in the Park Authority Board Room in person at 6:20pm during the Budget Committee Meeting and Dr. Cynthia Jacobs Carter arrived in person at 6:40pm during the Park Operations Committee Meeting and were present for the remaining committee meetings and Board Meeting.

The Chairman, Kiel Stone, called the meeting to order at 7:31pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

PUBLIC COMMENT

| | | | |
|----------|--------------------------------------|--------|----------------|
| Speaker: | Michael Perel (Remote participation) | Topic: | Pickleball |
| | Loren Kropat | | Off-leash dogs |

PRESENTATION ITEM

P-1 FY 2023 Park Authority Annual Comprehensive Financial Report (ACFR)
 Mr. Malav Sheth and Mr. Zach LeMorta, from the accounting firm of Cherry Bekaert, LLC, presented the financial position of the Park Authority as of June 30, 2023, as prepared by staff and audited by Cherry Bekaert, LLC. The ACFR was prepared in compliance with generally accepted accounting principles as required by the Governmental Accounting Standards Board (GASB.) Their presentation covered engagement services, overall audit results, required communications with those charged with governance, and future accounting and reporting changes.

ADMINISTRATIVE ITEM

ADMIN-1 Board Resolution to Honor Paul Shirey, Upon His Retirement after 35 Years of Service to Fairfax County
 Mr. Quincy made a motion to approve the resolution honoring Paul Shirey, upon his retirement after 35 years of service to Fairfax County; seconded by Mr. Bouie. The motion carried by all members present. Dr. Aidoo Hewton was absent.

ADMIN-2 Adoption of Minutes – November 8, 2023, Park Authority Board Meeting
 Mr. Bouie made a motion to adopt the minutes of the November 8, 2023, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members present. Dr. Aidoo Hewton was absent.

ACTION ITEMS

A-1 All Abilities Center Project Approach – Time Extension Request

Ms. Godbold made a motion to approve the time extension request for the All Abilities Center project, as presented to and reviewed by the Planning and Development Committee on November 8, 2023; seconded by Mr. Hackman. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-2 Approval of Fee Adjustments to the Published Fee Schedule for 2024

Ms. Godbold made a motion to approve the proposed fee adjustments for 2024 as advertised, as presented to and reviewed by the Budget Committee on December 13, 2023; seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-3 Lake Fairfax Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Cricket Association of Fairfax County

Mr. Bouie made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the Cricket Association of Fairfax County in the amount of \$15,325 to help fund a project to replace the artificial cricket pitch at Lake Fairfax Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Gorham. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-4 McLean Central Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Thomas A. Mulquin

Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to the Friends of Thomas A. Mulquin of Fairfax County in the amount of \$20,000 to help fund a project to renovate the existing basketball court at McLean Central Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Gorham. The motion carried by all members present. Dr. Aidoo Hewton was absent.

A-5 Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian

Mr. Bouie made a motion to approve the Mastenbrook Volunteer Matching Fund Grant award to Spirit Open Equestrian in the amount of \$20,000 to help fund a project to install electrical service for the leased horse barns at Frying Pan Farm Park, as presented to the Park Operations Committee on December 13, 2023, seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo Hewton was absent.

INFORMATION ITEM

I-1 Summer Programs Update
No action was necessary.

I-2 Planning and Development Division Quarterly Project Status Report
No action was necessary.

- I-3 Fairfax County Park Foundation Projects and Funding Update
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Stone congratulated the award winners at the recent Elly Doyle Park Services Awards program. He thanked Dr. Carter, Mr. Hackman, Ms. Rankin and all the staff who were involved for their efforts to put the wonderful evening together.
- Mr. Stone congratulated and wished best of luck to the new Board of Supervisors and School Board members who were being sworn in for the new terms.
- Mr. Stone reminded everyone that the First Hike Contest is coming up. In 2023 more than 300 hikers shared some great photos. He encouraged everyone to go out to the parks on Monday, January 1st, take a photo and submit it by Tuesday, January 2nd at noon.
- Mr. Stone reminded everyone that the annual holiday gathering for the Park Authority Board and the Park Foundation Board will be held on Friday, December 15th at 6:30pm at Laurel Hill Golf Course.
- Mr. Stone congratulated Ms. Cindy Walsh on her retirement, thanked her for all her work for the County, and wished her fun in the next chapter.

DIRECTOR'S MATTERS

- Ms. Cole shared that the 2023 Elly Doyle Park Service Awards were held and recognized 35 award recipients. Elly Doyle attended with four generations of her family. The event was hosted by Jummy Olabanji. Ms. Cole thanked Dr. Carter and Mr. Hackman for their work on the event.
- Ms. Cole shared that there was a ribbon cutting for the Woodlands Stewardship Education Center. This building is a one-of-a-kind interpretive center that was built to the standards of the Living Building Challenge. There will be a large community event held at the site in the spring.
- Ms. Cole shared that there was a Golf Pass Sale on Black Friday, which saw an increase in revenue of 19.8% from the previous sale.
- Ms. Cole shared the list of the many holiday events happening across the Park Authority this season. There will be 196 ticketed holiday activities with many participants.
- Ms. Cole thanked Cindy Walsh for her 33 years with the Park Authority in a wide range of positions across the agency.

BOARD MATTERS

- Mr. Thompson shared that Cindy Walsh has been an asset to the Park Authority as well as to the community.
- Mr. Bouie concurred with Mr. Thompson's remarks about Ms. Walsh. He also commented that the Elly Doyle Awards event was great and it was wonderful to see Elly Doyle herself attend. He also thanked the board for recognizing him with the Chairman's Choice Award.

- Mr. Gorham mentioned that he was looking forward to the board’s holiday gathering.
- Dr. Carter thanked Ms. Walsh for all her work over the years. Dr. Carter also thanked everyone involved in the Elly Doyle event.
- Mr. Hackman shared that he recently attended a holiday gathering at the Great Falls Grange and everyone there mentioned how grateful they were for the MOU being in place and how much they appreciate the staff support for the site.
- Ms. Godbold thanked everyone involved for their work to bring the Woodlands Education Center to fruition.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:28 pm.

Participating Staff:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Cindy Walsh, Director, Park Services Division
Brendon Hanafin, Director, Planning and Development Division
Kim Eckert, Director, Park Operations Division
Laura Grape, Director, Resource Management Division
Michael Peter, Director, Business Administration Division
Ryan Carmen, Director, Golf Enterprises Division
Ben Boxer, Public Information Officer
Allison Rankin, Management Analyst

Minutes Approved at Meeting on January 10, 2024

Allison Rankin, Management Analyst

Board Agenda Item
January 10, 2024

INFORMATION – 1

Lake Accotink Task Force Update

As presented to and reviewed by the Planning and Development Committee on
December 13, 2023.