BROKER INFORMATION

Fairfax County, VA

COMPANY NAME:

Directions: Please delete the example and enter infromation about the employees of your company who work with your clients in Fairfax County. If you have any questions please call us at 703-324-5230.

Please enter employee information here:

Employee Name	Employee Mailing Address	City & State	Zip	Employee Phone Number	Employee Email	Properties Serviced By Broker
EXAMPLE: Max Shilling	123 Main Street	Fairfax, VA	22035	(703) 456-7890	mshilling@broker.com	5555 Lee Highway; 6666 Georgetown Pike; 7777 Monument Drive

CLIENT INFORMATION

Fairfax County, VA

COMPANY NAME

Directions: Please enter infromation about your clients directly into this spreadsheet and submit to us along with your application. The column headers indicate what information we require for each of your clients in our jurisdiction. Please see the example of how to fill out the spreadsheet below. If you have any questions please call us at 703-324-5230.

Examples:

Client Name	Client Property Address	City	Zip Code	Property Manager Name	Property Manager Phone Number	Name of Broker/Consultant for this Property	Hauler Name	# Containers	Trash Container Size	Collection Frequency	Day(s) of Collection	# Containers	Recycling Container Size	Collection Frequency2	Day(s) of Collection
Real Estate Management G	3333 Little River Turnpike	Annandale	22033	Alex Johnson	XXX.XXX.XXXX	Joe Smith	Waste Management	1	8yd	2x/week	M, Th	1	6-yd	1x/week	T
								1	2yd	1x/week	T				
Trader Joes	4444 Little River Turpike	Annandale	22033	Peter Washington	XXX.XXX.XXXX	Angie Jones	Republic Services	1	30yd	1x/week	W	NA	OCC is Bailed	Back Hauled	NA

Please enter client information here:

								TRASH				RECYCLING			
Client Name	**Client Property Address**	**City**	**Zip Code**	**Property Manager Name**	**Property Manager Phone**	**Name of Broker/Consultant for this property**	**Hauler Name**	**# Containers**	**Trash Container Size**	**Collection Frequency**	**Day(s) of Collection**	**# Containers 2**	**Recycling Container Size**	**Collection Frequency2**	**Day(s) of Collection2**