



**FAIRFAX COUNTY, VIRGINIA**

**FY 2016**

**Adopted Budget Plan**

**(Includes Multi-Year Budget: FY 2016 - FY 2017)**

**Volume 2: Capital Construction and Other Operating Funds**

[www.fairfaxcounty.gov/budget](http://www.fairfaxcounty.gov/budget)

# Fairfax County, Virginia

## Fiscal Year 2016 Adopted Budget

### Volume 2: Capital Construction and Other Operating Funds



1742

Prepared by the  
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1742



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

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**Fairfax County**

**Virginia**

For the Fiscal Year Beginning

**July 1, 2014**

*Jeffrey R. Enos*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fairfax County, Virginia for its annual budget for the fiscal year beginning July 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# BUDGET CALENDAR

For preparation of the FY 2016 Budget

## July 1, 2014

Distribution of the FY 2016 budget development guide. Fiscal Year 2015 begins.



## September - October 2014

Agencies forward completed budget submissions to the Department of Management and Budget (DMB) for review.



## February 5, 2015

School Board adopts its FY 2016 Advertised Budget.



## February 17, 2015

County Executive's presentation of the FY 2016 Advertised Budget Plan.



## March 3, 2015

Board authorization for publishing FY 2016 tax and budget advertisement.



## July 1, 2015

Fiscal Year 2016 begins.



## June 30, 2015

Distribution of the FY 2016 Adopted Budget Plan. Fiscal Year 2015 ends.



## May 21, 2015

School Board adopts its FY 2016 Approved Budget



## April 28, 2015

Adoption of the FY 2016 budget plan, Tax Levy and Appropriation Ordinance by the Board of Supervisors.



## April 21, 2015

Board action on *FY 2015 Third Quarter Review*. Board mark-up of the FY 2016 proposed budget.



## April 7, 8, and 9, 2015

Public hearings on proposed FY 2016 budget, *FY 2015 Third Quarter Review* and FY 2016-2020 Capital Improvement Program (with Future Years to 2025) (CIP).



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# Board of Supervisors' Goals & Priorities

Adopted by the Board of Supervisors in December 2009. Reaffirmed by the Board of Supervisors in February 2012.

By **engaging** our residents and businesses in the process of addressing these challenging times, **protecting investment** in our most critical priorities, and by **maintaining strong responsible fiscal stewardship**, we must ensure:

✓ **A quality educational system**

Education is Fairfax County's highest priority. We will continue the investment needed to protect and enhance this primary community asset. Our children are our greatest resource. Because of our excellent schools, businesses are eager to locate here and our children are able to find good jobs. A well-educated constituency is best able to put back into their community.

✓ **Safe streets and neighborhoods**

Fairfax County is the safest community of our size in the U.S. We will continue to invest in public safety to respond to emergency situations, as well as efforts to prevent and intervene in destructive behaviors, such as gang activity and substance abuse.

✓ **A clean, sustainable environment**

Fairfax County will continue to protect our drinking water, air quality, stream valleys and tree canopy through responsible environmental regulations and practices. We will continue to take a lead in initiatives to address energy efficiency and sustainability and to preserve and protect open space for our residents to enjoy.

✓ **Livable, caring and affordable communities**

As Fairfax County continues to grow we will do so in ways that address **environmental** and **mobility** challenges. We will encourage housing that is affordable to our children, seniors and members of our workforce. We will provide compassionate and efficient services to members of our community who are in need. We will continue to protect and support our stable lower density neighborhoods. We will encourage and support participation in community organizations and other activities that address community needs and opportunities.

✓ **A vibrant economy**

Fairfax County has a well-earned reputation as a business-friendly community. We will vigorously pursue **economic development** and **revitalization** opportunities. We will support the business community and encourage this healthy partnership. We will continue to be sensitive and responsive to the needs of our corporate neighbors in the areas of **workforce development** and **availability, affordable housing, regulation and taxation**.

✓ **Efficient transportation network**

Fairfax County makes it a priority to connect People and Places. We will continue to plan for and invest in transportation improvements to include comprehensive bicycle and pedestrian initiatives, bus and para transit, road and intersection improvements and expansion of Metrorail and VRE.

✓ **Recreational and cultural opportunities**

A desirable community is one where there is a lot going on that residents can enjoy. Fairfax County will continue to provide for athletic, artistic, intellectual and recreational activities, in our communities, parks, libraries and schools.

✓ **Taxes that are affordable**

The property tax is Fairfax County's primary source of revenue to provide services. We will ensure that taxes are affordable for our residents and businesses, and we will seek ways to diversify County revenues in order to make our tax base more equitable. We will ensure that County programs and services are efficient, effective and well run.

# Fairfax County Vision Elements

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County by:

## **Maintaining Safe and Caring Communities -**

The needs of a diverse and growing community are met through innovative public and private services, community partnerships and volunteer opportunities. As a result, residents feel safe and secure, capable of accessing the range of services and opportunities they need, and are willing and able to give back to their community.

## **Building Livable Spaces -**

Together, we encourage distinctive “built environments” that create a sense of place, reflect the character, history and natural environment of the community, and take a variety of forms – from identifiable neighborhoods, to main streets, to town centers. As a result, people throughout the community feel they have unique and desirable places to live, work, shop, play and connect with others.

## **Connecting People and Places -**

Transportation, technology and information effectively and efficiently connect people and ideas. As a result, people feel a part of their community and have the ability to access places and resources in a timely, safe and convenient manner.

## **Maintaining Healthy Economies -**

Investments in the workforce, jobs, and community infrastructure and institutions support a diverse and thriving economy. As a result, individuals are able to meet their needs and have the opportunity to grow and develop their talent and income according to their potential.

## **Practicing Environmental Stewardship -**

Local government, industry and residents seek ways to use all resources wisely and to protect and enhance the County’s natural environment and open space. As a result, residents feel good about their quality of life and embrace environmental stewardship as a personal and shared responsibility.

## **Creating a Culture of Engagement -**

Individuals enhance community life by participating in and supporting civic groups, discussion groups, public-private partnerships and other activities that seek to understand and address community needs and opportunities. As a result, residents feel that they can make a difference and work in partnership with others to understand and address pressing public issues.

## **Exercising Corporate Stewardship -**

Fairfax County government is accessible, responsible and accountable. As a result, actions are responsive, providing superior customer service and reflecting sound management of County resources and assets.

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# How to Read the Budget

## Volume 2 Overview

Volume 2 contains information on non-General Fund budgets or “Other Funds.” A fund accounts for a specific set of activities that a government performs. For example, refuse disposal is an activity and therefore, a fund that is classified as a Special Revenue Fund. These other funds, such as Special Revenue Funds, are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. Volume 2 also features the County’s *proprietary* funds, i.e. Enterprise Funds and Internal Service Funds. These funds account for County activities, which operate similarly to private sector businesses inasmuch as they measure net income, financial position and changes in financial position. Enterprise Funds are used to account for operations in which costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Internal Service Funds are used to account for the financing of goods or services provided by one County department or agency to another on an allocated cost recovery basis for items such as telecommunications charges, printing, data processing, etc. The County also has several *fiduciary* funds, better known as Trust and Agency Funds, in which funds are used to account for assets held by the County in a trustee capacity or as an agent for other individuals, entities and/or other funds.

## Fund Narratives

Each County fund is represented with its own narrative that contains programming and budgetary information. The narratives have several elements including:

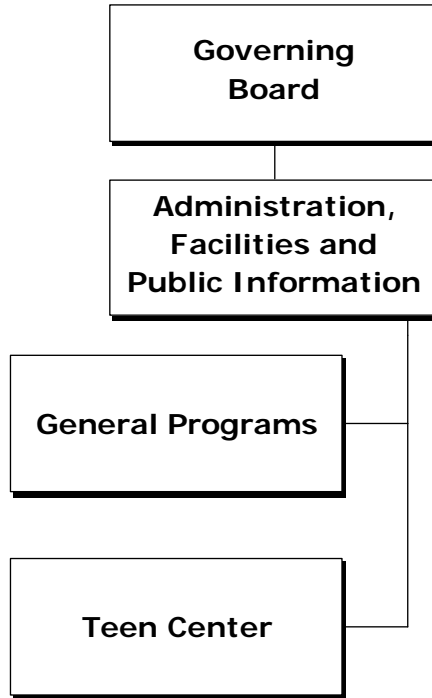
- Organization Chart
- Agency Mission and Focus
- Agency Dashboard (included only for a select number of General Fund Supported funds)
- Budget and Staff Resources
- FY 2016 Funding Adjustments/Changes to the FY 2015 Adopted Budget Plan
- Cost Centers (funding and position detail)
- Cost Center Specific Goals, Objectives and Key Performance Measures
- Performance Measurement Results
- Fund Statement
- Summary of Capital Projects
- Summary of Grant Funding

Not all narratives will contain each of these components. For example, funds that are classified as Capital Funds will not have organization charts because staff positions are not budgeted in these funds; that is, they only provide funding for the purchase and construction of capital construction projects. However, Capital Funds do have a summary of capital projects that lists the cost of each project in a Fund. A brief example of each section follows.

# How to Read the Budget

## Organization Chart

The organization chart displays the organizational structure of each fund. An example depicting the organizational structure of Fund 40060, McLean Community Center, is shown below.



## Agency Mission and Focus

The agency mission is a broad statement reflecting intended accomplishments for achievement of the agency's public purpose. It describes the unique contribution of the organization to the County government and residents receiving services and provides a framework within which an agency operates. The agency focus section includes a description of the agency's programs and services. The agency's relationship with County boards, authorities, or commissions may be discussed here, as well as key drivers or trends that may be influencing how the agency is conducting business. The focus section is also designed to inform the reader about the strategic direction of the agency and the challenges that it is currently facing. This section also includes a listing of one or more of seven "Vision Elements" that the agency supports. These Vision Elements are intended to describe what success will look like as a result of the County's efforts to protect and enrich the quality of life for the people, neighborhoods, and diverse communities of Fairfax County. These Vision Elements provide a strategic framework to guide agency operations and improvements.

**The McLean Community Center supports the following County Vision Elements:**

-  **Maintaining Safe and Caring Communities**
-  **Creating a Culture of Engagement**
-  **Connecting People and Places**
-  **Building Livable Spaces**
-  **Exercising Corporate Stewardship**

# How to Read the Budget

## Agency Dashboard

Each General Fund Supported fund in Volume 2, such as Fund 40040, Fairfax-Falls Church Community Services Board (CSB), includes an agencywide dashboard which includes various key metrics, including in some cases a combination of key outputs, budget drivers, statistics, and other meaningful indicators illustrating key agency initiatives and work. The purpose of these drivers is to keep decision-makers aware of this key data and how they are changing over time. The dashboard includes data from the three prior years (FY 2012 through FY 2014). This dashboard does not replace the agency's performance measures, but rather provides an additional snapshot of relevant statistics.

AGENCY DASHBOARD			
Key Data	FY 2012	FY 2013	FY 2014
1. Persons served by the CSB	20,446	20,988	21,249
2. Persons served by general CSB emergency services	5,037	4,791	4,931
3. Children served by Infant and Toddler Connection	3,090	2,975	3,164
4. Persons with intellectual disability on Medicaid Waiver waiting list who meet the Urgent Need criteria	494	576	733
5. Employment and Day Services			
▪ Persons with intellectual disability served	1,240	1,286	1,284
▪ Annual Special Education Graduates*	110	121	79
6. Percent of individuals who reported that they have a Primary Health Care Provider**	50%	42%	40%
7. Percent of individuals receiving behavioral health services who have Medicaid coverage	38%	35%	32%

\* When initially reported, special education graduates were counted in the fiscal year in which they graduated. Data has been adjusted to reflect the fiscal year in which services began.  
 \*\*Does not include the Infant and Toddler Connection program.

## Budget and Staff Resources

The Budget and Staff Resources table provides an overview of expenditures and positions in each fund. Expenditures are generally summarized in five primary categories:

- *Personnel Services* consist of expenditure categories including regular pay, shift differential, limited-term support, overtime pay, and fringe benefits.
- *Operating Expenses* are the day-to-day expenses involved in the administration of the agency, such as office supplies, printing costs, repair and maintenance for equipment, and utilities.
- *Capital Equipment* includes items that have a value that exceeds \$5,000 and an expected life of more than one year, such as an automobile or other heavy equipment.
- *Recovered Costs* are reimbursements from other County agencies for specific services or work performed or reimbursements of work associated with capital construction projects. These reimbursements are reflected as a negative figure in the agency's budget, thus offsetting expenditures.

# How to Read the Budget

- Capital Projects** are expenditures related to the acquisition, renovation, or construction of major capital items, including facilities (schools, libraries, parks facilities, police and fire stations), transportation improvements, trails/sidewalks, and stormwater management facilities. These activities typically stretch over multiple fiscal years. For funds which contain capital projects, a *Summary of Capital Projects* is provided in the fund narrative listing the funding related to each specific project.

The Authorized Positions section of the Budget and Staff Resources table provides the position count of merit positions across fiscal years, including FY 2014 Actuals, the FY 2015 Adopted Budget, the FY 2015 Revised Budget Plan reflecting changes since the budget was adopted, the FY 2016 Advertised Budget Plan, and the FY 2016 Adopted Budget Plan. The table also reflects the authorized hours of each position with the designation of a full-time equivalent (FTE). For example, an FTE of 1.0 means that the position is authorized to be filled with a full-time employee (2,080 hours annually), while an FTE of 0.5 signals that the position is authorized to be filled only half-time (up to 1,040 hours annually).

<b>Budget and Staff Resources</b>					
<b>Category</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Revised</b>	<b>FY 2016 Advertised</b>	<b>FY 2016 Adopted</b>
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$2,904,499	\$2,991,532	\$2,933,029	\$3,095,251	\$3,102,289
Operating Expenses	2,131,015	2,450,191	2,498,249	2,296,499	2,296,499
Capital Equipment	63,834	0	15,300	55,000	55,000
Capital Projects	953,214	804,739	1,152,487	1,783,161	1,783,161
<b>Total Expenditures</b>	<b>\$6,052,562</b>	<b>\$6,246,462</b>	<b>\$6,599,065</b>	<b>\$7,229,911</b>	<b>\$7,236,949</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	31 / 28.18	31 / 28.18	31 / 28.18	31 / 28.18	31 / 28.18

## FY 2016 Funding Adjustments / Changes to the FY 2015 Adopted Budget Plan

The “FY 2016 Funding Adjustments” section summarizes changes to the budget. The first part of this section includes adjustments since the approval of the FY 2015 Adopted Budget Plan necessary to support the FY 2016 program. These adjustments may include compensation increases, funding associated with new positions, internal service charge adjustments, and funding adjustments associated with position movements. The sum of all of the funding adjustments listed explains the entire change from the FY 2015 Adopted Budget Plan to the FY 2016 Adopted Budget Plan. When reductions have been included for an agency, each reduction is listed individually, providing specific details including funding and position impacts.

<b>FY 2016 Funding Adjustments</b>	
<i>The following funding adjustments from the <u>FY 2015 Adopted Budget Plan</u> are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors’ actions, as approved in the adoption of the budget on April 28, 2015.</i>	
<b>◆ Employee Compensation</b> An increase of \$71,326 in Personnel Services includes \$29,776 for a 1.10 percent market rate adjustment (MRA) for all employees and \$41,550 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.	<b>\$71,326</b>
<b>◆ Program Adjustments</b> An increase of \$38,518 in Personnel Services is primarily due to projected adjustments to non-merit salaries and associated fringe benefits for expanded programs and activities anticipated in FY 2016.	<b>\$38,518</b>

# How to Read the Budget

The “Changes to the FY 2015 Adopted Budget Plan” section includes revisions to the current year budget that have been made since its adoption. All adjustments to the FY 2015 budget as a result of the *FY 2014 Carryover Review*, *FY 2015 Third Quarter Review*, and all other approved changes through April 30, 2015 are reflected here.

## Cost Centers

As an introduction to the more detailed information included for each functional area or cost center, a brief description of the cost centers is included (see example below of a cost center from Fund 40060, McLean Community Center). A listing of the staff resources for each cost center is also included, including the number of positions by job classification and annotations for additions, transfers of positions from one agency/fund to another, or elimination of positions as part of the budget reductions for the FY 2016 Adopted Budget Plan. In addition, the full-time equivalent status is provided to easily denote a full- or part-time position as well as total position counts for the cost center in this table.

<b>Administration, Facilities and Public Information</b>					
The Administration, Facilities and Public Information Cost Center administers the facilities and programs of the McLean Community Center, assists residents and local planning groups’ planning activities and provides information to citizens in order to facilitate their integration into the life of the community.					
<b>Category</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2016 Revised</b>	<b>FY 2016 Advertised</b>	<b>FY 2016 Adopted</b>
<b>EXPENDITURES</b>					
Total Expenditures	\$2,897,109	\$2,748,665	\$3,081,865	\$3,854,147	\$3,857,060
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	16 / 13.88	16 / 13.88	16 / 13.88	16 / 13.88	16 / 13.88
<u>Administration</u>		<u>Facilities</u>		<u>Public Information</u>	
1	Executive Director	1	Chief Building Maintenance Section	1	Communications Specialist II
1	Accountant II	1	Facility Attendant II	1	Communications Specialist I
2	Administrative Assistants V	5	Facility Attendants I, 5 PT		
2	Administrative Assistants IV				
1	Administrative Assistant II				
<b>TOTAL POSITIONS</b>					
16 Positions / 13.88 FTE					
PT Denotes Part-Time Positions					



# How to Read the Budget

## Key Performance Measures

Fairfax County has an established Performance Measurement program, and measures have been included in the County’s budget volumes for many years with specific goals, objectives, and performance indicators. Goals are broad statements of purpose, generally indicating what service or product is provided, for whom, and why. Objectives are outcome-based statements of specifically what will be accomplished during the budget year. Ideally, these objectives should support the goal statement, reflect the planned benefit(s) to customers, be written to allow measurement of progress and describe a quantifiable target. Indicators are the first-level data for reporting performance on those objectives.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Administration, Facilities and Public Information</b>					
Percent change in patrons using the Center	(6.3%)	(10.1%)	10.0% / 6.2%	3.1%	0.2%
<b>General Programs</b>					
Percent change in participation in classes and Senior Adult activities	(14.1%)	(23.0%)	31.2% / 1.3%	2.2%	1.9%
Percent change in participation at Special Events	(2.3%)	(31.9%)	10.1% / 7.0%	(2.5%)	(1.1%)
Percent change in participation at Performing Arts activities	3.4%	8.6%	9.2% / (10.5%)	22.5%	0.0%
Percent change in participation at Youth Activities	(49.7%)	17.5%	(3.4%) / (8.6%)	(22.7%)	9.8%
<b>Teen Center</b>					
Percent change in weekend patrons	27.5%	(32.3%)	55.4% / 54.6%	(10.1%)	0.0%
Percent change in weekday patrons	(24.7%)	28.3%	(5.3%) / 55.9%	1.0%	0.9%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40060.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40060.pdf)

Where applicable, each narrative includes a table of key performance measures, primarily focused on outcomes. In addition, there is also a web link (see screenshot above of a report for Fund 40060, McLean Community Center) to a comprehensive table featuring both the cost center performance measurement goal, objective and a complete set of “family of measures,” including outputs, efficiency, service quality, and outcomes for each cost center.

# How to Read the Budget

## Fund 40060, McLean Community Center FY 2016 Adopted Budget Plan: Performance Measures

### Administration, Facilities and Public Information

**Goal**

To administer the facilities and programs of the McLean Community Center, to assist residents and local public groups' planning activities and to provide information to citizens in order to facilitate their integration into the life of the community.

**Objective**

To achieve the number of patrons attending events, activities and classes of 107,653 in FY 2015.

**Performance Indicators**

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output</b>					
Patrons served (1)	76,450	68,740	75,644 / 104,449	107,653	107,853
<b>Efficiency</b>					
Cost per patron	\$29.41	\$31.02	\$34.72 / \$20.38	\$21.18	\$21.32
<b>Service Quality</b>					
Percent satisfied with service	94%	96%	95% / 94%	95%	96%
<b>Outcome</b>					
Percent change in patrons using the Center	(6.3%)	(10.1%)	10.0% / 6.2%	3.1%	0.2%

(1) In FY 2014, there was a change in the methodology for calculating the total number of patrons. The Facility Rental patrons are now included in FY 2014 statistics, and going future years. The Cost per Patron, Satisfaction and change in usage has been adjusted in FY 2014 and in years going forward. The comparable usage for FY 2014 in use without the Facility patrons would be 10.6%, as compared to 6.2%, when including the Facility patrons.

This “Family of Measures” presents an overall view of the performance measurement program so that factors such as cost can be balanced with customer satisfaction and the outcome ultimately achieved. The concept of a Family of Measures encompasses the following types of indicators and serves as the structure for a performance measurement model that presents a comprehensive picture of program performance as opposed to a single-focus orientation.

- **Input:** Value of resources used to produce an output (this data – funding and positions – are listed in the agency summary tables).
- **Output:** Quantity or number of units produced.
- **Efficiency:** Inputs used per unit of output.
- **Service Quality:** Degree to which customers are satisfied with a program, or the accuracy or timeliness with which the product/service is provided.
- **Outcome:** Qualitative consequences associated with a program.

# How to Read the Budget

## Performance Measurement Results

This section includes a discussion and analysis of how the agency's performance measures relate to the provision of activities, programs, and services stated in the agency mission. The results of current performance measures are discussed, as well as conditions that contributed to the level of performance achieved and action plans for future-year improvement of performance targets. The primary focus of this section is on the program's outcomes or results.

### Performance Measurement Results

The McLean Community Center (MCC) facilities play an important part in the greater McLean area by providing places for MCC to hold its programs, classes, and meetings; serving as the home for the McLean Project for the Arts and community arts groups; and offering meeting and event space for residents and community organizations. MCC also has ongoing capital projects aimed at keeping the Center in good order to support all uses.

The total number of patrons attending events at MCC shows a 6.2 percent increase in FY 2014 in comparison to FY 2013. FY 2014 Instructional and Senior Class Programs show an increase of 1.3 percent over FY 2013. Special Events were up by 7.0 percent, due to the McLean day having good weather and the Antique show and Craft show increasing participation to responses to advertisements. Performing Arts showed a 10.5 percent decrease in attendance of the Youth, Community Arts programs and Rental of the theatre. Youth Activities experienced 8.6 percent decrease due to lower participation in the 5<sup>th</sup> and 6<sup>th</sup> grade dances compared to FY 2013.

In FY 2014, the weekend participants increased by approximately 54.6 percent over FY 2013, due to increase in rentals for the McLean Youth Orchestra rehearsals. The Teen Center weekday activities increased by approximately 55.9 percent over FY 2013, due to an increase in After School Programs, Specially Adapted Resource Clubs (SPARC) participations, and Lewinsville Senior Center Programs rentals and classes.

# How to Read the Budget

## Fund Statement

A fund statement provides a summary of all collected **revenue, expenditures, transfers in and transfers out** for a given fiscal year. It also provides the **total funds available at the beginning of a fiscal year** and an **ending balance**. Some fund statement will include items for “transfers.” A transfer is simply the movement of funding from one fund to another, including within the County internal structure. The amount transferred out of one fund is recorded (“Transfers In”) and the amount transferred into another fund is also recorded (“Transfers Out”). The following fund statement example includes descriptions of its various components.

### A. Revenue Categories

### B. Expenditure Categories

### C. Ending Balance:

Equals Total Funds Available Minus Total Disbursements

**D. Reserves:** A portion of the fund balance or retained earnings legally segregated for specific purposes. Reserves are lump sum dollars set aside in a budget for unanticipated needs or for specific future needs.

**E. Fund Balances:** At the end of a fiscal year, if there are more resources than expenditures, the remainder is called “fund balance.” This is an important resource because some may be used in combination with revenues to fund new expenses. Fund balance may be restricted or unrestricted, reserved for a specific purpose or unreserved and used for future requirements. Restricted fund balance may be set aside for funding certain programs and activities. A fund balance represents the residual funding on an annual basis from revenues and transfers-in less expenditures and transfers-out.

**F. Tax Rate:** Where applicable, the tax rate for the funding and support of the service or facility is cited in the fund statement, e.g., facilities and operations of the MCC are supported primarily by revenues from a special property tax collected from all residential and commercial properties within Small District 1A, Dranesville.

<b>FUND STATEMENT</b>					
<b>Fund 40060, McLean Community Center</b>					
	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted Budget Plan</b>	<b>FY 2015 Revised Budget Plan</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
<b>Beginning Balance</b>	\$11,740,085	\$10,154,049	\$10,423,147	\$9,127,341	\$9,127,341
Revenue:					
Taxes	\$3,764,966	\$4,056,566	\$4,056,566	\$4,056,566	\$4,056,566
Interest	10,548	42,000	12,000	12,000	12,000
Rental Income	63,812	72,198	72,198	74,333	74,333
Instructional Fees	465,165	530,000	530,000	564,068	564,068
Performing Arts	127,805	140,415	140,415	143,030	143,030
Vending	579	0	0	0	0
Special Events	83,756	94,720	94,720	99,720	99,720
Intergenerational Programs	61,438	124,000	124,000	104,000	104,000
Miscellaneous Income	6,244	9,960	9,960	7,000	7,000
Teen Center Income <sup>1</sup>	23,172	103,400	103,400	172,425	172,425
Visual Arts	128,139	160,000	160,000	160,000	160,000
<b>Total Revenue</b>	<b>\$4,735,624</b>	<b>\$5,333,259</b>	<b>\$5,303,259</b>	<b>\$5,393,142</b>	<b>\$5,393,142</b>
<b>Total Available</b>	<b>\$16,475,709</b>	<b>\$15,487,308</b>	<b>\$15,726,406</b>	<b>\$14,520,483</b>	<b>\$14,520,483</b>
Expenditures:					
Personnel Services	\$2,904,499	\$2,991,532	\$2,933,029	\$3,095,251	\$3,102,289
Operating Expenses	2,131,015	2,450,191	2,498,249	2,296,499	2,296,499
Capital Equipment	63,834	0	15,300	55,000	55,000
Capital Projects	953,214	804,739	1,152,487	1,783,161	1,783,161
<b>Total Expenditures</b>	<b>\$6,052,562</b>	<b>\$6,246,462</b>	<b>\$6,599,065</b>	<b>\$7,229,911</b>	<b>\$7,236,949</b>
<b>Total Disbursements</b>	<b>\$6,052,562</b>	<b>\$6,246,462</b>	<b>\$6,599,065</b>	<b>\$7,229,911</b>	<b>\$7,236,949</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$10,423,147</b>	<b>\$9,240,846</b>	<b>\$9,127,341</b>	<b>\$7,290,572</b>	<b>\$7,283,534</b>
Equipment Replacement Reserve <sup>3</sup>	\$1,143,592	\$1,050,995	\$265,163	\$107,863	\$107,863
Capital Project Reserve <sup>4</sup>	8,029,555	6,939,851	8,597,015	6,682,709	6,675,671
Operating Contingency Reserve <sup>5</sup>	1,250,000	1,250,000	265,163	500,000	500,000
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tax Rate per \$100 of Assessed Value<sup>6</sup></b>	<b>\$0.022</b>	<b>\$0.023</b>	<b>\$0.023</b>	<b>\$0.023</b>	<b>\$0.023</b>

**A**  
**B**  
**C**  
**D**  
**E**  
**F**

<sup>1</sup> Teen Center Revenue was impacted in FY 2014 by facility repairs. Increases in FY 2016 are due to a combination of program redesigns and additional facility improvements.

<sup>2</sup> The Ending Balance fluctuates due to adjustments in revenues and expenditures, as well as carryover of balances each fiscal year.

<sup>3</sup> The Equipment Replacement Reserve has been established by the McLean Community Center Governing Board to set aside funding for future equipment purchases. The FY 2016 Adopted Budget Plan is approved at 2 percent of total revenue.

<sup>4</sup> The Capital Project Reserve is primarily for the Renovation of the McLean Community Center (MCC). The MCC Board has authorized utilizing an amount of \$8.0 million over a multi-year period for the renovation. Of this total, an amount of approximately \$1.4 million is requested for expenditure in FY 2016. The Capital Project Reserve also funds other capital projects for MCC and the Old Fire House Teen Center.

<sup>5</sup> The Operating Contingency Reserve has been established by the MCC Governing Board to set aside cash reserves for operations as a contingency for unanticipated expenses and fluctuations in the center's revenue stream. The approved amount for FY 2016 is \$500,000.

<sup>6</sup> Effective in FY 2015, the tax rate is adjusted to the rate of \$0.023 per \$100 of Assessed Value, and is remaining at this level in FY 2016.

# How to Read the Budget

## Summary of Capital Projects

A summary of capital projects is included in all Capital Project Funds, and selected Enterprise Funds, Housing Funds and Special Revenue Funds that support capital expenditures. The summary of capital projects provides detailed financial information about each capital project within each fund, including: total project estimates, prior year expenditures, revised budget plans, and proposed funding levels. The summary of capital projects may include some projects without a Total Project Estimate amount.

**Total Project Estimate:** A capital project Total Project Estimate (TPE) is composed of funds already expended, currently appropriated, proposed or adopted in the budget year, and proposed for future years. In short, it is the total amount proposed to be expended over the life of the project.

These projects are considered "continuing" projects, or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project). The example shown here is a Summary of Capital Projects report for Fund 40060, McLean Community Center.

<b>FY 2016 Summary of Capital Projects</b>					
<b>Fund 40060, McLean Community Center</b>					
<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
McLean Community Center Improvements (CC-000006)	\$7,101,265	\$953,214.35	\$1,152,486.70	\$1,783,161	\$1,783,161
<b>Total</b>	<b>\$7,101,265</b>	<b>\$953,214.35</b>	<b>\$1,152,486.70</b>	<b>\$1,783,161</b>	<b>\$1,783,161</b>

## Additional Budget Resources

In addition to the availability online of all of the County’s published budget volumes, additional budgetary information including quarterly reviews, budget calendars, economic data, and historical files is available on the Department of Management and Budget’s website at [www.fairfaxcounty.gov/dmb/](http://www.fairfaxcounty.gov/dmb/). The department has focused resources on expanding public access to essential information at all stages of the budget formulation process in order to afford residents a better understanding of their County government, the services it offers, and the role they can play. On the site, residents can access a County Budget Primer, whereby they can look up budget terms and find answers to common budget questions. On each page, residents can also provide feedback on the website itself and offer suggestions of what additional information might be helpful to them in understanding the County’s budget.

## Transparency Initiative

The County has a useful transparency website at [www.fairfaxcounty.gov/transparency/](http://www.fairfaxcounty.gov/transparency/) which enables the public to view amounts paid to County vendors. Visitors can view budgetary data and actual expenditures by Fund or General Fund agency each month. Fairfax County Public Schools (FCPS) also hosts its own transparency website – <http://www.fcps.edu/fs/transparency/index.shtml> – where data specific to FCPS funds, departments, and schools, can be viewed. Used in collaboration with information already available to residents, such as the County’s budget and the Comprehensive Annual Financial Report, the transparency initiative provides residents with an additional tool to learn more about the County’s overall finances or focus on specific areas of interest.

# FOR ADDITIONAL INFORMATION

**Information** regarding the contents of this or other budget volumes can be provided by calling the Fairfax County Department of Management and Budget at 703-324-2391 from 8:00 a.m. to 4:30 p.m.

**Internet Access:** The Fairfax County budget is also available for viewing on the web at:



<http://www.fairfaxcounty.gov/budget>

**Reference** copies of all budget volumes are available at all regional branches of the Fairfax County Public Library:

**City of Fairfax Regional**

10360 North Street  
Fairfax, VA 22030-2514  
703-293-6227

**Reston Regional**

11925 Bowman Towne Drive  
Reston, VA 20190-3311  
703-689-2700

**Centreville Regional**

14200 St. Germain Drive  
Centreville, VA 20121-2299  
703-830-2223

**George Mason Regional**

7001 Little River Turnpike  
Annandale, VA 22003-5975  
703-256-3800

**Sherwood Regional**

2501 Sherwood Hall Lane  
Alexandria, VA 22306-2799  
703-765-3645

**Tysons-Pimmit Regional**

7584 Leesburg Pike  
Falls Church, VA 22043-2099  
703-790-8088

**Pohick Regional**

6450 Sydenstricker Road  
Burke, VA 22015-4274  
703-644-7333

**Chantilly Regional**

4000 Stringfellow Road  
Chantilly, VA 20151-2628  
703-502-3883

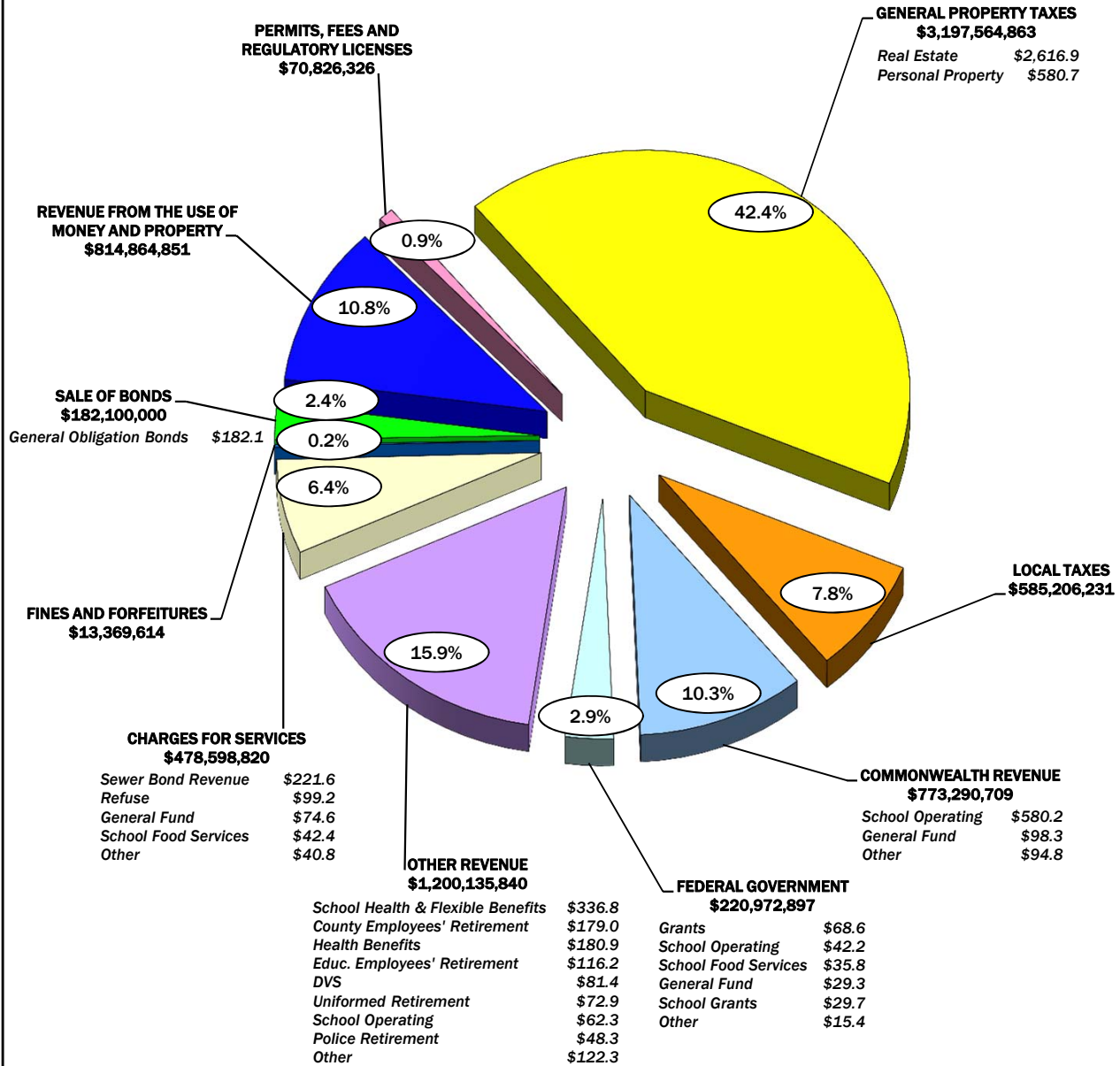
Department of Management and Budget  
12000 Government Center Parkway, Suite 561  
Fairfax, VA 22035-0074  
(703) 324-2391



1742

# FY 2016 ADOPTED BUDGET PLAN REVENUE ALL FUNDS

(subcategories in million)

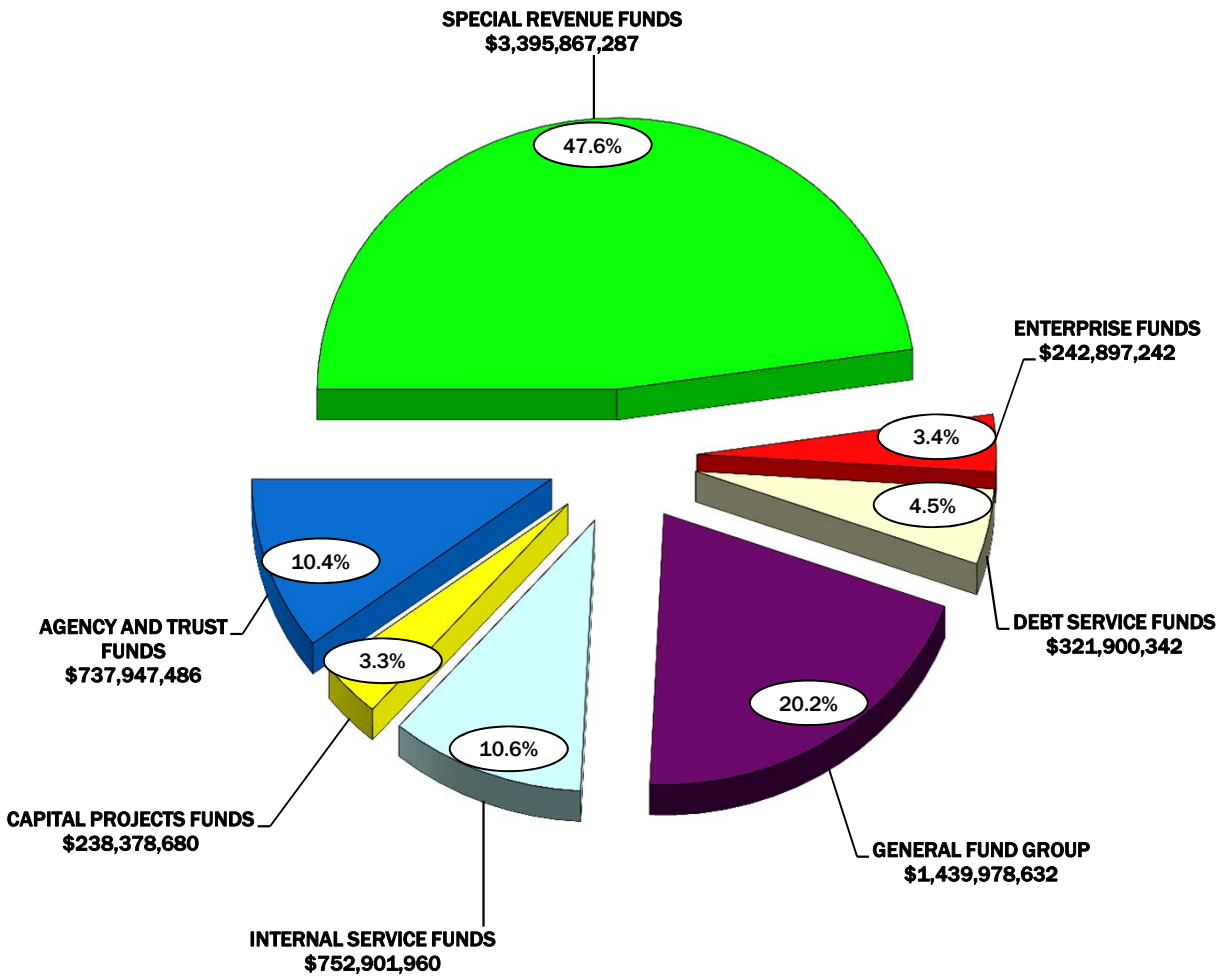


**TOTAL REVENUE = \$7,536,930,151**

For presentation purposes, Personal Property Taxes of \$211,313,944 that are reimbursed by the Commonwealth as a result of the Personal Property Tax Relief Act of 1998 are included in the Personal Property Taxes category.



# FY 2016 ADOPTED BUDGET PLAN EXPENDITURES ALL FUNDS



**TOTAL EXPENDITURES = \$7,129,871,629**

## FY 2016 ADOPTED REVENUE AND RECEIPTS BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2014 Actual <sup>1</sup>	FY 2015 Adopted Budget Plan <sup>2</sup>	FY 2015 Revised Budget Plan <sup>3</sup>	FY 2016 Advertised Budget Plan <sup>4</sup>	FY 2016 Adopted Budget Plan <sup>5</sup>	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>GOVERNMENTAL FUNDS</b>							
<b>General Fund Group</b>							
10001 General Fund	\$3,586,107,666	\$3,708,563,492	\$3,703,127,136	\$3,807,380,285	\$3,810,507,655	\$107,380,519	2.90%
10010 Revenue Stabilization	256,138	650,000	650,000	650,000	650,000	0	0.00%
10040 Information Technology	991,121	108,240	108,240	43,760	43,760	(64,480)	(59.57%)
<b>Total General Fund Group</b>	<b>\$3,587,354,925</b>	<b>\$3,709,321,732</b>	<b>\$3,703,885,376</b>	<b>\$3,808,074,045</b>	<b>\$3,811,201,415</b>	<b>\$107,316,039</b>	<b>2.90%</b>
<b>Debt Service Funds</b>							
20000 Consolidated Debt Service	\$3,547,091	\$580,000	\$4,012,805	\$2,680,000	\$2,680,000	(\$1,332,805)	(33.21%)
<b>Capital Project Funds</b>							
30000 Metro Operations and Construction	\$29,500,000	\$26,800,000	\$22,110,854	\$24,100,000	\$24,100,000	\$1,989,146	9.00%
30010 General Construction and Contributions	8,585,476	4,800,000	24,444,846	4,300,000	4,300,000	(20,144,846)	(82.41%)
30020 Infrastructure Replacement and Upgrades	29,188,452	0	10,000,000	0	0	(10,000,000)	(100.00%)
30030 Library Construction	6,135,000	0	25,000,000	0	0	(25,000,000)	(100.00%)
30040 Contributed Roadway Improvements	1,376,795	550,000	1,349,264	143,825	143,825	(1,205,439)	(89.34%)
30050 Transportation Improvements	30,000,000	0	144,949,500	0	0	(144,949,500)	(100.00%)
30060 Pedestrian Walkway Improvements	1,848,090	0	1,307,191	0	0	(1,307,191)	(100.00%)
30070 Public Safety Construction	179,400,000	0	80,416,334	0	0	(80,416,334)	(100.00%)
30080 Commercial Revitalization Program	89,750	0	1,499,789	0	0	(1,499,789)	(100.00%)
30090 Pro Rata Share Drainage Construction	5,102,519	0	3,900,165	0	0	(3,900,165)	(100.00%)
30300 The Penny for Affordable Housing Fund	18,841,336	16,478,400	16,478,400	16,033,900	16,033,900	(444,500)	(2.70%)
30310 Housing Assistance Program	0	0	0	0	0	0	-
30400 Park Authority Bond Construction	13,037,500	0	77,812,100	0	0	(77,812,100)	(100.00%)
S31000 Public School Construction	160,270,920	155,306,000	434,625,471	155,606,000	155,606,000	(279,019,471)	(64.20%)
<b>Total Capital Project Funds</b>	<b>\$483,375,838</b>	<b>\$203,934,400</b>	<b>\$843,893,914</b>	<b>\$200,183,725</b>	<b>\$200,183,725</b>	<b>(\$643,710,189)</b>	<b>(76.28%)</b>
<b>Special Revenue Funds</b>							
40000 County Transit Systems	\$20,157,267	\$37,240,230	\$33,687,725	\$43,069,846	\$43,069,846	\$9,382,121	27.85%
40010 County and Regional Transportation Projects	89,587,627	97,759,469	161,786,544	100,524,907	100,524,907	(61,261,637)	(37.87%)
40030 Cable Communications	24,480,280	24,372,126	24,372,126	25,168,468	25,168,468	796,342	3.27%
40040 Fairfax-Falls Church Community Services Board	37,074,032	38,834,832	36,616,080	38,018,747	38,018,747	1,402,667	3.83%
40050 Reston Community Center	7,423,020	7,819,710	7,819,710	8,277,427	8,277,427	457,717	5.85%
40060 McLean Community Center	4,735,624	5,333,259	5,303,259	5,393,142	5,393,142	89,883	1.69%
40070 Burgundy Village Community Center	54,783	50,286	50,286	56,809	56,809	6,523	12.97%
40080 Integrated Pest Management Program	2,051,028	2,190,238	2,190,238	2,265,850	2,265,850	75,612	3.45%
40090 E-911	20,487,788	44,996,530	44,996,530	45,880,122	45,880,122	883,592	1.96%
40100 Stormwater Services	42,391,546	49,185,000	81,745,731	56,500,000	56,500,000	(25,245,731)	(30.88%)
40110 Dulles Rail Phase I Transportation Improvement District	23,917,510	23,828,109	23,828,109	25,041,421	22,656,524	(1,171,585)	(4.92%)
40120 Dulles Rail Phase II Transportation Improvement District	14,720,853	14,484,978	14,484,978	15,248,201	15,248,201	763,223	5.27%
40130 Leaf Collection	2,141,693	2,187,133	2,187,133	2,312,567	2,312,567	125,434	5.74%
40140 Refuse Collection and Recycling Operations	20,331,499	19,715,588	19,270,588	19,014,131	19,014,131	(256,457)	(1.33%)
40150 Refuse Disposal	45,763,356	50,786,878	45,786,878	47,216,521	47,216,521	1,429,643	3.12%
40160 Energy Resource Recovery (ERR) Facility	28,341,049	31,468,600	28,728,811	25,958,161	25,958,161	(2,770,650)	(9.64%)
40170 I-95 Refuse Disposal	6,920,442	7,702,766	7,454,146	8,653,388	8,653,388	1,199,242	16.09%
40180 Tysons Service District	2,362,312	4,948,553	4,948,553	6,417,112	6,417,112	1,468,559	29.68%
40300 Housing Trust Fund	878,610	639,972	639,972	580,391	580,391	(59,581)	(9.31%)
40330 Elderly Housing Programs	1,627,167	1,644,057	1,644,057	1,672,540	1,672,540	28,483	1.73%
40360 Homeowner and Business Loan Programs	2,291,080	2,187,600	3,726,130	2,286,960	2,286,960	(1,439,170)	(38.62%)
50000 Federal/State Grants	86,550,255	95,185,801	203,977,286	103,629,862	103,629,862	(100,347,424)	(49.20%)
50800 Community Development Block Grant	5,807,851	4,750,027	9,424,617	5,128,616	5,128,616	(4,296,001)	(45.58%)

## FY 2016 ADOPTED REVENUE AND RECEIPTS BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2014 Actual <sup>1</sup>	FY 2015 Adopted Budget Plan <sup>2</sup>	FY 2015 Revised Budget Plan <sup>3</sup>	FY 2016 Advertised Budget Plan <sup>4</sup>	FY 2016 Adopted Budget Plan <sup>5</sup>	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>Special Revenue Funds (Cont.)</b>							
50810 HOME Investment Partnerships Program	\$2,384,453	\$1,417,514	\$4,248,834	\$1,580,878	\$1,580,878	(\$2,667,956)	(62.79%)
S10000 Public School Operating	665,916,825	655,539,811	690,478,419	684,679,275	684,679,275	(5,799,144)	(0.84%)
S40000 Public School Food and Nutrition Services	75,762,770	81,297,175	77,064,439	79,363,202	79,363,202	2,298,763	2.98%
S43000 Public School Adult and Community Education	8,772,617	9,461,824	9,461,824	9,403,432	9,403,432	(58,392)	(0.62%)
S50000 Public School Grants and Self Supporting Programs	44,936,678	44,725,325	56,438,559	48,294,048	48,294,048	(8,144,511)	(14.43%)
<b>Total Special Revenue Funds</b>	<b>\$1,287,870,015</b>	<b>\$1,359,753,391</b>	<b>\$1,602,361,562</b>	<b>\$1,411,636,024</b>	<b>\$1,409,251,127</b>	<b>(\$193,110,435)</b>	<b>(12.05%)</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$5,362,147,869</b>	<b>\$5,273,589,523</b>	<b>\$6,154,153,657</b>	<b>\$5,422,573,794</b>	<b>\$5,423,316,267</b>	<b>(\$730,837,390)</b>	<b>(11.88%)</b>
<b>PROPRIETARY FUNDS</b>							
<b>Internal Service Funds</b>							
60000 County Insurance	\$694,620	\$895,859	\$695,859	\$895,859	\$895,859	\$200,000	28.74%
60010 Department of Vehicle Services	80,880,674	81,271,069	82,751,069	82,609,367	81,446,125	(1,304,944)	(1.58%)
60020 Document Services	2,723,060	3,189,393	3,189,393	2,969,409	2,971,694	(217,699)	(6.83%)
60030 Technology Infrastructure Services	29,284,599	29,455,624	29,455,624	29,964,879	29,983,320	527,696	1.79%
60040 Health Benefits	157,437,734	164,384,297	164,384,297	181,009,936	181,009,936	16,625,639	10.11%
S60000 Public School Insurance	14,822,262	14,081,339	14,081,339	13,081,339	13,081,339	(1,000,000)	(7.10%)
S62000 Public School Health and Flexible Benefits	340,095,514	377,676,263	364,376,263	347,155,159	347,155,159	(17,221,104)	(4.73%)
S63000 Public School Central Procurement	4,375,594	6,500,000	6,500,000	0	0	(6,500,000)	(100.00%)
<b>Total Internal Service Funds</b>	<b>\$630,314,057</b>	<b>\$677,453,844</b>	<b>\$665,433,844</b>	<b>\$657,685,948</b>	<b>\$656,543,432</b>	<b>(\$8,890,412)</b>	<b>(1.34%)</b>
<b>Enterprise Funds</b>							
69000 Sewer Revenue	\$212,720,872	\$214,459,757	\$214,459,757	\$222,332,902	\$222,332,902	\$7,873,145	3.67%
69030 Sewer Bond Debt Reserve	0	0	0	0	0	0	-
69310 Sewer Bond Construction	657,506	0	10,829,276	0	0	(10,829,276)	(100.00%)
<b>Total Enterprise Funds</b>	<b>\$213,378,378</b>	<b>\$214,459,757</b>	<b>\$225,289,033</b>	<b>\$222,332,902</b>	<b>\$222,332,902</b>	<b>(\$2,956,131)</b>	<b>(1.31%)</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$843,692,435</b>	<b>\$891,913,601</b>	<b>\$890,722,877</b>	<b>\$880,018,850</b>	<b>\$878,876,334</b>	<b>(\$11,846,543)</b>	<b>(1.33%)</b>
<b>FIDUCIARY FUNDS</b>							
<b>Agency Funds</b>							
70000 Route 28 Taxing District	\$9,958,018	\$10,707,629	\$10,707,629	\$11,045,828	\$11,045,828	\$338,199	3.16%
70040 Mosaic District Community Development Authority	2,214,585	3,882,012	3,882,012	4,529,965	4,529,965	647,953	16.69%
<b>Total Agency Funds</b>	<b>\$12,172,603</b>	<b>\$14,589,641</b>	<b>\$14,589,641</b>	<b>\$15,575,793</b>	<b>\$15,575,793</b>	<b>\$986,152</b>	<b>6.76%</b>
<b>Trust Funds</b>							
73000 Employees' Retirement Trust	\$665,710,388	\$428,461,848	\$428,461,848	\$466,934,125	\$466,934,125	\$38,472,277	8.98%
73010 Uniformed Employees Retirement Trust	282,754,055	172,316,153	172,316,153	190,515,360	190,515,360	18,199,207	10.56%
73020 Police Retirement Trust	223,362,811	132,384,085	132,384,085	145,925,150	145,925,150	13,541,065	10.23%
73030 OPEB Trust	31,490,060	4,725,606	13,448,606	4,526,866	4,526,866	(8,921,740)	(66.34%)
S71000 Educational Employees' Retirement	430,900,858	357,884,318	356,584,317	382,644,107	382,644,107	26,059,790	7.31%
S71100 Public School OPEB Trust	34,526,891	43,211,957	43,211,957	28,616,149	28,616,149	(14,595,808)	(33.78%)
<b>Total Trust Funds</b>	<b>\$1,668,745,063</b>	<b>\$1,138,983,967</b>	<b>\$1,146,406,966</b>	<b>\$1,219,161,757</b>	<b>\$1,219,161,757</b>	<b>\$72,754,791</b>	<b>6.35%</b>
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$1,680,917,666</b>	<b>\$1,153,573,608</b>	<b>\$1,160,996,607</b>	<b>\$1,234,737,550</b>	<b>\$1,234,737,550</b>	<b>\$73,740,943</b>	<b>6.35%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$7,886,757,970</b>	<b>\$7,319,076,732</b>	<b>\$8,205,873,141</b>	<b>\$7,537,330,194</b>	<b>\$7,536,930,151</b>	<b>(\$668,942,990)</b>	<b>(8.15%)</b>
Appropriated From (Added to) Surplus	(\$1,192,131,776)	(\$412,661,811)	\$600,574,612	(\$472,278,293)	(\$469,101,329)	(\$1,069,675,941)	(178.11%)
<b>TOTAL AVAILABLE</b>	<b>\$6,694,626,194</b>	<b>\$6,906,414,921</b>	<b>\$8,806,447,753</b>	<b>\$7,065,051,901</b>	<b>\$7,067,828,822</b>	<b>(\$1,738,618,931)</b>	<b>(19.74%)</b>
Less: Internal Service Funds	(\$630,314,057)	(\$677,453,844)	(\$665,433,844)	(\$657,685,948)	(\$656,543,432)	\$8,890,412	(1.34%)
<b>NET AVAILABLE</b>	<b>\$6,064,312,137</b>	<b>\$6,228,961,077</b>	<b>\$8,141,013,909</b>	<b>\$6,407,365,953</b>	<b>\$6,411,285,390</b>	<b>(\$1,729,728,519)</b>	<b>(21.25%)</b>

## FY 2016 ADOPTED REVENUE AND RECEIPTS BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2014 Actual <sup>1</sup>	FY 2015 Adopted Budget Plan <sup>2</sup>	FY 2015 Revised Budget Plan <sup>3</sup>	FY 2016 Advertised Budget Plan <sup>4</sup>	FY 2016 Adopted Budget Plan <sup>5</sup>	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
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**EXPLANATORY NOTE:**

The "Total Available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. In some instances, adjustments to fund balance that are not currently reflected in the "Changes in Fund Balance" table also affect the "Total Available." Explanations for these adjustments are provided below. The "Total Available," plus (minus) the effect of these changes matches the expenditure totals by fiscal year of the "Expenditure by Fund/Summary of Appropriated Funds," net of any transfers between funds.

<sup>1</sup> Not reflected are the following adjustments to balance in FY 2014:

Fund 60000, County Insurance, net change in accrued liability of \$916,000.  
 Fund 69020, Sewer Bond Parity Debt Service, does not reflect non-appropriated amortization expense of (\$25,000).  
 Fund S40000, Public School Food and Nutrition Services, change in inventory of \$342,573.  
 Fund S60000, Public School Insurance, net change in accrued liability of \$1,714,233.

<sup>2</sup> Not reflected are the following adjustments to balance in FY 2015:

Fund 69020, Sewer Bond Parity Debt Service, does not reflect non-appropriated amortization expense of (\$25,000).  
 Fund S40000, Public School Food and Nutrition Services, assumes carryover of General Reserve of \$10,104,060.  
 Fund S60000, Public School Insurance Fund, assumes carryover of allocated reserve of \$9,288,547.  
 Fund S62000, Public School Health and Flexible Benefits, assumes carryover of premium stabilization reserve of \$40,694,542.

<sup>3</sup> Not reflected are the following adjustments to balance in FY 2015:

Fund 69020, Sewer Bond Parity Debt Service, does not reflect non-appropriated amortization expense of (\$25,000).

<sup>4</sup> Not reflected are the following adjustments to balance in FY 2016:

Fund 10001, General Fund, does not reflect carryover of (\$3,281,711) FY 2014 Audit Adjustment Reserve and (\$2,829,834) Reserve for Potential FY 2015 Revenue Reductions and One Time Requirements.  
 Fund 69020, Sewer Bond Parity Debt Service, does not reflect non-appropriated amortization expense of (\$25,000).  
 Fund S40000, Public School Food and Nutrition Services, assumes carryover of General Reserve of \$9,074,225.  
 Fund S50000, Public School Grants and Self-Supporting Programs, assumes carryover of reserves of \$2,550,968.  
 Fund S60000, Public School Insurance Fund, assumes carryover of Allocated Reserve of \$9,446,932.  
 Fund S62000, Public School Health and Flexible Benefits, assumes carryover of premium stabilization reserve of \$44,148,943.  
 Fund S63000, Public School Central Procurement, does not reflect carryover of (\$310,989) as any remaining balances at year-end FY 2015 will be moved to Fund S10000, Public School Operating.

<sup>5</sup> Not reflected are the following adjustments to balance in FY 2016:

Fund 69020, Sewer Bond Parity Debt Service, does not reflect non-appropriated amortization expense of (\$25,000).  
 Fund S10000, Public School Operating, does not reflect carryover of (\$3,976,588) in Future Year Beginning Balance.  
 Fund S40000, Public School Food and Nutrition Services, assumes carryover of General Reserve of \$9,074,225.  
 Fund S50000, Public School Grants and Self-Supporting Programs, assumes carryover of reserves of \$2,550,968.  
 Fund S60000, Public School Insurance Fund, assumes carryover of Allocated Reserve of \$9,446,932.  
 Fund S62000, Public School Health and Flexible Benefits, assumes carryover of premium stabilization reserve of \$44,148,943.  
 Fund S63000, Public School Central Procurement, does not reflect carryover of (\$310,989) as any remaining balances at year-end FY 2015 will be moved to Fund S10000, Public School Operating.

## FY 2016 ADOPTED EXPENDITURES BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2014 Estimate	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>GOVERNMENTAL FUNDS</b>								
<b>General Fund Group</b>								
10001 General Fund	\$1,354,975,140	\$1,292,407,590	\$1,365,385,333	\$1,394,255,480	\$1,404,742,884	\$1,409,976,323	\$15,720,843	1.13%
10020 Consolidated Community Funding Pool	9,890,626	9,890,626	10,611,143	10,611,143	10,611,143	10,611,143	0	0.00%
10030 Contributory Fund	14,444,756	14,361,741	14,744,665	15,094,665	12,917,166	12,967,166	(2,127,499)	(14.09%)
10040 Information Technology	46,237,581	15,371,563	6,752,000	46,006,474	6,424,000	6,424,000	(39,582,474)	(86.04%)
<b>Total General Fund Group</b>	<b>\$1,425,548,103</b>	<b>\$1,332,031,520</b>	<b>\$1,397,493,141</b>	<b>\$1,465,967,762</b>	<b>\$1,434,695,193</b>	<b>\$1,439,978,632</b>	<b>(\$25,989,130)</b>	<b>(1.77%)</b>
<b>Debt Service Funds</b>								
20000 Consolidated Debt Service	\$302,976,161	\$295,655,952	\$316,009,005	\$321,297,599	\$321,900,342	\$321,900,342	\$602,743	0.19%
<b>Capital Project Funds</b>								
30000 Metro Operations and Construction	\$35,754,211	\$35,754,211	\$36,156,089	\$36,156,089	\$32,950,226	\$32,950,226	(\$3,205,863)	(8.87%)
30010 General Construction and Contributions	106,421,903	35,468,787	23,183,981	98,488,079	23,341,768	23,341,768	(75,146,311)	(76.30%)
30020 Infrastructure Replacement and Upgrades	36,765,631	14,566,238	2,700,000	24,987,845	2,700,000	2,700,000	(22,287,845)	(89.19%)
30030 Library Construction	39,110,840	1,446,008	0	37,664,832	0	0	(37,664,832)	(100.00%)
30040 Contributed Roadway Improvements	36,440,718	1,703,050	0	35,813,352	0	0	(35,813,352)	(100.00%)
30050 Transportation Improvements	81,078,426	19,103,351	0	165,757,575	0	0	(165,757,575)	(100.00%)
30060 Pedestrian Walkway Improvements	4,355,802	835,185	300,000	3,720,868	300,000	300,000	(3,420,868)	(91.94%)
30070 Public Safety Construction	128,873,089	31,017,334	0	240,592,955	0	0	(240,592,955)	(100.00%)
30080 Commercial Revitalization Program	2,620,849	415,375	0	2,505,474	0	0	(2,505,474)	(100.00%)
30090 Pro Rata Share Drainage Construction	6,853,333	4,076,265	0	4,933,986	0	0	(4,933,986)	(100.00%)
30300 The Penny for Affordable Housing Fund	39,903,273	14,572,947	16,478,400	42,351,662	16,033,900	16,033,900	(26,317,762)	(62.14%)
30310 Housing Assistance Program	6,831,016	132,489	0	6,698,527	0	0	(6,698,527)	(100.00%)
30400 Park Authority Bond Construction	96,498,999	18,650,538	0	79,525,061	0	0	(79,525,061)	(100.00%)
S31000 Public School Construction	657,799,799	208,478,379	162,724,928	521,900,277	163,052,786	163,052,786	(358,847,491)	(68.76%)
<b>Total Capital Project Funds</b>	<b>\$1,279,307,889</b>	<b>\$386,220,157</b>	<b>\$241,543,398</b>	<b>\$1,301,096,582</b>	<b>\$238,378,680</b>	<b>\$238,378,680</b>	<b>(\$1,062,717,902)</b>	<b>(81.68%)</b>
<b>Special Revenue Funds</b>								
40000 County Transit Systems	\$116,238,764	\$91,483,107	\$98,258,672	\$113,378,389	\$108,663,869	\$108,663,869	(\$4,714,520)	(4.16%)
40010 County and Regional Transportation Projects	218,111,434	14,585,150	71,333,234	280,187,646	72,070,518	72,070,518	(208,117,128)	(74.28%)
40030 Cable Communications	18,766,083	9,531,493	9,868,019	19,053,592	12,390,689	12,404,950	(6,648,642)	(34.89%)
40040 Fairfax-Falls Church Community Services Board	152,778,656	141,400,652	152,151,047	154,936,429	152,913,145	153,507,245	(1,429,184)	(0.92%)
40050 Reston Community Center	9,205,765	7,777,247	8,633,945	9,104,154	8,978,857	8,991,545	(112,609)	(1.24%)
40060 McLean Community Center	6,604,342	6,052,562	6,246,462	6,599,065	7,229,911	7,236,949	637,884	9.67%
40070 Burgundy Village Community Center	116,291	41,077	45,231	121,825	45,396	45,447	(76,378)	(62.69%)
40080 Integrated Pest Management Program	3,216,855	1,935,873	3,128,092	3,264,866	3,163,547	3,166,927	(97,939)	(3.00%)
40090 E-911	42,765,433	39,846,675	44,795,769	47,290,455	45,769,361	45,824,196	(1,466,259)	(3.10%)
40100 Stormwater Services	101,500,017	48,630,343	48,185,000	102,981,088	55,375,000	55,375,000	(47,606,088)	(46.23%)
40110 Dulles Rail Phase I Transportation Improvement District	17,446,663	17,347,663	17,454,463	17,454,463	17,341,662	17,341,662	(112,801)	(0.65%)
40120 Dulles Rail Phase II Transportation Improvement District	500,000	0	500,000	500,000	500,000	500,000	0	0.00%
40130 Leaf Collection	2,308,182	1,911,023	2,187,182	2,187,182	2,364,737	2,364,737	177,555	8.12%
40140 Refuse Collection and Recycling Operations	26,294,964	21,292,563	21,513,371	24,119,610	19,648,084	19,674,456	(4,445,154)	(18.43%)
40150 Refuse Disposal	53,997,391	46,399,928	53,016,159	52,718,946	48,306,455	48,333,031	(4,385,915)	(8.32%)
40160 Energy Resource Recovery (ERR) Facility	21,462,801	17,881,040	21,515,539	21,539,611	25,799,008	25,801,271	4,261,660	19.79%
40170 I-95 Refuse Disposal	16,947,473	7,878,956	9,280,702	17,655,809	7,700,684	7,709,391	(9,946,418)	(56.34%)
40300 Housing Trust Fund	6,305,955	1,146,726	639,972	6,184,391	580,391	580,391	(5,604,000)	(90.62%)
40330 Elderly Housing Programs	4,373,279	2,835,211	3,346,787	4,030,410	3,464,655	3,466,689	(563,721)	(13.99%)
40360 Homeowner and Business Loan Programs	10,041,467	2,418,720	2,230,085	4,574,595	2,333,715	2,333,715	(2,240,880)	(48.99%)
50000 Federal/State Grants	252,771,108	95,670,687	100,394,265	245,717,024	109,038,326	109,038,326	(136,678,698)	(55.62%)
50800 Community Development Block Grant	9,306,212	4,810,979	4,750,227	10,458,332	5,128,616	5,128,616	(5,329,716)	(50.96%)
50810 HOME Investment Partnerships Program	4,918,486	2,325,602	1,417,514	4,471,758	1,580,878	1,580,878	(2,890,880)	(64.65%)
S10000 Public School Operating <sup>1</sup>	2,511,294,640	2,399,575,334	2,441,529,288	2,537,099,093	2,514,738,412	2,514,738,412	(22,360,681)	(0.88%)
S40000 Public School Food and Nutrition Services	92,623,343	78,039,051	91,401,235	90,819,864	88,437,427	88,437,427	(2,382,437)	(2.62%)

## FY 2016 ADOPTED EXPENDITURES BY FUND SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2014 Estimate	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>Special Revenue Funds (Cont.)</b>								
S43000 Public School Adult and Community Education	\$9,753,809	\$9,390,248	\$9,696,824	\$10,063,348	\$9,638,432	\$9,638,432	(\$424,916)	(4.22%)
S50000 Public School Grants & Self Supporting Programs	94,488,161	68,301,490	64,954,989	93,849,636	71,913,207	71,913,207	(21,936,429)	(23.37%)
<b>Total Special Revenue Funds</b>	<b>\$3,804,137,574</b>	<b>\$3,138,509,400</b>	<b>\$3,288,473,873</b>	<b>\$3,880,361,581</b>	<b>\$3,395,114,982</b>	<b>\$3,395,867,287</b>	<b>(\$484,494,294)</b>	<b>(12.49%)</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$6,811,969,727</b>	<b>\$5,152,417,029</b>	<b>\$5,243,519,417</b>	<b>\$6,968,723,524</b>	<b>\$5,390,089,197</b>	<b>\$5,396,124,941</b>	<b>(\$1,572,598,583)</b>	<b>(22.57%)</b>
<b>PROPRIETARY FUNDS</b>								
<b>Internal Service Funds</b>								
60000 County Insurance	\$25,529,032	\$23,666,062	\$24,250,735	\$43,498,230	\$24,940,806	\$24,944,451	(\$18,553,779)	(42.65%)
60010 Department of Vehicle Services	99,481,927	89,161,000	83,748,429	95,155,561	86,699,462	85,538,625	(9,616,936)	(10.11%)
60020 Document Services	6,435,679	5,383,750	6,006,463	6,142,385	5,746,482	5,748,767	(393,618)	(6.41%)
60030 Technology Infrastructure Services	36,510,055	31,249,634	36,988,697	41,181,396	35,738,837	35,757,278	(5,424,118)	(13.17%)
60040 Health Benefits	167,912,089	153,786,583	166,187,368	180,508,175	187,080,466	187,080,466	6,572,291	3.64%
S60000 Public School Insurance	26,714,737	14,215,013	23,369,886	27,321,986	22,528,271	22,528,271	(4,793,715)	(17.55%)
S62000 Public School Health and Flexible Benefits	383,418,024	340,032,862	418,370,805	409,520,474	391,304,102	391,304,102	(18,216,372)	(4.45%)
S63000 Public School Central Procurement	6,500,000	4,425,705	6,500,000	6,500,000	0	0	(6,500,000)	(100.00%)
<b>Total Internal Service Funds</b>	<b>\$752,501,543</b>	<b>\$661,920,609</b>	<b>\$765,422,383</b>	<b>\$809,828,207</b>	<b>\$754,038,426</b>	<b>\$752,901,960</b>	<b>(\$56,926,247)</b>	<b>(7.03%)</b>
<b>Enterprise Funds</b>								
69010 Sewer Operation and Maintenance	\$96,713,643	\$90,083,737	\$97,923,134	\$98,093,267	\$96,283,072	\$96,283,072	(\$1,810,195)	(1.85%)
69020 Sewer Bond Parity Debt Service	21,957,307	21,112,064	21,909,094	20,446,381	20,906,350	20,906,350	459,969	2.25%
69040 Sewer Bond Subordinate Debt Service	28,419,768	26,057,605	26,512,623	26,133,270	26,318,820	26,318,820	185,550	0.71%
69300 Sewer Construction Improvements	106,308,236	83,077,624	83,693,176	119,923,788	86,389,000	86,389,000	(33,534,788)	(27.96%)
69310 Sewer Bond Construction	68,378,015	36,933,562	0	31,510,145	13,000,000	13,000,000	(18,510,145)	(58.74%)
<b>Total Enterprise Funds</b>	<b>\$321,776,969</b>	<b>\$257,264,592</b>	<b>\$230,038,027</b>	<b>\$296,106,851</b>	<b>\$242,897,242</b>	<b>\$242,897,242</b>	<b>(\$53,209,609)</b>	<b>(17.97%)</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$1,074,278,512</b>	<b>\$919,185,201</b>	<b>\$995,460,410</b>	<b>\$1,105,935,058</b>	<b>\$996,935,668</b>	<b>\$995,799,202</b>	<b>(\$110,135,856)</b>	<b>(9.96%)</b>
<b>FIDUCIARY FUNDS</b>								
<b>Agency Funds</b>								
70000 Route 28 Taxing District	\$10,714,332	\$9,960,991	\$10,707,629	\$10,711,359	\$11,045,828	\$11,045,828	\$334,469	3.12%
70040 Mosaic District Community Development Authority	2,214,585	2,214,585	3,882,012	3,882,012	4,529,965	4,529,965	647,953	16.69%
<b>Total Agency Funds</b>	<b>\$12,928,917</b>	<b>\$12,175,576</b>	<b>\$14,589,641</b>	<b>\$14,593,371</b>	<b>\$15,575,793</b>	<b>\$15,575,793</b>	<b>\$982,422</b>	<b>6.73%</b>
<b>Trust Funds</b>								
73000 Employees' Retirement Trust	\$272,570,852	\$253,581,556	\$299,361,705	\$299,361,705	\$306,725,382	\$306,730,875	\$7,369,170	2.46%
73010 Uniformed Employees Retirement Trust	93,247,915	84,847,739	102,295,421	102,295,421	103,557,788	103,558,966	1,263,545	1.24%
73020 Police Retirement Trust	69,721,045	65,127,408	72,812,151	74,812,151	77,674,318	77,675,496	2,863,345	3.83%
73030 OPEB Trust	16,835,190	14,523,875	9,176,040	17,899,040	9,769,765	9,770,060	(8,128,980)	(45.42%)
S71000 Educational Employees' Retirement	192,834,829	182,750,641	203,081,017	196,621,215	207,876,796	207,876,796	11,255,581	5.72%
S71100 Public School OPEB Trust	25,948,372	15,574,243	27,299,452	27,299,452	16,759,500	16,759,500	(10,539,952)	(38.61%)
<b>Total Trust Funds</b>	<b>\$671,158,203</b>	<b>\$616,405,462</b>	<b>\$714,025,786</b>	<b>\$718,288,984</b>	<b>\$722,363,549</b>	<b>\$722,371,693</b>	<b>\$4,082,709</b>	<b>0.57%</b>
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$684,087,120</b>	<b>\$628,581,038</b>	<b>\$728,615,427</b>	<b>\$732,882,355</b>	<b>\$737,939,342</b>	<b>\$737,947,486</b>	<b>\$5,065,131</b>	<b>0.69%</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$8,570,335,359</b>	<b>\$6,700,183,268</b>	<b>\$6,967,595,254</b>	<b>\$8,807,540,937</b>	<b>\$7,124,964,207</b>	<b>\$7,129,871,629</b>	<b>(\$1,677,669,308)</b>	<b>(19.05%)</b>
Less: Internal Service Funds <sup>2</sup>	(\$752,501,543)	(\$661,920,609)	(\$765,422,383)	(\$809,828,207)	(\$754,038,426)	(\$752,901,960)	\$56,926,247	(7.03%)
<b>NET EXPENDITURES</b>	<b>\$7,817,833,816</b>	<b>\$6,038,262,659</b>	<b>\$6,202,172,871</b>	<b>\$7,997,712,730</b>	<b>\$6,370,925,781</b>	<b>\$6,376,969,669</b>	<b>(\$1,620,743,061)</b>	<b>(20.27%)</b>

<sup>1</sup> Pending School Board approval, FY 2016 expenditures for Fund S10000, Public School Operating, are reduced from the amount shown in the School Board's Advertised Budget to offset the discrepancy between the County's approved Transfer Out from the General Fund to Fund S10000 and the Transfer In from the General Fund reflected in the School Board's Advertised Budget. Final adjustments will be reflected at the FY 2015 Carryover Review.

<sup>2</sup>Total Appropriated Funds Expenditures are reduced by Internal Service Fund Expenditures, as the amounts are already included.

## FY 2016 ADOPTED CHANGES IN FUND BALANCE SUMMARY OF APPROPRIATED FUNDS

Fund	Balance 6/30/13	Balance 6/30/14	Balance 6/30/15	Balance 6/30/16	Appropriated From/(Added to) Surplus
<b>GOVERNMENTAL FUNDS</b>					
<b>General Fund Group</b>					
10001 General Fund	\$182,807,766	\$156,391,257	\$75,915,037	\$76,702,689	(\$787,652)
10010 Revenue Stabilization	107,549,693	110,575,008	121,570,436	122,757,284	(1,186,848)
10020 Consolidated Community Funding Pool	22,871	0	0	0	0
10030 Contributory Fund	137,076	146,310	72,529	0	72,529
10040 Information Technology	33,464,136	31,746,974	0	0	0
<b>Total General Fund Group</b>	<b>\$323,981,542</b>	<b>\$298,859,549</b>	<b>\$197,558,002</b>	<b>\$199,459,973</b>	<b>(\$1,901,971)</b>
<b>Debt Service Funds</b>					
20000 Consolidated Debt Service	\$14,910,463	\$10,487,298	\$0	\$0	\$0
<b>Capital Project Funds</b>					
30000 Metro Operations and Construction	\$1,931,414	\$4,689,146	\$0	\$0	\$0
30010 General Construction and Contributions	56,922,441	53,460,627	0	0	0
30020 Infrastructure Replacement and Upgrades	(7,334,369)	12,287,845	2,850,000	2,850,000	0
30030 Library Construction	7,975,840	12,664,832	0	0	0
30040 Contributed Roadway Improvements	35,450,343	35,014,088	0	0	0
30050 Transportation Improvements	9,711,426	20,808,075	0	0	0
30060 Pedestrian Walkway Improvements	800,772	2,113,677	0	0	0
30070 Public Safety Construction	8,343,955	156,726,621	0	0	0
30080 Commercial Revitalization Program	1,331,310	1,005,685	0	0	0
30090 Pro Rata Share Drainage Construction	7,567	1,033,821	0	0	0
30300 The Penny for Affordable Housing Fund	21,604,873	25,873,262	0	0	0
30310 Housing Assistance Program	6,831,016	6,698,527	0	0	0
30400 Park Authority Bond Construction	7,325,999	1,712,961	0	0	0
S31000 Public School Construction	108,682,709	75,571,956	767,048	767,048	0
<b>Total Capital Project Funds</b>	<b>\$259,585,296</b>	<b>\$409,661,123</b>	<b>\$3,617,048</b>	<b>\$3,617,048</b>	<b>\$0</b>
<b>Special Revenue Funds</b>					
40000 County Transit Systems	\$45,636,292	\$18,696,978	\$125,000	\$125,000	\$0
40010 County and Regional Transportation Projects	79,119,799	142,679,842	0	0	0
40030 Cable Communications	14,355,300	12,950,994	3,142,927	190,346	2,952,581
40040 Fairfax-Falls Church Community Services Board	6,429,724	12,184,138	2,050,004	2,050,004	0
40050 Reston Community Center	5,742,205	5,387,978	4,103,534	3,389,416	714,118
40060 McLean Community Center	11,740,085	10,423,147	9,127,341	7,283,534	1,843,807
40070 Burgundy Village Community Center	314,351	328,057	256,518	267,880	(11,362)
40080 Integrated Pest Management Program	2,756,702	2,733,857	1,521,229	479,152	1,042,077
40090 E-911	4,413,639	2,334,023	40,098	96,024	(55,926)
40100 Stormwater Services	29,474,154	22,235,357	0	0	0
40110 Dulles Rail Phase I Transportation Improvement District	44,792,470	51,362,317	57,735,963	63,050,825	(5,314,862)
40120 Dulles Rail Phase II Transportation Improvement District	20,742,189	35,463,042	49,448,020	64,196,221	(14,748,201)
40125 Metrorail Parking System Pledged Revenues	0	0	0	0	0
40130 Leaf Collection	3,745,051	3,975,721	3,975,672	3,923,502	52,170
40140 Refuse Collection and Recycling Operations	12,493,731	10,997,667	5,613,645	4,405,320	1,208,325
40150 Refuse Disposal	11,034,057	9,862,485	2,395,417	701,907	1,693,510
40160 Energy Resource Recovery (ERR) Facility	46,300,636	56,718,645	63,865,845	63,973,735	(107,890)
40170 I-95 Refuse Disposal	38,228,863	37,095,349	26,718,686	27,476,683	(757,997)
40180 Tysons Service District	0	2,362,312	7,310,865	13,727,977	(6,417,112)
40300 Housing Trust Fund	6,041,595	5,773,479	229,060	229,060	0
40330 Elderly Housing Programs	2,060,801	2,717,028	2,200,358	2,302,858	(102,500)
40360 Homeowner and Business Loan Programs	3,780,066	3,652,426	2,803,961	2,757,206	46,755
50000 Federal/State Grants	41,634,114	37,973,535	742,261	742,261	0

## FY 2016 ADOPTED CHANGES IN FUND BALANCE SUMMARY OF APPROPRIATED FUNDS

Fund	Balance 6/30/13	Balance 6/30/14	Balance 6/30/15	Balance 6/30/16	Appropriated From/(Added to) Surplus
<b>Special Revenue Funds (Cont.)</b>					
50800 Community Development Block Grant	\$36,843	\$1,033,715	\$0	\$0	\$0
50810 HOME Investment Partnerships Program	164,073	222,924	0	0	0
S10000 Public School Operating	213,961,346	157,240,947	46,083,980	8,865,265	37,218,715
S40000 Public School Food and Nutrition Services	15,689,133	13,755,425	0	0	0
S43000 Public School Adult and Community Education	584,155	366,524	0	0	0
S50000 Public School Grants and Self Supporting Programs	14,773,434	17,017,789	0	0	0
<b>Total Special Revenue Funds</b>	<b>\$676,044,808</b>	<b>\$677,545,701</b>	<b>\$289,490,384</b>	<b>\$270,234,176</b>	<b>\$19,256,208</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$1,274,522,109</b>	<b>\$1,396,553,671</b>	<b>\$490,665,434</b>	<b>\$473,311,197</b>	<b>\$17,354,237</b>
<b>PROPRIETARY FUNDS</b>					
<b>Internal Service Funds</b>					
60000 County Insurance	\$53,042,245	\$89,680,217	\$103,845,396	\$103,075,630	\$769,766
60010 Department of Vehicle Services	44,414,218	34,908,961	22,504,469	18,411,969	4,092,500
60020 Document Services	1,792,798	1,539,491	984,732	485,892	498,840
60030 Technology Infrastructure Services	7,336,957	8,347,175	2,492,174	1,339,641	1,152,533
60040 Health Benefits	37,685,304	42,936,455	27,812,577	21,742,047	6,070,530
S60000 Public School Insurance	46,924,718	49,246,200	36,005,553	36,005,553	0
S62000 Public School Health and Flexible Benefits	45,081,559	45,144,211	0	0	0
S63000 Public School Central Procurement	361,100	310,989	310,989	0	310,989
<b>Total Internal Service Funds</b>	<b>\$236,638,899</b>	<b>\$272,113,699</b>	<b>\$193,955,890</b>	<b>\$181,060,732</b>	<b>\$12,895,158</b>
<b>Enterprise Funds</b>					
69000 Sewer Revenue	\$142,759,050	\$135,490,922	\$117,757,503	\$106,551,405	\$11,206,098
69010 Sewer Operation and Maintenance	10,801,106	14,917,369	7,024,102	41,030	6,983,072
69020 Sewer Bond Parity Debt Service	13,621,947	4,484,883	2,513,502	82,152	2,431,350
69030 Sewer Bond Debt Reserve	21,728,541	21,728,541	21,728,541	21,728,541	0
69040 Sewer Bond Subordinate Debt Service	2,620,248	4,062,643	2,929,373	110,553	2,818,820
69300 Sewer Construction Improvements	21,819,236	23,230,612	0	0	0
69310 Sewer Bond Construction	56,956,925	20,680,869	0	0	0
<b>Total Enterprise Funds</b>	<b>\$270,307,053</b>	<b>\$224,595,839</b>	<b>\$151,953,021</b>	<b>\$128,513,681</b>	<b>\$23,439,340</b>
<b>TOTAL PROPRIETARY FUNDS</b>	<b>\$506,945,952</b>	<b>\$496,709,538</b>	<b>\$345,908,911</b>	<b>\$309,574,413</b>	<b>\$36,334,498</b>
<b>FIDUCIARY FUNDS</b>					
<b>Agency Funds</b>					
70000 Route 28 Taxing District	\$6,703	\$3,730	\$0	\$0	\$0
70040 Mosaic District Community Development Authority	0	0	0	0	0
<b>Total Agency Funds</b>	<b>\$6,703</b>	<b>\$3,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Trust Funds</b>					
73000 Employees' Retirement Trust	\$3,353,926,900	\$3,766,055,732	\$3,895,155,875	\$4,055,359,125	(\$160,203,250)
73010 Uniformed Employees Retirement Trust	1,318,808,530	1,516,714,846	1,586,735,578	1,673,691,972	(86,956,394)
73020 Police Retirement Trust	1,102,516,612	1,260,752,015	1,318,323,949	1,386,573,603	(68,249,654)
73030 OPEB Trust	150,888,340	195,854,525	219,404,091	240,160,897	(20,756,806)
S71000 Educational Employees' Retirement	1,956,759,182	2,204,909,399	2,364,872,501	2,539,639,812	(174,767,311)
S71100 Public School OPEB Trust	64,924,690	83,877,338	99,789,843	111,646,492	(11,856,649)
<b>Total Trust Funds</b>	<b>\$7,947,824,254</b>	<b>\$9,028,163,855</b>	<b>\$9,484,281,837</b>	<b>\$10,007,071,901</b>	<b>(\$522,790,064)</b>
<b>TOTAL FIDUCIARY FUNDS</b>	<b>\$7,947,830,957</b>	<b>\$9,028,167,585</b>	<b>\$9,484,281,837</b>	<b>\$10,007,071,901</b>	<b>(\$522,790,064)</b>
<b>TOTAL APPROPRIATED FUNDS</b>	<b>\$9,729,299,018</b>	<b>\$10,921,430,794</b>	<b>\$10,320,856,182</b>	<b>\$10,789,957,511</b>	<b>(\$469,101,329)</b>





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# General Fund Group

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## Overview

The General Fund Group contains funds which are primarily supported through transfers from the General Fund. Fund 10010, Revenue Stabilization Fund was established by the Board of Supervisors during deliberations on the *FY 1999 Carryover Review*. Three funds, Fund 10020, Consolidated Community Funding Pool, Fund 10030, Contributory Fund, and Fund 10040, Information Technology Fund were moved from the Special Revenue Funds group to the General Fund Group for budgetary display purposes as part of the FY 2014 Adopted Budget Plan.

### REVENUE STABILIZATION

This fund provides a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy.

- **Fund 10010 – Revenue Stabilization**

### CONSOLIDATED COMMUNITY FUNDING POOL

These grants enable community-based organizations to leverage their existing program funding to provide services that are most appropriately delivered by non-governmental organizations. The Consolidated Community Funding Pool awards grants on a two-year funding cycle to provide increased stability for the community-based organizations.

- **Fund 10020 – Consolidated Community Funding Pool**

### CONTRIBUTORY AGENCIES

These funds were established to reflect the General Fund support of contributory agencies. Funding for the County's contribution to various organizations and/or projects is reflected in these funds.

- **Fund 10030 – Contributory Fund**
  - **Fund 10031 – Northern Virginia Regional Identification System (NOVARIS)**

### INFORMATION TECHNOLOGY (IT)

This fund supports the critical role of information technology in improving the County's business processes and customer service, and in recognition of the ongoing investment necessary to achieve such improvements.

- **Fund 10040 – Information Technology**

# Fund 10010

## Revenue Stabilization

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### Focus

The Board of Supervisors, during deliberations on the *FY 1999 Carryover Review*, approved the establishment of Fund 10010, Revenue Stabilization. The purpose of this fund is to provide a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy.

The Board of Supervisors established the reserve under the directive that the Revenue Stabilization Fund will not be used as a method of addressing the demand for new or expanded services; it is solely to be used as a financial tool in the event of a significant economic downturn. Therefore, the Board of Supervisors established a policy for utilizing the Revenue Stabilization Fund that identified three specific criteria that must be met in order to make a withdrawal from the fund:

- Projected revenues reflect a decrease greater than 1.5 percent from the current year estimate;
- Withdrawals from the fund shall not exceed one-half of the fund balance in any fiscal year; and
- Withdrawals from the reserve shall be used in combination with spending cuts or other measures.

The fund was established with a target level of 3.0 percent of General Fund disbursements, and fully funded status was achieved in FY 2006. As part of the adoption of the FY 2016 Adopted Budget Plan, the Board of Supervisors updated the County's Ten Principles of Sound Financial Management to increase the County's reserve targets for both the Revenue Stabilization Reserve and the Managed Reserve. The target level of the Revenue Stabilization Reserve was increased to 5.0 percent of General Fund disbursements. The target level of the Managed Reserve – a separate reserve established in FY 1983 and held in the General Fund – was increased from 2.0 percent to 4.0 percent of General Fund disbursements. In addition, the Board established a new Economic Opportunity Reserve with a target of 1.0 percent of General Fund disbursements, for a total County reserve target of 10.0 percent of General Fund disbursements. More information on the Ten Principles of Sound Financial Management can be found in the *Long-Term Financial Policies and Tools* section in the Overview Volume of the FY 2016 Adopted Budget Plan.

It is anticipated that the funding necessary to increase the reserve to its new target level will be accumulated primarily through the identification of one-time revenues and balances. In addition to the funding required to increase the level of the reserve to its new target, adjustments are also required to maintain the current reserve level as a result of adjustments to General Fund disbursements. Maintenance of the current reserve level is accomplished in part by retaining interest earnings. However, if adjustments to disbursements result in a required increase to the fund balance that exceeds the amount of interest projected to be earned by the fund, a General Fund transfer to this fund is required.

# Fund 10010

## Revenue Stabilization

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### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

◆ **General Fund Transfer**

A General Fund transfer to this fund in the amount of \$536,848 is required to maintain the reserve at its current funding level of 3.2 percent of General Fund disbursements.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

◆ **Carryover Adjustments**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$1,143,243 in the General Fund transfer to this fund in order to maintain the reserve at the target level of 3.0 percent of General Fund disbursements.

◆ **Third Quarter Adjustments**

As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved an increase of \$8,170,837 in the General Fund transfer to this fund, including \$472,957 in order to maintain the reserve at its target level based on *FY 2015 Third Quarter Review* disbursement adjustments and \$7,697,880 in order to increase the funding level of the reserve to 3.2 percent of General Fund disbursements.

# Fund 10010 Revenue Stabilization

## FUND STATEMENT

### Fund 10010, Revenue Stabilization

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$107,549,693	\$110,968,870	\$110,575,008	\$113,399,599	\$121,570,436
Revenue:					
Interest Earnings <sup>1</sup>	\$256,138	\$650,000	\$650,000	\$650,000	\$650,000
<b>Total Revenue</b>	\$256,138	\$650,000	\$650,000	\$650,000	\$650,000
Transfers In:					
General Fund (10001)	\$2,769,177	\$1,031,348	\$10,345,428	\$354,755	\$536,848
<b>Total Transfers In</b>	\$2,769,177	\$1,031,348	\$10,345,428	\$354,755	\$536,848
<b>Total Available</b>	\$110,575,008	\$112,650,218	\$121,570,436	\$114,404,354	\$122,757,284
Transfers Out:					
General Fund (10001)	\$0	\$0	\$0	\$0	\$0
<b>Total Transfers Out</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	\$0	\$0	\$0	\$0	\$0
<b>Ending Balance</b>	\$110,575,008	\$112,650,218	\$121,570,436	\$114,404,354	\$122,757,284

<sup>1</sup> Based on the projected balance in the fund and budgeted General Fund disbursements in FY 2015 and FY 2016, it is anticipated that this fund will need to retain interest earnings in FY 2015 and FY 2016 to remain fully funded.

# Fund 10020

## Consolidated Community Funding Pool

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### Mission

To provide a pool of funds to be awarded on a competitive basis for human service programs offered by community-based agencies. The Department of Neighborhood and Community Services (DNCS) and Department of Administration for Human Services (DAHS) have oversight responsibility for this funding pool.

### Focus

The formation of the Consolidated Community Funding Pool (CCFP) began in FY 1997, when the Board of Supervisors (BOS) approved the development and implementation of a competitive funding process to fund services best provided by community-based agencies and organizations. These organizations were formerly funded through either a contribution or a contract with an individual County agency. In accordance with the Board's direction, this process was operational in FY 1998 and was guided by the following goals:

- ◆ Provide support for services that are an integral part of the County's vision and strategic plan for human services;
- ◆ Serve as a catalyst to community-based agencies, both large and small, to provide services and leverage resources;
- ◆ Strengthen the community's capacity to provide human services to individuals and families in need through effective and efficient use of resources; and
- ◆ Help build public/private partnerships and improve coordination, especially within the human services regions of the County.

Fund 10020 was established in FY 1998 to provide a budget mechanism for this funding process. In FY 2000, Community Development Block Grant (CDBG) funding for community-based organizations was incorporated to form the CCFP.

Prior to FY 2000, the CCFP grant process and the CDBG process were similar activities that operated under different time frames, with separate application requirements and different evaluation criteria. With the December 1997 approval of the BOS, these two processes were merged under the title of Consolidated Community Funding Pool. The CCFP is funded from federal CDBG funds for Targeted Public Services and Affordable Housing; federal Community Services Block Grant (CSBG) funds; and local Fairfax County General Funds. Although the process for setting priorities and awarding funds has been consolidated, Fund 10020 contains only the local Fairfax County General Fund and CSBG portion of the funds. CSBG funding is not detailed separately from the General Fund Transfer. The federal CDBG funds remain in Fund 50800, Community Development Block Grant, for grant accounting purposes.

The CCFP process reflects significant strides to improve services to County residents and to usher in a new era of strengthened relations between the County and community nonprofit and faith-based organizations. First, all programs funded through this process are required to develop and track program outcome measures. To aid agencies in meeting this requirement, the County has provided several performance measurement training opportunities for staff and volunteers from all interested community-based agencies. Second, the criteria used to evaluate the proposals explicitly encourage agencies to leverage County funding through strategies such as cash match from other non-County sources, in-kind

# Fund 10020

## Consolidated Community Funding Pool

services from volunteers or contributions from the business community and others. Third, the criteria encourage agencies to develop approaches that build community capacity and involve residents, individuals, and families in the neighborhoods being served. Fourth, the County facilitates interactions between community-based organizations, the business community, the local community and County staff with the goal of strengthening the community's capacity to provide ongoing services to meet the needs of County residents and to support the development of potential CCFP applicant organizations.

### FY 2016 Initiatives

- ◆ Continue provision and coordination of relevant training and technical assistance to build community and organizational capacity and expand service delivery to meet the County's human services needs.
- ◆ Continue provision of contract oversight, which includes program activities, service delivery, contractual compliance and financial management to nonprofit recipients of CCFP funds.
- ◆ Promote approaches that build community capacity, leadership and the involvement of residents by, where feasible, serving the population in targeted communities.
- ◆ Review documented service needs and demographic trends while continuing to gather relevant information from public meetings, reports and studies, as well as data from County and nonprofit human service agencies to assist in the identification of service needs and development of future funding priorities.
- ◆ Promote results-based accountability measures to gain insight on the impact CCFP services have on customers and the human services system, and to gauge whether the fund is achieving its goals.

FY 2016 is the second year of a two-year funding cycle. The Consolidated Community Funding Advisory Committee (CCFAC) has organized the FY 2015/FY 2016 funding priorities according to four areas, and adopted corresponding outcome statements. The CCFAC also recommended target percentage ranges for each priority area, which are intended to be used as guidelines for applicants and for the Selection Advisory Committee. The BOS approved these funding priorities on July 9, 2013.

Priority Area	Outcome Statement	Target
Prevention	Families and individuals get help to remain independent and have the tools and resources to prevent future dependence. Communities increase their ability to support their members in preventing dependence.	10 – 20%
Crisis Intervention	Individuals, families, or communities in crisis overcome short-term problems (generally not more than three months) and quickly move back to independence.	15 – 25%
Self-Sufficiency	Families, individuals, neighborhoods, and communities attain self-sufficiency over a period of three months to three years.	45 – 55%

## Fund 10020

### Consolidated Community Funding Pool

Priority Area	Outcome Statement	Target
Long-Term Supportive Services	Individuals who have continuing long-term needs and who therefore may not become self-sufficient, achieve and/or maintain healthy, safe and independent lives to the maximum extent possible.	10 – 20%

DNCS and DAHS have administrative oversight responsibility for the CCFP. Together with the Fairfax County Department of Housing and Community Development (HCD), Department of Family Services, and the Office to Prevent and End Homelessness, they are responsible for planning, implementing and overseeing all facets of the CCFP process. DAHS and HCD are responsible for monitoring contract compliance among the funded nonprofit providers.

Recognizing the continuing need for the critical services provided by CCFP contractors to the community, families, and individuals, particularly in the current economic climate, the Board of Supervisors maintained the FY 2016 General Fund transfer at the same level as FY 2015. FY 2016 CDBG funding is projected to be \$1,859,139, an increase of \$33,189 or 1.8 percent over the FY 2015 Adopted Budget Plan amount of \$1,825,950. Thus the total CCFP FY 2016 funding level is anticipated to be \$12,470,282, an increase of \$33,189 or 0.3 percent over the FY 2015 Adopted Budget Plan amount of \$12,437,093. A breakdown of this funding is shown in the following table:

Funding Source	FY 2016 Adopted Budget
General Fund Transfer (includes estimated CSBG revenue to General Fund)	\$10,611,143
CDBG <sup>1</sup> (shown in Fund 50800, CDBG)	\$1,859,139
<b>Total CCFP</b>	<b>\$12,470,282</b>

(1) The Fund 50800, CDBG award is currently an estimate and is based on the FY 2014 HUD award and anticipated program income. Allocation of actual funding, also consistent with the Consolidated Plan One-Year Action Plan for FY 2016, will be made as part of the *FY 2015 Carryover Review*.

Given the significant changes in Human Services since the CCFP's inception nearly 18 years ago, staff is working with the CCFAC and representatives from the nonprofit community to review the current CCFP funding framework, practices and procedures to identify opportunities for improvement. A steering committee evaluated information received through community input sessions and stake holder feedback, conducting research and exploring potential changes for future cycles. The committee reported its final recommendations to the Board of Supervisors in summer 2014 and any subsequent recommendations that are adopted will be incorporated in the FY 2017/2018 cycle to coincide with the start of the next two-year funding cycle. The recommendations are intended to ensure that the CCFP best supports the human services outcomes and is producing results that leverage community resources for maximum impact on communities and those individuals and families most at risk. While the review process affirmed the existing guiding principles that have been at the core of CCFP's current approach, it also produced four goal statements to address areas necessary for the CCFP's ability to achieve an enhanced level of impact on the human services system. They were:

- ◆ The CCFP should better support strategic, effective and innovative human service programs that address community-identified priorities and emerging needs;



## Fund 10020

### Consolidated Community Funding Pool

- ◆ The CCFP should establish enhanced financial stewardship and accountability practices and better promote partnerships that leverage CCFP investments for maximum benefit to its participants;
- ◆ The CCFP should improve the application process in terms of timing, cycle time and paperwork; and
- ◆ The CCFP should incorporate into its process better methods of utilizing data in order to improve the County's capacity to evaluate the successes of CCFP and its awarded programs.

Each of these goals requires specific strategies to implement the necessary changes.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Operating Expenses	\$9,890,626	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Total Expenditures</b>	<b>\$9,890,626</b>	<b>\$10,611,143</b>	<b>\$10,611,143</b>	<b>\$10,611,143</b>	<b>\$10,611,143</b>

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ FY 2016 funding remains at the same level as the FY 2015 Adopted Budget Plan.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

## Fund 10020

### Consolidated Community Funding Pool

#### Projected Allocations

The FY 2016 Adopted Budget Plan shows the funding allocations for Fund 10020, Consolidated Community Funding Pool, the second year of a two-year cycle, as recommended by the CCFP Citizen Selection Advisory Committee and as approved by the Board of Supervisors on April 28, 2015. Allocation of Fund 50800, Community Development Block Grant funding based on the actual FY 2016 HUD award, also consistent with the Consolidated Plan One-Year Action Plan for FY 2016, will be made as part of the *FY 2015 Carryover Review*.

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
ACE Foundation	Education for Independence	Workforce development program for low-income single parents, single pregnant women and displaced homemakers to attain self-sufficiency.	\$80,000	
Alternative House	Annandale Safe Youth Project	Safe activities for youth including tutoring, computer training, recreational opportunities, substance abuse prevention groups, and counseling.	\$53,500	
Alternative House	Assisting Young Mothers	Transitional housing, basic life skills training, employment counseling, case management services and parenting skills services to young women between the ages of 18 and 21.	\$43,250	
Alternative House	Culmore Safe Youth Project	Tutoring, computer training, individual and group counseling and recreational activities to at-risk youth.	\$60,250	
Alternative House	Culmore Youth Outreach Program	Counseling, homework assistance, supervised recreation, and job training services to at-risk youth.	\$86,000	
Alternative House	Homeless Youth Initiative	Rental assistance and other supportive services to youth enrolled in Fairfax County high schools that are identified as homeless and do not have the support of a parent or guardian.	\$131,000	
Alternative House	Springfield Safe Youth Project	After-school programming to youth in grades 4 through 6 who reside in the Springfield area.	\$59,700	
Annandale Christian Community for Action (ACCA)	Basic Needs: Emergency Financial Assistance & Furniture	Financial assistance for rent and security deposits, prescription drugs, utility bills, medical services and miscellaneous needs (e.g. gasoline, car repair).	\$76,600	
ACCA	Nutrition/Hygiene	Emergency household needs to low-income individuals and families.	\$30,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Ayuda	Children's Program	Legal and social services to immigrant children, including legal advice and counsel; representation in related immigration and protection order matters; securing emergency shelter; assistance in accessing transitional housing; and referrals to activities such as counseling and medical care, ESL and computer classes, and job training programs.	\$111,000	
Beth El House, Inc.	Beth El House	Safe housing and assistance to women and children, many of whom are homeless as a result of domestic violence. Services provided include job counseling, budgeting assistance, and individual and group therapy.	\$31,500	
Bethany House of Northern Virginia	Family Assistance Program	Housing and continuum of care to women and children made homeless as a result of domestic violence.	\$143,000	
Big Brothers Big Sisters of the National Capital Area	Hermanos y Hermanas Mayores Latino Outreach Initiative	Mentoring services for at-risk Latino youth.	\$100,000	
Boys and Girls Club of Greater Washington	Great Futures: Education & Career Development	Assists youth ages 13-18 in five distinct programs designed to help them develop job skills training that will prepare them for future roles as human service professionals or volunteer leaders.	\$76,200	
Brain Injury Services	Brain Injury Services' Senior Specialist Program	Specialized case management services to older adults with brain injuries, including information, referrals, education programs and long-term rehabilitation support services to maximize recovery and re-integration back to the community.	\$82,800	
Brain Injury Services	Department of Assistive and Rehabilitative Services	An assistive technology program for survivors of brain injury to help overcome barriers in the workplace, community and home leading to independence.	\$100,000	
Business Development Assistance Group, Inc.	Access to Self Sufficiency through Extensive Training and Services (ASSETS)	Assistance and training for those who want to become self-sufficient through business ownership.	\$49,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Capital Youth Empowerment Program	Fathers in Touch	Fatherhood enrichment services to low-income fathers involved in abuse and neglect cases, child support delinquency, child protective services concerns, custody and visitation cases. The program will incorporate monthly activities to give fathers the opportunity to practice the skills they learn in the classroom within a supervised setting to bring them closer to re-uniting with their children.	\$25,000	
Catholics for Housing	Virginia Ely Senior Rental Assistance	Rental assistance to low-income seniors.	\$188,000	
Christian Relief Services, Inc.	Homes for the Homeless Transition Housing Program	Support services to individuals and families in transitional housing.	\$100,000	
Community Havens, Inc.	Housing for Fairfax-Falls Church Community Service Board's Jail Diversion Program	Purchase and renovate two, three-bedroom condominiums and rent to clients enrolled in the Community Services Board's (CSB) Jail Diversion program. The clients, who face incarceration due to infractions caused by mental health conditions, will be diverted from jail into permanent supportive housing and recovery programs.		TBD
Community Preservation & Development Corporation	Island Walk After School Support Program (IWP)	Home support systems to increase literacy and academic skills. The program will provide three educational components: intensive literacy support, English language support and academic and homework assistance for youth.	\$84,000	
Community Residencies, Inc.	Lifestyles for People with Disabilities	Comprehensive wellness program utilizing consumer empowerment to promote the adoption of a holistically healthy lifestyle for individual adults with intellectual disabilities.	\$12,000	
Community Residencies, Inc.	Living Independently for Tomorrow	Transitional housing services to homeless and at-risk youth between the ages of 17-21. The program will serve runaway youth as well as youth who are aging out of the foster care system by providing life skills training, goal setting and linkages to community resources.	\$60,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Computer CORE	Jobs Skills Training-Computer Literacy & Educational Pathways	Assists low-income adults acquire the technological and life skills to enable them to pursue career aspirations. Includes training in Microsoft Office, keyboarding, job search assistance, tutoring and skills building workshops.	\$95,000	
Cornerstones, Inc.	Assistance Services and Pantry Program	Emergency and supplemental food donations, financial assistance, case management, clothing, and holiday food baskets/gifts.	\$194,000	
Cornerstones, Inc.	Cedar Ridge Community Center	Low- and extremely low-income housing management and social service assistance services.	\$30,000	
Cornerstones, Inc.	Affordable Housing Administration	Manages and maintains affordable housing units while integrating comprehensive social services that assist clients in increased self-sufficiency.	\$150,000	
Cornerstones, Inc.	Connections for Hope/HOST Region 3	Access to multiple services by providing space for several organizations to co-locate for easier access to services. Services will include health care, ESL, legal services, computer training, services to prevent and end homelessness, and remedial homework assistance.	\$137,000	
Cornerstones, Inc.	Herndon Enrichment Program	Programs and services to youth in grades 2-5 in Region 3 to address poor academic performances by students at Clearview, Dranesville, Herndon, and Hutchison Elementary Schools.	\$27,000	
Davis Memorial Goodwill (formerly Goodwill of Greater Washington)	Career Navigation-Fairfax	An intensive three-week employment readiness program that helps the unemployed improve their job search and employability skills. Emphasis is focused on customer service skills to develop a general skill set that will appeal to a wide variety of employers.	\$75,000	
Ecumenical Community Helping Others, Inc.	Emergency Needs Assistance	Emergency financial assistance to cover utility bills to avert cut-off of services and rental/mortgage expenses to avoid eviction.	\$50,000	
Empowered Women International	Year-Long Entrepreneur Incubator	The Year-Long Entrepreneur Incubator program will create jobs and entrepreneurial opportunities for immigrant, refugee and low-income women. The program teaches the fundamentals of creating and managing a microenterprise and growing a business.	\$50,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Ethiopian Community Development Council Enterprise Development Group	Microenterprise Program	Provides direct technical assistance and micro-loans to low- and moderate-income individuals.	\$50,000	
Ethiopian Community Development Council, Inc./African Community Center	Project Step	The goal of ECDC/ACC's Step Project is to promote self-sufficiency among refugee, asylee, and immigrant newcomers residing in Fairfax County by offering a comprehensive array of social services with an emphasis on individual empowerment.	\$50,000	
FACETS	Preventing and Ending Homelessness (formerly Emergency Services and Supportive Housing)	Provides a comprehensive continuum of services for low-income and/or homeless individuals and families that ranges from crisis intervention services to providing supports to obtain self-sufficiency.	\$128,000	
Fairfax Court Appointed Special Advocates (CASA), Inc.	Advocating in Court for the Best Interests of Children in Crisis due to Abuse and Neglect	Citizen volunteers who serve as Court Appointed Special Advocates for children who are placed under the Court's supervision. The CASA volunteers will conduct independent investigations, monitor each assigned case, write and submit a written report to the judge hearing the case, provide recommendations regarding the child's best interest and assist the legal representative for each case.	\$230,000	
Fairfax Law Foundation	Northern Virginia Pro Bono Law Center	Pro bono civil legal services to low-income families and individuals to promote self-sufficiency.	\$80,000	
Falls Church Community Service Council, Inc.	Emergency Assistance	Emergency financial assistance (e.g. rent, utilities, medicines, gas and transportation) offered to families and individuals having financial difficulties.	\$72,450	
Falls Church Community Service Council, Inc.	Emergency Food Program	Emergency food needs for people in the Falls Church area (comprised of four zip codes: 22042, 22043, 22044, and 22046).	\$20,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Falls Church-McLean Children's Center	Successful Start	Comprehensive childhood educational program to low-income families with children ages 2 to 5.	\$62,800	
Family Preservation & Strengthening Services	Family Stabilization & Self-Sufficiency	Intensive case management and rental assistance to low-income families to help them become stabilized and attain self-sufficiency.	\$108,000	
Food for Others	Food for Others/Fairfax	Emergency and supplemental food services to low-income residents.	\$155,000	
Food for Others	Power Pack Program	Direct services to schools through supplemental weekend food in the form of power packs delivered to schools for counselors to discreetly distribute to students in need. The program will be implemented in collaboration with Our Daily Bread (ODB), who will provide supportive services to schools to establish self-sustaining weekend food programs.	\$80,000	
Good Shepherd Housing & Family Services, Inc.	Emergency Services- Keeping Families at Home	Financial assistance to families facing evictions and/or disconnection of basic utility services such as gas and electricity.	\$47,439	TBD
Good Shepherd Housing & Family Services, Inc.	Homes for the Working Poor, Elderly, & Disabled	Affordable housing stability and supportive services for homeless families and individuals to help them achieve self-sufficiency.		TBD
Good Shepherd Housing & Family Services, Inc.	Mt. Vernon Village VII	The acquisition of four housing units to provide supportive services and affordable rental housing at 50 percent of the Area Median Income.		TBD
GRACE Ministries of the United Methodist Church	Integrated Immigrant Services Program	Emergency assistance through distribution of food, clothing, health screenings and health resource information, job training, and job skills training in the areas of personal care aide training and commercial driver's license training.	\$58,000	
HealthWorks for Northern Virginia Herndon	Dental Program	Services to low-income individuals residing in Northwestern Fairfax County who lack health insurance, as well as low-income children with Medicaid, with a dental home in order to deliver dental services to improve their overall health status.	\$75,000	

## Fund 10020 Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
HealthWorks for Northern Virginia Herndon	Integrated Primary Medical and Behavioral Health	Comprehensive primary and behavioral health care to all patients, ages 0 and up, as well as specialty services including the treatment of diabetes, hypertension, asthma and depression to individuals in the Northwestern area of Fairfax County.	\$150,000	
Herndon-Reston FISH, Inc.	Family Assistance Prevention/ Crisis Intervention	Emergency financial assistance for rent/mortgage and utilities to individuals who are experiencing a crisis; holiday food and gift boxes; and financial literacy workshops to develop the skills necessary to manage household budgets.	\$143,000	
Homestretch, Inc.	ADDRESS - Aggressive Dynamic Debt Reduction Elimination & Savings Strategies	Financial education, counseling and assistance to help homeless families become self-sufficient.	\$40,000	
Homestretch, Inc.	Housing for Homeless Families	Subsidized housing and support services (e.g. case management, employment counseling and budget counseling, life skills training, child enrichment and community service links) to homeless families.		TBD
Housing & Community Services of Northern Virginia	Housing Counseling and Case Management Services (HCCMS)	Housing counseling, emergency rental and utilities payment assistance, and case management services to low-income individuals and families.	\$130,000	
Infant Toddler Family Day	Family Child Care Educator Training and Workforce Development	Training and support services to low-income immigrants to develop the skills needed to become childcare providers.	\$80,210	
Insight Memory Care Center (formerly Alzheimer's Family Day Center)	Financial Assistance Fund	Financial support to individuals identified with Alzheimer's disease or other forms of dementia who cannot afford to pay for services.	\$86,500	



## Fund 10020 Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Insight Memory Care Center (formerly Alzheimer's Family Day Center)	Wraparound Family Caregiver Support Program	Support family caregivers of adults with Alzheimer's disease (and related dementia) by providing services that complement the adult day health care that is provided to individuals with dementia.	\$58,000	
Jewish Council for the Aging of Greater Washington, Inc.	Northern Virginia Rides	Ride coordination and marketing/outreach support for clients of community-based organizations. The overall goal of the program is to increase the availability of driving services to non-driving seniors.	\$128,000	
The Jewish Community Center of Northern Virginia, Inc. (JCCNV)	JCCNV Special Needs Camps	Summer camps for children with ADHD, Autism and other spectrum disorders, focusing on empowering campers to successfully and independently navigate the social world by providing a therapeutically supported complement of strategies and activities for improving social communication skills.	\$15,000	
Just Neighbors Ministry, Inc.	Immigration Legal Services	Immigration-related legal services to low-income immigrants and refugees.	\$81,400	
Koinonia Foundation, Inc.	Emergency Relief Services	Emergency financial assistance, food and clothing to individuals in need of services in the Greater Franconia/Kingstowne area.	\$15,000	
Korean Community Service Center of Greater Washington (KCSC)	Financial Self Sufficiency Project	Job readiness services to low-income Korean immigrants, along with wraparound services for both jobseekers and their families, designed to help empower them to become self-sufficient.	\$60,000	
KCSC	Mental Health Resource Project (MHRP)	Comprehensive range of direct services aimed at helping Asian individuals/families improve their health and mental health status.	\$45,000	
KCSC	Supporting Teenagers through Empowerment and Prevention Services (STEPS)	Multipronged program to Korean youth focusing on prevention, intervention and empowerment services.	\$45,000	
The Lamb Center	Homeless Case Management	Case management, food and personal hygiene services to homeless single adults. Various counseling services, job placement assistance and subsidized transportation costs are also offered once basic needs are met.	\$92,000	

## Fund 10020 Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Legal Aid Justice Center	Legal Assistance for Immigrants-Employment	Legal assistance, education and advocacy to assist low-wage immigrant workers in preserving their rights in the workplace.	\$100,000	
Legal Services of Northern Virginia	Legal Aid-Families and Consumers	Legal services to low-income families and individuals.	\$339,000	
Legal Services of Northern Virginia	Legal Aid-Housing & Employment	Legal services in the areas of housing and employment.	\$162,000	
Literacy Council of Northern Virginia	Adult Basic Literacy and Beginning English Language Programs	Beginning level literacy and English language adult education.	\$112,000	
Lorton Community Action Center	Crisis Intervention	Emergency food, seasonal assistance, furniture assistance, and financial assistance for rent and utility bills to individuals and families in need.	\$66,900	
Lorton Community Action Center	Ongoing Assistance	Offers food, rent and utility assistance, school supplies, and seasonal food and gift assistance for at-risk individuals.	\$35,000	
Lutheran Social Services of the National Capital Area	Refugee Self-Sufficiency Program	Intensive case management and employment services to low-income refugee families with unemployed heads of households who are homeless or threatened with homelessness.	\$55,000	
New Hope Housing, Inc.	Stable Long-Term Housing for Chronically Homeless Adults	Community case management for chronically homeless adults with severe disabling conditions in Region 1 and the City of Falls Church.	\$107,000	
Northern Virginia Community College Educational Foundation, Inc.	Adult Career Pathways	Connects unemployed/under-employed workers and work-eligible immigrants with career counselors/coaches who will assist them in developing an education or training plan to earn a college degree, certification or other credential that may help them to qualify for and secure employment with a path toward advancement and greater economic security.	\$90,000	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Northern Virginia Community College Educational Foundation, Inc.	Northern Virginia Community College Restorative Dental Clinic	Routine and restorative dental care services to uninsured residents of Northern Virginia.	\$73,500	
Northern Virginia Dental Clinic, Inc.	Northern Virginia Dental Clinic	Oral health care services to low-income and uninsured adults.	\$102,000	
Northern Virginia Family Service (NVFS)	Accessible Medication Program	Intensive targeted assistance in applying to pharmaceutical companies for free, ongoing medication for chronic illnesses.	\$39,000	
NVFS	Adult Health Partnership	Financial assistance with medical costs and information referral to affordable medical and dental services.	\$25,000	
NVFS	Multicultural Human Services	Mental health and social service programs to English-limited immigrant and refugee individuals and families in Fairfax County, for whom existing services are inaccessible due to language and cultural barriers. The program utilizes a holistic approach to address mental health needs of victims of trauma.	\$379,000	
NVFS	Training Futures	Skills training to under- or un-employed low-income adults.	\$140,000	
NVFS	Vamos Adelante	Crisis intervention and self-sufficiency services to immigrant families through the provision of case management services.	\$339,000	
NVFS	Violence Prevention & Intervention Program	Holistic neighborhood-based school connected services to immigrant youth and their families. Services include case management, individual and family therapeutic counseling, intensive group-based services for parents and children, youth skill building workshops, youth and family mentoring, and a summer transition program for youth moving on to middle and/or high school.	\$210,000	

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### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Northern Virginia Mediation Service, Inc.	Strengthening Juvenile Restorative Justice in Fairfax County: A Collaboration to Build Safer Communities	Integrates services with County resources to identify at-risk youth and provides facilitation and coordination services. The program will guide juveniles, parents and members of the community to address and repair harm caused by juvenile offenses.	\$23,000	
OAR of Fairfax County, Inc.	Challenge to Change	Direct assistance, employment services, skills training/educational classes, violence intervention, case management, and mentoring to help offenders and their families to reduce recidivism.	\$684,000	
Our Daily Bread	Family Assistance	Emergency food, financial assistance, and financial literacy training to working families at or below 200 percent of the federal poverty level.	\$205,000	
Pathway Homes, Inc.	Pathways to Long-Term Supportive Services	Long-term supportive services to high-risk individuals that face the challenges of chronic homelessness, serious mental illness and/or co-occurring disabilities. The program will provide non-time limited housing, case management and intensive supportive services to integrate these individuals into the community and normalize their lives as much as possible.	\$57,000	
Pathway Homes, Inc.	Pathways to Self-Sufficiency	Housing, case management and supportive services to persons with serious mental illness and/or dual diagnoses who are at risk of chronic homelessness.	\$125,000	
PRS, Inc.	Project HOPE	Long-term supportive counseling and employment services to individuals living with mental illness, helping clients to increase their independent living skills, learn to effectively manage symptoms of mental illness and medication, as well as learn to manage their budgets in order to meet their monthly expenses.	\$70,000	
Rebuilding Together Arlington/Fairfax/Falls Church	Volunteer Home Repair Program	Organizes volunteers to make critical repairs at no cost to low-income homeowners who are seniors or persons with physical or intellectual disabilities.	\$74,600	
ServiceSource, Inc.	Autism Initiative (Total Employment Concepts 2000)	Helps individuals, primarily youth, with autism to improve self-sufficiency, quality of life and community integration through employment.	\$70,000	

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Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Shelter House, Inc.	Artemis House	A domestic violence shelter providing a crisis hotline, crisis intervention, crisis shelter, safety planning, immediate basic needs assistance, and comprehensive service planning and case management to help clients cultivate self-sufficiency and prepare for a transition to safe and stable housing.	\$56,300	
Shelter House, Inc.	Community Case Management Program	Helps vulnerable clients develop a plan for housing stability and increased self-sufficiency as well as accessing financial assistance and linking clients with available community supports.	\$90,955	
Shepherd's Center of Fairfax-Burke	Project Independence-Helping Fairfax-Burke Seniors Age in Place	Supportive services to seniors, including companion shopping, accompanied medical transportation, outreach to low-income seniors, enrichment and socialization activities, exercise classes and informal caregiver programs.	\$58,300	
SkillSource Group, Inc.	SkillSource - Sheriff Employment Center	Employment counseling to inmates to help them gain and retain employment before and after their release.	\$60,000	
Specially Adapted Resource Clubs	SPARC Connects	Provides services for individuals with disabilities (including individuals with Autism) with vocational learning, support and opportunities through the development of inter and intra-personal skills, strategies, and coping mechanisms.	\$126,000	
Tahirih Justice Center	Protecting Vulnerable Immigrant Women and Girls Fleeing Gender-Based Violence	Pro bono legal representation to women and girls fleeing gender-based violence.	\$60,000	
The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax	SafeSpot Children's Advocacy Center of Fairfax	Victim-centered and counseling services that will respond to the needs of children who have been sexually and physically abused.	\$61,500	

## Fund 10020

### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax	SafeSpot Trauma Crisis Counseling	Assists children under the age of 18 in acquiring vital coping mechanisms following child sexual or physical abuse. Services will include forensic interviews, victim advocacy, referrals for medical evaluation, on-site trauma crisis counseling and referrals to other mental health services (as required).	\$75,000	
United Community Ministries	Basic Needs	Emergency assistance to individuals and families in need who are facing the threat of homelessness, utility disconnection, hunger and/or poverty.	\$136,600	
United Community Ministries	Bryant Early Learning Center	Affordable early child care services to families with children between the ages of 6 weeks to 5 years.	\$110,000	
United Community Ministries	Forward Steps: A Youth Development Program	After-school programming to youth between the ages of 6 and 18 years, including tutoring, enrichment activities, field trips and parent involvement activities.	\$85,000	
United Community Ministries	Progreso Adult Education & Literacy Program	ESL and Citizenship classes to immigrant clients who reside in the Region 1 area of Fairfax County.	\$75,000	
United Community Ministries	Work Center	Workforce development services, including education and literacy classes, job skills training and job coaching and placement.	\$290,000	
Vietnamese Resettlement Association, Inc.	Self-Sufficiency through Health, Housing and Social Services	Assistance to low-income Asians with limited English by providing preventative health care, individualized case management, and assistance in locating/applying for affordable housing.	\$50,000	
Wesley Housing Development Corporation	Building Communities of Promise	Provides services and programs for extremely low-income seniors and persons with severe physical disabilities and/or traumatic brain injury in order to promote housing stability, health and wellness, and lifelong learning.	\$108,189	
Wesley Housing Development Corporation	Building for the Future	Social and academic programs and services to pre-kindergarten, after-school and teen youth at community centers in affordable housing communities in Lincolnia and Falls Church.	\$87,000	

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### Consolidated Community Funding Pool

Organization	Program Name	Description	Fund 10020 Award	Fund 50800 Award
Wesley Housing Development Corporation	Promising Futures	On-site services for adult residents of affordable housing communities in Lincolnia and Falls Church, providing eviction intervention/prevention services, counseling, financial literacy programs, job readiness, ESOL classes, food distribution, immigration and refugee assistance and income tax assistance.	\$93,700	
Western Fairfax Christian Ministries	Client Emergency Services	Emergency financial assistance to help with rent/mortgage payments to prevent homelessness and assist with utility payments.	\$160,000	
Western Fairfax Christian Ministries	Pathways to Success	Financial training, budgeting assistance, food/clothing vouchers and reducing amounts of supplemental aid to help clients pay back debt for borderline low-income households with children who do not qualify for most aid programs.	\$35,000	
Western Fairfax Christian Ministries	WFCM Food Pantry	Year-round food pantry to families in areas of Region 4 (zip codes 20120, 20121, 20122, 20124, 20151, 22033 and 22039).	\$15,000	
The Women's Center	Domestic Violence System Advocacy	Essential counseling, education and support to empower women, men and children facing crises, trauma and transitions to navigate these challenges successfully and achieve healthy, safe and productive lives.	\$75,000	
The Women's Center	Sliding Scale Fee, Minimal Fee & No Fee Mental Health Counseling Program	Sliding scale fee, minimal fee and no fee counseling to financially-disadvantaged and low-income families. Services include free therapy to the community's poorest and often greatest suffering individuals and families.	\$43,000	
<b>Total FY 2016 Award</b>			<b>\$10,611,143</b>	<b>TBD</b>

# Fund 10020

## Consolidated Community Funding Pool

### FUND STATEMENT

#### Fund 10020, Consolidated Community Funding Pool

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$22,871	\$0	\$0	\$0	\$0
Transfer In:					
General Fund (10001)	\$9,867,755	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Total Transfer In</b>	\$9,867,755	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Total Available</b>	\$9,890,626	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
Expenditures:					
Operating Expenses	\$9,890,626	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Total Expenditures</b>	\$9,890,626	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Total Disbursements</b>	\$9,890,626	\$10,611,143	\$10,611,143	\$10,611,143	\$10,611,143
<b>Ending Balance</b>	\$0	\$0	\$0	\$0	\$0



## Fund 10030 Contributory Fund

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Operating Expenses	\$14,361,741	\$14,744,665	\$15,094,665	\$12,917,166	\$12,967,166
<b>Total Expenditures</b>	<b>\$14,361,741</b>	<b>\$14,744,665</b>	<b>\$15,094,665</b>	<b>\$12,917,166</b>	<b>\$12,967,166</b>

### Contributory Overview

Fund 10030, Contributory Fund, was established in FY 2001 to reflect General Fund support for agencies or organizations that receive County contributions. FY 2016 funding totals \$12,967,166 and reflects a decrease of \$1,777,499 or 12.1 percent from the FY 2015 Adopted Budget Plan funding level of \$14,744,665. The required Transfer In from the General Fund is \$12,894,637. Individual contributions are described in detail on the following pages.

Contributory funding is in compliance with the Board of Supervisors' policy to make General Fund appropriations of specified amounts to various nonsectarian, nonprofit or quasi-governmental entities for the purpose of promoting the general health and welfare of the community. Contributory agency positions are not part of the County merit system and funding for all contributory agencies is reviewed annually. Each request is reviewed on the basis of the benefit to Fairfax County citizens, contractual or regional commitments, the responsibilities of state agencies, and a prior County commitment of funding. When appropriate, a nonprofit agency that provides specific contractual partnership services may be referred to Fund 10020, Consolidated Community Funding Pool, for funding consideration by the Consolidated Community Funding Advisory Committee.

Since public funds are being appropriated, disbursements provided to designated agencies are currently made contingent upon submission and review of quarterly, semiannual and/or annual reports. This oversight activity includes reporting requirements prescribed by the County Executive, requiring designated agencies to accurately describe the level and quality of services provided to County residents, as well as the overall financial strength and stability of the County's contributory agencies. Various County agencies may be tasked with oversight of program reporting requirements. Contributory agencies that do not file reports as requested, may, at the discretion of the County Executive, have payments withheld until appropriate reports are filed and reviewed.

It should be noted that population is used by several of the organizations as the basis for their requests for FY 2016 funding from Fairfax County. The population figures cited by the individual organizations for Fairfax County may differ somewhat from one another due to the particular projection service utilized.

The chart on the following pages summarizes the FY 2016 funding for the various contributory organizations.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Legislative-Executive Functions/Central Service Agencies:</b>					
Dulles Area Transportation Association	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Metropolitan Washington Council of Governments	939,972	966,044	966,044	969,114	969,114
National Association of Counties	21,635	21,635	21,635	21,635	21,635
Northern Virginia Regional Commission	631,073	641,629	641,629	643,861	643,861
Northern Virginia Transportation Commission	173,465	167,903	167,903	168,142	168,142
Virginia Association of Counties	244,712	249,606	249,606	239,240	239,240
Washington Airports Task Force	50,000	50,000	50,000	50,000	50,000
<b>Subtotal Legislative-Executive</b>	<b>\$2,075,857</b>	<b>\$2,111,817</b>	<b>\$2,111,817</b>	<b>\$2,106,992</b>	<b>\$2,106,992</b>
<b>Public Safety:</b>					
Fairfax Partnership For Youth	\$40,350	\$0	\$0	\$0	\$0
NOVARIS	9,577	9,577	9,577	9,577	9,577
<b>Subtotal Public Safety</b>	<b>\$49,927</b>	<b>\$9,577</b>	<b>\$9,577</b>	<b>\$9,577</b>	<b>\$9,577</b>
<b>Health and Welfare:</b>					
Health Systems Agency of Northern Virginia	\$108,200	\$108,200	\$108,200	\$108,200	\$108,200
Medical Care for Children	213,300	237,000	237,000	237,000	237,000
Northern Virginia Healthcare Center/Birmingham	2,467,959	2,575,761	2,625,761	2,576,887	2,576,887
Green Adult Care Residence					
Volunteer Fairfax	305,247	335,772	335,772	405,772	405,772
<b>Subtotal Health and Welfare</b>	<b>\$3,094,706</b>	<b>\$3,256,733</b>	<b>\$3,306,733</b>	<b>\$3,327,859</b>	<b>\$3,327,859</b>
<b>Parks, Recreation and Cultural:</b>					
Arts Council of Fairfax County	\$281,694	\$331,694	\$331,694	\$331,694	\$331,694
Arts Council of Fairfax County - Arts Groups Grants	96,900	96,900	96,900	96,900	96,900
Challenge Grant Funding Pool for the Arts	444,125	444,125	444,125	444,125	444,125
Dulles Air and Space Museum	100,000	100,000	100,000	100,000	100,000
Fairfax Symphony Orchestra	261,032	261,032	261,032	261,032	261,032
Fort Belvoir Army Museum	100,000	100,000	100,000	100,000	150,000
Lorton Arts Foundation	750,000	0	0	0	0
Northern Virginia Regional Park Authority	2,080,308	2,114,158	2,114,158	2,137,446	2,137,446
Reston Historic Trust	16,150	16,150	16,150	16,150	16,150
Town of Herndon	40,000	40,000	40,000	40,000	40,000
Town of Vienna Teen Center	32,300	32,300	32,300	32,300	32,300
Wolf Trap Foundation for the Performing Arts	125,938	125,938	125,938	125,938	125,938
<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$4,328,447</b>	<b>\$3,662,297</b>	<b>\$3,662,297</b>	<b>\$3,685,585</b>	<b>\$3,735,585</b>

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Community Development:</b>					
Architectural Review Board	\$2,826	\$3,500	\$3,500	\$3,500	\$3,500
Commission for Women	6,916	6,916	6,916	6,916	6,916
Convention and Visitors Corporation	2,730,901	2,390,283	2,690,283	2,506,188	2,506,188
Earth Sangha	16,150	16,150	16,150	16,150	16,150
Fairfax 2015 World Police and Fire Games	1,250,000	2,000,000	2,000,000	0	0
Fairfax County History Commission	21,013	21,013	21,013	21,013	21,013
Fairfax ReLeaf	41,990	41,990	41,990	41,990	41,990
Greater Reston Incubator	24,225	24,225	24,225	24,225	24,225
Inova Translational Medicine Institute	0	500,000	500,000	500,000	500,000
Northern Virginia 4-H Education Center	15,000	15,000	15,000	15,000	15,000
Northern Virginia Community College	90,030	89,635	89,635	88,418	88,418
Northern Virginia Conservation Trust	227,753	227,753	227,753	227,753	227,753
OpenDoor Housing Fund	0	31,776	31,776	0	0
Southeast Fairfax Development Corporation	183,320	183,320	183,320	183,320	183,320
VPI/UVA Education Center	50,000	0	0	0	0
Women's Center of Northern Virginia	27,023	27,023	27,023	27,023	27,023
<b>Subtotal Community Development</b>	<b>\$4,687,147</b>	<b>\$5,578,584</b>	<b>\$5,878,584</b>	<b>\$3,661,496</b>	<b>\$3,661,496</b>
<b>Nondepartmental:</b>					
Employee Advisory Council	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000
Fairfax Public Law Library	92,657	92,657	92,657	92,657	92,657
<b>Subtotal Nondepartmental</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>
<b>Total County Contributions</b>	<b>\$14,361,741</b>	<b>\$14,744,665</b>	<b>\$15,094,665</b>	<b>\$12,917,166</b>	<b>\$12,967,166</b>

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program.

◆ **FY 2016 Baseline Adjustments** (\$1,777,499)

A net decrease of \$1,777,499 reflects adjustments associated with contributions based primarily on legal requirements, per capita calculations, contractual or regional commitments or based on membership dues. The following summaries describe these adjustments in more detail by program area.

The **Legislative-Executive Functions/Central Service Agencies** program area decreases \$4,825 based on a decrease of \$10,366 or 4.2 percent for the Virginia Association of Counties (VACo) as a result of the per capita rate adjustment from \$0.22 in FY 2015 to \$0.21 in FY 2016. This decrease is partially offset by increases of \$3,070 for the Metropolitan Washington Council of Governments (COG); \$2,232 for the Northern Virginia Regional Commission (NVRC); and \$239 for Northern Virginia Transportation Commission (NVTC). It should be noted that population, as determined by the County's Department of Neighborhood and Community Services, may differ from other particular projection services, e.g., Weldon Cooper Center for Public Service, used by various contributory agencies as the basis for their contributions.

## Fund 10030 Contributory Fund

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The **Public Safety** program area remains at the FY 2015 level.

The **Health and Welfare** program area increases \$71,126 or 2.2 percent due to an increase of \$70,000 or 20.8 percent for Volunteer Fairfax based on additional requirements associated with increased community utilization of the organization's services, and \$1,126 for the Northern Virginia Healthcare Center/Birmingham Green Adult Care Residence, known collectively as Birmingham Green, based on actual costs and utilization rates at the facility.

The **Parks, Recreation and Cultural** program area increases \$73,288 or 2.0 percent due to population shifts among contributing jurisdictions for the Northern Virginia Regional Park Authority, and an increase to the County's contribution to the Fort Belvoir Army Museum.

The **Community Development** program area decreases \$1,917,088 or 34.4 percent due to a decrease of \$2,000,000 for the Fairfax 2015 World Police and Fire Games, a decrease of \$31,776 for the OpenDoor Housing Fund, and a decrease of \$1,217 for the Northern Virginia Community College (NVCC) due to the change in population share among participating jurisdictions. These decreases are partially offset by an increase of \$115,905 or 4.8 percent for the Convention and Visitors Corporation based on projected Transient Occupancy Tax revenue in FY 2016.

The **Nondepartmental** program area remains at the FY 2015 level.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$350,000**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$300,000 to provide support to the Fairfax County Convention and Visitors Center (Visit Fairfax) in order to enhance efforts associated with the promotion and marketing of the Silver Metro Line; international outreach with a focus on China and Brazil based on their rapidly expanding travel markets; marketing of Fairfax County in the sports markets which have demonstrated consistent growth in recent years; and continued outreach and marketing of the World Police and Fire Games which will be held from June 26 to July 5, 2015. In addition, unexpended funding of \$50,000 was appropriated for the Birmingham Green nursing home and assisted living facility. This funding is for a feasibility study to support the long-term care services provided at Birmingham Green.

The following pages provide background information and summary budget data for organizations receiving FY 2016 contributory funding.

## Fund 10030 Contributory Fund

### FY 2016 Contributions

#### Legislative-Executive Functions/Central Service Agencies:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Dulles Area Transportation Association	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

The Dulles Area Transportation Association (DATA) is a public-private, nonprofit, 501(c) (3) tax exempt transportation management association dedicated to improving transportation in a 150-square mile area around Dulles Airport including the Route 28, Route 50, Route 7 and Dulles Corridor (the Greater Dulles Area). Its membership is composed of elected officials of the Commonwealth of Virginia, Fairfax County, Loudoun County, and the towns of Herndon and Leesburg; senior executives of the Metropolitan Washington Area Airports (MWAA); and other employer firms, property owners and business professionals, with membership open to all. DATA currently has over 50 dues-paying individual corporations and businesses, and governmental or quasi-governmental organizations. In addition, there are an additional 50 non-paying local representatives to the General Assembly, representatives of citizen associations, and affiliate members (e.g., Fairfax County Chamber of Commerce), none of whom are obligated to pay dues but allow similar memberships in their organizations.

DATA provides a neutral public forum for identifying transportation needs within the Greater Dulles Area, as well as generating solutions to meet them. DATA plans and conducts transportation seminars in support of efforts to improve transportation in the greater Dulles area in conjunction with regional members of the Commonwealth Transportation Board and other local governing bodies. Other programs emphasize congestion management and mobility approaches including heavy and light rail, bus rapid transit, and highway improvements and the effects of greenhouse gases and climate change will be explored further. DATA staff also works with the County's Department of Transportation to execute targeted projects aimed at raising employer and citizen awareness of the challenges and possible solutions to traffic congestion in the region.

The FY 2016 Fairfax County funding amount for the Dulles Areas Transportation Association is \$15,000, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Metropolitan Washington Council of Governments	\$939,972	\$966,044	\$966,044	\$969,114	\$969,114

The Metropolitan Washington Council of Governments (COG) is the regional planning organization of the Washington, D.C. area's local governments. COG works toward solutions to regional problems such as transportation, affordable housing, emergency preparedness and environmental issues. Currently, 22 area jurisdictions are members, including Fairfax County. Funding for COG is provided through federal and state grants, special contributions (fees for services) and local government contributions.

Annual COG contributions are based on the per capita rate multiplied by the population estimates provided by member jurisdictions. The FY 2016 per capita rate is \$0.71, level with the FY 2015 rate.

## Fund 10030 Contributory Fund

The FY 2016 Administrative Contribution totals \$789,236, an increase of \$1,331 over the FY 2015 Adopted Budget Plan of \$787,905. COG calculates each jurisdiction's share based on the region's estimated population. In addition to the Administrative Contribution of \$789,236 and Special Contributions of \$179,878 (\$141,681 for the Regional Environmental Fund and \$38,197 for Water Resources), for a total Fund 10030 contribution of \$969,114, an amount of \$24,000 is budgeted in Fund 40171, I-95 Solid Waste Disposal, and \$268,641 (\$234,641 for Water Resource Planning, \$24,000 for Blue Plains Users, and \$10,000 for the Community Engagement Campaign) is budgeted in Fund 69010, Sewer Operation and Maintenance. The total FY 2016 County contribution to COG is \$1,261,755.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
National Association of Counties	\$21,635	\$21,635	\$21,635	\$21,635	\$21,635

The National Association of Counties (NACo) is an organization that represents and informs participating governments of current developments and policies that affect services and operations. NACo acts as a liaison with other levels of government, works to improve public understanding of counties, serves as a national advocate for counties and provides them with resources to find innovative methods to meet the challenges they face. NACo is involved in a number of special projects that deal with issues such as homeland security, energy, environment, housing and land use, among others.

An amount of \$21,635 is included for FY 2016 dues, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Regional Commission	\$631,073	\$641,629	\$641,629	\$643,861	\$643,861

The Northern Virginia Regional Commission (NVRC) is a regional council of local governments in Northern Virginia created in 1969 pursuant to the Virginia Area Development Act and a regionally-executed charter. In 1995, the Virginia Area Development Act was amended and renamed the Regional Cooperation Act. It sets forth the purpose of planning district commissions as follows: "...to encourage and facilitate local government cooperation in addressing, on a regional basis, problems of greater than local significance. The cooperation resulting from this Act is intended to assist local governments in meeting their own problems by enhancing their abilities to recognize and analyze regional opportunities and take account of regional influences in planning and implementing their public policies and services."

NVRC's policies and programs are established by a 25-member Board of Commissioners composed entirely of elected council and board members of NVRC's 14 member localities. The work of the Commission is supported in part by contributions from the member local governments and by appropriations from the Virginia General Assembly.

NVRC serves as a neutral forum for decision-making; provides member governments with the information and analyses necessary to make sound local and regionally beneficial decisions; provides professional and technical services to enable member governments to plan for their future individually and as a region; and carries out programs and functions at the request of member governments to supplement their own capacities or to achieve economies of scale through regional approaches. NVRC's

## Fund 10030 Contributory Fund

services are divided into regional policy programs such as the legislative program; demographics and information services; environmental and land use; and human services programs.

The total FY 2016 Fairfax County contribution is \$643,861, an increase of \$2,232 or less than one percent over the FY 2015 Adopted Budget Plan contribution of \$641,629. This amount provides for the annual contribution of \$570,323, as well as special contributions of \$42,072 to support the Occoquan Watershed Management Program, \$11,405 for the Northern Virginia Waste Management Program, and \$20,061 for the Four-Mile Run Watershed Management Program. The FY 2016 per capita rate of \$0.53 is unchanged from FY 2015. As a result, the increase in the County's contribution is attributable to an increase in County population based on population estimates generated by the Weldon Cooper Center for Public Service.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Transportation Commission	\$173,465	\$167,903	\$167,903	\$168,142	\$168,142

The Northern Virginia Transportation Commission (NVTC) is the executive agency of the Northern Virginia Transportation District. It was established by state statute as a political subdivision of the Commonwealth of Virginia. The principal business activity of the Commission is to manage and control the functions, affairs and property of the Northern Virginia Transportation District, as defined in the Transportation Act of 1964. It represents its constituent jurisdictions (Alexandria, Falls Church, Fairfax City, Arlington County, Fairfax County and Loudoun County) on the Metro Board.

Each NVTC jurisdiction is assigned a percentage of the local portion of NVTC's administrative budget based on the jurisdiction's share of state aid received by NVTC in the previous year. This is determined by the application of a subsidy allocation model that projects the total amount of state aid received by the region and local jurisdictions. This model contains seven formulas including such variables as Metro construction costs, Metrorail service costs, ridership volume and population. These calculated percentages for each jurisdiction are applied to NVTC's remaining administrative budget after other revenue sources such as state aid, interest earned and project chargebacks have been applied.

Based on its share of revenue received by NVTC on behalf of Fairfax County, the total FY 2016 County contribution is \$168,142, an increase of \$239 or less than one percent over the FY 2015 Adopted Budget Plan contribution of \$167,903.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Virginia Association of Counties	\$244,712	\$249,606	\$249,606	\$239,240	\$239,240

The Virginia Association of Counties (VACo) is an organization dedicated to improving County government in the Commonwealth of Virginia. To accomplish this goal, the association represents Virginia counties regarding state legislation that would have an impact on them. The association also provides conferences, publications and programs designed to improve county government and to keep county officials informed about recent developments in the state, as well as across the nation.

## Fund 10030 Contributory Fund

The FY 2016 Fairfax County contribution to VACo is \$239,240, a decrease of \$10,366 or 4.2 percent from the FY 2015 Adopted Budget Plan contribution of \$249,606. The decrease is based on the decrease in the per capita rate of \$0.22 in FY 2015 to \$0.21 in FY 2016 for member contributions.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Washington Airports Task Force	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

The Commonwealth of Virginia, Fairfax County, the private sector and other local governments support the Washington Airports Task Force. Its purpose is to develop markets, as well as promote domestic and foreign usage of the Metropolitan Washington Airports. It has yielded hundreds of millions of dollars in economic return for the Washington region and the Commonwealth of Virginia, including investment, tourism income, trade opportunities and jobs. Both Dulles and National Airports continue their significant impact on Fairfax County's economy.

The FY 2016 Fairfax County contribution is \$50,000, which is consistent with the FY 2015 Adopted Budget Plan. The contribution will be used to maintain a comprehensive, proactive marketing and sales program to promote the region's air service opportunities to the world's airlines and other air service providers; encourage improvement of airport access; ensure adequate Air Traffic Control, Homeland Security and Customs support services from the federal government; and support the Metropolitan Washington Airports Authority's Capital Development.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Legislative-Executive</b>	<b>\$2,075,857</b>	<b>\$2,111,817</b>	<b>\$2,111,817</b>	<b>\$2,106,992</b>	<b>\$2,106,992</b>

### Public Safety:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax Partnership For Youth	\$40,350	\$0	\$0	\$0	\$0

The Fairfax Partnership for Youth was created in 1997 as an outgrowth of the Community Initiative to Reduce Youth Violence (CIRYV). Its mission is to bring the community together to reduce youth violence and promote positive youth development.

No funding is included in FY 2016 as the organization continues to reexamine its role in the community.



## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
NOVARIS	\$9,577	\$9,577	\$9,577	\$9,577	\$9,577

The Northern Virginia Regional Identification System (NOVARIS) utilizes state-of-the-art computer equipment to identify criminals by categorizing and matching fingerprints. It enables police to match a fingerprint found at the scene of a crime with any individual who has been arrested in the Washington Metropolitan area by comparing the print or partial print with all prints in the database.

Participating Washington metropolitan area jurisdictions share costs associated with NOVARIS based on the sworn police population of each jurisdiction as approved by the NOVARIS Advisory Board on July 30, 1997. As of FY 2008, Montgomery and Prince George's counties no longer participate in NOVARIS as those jurisdictions have joined a Maryland regional fingerprint system. However, Loudoun County and the Virginia State Police joined NOVARIS in FY 2008. The system is housed in Fairfax County and is staffed by personnel contributed by the participating jurisdictions. Fairfax County exercises a fiduciary responsibility for the financial management and operation of NOVARIS, with the County contribution made through the Contributory Fund.

The total Fairfax County FY 2016 funding is \$9,577, which is consistent with the FY 2015 Adopted Budget Plan. The contribution consists of the County's annual share of costs associated with operations and upgrades of NOVARIS.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Public Safety</b>	<b>\$49,927</b>	<b>\$9,577</b>	<b>\$9,577</b>	<b>\$9,577</b>	<b>\$9,577</b>

### Health and Welfare:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Health Systems Agency of Northern Virginia	\$108,200	\$108,200	\$108,200	\$108,200	\$108,200

The Health Systems Agency (HSA) of Northern Virginia is a regional body charged with coordinating and improving the health care system for Northern Virginia. To accomplish this, the agency establishes short-term objectives and long-range goals, as well as prepares annual implementation plans. In addition, HSA promotes and assists in community-oriented planning among and within local health care systems, documents and evaluates the need for new services in the region, and reviews health service and facility capital expenditure proposals subject to certificate of public need regulation filed by health service provider organizations in the region. Member jurisdictions include the counties of Fairfax, Arlington, Loudoun and Prince William, as well as the cities of Fairfax, Alexandria, Manassas and Falls Church. Funding contributions to HSA from local jurisdictions are encouraged but are not required.

The FY 2016 funding amount for the Health Systems Agency is \$108,200, which is consistent with the FY 2015 Adopted Budget Plan. The contribution is based on a per capita rate of \$0.10 and Fairfax County's 2010 Census population figures. In FY 2016, revenue of \$277,970 is projected to be received from

## Fund 10030 Contributory Fund

four sources: grants and contracts, \$70,000 or 25 percent; local government contributions, \$178,970 or 64 percent; fees, \$28,500 or 10 percent; and interest earnings and miscellaneous income of \$500 or less than one percent. Fairfax County is the largest local government contributor in FY 2016, providing \$108,200 or 60 percent of the support received from the local government units.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Medical Care for Children	\$213,300	\$237,000	\$237,000	\$237,000	\$237,000

The Medical Care for Children Partnership (MCCP) program provides medical and dental care to children of the working poor in Fairfax County. In January 2009, members of the Medical Care for Children Advisory Council and private citizens concerned about health care for children in Fairfax County formed the Medical Care for Children Partnership which is dedicated to conducting fundraising support on behalf of the County for the care of uninsured children in Fairfax County.

MCCP receives funding from Fairfax County as its sole local government source. The Fairfax County FY 2016 contribution is \$237,000, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Healthcare Center/Birmingham Green Adult Care Residence	\$2,467,959	\$2,575,761	\$2,625,761	\$2,576,887	\$2,576,887

Birmingham Green, a collective name, was founded in 1927 as a District Home under legislation passed in 1918 by the General Assembly. The District Home legislation encouraged jurisdictions to join together to establish facilities for indigent persons who need a permanent home and also require assistance with daily living activities. Fairfax was one of five jurisdictions that agreed to participate in the District Home in Manassas.

The property, which is located on 54 acres, includes an original building from 1927, a 180-bed nursing facility, and two joint apartment-type buildings for 92 assisted living residents. The counties of Fairfax, Fauquier, Loudoun and Prince William, as well as the City of Alexandria established the Northern Virginia Healthcare Center Commission in 1987. Each jurisdiction is represented by a member on the Commission.

The present nursing home, Birmingham Green Healthcare Facility, opened in May 1991. The nursing facility accepts residents who are eligible for long-term care Medicaid and who are referred by the five participating jurisdictions. In Fairfax, social workers from the Department of Family Services screen and refer eligible individuals. A few persons are admitted for only rehabilitation and their care is paid for by Medicare or private insurance. For diversification of funding, but in keeping with the mission of serving indigent persons, a limited number of persons who pay privately are admitted.

The old District Home, a licensed assisted living facility, adjacent to the nursing facility, now accepts private pay residents with moderate incomes. The District Home continues to operate under the auspices of the Commission. This facility provides room and board, along with assistance in activities of daily living for older adults and adults with disabilities.

## Fund 10030 Contributory Fund

Willow Oaks, a 92-unit licensed assisted living facility replaced the original 64-bed District Home in 2008. Funding for the new facility was primarily provided through the U.S. Department of Housing and Urban Development. As with the nursing facility, individuals are referred by the five participating jurisdictions. To be admitted, individuals must be eligible for auxiliary grants, which supplement the individuals' incomes. Medicaid provides for needed medical care.

Operating costs for Birmingham Green are partially covered through the Medicaid and General Relief programs at the maximum rates established by the state. To the degree that these funds, along with some additional funds from Medicare, other insurance, and private pay, are inadequate to cover the full costs of the operation of the facility, the sponsoring jurisdictions then subsidize Birmingham Green on a user formula basis. Each jurisdiction pays for Personnel Services and Operating Expenses at a level proportionate to the number of the jurisdiction's residents.

As part of the *FY 2014 Carryover Review*, funding of \$50,000 was carried over and appropriated from fund balance to support a feasibility study to support the long-term care services provided by the facility. The feasibility study will assess opportunities to both improve and expand services and maximize operating reimbursements. Fairfax County provides a large portion of the costs of supporting this facility and opportunities to maximize efficiencies may reduce future County requirements.

The total FY 2016 Fairfax County funding for these facilities is \$2,576,887, an increase of \$1,126 over the FY 2015 Adopted Budget Plan contribution of \$2,575,761. The increase is based on actual costs and utilization rates at the facilities.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Volunteer Fairfax	\$305,247	\$335,772	\$335,772	\$405,772	\$405,772

Volunteer Fairfax is a private, nonprofit corporation created in 1975 and incorporated in the Commonwealth of Virginia. The center promotes volunteerism through a network of over 1,000 nonprofit and public agencies by mobilizing people and other resources to improve the community. Its primary goals are: to assist private nonprofit and public agencies in developing strong, efficiently managed organizations and volunteer programs; to increase corporate and citizens' direct involvement in the community; to provide programs and services through partnerships that contribute to the resolution of community issues; and to increase the public's awareness of both the need for and the benefits of volunteer service to the community. The scope of the center's work also includes active participation in emergency preparedness activities and coordination through its support of the Citizen Corps, the County's Emergency Management Coordinating Council and Emergency Operations Center, the Northern Virginia Voluntary Organizations Active in Disaster, and the Metro Coalition of Volunteer Centers.

The center receives funding from Fairfax County as its sole local government source. In addition to the annual contribution, Fairfax County provides in-kind office space to the center. The Fairfax County FY 2016 contribution is \$405,772, an increase of \$70,000 or 20.8 percent over the FY 2015 Adopted Budget Plan contribution of \$335,772. This increase is due to additional requirements associated with increased community utilization of the organization's services.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Health and Welfare</b>	<b>\$3,094,706</b>	<b>\$3,256,733</b>	<b>\$3,306,733</b>	<b>\$3,327,859</b>	<b>\$3,327,859</b>

### Parks, Recreation and Cultural:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Arts Council of Fairfax County	\$281,694	\$331,694	\$331,694	\$331,694	\$331,694

Established in 1964, the Arts Council of Fairfax County is a private, nonprofit organization whose goals are to encourage, coordinate, develop and meet the needs of County residents and organizations for cultural programs. It develops and maintains a broad range of visual and performing arts programs designed to contribute to the growth of an integrated area-wide cultural community. It also supports and encourages the development of local artists and organizations by providing opportunities to reach new audiences through participation in Arts Council-sponsored activities.

In FY 2016, the Arts Council will continue the planning and implementation of the County's Master Arts Plan. The FY 2016 Fairfax County contribution is \$331,694, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Arts Council of Fairfax County - Arts Groups Grants	\$96,900	\$96,900	\$96,900	\$96,900	\$96,900

In 1980, the Arts Council Advisory Panel was established to institute a grant system for County arts organizations. The Advisory Panel is the official entity established by the Arts Council for evaluating and ranking all art requests for funds, support services and facilities support from the Fairfax County government. This panel reviews all applications from local arts organizations, and based on eligibility and evaluating criteria, makes recommendations for approving grants. It also encourages County arts organizations to seek contributions from a wide range of sources.

The total FY 2016 funding included for the Arts Council of Fairfax County - Arts Groups Grants is \$96,900, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Challenge Grant Funding Pool for the Arts	\$444,125	\$444,125	\$444,125	\$444,125	\$444,125

The Challenge Grant Funding Pool for the Arts was established in FY 2007 by the Board of Supervisors and is administered by the Council on the Arts. Funds are to be used on a competitive basis by community arts organizations, with no more than \$50,000 to support administrative costs of the Arts Council of Fairfax County.

## Fund 10030 Contributory Fund

The Challenge Grant Funding Pool is intended as a means to further leverage private funding and enable the arts to continue to flourish in the County. The grants are intended to leverage private funds by requiring a 2:1 dollar match. Funding is intended to support both arts in public spaces and the performing arts.

The total FY 2016 funding included for the Challenge Grant Funding Pool for the Arts is \$444,125, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Dulles Air and Space Museum	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

The Udvar-Hazy Center of the Smithsonian Institute’s Dulles Air and Space Museum currently serves more than 1,100,000 people annually and since the museum opened in December 2003, over 11.9 million people have visited.

Education is a vital part of the mission of the Center. There are classrooms and expanded programs for educators and students, particularly those in Fairfax County. The goal is to teach young people about America’s aviation and space heritage, and emphasize the importance of technology.

The FY 2016 funding included for the Dulles Air and Space Museum is \$100,000, which is consistent with the FY 2015 Adopted Budget Plan. The FY 2016 contribution will help to ensure the sustainability and success of the work performed by the Center.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax Symphony Orchestra	\$261,032	\$261,032	\$261,032	\$261,032	\$261,032

The Fairfax Symphony Orchestra (FSO) is a nonprofit organization chartered by the Virginia State Commission in 1966. A mixture of public and private contributions supports the orchestra. The FSO provides County residents with the opportunity to hear and learn about symphonic and ensemble music. The orchestra sponsors a variety of programs, including its own concert series, programs in the public schools, master classes for young music students, chamber orchestra for young adults, and the special music collection in the Fairfax County Public Library.

The County’s contribution to the FSO supports all facets of the orchestra – Masterworks concerts, educational outreach and special concerts. County support in FY 2016 will allow the orchestra to continue its valuable partnership with the Fairfax County Public Schools and the Fairfax County Park Authority to provide music literacy and outreach programs. FSO will continue to expand its Symphony Creating Outreach Resources for Educators (SCORE) program, an interactive and flexible program serving elementary, middle and high school band and orchestra students in Fairfax County Public Schools. In addition, FSO will continue to perform free events at County parks and historic sites.

The FY 2016 funding included for the Fairfax Symphony Orchestra is \$261,032, which is consistent with the FY 2015 Adopted Budget Plan.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fort Belvoir Army Museum	\$100,000	\$100,000	\$100,000	\$100,000	\$150,000

Since FY 2005, the Board of Supervisors has provided funding to support construction of the U.S. Army Museum at Fort Belvoir in the southeastern part of Fairfax County. The capital campaign to raise \$200 million in private funds has been underway, managed by the Army Historical Foundation, a nonprofit organization dedicated to preserving the Army's heritage. The museum is expected to draw approximately 740,000 visitors annually when it opens. The museum will feature unique educational programs and resources in the areas of technology, history, geography, political science, engineering and civics for students of all ages. The opening date is tentatively set for 2018.

All of the branches of the military either already have a centralized museum, or are in the process of building one. The Air Force Museum is at Wright-Patterson Air Force Base, Ohio; the Navy Museum is at the Washington Navy Yard; and the U.S. Marine Corps opened its National Heritage Center at Quantico Marine Base, less than 20 miles south of Fort Belvoir in Prince William County in November 2006. A County contribution of \$150,000 has been included for the U.S. Army Museum for FY 2016, which is an increase of \$50,000 over the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Lorton Arts Foundation	\$750,000	\$0	\$0	\$0	\$0

The County's funding of \$750,000, which in the past was provided to Lorton Arts Foundation for annual operating deficit support, was eliminated in FY 2015. No funding has been included in FY 2016.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Regional Park Authority	\$2,080,308	\$2,114,158	\$2,114,158	\$2,137,446	\$2,137,446

The Northern Virginia Regional Park Authority (NVRPA) is a multi-jurisdictional, special-purpose agency established to provide a system of regional parks for the Northern Virginia area. The NVRPA currently operates 30 regional parks and owns over 11,000 acres of land, of which more than 8,000 acres are in Fairfax County. Parklands within the system include: Bull Run, Bull Run Marina, Fountainhead, Sandy Run, Pohick Bay, Carlyle House Historic Park, Potomac Overlook, Upton Hill, Algonkian, Red Rock, the W&OD Trail, Occoquan, Hemlock Overlook, Cameron Run, Gateway, Meadowlark Gardens, Ball's Bluff, Temple Hall, Brambleton, Aldie Mill and Blue Ridge Park. In addition, the NVRPA administers extensive regional historic and conservation properties throughout Northern Virginia. These community resources are supported primarily from the annual contributions of its six member jurisdictions: the counties of Fairfax, Loudoun and Arlington, and the cities of Fairfax, Alexandria and Falls Church. Each member jurisdiction's contribution is in direct proportion to its share of the region's population. In the past decade, the entire population served by the NVRPA grew to 1.9 million residents and is expected to approach 2.0 million by 2020.

## Fund 10030 Contributory Fund

Fairfax County's contribution to the Northern Virginia Regional Park Authority in FY 2016 is \$2,137,446, an increase of \$23,288 or 1.1 percent over the FY 2015 Adopted Budget Plan contribution of \$2,114,158 based on an increase in the County's population. The FY 2016 per capita rate is \$1.89, which is unchanged from FY 2015.

It should be noted that in addition to the operating contribution, an amount of \$3,000,000 has been included in Fund 30010, General Construction and Contributions, as the FY 2016 annual capital contribution.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Reston Historic Trust	\$16,150	\$16,150	\$16,150	\$16,150	\$16,150

The Reston Historic Trust is a community-based 501(c) (3) organization located in the heart of the Lake Anne Revitalization District. It was founded in 1996 as an educational institution to promote the social and economic vitality of Reston through a program of history-based educational activities. Since FY 2000, Fairfax County has provided annual funding to the Reston Historic Trust to assist in the operational costs of the Reston Museum, located at Lake Anne Plaza. The museum has evolved as a focal point in the community, hosting special events, weekend programs and lectures, and providing exhibits that depict Reston's past and future.

In FY 2016, the organization will continue its efforts on education, community outreach, and cultural development, through collaborative programming and training with other area organizations. The County's FY 2016 contribution to the Reston Historic Trust is \$16,150, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Town of Herndon	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000

In FY 2016, an amount of \$40,000 is provided to the Town of Herndon for tourism related uses. This level of funding is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Town of Vienna Teen Center	\$32,300	\$32,300	\$32,300	\$32,300	\$32,300

The Vienna Teen Center is operated by the Town of Vienna Parks and Recreation Department. The Center, known as Club Phoenix, provides local teenagers with positive, supervised recreational and educational programs and activities. The County's contribution assists the Town of Vienna in the operation and improvement of the Center, and helps provide funding for programs, staffing and the purchase of materials and other supplies.

The FY 2016 contribution for the Town of Vienna Teen Center is \$32,300, which is consistent with the FY 2015 Adopted Budget Plan.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Wolf Trap Foundation for the Performing Arts	\$125,938	\$125,938	\$125,938	\$125,938	\$125,938

A private/public partnership was established in 1968 between the Wolf Trap Foundation and the National Park Service for the operation of the Wolf Trap Farm Park for the Performing Arts in Vienna, Virginia. The partnership was founded through a gift of land to the United States Government. The National Park Service maintains the property and conducts parking and audience management.

The Foundation is responsible for all other aspects of running the facility, including the presentation of a wide variety of performances and educational programs. Foundation programs reach nearly 410,000 people in Fairfax County each year at two sites: the Filene Center, a 7,000-seat outdoor amphitheater in a park-like setting; and the Barns of Wolf Trap, two 18<sup>th</sup> Century barns reconstructed at Wolf Trap using original building materials and techniques.

In FY 1999, Fairfax County began to contribute funding to Wolf Trap to support the Foundation's efforts to provide Fairfax County citizens with access to the best possible performing arts, and to position Fairfax County nationally as a leader in the arts and arts-in-education. Educational programs focusing on Fairfax County's young children and their teachers, parents and caregivers include development workshops for teachers, family involvement workshops, and field trip performances. For example, Wolf Trap is partnering with Fairfax County Public Schools to develop and evaluate new techniques of using the arts to advance science, technology, engineering and math (STEM) learning among kindergarten students.

The FY 2016 contribution is \$125,938, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Parks, Recreation &amp; Cultural</b>	<b>\$4,328,447</b>	<b>\$3,662,297</b>	<b>\$3,662,297</b>	<b>\$3,685,585</b>	<b>\$3,735,585</b>

### Community Development:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Architectural Review Board	\$2,826	\$3,500	\$3,500	\$3,500	\$3,500

The Architectural Review Board (ARB) administers the Historic Overlay District provisions in the County's Zoning Ordinance and advises the Board of Supervisors on other properties that warrant historic preservation through historic district zoning, proffers or easements. There are currently 13 Historic Overlay Districts, with the potential for at least one more. The Board of Supervisors frequently requests advice on the preservation of historic structures as part of the County's development review process and the Open Space and Historic Preservation Easement program.

The ARB is composed of 11 members who have demonstrated knowledge and interest in the preservation of historical and architectural landmarks. The amount funded for FY 2016 is \$3,500, which is consistent with the FY 2015 Adopted Budget Plan.



## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Commission for Women	\$6,916	\$6,916	\$6,916	\$6,916	\$6,916

The Commission for Women was created by the Board of Supervisors in 1971 to promote the equality of women and girls in Fairfax County, to advise the Board on the concerns of Fairfax County's women and girls; to present possible solutions; and to effect long-term change through public education, policy reform and building community partnerships. The Commission is composed of 11 members, nine of whom are appointed by members of the Board of Supervisors and two at-large members appointed by the Board's Chairman. There is also a student representative from a local college or university who is a non-voting member.

In FY 2016, the Commission will focus on several initiatives, including participating in the County's Domestic Violence Prevention Policy Coordinating Council and leveraging existing County resources by collecting used cell phones for the Verizon Wireless HopeLine Program, which puts wireless services and equipment to work to assist victims of domestic violence.

The total FY 2016 Fairfax County contribution to the Commission for Women is \$6,916, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Convention and Visitors Corporation	\$2,730,901	\$2,390,283	\$2,690,283	\$2,506,188	\$2,506,188

As a result of enabling legislation approved by the 2004 General Assembly, the County was granted the authority to impose an additional 2 percent Transient Occupancy tax beginning July 1, 2004. As required by the legislation, no less than 25 percent of the additional revenue is to be designated for and appropriated to a nonprofit Convention and Visitors Corporation located in Fairfax County.

The mission of the Convention and Visitors Corporation, known as Visit Fairfax, is "to create and effectively market exciting products, programs and activities that will distinguish Fairfax County as a premier tourism destination." Visit Fairfax is a 503(c) (3) organization with 25 board members appointed by the Board of Supervisors and the tourism industry.

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$300,000 to allow Visit Fairfax to enhance efforts associated with the promotion and marketing of the Silver Metro Line; international outreach with a focus on China and Brazil based on their rapidly expanding travel markets; marketing of Fairfax County in the sports markets which have demonstrated consistent growth in recent years; and continued outreach and marketing of the World Police and Fire Games which will be held from June 26 to July 5, 2015.

Based on the projected Transient Occupancy Tax revenue in FY 2016, the total Fairfax County FY 2016 contribution to the Convention and Visitors Corporation is \$2,506,188, an increase of \$115,905 or 4.8 percent over the FY 2015 Adopted Budget Plan contribution of \$2,390,283.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Earth Sangha	\$16,150	\$16,150	\$16,150	\$16,150	\$16,150

Earth Sangha is an environmental nonprofit organization committed to helping people become better stewards of the planet by providing numerous volunteer opportunities involving environmental work. The organization supports a native forest gardener network which produces, conserves and restores native plants of the Washington, DC metropolitan area. This program aims to produce batches of seedlings that are genetically diverse, locally adapted and representative of the native forest flora. Volunteer opportunities involve planting the native seedlings, shrubs, wild flowers, grasses and trees in local parks, fields, and forests. Earth Sangha partners with the Fairfax County Department of Public Works and Environmental Services and the Fairfax County Park Authority on several planting events throughout the County, including at Wilburdale Park in Annandale, Waverly Park in Vienna, Frying Pan Park in Herndon, and Sully Historic Park in Chantilly, among others.

The FY 2016 Fairfax County funding is \$16,150, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax 2015 World Police and Fire Games	\$1,250,000	\$2,000,000	\$2,000,000	\$0	\$0

As part of the *FY 2011 Carryover Review*, funding of \$250,000 was approved to provide ongoing support for the Fairfax 2015 World Police and Fire Games. The games are an Olympic-style event held biennially throughout the world to promote friendly competition, camaraderie, and international relationships among the participants. This event is anticipated to generate considerable revenue through the thousands of visitors that will come to Fairfax County for the Games and will stay in local hotels, eat, and shop at County establishments. The 10-day event is projected to bring as many as 10,000 participants and 15,000 visitors to Fairfax County. Additional corporate and private support is also being generated for this effort. The games will be held from June 26 to July 5, 2015. No funding has been included in FY 2016.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax County History Commission	\$21,013	\$21,013	\$21,013	\$21,013	\$21,013

The History Commission was created by the Board of Supervisors in 1969 to advise County government and generally promote the public interest in matters concerning the history of Fairfax County. There are 20 members who are appointed by the Board of Supervisors for three-year terms and who may be reappointed. The Commission advises the Board and County on matters involving the County's history; maintains an inventory of historic sites in the County; proposes and monitors historic districts and provides to local groups on matters of historic preservation. Major programs include: educational activities, cooperative ventures with local universities in local history activities, liaison functions with state/national historic preservation organizations, historic record indexing projects, archaeology programs and expansion of photographic archives.

## Fund 10030 Contributory Fund

The FY 2016 Fairfax County funding is \$21,013, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax ReLeaf	\$41,990	\$41,990	\$41,990	\$41,990	\$41,990

Fairfax ReLeaf is a nonprofit organization of volunteers that plants and preserves trees and restores forest cover on public and common lands in Northern Virginia. The organization's activities are aimed at preserving trees and offsetting tree loss by planting thousands of trees each year in order to improve air and water quality, reduce noise, preserve wildlife habitats, and reduce surface runoff. In 2016, Fairfax ReLeaf intends to plant 7,000 trees.

The FY 2016 Fairfax County funding is \$41,990, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Greater Reston Incubator	\$24,225	\$24,225	\$24,225	\$24,225	\$24,225

The FY 2016 Fairfax County funding for the Greater Reston Chamber of Commerce's (GRCC) Incubator Program is \$24,225, which is consistent with the FY 2015 Adopted Budget Plan. The GRCC's Incubator Program assists entrepreneurs in developing high-growth businesses in various sectors of the regional economy including technology, government services and supporting industries. The program provides business services, technical support, and physical space to help emerging businesses to grow. Job creation and increased regional prosperity are the program's primary goals. This volunteer-driven program has helped more than 120 companies over the past 14 years, created over 750 jobs in the region, attracted over \$45 million in investment, and occupied in excess of 100,000 square feet of commercial space in Fairfax County.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Inova Translational Medicine Institute	\$0	\$500,000	\$500,000	\$500,000	\$500,000

The Inova Translational Medicine Institute (ITMI) is Inova's visionary initiative to bring personalized medicine to Northern Virginia and the world. It is leading the transformation of healthcare from a reactive to a predictive model using technological innovation, pioneering research and sophisticated information management. The goal is to provide the right treatment for the right patient at the right time, and ultimately prevent disease in the first place. The long-term work of ITMI will enable Inova to successfully and quickly translate advances from genomics (the study of genes and their function) and the molecular sciences to patients, optimizing individual health and well-being.

The FY 2016 Fairfax County contribution is \$500,000, which is consistent with the FY 2015 Adopted Budget Plan.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia 4-H Education Center	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

The Northern Virginia 4-H Education Center was developed in cooperation with the Virginia Cooperative Extension Service. The Center currently serves 19 localities in Northern Virginia and many of the program participants are Fairfax County residents. This educational and recreational complex for youth and adults residing in Northern Virginia is located in Front Royal, Virginia.

The total FY 2016 contribution for the Northern Virginia 4-H Education Center is \$15,000, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Community College	\$90,030	\$89,635	\$89,635	\$88,418	\$88,418

Northern Virginia Community College (NVCC) is a comprehensive institution of higher education offering programs of instruction generally extending not more than two years beyond the high school level. The College currently has six campuses (Alexandria, Annandale, Loudoun, Manassas and Springfield for medical education and Woodbridge) with permanent facilities constructed on each site. In addition to the six campuses, the College has centers in Arlington and Reston. Each year, the College serves more than 78,000 students in credit-earning courses and more than 25,000 students in continuing education and training activities.

NVCC projects FY 2016 expenditures of \$187,429 for base operating requirements. The base, which is funded by the governing bodies of the local jurisdictions served by the College, as well as any fund balances support additional services that cannot be provided under the College's annual state fiscal appropriations. For example, local funding provides for increased matching loan funds and support of community service activities. This local funding is for Operating Expenses only and is not applied toward Personnel Services. The local jurisdictions served by the College are requested to contribute their share of the College's base expenditure, which is calculated on a per capita basis as reported by the College using population figures from the Weldon Cooper Center for Public Service.

The FY 2016 Fairfax County contribution to this agency for operations and maintenance is \$88,418, a decrease of \$1,217 or 1.4 percent from the FY 2015 Adopted Budget Plan contribution of \$89,635. This decrease is due to shifts in population among the contributing jurisdictions. This amount reflects the County's share of the services provided to Fairfax County residents as reported by the College and is 47.2 percent of the local jurisdictions' contributions totaling \$187,429 for FY 2016.

In addition, County funding of \$2,513,018 is included in Fund 30010, General Construction and Contributions, for an annual capital contribution to the College based on a \$2.25 per capita rate using population figures provided by the Weldon Cooper Center. Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system.

## Fund 10030 Contributory Fund

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Northern Virginia Conservation Trust	\$227,753	\$227,753	\$227,753	\$227,753	\$227,753

The primary purpose of the public/private partnership between the Northern Virginia Conservation Trust (NVCT) and Fairfax County is for NVCT to assist the County in the preservation of natural areas and historic properties through the use of conservation/open space easements, land gifts and acquisition of open space. The Trust is also tasked with educating the public on the importance of conservation and the County's abundant natural resources through outreach programs. Through this partnership, NVCT has been able to permanently conserve over 685 acres in Fairfax County. Some of the conserved land serves as a habitat for a variety of rare species and different vegetation communities.

FY 2016 funding of \$227,753 is included, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
OpenDoor Housing Fund	\$0	\$31,776	\$31,776	\$0	\$0

The OpenDoor Housing Fund's mission is to provide flexible capital from a variety of sources including government, philanthropic and corporate entities to increase the supply of affordable and workforce housing for low and moderate income households and housing for various special needs populations in the Washington metropolitan area; to positively impact the delivery of affordable housing finance in this region; and provide technical assistance to help potential borrowers obtain financing and successfully complete affordable housing development.

County staff determined that due to the particular business model utilized by the OpenDoor Housing Fund, no affordable housing projects in the County could be financed through the organization. As a result, no funding has been included in FY 2016.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Southeast Fairfax Development Corporation	\$183,320	\$183,320	\$183,320	\$183,320	\$183,320

The Southeast Fairfax Development Corporation (SFDC) is a private, nonprofit organization that operates under a Memorandum of Understanding between the Fairfax County Board of Supervisors and the SFDC. Over the years, the Corporation has promoted, encouraged, facilitated and guided economic development and revitalization on the 7.5 mile length of Richmond Highway from the Capital Beltway to Fort Belvoir, the largest of the County's seven designated revitalization areas. It provides marketing and promotion aimed at business attraction and retention; direct assistance to developers and businesses; and to a lesser degree, land use planning and coordination with the Richmond Highway community. It is this community consensus that makes revitalization/redevelopment possible. SFDC is committed to improving the quality of life, creation and retention of jobs, community appearance and increased tax base. Its 18-member volunteer Board of Directors is representative of the community.

## Fund 10030 Contributory Fund

The total FY 2016 Fairfax County contribution for SFDC is \$ 183,320, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
VPI/UVA Education Center	\$50,000	\$0	\$0	\$0	\$0

In FY 1995, Fairfax County entered into an agreement with the City of Falls Church, the Virginia Polytechnic Institute and State University (VPI), and the University of Virginia (UVA) to provide support for a new Education Center to be constructed in Falls Church, offering graduate and continuing professional education services. As part of this agreement, the Board of Supervisors agreed to contribute an annual amount of \$50,000 toward the facility, to be paid each year for 20 years, commencing in FY 1995 and ending in FY 2014.

As a result of the expiration of the 20-year funding agreement with the organization, no funding is included.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Women's Center of Northern Virginia	\$27,023	\$27,023	\$27,023	\$27,023	\$27,023

The Women's Center is a private, nonprofit organization that provides personal and professional development services to women in Northern Virginia. Since FY 1978, the Board of Supervisors has contributed to this center in order to provide free or sliding-fee scale services to Fairfax County female residents who are unemployed, separated, abandoned or divorced, and the head of a household. Services include individual and group workshop sessions for women covering such areas as divorce, separation, financial planning and legal rights.

In FY 2016, the Center anticipates receiving requests from County residents for approximately 20,160 hours of direct service to meet their interrelated psychological, practical, legal and financial needs. Many of these residents are financially disadvantaged and require low-cost services. Access to these services enables community members to become self-sufficient and ultimately more productive community members.

The total FY 2016 Fairfax County funding is \$27,023, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Community Development</b>	<b>\$4,687,147</b>	<b>\$5,578,584</b>	<b>\$5,878,584</b>	<b>\$3,661,496</b>	<b>\$3,661,496</b>

## Fund 10030 Contributory Fund

### Nondepartmental:

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Employee Advisory Council	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000

The Employee Advisory Council (EAC) was established by the Fairfax County Merit System Ordinance to provide a continuing medium through which all employees in the competitive service, both school and County, may contribute their advice and suggestions for the improvement of the career merit system and other aspects of the government of Fairfax County. There are 11 representatives for County Government groups and 10 for School Support groups.

The total FY 2016 Fairfax County contribution for the EAC is \$33,000, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Fairfax Public Law Library	\$92,657	\$92,657	\$92,657	\$92,657	\$92,657

The mission of the Fairfax Public Law Library is to promote justice by providing all citizens with access to legal information. The legal resources available in the Law Library are not available to the public at any other single location within the County. In 2001, Fairfax County, the Clerk of the Court, and the Fairfax Bar Association (FBA) entered into an agreement with regard to the Law Library. The agreement provides that Fairfax County, through the Fairfax County Public Library (FCPL), shall have primary responsibility for the administration of the Law Library, while the FBA has primary responsibility for its management.

Currently located in the Fairfax County Judicial Center, the Fairfax Public Law Library assists the public, as well as members of the legal community, with locating sources for legal information and provides bibliographic instruction. In addition to the collection, the Law Library has eight work stations dedicated to providing general information on divorce, immigration, estate planning and employment for patrons, as well as eight computer work stations where the public may locate sample legal forms and do a variety of research online. In recent years, the Law Library has decreased its printed materials and increased subscriptions to online databases. The Fairfax Public Law Library anticipates serving over 80,000 patrons in FY 2016. Many are in need of legal information because they are unable to afford legal representation but do not qualify for free legal services.

The total FY 2016 Fairfax County funding is \$92,657, which is consistent with the FY 2015 Adopted Budget Plan.

Fairfax County	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Subtotal Nondepartmental</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>	<b>\$125,657</b>

<b>Total County Contributions</b>	<b>\$14,361,741</b>	<b>\$14,744,665</b>	<b>\$15,094,665</b>	<b>\$12,917,166</b>	<b>\$12,967,166</b>
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# Fund 10030 Contributory Fund

## FUND STATEMENT

### Fund 10030, Contributory Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$137,076	\$63,295	\$146,310	\$72,529	\$72,529
Transfer In:					
General Fund (10001)	\$14,370,975	\$14,720,884	\$15,020,884	\$12,844,637	\$12,894,637
<b>Total Transfer In</b>	\$14,370,975	\$14,720,884	\$15,020,884	\$12,844,637	\$12,894,637
<b>Total Available</b>	\$14,508,051	\$14,784,179	\$15,167,194	\$12,917,166	\$12,967,166
Expenditures:					
Legislative-Executive Functions/Central	\$2,075,857	\$2,111,817	\$2,111,817	\$2,106,992	\$2,106,992
Public Safety	49,927	9,577	9,577	9,577	9,577
Health and Welfare	3,094,706	3,256,733	3,306,733	3,327,859	3,327,859
Parks, Recreational and Cultural	4,328,447	3,662,297	3,662,297	3,685,585	3,735,585
Community Development	4,687,147	5,578,584	5,878,584	3,661,496	3,661,496
Nondepartmental	125,657	125,657	125,657	125,657	125,657
<b>Total Expenditures</b>	\$14,361,741	\$14,744,665	\$15,094,665	\$12,917,166	\$12,967,166
<b>Total Disbursements</b>	\$14,361,741	\$14,744,665	\$15,094,665	\$12,917,166	\$12,967,166
<b>Ending Balance<sup>1</sup></b>	\$146,310	\$39,514	\$72,529	\$0	\$0

<sup>1</sup> For several contributory agencies where Fairfax County funding is based upon actual usage that can fluctuate, unused appropriation falls to fund balance, which is then reappropriated after leaving a nominal balance for flexibility.



# Contributory Fund Fund 10031 - NOVARIS

## Non-Appropriated Funds

The Northern Virginia Regional Identification System (NOVARIS) utilizes state-of-the-art biometric technology to identify criminals. An Automated Fingerprint Identification System (AFIS) enables police to match a fingerprint found at the scene of a crime with any individual who has been arrested in the Washington Metropolitan area by comparing the print or partial print with all prints in the database. System enhancements in FY 2007 not only improved fingerprint identification capabilities, but also support palm print identification and facial recognition. While the core system is housed in Fairfax County, program operations are decentralized among the seven participating Northern Virginia jurisdictions.

As approved by the NOVARIS Advisory Board on July 30, 1997, seven Northern Virginia jurisdictions share costs associated with NOVARIS based on the sworn police and citizen population of each jurisdiction. Fairfax County exercises a fiduciary responsibility for the financial management and operation of NOVARIS, with the County contribution made through Fund 10030, Contributory Fund.

The total Fairfax County FY 2016 contribution to Fund 10031, NOVARIS is \$9,577, which is consistent with the FY 2015 Adopted Budget Plan. The contribution supports the County's annual share of costs associated with operations and upgrades of NOVARIS. It should be noted that the Urban Areas Security Initiative (UASI) grant funding supports AFIS system maintenance, upgrades, and replacements for the National Capital Region, including NOVARIS, reducing the participating jurisdictions' program costs.

## Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$26,102**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an FY 2015 expenditure increase of \$26,102 to provide forensic training for NOVARIS partner agencies.

# Contributory Fund Fund 10031 - NOVARIS

## FUND STATEMENT

### Fund 10031, Northern Virginia Regional Identification System (NOVARIS)

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$74,147	\$33,100	\$59,064	\$32,962	\$32,962
Revenue:					
Interest on Investments	\$68	\$206	\$206	\$206	\$206
Fairfax County	9,577	9,577	9,577	9,577	9,577
Arlington County	2,149	2,149	2,149	2,149	2,149
Prince William County	2,395	2,395	2,395	2,395	2,395
City of Fairfax	376	376	376	376	376
City of Falls Church	188	188	188	188	188
City of Alexandria	1,690	1,690	1,690	1,690	1,690
Loudoun County	2,218	2,218	2,218	2,218	2,218
<b>Total Revenue:</b>	<b>\$18,661</b>	<b>\$18,799</b>	<b>\$18,799</b>	<b>\$18,799</b>	<b>\$18,799</b>
<b>Total Available</b>	<b>\$92,808</b>	<b>\$51,899</b>	<b>\$77,863</b>	<b>\$51,761</b>	<b>\$51,761</b>
Expenditures:					
Operating Expenses	\$33,744	\$18,799	\$44,901	\$18,799	\$18,799
<b>Total Expenditures</b>	<b>\$33,744</b>	<b>\$18,799</b>	<b>\$44,901</b>	<b>\$18,799</b>	<b>\$18,799</b>
<b>Total Disbursements</b>	<b>\$33,744</b>	<b>\$18,799</b>	<b>\$44,901</b>	<b>\$18,799</b>	<b>\$18,799</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$59,064</b>	<b>\$33,100</b>	<b>\$32,962</b>	<b>\$32,962</b>	<b>\$32,962</b>

<sup>1</sup> Ending balances fluctuate due to variable expenditure requirements and the carryover of unspent funds.

# Fund 10040

## Information Technology

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### Mission

Fund 10040, Information Technology (IT), supports the County's strategic IT investments in major technology projects that improve access to County services, promote government operational efficiencies and effectiveness, enhance customer service and increase performance and security capabilities. These investments include automation for County agencies, requirements aligned with countywide strategic importance, enterprise technology infrastructure, and enterprise-level or inter-agency corporate systems.

### Focus

Fund 10040 was established in FY 1995 to strengthen centralized management of available resources by consolidating major IT projects in one fund. A General Fund transfer, revenue from the State Technology Trust Fund and other internal revenue funds, and interest earnings are sources for investment in IT projects.

The County's technological improvement strategy has two key elements. The first element is to provide an adequate infrastructure of basic technology for agencies in making quality operational improvements and efficiencies. The second is to redesign business processes and apply technology to achieve large-scale improvements in service quality and achieve administrative efficiencies. The County's long-term commitment to providing quality customer service through the effective use of technology is manifested in service enhancements, additional transparency, expedited response to citizen inquiries, improved operational efficiencies, better information for management decisions, and increased performance capabilities.

The Senior Information Technology Steering Committee, which is composed of the County Executive, Deputy County Executives, the Chief Financial Officer, the Chief Technology Officer and other senior County managers, adopted five IT priorities which guide the direction of Fund 10040. They include:

- ◆ **Mandated Requirements:** Provide support for requirements enacted by the federal government, Commonwealth of Virginia, Board of Supervisors, or those that are Court ordered or resulting from changes to County regulations.
- ◆ **Completion of Prior Investments:** Provide support for multi-year lease purchases and to implement a project phase or to complete a planned project.
- ◆ **Enhanced County Security:** Provide support for homeland security, physical security, information security and privacy requirements.
- ◆ **Improved Service and Efficiency:** Promote consolidated business practices; support more efficient government; optimize management and use of County assets and data; enhance systems to meet the expectations and needs of citizens; and promote service that can be provided through the Internet/e-government. This includes corporate and strategic initiatives that add demonstrable value to a broad sector of government or to the County as a whole, which also provide productivity benefits and/or effectively manages the County's information and knowledge assets.

## **Fund 10040**

### **Information Technology**

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- ◆ **Maintaining a Current and Supportable Technology Infrastructure:** Focus on technology infrastructure modernizations which upgrade, extend or enhance the overall architecture or major County infrastructure components, including hardware and software and its environment. Ensure that citizens, businesses and County employees have appropriate access to information and services.

In accordance with the FY 2016 Budget Guidelines, agencies submitted project funding requests that met one or more of the five Senior IT strategic priorities. Project funding requests also needed to include tangible project outcomes; clear project start and completion dates; anticipated implementation and budget plans over the next five years including subsequent fiscal year(s) impact on enterprise-wide infrastructure, maintenance and support; linkage to agency strategic and business goals; and that the project would be completed and maintained without additional staff. FY 2016 funding requests for existing projects were restricted to projects requiring additional support to meet existing contractual obligations, to complete a planned phase of the project and where appropriate progress against existing project plans had occurred. The process was designed to facilitate the development of a solid business and technical case for IT project requests and to update the business and technical status of continuing projects.

A Project Review Team, consisting of business and technical staff from the Department of Information Technology (DIT) and the Department of Management and Budget (DMB), reviewed all submissions. The project review included identification of projects that provide opportunities for improvement; those that help sustain the performance and reliability of the County technology infrastructure; and those poised to take advantage of technological advancements.

Projects were reviewed from both a business and technical perspective. On the business side, consideration included whether project implementation would benefit citizens, the County or both. Benefits of the projects were weighed against the cost and several risk factors including potential related expenses with an unknown cost, changes in scope necessitated by new business drivers, technological relevance, operational transformation needs, project schedule viability and the impact of not funding or otherwise delaying the project. This review was conducted with a multi-year planning horizon in order to plan for both current and future technology needs.

On the technical side, factors examined included identifying infrastructure modernizations which upgrade, extend or enhance the overall architecture or major County infrastructure components, including hardware and software, with consideration given to the organizational experience with the proposed hardware, software and resource support. In addition, consideration was given to the availability of human resources both in DIT and the sponsoring agency to manage the business requirements, scope and schedule commitments.

# Fund 10040

## Information Technology

### FY 2016 Initiatives

In FY 2016, funding of \$6.42 million, which includes a General Fund transfer of \$2.70 million, a transfer of \$3.68 million from Fund 40030, Cable Communications, and interest income of \$0.04 million, is provided for initiatives that meet one or multiple priorities established by the Senior Information Technology Steering Committee. These initiatives include a mix of projects that provide benefits for both citizens and employees and that adequately balance new and continuing initiatives with the need for securing and strengthening the County’s technology infrastructure. Funded projects will support initiatives in general County services, public safety, human services and enterprise technology security and infrastructure. Although many initiatives meet more than one of the technology priorities, for narrative purposes below, projects have been grouped into only one priority area.

Priority	FY 2016 Adopted Funding
Completion of Prior Investments	\$1.07 million
Enhanced County Security	\$0.80 million
Improved Services and Efficiency	\$1.28 million
Maintaining a Current and Supportable Technology Infrastructure	<u>\$3.27 million</u>
<b>TOTAL</b>	<b>\$6.42 million</b>

#### Completion of Prior Investments - \$1.07 million

The County’s IT program focuses on using technology as an essential tool to enable cost-effective delivery of services, and continues to stress the need to build reliable, supportable projects for these services in a timely manner. Many projects funded can be completed within that fiscal year, while others are multi-phase projects that require more than one year of funding.

FY 2016 funding of \$226,000 is included for continued support for the County’s planned ongoing maintenance of essential Geographic Information System (GIS) data. Planimetric data layers make up many of the key GIS layers utilized to create maps used by several County agencies including: Police, Fire and Rescue, Office of Emergency Management, Public Safety Communications, Transportation, Housing and Community Development, Public Works and Environmental Services, Planning and Zoning, Health, Tax Administration, and others.

FY 2016 funding of \$450,000 is included for continued implementation of the Tax Systems Modernization Project to redesign the County’s tax and revenue systems and eliminate technology risks and functionality gaps of existing legacy mainframe Personal Property and Business Professional and Occupational Licensing (BPOL) systems. This project facilitates a simpler process for citizens to fulfill their tax obligations and pay for services by modernizing the internal processes used for assessing, billing, and collecting County taxes and other revenues. In FY 2016 the project will continue incorporation of multiple business process improvements including web, mobile applications, e-billing for all taxes, and enhanced web portal functionalities.

FY 2016 funding of \$400,000 is included to support the Customer Relationship Management (CRM) project for development of a unified user approach for handling citizens’ service requests, case management, and issue tracking. CRM is a foundational technology that supports the County’s strategic goal of improving the quality and efficiency of responses to citizen requests/issues by integrating

# Fund 10040

## Information Technology

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current stovepipe applications, implementing on-line 24x7 access strategies, integrating social media tools and techniques to enhance the overall customer experience, and managing service requests via a single user enterprise-wide interface tool.

### **Enhanced County Security- \$0.80 million**

Providing funding for critical security requirements of enterprise-wide IT systems is a long-standing cornerstone of the County's IT policy.

FY 2016 funding of \$800,000 is included to replace and consolidate multiple Identity Management systems currently serving Fairfax County across the enterprise. In order to meet security, management, and compliance demands this project will replace and consolidate existing Identity Management systems with a single solution that provides a more robust, agile and flexible tool to integrate across all County IT systems. The new system will allow for centralized authentication by bringing all user accounts into a single common directory for the County's IT enterprise. This project will also integrate with Governance Risk and Controls (GRC) security reporting to enable stronger security and enhanced monitoring and control of access and user accounts.

### **Improved Services and Efficiency – \$1.28 million**

Projects funded in FY 2016 provide for improved service and efficiency in provision of services to the residents and the business community in Fairfax County. The included projects support the County's e-government and public access programs, transparency and initiatives that improve County processes resulting in enhanced efficiencies and service delivery.

FY 2016 funding of \$528,000 is included to provide the necessary support required to meet the increasing demand for County web, e-government and e-transaction services as well as improved navigation, web content synchronization, mobile applications, social media integration, transparency, Web 3.0, support of the County's intranet (FairfaxNet) and continued compliance with Department of Justice (DOJ) Americans with Disabilities Act (ADA) requirements. The e-government programs also enhance citizen participation with County government through the online public input processes.

FY 2016 funding of \$450,000 is included to implement a contemporary Enterprise Document Management platform that will enable County agencies to automate workflows, improve business process efficiencies and productivity, and reduce paper records and storage needs. It will also make data more accessible, easily retrievable, secure and compliant with records management regulations such as the Freedom of Information Act (FOIA). Implementing a more current document management solution will enable digital documents to be searched for on-line which will result in significant improvements in efficiency for County agencies using data as an integral part of daily operations. It will also allow for more effective use of advanced analytics for decision making, resulting in service improvements for Fairfax County residents.

FY 2016 funding of \$300,000 is included to support the Fairfax-Falls Church Community Services Board's Tele-psychiatry Project extending the delivery of specialty and general psychiatry services to areas that do not currently have reasonable access within Fairfax County, and to underserved populations of youth and adult clients. Tele-psychiatry is a component of telemedicine services that uses interactive audio, video and other electronic media to provide diagnosis, consultation, and treatment to patients in need of mental health services.

# Fund 10040

## Information Technology

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### **Maintaining a Current and Supportable Technology Infrastructure – \$3.27 million**

In an ever evolving technology and communications environment, maintaining current and supportable technology architecture is a challenge that must be continually addressed to ensure performance, operability, security and integrity of business operations and information. The County's technological improvement strategy strives to balance business needs that require technology investments with the desire to adopt contemporary but relevant and supportable technology industry trends, as well as the ability to leverage existing infrastructure. Projects funded in FY 2016 will support the goal of updating and strengthening the technology foundation where practical, and ensuring that residents, the business community and County staff have appropriate and reliable access to information and services.

FY 2016 funding of \$1,800,000 is included for strategic infrastructure and expert services supporting complex multi-phase enterprise-wide business transformation IT systems for County general services, enterprise technology, security and infrastructure, and corporate systems including the County's ERP and related business systems. This funding supports necessary integration of business application and infrastructure systems components to meet the County's IT architecture and interoperability goals in alignment with County enterprise technology plans to enhance opportunities for County and Fairfax County Public Schools (FCPS) shared cost and operational efficiency goals.

FY 2016 funding of \$1,000,000 is included to begin the first phase of a multi-phase project to replace and consolidate several antiquated legacy land use systems that support zoning and development plan review, building permits, license issuance, code enforcement, inspections, and cashiering activities for multiple agencies in Fairfax County. The aging systems that will be replaced in phases over the next several years include the County's Land Development System (LDS), Plans and Waivers System (PAWS), Zoning Application System (ZAPS), the Fairfax Inspections Database Online system (FIDO), as well as various other smaller systems used to provide services to citizens and County inspectors.

FY 2016 funding of \$270,000 is included to begin a multi-phase effort to replace the existing legacy phone systems utilized by the Fairfax County Fire and Rescue Department (FRD) and Police Department (PD) with the County's current enterprise telecommunications platform. The existing phone system in FRD and PD stations was installed in 2001 and has reached end of life and is no longer supportable. The County enterprise-wide platform has a streamlined voice architecture, which supports telephony and data integration, improves internal communications, reduces recurring expenditures, and improves equipment serviceability.

FY 2016 funding of \$100,000 is included to support the growing need for internal County users to access County systems remotely. This project supports telework capabilities, disaster recovery, and increasing reliance of agency mobile workers on wireless solutions. Enterprise-wide standardized access control methodology enables secure identity authentication for authorized access to County networks, data, and systems. This project supports secure access from remote locations and provides improved security, reporting, and data analysis.

FY 2016 funding of \$100,000 is included to provide for on-going information technology training and certification in recognition of the challenges associated with maintaining skills at the pace of technological changes and to ensure that the rate of change in information technology does not out-pace the County's ability to maintain proficiency. As the County's workforce becomes increasingly dependent on information technology, training support has become more essential.

# Fund 10040

## Information Technology

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Audit Adjustment** **(\$916,292)**  
In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$916,292 has been reflected as an increase to FY 2014 expenditures with an offsetting decrease required in the *FY 2015 Revised Budget Plan* expenditure level. This adjustment has been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the *FY 2015 Third Quarter Review* package.
  
- ◆ **Carryover Adjustments** **\$40,170,766**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$40,170,766 due to carryover of unexpended project balances of \$31,782,310, an increase of \$3,500,000 to fund the remaining costs associated with replacing County voting machines, and an increase of \$4,007,500 for Information Technology projects including the \$3,607,500 that the Board directed be funded at Carryover as part of the budget balancing decisions in May and additional support of \$400,000 (combined with reallocated project funds) for information technology requirements in the Office of the Commonwealth's Attorney as a result of technology opportunities to support significant workload growth in recent years and consistent with the multi-year Public Safety staffing plan presented to the Board in April 2014. In addition, a decrease of \$76,994 was included to offset lower than anticipated interest income in FY 2014 and \$615,513 in State Technology Trust Fund revenue and \$342,437 in Court Public Access revenue (CPAN) was appropriated for Circuit Court operations. This funding supports the recommendations of the Fairfax County Customer Service – Engagement Initiative Group consistent with the requirements identified as part of their work.



## Fund 10040 Information Technology

### FY 2016 Funded Project Summary Table

The following Project Summary table lists the projects contained in Fund 10040, Information Technology. Descriptions for FY 2016 funded projects are included on the following pages. Information regarding technology initiatives can also be found in the [FY 2016 Information Technology Plan](#) prepared by the Department of Information Technology.

Project	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
2G70-003-000, GIS-Oblique Imagery	\$136,000	\$136,000
2G70-004-000, GIS-Plainimetric Data	90,000	\$90,000
2G70-006-000, Information Technology Training	100,000	100,000
2G70-018-000, Enterprise Architecture and Support	1,800,000	1,800,000
2G70-020-000, Public Access To Information	528,000	528,000
2G70-036-000, Remote Access	100,000	100,000
2G70-041-000, Customer Relationship Management	400,000	400,000
2G70-069-000, Tax System Modernization Project	450,000	450,000
IT-000017, Enterprise Document Management	450,000	450,000
IT-000018, Enterprise Identity Management	800,000	800,000
IT-000019, FIDO - LDS Replacement	1,000,000	1,000,000
IT-000020, Tele-psychiatry Project	300,000	300,000
IT-000021, Fire and Police Departments Telephone Replacement	270,000	270,000
<b>Total Funds</b>	<b>\$6,424,000</b>	<b>\$6,424,000</b>

## Fund 10040 Information Technology

<p>2G70-003-000 and 2G70-004-000 – <b>Geographic Information System (GIS)</b></p>	<p><b>IT Priorities:</b></p> <ul style="list-style-type: none"> <li>• Completion of Prior Investments</li> <li>• Mandated Requirement</li> <li>• Enhanced County Security</li> <li>• Improved Service and Efficiency</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$248,103	\$618,032	\$226,000	\$226,000

**Description and Justification:** This project provides continued support for the County’s planned multi-year implementation and maintenance of essential Geographic Information System (GIS) data. Planimetric data is planar data (2D) derived from natural and manmade features visible on aerial imagery. This data makes up many of the key GIS layers used in most of the maps made in the County. These key datasets are used in all of the County’s web applications that incorporate maps, and in nearly all of the County’s public safety vehicles through the Computer Aided Dispatch (CAD)/911 system.

Funding of \$226,000 is included for continued support of the Planimetric Update and Oblique imagery GIS programs. Through a series of complex geospatial transformations the raw imagery, taken from aerial imagery flown by the state, is converted to GIS data available to many County agencies including: Police, Fire and Rescue, the Departments of Transportation, Housing and Community Development, Public Works and Environmental Services, Planning and Zoning, and Tax Administration. Planimetric impervious surface features include: driveways, building footprints, streams, sidewalks, pools, edges of roads and centerlines which are critically needed by key stakeholders such as the Department of Public Works and Environmental Services and public safety agencies.

**Return on Investment (ROI):** Updated GIS data provides County agencies readily accessible data necessary for engineering and design projects in any location as well as the ability to view field conditions from a desktop without traveling to the site, providing significant savings of staff time and improved response to customers in various agencies. The updated GIS data enhances the County’s security and public-safety applications such as emergency response preparedness, hazardous material spills, and crime mapping. Planimetric data is also a key data set used by the CAD system’s mobile units in Police and Fire and Rescue vehicles. Planimetric data is essential to the County’s Stormwater Branch since it is a core component of the required runoff modeling. Oblique imagery is essential for multiple County functions including critical 24x7 public safety tactical tasks, review of zoning applications, and provision of 3D data for Virtual Fairfax, a heavily used public web application averaging over 750,000 sessions a year.

## Fund 10040 Information Technology

<b>2G70-006-000 - Information Technology Training</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Enhanced County Security</li> <li>• Improved Service and Efficiency</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$150,150	\$312,136	\$100,000	\$100,000

**Description and Justification:** This project provides funding for information technology training in recognition of the challenges associated with maintaining skills to keep pace with rapid technology changes. The rate of change in information technology is an ongoing challenge for the County in maintaining relevant proficiencies for its technology workforce, and enabling quick adoption of technology that is beneficial in meeting the County’s mission, goals and objectives. As the County’s business has become increasingly dependent on information technology, training support has become more essential.

Funding of \$100,000 is included to support continuing information technology training and required certifications. The Department of Information Technology anticipates additional required training for County staff in enterprise systems software implementations such as SAP and others, data analytics, development, integration tools and related applications.

**Return on Investment (ROI):** Continued funding will enable skills development in new technologies, network management, computer operations, and software applications development and maintenance to enhance the County’s ability to adopt, support, and rationalize systems and agile delivery. In addition, having well-trained staff reduces County reliance on more expensive contractor services.

## Fund 10040 Information Technology

<b>2G70-018-000 - Enterprise Architecture and Support</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$1,868,346	\$5,944,427	\$1,800,000	\$1,800,000

**Description and Justification:** This project supports strategic infrastructure and services required for implementation and support of complex multi-phase enterprise-wide business transformation information technology (IT) systems for County general services, enterprise technology, security and infrastructure, and corporate systems.

Funding of \$1,800,000 is included for strategic infrastructure and services necessary for integration of business application and infrastructure systems components. The project includes support for ongoing staff augmentation to support operation of the County’s ERP platform and environment to comply with legally mandated upgrades, technology environment refresh, system administration and on-going system and data modifications. This project will enable the County to incorporate fully integrated best business practices, improve back office functional areas, improve the quality and accessibility of information, and reduce redundant data entry, storage and paper processing. The funding supports projected system integration and configuration services and includes various product platforms, security, portal and web services enabling seamless system integration.

**Return on Investment (ROI):** This initiative continues to support the County’s on-going technology modernization program in line with the IT investment priorities that provide for a stable and secure IT architecture while leveraging IT investments. This program allows the system to be available on a 24x7 basis instead of business-day only use, which extends the ability of agencies to perform work, with an improved window for planning and executing system maintenance activities with fewer resources. On-going support for modernization of County systems empowers both employees and managers to execute processes more efficiently, and support functions improve overall system performance and availability.

## Fund 10040 Information Technology

2G70-020-000 - Public Access to Information	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Mandated Requirements</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$10,358	\$1,161,854	\$528,000	\$528,000

**Description and Justification:** In order to promote the County’s goal of “government without doors, walls or clocks,” this funding supports multiple e-government initiatives including the County’s website and mobile applications that provide information, on-line services and innovative tools for interaction and participation with County government. These e-government programs provide cohesive and comprehensive access to information and services for over fifty County agencies.

Funding of \$528,000 is included to provide the necessary support required to meet the increasing demand for the County’s website, e-government and e-transactions services as well as improved navigation, web content synchronization, mobile applications, social media integration, transparency, Web 3.0, support of the County’s intranet and continued compliance with e-health records system. Funding supports planned enhancements for delivery of accurate information and services as well as a comprehensive strategy that includes multiple channels using enabling technology, policy and processes that integrate the County’s website, social media, and mobile applications for cohesive public access to County information and on-line services.

**Return on Investment (ROI):** This project continues to enhance the information architecture needed to provide information and services to the public on-line, 24 hours a day. The project also develops and promotes the sharing of data across agency and jurisdictional lines, thereby increasing the scope and value of information and services provided to citizens. It expands the capabilities of content management to improve automated workflow, indexing, and search and retrieval for systems countywide to improve operational efficiencies and collaboration. Internet and intranet initiatives provide significant wide-ranging opportunities enhancing information and services accessibility to the public. Use of public access technologies minimize staff resources needed to provide basic information and to conduct transactions, thereby allowing resources to be deployed to more complex tasks, as well as to respond to requests requiring more detailed or specialized information. This investment continues to provide County government with greater internal efficiencies that enable effective response to growing demand for services associated with County growth and diversity.

## Fund 10040 Information Technology

2G70-036-000 - Remote Access	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$156,143	\$342,898	\$100,000	\$100,000

**Description and Justification:** This project supports enhanced and expanded capability of authorized users to securely access the County’s systems from remote locations for field service activities, telework, Continuity of Operations Plans (COOP), and emergency events such as pandemic outbreaks or natural and weather emergencies.

Funding of \$100,000 is included to continue support for remote access capabilities. This project established an enterprise-wide standardized remote access control methodology and architecture that provides a solution for employees and external system users, partners and County customers to authenticate their identity in order to gain access to systems and relevant data to conduct work securely. All user authentication management is based on policy and is centrally managed allowing for comprehensive audit and reporting services. This project supports increased security, simplified management, secure access from remote locations, and mobility.

**Return on Investment (ROI):** This project provides a cost effective approach to enhance the County’s productivity in order to provide flexibility for a variety of remote access devices that increase worker productivity. This capability encourages more employees to take advantage of telecommuting in line with regional goals supported by the Board of Supervisors and also provides County staff necessary remote access capacity in case of emergency events such as hurricanes, snow storms, or pandemic outbreaks.

## Fund 10040 Information Technology

<b>2G70-041-000 – Customer Relationship Management</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Enhanced County Security</li> <li>• Improved Service and Efficiency</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$0	\$200,000	\$400,000	\$400,000

**Description and Justification:** Customer Relationship Management (CRM) supports the County’s strategic goal of improving the quality and efficiency of responses to citizen requests/issues by integrating current applications, implementing on-line 24x7 access strategies, social media tools, and techniques to enhance the overall customer experience and manage service requests via a single tool. This project facilitates implementation of a number of recommendations under the “Contact Center Fairfax” section of the “Enhancing Fairfax County’s Customer Experience and Engagement Opportunities” initiative report to the Board of Supervisors

Funding of \$400,000 is included to support CRM development of an effective unified user approach for handling citizens service requests, case management, and issue tracking. This is the second year of a multi-year effort to replace the current legacy CRM solution with a modern solution that integrates with County agencies’ business applications and processes. The enterprise CRM provides for unified tracking and case management of service requests and manages requests via a multi-platform CRM solution across many channels including email, web, social media, and call center capabilities. The improved integration with the County’s Web environment, e-mail and communication systems promotes service efficiency and effectiveness and promotes improved customer experience and citizen engagement goals.

**Return on Investment (ROI):** CRM technology provides a single interface for the many types of interactions with citizens and constituents without the need for independent silo solutions in agencies. CRM technology facilitates increased efficiencies and effectiveness in managing the many citizen requests and interactions within and across County agencies and business functions. It allows a constituent-focused operation where government is positioned to be proactive to citizen concerns by enhancing collaboration among all agencies/departments and providing knowledge of common issues for follow-up. The CRM solution will also improve transparency by allowing citizens and constituents to easily view how the County manages their request by providing tracking number. Consolidating intakes, reducing the number of duplicate requests, and eliminating redundant systems provides taxpayer savings. These cost savings provide tangible evidence to citizens that their government is working for them efficiently by providing better access to information, optimized issue response/processing, and improved accountability/compliance.

## Fund 10040 Information Technology

<b>2G70-069-000 - Tax System Modernization Project</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Enhanced County Security</li> <li>• Improved Service and Efficiency</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$1,733,299	\$142,445	\$450,000	\$450,000

**Description and Justification:** This project eliminates the technology risks and functionality gaps of existing legacy mainframe systems for Personal Property and Business Professional and Occupational Licensing (BPOL). The current systems which support mandated Commonwealth of Virginia specific regulations and processes were designed and developed during the 1980's and 1990's using outdated technology and programming languages, which have reached the end of their viability and with extremely limited support available in the technology marketplace.

Funding of \$450,000 is included to continue support for the Tax Systems Modernization Project. The legacy mainframe platform for the Personal Property system and BPOL is technologically outdated, limits integration with other County and state systems and limits citizen interaction and self-service opportunities via web based technologies. In addition to the technology constraints, in-house and contract programmer expertise to support the applications is increasingly difficult to obtain and rapidly becoming more expensive. As a result, both tax applications can no longer support efficient assessment, valuation and collection activities. System enhancements and modifications, many of which are required by changes in state and County code, cannot be made economically and require lengthy development periods. Integration with Virginia State Department of Motor Vehicles and Department of Tax Administration applications which are critical for assessment, taxation, and enforcement purposes, cannot be automated due to limitations within Personal Property and Business Professional and Occupational Licensing systems.

**Return on Investment (ROI):** This project eliminates risks to County revenue generated from the assessment and collection of Personal Property and BPOL taxes. Modern technology platforms will enable the Department of Tax Administration to enhance customer access and improve services to citizens and the business community and enhance the security and use of web technologies for self service functions. This project will also provide for automated integration with other County and state systems directly impacting the County's revenue collection activities.



## Fund 10040 Information Technology

IT-000017 - Enterprise Document Management	IT Priorities: <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Completion of Prior Investments</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
N/A	N/A	\$450,000	\$450,000

**Description and Justification:** This project provides funding and support for implementation of a contemporary enterprise document management platform and its utilization in support of County business functions.

Funding of \$450,000 is included to support strategic goals to reduce paper, promote efficient archival and retrieval of documents, and facilitate electronic work flow process improvement initiatives in County agencies. The funding is provided for the initial implementation of a contemporary Enterprise Document Management platform, and supports on-going efforts to image required documents and to integrate those documents with case-management systems. Enterprise document imaging efforts continue to be used to provide efficiencies and enhanced capabilities to support various agencies/divisions in the County. The new document imaging system will utilize web formats such as Digital Media, "cloud" architectures, and support mobile apps and wireless "smart" devices.

**Return on Investment (ROI):** Enterprise document imaging systems enable the County to have a rich document management and business process flow for capturing, retrieving and storing a vast quantity of required paper records. The new platform will automate workflows, improve business process efficiencies and productivity, reduce paper records and storage needs, and make data more accessible, easily retrievable, secure and compliant with records management regulations such as the Freedom of Information Act (FOIA). Implementing a more current document management solution will enable digital documents to be searched for on-line which will result in significant improvements in efficiency for County agencies using data as an integral part of daily operations. It will also allow for more effective use of advanced analytics for decision making, resulting in service improvements for Fairfax County residents.

## Fund 10040 Information Technology

<b>IT-000018 - Enterprise Identity Management</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Enhanced County Security</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
N/A	N/A	\$800,000	\$800,000

**Description and Justification:** This project supports implementation of a single centralized consolidated identity management solution across enterprise County IT systems.

Funding of \$800,000 is included to initiate a project that will transition multiple Identity Management (IDM) systems currently in use across the County’s enterprise into a single system that provides a more robust, agile and flexible tool to integrate across all County IT systems. In order to meet security, management, and compliance demands, the new system will allow for centralizing authentication and bringing all user accounts into a single common directory within the County’s IT enterprise. The tool will also integrate with the Governance Risk and Controls (GRC) security reporting product, which will allow for stronger security and monitoring of user accounts, and access control for the County’s information systems. The new system will result in reduced manual account management and processing, increase automation, reduce time on-boarding and off-boarding County users/employees and integrate with all SAP and non-SAP systems for unified and centralized authentication across the County’s IT enterprise.

**Return on Investment (ROI):** A new IDM solution further enhances the County’s cyber-security measures, reducing risks associated with access to applications and data, and facilitates reduction in time spent on manual processing of user accounts and avoids costs associated with responding to breaches and unauthorized use. With the consolidation to single solution IT operational support costs will also be reduced. It also facilitates more secure access and use of on-line transactions and services. IDM enhances IT security by restricting access to sensitive information, and ensures that unstructured data is only accessible to authorized users.

## Fund 10040 Information Technology

IT-000019 – FIDO - LDS Replacement	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
N/A	N/A	\$1,000,000	\$1,000,000

**Description and Justification:** This project will replace the County’s aging and antiquated land use systems currently used by multiple land use agencies with a reliable consolidated platform using current technologies.

Funding of \$1,000,000 is included to begin a multi-phase initiative to replace and consolidate multiple outdated land use systems that support zoning and development plan review, building permit/license issuance, code enforcement, inspection, and cashing activities. Land Use systems targeted for replacement include the Land Development System (LDS), Plans and Waiver System (PAWS), Zoning Application System (ZAPS), Fairfax Inspections Database Online system (FIDO), and several shadow systems that provide e-services, and mobile wireless support for citizens and inspectors. The legacy systems lack the agility of modern technologies that provide a flexible enterprise platform for evolving business architecture requirements. The legacy land use systems rely on outdated technologies no longer supported, have security profiles that lack optimal security capacities, and use legacy hardware platforms with corresponding compatibility issues with emerging desktop, tablet and mobile wireless technologies.

**Return on Investment (ROI):** The project creates a single enterprise information sharing platform supporting Plans, Permits & Inspections that will elevate the current risk and unknown costs associated with system failure and recovery. For example, a FIDO system catastrophic and unsupported database failure would lead to COOP scenarios in several land use agencies. Plan, permit, license, inspections and fee collection activities may be affected, and the County’s ability to sustain optimal land use operations may be compromised. Additionally, the LDS system is 17 years old and an extended reliance on obsolete technical architecture may affect the County’s ability to respond quickly to new state and local ordinance requirements. The FIDO and LDS systems are currently facing challenges in meeting integration requirements with the new E-Plans systems in the Department of Planning and Zoning and the Department of Public Works and Environmental Services. Trade-offs between system integrity and new business requirements may be required as both systems continue to age. Extended dependencies on obsolete technologies may also involve additional costs should they become incompatible with emerging desktop and mobile wireless technologies.

## Fund 10040 Information Technology

IT-000020 – Tele-psychiatry Project	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
N/A	N/A	\$300,000	\$300,000

**Description and Justification:** This project supports the Fairfax-Falls Church Community Services Board (CSB) initiative to expand the delivery of specialty and general psychiatry services to areas that do not currently have reasonable access within Fairfax County and to underserved populations. To meet the needs of these residents, this initiative will expand the use of mobile televideo units expanding the number of places clients can be seen and increasing efficiency by using non-local psychiatrists to expand the number of staff resources performing this function.

Funding of \$300,000 is included to support the enhancement of existing CSB Tele-psychiatry services, a component of telemedicine services using interactive audio, video, or other electronic media to provide diagnosis, consultation, and/or treatment. This project focuses on establishing the availability of static and mobile telepresence and/or teleconferencing systems for providing psychiatric services to underserved populations of youth and adult clients and to make services available to additional locations across the County.

**Return on Investment (ROI):** In addition to improved delivery of mental health services to the entire community, tele-psychiatry also results in reduced travel time for clients and CSB psychiatrists; increases efficiencies in the provision of access to specialty psychiatric providers and psychiatrists who speak a language other than English; provides the ability to conduct unscheduled/emergency psychiatric evaluations 24 hours per day; enables delivery of enhanced psychiatric support for community partners; and, increases psychiatric evaluations from local hospital emergency departments, hospital pre-screenings, and pre-discharge psychiatric appointments.

## Fund 10040 Information Technology

<b>IT-000021 - Fire and Police Departments Telephone Replacement</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Mandated requirement</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> <li>• Improved Service and Efficiency</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
N/A	N/A	\$270,000	\$270,000

**Description and Justification:** This project supports replacement of legacy telephone systems in the Fairfax County Fire and Rescue Department (FRD) and Police Department (PD). The current telephone systems were installed in 2001 and are no longer supported by the vendor. The goals of this multi-phase project are to provide better internal communications by placing all public safety stations on the enterprise voice platform using the County's I-NET and streamlining public safety stations voice communications by using common technology tools such as computers, telephones and wireless integration.

Funding of \$270,000 is included for the first phase of the transition of public safety stations (FRD and PD) phone systems to the County's current enterprise voice platform. Once integrated into the enterprise voice system, a police officer or fire fighter can be reassigned to a different station without changing phone numbers and all public safety sites will be linked together through the enterprise voice platform. Additionally, the planned transition to the County's enterprise telecommunication platform will meet state mandated requirements that all emergency calls from a phone station provide public safety answering points with sufficient location identification information to ensure emergency response.

**Return on Investment (ROI):** In addition to communication efficiencies and compliance with state mandates, transitioning the current phone system in FRD and PD stations to the enterprise platform that uses contemporary voice and phone technologies will offer the County substantial savings in recurring maintenance and operational expenses. Once fully transitioned to the enterprise platform, the County will realize an estimated \$35,000 in savings associated with maintenance and over \$100,000 in annual operating expenditures. Also, station equipment will fall under the terms and conditions of the enterprise contract providing a two hour response time for troubleshooting and service calls. Streamlining the voice architecture, improving internal communications, increasing staff productivity, reducing recurring costs, and maintaining serviceability of equipment are all priorities of this project and will provide significant return on investment to Fairfax County.

# Fund 10040 Information Technology

## FUND STATEMENT

### Fund 10040, Information Technology

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised FY 2013	FY 2016 Advertised FY 2014	FY 2016 Adopted FY 2015
<b>Beginning Balance</b>	\$33,464,136	\$0	\$31,746,974	\$0	\$0
Revenue:					
Interest	\$33,171	\$108,240	\$108,240	\$43,760	\$43,760
Other Revenue	957,950	0	0	0	0
<b>Total Revenue</b>	\$991,121	\$108,240	\$108,240	\$43,760	\$43,760
Transfers In:					
General Fund (10001)	\$9,763,280	\$3,743,760	\$11,251,260	\$2,700,000	\$2,700,000
Cable Communications (40030)	2,900,000	2,900,000	2,900,000	3,680,240	3,680,240
<b>Total Transfers In</b>	\$12,663,280	\$6,643,760	\$14,151,260	\$6,380,240	\$6,380,240
<b>Total Available</b>	\$47,118,537	\$6,752,000	\$46,006,474	\$6,424,000	\$6,424,000
Expenditures:					
IT Projects	\$15,371,563	\$6,752,000	\$46,006,474	\$6,424,000	\$6,424,000
<b>Total Expenditures</b>	\$15,371,563	\$6,752,000	\$46,006,474	\$6,424,000	\$6,424,000
<b>Total Disbursements</b>	\$15,371,563	\$6,752,000	\$46,006,474	\$6,424,000	\$6,424,000
<b>Ending Balance<sup>1</sup></b>	\$31,746,974	\$0	\$0	\$0	\$0

<sup>1</sup> Information Technology projects are budgeted based on total project costs. Most projects span multiple years. Therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.



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# Fund 20000

## Consolidated County and Schools Debt Service Fund

### Focus

Fund 20000, Consolidated County and Schools Debt Service Fund, accounts for the general obligation bond debt service of the County as well as general obligation bond debt for the Fairfax County Public Schools (FCPS). In addition, debt service expenditures are included for the Economic Development Authority Lease Revenue bonds and School facilities, payments for Fairfax County Redevelopment and Housing Authority (FCRHA) Lease Revenue bonds, and payments to the Virginia Resources Authority (VRA). Revenues for the debt service funds are derived principally from a transfer from the General Fund. Debt service on sewer revenue bonds is reflected in the Enterprise Funds.

The following is a chart illustrating the debt service payments and projected fiscal agent fees required in FY 2016 as well as the sources of funding supporting these costs:

		FY 2016 Adopted Budget
<b>Expenses</b>		
<b>County Debt Service</b>		\$101,428,449
Lease Revenue Bonds		27,802,659
Park Authority (Laurel Hill Golf Course)		800,994
Fiscal Agent Fees/Cost of Issuance		1,572,266
	<b>Subtotal</b>	<b>\$131,604,368</b>
<b>School Debt Service</b>		\$181,081,153
Lease Revenue Bonds (South County High School)		4,818,512
School Administration Building		3,468,575
Fiscal Agent Fees/Cost of Issuance		927,734
	<b>Subtotal</b>	<b>\$190,295,974</b>
<b>Total Expenses</b>		<b>\$321,900,342</b>
<b>Funding</b>		
General Fund Transfer		\$314,774,344
School Operating Fund Transfer		3,468,575
Build America Bonds Subsidy		2,100,000
FCRHA Lease Revenue		176,429
Park Authority (Laurel Hill Golf Course)		800,994
Bond Proceeds to Offset Cost of Issuance		500,000
Fairfax City Revenue		80,000
<b>Total Funding</b>		<b>\$321,900,342</b>

### General Obligation Bonds

Preliminary expenses for debt service payments associated with FY 2015 bond sales have been incorporated into the FY 2016 projections.



# Fund 20000

## Consolidated County and Schools Debt Service Fund

### Capital Leases

Funding is included for the following Capital Leases which were issued by other entities, but are actually supported by the County and paid through County Debt Service subject to annual appropriation by the Board of Supervisors:

#### **Economic Development Authority (EDA), Virginia Resources Authority (VRA), and Direct Loan:**

Herrity and Pennino Buildings (EDA)	\$8,086,250
Mott, Gum Springs, Baileys, & James Lee Community Centers, Herndon Harbor Adult Day Care Center, South County Government Center (EDA)	3,878,500
Mid-County Mental Health Center / Prov. Comm. Center (EDA)	5,165,525
Capital Renewal (Direct Loan)	7,368,400
Lincolnia Center (VRA)	996,703
South County High School (EDA)	4,818,512
Workhouse Arts Foundation (EDA)	2,130,852
Laurel Hill Golf Course (EDA)*	800,994
School Administration Building (EDA)**	<u>3,468,575</u>
<b>Subtotal</b>	<b>\$36,714,311</b>

#### **Fairfax County Redevelopment and Housing Authority:**

Gum Springs Head Start Facility	\$176,429
<b>Subtotal</b>	<b>\$176,429</b>

**Total** **\$36,890,740**

\* Reimbursed by a transfer in from the Park Authority.

\*\*Reimbursed by a transfer in from the School Operating Fund.

### Debt Service Ratios

The Board of Supervisors has adopted specific debt indicators within the *Ten Principles of Sound Financial Management* to effectively manage the County's bonded indebtedness. The *Ten Principles* state that the County's debt ratios shall be maintained at the following levels:

- ◆ Net debt as a percentage of estimated market value should always remain less than 3.0 percent; and
- ◆ The ratio of debt service expenditures as a percentage of Combined General Fund disbursements should remain under 10.0 percent.

The Board of Supervisors annually reviews the cash requirements for capital project financing to determine the capacity to incur additional debt for construction of currently funded projects as well as capital projects in the early planning stages. In FY 1992 and FY 1994, bond projects were deferred in order to reduce planned sales and remain within capacity guidelines.

# Fund 20000

## Consolidated County and Schools Debt Service Fund

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During the adoption of the FY 2008 Adopted Budget Plan, the *Ten Principles of Sound Financial Management* were revised to allow for the use of variable rate debt. Variable rate obligations are debt obligations that are quite frequently used for short-term or interim debt financing and have an interest rate that is reset periodically, usually for periods of less than one year. Variable rate debt is typically used to take advantage of low short-term rates in anticipation of converting to longer-term fixed rate financing for complex projects or to mitigate the impact of volatile markets. Also, variable rate debt reduces interest costs and typically provides the ability to redeem bonds without a prepayment penalty. It is anticipated that the use of variable rate debt will provide opportunities for interest rate savings, reduce arbitrage payments and promote more accurate sizing for long-term bond issues.

On November 19, 2007, the Board of Supervisors approved the Master Trust Agreement, Bank Note and related documents associated with acquisition of a \$200,000,000 revolving line of credit (LOC) from Bank of America. On October 19, 2010, the Board of Supervisors approved a renewal of the LOC in the amount of \$100,000,000. On December 3, 2013, the Board of Supervisors again renewed the LOC in the amount of \$100,000,000 for an additional three year contract term. Any line of credit borrowings will be in conformance with the *FY 2011 Revised Budget Plan* and the FY 2011-FY 2015 Capital Improvement Program, or specific Board of Supervisors action approving such use. Variable rate debt will be used when it is most advantageous to the County in comparison to other financing options. A Variable Rate Debt Committee will carefully review each County department's request for use of the LOC and monitor the usage. The County has developed policies and procedures related to the use of variable rate debt and will monitor LOC usage closely. In January 2014, the County authorized a draw on the Line of Credit in the amount of \$30 million to provide interim financing for the acquisition of the leasehold interest of the Lorton Arts Foundation at the Workhouse Arts Center (WAF). Bond proceeds from the Fairfax County Economic Development Authority Series 2014B-Taxable in June 2014 were used to repay the draw on the County's Line of Credit. Thus the goal of a long-term permanent plan of finance for WAF was achieved.

As a result of County financial policies, prudent fiscal management and a strong economy, the County has been awarded the strongest credit rating possible from the three major national rating services. The County holds a Aaa from Moody's Investors Service (awarded 1975), a AAA from Standard and Poor's Ratings Service (awarded 1978), and a AAA from Fitch Ratings (awarded 1997). As of December 2014, Fairfax County is one of only 9 states, 39 counties, and 30 cities to hold a triple-A rating from all three services.

The FY 2016 debt service budget has been prepared on the basis of the construction and bond sale limitations set in place by the Board of Supervisors. The FY 2016 capital program supported by general obligation bonds was reviewed in conjunction with the FY 2016 - FY 2020 Adopted Capital Improvement Program (With Future Years to 2025).



# Fund 20000

## Consolidated County and Schools Debt Service Fund

The following are ratios and annual sales reflecting debt indicators for FY 2012 - FY 2016:

### Net Debt as a Percentage of Market Value of Taxable Property

<u>Fiscal Year Ending</u>	<u>Net Bonded Indebtedness<sup>1</sup></u>	<u>Estimated Market Value<sup>2</sup></u>	<u>Percentage</u>
2012	2,734,135,000	207,327,568,596	1.32
2013	2,575,596,000	214,232,636,323	1.20
2014	2,832,532,000	221,465,365,745	1.28
2015 (est.)	2,906,974,598	233,438,665,230	1.25
2016 (est.)	3,016,327,599	241,012,538,523	1.25

<sup>1</sup> The amount includes outstanding General Obligation Bonds and other tax supported debt obligations as of June 30 in the year shown and is from the Fairfax County Department of Management and Budget.

<sup>2</sup> Source: Fairfax County Department of Tax Administration and the Department of Management and Budget.

### Debt Service Requirements as a Percentage of Combined General Fund Disbursements

<u>Fiscal Year Ending</u>	<u>Debt Service Requirements<sup>1</sup></u>	<u>General Fund Disbursements<sup>2</sup></u>	<u>Percentage</u>
2012	288,302,000	3,419,953,000	8.43
2013	289,714,000	3,533,098,000	8.20
2014	295,451,000	3,637,841,000	8.12
2015 (est.)	335,268,564	3,795,751,872	8.83
2016 (est.)	336,098,793	3,819,548,220	8.80

<sup>1</sup> The amount includes total principal and interest payments on the County's outstanding tax supported debt obligations, including General Obligation Bonds, economic development authority bonds, and other tax supported debt obligations budgeted in other funds. Source: FY 2012 to FY 2014 Comprehensive Annual Financial Report; FY 2015 & FY 2016 Fairfax County Department of Management and Budget.

<sup>2</sup> Source: Fairfax County Department of Management and Budget.

### Annual Bond Sales

<u>Fiscal Year Ending</u>	<u>Sales (millions)</u>	<u>Total for the Five-Year Period Ending FY 2016</u>
2012	\$217.66	-
2013	206.34	-
2014	264.33	-
2015 (est.) <sup>1</sup>	256.30	-
2016 (est.) <sup>1</sup>	272.57	\$1,217.20

<sup>1</sup> Actual County and School bond sale amounts are based on the cash requirements for each project and municipal bond market conditions. Based on Board policy, annual sales will be \$275.0 million per year or \$1.375 billion over a five-year period with a technical limit of \$300.0 million in any given year. These amounts exclude refunding bond sales.

# Fund 20000

## Consolidated County and Schools Debt Service Fund

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Disbursement Adjustment** **\$5,891,337**  
An increase in disbursements of \$5,891,337 or 1.86 percent is primarily attributable to scheduled requirements for existing debt service.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$12,785,088**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$12,785,088 in Operating Expenses to provide funding for bond sales scheduled during FY 2015.
- ◆ **Third Quarter Adjustments** **\$503,506**  
As part of the FY 2015 Third Quarter Review, the Board of Supervisors approved an increase of \$503,506 in Operating Expenses to provide for costs of issuance associated with bond sales in FY 2015. This increase is supported by \$503,506 in additional bond proceeds from the County's General Obligation Public Improvement Bond Series 2015A and General Obligation Public Improvement Refunding Bond Series 2015B and 2015C.

In addition, a transfer of \$8,000,000 to Fund 60000, County Insurance, was included to support the County's Tax Litigation Reserve, as a result of the Virginia Supreme Court ruling concerning the methodology used to determine the tax base for Business, Professional, and Occupational License (BPOL) taxes. This transfer was partially offset by a \$7,496,494 reduction in expenditures due to lower than expected debt services payments as a result of both new money and refunding bond sales of outstanding County debt obligations.

# Fund 20000

## Consolidated County and Schools Debt Service Fund

### FUND STATEMENT

#### Fund 20000, Consolidated Debt Service

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$14,910,463	\$0	\$10,487,298	\$0	\$0
Revenue:					
Build America Bonds Subsidy	\$2,929,299	\$0	\$2,951,575	\$2,100,000	\$2,100,000
Miscellaneous Revenue	9,148	0	0	0	0
Bond Proceeds	544,122	500,000	989,000	500,000	500,000
Revenue from Fairfax City	64,522	80,000	72,230	80,000	80,000
<b>Total Revenue</b>	<b>\$3,547,091</b>	<b>\$580,000</b>	<b>\$4,012,805</b>	<b>\$2,680,000</b>	<b>\$2,680,000</b>
Transfers In:					
County Debt Service:					
General Fund (10001) for County	\$117,754,052	\$132,726,567	\$132,726,567	\$127,616,867	\$127,616,867
FCRHA Lease Revenue Bonds (10001)	1,043,940	1,015,590	1,015,590	176,429	176,429
Park Authority Lease Revenue Bonds (80000)	743,134	770,349	770,349	800,994	800,994
<b>Subtotal County Debt Service</b>	<b>\$119,541,126</b>	<b>\$134,512,506</b>	<b>\$134,512,506</b>	<b>\$128,594,290</b>	<b>\$128,594,290</b>
Schools Debt Service:					
General Fund (10001) for Schools	\$172,367,649	\$177,141,176	\$177,141,176	\$187,157,477	\$187,157,477
School Admin Building (S10000)	3,776,921	3,775,323	3,143,814	3,468,575	3,468,575
<b>Subtotal Schools Debt Service</b>	<b>\$176,144,570</b>	<b>\$180,916,499</b>	<b>\$180,284,990</b>	<b>\$190,626,052</b>	<b>\$190,626,052</b>
<b>Total Transfers In</b>	<b>\$295,685,696</b>	<b>\$315,429,005</b>	<b>\$314,797,496</b>	<b>\$319,220,342</b>	<b>\$319,220,342</b>
<b>Total Available</b>	<b>\$314,143,250</b>	<b>\$316,009,005</b>	<b>\$329,297,599</b>	<b>\$321,900,342</b>	<b>\$321,900,342</b>

# Fund 20000

## Consolidated County and Schools Debt Service Fund

### FUND STATEMENT

#### Fund 20000, Consolidated Debt Service

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Expenditures:					
General Obligation Bonds:					
County Principal	\$70,839,700	\$68,132,000	\$72,850,600	\$62,141,100	\$62,141,100
County Interest	33,096,210	29,086,676	34,174,481	30,492,349	30,492,349
Debt Service on Projected County Sales	0	13,442,415	3,285,346	8,795,000	8,795,000
Subtotal County Debt Service	\$103,935,910	\$110,661,091	\$110,310,427	\$101,428,449	\$101,428,449
Schools Principal	\$105,450,300	\$103,588,000	\$108,939,400	\$113,313,900	\$113,313,900
Schools Interest	58,989,907	52,944,478	58,593,300	52,925,253	52,925,253
Debt Service on Projected School Sales	0	15,007,558	5,202,594	14,842,000	14,842,000
Subtotal Schools Debt Service	\$164,440,207	\$171,540,036	\$172,735,294	\$181,081,153	\$181,081,153
Subtotal General Obligation Bonds	\$268,376,117	\$282,201,127	\$283,045,721	\$282,509,602	\$282,509,602
Other Tax Supported Debt Service (County):					
EDA Lease Revenue Bonds	\$13,532,081	\$21,253,709	\$21,200,382	\$24,498,675	\$24,498,675
Workhouse Arts Foundation	0	0	2,130,489	2,130,852	2,130,852
VRA 2013A - Lincolnia	0	0	1,009,347	996,703	996,703
FCRHA Lease Revenue Bonds	1,043,940	1,015,590	1,015,590	176,429	176,429
Park Authority Lease Revenue Bonds	743,134	770,349	770,349	800,994	800,994
Other Tax Supported Debt Service (Schools):					
EDA Schools Lease Revenue Bonds	8,949,045	8,768,230	8,136,721	8,287,087	8,287,087
Subtotal Other Tax Supported Debt Service	\$24,268,200	\$31,807,878	\$34,262,878	\$36,890,740	\$36,890,740
Other Expenses	\$3,011,635	\$2,000,000	\$3,989,000	\$2,500,000	\$2,500,000
Total Expenditures	\$295,655,952	\$316,009,005	\$321,297,599	\$321,900,342	\$321,900,342
Transfers Out:					
General Fund (10001)	\$8,000,000	\$0	\$0	\$0	\$0
County Insurance Fund (60000)	0	0	8,000,000	0	0
Total Transfers Out	\$8,000,000	\$0	\$8,000,000	\$0	\$0
<b>Total Disbursements</b>	<b>\$303,655,952</b>	<b>\$316,009,005</b>	<b>\$329,297,599</b>	<b>\$321,900,342</b>	<b>\$321,900,342</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$10,487,298</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unreserved Ending Balance</b>	<b>\$10,487,298</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The change in ending fund balance is the result of use of fund balance to offset projected debt service requirements.







Bond	Original Issue Amount	Issue Date	Category	Principal Outstanding as of 6/30/2015	Interest Outstanding as of 6/30/2015	Total Outstanding as of 6/30/2015	Principal Due FY 2016	Interest Due FY 2016	Total Payment Due FY 2016	Principal Outstanding as of 6/30/2016	Interest Outstanding as of 6/30/2016
Series 2014B Refunding	202,190,000	11/4/2014	Adult Detention	1,503,900	318,599	1,822,499	370,200	59,462	429,662	1,133,700	259,138
			Community Redevelopment	96,200	10,348	106,548	26,700	3,675	30,375	69,500	6,673
			Human Services	3,917,200	1,442,093	5,359,293	135,700	187,585	323,285	3,781,500	1,254,509
			Juvenile Detention	285,400	26,589	311,989	99,200	10,054	109,254	186,200	16,535
			Library	4,438,300	1,477,318	5,915,618	640,400	181,036	821,436	3,797,900	1,296,282
			Neighborhoods	221,900	20,797	242,697	76,300	7,852	84,152	145,600	12,945
			Housing	589,100	220,579	809,679	75,300	24,241	99,541	513,800	196,338
			Parks	20,112,500	7,596,897	27,709,397	720,700	960,203	1,680,903	19,391,800	6,636,694
			NVRPA	1,199,900	461,933	1,661,833	-	59,995	59,995	1,199,900	401,938
			Public Safety	7,869,000	2,094,006	9,963,006	2,079,800	254,517	2,334,317	5,789,200	1,839,489
			Public Safety - Urban Renewal	977,000	388,015	1,365,015	-	48,850	48,850	977,000	339,165
			County Construction	5,236,600	2,102,255	7,338,855	-	261,830	261,830	5,236,600	1,840,425
			Transit	895,300	82,412	977,712	312,900	31,467	344,367	582,400	50,945
			Transportation	15,962,100	5,478,796	21,440,896	1,451,900	711,437	2,163,337	14,510,200	4,767,359
			Roads	6,881,400	3,155,960	10,037,360	-	344,070	344,070	6,881,400	2,811,890
			Community Revitalization	213,600	95,800	309,400	-	10,680	10,680	213,600	85,120
<b>2014B Refunding Total</b>				<b>70,399,400</b>	<b>24,972,396</b>	<b>95,371,796</b>	<b>5,989,100</b>	<b>3,156,953</b>	<b>9,146,053</b>	<b>64,410,300</b>	<b>21,815,443</b>
<b>2015A</b>							<b>5,055,000</b>	<b>3,740,000</b>	<b>8,795,000</b>		
<b>Total County GO Debt</b>				<b>709,967,800</b>	<b>220,696,701</b>	<b>930,664,501</b>	<b>67,196,100</b>	<b>34,232,349</b>	<b>101,428,449</b>	<b>647,826,700</b>	<b>190,204,352</b>
<b>Lease Revenue Bonds</b>											
2003EDA-Ref	85,650,000	10/1/2003	EDA Gov't Ctr Properties Refunding	28,825,000	3,507,625	32,332,625	6,645,000	1,441,250	8,086,250	22,180,000	2,066,375
2003H	2,530,000	6/1/2003	Gum Springs Glen Head Start	1,259,498	196,043	1,455,542	134,094	42,335	176,429	1,125,404	153,708
2010-EDA Ref	43,390,000	3/10/2010	Six Public Facilities	30,390,000	9,998,437	40,388,437	2,760,000	1,118,500	3,878,500	27,630,000	8,879,937
2012A-LRL Ref	12,832,200	4/17/2012	Laurel Hill Golf Course Refunding <sup>1</sup>	12,305,400	4,823,641	17,129,041	327,900	473,094	800,994	11,977,500	4,350,547
EDA 2012A Woodburn	65,965,000	5/30/2012	Woodburn & Providence	61,305,000	45,662,025	106,967,025	2,325,000	2,840,525	5,165,525	58,980,000	42,821,500
EDA 2014A Cty Facilities Rev. Bonds	126,690,000	6/26/2014	Public Safety Facilities	126,690,000	69,254,400	195,944,400	-	-	-	126,690,000	69,254,400
EDA 2014B Cty Facilities Rev. Bonds	30,175,000	6/26/2014	Leasehold Acquisition of Lorton Arts Foundation	28,770,000	11,734,712	40,504,712	1,185,000	945,852	2,130,852	27,585,000	10,788,860
<b>Total Lease Revenue Bonds</b>				<b>289,544,898</b>	<b>145,176,884</b>	<b>434,721,782</b>	<b>13,376,994</b>	<b>6,861,556</b>	<b>20,238,550</b>	<b>276,167,904</b>	<b>138,315,327</b>
<b>Loans</b>											
Loan from TD Bank	25,000,000	12/18/2013	Capital Renewal	20,000,000	621,000	20,621,000	7,000,000	368,400	7,368,400	13,000,000	252,600
<b>VRA Subfund Rev. Bonds</b>											
VRA 2013C	11,085,000	11/20/2013	VRA 2013C Lincolnia	10,530,000	4,603,013	15,133,013	555,000	441,703	996,703	9,975,000	4,161,310
<b>Total Lease Revenue Bonds, Subfund Revenue Bonds and Direct Loan from Bank</b>				<b>320,074,898</b>	<b>150,400,897</b>	<b>470,475,795</b>	<b>20,931,994</b>	<b>7,671,659</b>	<b>28,603,654</b>	<b>299,142,904</b>	<b>142,729,237</b>
<b>Total County Debt Service Fund 200-C20000</b>				<b>1,030,042,698</b>	<b>371,097,597</b>	<b>1,401,140,296</b>	<b>88,128,094</b>	<b>41,904,008</b>	<b>130,032,102</b>	<b>946,969,604</b>	<b>332,933,589</b>

<sup>1</sup> Principal and interest payments will be funded by a transfer in from Fund 80000, Park Revenue and Operating.

Bond	Original Issue Amount	Issue Date	Category	Principal Outstanding as of 6/30/2015	Interest Outstanding as of 6/30/2015	Total Outstanding as of 6/30/2014	Principal Due FY 2016	Interest Due FY 2016	Total Payment Due FY 2016	Principal Outstanding as of 6/30/2016	Interest Outstanding as of 6/30/2016
<b>G.O. Bonds</b>											
2005A	104,685,000	8/16/2005	Schools	20,498,600	5,690,899	26,189,499	5,275,000	770,531	6,045,531	15,223,600	4,920,367
2005A Refunding	235,740,000	8/16/2005	Schools	105,491,500	14,337,556	119,829,056	20,295,000	4,523,370	24,818,370	85,196,500	9,814,186
2008A	135,320,000	1/15/2008	Schools	33,825,000	9,005,906	42,830,906	6,765,000	1,572,863	8,337,863	27,060,000	7,433,043
2009A	150,510,000	1/23/2009	Schools	67,725,000	21,192,282	88,917,282	7,525,000	2,944,156	10,469,156	60,200,000	18,248,126
2009C	83,273,000	10/28/2009	Schools	77,388,300	8,208,907	85,597,207	16,408,400	3,459,205	19,867,605	60,979,900	4,749,702
2009E	138,499,500	10/28/2009	Schools	138,500,000	50,092,865	188,592,865	9,233,300	6,084,762	15,318,062	129,266,700	44,008,103
2011A	123,515,000	2/10/2011	Schools	87,220,000	34,226,062	121,446,062	6,230,000	4,072,863	10,302,863	80,990,000	30,153,200
2012A	140,470,000	2/2/2012	Schools	115,893,800	36,167,266	152,061,066	7,025,000	4,354,902	11,379,902	108,868,800	31,812,364
2012B Refunding	117,590,900	2/2/2012	Schools	113,074,500	35,256,996	148,331,496	-	5,398,127	5,398,127	113,074,500	29,858,869
2013A	127,800,000	1/24/2013	Schools	102,240,000	45,976,050	148,216,050	6,390,000	4,920,300	11,310,300	95,850,000	41,055,750
2013B Refunding	73,610,700	1/24/2013	Schools	64,019,300	14,540,358	78,559,658	-	2,380,702	2,380,702	64,019,300	12,159,656
2014A	140,903,800	2/6/2014	Schools	133,858,600	52,557,048	186,415,648	7,045,200	5,389,570	12,434,770	126,813,400	47,167,478
2014A Refunding	33,410,600	2/6/2014	Schools	32,182,000	3,477,257	35,659,257	10,056,100	1,067,193	11,123,293	22,125,900	2,410,064
2014B Refunding	33,410,600	11/4/2014	Schools	131,790,600	45,172,642	176,963,242	11,065,900	5,986,709	17,052,609	120,724,700	39,185,933
2015A							8,530,000	6,312,000	14,842,000		
<b>G.O Bond Total</b>				<b>1,223,707,200</b>	<b>375,902,093</b>	<b>1,599,609,293</b>	<b>121,843,900</b>	<b>59,237,253</b>	<b>181,081,153</b>	<b>1,110,393,300</b>	<b>322,976,841</b>
<b>Revenue Bonds</b>											
EDA 2012A Laurel Hill	34,912,800	4/17/2012	South County High School <sup>1</sup>	27,924,600	5,723,696	33,648,296	3,492,100	1,326,412	4,818,512	24,432,500	4,397,284
EDA 2014A Refdg - Sch Adm. Bldg	44,000,000	6/26/2014	School Admin. Building <sup>2</sup>	44,000,000	25,378,000	69,378,000	1,375,000	2,093,575	3,468,575	42,625,000	23,284,425
<b>Revenue Bond Total</b>				<b>71,924,600</b>	<b>31,101,696</b>	<b>103,026,296</b>	<b>4,867,100</b>	<b>3,419,987</b>	<b>8,287,087</b>	<b>67,057,500</b>	<b>27,681,709</b>
<b>Total Schools Debt Service</b>				<b>1,295,631,800</b>	<b>407,003,790</b>	<b>1,702,635,589</b>	<b>126,711,000</b>	<b>62,657,240</b>	<b>189,368,240</b>	<b>1,177,450,800</b>	<b>350,658,550</b>
<b>Total County Debt Service</b>				<b>1,030,042,698</b>	<b>371,097,597</b>	<b>1,401,140,296</b>	<b>88,128,094</b>	<b>41,904,008</b>	<b>130,032,102</b>	<b>946,969,604</b>	<b>332,933,589</b>
<b>Grand Total Debt Current Service Fund 200-C20000 &amp; C20001</b>				<b>2,325,674,498</b>	<b>778,101,387</b>	<b>3,103,775,885</b>	<b>214,839,094</b>	<b>104,561,248</b>	<b>319,400,342</b>	<b>2,124,420,404</b>	<b>683,592,139</b>
<b>Other County Debt Service</b>											
Salona 2005	12,900,000	12/27/2005	Parks <sup>3</sup>	6,772,500	1,554,788	8,327,288	645,000	271,851	916,851	6,127,500	1,282,937
FCRHA BAN 2013A-T	24,650,000	2/14/2013	Housing - Crescent <sup>4</sup>	-	-	-	-	-	-	-	-
FCRHA Series 2009	94,950,000	8/20/2009	Housing - Wedgewood <sup>4</sup>	85,520,000	58,276,730	143,796,730	2,040,000	3,713,888	5,753,888	83,480,000	54,562,843
EDA 2011 Dulles Rail	205,705,000	5/19/2011	Dulles Rail Phase 1 <sup>5</sup>	184,705,000	117,020,100	301,725,100	5,285,000	9,082,063	14,367,063	179,420,000	107,938,038
EDA 2011 Wiehle	99,430,000	7/28/2011	Wiehle Ave <sup>6</sup>	99,430,000	48,287,093	147,717,093	3,275,000	4,112,713	7,387,713	96,155,000	44,174,381
EDA 2012 Dulles Rail	42,390,000	10/10/2012	Dulles Rail Phase 1 <sup>5</sup>	39,215,000	26,276,300	65,491,300	1,035,000	1,939,600	2,974,600	38,180,000	24,336,700
<b>Grand Total Debt Service All Funds</b>				<b>2,741,316,998</b>	<b>1,029,516,398</b>	<b>3,770,833,396</b>	<b>227,119,094</b>	<b>123,681,362</b>	<b>350,800,456</b>	<b>2,527,782,904</b>	<b>915,887,036</b>

<sup>1</sup> Principal and interest will be paid by County Debt Service.

<sup>2</sup> Principal and interest will be paid from a transfer in from the FCPS Operating Fund in connection with a capital lease.

<sup>3</sup> Payments for Salona debt are budgeted in Fund 30010, General Construction and Contributions.

<sup>4</sup> Payments for Wedgewood and Crescent debts are budgeted in Fund 30300 The Penny for Affordable Housing.

<sup>5</sup> Payments for Dulles Rail Phase 1 Project (Series 2011 & 2012) are budgeted in Fund 40110, Phase 1 Dulles Rail Transportation Improvement District.

<sup>6</sup> Payments for Wiehle-Reston East are budgeted in Fund 40010, County and Regional Transportation Projects and Fund 40125, Metrorail Parking System Pledged Revenues.



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# Capital Project Funds

## Overview

The Fairfax County Capital Construction Program (other than sanitary sewer construction and resource recovery projects) is primarily financed through transfers from the General Fund and the sale of General Obligation bonds. Supplementing the General Fund and General Obligation bond monies are additional funding sources including Federal and State grants, contributions, and other miscellaneous revenues.

The following pages provide a narrative description of all capital funds, including Capital Construction Contribution Funds. These narratives include a description of each fund, a Fund Statement, and a Summary of Capital Projects.

## Capital Project Funds

- **Fund 30010 – General Construction and Contributions**
- **Fund 30020 – Infrastructure Replacement and Upgrades**
- **Fund 30030 – Library Construction**
- **Fund 30040 – Contributed Roadway Improvements**
- **Fund 30050 – Transportation Improvements**
- **Fund 30060 – Pedestrian Walkway Improvements**
- **Fund 30070 – Public Safety Construction**
- **Fund 30080 – Commercial Revitalization Program**
- **Fund 30090 – Pro Rata Share Drainage Construction**
- **Fund 30400 – Park Authority Bond Construction**
- **Fund S31000 – Public School Construction**

## Capital Contribution Funds

Fairfax County contributes to the Washington Metropolitan Area Transit Authority (WMATA) to support the 117-mile Metrorail System, as well as to maintain and/or acquire facilities, equipment, railcars and buses.

- **Fund 30000 – Metro Operations and Construction**

## Fund 30000

### Metro Operations and Construction

#### Focus

Fund 30000, Metro Operations and Construction, contains the funds provided by Fairfax County to pay the County's allocated portion of the Washington Metropolitan Area Transit Authority's (WMATA) FY 2016 operating and capital budget. The County subsidizes Metrorail, Metrobus, and MetroAccess (paratransit) service, contributes to construction costs associated with the 117-mile Metrorail system, and contributes to the repair, maintenance, rehabilitation, and replacement of capital equipment and facilities for the Metrobus, Metrorail, and MetroAccess systems.



The WMATA Board Budget Committee reviewed the WMATA proposed budget between January and May 2015. The FY 2016 WMATA budget presented here includes preliminary County staff estimates from Fall 2014. The Metro Board approved the FY 2016 WMATA budget on May 28, 2015 and changes will be reflected in the *FY 2015 Carryover Review*.

Projected operating and capital requirements for the County's FY 2016 Metro subsidy totals \$161,524,540. The County's portion of the total WMATA budget is determined using several formulas that include factors such as jurisdiction of residence of passengers, number of stations located in a jurisdiction, the amount of service in a jurisdiction, the jurisdiction's population, and the jurisdiction's population density. The County meets its Metro subsidy through a General Fund transfer, General Obligation bonds, applied State Aid, Gas Tax receipts, and interest earnings on State Aid balances. State Aid and Gas Tax balances are held and disbursed to Metro by the Northern Virginia Transportation Commission (NVTC).



Based on current Metro system needs, an increase is anticipated in the FY 2016 operating subsidy requirement from local jurisdictions. The County's FY 2016 proposed operating contribution of \$114.5 million is a 4.25 percent increase over the FY 2015 Adopted Budget Plan level. The increase in operating contribution is associated with the WMATA General Manager's proposed FY 2016 budget, which assumes inflationary adjustments for all operational categories (e.g. Bus, Rail, and Paratransit services) as well as full-year Silver Line costs. In addition, Fund 30000 supports a transfer out of \$2.59 million to Fund 40000, County Transit Systems.

The total operational requirements of \$114.5 million and the \$2.59 million for County Transit requirements are funded through the following sources: a proposed FY 2016 General Fund transfer of \$11.30 million, which is no change from the FY 2015 level, \$77.97 million in applied State Aid, \$27.50 million in applied Gas Tax Receipts, \$0.15 million in anticipated interest on balances held by NVTC, and \$0.14 million in proffer revenue from Fund 30040, Contributed Roadway Improvement Fund, for the operating support of bus service in the Franconia/Springfield area.

## Fund 30000

### Metro Operations and Construction

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In FY 2016, General Obligation bond revenue of \$24.1 million and \$22.96 million of applied State Aid support the \$47.06 million County subsidy for Metro Capital Construction Expenditures.

Further adjustments to the Metro FY 2016 budget, which were approved by the Metro Board in May 2015, will be reflected as revisions to the County's FY 2016 budget as part of the County's *FY 2015 Carryover Review* process.

### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

◆ **Metro Annual Operating Requirements** **\$4,671,002**

The projected FY 2016 subsidy requirement for WMATA Operating Expenses totals \$114,466,244, an increase of \$4,671,002, or 4.25 percent over the FY 2015 Adopted Budget Plan based on estimated funding requirements as of Fall 2014. This funding level supports existing Metrorail and Metrobus service levels, including \$57,616,827 for Metrobus; \$42,212,634 for Metrorail; and \$14,436,783 for MetroAccess service.

◆ **Metro Capital Requirements** **\$47,058,296**

Projected FY 2016 Capital Construction expenditures total \$47,058,296, an increase of \$17,500,564, or 59.2 percent, from the FY 2015 Adopted Budget Plan, of which \$8,500,564 will support the acquisition of facilities, equipment, rail cars, and buses, as well as provide general infrastructure support to the 117-mile Metrorail system. An amount of \$9,000,000 funds the Metro 2025 program, which includes the purchase of additional railcars and system upgrades to operate more eight-car trains. The County's actual FY 2016 capital contribution will be determined by a new Capital Funding Agreement which is expected to be adopted by the WMATA Board and each of WMATA's funding partners in the Summer of 2015.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

## Fund 30000 Metro Operations and Construction

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Metrobus</b>					
Percent change in Fairfax County trips	5.4%	(0.1%)	2.4% / 1.8%	3.5%	1.2%
<b>Metrorail</b>					
Percent change in Fairfax County ridership	1.0%	(4.2%)	3.9% / (2.3%)	9.2%	(2.9%)

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/30000.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/30000.pdf)

### Performance Measurement Results

Fairfax County Metrobus ridership has fluctuated slightly from year to year from FY 2012 through FY 2014. Metrobus trips originating in Fairfax County increased by 1.8 percent from FY 2013 to FY 2014, with a FY 2014 total of 9.7 million trips. Fairfax County Metrorail ridership is projected to increase 9.2 percent in FY 2015, due to the opening of Dulles Rail Phase I. Jurisdictional data provided by WMATA has been used to populate this chart, and in some cases prior-year actual data has been revised to reflect updated data capturing methodologies.

# Fund 30000

## Metro Operations and Construction

### FUND STATEMENT

#### Fund 30000, Metro Operations and Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,931,414	\$0	\$4,689,146	\$0	\$0
Revenue:					
Revenue Applied to Operating Expenses:					
State Aid	\$63,892,519	\$72,789,153	\$72,789,153	\$77,966,018	\$77,966,018
Gas Tax Revenue	23,273,716	27,500,000	27,500,000	27,500,000	27,500,000
Interest on NVTC Balances	61,705	150,000	150,000	150,000	150,000
<b>Subtotal - State/Gas Revenue, Operating</b>	<b>\$87,227,940</b>	<b>\$100,439,153</b>	<b>\$100,439,153</b>	<b>\$105,616,018</b>	<b>\$105,616,018</b>
Revenue Applied to Capital Expenses:					
State Aid Applied to ARS Debt Service	\$1,289,845	\$1,289,845	\$0	\$0	\$0
Gas Tax Rev. Applied to ARS Debt Service	67,887	67,887	0	0	0
State Aid Applied to Metro Matters Capital	2,393,897	1,400,000	5,384,278	22,958,296	22,958,296
<b>Subtotal - State/Gas Revenue, Capital</b>	<b>\$3,751,629</b>	<b>\$2,757,732</b>	<b>\$5,384,278</b>	<b>\$22,958,296</b>	<b>\$22,958,296</b>
County Revenue:					
County Bond Sales <sup>1</sup>	\$29,500,000	\$26,800,000	\$22,110,854	\$24,100,000	\$24,100,000
<b>Subtotal - County Revenue</b>	<b>\$29,500,000</b>	<b>\$26,800,000</b>	<b>\$22,110,854</b>	<b>\$24,100,000</b>	<b>\$24,100,000</b>
<b>Total Revenue</b>	<b>\$120,479,569</b>	<b>\$129,996,885</b>	<b>\$127,934,285</b>	<b>\$152,674,314</b>	<b>\$152,674,314</b>
Transfers In:					
General Fund (10001)	\$11,298,296	\$11,298,296	\$11,298,296	\$11,298,296	\$11,298,296
Contributed Roadway Improvement Fund (30040) <sup>2</sup>	110,000	550,000	550,000	143,825	143,825
<b>Total Transfers In</b>	<b>\$11,408,296</b>	<b>\$11,848,296</b>	<b>\$11,848,296</b>	<b>\$11,442,121</b>	<b>\$11,442,121</b>
<b>Total Available</b>	<b>\$133,819,279</b>	<b>\$141,845,181</b>	<b>\$144,471,727</b>	<b>\$164,116,435</b>	<b>\$164,116,435</b>
Expenditures:					
Operating Expenditures					
Bus Operating Subsidy <sup>3</sup>	\$52,117,788	\$57,329,568	\$53,348,914	\$57,616,827	\$57,616,827
Rail Operating Subsidy	34,951,808	38,446,989	39,270,957	42,412,634	42,412,634
ADA Paratransit - Metro	13,351,129	14,018,685	13,367,392	14,436,783	14,436,783
Prior Year Audit Adjustments	(4,180,841)	0	(2,066,039)	0	0
<b>Subtotal - Operating Expenditures</b>	<b>\$96,239,884</b>	<b>\$109,795,242</b>	<b>\$103,921,224</b>	<b>\$114,466,244</b>	<b>\$114,466,244</b>



# Fund 30000

## Metro Operations and Construction

### FUND STATEMENT

#### Fund 30000, Metro Operations and Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Capital Construction Expenditures					
Metro Matters Capital	\$29,136,164	\$28,200,000	\$38,058,296	\$47,058,296	\$47,058,296
ARS Debt Service	1,357,732	1,357,732	0	0	0
Total County Capital Construction Subsidy	\$30,493,896	\$29,557,732	\$38,058,296	\$47,058,296	\$47,058,296
Total Operating and Capital Subsidy Applied Support	\$126,733,780	\$139,352,974	\$141,979,520	\$161,524,540	\$161,524,540
Applied NVTC State Aid and Gas Tax to Operating	(\$87,166,235)	(\$100,289,153)	(\$100,289,153)	(\$105,466,018)	(\$105,466,018)
Applied Interest at NVTC to Operating	(61,705)	(150,000)	(150,000)	(150,000)	(150,000)
Applied NVTC State Aid and Gas Tax to Capital	(3,751,629)	(2,757,732)	(5,384,278)	(22,958,296)	(22,958,296)
Total Expenditures, County	\$35,754,211	\$36,156,089	\$36,156,089	\$32,950,226	\$32,950,226
Transfers Out:					
County Transit Systems (40000)	\$2,396,353	\$2,492,207	\$2,492,207	\$2,591,895	\$2,591,895
Total Transfers Out	\$2,396,353	\$2,492,207	\$2,492,207	\$2,591,895	\$2,591,895
<b>Total Disbursements, NVTC and County</b>	<b>\$129,130,133</b>	<b>\$141,845,181</b>	<b>\$144,471,727</b>	<b>\$164,116,435</b>	<b>\$164,116,435</b>
<b>Ending Balance<sup>4</sup></b>	<b>\$4,689,146</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
General Fund and Contributions	\$0	\$0	\$0	\$0	\$0
Bond Funds	4,689,146	0	0	0	0
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 2, 2010, the voters approved a \$120 million Transportation Bond. In February 2015, an amount of \$23.0 million was sold (Series 2015A), leaving a balance of \$23.2 million in authorized but unissued bonds for this fund.

<sup>2</sup> Transfer of \$143,825 from Fund 30040, Contributed Roadway Improvement Fund, supports Metro shuttle bus service in the Franconia-Springfield area. The transfer is based on actual receipts in the previous fiscal year and may fluctuate as proffer revenue changes.

<sup>3</sup> Expenditures for the Bus Operating Subsidy include continuing annual support of the Springfield Circulator service.

<sup>4</sup> The ending balance in Fund 30000, Metro Operations and Construction, varies from year to year and is primarily related to differences between the preliminary budget presented by WMATA's General Manager and WMATA's Adopted budget.

# Fund 30010

## General Construction and Contributions

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### Focus

Fund 30010 provides for critical park maintenance and repairs, as well as athletic field maintenance on both Park Authority and Fairfax County Public School (FCPS) fields. Funding is also provided for on-going initiatives such as development and management of the County's Laurel Hill property and Americans with Disabilities Act improvements. In addition, this fund supports payments and obligations such as lease-purchase agreements, the acquisition of properties, infrastructure maintenance, and the County's annual contributions to the School-Age Child Care (SACC) Center Program, the Northern Virginia Regional Park Authority (NVRPA) and the Northern Virginia Community College.

Funding in the amount of \$23,341,768 is included in Fund 30010, General Construction and Contributions, in FY 2016. Funding includes an amount of \$19,041,768 supported by a General Fund Transfer; \$200,000 supported by developer default revenue bonds; \$1,100,000 in anticipated Athletic Services Fee revenues; and \$3,000,000 in General Obligation bonds to support the NVRPA. It should be noted that funding has been limited to the most critical priority projects. The FY 2016 General Fund transfer of \$19,041,768 is an increase of \$857,787 or 4.7 percent over the FY 2015 Adopted Budget Plan funding level of \$18,183,981. This General Fund increase is due primarily to an increase in the annual contribution to Fairfax County Public Schools to support the SACC Program and an increase in baseline funding for the Environmental Program which was funded in FY 2015 as part of the *FY 2014 Carryover Review*. A summary of those projects funded in FY 2016 follows:

#### Park Maintenance Projects

FY 2016 funding in the amount of \$1,682,076 has been included for Park maintenance of both facilities and grounds. This amount is the same as the FY 2015 Adopted Budget Plan funding level. The Park facilities maintained with General Fund monies include but are not limited to: rental properties, historic properties, nature centers, maintenance facilities, sheds, shelters, and office buildings. Park priorities are based on the assessment of current repair needs including safety and health issues, facility protection, facility renewal and improved services. In addition, Park maintenance requirements are generated through scheduled preventative maintenance or from user requests for facility alterations. Without significant reinvestment in building and grounds, older facilities can fall into a state of ever decreasing condition and functionality, resulting in increased maintenance and repair costs in the future. Preventative and repair work is required for roof replacement and repair, HVAC, electrical and lighting systems, fire alarm systems and security systems. Funding is essential to the maintenance and repair of building stabilization, including capital renewal of over 567,053 square feet of buildings. Maintenance is also required on over 580 pieces of grounds equipment.

Specific funding levels in FY 2016 include:

- ◆ An amount of \$425,000 is included for general park maintenance at non-revenue supported Park facilities. These maintenance requirements include major non-recurring repairs and stabilization of properties, as well as repairs/replacements and improvements to roofs, electrical and lighting systems, sprinklers, HVAC systems, and the replacement of security and fire alarm systems. In FY 2016, funding is included to repair and replace roofs at prioritized picnic shelters and outdoor public restrooms (\$100,000); replace aged security systems at various sites throughout the County (\$200,000); and replace windows, doors, and siding at picnic shelters, historic sites, and maintenance facilities (\$125,000).

## Fund 30010

### General Construction and Contributions

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- ◆ An amount of \$787,076 is provided to fund annual requirements for Parks grounds maintenance at non-revenue supported parks. The Park Authority is responsible for the care of a total park acreage of 23,346 acres of land, with 426 park site locations, maintenance and repair of tennis courts, basketball courts, trails, picnic areas and picnic shelters, playgrounds, bridges, parking lots and roadways, and stormwater ponds. This funding is also used for contract mowing of approximately 570 acres of land and arboreal services in response to citizens' requests, as well as addressing multi-year deferred maintenance on the aging park infrastructure.
  
- ◆ An amount of \$470,000 is included to provide corrective and preventive maintenance for over 538,086 square feet at non-revenue supported Park Authority structures and buildings. These repairs include equipment repairs and the scheduled inspection and maintenance of HVAC, plumbing, electrical, security and fire alarm systems. This funding is critical in order to prevent the costly deterioration of facilities due to lack of maintenance.

#### Athletic Field Maintenance and Sports Projects

FY 2016 funding in the amount of \$6,735,338 has been included for the athletic field maintenance and sports program. This amount is the same as the FY 2015 Adopted Budget Plan funding level. This level of funding is supported by a General Fund transfer of \$5,635,338 and revenue generated from the Athletic Services Fee in the amount of \$1,100,000. Of the Athletic Services Fee total, \$250,000 will be dedicated to maintenance of school athletic fields, \$200,000 will be dedicated to synthetic turf field development, \$300,000 will be dedicated to the turf field replacement program, \$275,000 will be dedicated to custodial support for indoor sports organizations, and \$75,000 will partially fund the Youth Sports Scholarship Program. Specific funding levels in FY 2016 include:

- ◆ An amount of \$860,338 supports general maintenance including mowing at over 734 athletic fields (approximately 176 school sites). This effort is supported entirely by the General Fund and is managed by the Park Authority.
  
- ◆ An amount of \$1,000,000 is dedicated to maintenance of diamond fields at Fairfax County Public Schools and is partially supported by revenue generated by the Athletic Services Fee. This program provides twice weekly infield preparation on elementary, middle and high school game fields (118 fields); pre- or post-season infield renovations (200 fields); mowing and turf management on high school fields after June 1<sup>st</sup> (55 fields); and annual maintenance of irrigation systems (39 sites/71 fields). All field maintenance is coordinated between the Park Authority and the Department of Neighborhood and Community Services. Of the total funding, an amount of \$250,000 is included for this program based on the FY 2016 projection of revenue generated from the Athletic Services Fee and \$750,000 is supported by the General Fund.



## Fund 30010

### General Construction and Contributions

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- ◆ An amount of \$250,000 is included to continue the replacement and upgrading of Fairfax County Public Schools (FCPS) athletic field lighting systems at middle and high schools used by many County organizations. Funding supports a replacement and repair schedule, as well as improvements to bring existing lighting systems up to new standards. The school system's Office of Design and Construction Services ensures lighting standards are maintained and FCPS annually prioritizes funding for field lighting. FY 2016 funding supports the replacement and repair for one field's existing lighting systems. This project is supported entirely by the General Fund and coordinated by the Department of Neighborhood and Community Services.
  
- ◆ An amount of \$50,000 is included for routine maintenance of girls' softball field amenities on select Fairfax County Public School sites. These amenities, such as dugouts, fencing and irrigation systems, were added or constructed by the County based on recommendations from the citizen-led Action Plan Review Team (APRT) in order to reduce disparities in the quality of fields assigned to boys' baseball and girls' softball organizations. Routine maintenance is necessary both to maintain equity and to ensure safety. For five years, funding of \$200,000 was provided to support Girls' Fast Pitch Field Maintenance improvements to various girls' softball fields throughout the County as requested by the Fairfax Athletic Inequities Reform (FAIR). FY 2016 funding will provide maintenance to the improvements and amenities previously made to girls' softball fields. This project is supported entirely by the General Fund and coordinated by Department of Neighborhood and Community Services.
  
- ◆ An amount of \$200,000 is included to support the development of synthetic turf fields. Fields are chosen through a review process based on the need in the community, projected community use and the field location and amenities. This effort is coordinated between the Park Authority and the Department of Neighborhood and Community Services and funding is provided from revenue generated from the Athletic Services Fee. It should be noted that as part of the *FY 2013 Carryover Review*, a Joint County School initiative was implemented to develop new synthetic turf fields throughout the County. The initial funding plan included several community funding options designed to reduce the total amount necessary from \$12 million to approximately \$9.0 million that would be required from the County and Fairfax County Public Schools (FCPS) over a three-year period. Since that time, a large amount of proffer funding, primarily in the Lee and Mt. Vernon districts, has been identified to further reduce the contributions from the County and FCPS. As a result, the current estimate is less than \$6.5 million. An amount of \$3.0 million was included as part of the *FY 2013 Carryover Review*, and an additional \$3.0 million was approved from the County and FCPS at the *FY 2014 Carryover Review*. The unfunded gap to be considered as part of the *FY 2015 Carryover Review* is less than \$500,000, rather than the \$3.0 million originally planned. This recommendation is based on the findings of the Synthetic Turf Field Task Force in its July 2013 report. The County's Synthetic turf fields enhance the capacity and availability of existing athletic fields and address the identified rectangular field shortage within the County. Synthetic turf fields offer a cost effective way of increasing field use opportunities at existing parks and schools. Funding of \$500,000 had been dedicated to this program annually; however, based on the new joint initiative, all but \$200,000 in athletic services fee revenue has been redirected to the turf field replacement program.

## Fund 30010

### General Construction and Contributions

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- ◆ An amount of \$1,250,000 is included for the turf field replacement program in FY 2016. Funding of \$300,000 is supported by athletic services fee revenue and \$950,000 is supported by the General Fund. This level of funding will begin to address this growing need and implement the recommendations of the Synthetic Turf Field Task Force. Synthetic turf fields increase community access to athletic fields and provide avenues for participants to increase their levels of physical activity. There are over 130,000 youth and adults who participate annually on rectangular fields that benefit from turf fields. If turf fields are not replaced when needed, they would need to be closed due to safety reasons. Most manufacturers provide an eight-year warranty for a properly maintained synthetic turf field; however, it is a generally accepted practice to assume a life expectancy of the synthetic turf field of no more than 10 years. For planning purposes, the County adopted an annual budget estimate of a little more than half of the installation funding, which is a generally accepted practice for the industry. However, based on a projected ten-year replacement cycle and the current 67 field inventory, replacement funding requires a regular financial commitment. The projected replacement cost per field is \$450,000. Current funding levels will allow the County to continue to plan for the gradual replacement of turf fields as they reach the end of their useful life, however, the program is still not fully funded. To fully fund the replacement plan, approximately \$1,000,000 in additional funding would be required.
  
- ◆ An amount of \$2,700,000 is included for athletic field maintenance efforts, athletic field lighting, and irrigation on 268 Park Authority athletic fields of which 114 are lighted and 114 are irrigated. The fields are used by 174,000 users and 200 user groups. This effort is supported entirely by the General Fund and is managed by the Park Authority.
  
- ◆ An amount of \$275,000 is included for custodial support for indoor gyms used by sports organizations. The use of FCPS indoor facilities on the weekend requires FCPS to schedule a school system employee to open and close the facility. Revenue generated from the Athletic Services Fee is used to provide payment for FCPS staff, eliminating the need for indoor sports organizations to pay the hourly rate previously charged. This project is entirely supported by revenue generated from the Athletic Services Fee and is managed by the Department of Neighborhood and Community Services.
  
- ◆ An amount of \$150,000 is included for the Youth Sports Scholarship Program. The Youth Sports Scholarship Program provides support to youth from low-income families who want to participate in community-based sports programs. Of the total funding, an amount of \$75,000 is included for this program based on the FY 2016 projection of revenue generated from the Athletic Services Fee, and \$75,000 is supported by the General Fund.

#### **Americans with Disabilities Act (ADA) Compliance**

FY 2016 funding in the amount of \$4,064,750, an increase of \$114,750 over the FY 2015 Adopted Budget Plan funding level, is included for the continuation of Americans with Disabilities Act (ADA) improvements required as part of the Department of Justice (DOJ) audit and identified in the settlement agreement signed by the Board of Supervisors on January 28, 2011. In May and June 2007, the United States Department of Justice conducted an audit of County government facilities and programs to determine compliance with the ADA. The audit of Fairfax County was part of a national audit program, and was not a result of any specific complaints in the County. The audit listed violations ranging from updating emergency management procedures, web-based services, and general communication procedures, to improving access to buildings, parking garages, restrooms and elevators. Staff has

## **Fund 30010**

### **General Construction and Contributions**

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categorized DOJ identified improvements by color: easy, inexpensive (green); more timely and costly (yellow); and difficult, time consuming, and/or expensive (red). In addition, the County and Parks are required as part of the agreement with the DOJ to perform assessments at all remaining facilities. These assessments will result in increased retrofitting requirements. Specific funding levels in FY 2016 include:

- ◆ Funding in the amount of \$1,840,000 is included for the continuation of Park Authority ADA improvements. The Park Authority has nearly completed all DOJ identified improvements and has completed 100 percent of the DOJ required building assessments for the remaining facilities that were not part of the audit. Park staff continues to address items identified as part of their self-assessment.
  
- ◆ Funding in the amount of \$2,224,750 is included for the continuation of ADA improvements at County owned facilities required as part of the Department of Justice audit. FMD has nearly completed all DOJ identified improvements. FMD has completed all required self-assessments and continues to address compliance improvement items identified as part of the self-assessments.

#### **On-going Development Efforts**

FY 2016 funding in the amount of \$2,894,735, a decrease of \$27,385 over the FY 2015 Adopted Budget Plan funding level, has been included for costs related to on-going development efforts throughout the County, specifically:

- ◆ Funding of \$1,084,735 is included to address only the most critical aspects of property management at the Laurel Hill property. Laurel Hill was transferred to the County by the federal government and includes approximately 2,340 acres of land and 1.48 million square feet of building space. Of the amount funded in FY 2016, \$765,000 will fund the Facilities Management Department's security, maintenance services, grounds maintenance, and support staff. The remaining \$319,735 will fund Park Authority's critical maintenance activities and support staff.
  
- ◆ An amount of \$750,000 is included to continue routine and non-routine maintenance in five major commercial revitalization areas (Annandale, Route 1, Springfield, McLean and Baileys Crossroads) and 10 Commuter Rail and Park-and-Ride lots. This funding level represents an increase of \$150,000 over the FY 2015 Adopted level. Staff is currently working to develop a more sustainable maintenance and reinvestment approach that will include building an inventory and an action plan, reviewing urban streetscape standards, researching best management practices, developing a more rigorous review and implementation process for new projects, and trying to prevent these types of aesthetic improvements from falling into a state of disrepair. The goal of this program is to provide an enhanced level of infrastructure and right-of-way features in these urbanizing areas in order to facilitate pedestrian movements and create a "sense of place." The maintenance in the commercial revitalization areas currently includes trash removal and quality control inspections once a week; grass mowing and weed control once every two weeks; edging, bus shelter glass cleaning, and night light inspection once a month; fertilization and shearing once every three months; pest control, leaf removal, and shrub pruning once every four months; mulching and seasonal flower rotation once every six months; and irrigation maintenance as necessary. In the next year, staff will be working to develop reinvestment standards that will be less difficult to maintain and manage.

## Fund 30010

### General Construction and Contributions

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- ◆ An amount of \$460,000 is included to support routine and non-routine maintenance services to the Tyson's Corner and Silver Line project. More specifically, this project will provide funding for recurring landscaping maintenance associated with the Tyson's Corner Silver Line area along the Route 7 corridor, from Route 123 to the Dulles Toll Road. Routine maintenance services include landscape maintenance along the median and both sides of the road, trash removal, snow removal, and stormwater facility maintenance. The primary difference between maintenance requirements related to the Silver Line Metro system stations (Phase I) and other existing Metro stations is the County's maintenance requirement associated with 27 water quality swales under the raised tracks of the Silver Line located in VDOT right-of-way. Typical maintenance for the swales will include litter and sediment removal, vegetation care, and structural maintenance. It is anticipated that additional maintenance responsibilities may be added during the construction of Phase II of the Silver Line.
- ◆ An amount of \$50,000 is included to support the maintenance and establishment of geodetic survey control points for the geographic information system (GIS). This project also supports the development and maintenance of an interactive, GIS-based website which will provide convenient and cost effective monumentation information to the County's land development customers.
- ◆ Funding of \$300,000 is included to support the Developer Default program. This project is necessitated by economic conditions surrounding the construction industry that result in some developers not completing required public facilities, including acceptance of roads by the state, walkways and storm drainage improvements. Land Development Services (LDS) will identify projects for resolution in FY 2016, as well as respond to requests to prepare composite cost estimates to complete existing developer default projects. The total FY 2016 funding is supported by \$100,000 in General Fund monies and \$200,000 in anticipated developer default revenue.
- ◆ An amount of \$150,000 is included for the Reinvestment, Repair, and Emergency Maintenance of County Roads. Staff will prioritize funding for projects including emergency safety and road repairs and maintenance of County-owned service drives and County-owned stub streets. These County-owned roads will never be accepted by the Virginia Department of Transportation (VDOT) into the state highway system for maintenance due to right of way widths, drainage, signage, and/or dead-end issues. On-going road maintenance includes, but is not limited to, pothole repair, drive surface overlays, sidewalk and curb repairs, traffic and pedestrian signage, hazardous tree removal, grading, snow and ice control, replacement of substandard materials, patching of existing travelways, minor ditching and stabilization of shoulders, slopes and drainage facilities.
- ◆ An amount of \$100,000 is included for the Emergency Directives Program. The Emergency Directives Program was established to provide for abatement services of both emergency and non-emergency directives related to health and safety violations, grass mowing violations, and graffiti removal directives. The funds are used to perform corrective maintenance for code violations under Chapter 46 and Chapter 119 of the Fairfax County Code, in which cited property owners fail to correct.

#### Environmental Initiatives

FY 2016 funding of \$535,000, an increase of \$535,000 over the FY 2015 Adopted Budget Plan funding level, has been included for environmental initiatives. During their deliberations on the FY 2015 Advertised Budget Plan, the Board of Supervisors directed staff to eliminate this funding and consider funding the program as part of the Carryover Review. An amount of \$535,000 was approved as part of

## Fund 30010

### General Construction and Contributions

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the *FY 2014 Carryover Review* to support the FY 2015 Program. In FY 2016, funding has been included in the annual budget and projects were selected based on the new more rigorous project selection process supported by the Environmental Quality Advisory Council (EQAC). The Committee utilizes specific project criteria, solicits requests from County agencies for project proposals, interviews project teams and ranks each proposal.

Specific funding levels include:

- ◆ An amount of \$150,000 is included to continue the Invasive Plant Removal Program. The Park Authority manages this volunteer program, as well as other invasive removal initiatives. These programs restore hundreds of acres of important natural areas, protect tree canopy, and reach thousands of volunteers. Currently more than 10,000 trained volunteer leaders have contributed 34,000 hours of service since the Program's inception in 2005, improving over 1,000 acres of parkland.
- ◆ An amount of \$75,000 is included for Energy Education and Outreach initiatives. This program is intended to increase the awareness of Fairfax County residents and businesses regarding their energy consumption and to encourage them to reduce consumption. Program objectives include educating residents and businesses about home and workplace energy consumption, explaining the energy assessment (audit) process, and encouraging residents and businesses to undertake energy-savings measures. In addition, the objectives of this program are achieved using the support of interns from the Northern Virginia Soil and Water Conservation District, which generates significant fiscal savings for Fairfax County.
- ◆ An amount of \$10,000 is included for the Green Purchasing Program. This program is designed to support two interns to assist in clearly specifying environmental attributes during the County's procurement process. Fairfax County has a current inventory of over 2,400 contracts and emphasizing environmental attributes such as recycling, energy efficiency, durability and reduced toxicity during the procurement process can contribute to the purchase of green products, creating fiscal and environmental savings.
- ◆ An amount of \$75,000 is included for the Watershed Protection and Energy Conservation Matching Grant Program. This program is intended to support the Northern Virginia Soil and Water Conservation District's (NVSWCD) Energy Education and Outreach initiatives and promote community engagement around sustainability and conservation issues. This initiative will build on current programs that provide technical assistance, hands-on support, outreach and education to Fairfax County homeowners and residents. Projects will improve water quality, reduce greenhouse gas emissions and conserve energy and water. The \$75,000 program funding level will support the NVSWCD program including, printing and materials, matching grants of \$500 - \$3,500 up to a total of \$35,000 and one limited term full-time NVSWCD position to conduct outreach and education, site assessments, and inspections.
- ◆ An amount of \$95,000 is included to install Water Smart web-based irrigation controllers utilizing ET (Evapotranspiration) weather technology at 20 Park facilities that have existing irrigation systems with the opportunity to reduce energy use, water consumption and reduce environmental impacts.



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### **General Construction and Contributions**

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- ◆ An amount of \$105,000 is included for lighting retrofits and upgrades at Fairfax County Park Authority facilities for energy efficiency and conservation. Lighting will be upgraded to LED fixtures and lighting controls will be installed to manage operating hours more efficiently. These energy saving retrofit replacements will reduce approximately 80 percent of energy usage, improve lighting, reduce the Greenhouse gas inventory and contribute to the dark skies initiative.
- ◆ An amount of \$25,000 is included to install a Variable Frequency Drive (VFD) at two RECenter pools. A VFD is a type of an adjustable-speed drive used to control motor speed by varying motor input frequency and voltage. VFDs have been shown to increase performance in pool pumping applications. A VFD could save up to 60 percent or more on a pump's electricity usage. The pool pump will operate more efficiently, which will result in a cost savings to the county due to lower electricity use and reduced maintenance costs.

In addition, an amount of \$58,140 has been provided in Fund 10030, Contributory Fund, to continue partnering with two non-profit agencies to support tree planting efforts throughout the County.

#### **Payments and Obligations**

FY 2016 funding in the amount of \$7,429,869, an increase of \$235,422 over the FY 2015 Adopted Budget Plan funding level, has been included for costs related to annual contributions and contractual obligations. This increase is based primarily on an increase in the County's annual contribution for the SACC Program. Specific FY 2016 projects include:

- ◆ Funding of \$916,851 is included for the annual payment associated with the Salona property based on the Board of Supervisors' approval of the purchase of this conservation easement on September 26, 2005. The total cost of the property is \$18.2 million with payments scheduled through FY 2026.
- ◆ Funding of \$1,000,000 is included for the County's annual contribution to offset school operating and overhead costs associated with School-Age Child Care (SACC) Centers. The contribution to FCPS was last increased from \$500,000 to \$750,000 in FY 2007.
- ◆ Funding of \$2,513,018 is included for Fairfax County's contribution to the Northern Virginia Community College (NVCC). Funding provides for the continued construction and maintenance of various capital projects on college campuses within the NVCC system. The FY 2016 rate of \$2.25 per capita is consistent with the FY 2015 level. The NVCC currently serves approximately 78,000 students surpassing all previous expectations of growth and capital planning. It is estimated that the NVCC serves an average of 20 percent of each high school graduating class in addition to increased support for local workers seeking new skills in a tough job market. The NVCC capital plan has recently been adjusted to keep pace with this accelerated enrollment and it is anticipated that capital contributions from the partners will continue to be adjusted gradually to avoid a major commitment from supporting jurisdictions in any given year. The NVCC has indicated that every dollar contributed to the capital program leverages \$29 in state funds back to Northern Virginia. The \$2.25 rate is applied to the population figure provided by the Weldon Cooper Center.

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### General Construction and Contributions

- ◆ Funding of \$3,000,000 is included for the County's annual contribution to the Northern Virginia Regional Park Authority (NVRPA) Capital program. The NVRPA Park system includes 30 parks and over 11,000 acres of land, over 100 miles of trails, numerous historic sites, five waterparks, two family campgrounds, three golf courses, a nature center, botanical gardens, rental cabins and cottages, five marinas, and over 40 miles of protected shoreline along major rivers and reservoirs. In Fairfax



County, NVRPA owns over 8,000 acres – most of which protect environmentally sensitive watersheds along the Potomac, Bull Run and Occoquan Rivers. The NVRPA's capital improvement and land acquisition costs are shared by its six member jurisdictions: the counties of Fairfax, Loudoun and Arlington, and the cities of Fairfax, Alexandria and Falls Church. The primary focus of NVRPA's capital program is to continue the restoration, renovation and modernization of existing park facilities, many of which were developed or constructed more than 20 years ago. Other elements of the capital program include land acquisition, the development of interpretive and educational displays and the addition of park features to meet the needs of the public. On November 6, 2012, the voters approved \$12.0 million to sustain the County's capital contribution to the NVRPA for four years. FY 2016 represents the final year of the four-year program.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$83,660,524**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$83,660,524 due to the carryover of unexpended balances in the amount of \$70,955,203 and an adjustment of \$12,705,321. This adjustment includes an increase to the General Fund transfer of \$7,814,000, including: \$535,000 to restore funding for the environmental initiatives program; \$179,000 to support a master site analysis and area use recommendation study for Lake Accotink Park; \$2,600,000 to support the first phase of the Laurel Hill Adaptive Reuse project; \$3,000,000 to support potential renovations for an Events Center at the Workhouse Arts Center; and \$1,500,000 to support the second year of the Joint County School initiative to develop new synthetic turf fields throughout the County.

In addition, the adjustment includes the appropriation of \$271,329 in miscellaneous revenues received in FY 2014: including \$109,694 in revenue received from the Lorton Arts Foundation associated with escrowed conservation bonds; \$87,084 in collections associated with Strike Force Blight Abatement; and \$74,551 in collections associated with the Emergency Directives Program. In addition, higher than anticipated Athletic Services fee revenue of \$209,875 and Minor Streetlight revenue of \$32,125 are appropriated based on actual receipts in FY 2014. Furthermore, both revenues and expenditures are increased by \$2,377,992 from anticipated proffers dedicated to supporting the

## Fund 30010

### General Construction and Contributions

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Joint County School initiative to develop new synthetic turf fields at County high schools. Lastly, both revenues and expenditures are increased by \$2,000,000 from anticipated tax credits dedicated to supporting the potential renovations for an Events Center at the Workhouse Arts Center.

◆ **Third Quarter Adjustments** **(\$8,354,339)**

As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved a decrease of \$8,354,339. Of this decrease, an amount of \$3,738,964 was associated with a reduction in both revenues and expenditures for project HS-000008, Central Virginia Training Center Group Homes, based on a loss of funding for this project from the Virginia Department of Behavioral Health and Developmental Services. In addition, expenditures were reduced \$5,700,000 in two capital projects and this savings was transferred to Fund 60000, County Insurance, to support the County's Tax Litigation Reserve. These expenditure decreases were partially offset by an increase in expenditures of \$1,000,000 for project CC-000011, Providence Community Center, to appropriate revenue received in FY 2015 to support the purchase of furnishings and equipment associated with the new facility and an increase of \$84,625 for project 2G25-017-000, Strike Force Blight Abatement, to appropriate FY 2014 revenues which were transferred to the fund from the General Fund based on actual receipts from court ordered fines for zoning violations.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

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## General Construction and Contributions

### FUND STATEMENT

#### Fund 30010, General Construction and Contributions

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$56,922,441	\$0	\$53,460,627	\$0	\$0
Revenue:					
Miscellaneous <sup>1</sup>	\$271,329	\$0	\$0	\$0	\$0
Bonds (NVRPA) <sup>2</sup>	0	3,000,000	3,000,000	3,000,000	3,000,000
Bonds (County Construction)	6,000,000	0	13,290,000	0	0
Developer Streetlights Program <sup>3</sup>	762,559	500,000	1,286,442	0	0
Contributions for Streetlights <sup>4</sup>	32,125	0	0	0	0
Developer Defaults	209,588	200,000	290,412	200,000	200,000
Proffers for Turf Field Development	0	0	2,377,992	0	0
Tax Credits <sup>5</sup>	0	0	2,000,000	0	0
Athletic Field Maintenance Fees <sup>6</sup>	1,309,875	1,100,000	1,100,000	1,100,000	1,100,000
VDOT Reimbursement Snow Removal <sup>7</sup>	0	0	100,000	0	0
Developer Contributions <sup>8</sup>	0	0	1,000,000	0	0
<b>Total Revenue</b>	<b>\$8,585,476</b>	<b>\$4,800,000</b>	<b>\$24,444,846</b>	<b>\$4,300,000</b>	<b>\$4,300,000</b>
Transfers In:					
General Fund (10001)	\$22,136,497	\$18,183,981	\$26,082,606	\$19,041,768	\$19,041,768
County and Regional Transportation Projects (40010)	0	200,000	200,000	0	0
Park Capital Improvement Fund (80300) <sup>9</sup>	1,285,000	0	0	0	0
<b>Total Transfers In</b>	<b>\$23,421,497</b>	<b>\$18,383,981</b>	<b>\$26,282,606</b>	<b>\$19,041,768</b>	<b>\$19,041,768</b>
<b>Total Available</b>	<b>\$88,929,414</b>	<b>\$23,183,981</b>	<b>\$104,188,079</b>	<b>\$23,341,768</b>	<b>\$23,341,768</b>
Total Expenditures <sup>10</sup>	\$35,468,787	\$23,183,981	\$98,488,079	\$23,341,768	\$23,341,768
Transfers Out:					
County Insurance (60000) <sup>11</sup>	\$0	\$0	\$5,700,000	\$0	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,700,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$35,468,787</b>	<b>\$23,183,981</b>	<b>\$104,188,079</b>	<b>\$23,341,768</b>	<b>\$23,341,768</b>
<b>Ending Balance<sup>12</sup></b>	<b>\$53,460,627</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Fund 30010

## General Construction and Contributions

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<sup>1</sup> Miscellaneous revenue received in FY 2014 represents: \$109,694 in revenue received from the Lorton Arts Foundation associated with escrowed conservation bonds and appropriated to Project 2G08-001-000, Laurel Hill Development - FMD; \$87,084 in collections associated with Project 2G97-001-000, Strike Force Blight Abatement; and \$74,551 in collections associated with Project 2G25-018-000, Emergency Directives Program.

<sup>2</sup> Represents Fairfax County's annual contribution to the Northern Virginia Regional Park Authority (NVRPA) Capital program. On November 6, 2012, the voters approved \$12.0 million to sustain the County's capital contribution to the Northern Virginia Regional Park Authority for four years. The January 2013 bond sale of \$6.0 million supported both FY 2013 and FY 2014 contributions. Bonds were sold to cover two years of County contributions based on favorable interest rates.

<sup>3</sup> Reflects developer payments for Project 2G25-024-000, Developer Streetlights Program.

<sup>4</sup> Reflects revenue received from developer contributions for minor streetlight improvements.

<sup>5</sup> Reflects anticipated revenue to be received from tax credits associated with an Events Center planned at the Workhouse Arts Center.

<sup>6</sup> Represents revenue generated by the Athletic Services Fee to support the athletic field maintenance and sports program.

<sup>7</sup> Reflects revenue anticipated from the Virginia Department of Transportation associated with a new snow removal pilot program.

<sup>8</sup> Reflects revenue received from developer contributions for furnishings and equipment at the Providence Community Center.

<sup>9</sup> In FY 2014, an amount of \$1,285,000 was transferred from Fund 80300, Park Capital Improvement Fund, including \$1,085,000 to support ADA requirements at Park facilities and \$200,000 for maintenance and repair of tennis and basketball courts.

<sup>10</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$2,087.31 has been reflected as an increase to Total Expenditures in FY 2014. This impacts the amount carried forward and results in a decrease of \$2,087.31 to the *FY 2015 Revised Budget Plan*. The projects affected by this adjustment are 2G51-002-000, Athletic Field Maintenance, 2G51-006-000, Parks-Ground Maintenance, and 2G51-007-000, Parks-Facility/Equipment Maintenance. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter package.

<sup>11</sup> In FY 2015, an amount of \$5,700,000 in General Fund balances was transferred to Fund 60000, County Insurance, to support the County's Tax Litigation Reserve as a result of the Virginia Supreme Court ruling concerning the methodology used to determine the tax base associated with Business, Professional, and Occupational License (BPOL) taxes.

<sup>12</sup> Capital projects are budgeted based on total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30010

## General Construction and Contributions

### FY 2016 Summary of Capital Projects

#### Fund 30010, General Construction and Contributions

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
ADA Compliance - DPWES (GF-000016)		\$356,315.27	\$33,840.99	\$0	\$0
ADA Compliance - Equity Programs (GF-000002)		2,569.10	0.00	0	0
ADA Compliance - FMD (GF-000001)		3,423,421.61	3,058,517.67	2,224,750	2,224,750
ADA Compliance - Housing (HF-000036)		85,638.00	254,362.00	0	0
ADA Compliance - Parks (PR-000083)		1,212,490.97	4,030,190.39	1,840,000	1,840,000
Airborne Infection Isolation Room Improvements (HS-000014)	600,000	0.00	600,000.00	0	0
Athletic Field Maintenance (2G51-002-000)		2,436,650.01	2,852,261.64	2,700,000	2,700,000
Athletic Fields - APRT Amenity Maintenance (2G79-220-000)		100,000.00	69,716.31	50,000	50,000
Athletic Fields - FCPS Lighting (PR-000082)		500,000.00	283,485.09	250,000	250,000
Athletic Fields - Park Maintenance at FCPS (2G51-001-000)		694,916.26	1,153,876.18	860,338	860,338
Athletic Fields-Joint County School Turf Program (PR-000096)	5,377,992	1,500,000.00	3,877,992.00	0	0
Athletic Svcs Fee-Custodial Support (2G79-219-000)		329,721.00	313,037.47	275,000	275,000
Athletic Svcs Fee-Diamond Field Maintenance (2G51-003-000)		798,124.76	1,910,314.80	1,000,000	1,000,000
Athletic Svcs Fee-Sports Scholarships (2G79-221-000)		149,831.02	150,235.59	150,000	150,000
Athletic Svcs Fee-Turf Field Development (PR-000080)		41,313.74	625,924.43	200,000	200,000
Athletic Svcs Fee-Turf Field Replacement (PR-000097)		606,008.62	2,293,606.08	1,250,000	1,250,000
Bailey's Homeless Shelter (HS-000013)	1,167,258	0.00	1,167,257.99	0	0
Capital Projects - At Large (ST-000013)		0.00	35,772.48	0	0
Capital Projects - Braddock District (ST-000004)		0.00	85,126.23	0	0
Capital Projects - Dranesville District (ST-000005)		50,711.94	288,686.90	0	0
Capital Projects - Hunter Mill District (ST-000006)		0.00	148,986.01	0	0
Capital Projects - Lee District (ST-000007)		0.00	65,842.40	0	0
Capital Projects - Mason District (ST-000008)		0.00	72,084.69	0	0
Capital Projects - Mt. Vernon District (ST-000009)		1,957.96	156,789.80	0	0
Capital Projects - Providence District (ST-000010)		49,820.74	21,469.71	0	0
Capital Projects - Springfield District (ST-000011)		0.00	22,853.02	0	0
Capital Projects - Sully District (ST-000012)		0.00	54,157.88	0	0
Community/Project Planning and Design (2G35-002-000)	1,880,000	0.00	453,171.96	0	0

# Fund 30010

## General Construction and Contributions

### FY 2016 Summary of Capital Projects

#### Fund 30010, General Construction and Contributions

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Contingency - Bonds (2G25-090-000)		0.00	374,842.77	0	0
Contingency - General Fund (2G25-091-000)		0.00	335,209.88	0	0
County Cemetery (HS-000007)	600,000	178,467.45	8,622.35	0	0
County-owned Roads and Service Drives Study (2G25-095-000)	500,000	0.00	500,000.00	0	0
Developer Defaults (2G25-020-000)		705,323.56	3,631,431.96	300,000	300,000
Developer Street Light Program (2G25-024-000)		619,424.20	1,190,429.40	0	0
East County Human Services Center (HS-000004)	4,525,000	36,723.76	4,369,916.43	0	0
EIP - Energy Education and Outreach (2G02-021-000)	525,000	467.50	374,532.50	150,000	150,000
EIP - Environmental Initiatives (2G02-001-000)	982,506	5,931.80	313,951.57	105,000	105,000
EIP - Invasive Plant Removal (2G51-032-000)	881,717	97,538.97	336,632.15	150,000	150,000
EIP - Park Lighting and Energy Retrofits (2G51-034-000)	836,868	350.00	706,518.50	130,000	130,000
Emergency Directive Program (2G25-018-000)		92,729.75	310,070.30	100,000	100,000
Emergency Management Initiatives (2G93-001-000)		0.00	885,151.88	0	0
Events Center (GF-000019)	5,000,000	0.00	5,000,000.00	0	0
Grass Mowing Directive Program (2G97-002-000)		1,072.50	28,927.50	0	0
Herndon Monroe Area Development Study (2G25-100-000)	250,000	0.00	250,000.00	0	0
Herndon Monroe Parking Garage Repairs (TF-000007)	1,991,896	0.00	1,991,895.80	0	0
Human Services Facilities Studies (2G25-094-000)	630,000	0.00	630,000.00	0	0
ISA Facility Planning (2G25-102-000)	200,000	0.00	200,000.00	0	0
Lake Accotink Site Analysis Study (2G51-039-000)	179,000	0.00	179,000.00	0	0
Laurel Hill Adaptive Reuse (2G25-098-000)	2,600,000	0.00	2,600,000.00	0	0
Laurel Hill Development-DPZ (2G35-003-000)		159.71	502,833.19	0	0
Laurel Hill Development-FMD (2G08-001-000)		898,728.90	1,732,556.08	765,000	765,000
Laurel Hill Development-Parks (2G51-008-000)		302,710.07	590,807.57	319,735	319,735
Lewinsville Redevelopment (HS-000011)	325,000	0.00	325,000.00	0	0
Merrifield Center (HS-000005)	20,042,914	2,483,951.24	10,420,755.41	0	0
Minor Street Light Upgrades (2G25-026-000)		20,673.63	147,837.55	0	0
Mott Community Center Expansion (HS-000002)	600,000	0.00	334,765.07	0	0
Newington DVS Renovation (TF-000004)	51,360,318	6,958,249.06	13,448,846.77	0	0
North County Study (2G25-079-000)	700,000	77,093.88	553,648.00	0	0

# Fund 30010

## General Construction and Contributions

### FY 2016 Summary of Capital Projects

#### Fund 30010, General Construction and Contributions

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
NOVA Community College Contribution (2G25-013-000)		2,192,046.00	2,502,731.00	2,513,018	2,513,018
NVRPA Contribution (2G06-003-000)		3,000,000.00	3,000,000.00	3,000,000	3,000,000
OCRR- Annandale Projects (2G02-017-000)	56,110	0.00	56,110.00	0	0
OCRR- Kings Crossing Redevelopment (2G02-018-000)	547,021	0.00	547,021.13	0	0
OCRR- Revitalization Projects (2G02-019-000)	1,011,255	12,000.00	999,255.05	0	0
OCRR- Richmond Hwy Facade Improvements (2G02-020-000)	55,654	0.00	55,654.02	0	0
Parks - Storm Damage Mitigation (PR-000089)	1,100,000	257,756.51	503,744.92	0	0
Parks-Facility/Equipment Maintenance (2G51-007-000)		500,229.52	777,710.01	470,000	470,000
Parks-General Maintenance (2G51-005-000)		357,275.03	701,457.09	425,000	425,000
Parks-Ground Maintenance (2G51-006-000)		716,718.16	1,250,148.59	787,076	787,076
Payments Of Interest On Bond Deposits (2G06-002-000)		56,068.02	133,665.79	0	0
Prevention Incentive Fund (2G79-222-000)		335,089.04	949,399.69	0	0
Providence Comm. Center Furnishings/Equip. (CC-000011)	1,000,000	0.00	1,000,000.00	0	0
Public Private Partnership Development (2G25-085-000)	300,000	7,156.55	269,651.31	0	0
Reinvestment, Repair, and Emergency Maint. of County Roads (2G25-021-000)		112,243.24	172,599.68	150,000	150,000
Revitalization Initiatives - DOT (2G40-045-000)	170,421	0.00	170,421.08	0	0
Revitalization Initiatives - OCCR (2G02-002-000)	439,329	0.00	184,436.25	0	0
Revitalization Maintenance - CRP Areas (2G25-014-000)		406,241.03	792,598.26	750,000	750,000
Revitalization Maintenance - Tysons (2G25-088-000)		0.00	603,000.00	460,000	460,000
Road Maintenance Program (2G25-023-000)		95,524.60	0.00	0	0
Road Viewers Program (2G25-022-000)		0.00	481,969.02	0	0
Salona Property Payment (2G06-001-000)		966,161.62	941,716.38	916,851	916,851
School Aged Child Care Contribution (2G25-012-000)		750,000.00	750,000.00	1,000,000	1,000,000



# Fund 30010

## General Construction and Contributions

### FY 2016 Summary of Capital Projects

#### Fund 30010, General Construction and Contributions

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Security Improvements (GF-000003)	648,486	374.00	0.00	0	0
Strike Force Blight Abatement (2G97-001-000)		45,285.00	515,895.52	0	0
Survey Control Network Monumentation (2G25-019-000)		46,137.50	53,897.18	50,000	50,000
Telecommunication/Network Connections (GF-000004)	4,254,541	156,822.35	1,417,681.37	0	0
Tysons Transportation Studies-DOT (2G40-041-000)	1,250,000	226,901.74	535,488.24	0	0
VDOT Snow Removal Program (2G40-047-000)	100,000	0.00	100,000.00	0	0
Water Authority Rate Review (2G25-077-000)	24,647	340.18	0.00	0	0
West Ox Bus Operations Center (TF-000005)	54,453,951	409,329.96	2,668,084.79	0	0
<b>Total</b>	<b>\$167,166,884</b>	<b>\$35,468,787.03</b>	<b>\$98,488,078.71</b>	<b>\$23,341,768</b>	<b>\$23,341,768</b>

# Fund 30020

## Infrastructure Replacement and Upgrades

### Focus

Fund 30020 supports the long-term needs of the County’s capital assets to maximize the life of County facilities, avoid their obsolescence, and provide for planned repairs, improvements and restorations to make them suitable for organizational needs. Infrastructure replacement and upgrade is the planned replacement of building subsystems such as roofs, electrical systems, HVAC, plumbing systems, windows, carpets, parking lot resurfacing, fire alarms, and emergency generators that have reached the end of their useful life. Without significant reinvestment in building subsystems, older facilities can fall into a state of ever-decreasing condition and functionality, and the maintenance and repair costs necessary to operate the facilities increase.

Fairfax County will have a projected FY 2016 facility inventory of over 8.9 million square feet of space throughout the County (excluding schools, parks, housing and human services residential facilities). This inventory continues to expand with the addition of newly constructed facilities, the renovation and expansion of existing facilities and the acquisition of additional property. With such a large inventory, it is critical that a planned program of repairs and restorations be maintained. In addition, the age of a major portion of this inventory of facilities is reaching a point where major reinvestments are required in the building subsystems.

Many County facilities have outdated HVAC and electrical systems that are susceptible to failure or are highly inefficient energy users. Sites are identified and each individual project involves a two-step process to complete both design and construction. Roof repairs and waterproofing are conducted in priority order after all roofs at County facilities are evaluated. Based upon the results of that evaluation, critical requirements are prioritized and a five-year plan is established. Repairs and replacement of facility roofs are considered critical to avoid the serious structural deterioration that occurs from roof leaks. By addressing this problem in a comprehensive manner, a major backlog of roof problems can be avoided. Carpet replacement and parking lot resurfacing are evaluated annually and prioritized based on the most critical requirements for high traffic areas. In addition, emergency generators and fire alarm systems are replaced based on equipment age, coupled with maintenance and performance history. Critical emergency repairs and renovations are accomplished under the category of emergency building repairs. These small projects abate building obsolescence and improve the efficiency and effectiveness of facilities and facility systems. The following table outlines, in general, the expected service life of building subsystems used to project infrastructure replacement and upgrade requirements, coupled with the actual condition of the subsystem component:

### General Guidelines for Expected Service Life Of Building Subsystems

<b><u>Electrical</u></b>		<b><u>Plumbing</u></b>	
Lighting	20 years	Pumps	15 years
Generators	25 years	Pipes and fittings	30 years
Service/Power	25 years	Fixtures	30 years
Fire Alarms	15 years		
<b><u>HVAC</u></b>		<b><u>Finishes</u></b>	
Equipment	20 years	Broadloom Carpet	7 years
Boilers	15 to 30 years	Carpet Tiles	15 years
Building Control Systems	10 years	Systems Furniture	20 to 25 years

# Fund 30020

## Infrastructure Replacement and Upgrades

### General Guidelines for Expected Service Life Of Building Subsystems

<u>Conveying Systems</u>		<u>Site</u>	
Elevator	25 years	Paving	15 years
Escalator	25 years		
		<u>Roofs</u>	
		Replacement	20 years

Each year, the Facilities Management Department (FMD) prioritizes and classifies infrastructure replacement and upgrade projects into five categories. Projects are classified as Category F: urgent/safety related, or endangering life and/or property; Category D: critical systems beyond their useful life or in danger of possible failure; Category C: life-cycle repairs/replacements where repairs are no longer cost effective; Category B: repairs needed for improvements if funding is available, and Category A: good condition.

In April 2013, the County and School Board formed a joint committee, the Infrastructure Financing Committee (IFC), to collaborate and review both the County and School’s Capital Improvement Program (CIP) and capital requirements. One of the goals of the Committee was to develop long term maintenance plans for both the County and Schools, including annual requirements and reserves. The committee conducted a comprehensive review of critical needs and approved recommendations to support the development of a sustainable financing plan to begin to address current and future capital requirements. The Committee found the analysis of financial policy, the review of the condition of hundreds of facilities, and the scarce options for financing to be challenging. A Final Report was developed and approved by the Board of Supervisors on March 25, 2014, and the School Board on April 10, 2014. The Report includes support for conducting capital needs assessments, new policy recommendations for capital financing, including a capital sinking fund and increased annual General Fund supported funding, the adoption of common definitions related to all types of maintenance, support for County and School joint use opportunities for facilities, and continued support for evaluating ways to further reduce capital costs.

The requirement for County infrastructure replacement and upgrades is estimated at \$26 million per year. This estimate is based on current assessment data, much of which is nearly 10 years old; as well as industry standards (2 percent of the current replacement value). Based on current staffing levels, the complexity of many of the projects, and the timeline for completing renewal projects, it is estimated that approximately \$15 million per year would be a good goal for maintenance funding. Due to limited availability of General Fund support, an amount of \$2.7 million is included for infrastructure replacement and upgrades in FY 2016. This level of funding is consistent with the FY 2015 Adopted Budget Plan and will address 13 of approximately 139 Category F projects identified to date.

## **Fund 30020**

### **Infrastructure Replacement and Upgrades**

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Specific FY 2016 funding levels in Fund 30020, Infrastructure Replacement and Upgrades, include:

#### HVAC Systems

Funding in the amount of \$1,215,000 is included for HVAC system component replacements at the following facilities: \$350,000 for the Adult Detention Center, \$120,000 for the West Centreville Fire Station, \$495,000 for the Bailey's and Lillian Carey Community Centers, and \$250,000 for the Kings Park Library. This project provides for the planned replacement of HVAC systems at prioritized County facilities, based on the severity of problems including overloaded systems, fire hazards, and costly repairs. In general, the useful life of HVAC/Electrical systems is 20 years; however, some systems fail earlier due to wear and tear, and often emergency repairs are costly based on difficulty obtaining parts and additional code requirements. These systems are beyond their useful life and consistently at risk of failure. They require increased maintenance efforts due to age and stress on the systems and replacement components such as air handling units, water tanks and hot water heaters, circulating pumps, cooling towers and boilers to meet current code requirements.

#### Electrical System Upgrades

Funding in the amount of \$550,000 is included for replacement of the electrical systems at the Bailey's Community Center. This replacement is classified as a safety risk in need of repairs or critical systems beyond their useful life and in risk of failure.

#### Elevator Replacement

Funding in the amount of \$112,000 is included to complete the design required for the replacement of elevators that have outlived their useful life at the Joseph Willard Health Center. Construction funding will be requested in a future fiscal year.

#### Roof Replacement

Funding in the amount of \$597,000 is included for the planned replacement of roofs at several County facilities: \$300,000 at the West Springfield Government Center, \$112,000 at Stevenson Place, \$135,000 at the Mott Community Center, and \$50,000 at the Annandale Infant Center. Roofs at County facilities range in warranty periods from 10 to 20 years. The warranties on all of the roofs slated for replacement in FY 2016 have expired. Additionally, as roofs age, repairs are no longer cost effective and replacement is required.

#### Fire Alarm Replacement

Funding in the amount of \$96,000 is included for replacement of the fire alarm system at the George Mason Library. Fire alarm systems are replaced based on age and difficulty in obtaining replacement parts and service.

#### Building Repairs

This project provides for emergency repairs, minor renovations, and critical upgrading at various buildings and facilities throughout the County, including emergency repairs to buildings and building equipment, plumbing repairs, minor upgrades to electrical and mechanical systems, structural repairs, vandalism abatement, and other non-recurring construction and repair projects.

Funding in the amount of \$105,000 is included for assessment and repair of a retaining wall and safety fence structural deficiencies at Sully Station and \$25,000 is included for a masonry structural survey at the Reston Human Services facility.

## Fund 30020 Infrastructure Replacement and Upgrades

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

◆ **Carryover Adjustments** **\$22,560,795**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$22,560,795 due to the carryover of unexpended project balances in the amount of \$22,472,343 and an adjustment of \$88,452. This adjustment included the appropriation of revenues in the amount of \$88,452 received in FY 2014 associated with reimbursements from the Virginia Department of Transportation (VDOT) and the Virginia State Police for their share of the operational costs at the McConnell Public Safety and Transportation Operations Center (MPSTOC) as well as the state share of future projected infrastructure replacement and upgrade requirements at this facility. The County pays for all operational requirements such as security, custodial, landscaping, maintenance, parking lot repairs and snow removal costs and the State reimburses the County for their share of these costs. In addition, the state has begun providing annual funding for future repair and renewal costs to avoid large budget increases for required infrastructure replacement and upgrade costs in the future. Funding received from the state is appropriated annually at the Carryover Review.

In addition, the General Fund Transfer to Fund 30020, Infrastructure Replacement and Upgrades Fund, was increased in the amount of \$2,850,000 in accordance with recommendations of the Infrastructure Financing Committee (IFC). The final report of the committee included a recommendation to establish a Capital Sinking Fund as a new budgetary mechanism for funding Infrastructure Replacement and Upgrade requirements. Principal funding for the Sinking Fund would come from a joint commitment to devote a designated amount or percentage of carryover funds. This commitment was to begin with the *FY 2014 Carryover Review*, and the Committee suggested “ramping up” this commitment over three to five years until reaching a funding level of 20 percent of the unencumbered Carryover balances of both the County and Schools budget not needed for critical requirements. Both Boards agreed that the School Board may need additional time to reach this goal based on the need to address the School system’s current structural budget imbalance. Funding will be held in reserve until staff has reviewed critical infrastructure requirements and developed recommendations. This funding will reside in a reserve and be available for prioritized critical infrastructure replacement and upgrades.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered “continuing” projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30020

## Infrastructure Replacement and Upgrades

### FUND STATEMENT

#### Fund 30020, Infrastructure Replacement and Upgrades

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance<sup>1</sup></b>	(\$7,334,369)	\$0	\$12,287,845	\$2,850,000	\$2,850,000
Revenue:					
Sale of Bonds <sup>2</sup>	\$4,100,000	\$0	\$0	\$0	\$0
Short-Term Borrowing <sup>3</sup>	25,000,000	0	10,000,000	0	0
MPSTOC Reimbursement <sup>4</sup>	88,452	0	0	0	0
<b>Total Revenue</b>	<b>\$29,188,452</b>	<b>\$0</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$0</b>
Transfers In:					
General Fund (10001)	\$5,000,000	\$2,700,000	\$5,550,000	\$2,700,000	\$2,700,000
<b>Total Transfers In</b>	<b>\$5,000,000</b>	<b>\$2,700,000</b>	<b>\$5,550,000</b>	<b>\$2,700,000</b>	<b>\$2,700,000</b>
<b>Total Available</b>	<b>\$26,854,083</b>	<b>\$2,700,000</b>	<b>\$27,837,845</b>	<b>\$5,550,000</b>	<b>\$5,550,000</b>
<b>Total Expenditures<sup>5</sup></b>	<b>\$14,566,238</b>	<b>\$2,700,000</b>	<b>\$24,987,845</b>	<b>\$2,700,000</b>	<b>\$2,700,000</b>
<b>Total Disbursements</b>	<b>\$14,566,238</b>	<b>\$2,700,000</b>	<b>\$24,987,845</b>	<b>\$2,700,000</b>	<b>\$2,700,000</b>
<b>Ending Balance<sup>6</sup></b>	<b>\$12,287,845</b>	<b>\$0</b>	<b>\$2,850,000</b>	<b>\$2,850,000</b>	<b>\$2,850,000</b>
Capital Sinking Fund <sup>7</sup>	\$0	\$0	\$2,850,000	\$2,850,000	\$2,850,000
<b>Unreserved Ending Balance</b>	<b>\$12,287,845</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The FY 2014 Actual negative beginning balance was a result of a higher than anticipated amount of capital renewal projects reaching the construction phase and increased project activity in the spring of 2013 and was offset by the planned borrowing of short-term notes in FY 2014. These projects included the planned repair and replacement of HVAC systems, elevators and emergency repairs and critical upgrading at various buildings and facilities throughout the County.

<sup>2</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 2006, the voters approved a \$125 million Public Safety Bond Referendum, of which \$14 million was designated for capital renewal purposes. An amount of \$4.1 million was sold in January 2014, completing the sale of all the bonds associated with this fund.

<sup>3</sup> An amount up to \$35,000,000 using the County's short-term borrowing tools was planned in order to reduce existing capital renewal backlogs. Borrowing is based on actual project completion schedules and cash flow requirements as identified by staff. An amount of \$25 million was sold in December 2013 and the remaining \$10 million is anticipated to be sold in FY 2015.

<sup>4</sup> A total of \$88,452 represents revenue received from the Virginia Department of Transportation (VDOT) and Virginia State Police associated with the state share of operating costs at the McConnell Public Safety and Transportation Operations Center (MPSTOC). These funding reimbursements will be held in capital renewal projects for future replacement requirements. Beginning in FY 2015 and beyond, state reimbursement will be based on actual operational expenditures, eliminating the need to reconcile estimates and actuals each year.

<sup>5</sup> In order to account for revenue and expenditures in the proper fiscal year, an audit adjustment in the amount of \$272,949.38 has been reflected as an increase to FY 2014 expenditures. This impacts the amount carried forward and results in a decrease of \$272,949.38 to the *FY 2015 Revised Budget Plan*. The project affected by this adjustment is GF-000013, Elevator/Escalator Replacement. The adjustment has been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter package.

<sup>6</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

<sup>7</sup> The Capital Sinking Fund is established in accordance with the recommendations of the Infrastructure Financing Committee (IFC) as approved by the Board of Supervisors on March 25, 2014 and the School Board on April 10, 2014. In FY 2015, an amount of \$2,850,000 represents 20 percent of the County's unencumbered carryover balance after funding critical requirements. This funding will be available for prioritized critical infrastructure replacement and upgrades.

# Fund 30020

## Infrastructure Replacement and Upgrades

### FY 2016 Summary of Capital Projects

#### Fund 30020, Infrastructure Replacement and Upgrades

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Carpet Replacement (2G08-003-000)		\$18,091.63	\$0.00	\$0	\$0
Electrical System Upgrades and Replacements (GF-000017)		1,230,682.80	811,517.97	550,000	550,000
Elevator/Escalator Replacement (GF-000013)		4,629,253.86	4,390,764.08	112,000	112,000
Emergency Building Repairs (GF-000008)		789,528.37	1,804,505.83	130,000	130,000
Emergency Generator Replacement (GF-000012)		947,361.07	703,642.63	0	0
Emergency Systems Failures (2G08-005-000)		3,072,360.43	6,858,152.94	0	0
Fire Alarm System Replacement (GF-000009)		514,894.35	764,254.02	96,000	96,000
HVAC System Upgrades and Replacement (GF-000011)		1,721,791.60	1,564,744.50	1,215,000	1,215,000
MPSTOC County Support For Renewal (2G08-008-000)		0.00	1,388,081.20	0	0
MPSTOC State Support For Renewal (2G08-007-000)		0.00	515,313.00	0	0
Parking Lot and Garage Repairs (2G08-004-000)		46,671.00	0.00	0	0
Public Safety Renewal - DPWES (GF-000015)		887,867.13	5,140,174.51	0	0
Public Safety Renewal - FMD (GF-000014)		149,183.46	0.00	0	0
Roof Repairs and Waterproofing (GF-000010)		537,060.54	1,046,694.45	597,000	597,000
Window Replacement (2G08-006-000)		21,491.33	0.00	0	0
<b>Total</b>	<b>\$0</b>	<b>\$14,566,237.57</b>	<b>\$24,987,845.13</b>	<b>\$2,700,000</b>	<b>\$2,700,000</b>

## Fund 30030 Library Construction

### Focus

This fund supports the construction and renovation of a network of facilities operated by the Fairfax County Public Library that offer library services according to the needs of the community. Approved library construction projects have been primarily financed with General Obligation Bonds and are based on factors such as age and condition of buildings, long-range space needs, projected population growth, usage and demand for services in underserved areas of the County. New library facilities are designed to utilize new information resources delivery, and existing facilities from the early 1960s are being redesigned and renovated to maximize space, as well as accommodate modern technology.

In the fall of 2004, the voters approved a Public Library Bond Referendum totaling \$52.5 million for library projects. Funding provided for the new Burke Centre and Oakton libraries and the renovation of four of the oldest libraries, including Richard Byrd, Martha Washington, Thomas Jefferson and Dolley Madison libraries. These new libraries and the library renovations are now complete. Based on the favorable



construction market and savings in the renovation projects, design work for the renovation and expansion of the Woodrow Wilson Library began in February 2011. Renovations were completed in December 2014. In addition, on November 6, 2012, the voters approved a bond referendum in the amount of \$25 million to renovate the next four priority library facilities. These libraries include Pohick, Tysons Pimmit, Reston and John Marshall. The renovations will provide for upgrades to all of the building systems, including roof and HVAC replacement, which have outlived their useful life and will be designed to accommodate current operations and energy efficiency. In addition, the renovations will provide a more efficient use of the available space, meet customers' technological demands and better serve students and young children. The quiet study areas and group study rooms will be improved, the space to accommodate a higher number of public computers will be increased, and wireless access will be enhanced.

No funding is included in Fund 30030, Library Construction, for FY 2016. Work will continue on existing and previously funded projects.



## Fund 30030 Library Construction

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$37,737,139**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$37,737,139 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30030 Library Construction

## FUND STATEMENT

### Fund 30030, Library Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$7,975,840	\$0	\$12,664,832	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$6,135,000	\$0	\$25,000,000	\$0	\$0
<b>Total Revenue</b>	\$6,135,000	\$0	\$25,000,000	\$0	\$0
<b>Total Available</b>	\$14,110,840	\$0	\$37,664,832	\$0	\$0
Total Expenditures <sup>2</sup>	\$1,446,008	\$0	\$37,664,832	\$0	\$0
<b>Total Disbursements</b>	\$1,446,008	\$0	\$37,664,832	\$0	\$0
<b>Ending Balance<sup>3</sup></b>	\$12,664,832	\$0	\$0	\$0	\$0

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. The fall 2004 Public Library Facilities bond referendum was \$52.5 million. An amount of \$6.135 million was sold as part of the January 2014 bond sale, and all bonds associated with this referendum have now been sold. On November 6, 2012, the voters approved a bond referendum in the amount of \$25 million to renovate the next four priority library facilities that include Pohick, Tysons Pimmit, Reston and John Marshall libraries.

<sup>2</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$72,307.00 has been reflected as an increase to Total Expenditures in FY 2014. This impacts the amount carried forward and results in a decrease of \$72,307.00 to the *FY 2015 Revised Budget Plan*. The project affected by this adjustment is LB-000007, Woodrow Wilson Community Library-2004. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter package.

<sup>3</sup> Capital projects are budgeted based on total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30030 Library Construction

## FY 2016 Summary of Capital Projects

### Fund 30030, Library Construction

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Contingency - Bonds (5G25-057-000)		\$0.00	\$1,795,690.02	\$0	\$0
Contingency - General Fund (5G25-009-000)		0.00	910,704.87	0	0
Feasibility Studies - Library Facilities (5G25-011-000)	399,925	7,197.24	148,522.93	0	0
John Marshall Community Library-2012 (LB-000008)	6,300,000	194.44	6,299,805.56	0	0
Oakton Community Library-2004 (LB-000002)	6,465,000	(94,807.59)	354,063.92	0	0
Oakton Community Library-FCPL (5G25-010-000)	10,000	0.00	601.76	0	0
Pohick Regional Library-2012 (LB-000009)	7,100,000	130,358.23	6,969,641.77	0	0
Reston Regional Library-2012 (LB-000010)	10,000,000	0.00	10,000,000.00	0	0
Tysons Pimmit Regional Library-2012 (LB-000011)	5,610,000	5,467.08	5,604,532.92	0	0
Woodrow Wilson Community Library-2004 (LB-000007)	7,500,317	1,397,598.99	5,581,267.90	0	0
<b>Total</b>	<b>\$43,385,242</b>	<b>\$1,446,008.39</b>	<b>\$37,664,831.65</b>	<b>\$0</b>	<b>\$0</b>

# Fund 30040

## Contributed Roadway Improvements

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### Focus

Fund 30040 was created specifically to account for proffered developer contributions received for roadway and transportation improvements throughout the County. Developer contributions are based on the developer rate schedule for road improvements in the Fairfax Center, Centreville and Tysons Corner areas, as well as Tysons-Wide Developer Contributions and Tysons Grid of Streets Contributions. These Tysons area contributions will address the traffic impact of new development associated with growth along the Silver Line. The rate schedule is revised periodically by the Board of Supervisors based on the Consumer Price Index.

This fund is also used to provide matching funds to the state for projects identified by the Board of Supervisors in its consideration of the Virginia Department of Transportation (VDOT) Secondary Improvement Budget. Section 33.1-23.05B of the Code of Virginia enables the use of County funds for improvements to the secondary road system, and the Commonwealth Transportation Board has adopted a policy of providing a match of up to \$10 million, through its Revenue Sharing Program, for roadway projects designated by a locality for improvement, construction or reconstruction.

In FY 2016, \$143,825 in proffer revenue will be transferred to Fund 30000, Metro Operations and Construction, based on actual receipts in FY 2014. This funding will provide increased support for the Transportation Association of Greater Springfield (TAGS) shuttle bus service in the area of the Franconia/Springfield Metrorail Station.

No project funding is included in Fund 30040, Contributed Roadway Improvements, for FY 2016. Project funding will be appropriated at the fiscal year-end, consistent with the level of developer proffer revenue received during the fiscal year. This approach reflects conservative project budgeting, recognizing that significant fluctuations can occur from year to year in the pace of development with a resulting impact on proffer contributions. In FY 2016, work will continue on existing and previously funded projects using project balances. Proffer contributions are typically accumulated over a number of years until a sufficient level of revenue support is achieved for a major improvement. In addition, project expenditures cannot begin until the terms of the proffer contribution are met. Pooled interest will also be appropriated at year end.

A separate reserve project exists for each area for which contributions are received. These reserve projects are described below. As specific roadway improvement projects are identified that conform to the appropriate funding parameters within each of these areas, funding is dedicated to complete the improvements.

**Fairfax Center (Route 50/I-66) Developer Contributions** – Commitments from developers in the Fairfax Center area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. Effective February 1, 2015, the developer rate for road improvements in the Fairfax Center area was adjusted from \$5.80 to \$5.93 per gross square foot of non-residential building structure and from \$1,285 to \$1,313 per residential dwelling unit. Ten percent of the developer's contribution is paid to the County at the time of the site plan approval. The balance of the amount due is paid as occupancy permits are issued. As negotiated in individual proffer agreements, in-kind contributions of an equivalent value for road improvements can also be made in lieu of cash payments.

## **Fund 30040**

### **Contributed Roadway Improvements**

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**Centreville Developer Contributions** - Commitments from developers in the Centreville area are included in individual proffer agreements from zoning cases, and rates of contributions vary by case. Effective February 1, 2015, the developer rate for road improvements in the Centreville area was adjusted from \$6.22 to \$6.36 per gross square foot of non-residential building structure and from \$2,462 to \$2,516 per residential dwelling unit.

**Countywide Developer Contributions** - This project was created to serve as a source of funding for contributions received for countywide roadway improvements. Funds are dedicated for specific improvements when required. Many different projects throughout the County are supported by this project within the following major categories: primary and secondary road improvements, bridge design and construction, intersection/interchange improvements, signal improvements and transit improvements.

**Tysons Corner Developer Contributions** - This project accounts for private sector contributions received for the Tysons Corner area for zoning cases and rates of contributions vary by case. Improvements supported by this project include Dolley Madison Boulevard, proffered projects and corridor/pedestrian improvements throughout the Tysons Corner area. Effective February 1, 2015, the developer rate for road improvements in the Tysons area was adjusted from \$4.27 to \$4.36 per gross square foot of non-residential building structure and from \$947 to \$968 per residential dwelling unit.

**Tysons-Wide Developer Contributions** - This project accounts for private sector contributions received for Tysons-Wide transportation improvements adopted by the Board of Supervisors. Funding in this project is for the improvements outlined in the Tysons Comprehensive Plan Amendment approved by the Board of Supervisors on December 4, 2012. Effective February 1, 2015, the initial rate was adjusted from \$5.74 to \$5.87 per gross square foot of non-residential building structure and from \$1,020 to \$1,042 per residential dwelling unit.

**Tysons Grid of Streets Contributions** - This project accounts for private sector contributions received for Grid of Street improvements within the Tysons Corner Urban Area adopted by the Board of Supervisors. Effective February 1, 2015, the initial rate was adjusted from \$6.57 to \$6.71 per square foot of non-residential building structure and from \$1,020 to \$1,042 per residential dwelling unit. The contributions are to be paid with 25 percent prior to site plan approval and the remaining 75 percent before building permits are issued. Developers may elect to construct the transportation improvements outlined in the guidelines in lieu of cash contributions, as negotiated in individual proffer agreements.

## Fund 30040 Contributed Roadway Improvements

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$35,813,352**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$35,813,352 due to the carryover of unexpended project balances in the amount of \$34,737,668 and other adjustments of \$1,075,684. The adjustment was based on actual revenue received in FY 2014 in the amount of \$1,027,152 and interest earnings of \$48,532. Developer contribution revenue fluctuates each year depending on the pace of development; therefore, contributions are only reflected and applied to projects at the end of the fiscal year.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30040

## Contributed Roadway Improvements

### FUND STATEMENT

#### Fund 30040, Contributed Roadway Improvements

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$35,450,343	\$0	\$35,014,088	\$0	\$0
Revenue:					
Federal Transportation Administration <sup>1</sup>	\$140,627	\$0	\$149,748	\$0	\$0
Fairfax Center Developer Contributions	50,000	0	0	0	0
Countywide Developer Contributions	1,019,748	550,000	550,000	143,825	143,825
VDOT Revenues Route 29 Multi-Purpose Trail <sup>2</sup>	50,484	0	649,516	0	0
Centreville Developer Contributions	67,404	0	0	0	0
Tysons-Wide Developer Contributions <sup>3</sup>	0	0	0	0	0
Tysons Grid of Street Developer Contributions <sup>3</sup>	0	0	0	0	0
Tysons Corner Developer Contributions <sup>3</sup>	0	0	0	0	0
Pooled Interest <sup>4</sup>	48,532	0	0	0	0
<b>Total Revenue</b>	<b>\$1,376,795</b>	<b>\$550,000</b>	<b>\$1,349,264</b>	<b>\$143,825</b>	<b>\$143,825</b>
<b>Total Available</b>	<b>\$36,827,138</b>	<b>\$550,000</b>	<b>\$36,363,352</b>	<b>\$143,825</b>	<b>\$143,825</b>
Total Expenditures	\$1,703,050	\$0	\$35,813,352	\$0	\$0
Transfers Out:					
Metro Operations and Construction (30000) <sup>5</sup>	\$110,000	\$550,000	\$550,000	\$143,825	\$143,825
<b>Total Transfers Out</b>	<b>\$110,000</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$143,825</b>	<b>\$143,825</b>
<b>Total Disbursements</b>	<b>\$1,813,050</b>	<b>\$550,000</b>	<b>\$36,363,352</b>	<b>\$143,825</b>	<b>\$143,825</b>
<b>Ending Balance<sup>6,7</sup></b>	<b>\$35,014,088</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Represents Federal Transportation Administration revenue associated with Project 2G40-037-000, Job Access/Reverse Commute Pedestrian Projects in the Tysons Corner Area.

<sup>2</sup> Reflects VDOT revenues associated with Project 2G40-033-000, Route 29 Multi-Purpose Trail.

<sup>3</sup> Represents developer contributions associated with proffered projects, transportation and corridor/pedestrian improvements throughout the Tysons Corner area. All Tysons funds are planned to collect revenue in FY 2015 and FY 2016. The amounts are unknown at this time.

<sup>4</sup> Pooled interest is earned on the contributions as well as accumulated fund balance.

<sup>5</sup> Represents funds to be transferred to Fund 30000, Metro Operations and Construction, to support Metro shuttle bus service in the Franconia-Springfield area. The transfer is based on actual receipts in the previous fiscal year and may fluctuate as proffer revenue changes.

<sup>6</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

<sup>7</sup> The \$35.01 million FY 2014 ending balance will meet capital project requirements in FY 2015 and future years. It is noted that proffered contributions cannot be expended until the terms of the proffer are met and until multiple contributions can be aggregated to meet total estimated costs of a project. As a result, a proffered contribution may be held in balance for several years, earning interest. Unexpended proffer funds in FY 2015 will carry over to FY 2016.

# Fund 30040

## Contributed Roadway Improvements

### FY 2016 Summary of Capital Projects

#### Fund 30040, Contributed Roadway Improvements

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Centreville Developer Contributions (2G40-032-000)		\$154,871.79	\$813,382.99	\$0	\$0
Countywide Developer Contributions (2G40-034-000)		343,403.74	17,279,340.10	0	0
Fairfax Center Developer Contributions (2G40-031-000)		0.00	3,715,408.47	0	0
Job Access/Reverse Commute (2G40-037-000)	1,005,570	11,053.36	219,946.74	0	0
Route 29 Multi-Purpose Trail (2G40-033-000)	2,414,358	782,476.57	603,584.36	0	0
Tysons Corner Developer Contributions (2G40-035-000)		203,735.26	12,434,222.62	0	0
Tysons Corner Grid Concept (2G40-038-000)	2,500,000	207,508.98	213,168.71	0	0
Tysons E Dulles Connector Ramp Analysis (2G40-091-000)	150,000	0.00	150,000.00	0	0
Tysons Metrorail Access Management (2G40-040-000)	418,521	0.00	384,298.09	0	0
<b>Total</b>	<b>\$6,488,449</b>	<b>\$1,703,049.70</b>	<b>\$35,813,352.08</b>	<b>\$0</b>	<b>\$0</b>



# Fund 30050

## Transportation Improvements

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### Focus

Fund 30050 supports the land acquisition, design and construction of County transportation improvements. During the 1981 Session of the Virginia General Assembly, legislation was approved enabling counties with a population over 125,000 to undertake secondary roadway improvements through the use of General Obligation bond revenues or General Fund revenues. Prior to this action, the construction and maintenance of all roadways in Fairfax County had been the exclusive responsibility of the Virginia Department of Transportation (VDOT). The existing road bond program is supported by General Obligation bonds approved by the voters in November 2007. In addition, on November 4, 2014, voters approved a \$100 million bond referendum, which will support pedestrian, roadway spot, and bicycle improvements, all designed to improve capacity, enhance safety and accessibility, and reduce congestion.

Fund 30050, Transportation Improvements, provides funding for various roadway projects and is used in conjunction with revenue available to the County under the Transportation Funding and Reform Act of 2007 (HB 3202), authorizing a County commercial real estate tax in support of transportation. This commercial and industrial real estate tax revenue is budgeted within Fund 40010, County and Regional Transportation Projects, where a rate of 12.5 cents per \$100 assessed value is in place. In addition to roadway, pedestrian and transit projects, both funds also support spot improvements consisting of quick-hit projects such as turn lanes and sidewalk and trail connections to improve mobility, enhance safety, and provide relief for transportation bottlenecks.

No funding is included in Fund 30050, Transportation Improvements, for FY 2016. Work will continue on existing and previously funded projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$65,757,575**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$65,757,575 due to the carryover of unexpended project balances in the amount of \$61,975,075 and an adjustment of \$3,782,500. This adjustment includes the appropriation of bond premium in the amount of \$3,782,500 associated with the January 2014 bond sale.
  
- ◆ **Third Quarter Adjustments** **\$100,000,000**  
As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved an increase of \$100,000,000 due to the appropriation of bond funds approved by voters as part of the fall 2014 Transportation Bond Referendum.

A Fund Statement and Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered “continuing” projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30050 Transportation Improvements

## FUND STATEMENT

### Fund 30050, Transportation Improvements

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$9,711,426	\$0.00	\$20,808,075	\$0	\$0
Total					
Bond Sale <sup>1</sup>	\$26,217,500	\$0	\$144,949,500	\$0	\$0
Bond Premium <sup>1</sup>	3,782,500	0	0	0	0
<b>Total Revenue</b>	<b>\$30,000,000</b>	<b>\$0</b>	<b>\$144,949,500</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:					
General Fund (10001)	\$200,000	\$0	\$0	\$0	\$0
<b>Total Transfer In</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$39,911,426</b>	<b>\$0</b>	<b>\$165,757,575</b>	<b>\$0</b>	<b>\$0</b>
Total Expenditures	\$19,103,351	\$0	\$165,757,575	\$0	\$0
<b>Total Disbursements</b>	<b>\$19,103,351</b>	<b>\$0</b>	<b>\$165,757,575</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$20,808,075</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bonds sales are based on cash needs in accordance with Board policy. In November 2007, the voters approved a Transportation Bond Referendum in the amount of \$110 million. An amount of \$26.218 million from the 2007 referendum was sold in January 2014. In addition, an amount of \$3.783 million was applied to this fund in bond premium associated with the January 2014 sale. A balance of \$44.949 million remains in authorized but unissued bonds from the 2007 Transportation Bond Referendum. On November 4, 2014, the voters approved an additional Transportation Bond Referendum in the amount of \$100 million. No bonds have been sold yet from this referendum.

<sup>2</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30050

## Transportation Improvements

### FY 2016 Summary of Capital Projects

#### Fund 30050, Transportation Improvements

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Advanced Preliminary Engineering (5G25-030-000)	2,202,099	11,589.34	571,818.45	0	0
Base Realignment and Closure (5G25-055-000)	8,500,000	0.00	6,499,629.80	0	0
Bike/Trail Improvements - 2014 (5G25-063-000)	2,025,000	0.00	2,025,000.00		
Bond Transit Projects - 2007 (5G25-056-000)	9,800,000	0.00	7,800,000.00	0	0
Bus Stop Improvements (TS-000006)	7,750,000	1,573,257.07	738,188.41	0	0
Cinder Bed Road Improvements (5G25-054-000)	5,700,000	55,535.44	4,768,609.60	0	0
Contingency - Bonds (5G25-027-000)		0.00	2,713,227.32	0	0
County-Maintained Bike/Trail Imp - 2014 (ST-000037)	4,165,000	0.00	4,165,000.00	0	0
County-Maintained Pedestrian Imp - 2014 (ST 000036)	22,200,000	0.00	22,200,000.00	0	0
Fairfax County Parkway Rt. 29 (5G25-049-000)	2,100,000	123,167.48	1,734,202.53	0	0
Jefferson Manor Improvements-Phase IIIA (2G25-097-000)	1,000,000	0.00	1,000,000.00	0	0
Lorton Rd/Route 123 (5G25-053-000)	18,158,244	1,713,378.20	9,851,882.01	0	0
Pedestrian Improvements - 2014 (5G25-060-000)	37,114,000	0.00	37,114,000.00	0	0
Pedestrian Improvements-Bond Funded (ST-000021)	25,858,446	2,019,078.32	9,598,739.68	0	0
Required ADA Curb Cut Improvements (TS-000009)	206,211	206,211.10	0.00	0	0
RHPTI Ped Improvements - 2014 (5G25-061-000)	12,000,000	0.00	12,000,000.00	0	0
Richmond Highway Match-Sidewalks (TS-000007)	700,000	237,631.17	462,368.83	0	0
Richmond Highway Public Transportation - FTA (TS-000005)	500,000	0.00	189,653.32	0	0
RMAG Phase II - 2014 (5G25-062-000)	6,526,000	0.00	6,526,000.00		
Roadway Improvements - Poplar Tree (5G25-050-000)	4,503,949	10,922.60	0.00	0	0
Roadway Improvements - Route 29 Widening (5G25-052-000)	4,707,520	1,280,102.14	1,969,076.62	0	0
Roadway Improvements - Stringfellow Rd. (5G25-051-000)	21,000,000	11,456,941.00	8,263,074.83	0	0
S. Van Dorn /I-95 Interchange (5G25-029-000)	11,050,211	0.00	98,824.82	0	0
Spot Improvements - Gallows Rd. Bike Line (5G25-048-000)	3,000,000	0.00	2,999,969.15	0	0

# Fund 30050

## Transportation Improvements

### FY 2016 Summary of Capital Projects

#### Fund 30050, Transportation Improvements

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Spot Improvements - Route 7 (5G25-047-000)	1,275,000	74,959.11	995,650.00	0	0
Spot Roadway Improvements - 2014 (5G25-059-000)	15,970,000	0.00	15,970,000.00		
Spring Hill Road (5G25-034-000)	10,174,743	0.00	169,927.76	0	0
Stringfellow Road Park & Ride Expansion (TF-000009)	5,500,000	164,120.80	4,885,319.88	0	0
Traffic Calming Program (2G25-076-000)	650,000	125,628.30	256,903.69	0	0
Wiehle Avenue (5G25-028-000)	15,528,638	9,049.63	170,763.58	0	0
Zion Drive (5G25-046-000)	2,048,973	41,779.09	19,745.21	0	0
<b>Total</b>	<b>\$261,914,034</b>	<b>\$19,103,350.79</b>	<b>\$165,757,575.49</b>	<b>\$0</b>	<b>\$0</b>

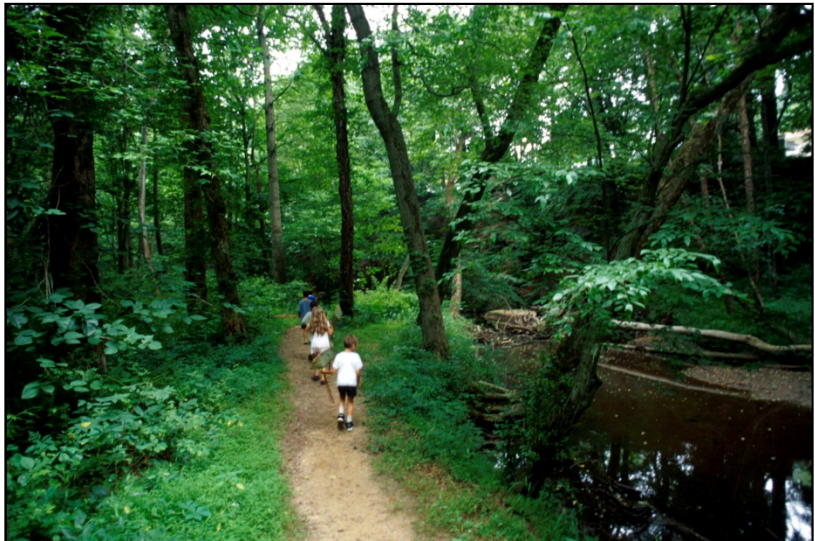
## Fund 30060

### Pedestrian Walkway Improvements

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#### Focus

Fund 30060 supports pedestrian and walkway improvements throughout the County, including the Fairfax County Sidewalk Program and the Fairfax County Trail Program. The Fairfax County Sidewalk Program was originally established in coordination with the Fairfax County Public Schools (FCPS) to ensure safe walking conditions for public school students in the County. The program was later expanded to include critical walkway and trail segments in coordination with the Trails and Sidewalk Committee to serve the recreation and transportation needs of pedestrians, bicyclists and equestrians in the County. This program includes projects that link residential areas and public schools, as well as missing walkway and trail segments to provide connections to completed portions of the countywide trail network. The County is currently responsible for the maintenance and upgrade of 654 miles of walkways, including 50 miles of sidewalks connecting directly to school grounds, as well as subdivision sidewalks, trails and pedestrian bridges.



In addition to funding provided through Fund 30060, Pedestrian Walkway Improvements, pedestrian improvement projects are also supported by revenue available to the County under the Transportation Funding and Reform Act of 2007 (HB 3202), which authorized a County commercial real estate tax in support of transportation. This commercial and industrial real estate tax revenue is budgeted within Fund 40010, County and Regional Transportation Projects, and is funded by an approved tax rate of 12.5 cents per \$100 of assessed value. Lastly, on November 4, 2014, County residents voted to approve a \$100 million transportation bond referendum, of which approximately \$78 million will be allocated to pedestrian improvement projects in Fund 30050, Transportation Improvements.

In FY 2016, \$300,000 is included in Fund 30060 to meet emergency and critical maintenance requirements for County trails, sidewalks and pedestrian bridges. The Department of Public Works and Environmental Services (DPWES) and the Fairfax County Department of Transportation are responsible for maintaining approximately 229 miles of asphalt trails, 425 miles of concrete sidewalk and 67 pedestrian bridges. Ongoing critical maintenance includes the correction of safety and hazardous conditions such as the deterioration of trail surfaces, the replacement and/or repair of guardrails and handrails, and the rehabilitation of pedestrian bridges. Maintenance service levels have significantly fluctuated for the pedestrian program based on funding constraints. Repairs are performed on a complaint basis only, and limited to addressing only emergency and safety related requirements.

## Fund 30060 Pedestrian Walkway Improvements

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$3,420,868**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$3,420,868 due to the carryover of unexpended project balances in the amount of \$3,520,617, offset by a reduction of \$99,749. This reduction in revenues and expenditures was based on the completion of Plaza America Pedestrian Improvements.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30060

## Pedestrian Walkway Improvements

### FUND STATEMENT

#### Fund 30060, Pedestrian Walkway Improvements

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$800,772	\$0	\$2,113,677	\$0	\$0
Revenue:					
State Revenue Sharing <sup>1</sup>	\$349,467	\$0	\$106,193	\$0	\$0
Federal TEA-21 Grant <sup>2</sup>	561,318	0	563,365	0	0
FHWA National Scenic Byway Grant <sup>3</sup>	312,119	0	82,998	0	0
VDOT Enhancement Grant <sup>4</sup>	0	0	417,000	0	0
Developer Contributions <sup>5</sup>	625,186	0	137,635	0	0
<b>Total Revenue</b>	<b>\$1,848,090</b>	<b>\$0</b>	<b>\$1,307,191</b>	<b>\$0</b>	<b>\$0</b>
Transfers In:					
General Fund (10001)	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
<b>Total Transfers In</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>Total Available</b>	<b>\$2,948,862</b>	<b>\$300,000</b>	<b>\$3,720,868</b>	<b>\$300,000</b>	<b>\$300,000</b>
Total Expenditures	\$835,185	\$300,000	\$3,720,868	\$300,000	\$300,000
<b>Total Disbursements</b>	<b>\$835,185</b>	<b>\$300,000</b>	<b>\$3,720,868</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>Ending Balance<sup>6</sup></b>	<b>\$2,113,677</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Represents revenue associated with Project 2G25-058-000, Richmond Highway Public Transportation Initiatives. To date, \$1,142,728 has been received and \$106,193 is anticipated in FY 2015.

<sup>2</sup> Represents Transportation Enhancement Act (TEA-21) grant awards and supplemental agreements associated with Project ST-000024-006, Dranesville-Georgetown Pike and ST-000028-002, Mount Vernon District Walkways-Mason Neck Trail Segment II. Remaining funding of \$563,365 is anticipated in FY 2015.

<sup>3</sup> Represents Federal Highway Administration (FHWA) National Scenic Byway grant funds associated with Project ST-000024-006, Dranesville District Walkways-Georgetown Pike. A total of \$395,117 was approved, \$312,119 of which has been received, and \$82,998 is anticipated in FY 2015.

<sup>4</sup> Represents Virginia Department of Transportation Enhancement Grant funds in the amount of \$417,000, approved by the Board of Supervisors on April 10, 2012 for Project ST-000024, Dranesville District Walkways-Georgetown Pike Trail.

<sup>5</sup> Represents developer contributions associated with site plan approvals or proffer development conditions, where the developer has agreed to provide funds for the implementation of walkways or trails within a magisterial district.

<sup>6</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30060

## Pedestrian Walkway Improvements

### FY 2016 Summary of Capital Projects

#### Fund 30060, Pedestrian Walkway Improvements

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Contingency - General Fund (2G25-059-000)		\$0.00	\$44,916.13	\$0	\$0
Emergency Maintenance of Existing Trails (2G25-057-000)	1,397,745	190,404.40	431,988.34	300,000	300,000
Plaza America Pedestrian Improvements (ST-000022)	950,251	133,487.30	0.00	0	0
Richmond Highway Transp Initiatives (2G25-058-000)	2,482,842	354,586.26	565,467.22	0	0
Transportation Inventory Assessment (2G25-009-000)	161,303	11,969.36	0.00	0	0
Walkways - Braddock District (ST-000023)		0.00	45,978.84	0	0
Walkways - Dranesville District (ST-000024)		109,040.80	1,083,438.64	0	0
Walkways - Hunter Mill District (ST-000025)		52.37	1,975.46	0	0
Walkways - Lee District (ST-000026)		0.00	57,309.35	0	0
Walkways - Mason District (ST-000027)		0.00	67,162.08	0	0
Walkways - Mount Vernon District (ST-000028)		35,644.22	1,076,087.04	0	0
Walkways - Providence District (ST-000029)		0.00	173,747.00	0	0
Walkways - Springfield District (ST-000030)		0.00	30,023.84	0	0
Walkways - Sully District (ST-000031)		0.00	142,774.55	0	0
<b>Total</b>	<b>\$4,992,141</b>	<b>\$835,184.71</b>	<b>\$3,720,868.49</b>	<b>\$300,000</b>	<b>\$300,000</b>



# Fund 30070

## Public Safety Construction

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### Focus

Fund 30070 supports the construction of fire and police stations, governmental centers with police substations, and other public safety facilities. Projects are funded by several public safety bond referenda approved by the voters, and the General Fund. Most recently, on November 6, 2012, the voters approved a \$55 million Public Safety bond to support the expansion and renovation of three fire stations and 22 courtroom renovations. The Jefferson, Herndon and Bailey's Fire Stations have far exceeded their useful life and will be renovated to meet current Fire and Rescue operational requirements. All of these fire stations require replacement of major building subsystems such as HVAC and electrical systems which have reached the end of their useful life. The current stations lack sufficient space for apparatus and equipment, as well as adequate accommodations for female personnel. Continuous fire and rescue service will be provided to the communities during construction. In addition, several General District Court and Circuit Court courtrooms in the Jennings Judicial Center will be renovated to provide for safe, efficient and Americans with Disabilities Act (ADA) compliant rooms. Renovations include security upgrades, wall and ceiling replacement, improved lighting, ductwork realignment and ADA upgrades for juror deliberation rooms and restrooms. Modern technology will also be updated to support increased public and judiciary demands, which include digital evidence presentation capabilities and video conferencing to allow for video arraignments and testimony from remote witnesses.

No funding is included in Fund 30070, Public Safety Construction, in FY 2016. Work will continue on existing and previously funded projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$243,582,982**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$243,582,982 due to the carryover of unexpended project balances of \$98,545,782, the appropriation of EDA bond proceeds of \$133,500,000 associated with the new Public Safety Headquarters (PSHQ) project, a transfer in from the General Fund of \$5,750,000 for equipment and furniture associated with the phased opening of the PSHQ facility, and an adjustment of \$5,787,200 due to the appropriation of bond premium associated with the January 2014 bond sale.
  
- ◆ **Third Quarter Adjustments** **(\$2,300,000)**  
As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved a decrease of \$2,300,000 in two capital projects and this savings was transferred to Fund 60000, County Insurance, to support the County's Tax Litigation Reserve.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30070 Public Safety Construction

## FUND STATEMENT

### Fund 30070, Public Safety Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$8,343,955	\$0	\$156,726,621	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$40,112,800	\$0	\$80,416,334	\$0	\$0
Bond Premium <sup>1</sup>	5,787,200	0	0	0	0
EDA Bond Proceeds <sup>2</sup>	133,500,000	0	0	0	0
<b>Total Revenue</b>	\$179,400,000	\$0	\$80,416,334	\$0	\$0
Transfers In:					
General Fund (10001)	\$0	\$0	\$5,750,000	\$0	\$0
<b>Total Transfers In</b>	\$0	\$0	\$5,750,000	\$0	\$0
<b>Total Available</b>	\$187,743,955	\$0	\$242,892,955	\$0	\$0
<b>Total Expenditures<sup>3</sup></b>	\$31,017,334	\$0	\$240,592,955	\$0	\$0
Transfers Out:					
County Insurance (60000) <sup>4</sup>	\$0	\$0	\$2,300,000	\$0	\$0
<b>Total Transfers Out</b>	\$0	\$0	\$2,300,000	\$0	\$0
<b>Total Disbursements</b>	\$31,017,334	\$0	\$242,892,955	\$0	\$0
<b>Ending Balance<sup>5</sup></b>	\$156,726,621	\$0	\$0	\$0	\$0

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 7, 2006, the voters approved a \$125 million Public Safety Bond Referendum to support renovations and priority expansions at public safety facilities. In addition, on November 6, 2012, the voters approved a \$55 million Public Safety Bond. An amount of \$40.11 million from the 2006 referendum was sold in January 2014. In addition, an amount of \$5.79 million was applied to this fund in bond premium associated with the January 2014 sale. A balance of \$87.28 million remains in authorized but unissued bonds for this fund.

<sup>2</sup> Economic Development Authority bond funds were approved for the Public Safety Headquarters project on May 13, 2014. The EDA bonds were sold on a negotiated basis on June 12, 2014.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$690,027.14 has been reflected as an increase to FY 2014 Total expenditures. This impacts the amount carried forward and results in a decrease of \$690,027.14 to the *FY 2015 Revised Budget Plan*. The projects affected by this adjustment are FS-000002, Bailey's Crossroads Fire Station-2012, FS-000006, Herndon Fire Station-2012, FS-000008, Fire Training Academy-2006, and PS-000004, Reston Police Station Renovation-2006. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter package.

<sup>4</sup> In FY 2015, an amount of \$2,300,000 in General Fund balances was transferred to Fund 60000, County Insurance, to support the County's Tax Litigation Reserve as a result of the Virginia Supreme Court ruling concerning the methodology used to determine the tax base associated with Business, Professional, and Occupational License (BPOL) taxes.

<sup>5</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30070

## Public Safety Construction

### FY 2016 Summary of Capital Projects

#### Fund 30070, Public Safety Construction

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
ADC Sewer Grinder (AD-000001)	\$590,000	\$64,878.04	\$482,972.99	\$0	\$0
Bailey's Crossroads Fire Station-2012 (FS-000002)	12,174,337	4,308,112.20	5,141,292.54	0	0
Contingency - Bonds (2G25-061-000)		0.00	8,892,968.55	0	0
Contingency - General Fund (2G25-096-000)		0.00	1,979,305.41	0	0
Courthouse Data Center Critical Upgrades (CF-000004)	4,000,000	0.00	4,000,000.00	0	0
Courthouse Data Center Study (2G08-010-000)	350,000	120,204.99	229,795.01	0	0
Courthouse IT Equip. & Support-GDC (2G85-001-000)	333,550	0.00	65,121.52	0	0
Courthouse IT Equip. & Support-OCF (2G25-074-000)	10,951,539	266,079.71	0.00	0	0
Courtroom Renovation Equipment/Furniture (2G08-017-000)	280,000	0.00	280,000.00	0	0
Courtroom Renovations-Bond Funded-2012 (CF-000003)	16,000,000	372,505.04	15,622,494.16	0	0
Fair Oaks Police Station Renovation-2006 (PS-000003)	15,300,000	2,703,590.90	2,351,485.69	0	0
Fire Training Academy Facility Study (2G25-093-000)	150,000	37,158.87	112,841.13	0	0
Fire Training Academy-2006 (FS-000008)	13,950,000	4,481,658.60	2,576,749.80	0	0
Great Falls Fire Station-2006 (FS-000007)	9,800,000	0.00	632,059.51	0	0
Herndon Fire Station-2012 (FS-000006)	13,350,000	357,691.31	11,857,777.36	0	0
Jefferson Fire Station-2012 (FS-000010)	14,000,000	14,152.32	13,985,847.68	0	0
Jennings Courtroom Renovations (CF-000002)	3,530,000	81,144.69	0.00	0	0
Judicial Center Expansion (CF-000001)	127,140,483	29,564.00	326,276.98	0	0
Lorton Volunteer Fire Station (FS-000011)	13,350,000	78,171.06	13,271,828.94	0	0
Massey Building Demolition Study (2G25-092-000)	150,000	45,254.14	104,745.86	0	0
McConnell PSTOC - OCF (PS-000002)	57,613,565	34,506.59	0.00	0	0
McLean Police Station Renovation-2006 (PS-000005)	20,100,000	4,813,873.88	8,061,037.04	0	0
Merrifield Fire Station Space Study (2G25-080-000)	75,000	0.00	75,000.00	0	0
Police Evidence Rooms Upgrade (PS-000007)	650,000	0.00	650,000.00	0	0
Police Facilities Master Plan (2G25-086-000)	300,000	174,757.38	125,242.62	0	0
Public Safety Facilities Equipment (2G25-101-000)	250,000	0.00	250,000.00	0	0

# Fund 30070 Public Safety Construction

## FY 2016 Summary of Capital Projects

### Fund 30070, Public Safety Construction

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Public Safety Headquarters (PS-000006)	142,021,739	3,083,361.03	133,376,404.36	0	0
Public Safety Headquarters Equipment (2G25-099-000)	5,750,000	0.00	5,750,000.00	0	0
Public Safety Land Acquisition (OP-000002)	342,910	28,928.71	0.00	0	0
Reston Police Station Renovation-2006 (PS-000004)	18,000,000	8,870,762.28	7,200,404.92	0	0
Sheriff ADC Jail Security Design Study (2G91-001-000)	510,000	0.00	510,000.00	0	0
Stonecroft Widening Sully Police Station (2G25-062-000)	972,383	460.80	801,203.52	0	0
Traffic Light Signalization (2G25-060-000)	967,762	0.00	210,313.58	0	0
Tysons Fire Station Study (FS-000001)	100,000	19,232.75	35,606.19	0	0
Tysons Redevelopment Facilities Study (2G25-082-000)	125,000	1,795.04	114,440.04	0	0
West Ox Animal Shelter Renovation-2006 (OP-000001)	12,100,000	927,989.45	1,160,976.65	0	0
Wolftrap Fire Station (FS-000004)	10,675,000	101,500.71	358,762.45	0	0
<b>Total</b>	<b>\$525,953,268</b>	<b>\$31,017,334.49</b>	<b>\$240,592,954.50</b>	<b>\$0</b>	<b>\$0</b>

# Fund 30080

## Commercial Revitalization Program

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### Focus

The Commercial Revitalization Program funds the development and promotion of competitive, attractive and stable commercial centers leading to improved facilities for communities. Improvements include undergrounding utilities, sidewalk construction, street lighting, tree planting and other pedestrian amenities. In the past, Fairfax County voters have approved General Obligation bonds for public improvements in commercial and redevelopment areas of the County. The last bond referendum was dedicated to funding utility and street landscaping projects in three designated revitalization districts: Central Annandale, Central Springfield and Bailey's Crossroads. Bond funding also supported other projects including revitalization in the Town of Vienna, the McLean Central Business District and along a portion of the Route 1 corridor. In addition to bond proceeds, revenue from the Virginia Department of Transportation (VDOT), and developer contributions support improvement efforts within this fund.

Revitalization is one part of an overall County strategy to accomplish the economic rejuvenation of older retail and business centers. Through targeted efforts it is anticipated that these areas will become more competitive commercially, offer better services and improved shopping opportunities and will become viable candidates for private reinvestment.

No funding is included in Fund 30080, Commercial Revitalization Program, in FY 2016. Work will continue on existing and previously funded projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$2,405,474**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$2,405,474 due to the carryover of unexpended project balances in the amount of \$2,205,474 and an adjustment of \$200,000. This adjustment was due to the appropriation of VDOT Enhancement grant funds for Project CR-000004, McLean Streetscape, as approved by the Board of Supervisors on April 10, 2012.
  
- ◆ **Third Quarter Adjustments** **\$100,000**  
As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved funding of \$100,000 for Project CR-000004, McLean Streetscape, due to the receipt of Developer Contribution revenue from the McLean Revitalization Corporation's Evans Farm proffer in December 2014.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30080

## Commercial Revitalization Program

### FUND STATEMENT

#### Fund 30080, Commercial Revitalization Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,331,310	\$0	\$1,005,685	\$0	\$0
Revenue:					
VDOT Revenues <sup>1</sup>	\$89,750	\$0	\$1,399,789	\$0	\$0
Developer Contributions <sup>2</sup>	0	0	100,000	0	0
<b>Total Revenue</b>	\$89,750	\$0	\$1,499,789	\$0	\$0
<b>Total Available</b>	\$1,421,060	\$0	\$2,505,474	\$0	\$0
<b>Total Expenditures</b>	\$415,375	\$0	\$2,505,474	\$0	\$0
<b>Total Disbursements</b>	\$415,375	\$0	\$2,505,474	\$0	\$0
<b>Ending Balance<sup>3</sup></b>	\$1,005,685	\$0	\$0	\$0	\$0

<sup>1</sup> An amount of \$1,399,789 is anticipated in VDOT revenue for Project CR-000004, McLean Streetscape (\$820,789), Project CR-000002, Annandale Streetscape (\$369,000) and Project CR-000003, Baileys Crossroads Streetscape (\$210,000) in FY 2015 and beyond.

<sup>2</sup> Represents revenue from the McLean Revitalization Corporation for Project CR-000004 McLean Streetscape.

<sup>3</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30080

## Commercial Revitalization Program

### FY 2016 Summary of Capital Projects

#### Fund 30080, Commercial Revitalization Program

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Annandale Streetscape (CR-000002)	\$7,304,596	\$179,485.01	\$525,241.64	\$0	\$0
Baileys Crossroads Streetscape (CR-000003)	6,498,147	652.85	225,542.25	0	0
McLean Streetscape (CR-000004)	3,179,826	36,316.38	1,415,467.70	0	0
McLean Utilities (2G25-075-000)	3,400,560	187,755.91	0.00	0	0
Route 1 Streetscape (CR-000005)	1,642,160	11,165.25	108,295.37	0	0
Springfield Streetscape Phase I (CR-000001)	3,169,236	0.00	230,926.54	0	0
<b>Total</b>	<b>\$25,194,525</b>	<b>\$415,375.40</b>	<b>\$2,505,473.50</b>	<b>\$0</b>	<b>\$0</b>

# Fund 30090

## Pro Rata Share Drainage Construction

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### Focus

Fund 30090 supports storm drainage capital projects through contributions in accordance with the Pro Rata Share Program approved by the Board of Supervisors on December 16, 1991. The Pro Rata Share Program provides a funding source to correct drainage deficiencies by collecting a proportionate share of the total estimated cost of drainage improvements from the developers of the land. Pro Rata funds are used to finance projects within specific watershed areas. As projects are identified and prioritized during scheduled budgetary reviews, Pro Rata funds on deposit are appropriated to this fund.

No funding is included for Fund 30090, Pro Rata Share Drainage Construction, in FY 2016. All funding for this program is from private sources. Existing projects will utilize Pro Rata funds received to support watershed planning, regional pond development and other drainage improvement projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$4,933,986**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$4,933,986 due to the carryover of unexpended project balances of \$2,777,068 and an adjustment of \$2,156,918. This adjustment includes the appropriation of \$1,123,000 in pro rata share revenues received during FY 2014 and the appropriation of \$1,033,918 in accrued and unclaimed interest from old pro rata funds that will be used to complete drainage projects throughout the County.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).



# Fund 30090

## Pro Rata Share Drainage Construction

### FUND STATEMENT

#### Fund 30090, Pro Rata Share Drainage Construction

	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted Budget Plan</b>	<b>FY 2015 Revised Budget Plan</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
<b>Beginning Balance</b>	\$7,567	\$7,567	\$1,033,821	\$0	\$0
Revenue:					
Pro Rata Shares	\$4,076,168	\$0	\$3,900,165	\$0	\$0
Interest <sup>1</sup>	1,026,351	0	0	0	0
<b>Total Revenue</b>	<b>\$5,102,519</b>	<b>\$0</b>	<b>\$3,900,165</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$5,110,086</b>	<b>\$7,567</b>	<b>\$4,933,986</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$4,076,265</b>	<b>\$0</b>	<b>\$4,933,986</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$4,076,265</b>	<b>\$0</b>	<b>\$4,933,986</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$1,033,821</b>	<b>\$7,567</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Represents interest earnings on pro rata shares collected.

<sup>2</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30090

## Pro Rata Share Drainage Construction

### FY 2016 Summary of Capital Projects

#### Fund 30090, Pro Rata Share Drainage Construction

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Accotink Creek Watershed (SD-000001)	\$2,776,715	\$172,128.22	\$167,538.18	\$0	\$0
Belle Haven Watershed (SD-000002)	309,981	27,139.80	149,993.01	0	0
Bull Run Watershed (SD-000003)	215,071	0.00	29,000.00	0	0
Bullneck Run Watershed (SD-000004)	169,018	0.00	77,967.09	0	0
Cameron Run Watershed (SD-000005)	1,775,338	215,583.90	124,833.34	0	0
Countywide Watershed Improvements (SD-000040)	1,033,918	0.00	1,033,918.00	0	0
Cub Run Watershed (SD-000006)	7,725,429	2,071,493.78	460,373.40	0	0
Dead Run Watershed (SD-000007)	187,000	149,634.49	23,595.49	0	0
Difficult Run Watershed (SD-000008)	2,288,087	341,234.60	706,488.27	0	0
Dogue Creek Watershed (SD-000009)	1,385,158	408,794.77	193,869.89	0	0
Four Mile Run Watershed (SD-000010)	13,000	0.00	13,000.00	0	0
High Point Watershed (SD-000011)	3,000	0.00	3,000.00	0	0
Horse Pen Creek Watershed (SD-000012)	2,373,011	43,414.15	590,519.70	0	0
Johnny Moore Creek Watershed (SD-000013)	15,000	0.00	15,000.00	0	0
Little Hunting Creek Watershed (SD-000015)	483,891	78,999.78	399,891.12	0	0
Little Rocky Run Watershed (SD-000016)	1,927,430	97.08	1,917.25	0	0
Mill Branch Watershed (SD-000017)	715,871	120,362.91	317,268.23	0	0
Nichol Run Watershed (SD-000018)	293,500	0.00	56,000.00	0	0
Pimmit Run Watershed (SD-000021)	591,114	129,465.46	271,579.25	0	0
Pohick Creek Watershed (SD-000022)	1,870,967	67,543.06	28,735.06	0	0
Pond Branch Watershed (SD-000023)	285,974	115.20	37,974.07	0	0
Popes Head Creek Watershed (SD-000024)	528,229	88,605.67	17,748.73	0	0
Sandy Run Watershed (SD-000026)	123,273	5,176.00	20,364.24	0	0
Scotts Run Watershed (SD-000027)	714,728	120.82	66,231.98	0	0
Sugarland Run Watershed (SD-000028)	1,491,151	156,355.52	77,244.92	0	0
Turkey Run Watershed (SD-000029)	60,000	0.00	37,934.96	0	0
Wolf Run Watershed (SD-000030)	54,906	0.00	12,000.00	0	0
<b>Total</b>	<b>\$29,410,760</b>	<b>\$4,076,265.21</b>	<b>\$4,933,986.18</b>	<b>\$0</b>	<b>\$0</b>

# Fund 30400

## Park Authority Bond Construction

### Focus

This fund provides for the continued design, construction and renovation of Fairfax County parks, and is primarily supported by General Obligation bonds. Projects within this fund provide for improvements to a wide range of recreational facilities such as playgrounds, picnic areas, trails and recreation center/swimming pool complexes. The existing program is most recently supported by \$63 million in General Obligation bonds approved by the voters on November 6, 2012 to acquire new parks and develop and improve park facilities.

The Park Authority Board has adopted certain criteria for evaluating proposed acquisitions, including contiguity to existing parkland or stream valley areas, existing zoning and development conditions, reasonable development costs and support within the Fairfax County Comprehensive Plan. The Park Authority also works with the private sector to acquire easements and donations of land and funding in an effort to use land acquisition monies more effectively.



*Photo of the Huntley Meadows wetland restoration project*

No funding is included for Fund 30400, Park Authority Bond Construction, in FY 2016. Work will continue on existing and previously funded projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$79,558,020**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$79,558,020 due to the carryover of unexpended project balances in the amount of \$77,881,420 and an adjustment of \$1,676,600 that includes \$1,639,100 associated with the appropriation of bond premium received as part of the January 2014 bond sale and \$37,500 associated with grant revenue received in FY 2014.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30400

## Park Authority Bond Construction

### FUND STATEMENT

#### Fund 30400, Park Authority Bond Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$7,325,999	\$0	\$1,712,961	\$0	\$0
Revenue:					
Sale of Bonds <sup>1</sup>	\$11,360,900	\$0	\$77,812,100	\$0	\$0
Bond Premium <sup>1</sup>	1,639,100	0	0	0	0
Grant <sup>2</sup>	37,500	0	0	0	0
<b>Total Revenue</b>	\$13,037,500	\$0	\$77,812,100	\$0	\$0
<b>Total Available</b>	\$20,363,499	\$0	\$79,525,061	\$0	\$0
<b>Total Expenditures<sup>3</sup></b>	\$18,650,538	\$0	\$79,525,061	\$0	\$0
<b>Total Disbursements</b>	\$18,650,538	\$0	\$79,525,061	\$0	\$0
<b>Ending Balance<sup>4</sup></b>	\$1,712,961	\$0	\$0	\$0	\$0

<sup>1</sup> The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 4, 2008, the voters approved a \$65 million Park Authority Bond Referendum to continue land acquisition, park development, parks and building renovation and stewardship. An amount of \$11.36 million was sold in January 2014. In addition, \$1,639,100 has been applied to this fund in bond premium associated with the January 2014 sale. Moreover, on November 6, 2012, the voters approved a \$63 million Park Bond. Including prior sales, a total amount of \$77.812 million remains in authorized but unissued bonds for this fund.

<sup>2</sup> Funding in the amount of \$37,500 received in FY 2014 from the National Trust for Historic Preservation will be used as a contribution toward the costs of the restoration of Colvin Run Mill.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$32,958.84 has been reflected as an increase to FY 2014 Total expenditures. This impacts the amount carried forward and results in a decrease of \$32,958.84 to the *FY 2015 Revised Budget Plan*. The projects affected by this adjustment are PR-000008, Trails and Stream Crossings-2006, PR-000011, Natural and Cultural Resources-2004, and PR-000012, Stewardship-2008. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter package.

<sup>4</sup> Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30400

## Park Authority Bond Construction

### FY 2016 Summary of Capital Projects

#### Fund 30400, Park Authority Bond Construction

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Athletic Fields-2004 (PR-000001)	\$8,633,562	\$134,367.13	\$431,717.16	\$0	\$0
Athletic Fields-Synthetic Turf-2006 (PR-000002)	10,000,000	197,632.21	0.00	0	0
Building New Construction-2004 (PR-000022)	4,439,968	1,105,391.28	152,696.49	0	0
Building Renovation and Expansion-2004 (PR-000018)	23,029,864	244,353.39	568,970.72	0	0
Community Park Development-1998 (PR-000017)	10,050,223	5,439.11	0.00	0	0
Community Parks-Courts-2004 (PR-000015)	9,580,646	4,830.00	785,031.55	0	0
Community Parks-Development-2002 (PR-000014)	5,000,000	40,718.71	0.00	0	0
Community Parks-New Facilities-2012 (PR-000009)	7,285,000	0.00	7,285,000.00	0	0
Existing Facility Renovations-2012 (PR-000091)	23,302,500	2,663,966.76	19,747,130.33	0	0
Facility Expansion-2012 (PR-000092)	19,497,500	7,227,715.96	11,981,395.53	0	0
Grants and Contributions (PR-000010)	2,742,427	0.00	40,110.00	0	0
Infrastructure Renovations-1998 (PR-000006)	4,900,000	109,117.53	0.00	0	0
Land Acquisition and Stewardship-2012 (PR-000093)	12,915,000	10,209.00	12,904,791.00	0	0
Land Acquisition-2008 (PR-000021)	14,386,988	836,081.98	844,954.08	0	0
Natural and Cultural Resources-1998 (PR-000013)	10,000,000	727,540.59	0.00	0	0
Natural and Cultural Resources-2004 (PR-000011)	3,830,000	641,936.47	251,714.47	0	0
Park and Building Renovation-2008 (PR-000005)	30,672,451	1,155,893.40	13,556,812.53	0	0
Park Development-2008 (PR-000016)	18,846,595	814,153.57	6,497,341.61	0	0
Stewardship-2008 (PR-000012)	11,739,950	1,484,741.71	3,791,530.76	0	0
Trails and Stream Crossings-2004 (PR-000007)	4,895,000	99,195.15	0.00	0	0
Trails and Stream Crossings-2006 (PR-000008)	5,000,000	1,147,254.16	685,864.84	0	0
<b>Total</b>	<b>\$240,747,674</b>	<b>\$18,650,538.11</b>	<b>\$79,525,061.07</b>	<b>\$0</b>	<b>\$0</b>

## **Fund S31000 Public School Construction**

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### **Focus**

Fund S31000, Public School Construction, provides funding for new construction, facility renovation, expansion and improvements authorized by voter referendum, as well as funds for capital expenditures. Bond funding remaining from the 2009, 2011, and 2013 bond referenda support capital construction projects in this fund.

In FY 2016, progress will continue on the school bond referendum projects and projects funded by Fund S10000, School Operating. Major projects for FY 2016 include facility modifications, building maintenance, renovations and infrastructure management.

# Fund S31000 Public School Construction

## FUND STATEMENT

### Fund S31000, Public School Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$108,682,709	\$0	\$74,804,908	\$0	\$0
Reserves:					
Reserve for Turf Replacement	\$0	\$0	\$767,048	\$767,048	\$767,048
<b>Total Reserve</b>	\$0	\$0	\$767,048	\$767,048	\$767,048
Revenue:					
Sale of Bonds <sup>3</sup>	\$155,000,000	\$155,000,000	\$160,949,651	\$155,000,000	\$155,000,000
PTA/PTO Donations	0	150,000	0	0	0
Other Donations	0	100,000	0	0	0
Federal Grant- DOD Ft. Belvoir	40,925	0	23,798,603	0	0
TJHSST Tuition- Capital Costs	0	0	150,000	300,000	300,000
Fairfax City	155,000	20,000	20,000	20,000	20,000
Miscellaneous Revenue	2,807,947	36,000	286,000	286,000	286,000
Synthetic Turf Field Initiative <sup>4</sup>	1,500,000	0	1,500,000	0	0
Turf Field Replacement Reserve	767,048	0	0	0	0
<b>Subtotal Revenue</b>	\$160,270,920	\$155,306,000	\$186,704,254	\$155,606,000	\$155,606,000
Initiated Projects But Unissued Bonds	\$0	\$0	\$247,921,217	\$0	\$0
<b>Total Revenue</b>	\$160,270,920	\$155,306,000	\$434,625,471	\$155,606,000	\$155,606,000
Transfers In:					
School Operating Fund (S10000)					
Building Maintenance	\$10,607,714	\$6,449,030	\$10,000,000	\$6,449,030	\$6,449,030
Classroom Equipment	2,388,992	369,898	369,898	397,756	397,756
Facility Modifications	600,000	600,000	600,000	600,000	600,000
Synthetic Turf Field Initiative	1,500,000	0	1,500,000	0	0
County General Construction and Contributions Fund (30010)					
Infrastructure Replacement and Upgrades <sup>5</sup>	0	0	0	13,100,000	0
<b>Total Transfers In</b>	\$15,096,706	\$7,418,928	\$12,469,898	\$20,546,786	\$7,446,786
<b>Total Available</b>	\$284,050,335	\$162,724,928	\$522,667,325	\$176,919,834	\$163,819,834
Expenditures:					
Subtotal Expenditures	\$208,478,379	\$162,724,928	\$273,979,060	\$176,152,786	\$163,052,786
Contractual Commitments	0	0	247,921,217	0	0
<b>Total Expenditures<sup>5</sup></b>	\$208,478,379	\$162,724,928	\$521,900,277	\$176,152,786	\$163,052,786
<b>Total Disbursements</b>	\$208,478,379	\$162,724,928	\$521,900,277	\$176,152,786	\$163,052,786
<b>Ending Balance</b>	\$75,571,956	\$0	\$767,048	\$767,048	\$767,048
Reserves:					
Reserve for Turf Replacement	\$767,048	\$0	\$767,048	\$767,048	\$767,048
<b>Available Ending Balance</b>	\$74,804,908	\$0	\$0	\$0	\$0

# Fund S31000

## Public School Construction

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<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.

<sup>3</sup> The actual sale of bonds is based upon a review of cash needs rather than cash and encumbrances as presented here for planning purposes. This is consistent with Board policy to sell bonds on a cash basis. Including prior sales, there is a balance of \$391.118 million in authorized but unissued school bonds.

<sup>4</sup> Funding in the amount of \$1.5 million is provided in FY 2015 from the County's Fund 30010, General Construction and Contributions, to support the second phase of the Joint County School initiative to develop new synthetic turf fields throughout the County.

<sup>5</sup> Pending School Board approval, FY 2016 Adopted Budget Plan total expenditures and Transfer In from Fund 30010, County General Construction and Contributions, have been reduced by \$13.1 million. The County's financial schedules reflect total expenditures and Transfers In as appropriated by the Board of Supervisors when adopting the budget. Final adjustments will be reflected at the *FY 2015 Carryover Review*.





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# Special Revenue Funds

## Overview

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. These proceeds include state and federal aid, income derived through activities performed by the Solid Waste Management Program, special levies, program activity revenue and operation of the public school system. The funds that are classified within the Special Revenue Funds group are listed below.

### PROGRAM ACTIVITY REVENUE

These funds support the County's bus and commuter rail service, and the County's cable operations. The primary sources of revenue for program activity funds are derived from receipts generated through program operations.

- **Fund 40000 – County Transit Systems**
- **Fund 40030 – Cable Communications**

### COUNTY AND REGIONAL TRANSPORTATION

This fund provides for planning, coordinating and implementing a multi-modal transportation system for Fairfax County that moves people and goods, consistent with the values of the community and is supported by commercial and industrial taxes for transportation.

- **Fund 40010 – County and Regional Transportation Projects**

### FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD (CSB)

Funding to support CSB programs in the areas of mental health, intellectual disability, alcohol and drug, and early intervention services is derived from a variety of sources including the cities of Fairfax and Falls Church, the state and federal governments, client/program fees and a transfer from the General Fund.

- **Fund 40040 – Fairfax-Falls Church Community Services Board**

### COMMUNITY CENTERS

These funds provide for the construction, operation, and maintenance of community centers for use by the residents within the special tax districts who pay a special levy based on assessed value of real property.

- **Fund 40050 – Reston Community Center**
- **Fund 40060 – McLean Community Center**
- **Fund 40070 – Burgundy Village Community Center**

## Special Revenue Funds

### SERVICE DISTRICTS

These funds are service districts that provide a specific service to County residents. The Integrated Pest Management Program generates revenue through a special countywide tax levy on residential, commercial, and industrial properties to allow for the treatment of the gypsy moth, cankerworm and emerald ash borer population as well as the prevention of the West Nile Virus. The Stormwater Services Program supports both staff operating requirements and stormwater capital projects, including repairs to stormwater infrastructure, measures to improve water quality, stream stabilization, rehabilitation and safety upgrades of dams, repair and replacement of underground pipe systems and surface channels, structural flood proofing and Best Management Practices (BMP) site retrofits. This funding also supports implementation of watershed master plans, increased public outreach efforts and stormwater monitoring activities. The Board of Supervisors established the Tysons Service District on January 8, 2013 providing a funding plan that is a multi-faceted approach to funding transportation infrastructure in Tysons. The Service District will fund projects that benefit all of the residential and non-residential landowners within Tysons.

- **Fund 40080 – Integrated Pest Management Program**
- **Fund 40100 – Stormwater Services**
- **Fund 40180 – Tysons Service District**

### E-911 FUND

This fund was created to satisfy a state legislative requirement that E-911 revenues and expenditures be accounted for separately. All expenditures associated with the Public Safety Communications Center (PSCC) are budgeted in this fund.

- **Fund 40090 – E-911**

### DULLES RAIL PHASE I TRANSPORTATION IMPROVEMENT DISTRICT

The District was formed by the Board of Supervisors on February 23, 2004 based on petition of the owners of commercial and industrial property in order to fund the extension of the Metrorail Orange line in the vicinity of West Falls Church to Wiehle Avenue in Reston. The District will contribute up to \$400 million of the County's share for Phase I through the imposition of a voluntary tax on commercial and industrial properties within the Phase I District.

- **Fund 40110 – Dulles Rail Phase I Transportation District Improvements**

### DULLES RAIL PHASE II TRANSPORTATION IMPROVEMENT DISTRICT

Phase II of the Dulles Metrorail project will run from just west of Wiehle Avenue to Ashburn in eastern Loudoun County. This extension will serve Reston Town Center, Herndon, Dulles Airport, Route 606, and Ashburn. Commercial and industrial properties in the Phase II District, which lie near the project on either side of the right-of-way of the Dulles Airport Access Road (DAAR) and Dulles Toll Road (DTR) within Fairfax County, will be taxed to help Fairfax County fund \$330 million of the County's share of Phase II.

- **Fund 40120 – Dulles Rail Phase II Transportation District Improvements**

## **Special Revenue Funds**

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### **METRO RAIL PARKING SYSTEM PLEDGED REVENUES**

This fund supports collection and disbursement of funds related to revenue-generating activities at Metrorail parking facilities owned by and located within the County, including debt service, operating and maintenance expenses of those facilities.

- **Fund 40125 – Metrorail Parking System Pledged Revenues**

### **SOLID WASTE MANAGEMENT**

These funds provide for the collection and disposal of refuse within Fairfax County, as well as the disposal of refuse delivered by local jurisdictions. Revenue is derived from collection and disposal charges of the various program components.

- **Fund 40130 – Leaf Collection**
- **Fund 40140 – Refuse Collection and Recycling Operations**
- **Fund 40150 – Refuse Disposal**
- **Fund 40160 – Energy/Resource Recovery Facility (E/RRF)**
- **Fund 40170 – I-95 Refuse Disposal**

### **STATE AND FEDERAL AID**

These funds administer programs that benefit Fairfax County residents in accordance with County policy. Included are funds for programs that attempt to identify and alleviate the causes of poverty; manage grant resources for a variety of County programs ranging from public safety to human services issues; aid aging citizens within Fairfax County; and conserve and upgrade low- and moderate-income neighborhoods.

- **Fund 50000 – Federal-State Grant Fund**
- **Fund 50800 – Community Development Block Grant**
- **Fund 50810 – HOME Investment Partnerships Program**

### **OPERATION OF THE PUBLIC SCHOOL SYSTEM**

These funds provide for recording expenditures required to operate, maintain, and support the Fairfax County Public School system programs, as well as the procurement, preparation, and serving of student breakfasts, snacks, and lunches. Primary sources of revenue include federal and state aid, transfers from the General Fund and receipts derived through food sales.

- **Fund S10000 – Public School Operating**
- **Fund S40000 – Public School Food and Nutrition Services**
- **Fund S43000 – Public School Adult and Community Education**
- **Fund S50000 – Public School Grants and Self-Supporting Programs**

# Fund 40000

## County Transit Systems

### Mission

To provide safe, reliable, clean and effective public transportation service that complements the other elements of the multi-modal transportation system in Fairfax County and provides a cost-saving alternative to Washington Metropolitan Area Transit Authority (WMATA) Metrobus service. To fund the County's share of operating costs for the Virginia Railway Express (VRE).

### Focus

Fund 40000, County Transit Systems, provides funding for operating and capital expenses for the FAIRFAX CONNECTOR bus system. The Fairfax County Department of Transportation (FCDOT) manages, oversees and coordinates the activities of the FAIRFAX CONNECTOR bus system, which in FY 2015 operates 85 routes providing primarily intra-county service and access to Metrorail stations serving County residents. The system includes an authorized fleet of 278 buses. The FY 2016 budget includes funding to purchase 22 expansion buses.



FAIRFAX CONNECTOR bus service is operated by a private contractor from three operating facilities. The Huntington Division provides local service to the Huntington, Van Dorn Street and Franconia-Springfield Metro stations and in the Mount Vernon and Lorton areas, express service to the Pentagon Metro station and cross-county service between Springfield and Tysons. The Reston-Herndon Division includes service in the Reston, Herndon and Tysons areas to the Wiehle Reston East, McLean, Spring Hill, and Tysons Corner Metro stations; express service between Reston, the Pentagon, and Crystal City; local service between Herndon, Reston, and Tysons; local service within Reston, and cross-county service between Fair Oaks and Reston. The West Ox Division provides service primarily in the I-66 Corridor with service between the Vienna Metro station and the Centreville, Chantilly, Fair Oaks, Oakton, and Tysons areas.

FAIRFAX CONNECTOR expanded service over the 2012-2014 fiscal years in conjunction with the opening of two major transportation infrastructure projects in Fairfax County: the I-495 High Occupancy Toll Lanes (495 Express Lanes) and the first phase of the Dulles Corridor Metrorail Project, or Silver Line. The majority of new FAIRFAX CONNECTOR bus service in support of these projects involved restructured and new service in the Reston and Tysons areas. In 2012, FAIRFAX CONNECTOR commenced service connecting Tysons with Burke Centre, Lorton and Springfield via the 495 Express Lanes. In 2014, FAIRFAX CONNECTOR restructured approximately 40 percent of its bus service in response to the start of Silver Line, Phase 1 Metrorail service in the Dulles Corridor, which included 16 new routes, 28 restructured routes, and the elimination of five routes.



## Fund 40000 County Transit Systems

The majority of FAIRFAX CONNECTOR's Reston and Herndon service was realigned to provide connections with the new Wiehle-Reston East Metro station. As the temporary terminus for the Silver Line until full project completion in 2018, the Wiehle station includes a 2,300 space commuter parking facility, kiss-and-ride area with short term parking, state of the art bicycle facility, as well as a 10-bus-bay transit center. The majority of the FAIRFAX CONNECTOR routes which serve the

Wiehle station do so via the transit center, where passengers can transfer seamlessly to the Silver Line as well as to other bus routes.

FCDOT awarded a contract for Intelligent Transportation Systems (ITS) in June 2013. FCDOT issued the Notice to Proceed (NTP) in April 2014. The ITS project includes computer aided dispatching (CAD) and automatic vehicle locator (AVL) systems, mobile data terminals, automated passenger counters, stop annunciators, and real time passenger information. Full system implementation is expected to occur in FY 2016. Reports and information generated from the ITS system will allow for more efficient scheduling, route refinements, and faster schedule development, which will reduce the overall cost of the FAIRFAX CONNECTOR operation.

FCDOT continues its commitment to the Emission Reduction Program as an agency focus. The program includes: buying vehicles equipped with Engineered Machine Products (EMP) which reduces emissions, improves fuel economy, an idling reduction program and auto shutdown program. All buses purchased in FY 2013 and beyond will have further reductions in emissions.

FCDOT initiated several major construction projects at the three operational garages. In FY 2014, FCDOT completed the addition of an 8,500 square foot Storage building at West Ox Road Bus garage. This enables the FAIRFAX CONNECTOR to maintain the fleet more efficiently. In early FY 2015, FCDOT will complete renovation of the service lanes at the Huntington garage. This project upgrades the existing service lane probing equipment that will provide efficiencies in the cleaning and servicing of the buses on a daily basis. FCDOT has started the design process for future construction projects at all three garages: the Huntington garage is in design for an additional storage building and two maintenance bays. The Reston-Herndon garage is in the design process for a complete renovation of the existing facility. The West Ox garage is under design for Phase II expansion, which will increase bus storage and maintenance capacity to 270 vehicles.

County Transit Systems supports  
the following County Vision Elements:



*Connecting People and Places*



*Practicing Environmental Stewardship*



*Exercising Corporate Stewardship*



## Fund 40000

### County Transit Systems

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On April 3, 2013, the Virginia General Assembly approved HB 2313, a transportation funding package. The bill included regional components for planning districts that meet certain thresholds (population, registered vehicles, and transit ridership). Northern Virginia meets these criteria for the imposition of certain taxes, and HB 2313 is expected to generate approximately \$290 million per year for transportation projects in the region. The bill mandates that 70 percent of this regional funding be allocated by the Northern Virginia Transportation Authority (NVTA), with the remaining 30 percent provided to the individual localities embraced within NVTA for their determination. Starting in FY 2014, Fairfax County's local share of HB 2313 (its portion of the 30 percent noted above) was programmed into Fund 40010, County and Regional Transportation Projects, and FY 2015 revenues from this source projected to be \$36.9 million and \$37.7 million in FY 2016. Additional service hour recommendations, including, but not limited to, expansion of midday and late night FAIRFAX CONNECTOR service in the Reston area when the Silver Line begins to operate will be presented to the Board for consideration and prioritization and should be supported within new revenues from HB 2313 and the increase in the Commercial and Industrial tax rate to \$0.125.

#### **FY 2016 Bus Services Funding**

Total FY 2016 funding of \$101.5 million is provided for bus services, with \$11 million for the purchase of 22 replacement buses and \$1.4 million for maintenance and support at the new Wiehle-Reston Garage. A breakdown of the \$101.5 million is included in the table below.

Bus Services	\$89.1
Expansion Buses (22)	11.0
Wiehle-Reston Garage	1.4
Total (\$ in millions)	\$101.5

#### **Commercial and Industrial Tax Funding**

Commercial and Industrial (C&I) real estate tax revenue is posted to Fund 40010, County and Regional Transportation Projects, and then a portion is transferred to the County Transit Systems budget. In FY 2016, this amount totals \$28.5 million. This amount, will be used to provide continued support for West Ox Division rush hour and midday service, enables the continuation of increased frequencies on overcrowded priority bus routes (Routes 171, 401/402 and 950), and continues support for previous years' service expansions at all three operating divisions. It also supports a route from Tysons to Dulles Airport, as endorsed by the Board on July 27, 2010; improves the frequency of Richmond Highway corridor routes; and improves the frequency of Route 310 servicing Franconia Road to Rolling Valley, where headways will decrease from every 30 minutes to every 20 minutes.

#### **General Fund Support / Use of Balances**

General Fund support is provided to Fund 40000, for FAIRFAX CONNECTOR requirements and for the County share of the subsidy for commuter rail services operated by the Virginia Railway Express (VRE). The FY 2016 General Fund transfer to Fund 40000 is \$34.5 million, unchanged from the FY 2015 Adopted Budget Plan level, primarily due to the use of available balances in Fund 40000 that have resulted from lower-than-projected service-related costs in the FY 2014-FY 2015 timeframe as well as a small increase in State Aid applied to operating.

## **Fund 40000**

### **County Transit Systems**

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#### **Establishment of a CONNECTOR Bus Replacement Reserve**

A significant long term issue in transportation concerns the bus replacement needs for the FAIRFAX CONNECTOR fleet. Starting in FY 2020, approximately 170 buses are scheduled for replacement over the ensuing five years. If the County opted to go on a pay-as-you-go basis, there would be years where it would require as much as \$43 million in one year to replace buses (68 buses in FY 2022). To mitigate this issue, a bus replacement reserve was started during the FY 2014. In FY 2016, \$5.7 million, to be fully covered by State Aid, is recommended to be set aside as part of this process. Under the current plan, annual payments to the reserve would need to increase from \$5.7 to \$7.4 million starting in FY 2017, and then be increased 4.0 percent per year thereafter. It is anticipated that at least initially State Aid will be the main funding source to fund the reserve; however, this will need to be examined especially in later years if State Aid balances drop. The recommended plan also spreads out the replacement over a slightly longer time horizon, which is operationally and programmatically preferable for the department. In lieu of annually transferring funds from the Northern Virginia Transportation Commission (NVTC) as originally budgeted in FY 2015, the funds will be placed in reserve at NVTC. Funds will be transferred to the County and appropriated for replacement bus purchases as scheduled in the multi-year replacement cycles. At the end of FY 2016, the NVTC bus replacement reserve will be \$17.1 million

#### **Virginia Railway Express (VRE)**

Fund 40000, County Transit Systems, includes the County's share of the subsidy for commuter rail services operated by the Virginia Railway Express (VRE). The Board of Supervisors approved the County's participation in the regional rail service on August 1, 1988. The service is a joint effort among NVTC, the Potomac and Rappahannock Transportation Commission, the Virginia Department of Rail and Public Transportation, and the participating jurisdictions of Fairfax County, Manassas, Manassas Park, Fredericksburg, Prince William County, Spotsylvania County and Stafford County. The City of Alexandria and Arlington County are also contributing jurisdictions.

The operation and maintenance costs associated with the commuter rail system are funded from a combination of ridership revenues (which accrue directly to VRE), state contributions and contributions from the participating and contributing local jurisdictions. According to the VRE Master Agreement, at least 50 percent of the operating costs must be paid by passenger fares, with the remainder funded by the participating jurisdictions according to a funding formula. In spring 2007, the VRE Operations Board and member jurisdictions approved a change in the funding formula to transition from the previous calculation based on 90 percent ridership and 10 percent population, to a purely ridership-based formula more favorable to Fairfax County. Local jurisdiction subsidies are calculated based primarily on an annual ridership survey and the FY 2016 Fairfax County subsidy is estimated at \$4.75 million, the same level as in FY 2015.



# Fund 40000

## County Transit Systems

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Bus Services					
Huntington Operating	\$30,207,786	\$32,723,805	\$34,745,550	\$40,126,874	\$40,126,874
Reston/Herndon Operating	32,910,480	31,467,230	40,091,371	35,120,724	35,120,724
West Ox Operating	18,738,950	29,319,952	21,559,100	28,668,586	28,668,586
Capital Projects	3,098,580	0	9,199,722	0	0
Systemwide Projects	1,779,626	0	3,034,961	0	0
Subtotal - Bus Services, CONNECTOR & WMATA	<u>\$86,735,422</u>	<u>\$93,510,987</u>	<u>\$108,630,704</u>	<u>\$103,916,184</u>	<u>\$103,916,184</u>
Commuter Rail (VRE)	\$4,747,685	\$4,747,685	\$4,747,685	\$4,747,685	\$4,747,685
<b>Total Expenditures</b>	<b><u>\$91,483,107</u></b>	<b><u>\$98,258,672</u></b>	<b><u>\$113,378,389</u></b>	<b><u>\$108,663,869</u></b>	<b><u>\$108,663,869</u></b>
Income:					
Miscellaneous Revenue	\$1,905,041	\$162,778	\$162,778	\$160,000	\$160,000
Fare Revenue	7,005,228	8,014,903	8,014,903	7,507,396	7,507,396
Bus Shelter Program	140,645	60,000	60,000	140,000	140,000
Advertising Revenue	166,322	100,000	100,000	200,000	200,000
WMATA Reimbursements, West Ox	2,189,053	2,410,577	2,410,577	2,400,000	2,400,000
State Aid (NVTC) Operations	8,750,978	20,791,972	22,939,467	21,340,450	21,340,450
State Aid (NVTC) Capital	0	5,700,000	0	0	0
Northern Virginia Transportation Authority (NVRTA)	0	0	0	11,000,000	11,000,000
VA Dept. of Rail and Public Transportation (VDRPT)	0	0	0	322,000	322,000
<b>Total Income</b>	<b><u>\$20,157,267</u></b>	<b><u>\$37,240,230</u></b>	<b><u>\$33,687,725</u></b>	<b><u>\$43,069,846</u></b>	<b><u>\$43,069,846</u></b>
<b>NET COST TO THE COUNTY</b>	<b><u>\$71,325,840</u></b>	<b><u>\$61,018,442</u></b>	<b><u>\$79,690,664</u></b>	<b><u>\$65,594,023</u></b>	<b><u>\$65,594,023</u></b>

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

◆ **Bus Operations Contract** **\$690,585**

An increase of \$690,585 is necessary to support the contractually obligated increase in the bus operations contract. The contract with the service provider is a 5-year contract with 5 one-year County options. FY 2015 was the first option year and the contract rate adjustment increase is based on the Washington Metro Consumer Price Index (CPI-W). Option years 1, 3 and 5 are based on CPI-W; however, option years 2 and 4 are based on CPI-W plus an additional 2.0 percent. Annual increases are applied to the year-end rate of the prior year. Based on a waterfall rate system (the rate decreases based on tiers of revenue hours), the FY 2015 year-end rate will be less than the budgeted rate. While the contractual rate increase is 3.6 percent (1.6 percent for CPI-W and 2.0 percent based on option year 2 increases), the effective net rate increase from FY 2015 to FY 2016 is only 1.01 percent.

## Fund 40000 County Transit Systems

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- ◆ **Increased Expenditure Requirements** **\$9,725,189**

A net increase of \$9,725,189 is included to support increased CONNECTOR-related expenditure requirements in FY 2016. This increase includes a \$6,550,188 net increase in Operating Expenses and an increase of \$3,225,000 in Capital Expenses to accommodate additional service hours for Silver Line-related service, all projected maintenance requirements including those associated with the new parking garage at the Wiehle-Reston East Metrorail Station, 22 replacement buses in the Huntington Division (not part of the bus replacement reserve program), as well as all fuel, insurance, planning, customer service, security, staff charge-outs and other associated operating costs. This increase is being covered by a combination of Commercial and Industrial (C&I) tax revenues, State Aid, and use of available balance, thus requiring no increase in General Fund dollars.
  
- ◆ **WMATA Facility and Service Costs at West Ox** **(\$10,577)**

A decrease of \$10,577 in expenditures and associated WMATA reimbursements is based on actual WMATA operational requirements at the West Ox Bus Operations Center, as demonstrated by experience in WMATA's operations at the site. Under the Joint Use Agreement, WMATA pays its share of on-going operating and maintenance costs to the County.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$15,119,717**

As part of the FY 2014 Carryover Review, the Board of Supervisors approved \$15,119,717, including \$6,279,995 in encumbered carryover and \$8,839,722 in unspent Capital Projects funds.

### **Cost Centers**

There are two cost centers in Fund 40000, County Transit Systems. The first represents the FAIRFAX CONNECTOR bus service, including three divisions, Huntington, Reston-Herndon, and West Ox. The second cost center is focused on Commuter Rail and VRE.

# Fund 40000

## County Transit Systems

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>FAIRFAX CONNECTOR</b>					
Percent change in FAIRFAX CONNECTOR passengers	5.96%	(2.25%)	4.06% / 0.04%	2.00%	1.50%
Percent change in service provided for platform hours	4.53%	6.63%	7.32% / 4.27%	10.80%	9.99%
Percent change in service provided for platform miles	5.81%	4.82%	6.60% / 5.69%	(1.68%)	12.46%
<b>Commuter Rail</b>					
Percent change in VRE passengers boarding at stations in Fairfax County	8.7%	8.7%	3.0% / (4.5%)	3.0%	0.0%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40000.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40000.pdf)

### Performance Measurement Results

CONNECTOR ridership in FY 2014 was impacted by both the economic downturn and the government shutdown, resulting in fewer passengers. The start of Metro's Silver Line began service in July 2014 and coincided with FAIRFAX CONNECTOR adding additional routes and platform hours resulting in a projected increase in ridership. The Silver Line bus service plan involves redesign, modification and addition of new routes in the Dulles Corridor, feeding the Wiehle-Reston East Metrorail Station. FAIRFAX CONNECTOR will maximize ridership while at the same time achieving the best alignment of service to balance commuter needs during rush hours and the needs of riders who depend on bus service at other hours as their only means of transportation.

VRE anticipates ridership to remain similar to FY 2015 mainly due to the continued reduction of the federal mass transit tax benefit. Starting in January 2014, commuters can only use up to \$130 in monthly pre-tax dollars to subsidize their mass transit costs; \$115 less than the \$245 monthly benefit that was available in 2013. VRE's projected ridership for FY 2016 is mainly predicated on this action because most of VRE's riders, approximately two-thirds, use it. Consequently, Fairfax County's ridership will have similar results and is projected to remain flat. Notwithstanding this critical variable in projecting ridership, VRE still plans on working to increase ridership by improving operational efficiencies such as new rail cars and extended platforms, and more conveniently located maintenance yards where trains can be parked midday (thus reducing the operating costs of running trains far away to a distant maintenance yard for parking). VRE continues to implement a number of operational and capital efforts to address on-time performance issues. In FY 2016, VRE will begin operation of an additional round-trip train on the Fredericksburg Line due to the opening of a new VRE station in Spotsylvania County. This additional train will increase ridership on the system by approximately 1,000 riders.

# Fund 40000

## County Transit Systems

### FUND STATEMENT

#### Fund 40000, County Transit Systems

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$45,636,292	\$9,277,261	\$18,696,978	\$125,000	\$125,000
Revenue:					
Miscellaneous Revenue <sup>1</sup>	\$1,905,041	\$162,778	\$162,778	\$160,000	\$160,000
SmarTrip Revenue <sup>2</sup>	7,005,228	8,014,903	8,014,903	7,507,396	7,507,396
Bus Advertising	166,322	100,000	100,000	200,000	200,000
Bus Shelter Program <sup>3</sup>	140,645	60,000	60,000	140,000	140,000
WMATA Reimbursements, West Ox Bus Operations Center <sup>4</sup>	2,189,053	2,410,577	2,410,577	2,400,000	2,400,000
State Aid (NVTC) Operations <sup>5</sup>	8,750,978	20,791,972	22,939,467	21,340,450	21,340,450
State Aid (NVTC) Capital <sup>6</sup>	0	5,700,000	0	0	0
Northern VA Transportation Authority (NVTA) <sup>7</sup>	0	0	0	11,000,000	11,000,000
VA Dept. of Rail and Public Transportation (VDRPT) <sup>8</sup>	0	0	0	322,000	322,000
<b>Total Revenue</b>	<b>\$20,157,267</b>	<b>\$37,240,230</b>	<b>\$33,687,725</b>	<b>\$43,069,846</b>	<b>\$43,069,846</b>
Transfers In:					
General Fund (10001)	\$34,547,739	\$34,547,739	\$34,547,739	\$34,547,739	\$34,547,739
Metro Operations & Construction (30000)	2,396,353	2,492,207	2,492,207	2,591,895	2,591,895
County and Regional Transportation Projects (40010) <sup>9</sup>	11,442,434	26,226,235	24,078,740	28,454,389	28,454,389
<b>Total Transfers In</b>	<b>\$48,386,526</b>	<b>\$63,266,181</b>	<b>\$61,118,686</b>	<b>\$65,594,023</b>	<b>\$65,594,023</b>
<b>Total Available</b>	<b>\$114,180,085</b>	<b>\$109,783,672</b>	<b>\$113,503,389</b>	<b>\$108,788,869</b>	<b>\$108,788,869</b>

# Fund 40000

## County Transit Systems

### FUND STATEMENT

#### Fund 40000, County Transit Systems

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Expenditures:					
FAIRFAX CONNECTOR					
Huntington Division					
Operating Expenses	\$30,104,474	\$32,648,805	\$34,122,360	\$33,801,869	\$33,801,869
Capital Projects	2,695,962	0	7,425,894	0	0
Capital Equipment	103,312	75,000	773,190	6,325,000	6,325,000
Subtotal - Huntington Division	\$32,903,748	\$32,723,805	\$42,321,444	\$40,126,869	\$40,126,869
Reston-Herndon Division					
Operating Expenses	\$24,204,293	\$31,392,230	\$31,698,416	\$35,045,724	\$35,045,724
Capital Projects	269,441	0	1,215,457	0	0
Capital Equipment	8,706,187	75,000	422,726	75,000	75,000
Subtotal - Reston-Herndon	\$33,179,921	\$31,467,230	\$33,336,599	\$35,120,724	\$35,120,724
West Ox Division, County CONNECTOR					
Operating Expenses	\$16,459,432	\$18,759,375	\$19,125,185	\$21,143,591	\$21,143,591
Capital Projects	133,177	0	198,371	0	0
Capital Equipment	90,465	8,150,000	8,295,948	5,125,000	5,125,000
Subtotal - West Ox Division, County	\$16,683,074	\$26,909,375	\$27,619,504	\$26,268,591	\$26,268,591
West Ox Division, WMATA <sup>4</sup>					
	\$2,189,053	\$2,410,577	\$2,410,577	\$2,400,000	\$2,400,000
Subtotal - West Ox Division, County and WMATA	\$18,872,127	\$29,319,952	\$30,030,081	\$28,668,591	\$28,668,591
Total CONNECTOR Service	\$82,766,743	\$91,100,410	\$103,277,547	\$101,516,184	\$101,516,184
Total WMATA Service	\$2,189,053	\$2,410,577	\$2,410,577	\$2,400,000	\$2,400,000
Total Bus Services, CONNECTOR & WMATA	\$84,955,796	\$93,510,987	\$105,688,124	\$103,916,184	\$103,916,184
Systemwide Projects <sup>10</sup>	\$1,779,626	\$0	\$2,942,580	\$0	\$0
Commuter Rail <sup>11</sup>	4,747,685	4,747,685	4,747,685	4,747,685	4,747,685
Total Expenditures	\$91,483,107	\$98,258,672	\$113,378,389	\$108,663,869	\$108,663,869
Transfers Out:					
General Fund (10001)	\$4,000,000	\$0	\$0	\$0	\$0
Total Transfers Out	\$4,000,000	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$95,483,107</b>	<b>\$98,258,672</b>	<b>\$113,378,389</b>	<b>\$108,663,869</b>	<b>\$108,663,869</b>
<b>Ending Balance</b>	<b>\$18,696,978</b>	<b>\$11,525,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>
Transportation-Related Requirements	\$16,424,483	\$0	\$0	\$0	\$0
Reserve: Bus Replacement <sup>6</sup>	0	11,400,000	0	0	0
Reserve for C&I Services	2,147,495	0	0	0	0
Reserve for Bus Shelter Program <sup>3</sup>	125,000	125,000	125,000	125,000	125,000
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Fund 40000

## County Transit Systems

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<sup>1</sup> Miscellaneous revenue includes such items as reimbursement from the Washington Metropolitan Area Transit Authority (WMATA) for the value of WMATA tokens collected on FAIRFAX CONNECTOR routes, insurance recoveries, and miscellaneous developer contributions.

<sup>2</sup> Fare revenue is received either directly by the County as SmarTrip fare payments, or indirectly through contractor billings.

<sup>3</sup> The Bus Shelter Advertising Program was established in FY 2011 as a public-private partnership to provide for bus shelter construction and maintenance. An amount of \$125,000 of revenue is held in reserve for unanticipated County maintenance expenditures in the event the developer defaults on the Bus Advertising Contract.

<sup>4</sup> WMATA reimburses the County for its share of space at the West Ox Bus Operations Center, a joint use facility for WMATA and the County CONNECTOR. WMATA initiated operations from this site in Spring 2009. Both WMATA expenditures and the offsetting WMATA reimbursement are being adjusted in FY 2016 to more accurately reflect the actual experience to date.

<sup>5</sup> State Aid for mass transit is disbursed to NVTC, where it is made available to the County.

<sup>6</sup> A CONNECTOR Bus Replacement Program was established in FY 2014 with annual contributions of \$5.7 million from State Aid for capital. These funds will be placed in reserve at NVTC. At the end of FY 2016, the NVTC bus replacement reserve will be \$17.1 million.

<sup>7</sup> Anticipated revenue from NVTA for purchase of 22 expansion buses.

<sup>8</sup> Anticipated reimbursement from the Virginia Department of Rail and Public Transportation (VDRPT) for operating assistance in implementing new I-95 Express Lane bus services.

<sup>9</sup> The FY 2016 transfer of \$28.5 million from Fund 40010, County and Regional Transportation Projects, is consistent with a transportation funding list periodically updated and approved by the Board of Supervisors. Of this total, \$21.9 million is from Commercial and Industrial (C&I) real estate revenue, \$5.2 million is from HB 2313 local revenues, and \$1.4 million is from parking fees.

<sup>10</sup> Funds in Systemwide Projects are used to support multi-year Board-approved transportation studies such as the comprehensive Transportation Development Plan (TDP) update required by the VDRPT.

<sup>11</sup> Fairfax County participates in the Virginia Railway Express (VRE) Master Agreement, and provides an annual subsidy to VRE operations and construction.

# Fund 40010

## County and Regional Transportation Projects

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### Focus

Fund 40010, County and Regional Transportation Projects supports the County's implementation of new transportation projects and is funded by the commercial and industrial real estate tax for transportation and Northern Virginia Transportation Authority (NVTA) local tax revenues. The taxing authority for commercial and industrial real property was authorized under the Transportation Funding and Reform Act of 2007 (HB 3202), approved by the Virginia General Assembly on April 4, 2007, and implemented by the Board of Supervisors as part of the FY 2009 Adopted Budget Plan. This revenue helps accelerate the County's implementation of roadway, transit and pedestrian projects.

HB 3202 allows localities to assess a tax on the value of commercial and industrial real estate and to use the proceeds on new transportation improvements. The County's FY 2016 rate is recommended to remain at 12.5 cents which is the maximum rate allowed per state code, which will generate approximately \$52.7 million in revenue for FY 2016. This estimate is based on current projections in the commercial real estate market.

On April 3, 2013, the Virginia General Assembly approved HB 2313, a transportation funding package. The bill included regional components for planning districts that meet certain thresholds (population, registered vehicles, and transit ridership). Northern Virginia meets these criteria for the imposition of certain taxes, and HB 2313 is expected to generate approximately \$290 million per year for transportation projects in the region. The bill mandates that 70 percent of this regional funding be allocated by the NVTA, with the remaining 30 percent provided to the individual localities embraced within NVTA for their determination. Fairfax County's local share of HB 2313 funds is projected to be \$36.9 million in FY 2015 and \$37.7 million in FY 2016. By adopting the commercial and industrial property tax rate of 12.5 cents, the County qualifies to receive these 30 percent revenues.

Operations of the Wiehle-Reston East Metrorail Station parking garage began with the opening of Dulles Rail Phase 1 in July 2014. The parking garage is estimated to collect approximately \$2.2 million in parking revenues and \$0.97 million in ground rent. These revenues are used to offset debt service for the construction of the garage and operation and maintenance costs. Beginning in FY 2016, revenues and expenses for debt, operations and maintenance for Metrorail parking garages owned by the County will be collected and disbursed under Fund 40125, Metrorail Parking System Pledged Revenues.

Fund 40010 funded projects were updated by the Board of Supervisors January 28, 2014 and include:

- roadway improvements;
- transit improvements;
- pedestrian, bike, and small intersection improvements;
- planning and design work for future projects; and
- advance right-of-way purchases for future projects.

FY 2016 disbursements include \$7.7 million for operating and staff support for project implementation; \$54.1 million for capital projects; \$2.9 million for EDA transportation bonds debt service; \$7.4 million for debt service on the Wiehle-Reston East parking garage; and a \$28.5 million transfer to FAIRFAX CONNECTOR for bus service (Fund 40000, County Transit Systems).

# Fund 40010

## County and Regional Transportation Projects

Staffing level adjustments are required in Fund 40010 after the Virginia General Assembly approved HB 2313. In FY 2016, Fund 40010 supports 47/47.0 FTE staff positions to manage and advance critical transportation projects in the County. Of this total, 13/13.0 FTE positions were established as part of the FY 2016 Adopted Budget Plan.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted																						
<b>FUNDING</b>																											
Expenditures:																											
Personnel Services	\$1,781,712	\$4,859,383	\$4,753,178	\$5,912,141	\$5,926,861																						
Operating Expenses	1,572,682	2,436,236	2,256,860	1,800,000	1,800,000																						
Bond Expenses	0	4,145,463	0	10,287,713	10,287,713																						
Capital Projects	11,230,756	59,892,152	273,177,608	54,070,664	54,055,944																						
<b>Total Expenditures</b>	<b>\$14,585,150</b>	<b>\$71,333,234</b>	<b>\$280,187,646</b>	<b>\$72,070,518</b>	<b>\$72,070,518</b>																						
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>																											
Regular	28 / 28	34 / 34	34 / 34	47 / 47	47 / 47																						
<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;">1 Deputy Director (1)</td> <td style="width: 50%;">1 Program Analyst</td> </tr> <tr> <td>1 Senior Engineer III</td> <td>1 Senior Right-of-Way Agent (1)</td> </tr> <tr> <td>2 Engineers V</td> <td>1 GIS Spatial Analyst II (1)</td> </tr> <tr> <td>1 Engineer IV</td> <td>1 Planning Technician II</td> </tr> <tr> <td>5 Engineers III (3)</td> <td>1 Project Coordinator</td> </tr> <tr> <td>2 Engineering Technicians III (1)</td> <td>1 HR Generalist II</td> </tr> <tr> <td>1 Transportation Planner V</td> <td>2 Administrative Associates</td> </tr> <tr> <td>4 Transportation Planners IV</td> <td>2 Management Analysts III</td> </tr> <tr> <td>7 Transportation Planners III (2)</td> <td>1 Network/Telecom Analyst I</td> </tr> <tr> <td>8 Transportation Planners II (3)</td> <td>2 Administrative Assistants III</td> </tr> <tr> <td>1 Transportation Planner I (1)</td> <td>1 Planning Technician II</td> </tr> </tbody> </table>						1 Deputy Director (1)	1 Program Analyst	1 Senior Engineer III	1 Senior Right-of-Way Agent (1)	2 Engineers V	1 GIS Spatial Analyst II (1)	1 Engineer IV	1 Planning Technician II	5 Engineers III (3)	1 Project Coordinator	2 Engineering Technicians III (1)	1 HR Generalist II	1 Transportation Planner V	2 Administrative Associates	4 Transportation Planners IV	2 Management Analysts III	7 Transportation Planners III (2)	1 Network/Telecom Analyst I	8 Transportation Planners II (3)	2 Administrative Assistants III	1 Transportation Planner I (1)	1 Planning Technician II
1 Deputy Director (1)	1 Program Analyst																										
1 Senior Engineer III	1 Senior Right-of-Way Agent (1)																										
2 Engineers V	1 GIS Spatial Analyst II (1)																										
1 Engineer IV	1 Planning Technician II																										
5 Engineers III (3)	1 Project Coordinator																										
2 Engineering Technicians III (1)	1 HR Generalist II																										
1 Transportation Planner V	2 Administrative Associates																										
4 Transportation Planners IV	2 Management Analysts III																										
7 Transportation Planners III (2)	1 Network/Telecom Analyst I																										
8 Transportation Planners II (3)	2 Administrative Assistants III																										
1 Transportation Planner I (1)	1 Planning Technician II																										
<b>TOTAL POSITIONS</b>																											
47 Positions (13) / 47.0 FTE (13.0)			( ) Denotes New Positions																								

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$106,791**  
 An increase of \$106,791 in Personnel Services includes \$62,275 for a 1.10 percent market rate adjustment (MRA) for all employees and \$44,516 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Other Post-Employment Benefits** **\$15,475**  
 An increase of \$15,475 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.



## Fund 40010

### County and Regional Transportation Projects

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- ◆ **State Transportation Funding Plan Positions** **\$945,212**

Staffing level adjustments are required in Fund 40010, County and Regional Transportation Projects after the Virginia General Assembly approved the State Transportation funding plan (HB 2313), which will ensure timely delivery of projects funded from the new revenue source. An increase of \$945,212 in Personnel Services is due to the establishment of 13/13.0 FTE positions associated with supporting initial implementation of projects and services funded with HB 2313 revenue.
  
- ◆ **Operating Expenses** **(\$636,236)**

A decrease of \$636,236 in Operating Expenses is included in FY 2016 and includes adjustments for more accurate facility operating expenses from the Facilities Management Department.
  
- ◆ **Debt Service** **\$6,142,250**

Funding in the amount of \$10,287,713 has been included for programmed debt service expenditures. This amount is a \$6,142,250 increase over the FY 2015 amount of \$4,145,463.
  
- ◆ **Capital Projects** **\$54,055,944**

Funding in the amount of \$54,055,944 has been included for FY 2016 priority projects supported by the commercial and industrial tax revenue, consistent with a transportation funding list periodically updated and approved by the Board of Supervisors. This amount is a \$5,836,208 decrease from the FY 2015 Adopted Budget Plan amount of \$59,892,152.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$209,036,764**

As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$209,036,764 due primarily to the carryover of unexpended project balances of \$201,777,220 and net capital project adjustments of \$7,438,920, which are offset by a decrease in Operating Expenses of \$179,376.

# Fund 40010

## County and Regional Transportation Projects

### FUND STATEMENT

#### Fund 40010, County and Regional Transportation Projects

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$79,119,799	\$0	\$142,679,842	\$0	\$0
Revenue:					
Commercial Real Estate Tax for Transportation <sup>1</sup>	\$51,623,604	\$50,495,455	\$50,495,455	\$52,654,758	\$52,654,758
State Transportation Revenue - NVTA <sup>2</sup>	0	39,425,074	0	0	0
Fairfax County	35,400,313	0	35,284,654	36,469,950	36,469,950
Town of Herndon	691,943	0	1,087,933	713,050	713,050
Town of Vienna	504,558	0	495,200	519,949	519,949
Federal/State Grant Revenue <sup>3</sup>	0	5,000,000	16,500,000	0	0
EDA Bonds <sup>4</sup>	0	0	50,000,000	0	0
Innovation Center Parking Garage Revenue Bonds <sup>5</sup>	0	0	0	7,000,000	7,000,000
Wiehle-Reston East Ground Rent <sup>6</sup>	229,167	250,000	967,000	967,000	967,000
Wiehle-Reston East Metrorail Parking Garage <sup>7</sup>	0	2,588,940	2,200,200	2,200,200	2,200,200
Metropolitan Washington Airports Authority (MWAA)	1,138,042	0	4,756,102	0	0
<b>Total Revenue<sup>8</sup></b>	<b>\$89,587,627</b>	<b>\$97,759,469</b>	<b>\$161,786,544</b>	<b>\$100,524,907</b>	<b>\$100,524,907</b>
<b>Total Available</b>	<b>\$168,707,426</b>	<b>\$97,759,469</b>	<b>\$304,466,386</b>	<b>\$100,524,907</b>	<b>\$100,524,907</b>
Expenditures:					
Personnel Services	\$1,781,712	\$4,859,383	\$4,753,178	\$5,912,141	\$5,926,861
Operating Expenses	1,582,559	2,436,236	2,256,860	1,800,000	1,800,000
Capital Projects <sup>2,9</sup>	11,220,879	59,892,152	252,952,511	54,070,664	54,055,944
Capital Projects (Towns of Herndon and Vienna)	0	0	2,779,634	0	0
TIFIA Debt Service Reserve <sup>10</sup>	0	0	13,300,000	0	0
EDA Transportation Bonds Debt Service	0	0	0	2,900,000	2,900,000
Wiehle-Reston East Parking Garage Debt Service <sup>7</sup>	0	4,145,463	4,145,463	7,387,713	7,387,713
<b>Total Expenditures<sup>8</sup></b>	<b>\$14,585,150</b>	<b>\$71,333,234</b>	<b>\$280,187,646</b>	<b>\$72,070,518</b>	<b>\$72,070,518</b>

# Fund 40010

## County and Regional Transportation Projects

### FUND STATEMENT

#### Fund 40010, County and Regional Transportation Projects

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Transfers Out:					
General Construction and Contributions (30010) <sup>11</sup>	\$0	\$200,000	\$200,000	\$0	\$0
County Transit (40000) <sup>12</sup>	11,442,434	26,226,235	24,078,740	28,454,389	28,454,389
Total Transfers Out	\$11,442,434	\$26,426,235	\$24,278,740	\$28,454,389	\$28,454,389
<b>Total Disbursements</b>	<b>\$26,027,584</b>	<b>\$97,759,469</b>	<b>\$304,466,386</b>	<b>\$100,524,907</b>	<b>\$100,524,907</b>
<b>Ending Balance</b>	<b>\$142,679,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Rate per \$100 of Assessed Value</b>	<b>\$0.125</b>	<b>\$0.125</b>	<b>\$0.125</b>	<b>\$0.125</b>	<b>\$0.125</b>

<sup>1</sup> The Board of Supervisors implemented this tax in FY 2009 at a rate of 11 cents per \$100 of assessed value. In FY 2014, the rate increased from 11 cents to 12.5 cents per \$100 of assessed value as part of the Board's Four Year Transportation Program; this rate remains unchanged in FY 2015 and FY 2016. The Transportation Funding and Reform Act of 2007 (HB 3202) provided the enabling legislation for this tax.

<sup>2</sup> As a result of the State Transportation funding plan approved during the 2013 Session by the General Assembly (HB 2313), additional revenues will be available to the County for transportation projects and transit needs. As a result, the County will benefit from approximately \$127.5 million in regional transportation revenues in FY 2016. Of this total, \$38.2 million or 30 percent will be available directly to the County with a balance of approximately \$0.5 million returning to NVTA for operating costs.

<sup>3</sup> In FY 2014, the County applied for and was awarded \$10 million of Virginia Department of Transportation (VDOT) Revenue Sharing funds to be applied to construction costs on the Tysons area Jones Branch Connector project. The Revenue Sharing Program provides additional funding for use by localities to construct or improve highway systems within that locality. In FY 2015, the County applied for additional Revenue Sharing funds, which were included as part of the *FY 2014 Carryover Review*. FY 2016 awards will not be known until summer of 2015 and will be included as part of the *FY 2015 Carryover Review*, if applicable.

<sup>4</sup> Economic Development Authority (EDA) revenue bonds in the amount of \$50.0 million were included in the *FY 2015 Revised Budget Plan*, and consistent with the Board of Supervisors Four Year Transportation Plan.

<sup>5</sup> In July 2014, the Board of Supervisors approved \$7 million in common infrastructure improvements at the Innovation Center parking garage, to be funded by Fund 40010. Reimbursement of these expenses will come from EDA parking revenue bonds for the parking garages at Herndon and Innovation Center.

<sup>6</sup> Revenues associated with ground rent at the Wiehle-Reston East Metrorail Station Parking Garage. Beginning in FY 2016, revenues and debt service associated with Metrorail parking garages will be collected in and disbursed from a new fund, Fund 40125, Metrorail Parking System Pledged Revenues. These changes will be included in the *FY 2015 Carryover Review*.

<sup>7</sup> Parking revenues collected at the Wiehle-Reston East Metrorail Station. Beginning in FY 2016, revenues and debt service associated with Metrorail parking garages will be collected in and disbursed from a new fund, Fund 40125, Metrorail Parking System Pledged Revenues. These changes will be included in the *FY 2015 Carryover Review*.

<sup>8</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$192,228.71 has been reflected as an increase to FY 2014 Total Expenditures. An offsetting audit adjustment of \$9,876.55 was also made to FY 2014 Total Revenue. This impacts the amount carried forward and results in a decrease of \$182,352.16 to the *FY 2015 Revised Budget Plan*. The projects affected by this adjustment are ST-000003, Pedestrian Task Force Recommendations, and TF-000001, Wiehle Avenue Metrorail Facility. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the *FY 2015 Third Quarter Review*.

<sup>9</sup> Capital Projects include roadway, pedestrian and transit capital funding. A portion of funding is held in a reserve and adjustments are made to reflect project funding for specific projects approved by the Board of Supervisors as projects approach implementation.

## **Fund 40010**

### **County and Regional Transportation Projects**

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<sup>10</sup> On December 17, 2014, the County closed on a \$403.3 million loan agreement with the U.S. Department of Transportation for Phase 2 of the Dulles Metrorail. This amount is for planned debt service reserve expenses required by the loan agreement and has been reallocated to Project 2G40-094-000, TIFIA Debt Service Reserve.

<sup>11</sup> In FY 2015, the transfer of \$200,000 to Fund 30010, General Construction and Contributions, is associated with Developer Default costs and was recommended by the Auditor to the Board of Supervisors. The Developer Default project is necessitated by economic conditions surrounding the construction industry that result in some developers not completing required public facilities, acceptance of roads by the state, walkways and storm drainage improvements. These funds will only be used for transportation related improvement projects that qualify for the use of C&I funding.

<sup>12</sup> The FY 2016 transfer of \$28.5 million from Fund 40010, County and Regional Transportation Projects, is consistent with a transportation funding list periodically updated and approved by the Board of Supervisors. Of this total, \$21.9 million from the Commercial and Industrial (C&I) real estate revenue will fund: West Ox Division rush hour and midday service; support for increased frequencies on overcrowded priority bus routes (Routes 171, 401/402), which were modified in early FY 2015; support of Transit Development Plan expansions of bus service hours at all three operating divisions; support of I-495 Express lanes service and the Tysons Circulator; \$5.2 million from HB 2313 local revenues will fund the implementation of Dulles Rail Phase I bus service which began in July 2014; and \$1.4 million from parking fees will fund operations and maintenance of the Wiehle-Reston East Metrorail Station parking garage.

# Fund 40010

## County and Regional Transportation Projects

### FY 2016 Summary of Capital Projects

#### Fund 40010, County and Regional Transportation Projects

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Arlington Blvd&Cedar Hill-7 Corners Ramp (2G40-082-000)	\$2,500,000	\$0.00	\$2,500,000.00	\$0	\$0
Bicycle Facilities Program (2G40-096-000)	100,000	0.00	100,000.00	0	0
Bicycle Facilities Program (TS-000001)	1,050,000	351,109.41	461,381.19	0	0
Bonds Advanced Project Implementation (2G40-053-000)	850,000	445,337.98	404,269.35	0	0
BRAC-Mulligan Road (2G40-023-000)	18,781,688	0.00	10,122,704.00	0	0
BRAC-Route 1 Widening (2G40-012-000)	3,000,000	75,424.26	707,324.49	0	0
BRAC-Springfield Park and Ride (TF-000002)	5,224,932	439.88	0.00	0	0
BRAC-Telegraph Rd. Widening S. Van Dorn (2G40-021-000)	2,400,000	0.00	2,222,879.16	0	0
Braddock Rd & Burke Lake Rd & Guinea Rd (2G40-081-000)	1,200,000	0.00	1,200,000.00	0	0
Braddock/Roanoke Road Improvements (2G40-050-000)	1,017,000	3,043.05	1,003,568.38	0	0
Burke Center Parkway & Marshall Pond (2G40-074-000)	70,000	0.00	70,000.00	0	0
Bus Stops - Braddock District (TS-000011)	330,000	2,217.12	327,782.88	0	0
Bus Stops - Countywide (TS-000010)	635,000	33,091.20	601,908.80	0	0
Bus Stops - Dranesville District (TS-000012)	315,000	1,938.72	313,061.28	0	0
Bus Stops - Hunter Mill District (TS-000013)	395,000	1,655.36	393,344.64	0	0
Bus Stops - Lee District (TS-000014)	130,000	241.92	129,758.08	0	0
Bus Stops - Mason District (TS-000015)	130,000	339.36	129,660.64	0	0
Bus Stops - Mt Vernon District (TS-000016)	425,000	5,577.07	419,422.93	0	0
Bus Stops - Providence District (TS-000017)	200,000	509.04	199,490.96	0	0
Bus Stops - Springfield District (TS-000018)	355,000	2,562.16	352,437.84	0	0
Bus Stops - Sully District (TS-000019)	85,000	172.80	84,827.20	0	0
Capital Expansion (TF-000030)	1,150,000	0.00	1,150,000.00	0	0
Columbia Pike Streetcar (2G40-072-000)	270,830	61,133.46	209,696.54	0	0
Construction Reserve (2G40-001-000)		(104,779.49)	82,423,834.03	54,070,664	54,055,944
Construction Reserve (2G40-001-000)		0.00	25,972,017.00	0	0
Cost Benefit Analysis Support (2G40-060-000)	1,012,000	232,452.75	408,069.14	0	0
CSYP Bike & Pedestrian Program (2G40-088-000)	3,850,000	0.00	3,850,000.00	0	0
DTR Town Center Parkway Underpass (2G40-073-000)	11,850,000	0.00	11,850,000.00	0	0
Dulles Toll Road & Soapstone Dr Overpass (2G40-078-000)	1,250,000	0.00	1,250,000.00	0	0
Emergency Maintenance Of Existing Trails (ST-000002)	99,994	6,411.56	0.00	0	0

# Fund 40010

## County and Regional Transportation Projects

### FY 2016 Summary of Capital Projects

#### Fund 40010, County and Regional Transportation Projects

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Eskridge Rd. Extension (2G40-029-000)	4,416,777	111,585.03	793,213.84	0	0
Extension Frontier Drive (VDOT) (2G40-095-000)	2,000,000	0.00	2,000,000.00	0	0
Giles Run & Laurel Hill (2G40-067-000)	1,500,000	0.00	1,500,000.00	0	0
Herndon Metrorail Access Mgmt. Study (2G40-065-000)	249,000	88,000.58	160,999.42	0	0
Herndon Metrorail Parking - C&I (TF-000020)	3,800,000	423,701.86	3,376,298.14	0	0
Herndon Metrorail Parking-NVTA 30 (TF-000026)	4,000,000	0.00	4,000,000.00	0	0
HMSAMS (2G40-086-000)	1,250,000	0.00	1,250,000.00	0	0
Huntington Service Line Renov/Expansion C&I (TF-000025)	5,200,000	0.00	5,200,000.00	0	0
Innovation Center Parking - C&I (TF-000021)	4,200,000	93,483.23	4,106,516.77	0	0
Innovation Center Parking-NVTA 30 (TF-000027)	7,500,000	0.00	7,500,000.00	0	0
Jones Branch Connector (County) (2G40-020-000)	1,874,396	679,592.31	190,962.53	0	0
Jones Branch Connector (County/VDOT) (2G40-062-000)	10,000,000	128,544.20	9,871,455.80	0	0
Laurel Hill Adaptive Reuse (TF-000028)	1,300,000	0.00	1,300,000.00	0	0
Lorton Road-Rt. 123 Silverbrook Rd. (2G40-022-000)	2,259,000	796,857.48	1,449,228.57	0	0
Lorton VRE Park & Ride Expansion (TF-000023)	2,100,000	0.00	2,100,000.00	0	0
Lorton/Cross County Trail Enhancements (ST-000034)	313,000	0.00	313,000.00	0	0
Pedestrian Task Force Recommendations (ST-000003)	13,840,700	2,136,562.67	4,863,921.60	0	0
Proffer Reimbursed (2G40-064-000)	19,159	7,231.08	11,927.92	0	0
Richmond Highway Match - Sidewalks (2G40-049-000)	934,894	0.00	934,894.00	0	0
RMAG Phase II (2G40-085-000)	500,000	0.00	500,000.00	0	0
Rolling Rd. VRE Garage Feasibility Study (2G40-055-000)	250,000	38,025.38	211,974.62	0	0
Route 1 Transit Center (2G40-059-000)	550,000	76,613.19	296,037.58	0	0
Route 7 Georgetown Pike Lighting Project (2G40-070-000)	249,000	0.00	249,000.00	0	0
RSTP Advanced Project Implementation- TMSAMS (2G40-051-000)	580,100	392,715.85	45,467.74	0	0

# Fund 40010

## County and Regional Transportation Projects

### FY 2016 Summary of Capital Projects

#### Fund 40010, County and Regional Transportation Projects

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Rt. 123 & Braddock Rd. Improvements (2G40-015-000)	4,933,000	282,981.09	4,179,971.79	0	0
Rt. 123 & Kelley Dr. (2G40-066-000)	650,000	94,926.84	555,073.16	0	0
Rt. 29 at Gallows Rd. (2G40-061-000)	319,969	319,969.00	0.30	0	0
Rt. 29 Widening-Centreville To FFX City (2G40-019-000)	11,500,000	0.00	11,500,000.00	0	0
Seven Corners Interchange Improvements (2G40-076-000)	1,000,000	0.00	1,000,000.00	0	0
Shirley Gate& Braddock& Fxco Pkwy&Popes (2G40-079-000)	1,500,000	0.00	1,500,000.00	0	0
Sidewalk Replacement VDOT Participation (ST-000001)	600,000	9,720.98	74,130.50	0	0
Soapstone Dr. Connector Overpass Study (TF-000011)	208,275	0.00	23,190.50	0	0
Spot Improvements (2G40-028-000)	10,029,000	2,419,356.71	5,508,194.68	0	0
Spot Program (2G40-087-000)	4,550,000	0.00	4,550,000.00	0	0
Springfield CBD Park-N-Ride Lot (TF-000022)	247,500	0.00	247,500.00	0	0
Springfield Multi-Use Transit Hub (ST-000033)	6,880,000	28,761.54	6,716,397.35	0	0
Stormwater- Nutrient Credits (2G40-093-000)	245,000	0.00	245,000.00	0	0
Stringfellow Road P&R C&I (TF-000031)	1,150,000	0.00	1,150,000.00	0	0
Studies/Planning/Advanced Design Prog Rsv (2G40-090-000)	2,000,000	0.00	2,000,000.00	0	0
Sully Braddock Road Parking & Ride (TF-000024)	550,000	0.00	550,000.00	0	0
TIFIA Debt Service Reserve (2G40-094-000)	13,300,000	0.00	13,300,000.00	0	0
Town Center Parkway Underpass (2G40-054-000)	264,100	97,340.02	75,543.44	0	0
Transportation Projects - At Large (2G40-003-000)	100,000	0.00	55,000.00	0	0
Transportation Projects - Braddock District (2G40-002-000)	100,000	0.00	100,000.00	0	0
Transportation Projects - Dranesville District (2G40-004-000)	100,000	0.00	29,092.34	0	0
Transportation Projects - Hunter Mill District (2G40-005-000)	100,000	0.00	55,000.00	0	0
Transportation Projects - Lee District (2G40-006-000)	100,000	0.00	100,000.00	0	0

# Fund 40010

## County and Regional Transportation Projects

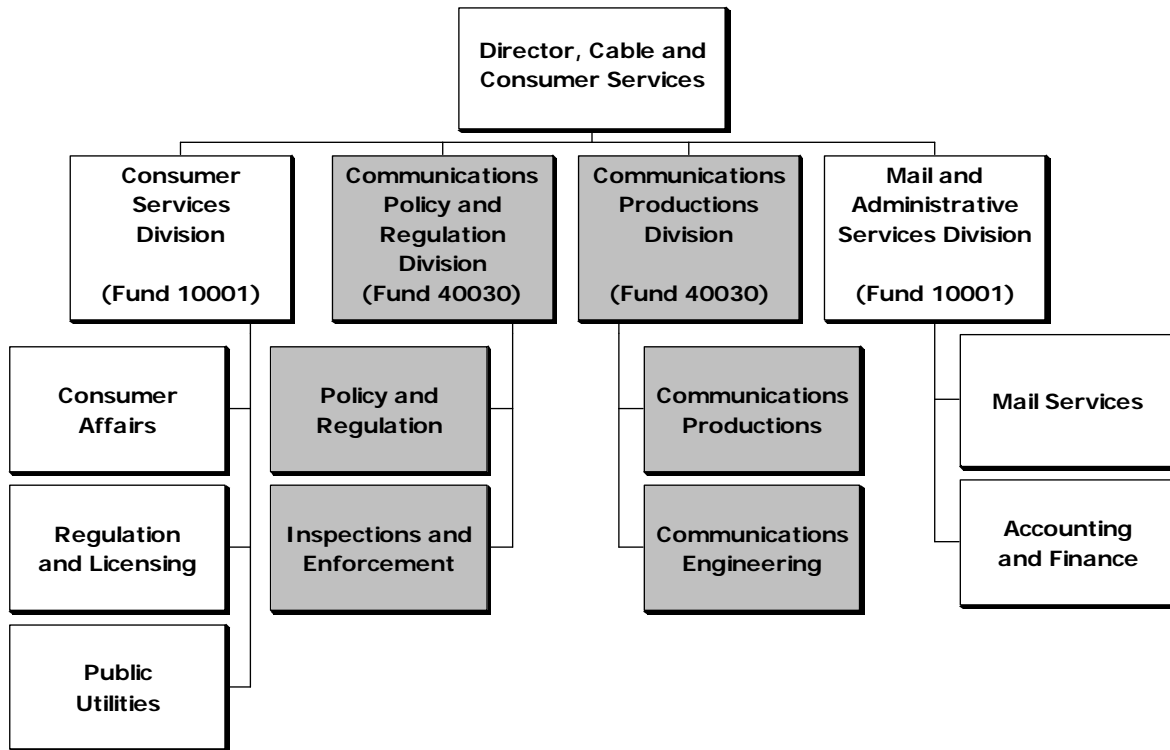
### FY 2016 Summary of Capital Projects

#### Fund 40010, County and Regional Transportation Projects

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Transportation Projects - Mason District (2G40-007-000)	100,000	0.00	100,000.00	0	0
Transportation Projects - Mt Vernon District (2G40-008-000)	100,000	0.00	100,000.00	0	0
Transportation Projects - Providence District (2G40-009-000)	100,000	0.00	100,000.00	0	0
Transportation Projects - Springfield District (2G40-010-000)	100,000	0.00	100,000.00	0	0
Transportation Projects - Sully District (2G40-011-000)	100,000	0.00	100,000.00	0	0
Tysons Dulles Toll Road Study (2G40-018-000)	1,022,328	154,055.87	0.00	0	0
Tysons Reserve (2G40-084-000)	3,750,000	0.00	3,750,000.00	0	0
Vaden Ramp at Vienna Metro (TF-000029)	3,500,000	0.00	3,500,000.00	0	0
VDOT Implemented Intersection Projects (2G40-092-000)	2,762,900	0.00	2,762,900.00	0	0
Walney Road at Dallas Street (2G40-025-000)	380,000	0.00	380,000.00	0	0
West Ox Bus Facility-Parking Expansion (TF-000003)	4,300,000	355,858.69	2,655,084.76	0	0
Wiehle Avenue - Debt Service (2G25-049-000)	600,000	0.00	600,000.00	0	0
Wiehle Avenue Debt Service (2G40-071-000)	4,173,413	27,949.95	4,145,463.00	0	0
Wiehle Avenue Metrorail Facility (TF-000001)	23,162,145	1,338,052.82	167,451.56	0	0
Wiehle Study - Dulles Corridor Bike/Ped Access (2G40-056-000)	145,000	115.20	120,277.39	0	0
<b>Total</b>	<b>\$232,285,100</b>	<b>\$11,220,879.18</b>	<b>\$273,177,607.83</b>	<b>\$54,070,664</b>	<b>\$54,055,944</b>



# Fund 40030 Cable Communications



The Department of Cable and Consumer Services is the umbrella agency for four distinct functions: Communications Policy and Regulation; Communications Productions; Consumer Services; and Mail and Administrative Services. The total agency staff is dispersed over two funding sources: Cable Communications Fund and General Fund. Cable Communications includes Communications Policy and Regulation and Communications Productions and is responsible for communications regulation and for television programming, and is presented in Fund 40030 (Volume 2). Fund 40030 is supported principally by revenue received from local cable operators through franchise agreements. The General Fund includes Consumer Services, Accounting and Finance, and Mail Services. Consumer Services mediates complaints, educates consumers, regulates taxicabs, issues licenses, and provides utility rate case intervention and is presented within the Public Safety Program Area (Volume 1) and is fully supported by the General Fund. Mail and Administrative Services manages mail services as well as accounting and finance services. Mail Services along with Accounting and Finance are programs presented in the Legislative-Executive Functions/Central Services Program Area (Volume 1) and are fully supported by the General Fund. While the functions of the Department of Cable and Consumer Services provide diverse services, they all provide quality customer service to the community and work collaboratively with County agencies, neighboring jurisdictions, and professional organizations.



**Fairfax County Government Channel 16 is one of the best government access cable television stations in the nation.**

# Fund 40030

## Cable Communications

### Mission

To promote the County's cable communications policy; to enforce public safety, customer service, and regulatory requirements among the County's franchised cable operators; and to produce television programming for Fairfax County Government Channel 16 and the Fairfax County Training Network.

To accomplish the mission, Communications Policy and Regulation and Communications Productions encourage competition, innovation, and inclusion of local community interests in the countywide deployment of cable communications services; negotiate, draft, and provide regulatory oversight and enforcement of cable communications contracts, ordinances, statutes, and customer service policies; protect the health, safety, and welfare of the public by enforcing safety codes and construction standards; ensure community access to public, educational, and governmental programming; maintain a reliable means of mass communication of official information during emergencies; provide digital media production services to create informational programming for County residents accessible through a variety of distribution channels; and support internal communications, including remote origination and viewing of training programs for County employees and emergency first-responders.

### Focus

The Cable Communications Fund (CCF) was established by the Board of Supervisors in 1982 to provide accurate and auditable accounting of revenues and expenses associated with the administration of the County's cable communications ordinance and franchise agreements, communications productions, and cable-related consumer and policy services. CCF revenue supporting this fund comes from Public, Educational, and Governmental (PEG) access capital grants and state communications sales and use taxes received from local cable operators based on the operators' gross revenues.

Communications Policy and Regulation negotiates cable franchise agreements and is responsible for regulatory oversight of the County's three franchised cable television providers, serving over 288,000 cable subscribers, and providing over 75 percent of County households with a choice of cable service providers. Communications Policy and Regulation ensures that cable operators provide high-quality customer service, safe cable system construction and operation, and access to PEG programming and emergency information.

**Cable Communications supports the following County Vision Elements:**



***Maintaining Safe and Caring Communities***



***Creating a Culture of Engagement***



***Connecting People and Places***



***Practicing Environmental Stewardship***



***Maintaining Healthy Economies***



***Exercising Corporate Stewardship***

## **Fund 40030**

### **Cable Communications**

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Communications Policy and Regulation enforces construction codes and standards on a competitively neutral basis. In FY 2014, more than 91 percent of inspected work sites were in compliance with applicable codes.

Communications Policy and Regulation consults with the Department of Information Technology and monitors new developments in cable and broadband legislation, regulation, and technology, tracking cable and broadband regulatory matters before the Federal Communications Commission.

Communications Policy and Regulation will continue to administer financial support for the I-Net and support the construction of new I-Net sites and efforts to migrate video, high-speed data, and voice services to the I-Net in designated County and FCPS facilities. The I-Net, managed by the Department of Information Technology, is the backbone of the County Enterprise-wide Network. It is composed of more than 4,000 kilometers of fiber linking over 400 County and Fairfax County Public Schools locations.

Communications Productions is responsible for the production of television programming for Fairfax County Government Channel 16 and the Fairfax County Training Network. Channel 16 televises meetings of the Board of Supervisors, Planning Commission, and Board of Zoning Appeals; County Executive projects; Board-directed special programming; town meetings; monthly Board of Supervisors video newsletters; and programs highlighting the services of County agencies. Channel 16 reaches an estimated 804,000 residents via cable television and reaches an even larger audience through video streaming and video-on-demand. Channel 16 reaches an increasingly diverse community by offering translated programming including Spanish, Korean, and Vietnamese, as requested by County agencies.



Communications Productions televises training and internal communication programming on the Fairfax County Training Network through the Fairfax County I-Net, reaching approximately 25,000 County and Fairfax County Public Schools' employees. Communications Productions operates an emergency message system, serves as the centralized resource for loan pool equipment, and supports video conferencing.

As part of Communications Productions, Meeting Space Management and Event Support is responsible for staffing and operation of the Government Center Conference Center, supporting the Fairfax County Board of Supervisors; Fairfax County Boards, Authorities, and Commissions; non-profit organizations; and County agencies.

During the period from FY 2012 – FY 2016, approximately \$18.7 million of the Fund 40030 balance has been used to support critical IT projects funded out of Fund 10040, IT Projects, including the Tax System Modernization Project, the Police In-Car Video Project, and several other IT-related projects.

# Fund 40030 Cable Communications

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$5,657,542	\$5,845,923	\$5,845,923	\$6,214,499	\$6,228,760
Operating Expenses	3,599,255	3,572,096	11,794,413	5,726,190	5,726,190
Capital Equipment	274,696	450,000	1,413,256	450,000	450,000
<b>Total Expenditures</b>	<b>\$9,531,493</b>	<b>\$9,868,019</b>	<b>\$19,053,592</b>	<b>\$12,390,689</b>	<b>\$12,404,950</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	52 / 52	52 / 52	52 / 52	52 / 52	52 / 52

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$159,396**  
 An increase of \$159,396 in Personnel Services includes \$60,334 for a 1.10 percent market rate adjustment (MRA) for all employees and \$99,062 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Other Post-Employment Benefits** **\$1,532**  
 An increase of \$1,532 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Personnel Services** **\$221,909**  
 An increase of \$221,909 is required to support increased fringe benefit and salary costs based on actual experience in the fund.
- ◆ **Operating Expenses Adjustment** **\$2,154,094**  
 An increase of \$2,154,094 in Operating Expenses includes \$1,972,588 in funding for I-Net equipment costs fully supported by available I-Net revenue in FY 2016. In addition, funding of \$158,106 is included to fully fund increased Government Center Complex charges due to an increased number of capital renewal projects to comply with Americans with Disabilities Act (ADA) requirements and \$23,400 was included for miscellaneous Operating Expenses.
- ◆ **Capital Equipment** **\$450,000**  
 Capital Equipment funding of \$450,000 includes \$400,000 for video replacement equipment in the Communications Productions Division due to specific equipment being past its useful lifespan. In addition, \$50,000 is included for I-Net data and video network equipment.

# Fund 40030

## Cable Communications

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$9,185,573**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$2,806,903 in Operating Expenses and \$6,378,670 in unencumbered carryover primarily attributable to unexpended funds related to the design and operation of the I-Net.

### Cost Centers

The three cost centers within Fund 40030, Cable Communications, are the Communications Policy and Regulation Division, Communications Productions Division, and the Institutional Network. They work together to achieve the mission of the Fund.

#### Communications Policy and Regulation Division

The Communications Policy and Regulation Division (CPRD) negotiates cable franchise agreements and is responsible for regulatory oversight of the County's three franchised cable television providers.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,701,045	\$2,958,632	\$2,958,932	\$4,067,672	\$4,073,657
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	23 / 23	23 / 23	23 / 23	23 / 23	23 / 23
<hr/>					
<u>Office of the Director</u>	<u>Communications Policy and Regulation Division</u>		<u>Inspections and Enforcement</u>		
1 Director, DCCS	1 Director, Policy and Regulation		1 Consumer Specialist III		
1 Administrative Assistant V	1 Administrative Assistant IV		1 Engineering Technician III		
			1 Communications Engineer		
			6 Senior Electrical Inspectors		
<u>Regulation and Licensing</u>	<u>Policy and Regulation</u>		<u>Consumer Affairs</u>		
1 Administrative Assistant III	2 Management Analysts III		1 Consumer Specialist II		
<u>Administrative Services</u>	<u>Public Utilities</u>		1 Consumer Specialist I		
1 Financial Specialist III	2 Utilities Analysts		1 Administrative Assistant II		
1 Administrative Assistant IV					
<hr/>					
<b>TOTAL POSITIONS</b>					
23 Positions / 23.0 FTE					

# Fund 40030

## Cable Communications

### Communications Productions Division

The Communications Productions Division (CPD) produces programming for Fairfax County Government Channel 16 and the Fairfax County Training Network and manages the Government Center Conference Center.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$4,099,507	\$4,533,436	\$4,802,844	\$4,761,977	\$4,769,087
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	29 / 29	29 / 29	29 / 29	29 / 29	29 / 29
<u>Communications Productions Division</u>		<u>Communications Engineering</u>		<u>Conference Center</u>	
1 Director, Comm. Productions	1	1 Network Telecom Analyst III		1 Administrative Associate	
1 Administrative Assistant IV	2	2 Network Telecom Analysts II		1 Video Engineer	
1 Administrative Assistant II	1	1 Network Telecom Analyst I		1 Administrative Assistant III	
				1 Administrative Assistant II	
<u>Communications Productions</u>		<u>Consumer Affairs</u>		<u>Regulation and Licensing</u>	
1 Instructional Cable TV Specialist	1	1 Administrative Assistant II		1 Administrative Assistant III	
5 Producers/Directors					
6 Assistant Producers					
4 Media Technicians					
<b>TOTAL POSITIONS</b>					
29 Positions / 29.0 FTE					

### Institutional Network

The Institutional Network cost center is responsible for the County Enterprise-Wide Network Services and is managed by the Department of Information Technology.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,730,941	\$2,375,951	\$11,291,816	\$3,561,040	\$3,562,206
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0

# Fund 40030 Cable Communications

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Communications Policy and Regulation Division</b>					
Percent of cable communications construction work sites inspected	23%	21%	18% / 19%	24%	24%
Percent of homeowner cable construction complaints completed	100%	100%	100% / 100%	100%	100%
Percent of favorably resolved cable service complaints	100%	99%	97% / 100%	NA	NA
Percent of inquiries completed	100%	100%	99% / 100%	99%	99%
<b>Communications Productions Division</b>					
Percent of requested programs completed	100%	100%	98% / 100%	98%	98%
Percent of program transmission uptime	98.2%	99.2%	99.5% / 98.8%	99.5%	99.5%
Percent of duplication requests completed within required deadline	99%	100%	100% / 100%	100%	100%
<b>Institutional Network</b>					
Percent of I-Net locations constructed	100%	90%	85% / 88%	90%	90%
Percent of I-Net locations activated for video	100%	80%	75% / 100%	80%	80%
Percent of I-Net overall uptime	99.9%	99.9%	99.9% / 99.9%	99.9%	99.9%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40030.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40030.pdf)

## Performance Measurement Results

The FY 2016 estimate for construction work sites have been adjusted to reflect the FY 2014 workload. Beginning in FY 2015, the Cable Service Complaints Investigated will no longer be reflected in the Communications Policy and Regulation Division performance measures. This data is being reported within the Case Inquiry-related performance measures in the Department of Cable and Consumer Services – Consumer Services section which can be found in the Public Safety Program Area (Volume 1).

In FY 2014, the Communications Productions Division (CPD) produced over 860 hours of original programming, an increase of over 80 hours from FY 2013. This is due in part to an increase in training programming produced for the Fairfax County Training Network. Based on FY 2012 - FY 2014 actuals, the FY 2016 estimate for “Staff Hours per Transmission Interruption Resolution” and “Staff Hours per Duplication Request” have been reduced.

In FY 2014, 87 I-Net incidents were repaired which exceeded the estimate of 75 due to increased construction and road repair activity within the County. The FY 2016 estimate has been adjusted based on the FY 2014 experience.

# Fund 40030 Cable Communications

## FUND STATEMENT

### Fund 40030, Cable Communications

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$14,355,300	\$3,328,701	\$12,950,994	\$3,142,927	\$3,142,927
Revenue:					
Miscellaneous Revenue	\$2,603	\$1,200	\$1,200	\$1,000	\$1,000
Fines and Penalties	20,000	0	0	0	0
I-Net and Equipment Grant	6,979,820	7,294,523	7,294,523	7,367,468	7,367,468
Franchise Operating Fees	17,477,857	17,076,403	17,076,403	17,800,000	17,800,000
<b>Total Revenue</b>	\$24,480,280	\$24,372,126	\$24,372,126	\$25,168,468	\$25,168,468
<b>Total Available</b>	\$38,835,580	\$27,700,827	\$37,323,120	\$28,311,395	\$28,311,395
Expenditures:					
Personnel Services	\$5,657,542	\$5,845,923	\$5,845,923	\$6,214,499	\$6,228,760
Operating Expenses	3,599,255	3,572,096	11,794,413	5,726,190	5,726,190
Capital Equipment	274,696	450,000	1,413,256	450,000	450,000
<b>Total Expenditures</b>	\$9,531,493	\$9,868,019	\$19,053,592	\$12,390,689	\$12,404,950
Transfers Out:					
General Fund (10001) <sup>1</sup>	\$4,145,665	\$3,148,516	\$3,148,516	\$3,532,217	\$3,532,217
Information Technology (10040) <sup>2</sup>	2,900,000	2,900,000	2,900,000	3,680,240	3,680,240
Technology Infrastructure Services (60030) <sup>3</sup>	4,475,253	5,870,771	5,870,771	4,621,425	4,621,425
Schools Operating Fund (S10000) <sup>4</sup>	600,000	600,000	600,000	600,000	600,000
Schools Grants & Self Supporting (S50000) <sup>4</sup>	3,882,175	2,257,314	2,257,314	2,932,217	2,932,217
Schools Grants & Self Supporting (S50000) <sup>5</sup>	350,000	350,000	350,000	350,000	350,000
<b>Total Transfers Out</b>	\$16,353,093	\$15,126,601	\$15,126,601	\$15,716,099	\$15,716,099
<b>Total Disbursements</b>	\$25,884,586	\$24,994,620	\$34,180,193	\$28,106,788	\$28,121,049
<b>Ending Balance<sup>6</sup></b>	\$12,950,994	\$2,706,207	\$3,142,927	\$204,607	\$190,346

<sup>1</sup> The base Transfer Out to the General Fund represents compensation for staff and services provided by the County primarily for cable-related activities and is calculated as 20 percent of the franchise operating fees. In addition, annual reconciliation of the revenue and subsequent transfer is conducted and necessary adjustments have been incorporated in the FY 2016 budget.

<sup>2</sup> In FY 2016, this funding reflects a direct transfer of \$3.7 million to Fund 10040, Information Technology, to support multiple IT project requirements.

<sup>3</sup> Funding of \$1,814,103 reflects a direct transfer to Fund 60030, Technology Infrastructure Services, to support staff and equipment costs related to construction of the I-Net. In addition, in FY 2016 an amount of \$2,807,322 is included reflecting the fourth year of a multi-year commitment to replace and refresh core elements of the I-Net.

<sup>4</sup> The base Transfer Out to the Schools funding reflects compensation for staff and services provided by the Fairfax County Public Schools (FCPS) and is calculated as 20 percent of the franchise operating fees. Of this total, FCPS directs \$600,000 to Fund S10000, School Operating Fund, with the remaining total directed to Fund S50000, Schools Grants & Self Supporting. Annual reconciliation of the revenue and subsequent transfer is conducted and necessary adjustments have been incorporated in the FY 2016 budget.

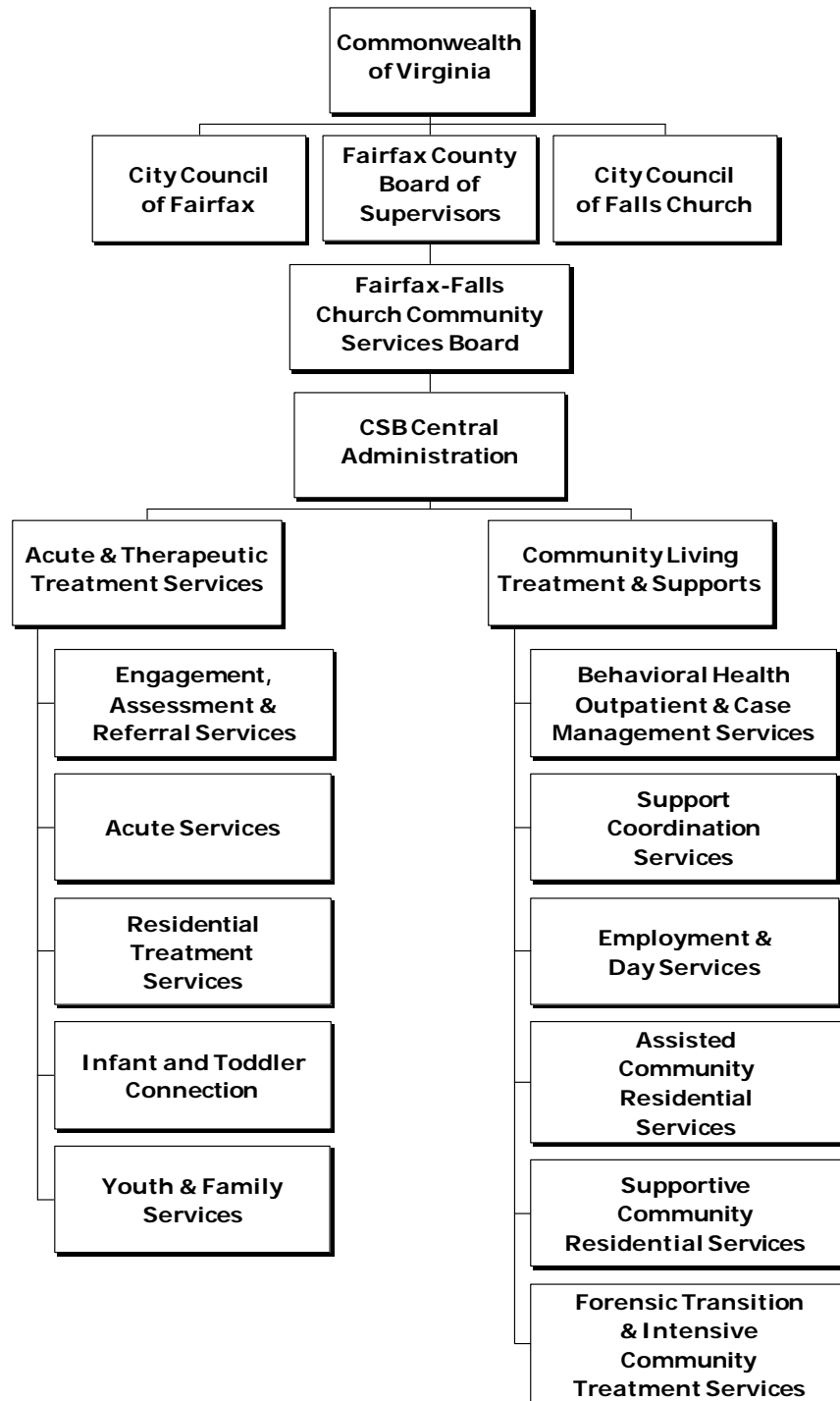
<sup>5</sup> This funding reflects a direct transfer of \$350,000 to FCPS to support a replacement equipment grant.

<sup>6</sup> Actual ending balances fluctuate year to year, as ending balances are reappropriated within Fund 40030. Equipment and services expenditure requirements fluctuate year to year based on I-Net construction and maintenance schedule.



# Fund 40040 Community Services Board (CSB)

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# Fund 40040

## Community Services Board (CSB)

### Mission

To provide and coordinate a system of community-based supports for individuals and families of Fairfax County and the cities of Fairfax and Falls Church who are affected by developmental delay, intellectual disability, serious emotional disturbance, mental illness and/or substance use disorders.

The Fairfax-Falls Church Community Services Board supports the following County Vision Elements:



*Maintaining Safe and Caring Communities*



*Creating a Culture of Engagement*



*Connecting People and Places*



*Maintaining Healthy Economies*



*Building Livable Spaces*



*Exercising Corporate Stewardship*

### AGENCY DASHBOARD



Key Data	FY 2012	FY 2013	FY 2014
1. Persons served by the CSB	20,446	20,988	21,249
2. Persons served by general CSB emergency services	5,037	4,791	4,931
3. Children served by Infant and Toddler Connection	3,090	2,975	3,164
4. Persons with intellectual disability on Medicaid Waiver waiting list who meet the Urgent Need criteria	494	576	733
5. Employment and Day Services			
▪ Persons with intellectual disability served	1,240	1,286	1,284
▪ Annual Special Education Graduates*	110	121	79
6. Percent of individuals who reported that they have a Primary Health Care Provider**	50%	42%	40%
7. Percent of individuals receiving behavioral health services who have Medicaid coverage	38%	35%	32%

\* When initially reported, special education graduates were counted in the fiscal year in which they graduated. Data has been adjusted to reflect the fiscal year in which services began.

\*\*Does not include the Infant and Toddler Connection program.

# Fund 40040

## Community Services Board (CSB)

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### **Focus**

The Fairfax-Falls Church Community Services Board (CSB) is the public provider of services and supports to people with developmental delay, intellectual disability, serious emotional disturbance, mental illness and/or substance use disorders in Fairfax County and the cities of Fairfax and Falls Church. It is one of Fairfax County's Boards, Authorities, and Commissions (BACs) and one of the Commonwealth of Virginia's 39 Community Services Boards and one Behavioral Health Authority (BHA). State law requires every jurisdiction to have a CSB or BHA and in Fairfax County, CSB operates as part of Fairfax County government's human services system, governed by a policy-administrative board with sixteen members, thirteen appointed by the Fairfax County Board of Supervisors, one by the Sheriff's Department, and one each by the Councils of the Cities of Fairfax and Falls Church.

CSB provides a safety net of vital services for individuals with developmental delay, intellectual disability, serious emotional disturbance, mental illness and/or substance use disorders. As the single point of entry into publicly-funded behavioral health care services, CSB prioritizes access to services for those who are most disabled by their condition and have no access to alternative service providers. While all residents can access CSB's acute care, emergency, entry and referral and wellness, health promotion and prevention services, most other, non-emergency CSB services are targeted primarily to people whose conditions seriously impact their daily functioning.

CSB's continuum of community-based services and supports are designed to improve mental, emotional and physical health and quality of life for the community's most vulnerable residents. This continuum of services is provided primarily by over 1,000 employees and contracted service providers, including psychiatrists, psychologists, nurses, counselors, therapists, case managers and support coordinators, peer specialists, and administrative and support staff. Their efforts are supplemented by a dedicated team of volunteers and interns as well as partnerships with community organizations, concerned families, faith communities, businesses, schools, and other Fairfax County agencies, all of whom play significant roles in achieving CSB's mission.

### **Strategic Priorities and Integrated Services**

CSB has strategically and systematically continued to evaluate and improve business and clinical operations to enhance delivery of behavioral health care services. As part of this effort, the agency completed a multi-year project in FY 2014 to align the County's financial management and human resources system – FOCUS – as well as the agency's electronic health record – Credible – with its redesigned organizational structure. Completion of this project represents a critical step in improving budgeting, financial management and performance evaluation and facilitating financial and programmatic analysis of resource allocation and the cost/benefit of outcomes achieved.

In conjunction with this activity, CSB initiated an agency-wide strategic planning process to create a shared roadmap for fulfilling CSB's mission. While past CSB strategic plans focused on specific disability areas and populations, with input and participation from staff, the CSB Board, partner organizations, community members, advocacy groups, and individuals and families receiving services, the strategic plan adopted by the CSB Board reflects the agency's goals and objectives as a whole. The plan is organized around three primary goals: 1) services will support individuals and families to live self-determined and healthy lives, 2) the workforce will be capable of achieving CSB's mission, and 3) the agency will be fiscally and operationally sound. All CSB initiatives, including those to improve business and clinical operations, will be aligned with these goals and strategic priorities. A Strategic Plan Implementation Team will evaluate progress and ensure the plan evolves with the needs of the people CSB serves, the community, and the agency.

## **Fund 40040**

### **Community Services Board (CSB)**

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To effectively support individuals and families affected by developmental delay, intellectual disability, serious emotional disturbance, mental illness and/or substance use disorders, CSB is committed to providing high-quality behavioral health care services modeled on evidence-based practices. Historically, CSB delivered services through separate systems based upon disability, such as mental illness or substance use disorder. As individuals served often have multiple needs, a disability-based system provides services in a fragmented, and often inefficient, manner. By realigning the organization and service delivery model according to individual needs and level of care required, a best practice in recovery-oriented services, CSB is able to provide the right services at the right time, increasing the likelihood of successful outcomes at reduced cost.

During the past year, CSB has undertaken several initiatives to integrate services and incorporate evidence-based practices. For instance, CSB merged mental health and substance use disorder outpatient and case management services to target resources and supports to individuals with co-occurring mental illness and substance use disorders. Ongoing partnerships with Federally Qualified Health Centers (FQHC) have offered additional opportunities for integrated health care, with a part-time on-site health clinic at the CSB's Gartlan site and CSB staff embedded at HealthWorks for Northern Virginia Herndon, an FQHC site in the north part of the County. In addition, CSB staff continues to be actively involved in countywide efforts to increase access to health care.

The most prominent example of integrated and seamless service delivery, however, may be found in the new Merrifield Center. Opened in January 2015, Merrifield Center includes a wide range of services provided by over 400 CSB employees from seven previously separate sites. CSB offers emergency, mobile crisis, psychiatric, nursing and on-site pharmacy services, outpatient and day treatment for youth and adults, and wellness, health promotion, and prevention services. Having multiple services at one site allows individuals to access and receive comprehensive and coordinated services in an integrated manner.

In addition, Merrifield Center's planned primary health care clinic demonstrates further integration beyond traditional CSB services as well as implementation of evidence-based practices. Research indicates that people with serious mental illness die 25 years younger than the general population due to preventable health conditions. People served by the CSB typically experience greater primary health disparities in access to care, health literacy, and wellness services. Co-locating primary care and behavioral health services will increase access to care, allowing CSB to focus on the whole health and wellness of individuals, improve health outcomes, improve service quality and reduce health care costs.

Another important service planned for the Merrifield Center is a Crisis Intervention Assessment Site for individuals with mental illness who come in contact with the criminal justice system. The secure assessment site would be open 24/7/365 to establish a therapeutic alternative to arrest, where law enforcement officers can transfer custody of individuals who are in need of mental health services to emergency mental health professionals for clinical assessment, referral and linkage to appropriate services. This site will aide CSB staff in their work with branches of Public Safety and the Criminal Justice Advisory Board to pursue the development of a Countywide collaborative mental health program that improves and streamlines diversion from the Fairfax County Adult Detention Center, as well as improving mental health care for individuals already detained.

The CSB recognizes and supports the uniquely effective role of individuals who have experienced mental illness or substance use disorders and who are themselves in recovery. People with serious mental illness and substance use disorders can and do recover and are well suited to help others achieve long-term

## Fund 40040

### Community Services Board (CSB)

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recovery. Within the behavioral healthcare field, this service is known as peer support services. The CSB contracts with a peer-run organization to deploy 10 peer specialists to provide support in 12 CSB programs. In FY 2014, the CSB trained 41 certified peer specialists who have subsequently taken paid or volunteer positions in peer-run organizations throughout the region. The CSB also contracts with another peer-run organization to deploy 36 individuals in recovery to facilitate wellness workshops in Northern Virginia. In FY 2014, the CSB provided 30 eight-week Wellness Recovery Action Plan (WRAP) workshops to over 300 individuals. These efforts in training and providing peer services are supported by state and local funding, and scholarships established by state and local funding as well as through a Fairfax family. In the coming year, the CSB will be developing a strategy for additional peer and family support services to address the recovery and support needs of individuals and family members in all programs.

In addition to integrated care, one of the CSB's and the community's critical priorities is the need for suicide prevention and intervention strategies. In FY 2014, the CSB launched new online suicide prevention training for adults working with various youth populations. The training is interactive and focuses on skill-building for effective communication and intervention with someone who is experiencing psychological distress. The three training modules are available to any interested community member at <http://www.fairfaxcounty.gov/csb/at-risk/>. The CSB has also implemented a nationally certified Mental Health First Aid (MHFA) program, geared for the general public, that introduces key risk factors and warning signs of mental health and substance use problems, builds understanding of their impact, and describes common treatment and local resources for help and information. Nearly 3,000 people have successfully completed MHFA to date. In FY 2014, the CSB added a new texting service in addition to the CrisisLink telephone hotline, so that people who are more comfortable with texting than calling now have that alternative. In FY 2015, the CSB received a planning and implementation grant to coordinate a regional suicide prevention plan, expanding public information, training, and intervention services throughout the broader northern Virginia community.

The CSB has also integrated cross-system supports. The Valued Interns, Volunteers and Advocates (VIVA) program contributes significantly to the overall mission of the CSB, and is now fully integrated across the CSB system. VIVA members provide supports to individuals and families throughout the service continuum. Interns also receive an excellent training ground as future clinicians in CSB's workforce and community. In FY 2014, VIVA had 205 participants who provided 22,364 hours of service to the CSB community. Based on the Virginia Average Hourly Value of Volunteer Time, as determined by the Virginia Employment Commission Economic Information Services Division, the value of these VIVA services in FY 2014 was \$477,918. Recently, VIVA program policies were revised to remove barriers that had prevented people who had received CSB services from volunteering. This shift in policy has opened the door for broader use of peer support throughout CSB's system, another best practice in the field.

#### **Identified Trends and Future Needs**

In the dynamic field of behavioral health care, multiple influences such as changes in public policy and community events shape priorities and future direction. Some of the current trends on the horizon include the following.

##### Department of Justice Settlement Agreement

The CSB will experience significant change as a result of the 2012 settlement agreement between the United States Department of Justice (DOJ) and the Commonwealth of Virginia. This settlement agreement will reduce the number of people with intellectual disability currently residing in state training centers and many people currently living in these institutions will transition to the community. As of May 2015, there were 57 residents of Fairfax County and the cities of Fairfax and Falls Church in state training

## **Fund 40040**

### **Community Services Board (CSB)**

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centers. The implementation of this settlement agreement is increasing the number of individuals seeking intellectual disability services, as well as the level of intensity of services needed. The settlement agreement requires discharge planning, oversight of transition to community services, ongoing monitoring and enhanced case management for individuals who are being discharged from the training centers. New requirements for enhanced case management include monthly face-to-face visits, increased monitoring, and extensive documentation. The settlement also requires enhanced case management services for current recipients of intellectual disability (ID) Medicaid waiver recipients, and individuals on the waiting list for ID waivers.

The settlement agreement requires additional resources for staffing, day support, and housing for people with complex needs. Locally, the closure date of the Northern Virginia Training Center has been extended to March 2016. During the 2014 session of the Virginia General Assembly, legislation was passed that called for the Department of Behavioral Health and Developmental Services (DBHDS) to convene a workgroup of interested stakeholders to consider options for expanding the number of training centers that remain open, in whole or in part, in the State. The goal of the workgroup is to have open and productive discussions with an emphasis on both safety and the ability to lead a full life for each person with developmental disability served through the Commonwealth.

In addition, DBHDS and the Department of Medical Assistance Services (DMAS) are currently examining redesign options for Intellectual Disability (ID) Waiver and Developmental Disability (DD) Waiver programs. ID and DD waivers are the primary funding source for services, and need to be modified to facilitate access to services and supports in the most integrated setting. This waiver reform will address ID/DD silos and streamline access to services. Any change in the ID/DD waiver structure will have a significant impact on how the CSB provides services, and will even have a greater effect on the partner agencies the CSB contracts with for community services. The impact of the settlement agreement continues to evolve and the CSB will continue to adjust supports and business practices to fulfill state requirements.

#### Mental Health Law Reform

Mental health law reform is another legislative change that has modified service delivery. The 2014 Virginia General Assembly passed several legislative changes to state laws impacting mental health emergency services. In response to these changes, CSBs have implemented new protocols and procedures in order to comply with the new laws. Legislative changes have extended the maximum duration of an emergency custody order (ECO) from four hours with a possible two hour extension to eight hours with no extension, extended the maximum period of a temporary detention order (TDO) prior to a hearing from 48 to 72 hours, mandated that state hospitals admit individuals who meet the criteria for TDO if an alternative facility cannot be located, placed a five-day time frame on the acknowledgement of receipt of a Mandatory Outpatient Treatment order, and required the Virginia Department of Behavioral Health and Developmental Services to operate an online acute psychiatric bed registry providing real-time information on bed availability. The ECO and TDO extensions will provide additional time for emergency services' staff to find an appropriate psychiatric facility for those in crisis. The full impact of these changes is not yet known, and the CSB continues to monitor the recent legislation to determine how it will influence provision of emergency services. The CSB will also monitor issues related to state hospital capacity and will track how these issues may impact CSB services.

## **Fund 40040**

### **Community Services Board (CSB)**

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Further mental health law reform may also emerge from efforts that are currently underway. The 2014 Virginia General Assembly agreed to establish a joint subcommittee to study mental health services in the Commonwealth of Virginia. This committee will assess the systems of publicly-funded mental health services, including emergency, forensic, and long-term mental health care, and the services provided by local and regional jails and juvenile detention facilities. The committee is also charged with identifying gaps in services and recommending changes needed to improve access to services, quality of services and outcomes for individuals in need of services. Recommendations stemming from this committee could have a significant impact on CSB service provision. The CSB will monitor the progress of this committee and will provide input and technical assistance as requested.

#### Medicaid Expansion and Managed Care

A key public policy issue to monitor is expanded health care access for the uninsured in the Commonwealth of Virginia. Nearly 50 percent of all individuals served by the CSB report no health plan coverage. With the addition of Magellan as the Behavioral Health Services Administrator (BHSA) for the Virginia Department of Medical Assistance Services (DMAS), new billing and preauthorization requirements are changing CSB involvement with managed care systems. The CSB currently has provider agreements with eight managed care organizations and continuously responds to changing requirements and provider agreement adjustments. The CSB's ability to respond and adapt to a changing managed care environment will be critical to the agency's efforts in the future.

In late 2014, the region joined the Commonwealth Coordinated Care (CCC) program, a statewide initiative to coordinate the delivery of primary, preventative, acute, behavioral and long-term services and supports for individuals who are currently served by both Medicaid and Medicare. Benefits will be combined into one health plan and those enrolled will receive coordinated care through a network of providers, with the goals for improved quality and health outcomes, streamlined Medicaid and Medicare requirements, increased accountability, and increased emphasis on person-centered care. Additionally, in September 2014, the Commonwealth released a report, "A Healthy Virginia: Health Care Report," announcing 10 initiatives to close the health care coverage gap for thousands of Virginians. Several of the proposed initiatives aim to improve health outcomes and reduce costs for individuals with serious mental illness. The CSB currently serves approximately 650 individuals who would be eligible for these new benefits, and it is likely that the agency will play a key role in screening additional people who may qualify for benefits under this initiative. Emerging policy and funding changes will continue to influence the entire service delivery system, and the CSB will continue to remain proactive in positioning the agency to evolve with state and national health care trends.

#### Infant and Toddler Connection (ITC)

The CSB continues to see an upward trend in demand for Infant and Toddler Connection (ITC) services. This program, which is legally mandated to serve all eligible children, experienced a 16 percent increase in demand, from an average of 1,002 children served per month in FY 2011 to an average of 1,163 children per month in FY 2014. The state, not Fairfax County, is legally responsible for providing these services to eligible families, but state funding does not fully cover the cost of services. There is a small window of opportunity to intervene early for maximum success with a child who has developmental delays, and the effectiveness of ITC services is clearly documented. A recent article in the American Academy of Pediatrics, states that "for every dollar we spend on high quality early childhood development programs, there's a 7-10 percent annual return rate in cost savings to society – and the younger the child served, the wiser the investment." With state funding uncertainties and a growth trend of 5 to 6 percent per year anticipated to continue in FY 2016 and beyond, this is a trend that requires careful attention. It should be noted, there is a \$1 million reserve available for the ITC and ID Employment and Day Services programs.

## **Fund 40040**

### **Community Services Board (CSB)**

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#### Employment and Day Services

The need for CSB services continues to increase on an annual basis in other areas. As another example, the number of special education graduates with intellectual disability needing employment and day support services after graduation will also continue to place demands on the CSB. Services provided to these individuals are largely funded through local dollars. Approximately 100 special education graduates with intellectual disability leave the school system every year. In June 2014, 120 special education students graduated – the largest number to date. In June 2015, 80 students are anticipated to graduate. While well below the trend, data suggests FY 2016 will be a one-year anomaly with greater numbers of graduates requiring locally-funded services through FY 2020.

The CSB provides several types of employment and day support services, including habilitation (day), sheltered employment, group-supported employment, and individual supported employment. In sheltered employment, people with disabilities are paid based on their productivity compared to the productivity of a minimum wage worker (referred to as “commensurate wages”). Usually, but not always, the productivity and amount paid is less than minimum wage and providers must have a minimum wage waiver from the Department of Labor to pay employees on this piece rate basis. Recently, the nationwide “Employment First” movement is expected to be adopted by local providers that will eventually eliminate sheltered employment programs. This change, along with the State’s imminent Medicaid Waiver Rate Reform, will significantly impact ID Employment and Day Services. CSB staff is currently working on short- and long-term solutions and will forward a plan to the Board of Supervisors for consideration during the FY 2017 budget cycle.

The Self-Directed Services (SDS) program was established in July 2007 as a programmatic and cost saving alternative to traditional day support and employment services for people with intellectual disability. The CSB provides funds directly to families who can purchase customized services for a family member, rather than have the CSB coordinate the service. Services can include training in functional self-help and daily living skills; task learning skills which improve motor and perceptual skills; community integration and awareness; safety skills; work and work environment skills; social/interpersonal skills; and participation in community-based recreational activities, work, or volunteer activities. Funding for each SDS contract is calculated at 80 percent of the average cost of traditional day support and employment services, for recurring annualized costs avoided of approximately \$4,500 per person achieved by eliminating CSB as the pass-thru entity. In FY 2014, 30 families participated in SDS.

#### Youth Behavioral Health

Another important trend is the increasing need for behavioral health services for children and youth in the County. In FY 2014, CSB staff participated in an Interagency Behavioral Health Youth Services Work Group established to increase communication between youth and family serving agencies and services providers, identify gaps in services and recommend possible solutions to address existing gaps, prioritize service needs, and improve the mental health delivery system for youth and families. The work group provided recommendations for a service delivery model using available resources and developed service protocols to ensure successful implementation of system-wide goals. Recommendations included more focused efforts to address the gap in services to youth experiencing anxiety, depression, conduct concerns, trauma, and substance use, particularly for youth without insurance or who face barriers in accessing existing services. Utilization management strategies and evidence-based practices to include a standardized screening tool will be adopted to help achieve the goals associated with these recommendations. The CSB will continue to participate in interagency planning, monitoring and implementation of services to ensure that the needs of youth and families are met.



## **Fund 40040**

### **Community Services Board (CSB)**

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#### Services for Young Adults

Nationally and locally, there is a growing need for specialized services for young adults (ages 16-25), with emergency mental health and substance abuse needs. Often, traditional services designed for adolescents or for adults do not meet the needs of people in this age group. By targeting specialized intervention services for young adults, early intervention can occur and reduce the need for more intensive future services. National Institute of Mental Health (NIMH) data from 2012 indicates that 5 percent of the general population, within the age range of 16 to 30, has a serious mental illness. Recent Fairfax County population data reports that approximately 250,000 people or 22.5 percent of the population fall within the 16 to 30 year old age range. Extrapolating the NIMH data suggests that over 12,000 of these individuals have a serious mental illness. Specialized evidence-based services for young adults offering early intervention and treatment could be a turning point for many individuals in need. Intervening early is demonstrated to reduce the need for future, longer-term and ongoing services. In response to this trend, the CSB applied for and received funding to replicate evidence-based interventions to serve this vulnerable population. Services were initiated in late 2014 with full implementation of programming completed in FY 2015.

#### Services for Older Adults

Another trend that will impact service provision is the growing older adult population, with Fairfax County projecting a dramatic increase in this age group. Between 2005 and 2030, the County expects the 50 and over population to increase by 40 percent, and the 70 and over population by 88 percent. The older adult population is growing and their needs are increasing. Emergent mental health disorders, risk for suicide, and substance abuse are tremendous concerns for this population. Some specialized services for this population are provided by the CSB and are tailored to meet the unique needs of aging adults. Interventions support recovery and independence, are appropriate to the individual's physical and cognitive abilities, and are often community-based, depending on the need. The County's 50+ Action Plan makes several strategic recommendations to address these needs, and alignment with countywide strategic recommendations for the County's growing older adult population will be a continuing area of focus for the CSB.

#### Prioritization and Intensity of Services

The *Guidelines for Assigning Priority Access to CSB Services*, adopted in late FY 2014, has provided a framework to define who should have priority access to services. This is considered a necessary and critically important process to ensure compliance with state and federal codes and regulations, and to make wise decisions about how best to use funding when need exceeds available resources. In addition to prioritizing access to services, these guidelines will drive services provided. As funding decisions are made, consideration will be given to whether or not a service is designed for those in the greatest need. For the coming year, the CSB will likely serve fewer people, but will focus on those with the greatest needs who require more intensive services. With these guidelines driving access, capacity and delivery, the CSB focus will continue planning and resources allocation efforts to meet the needs of those most impacted by their mental illness and/or, substance use or intellectual disability.

# Fund 40040

## Community Services Board (CSB)

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### **Relationship with Boards, Authorities, and Commissions**

As one of the County's official Boards, Authorities, and Commissions (BACs), the CSB works with other BACs and numerous other community groups and organizations. It is through these relationships that broader community concerns and needs are identified, information is shared, priorities are set, partnerships are strengthened, and the mission of the CSB is carried out in the community.

Examples include:

- Alcohol Safety Action Program Local Policy Board
- Community Action Advisory Board (CAAB)
- Community Criminal Justice Board (CCJB)
- Community Policy and Management Team (CPMT), Fairfax-Falls Church
- Community Revitalization And Reinvestment Advisory Group
- Criminal Justice Advisory Board (CJAB)
- Fairfax Area Disability Services Board
- Fairfax Community Long-Term Care Coordinating Council
- Health Care Advisory Board
- Oversight Committee on Drinking and Driving
- Redevelopment And Housing Authority
- Planning Commission
- Northern Virginia Regional Commission

### **General Fund Transfer**

The FY 2016 budget for Fund 40040, Fairfax-Falls Church Community Services Board requires a General Fund Transfer of \$115.49 million, an increase of \$2.2 million over the FY 2015 Adopted Budget Plan due to a 1.10 percent market rate adjustment for all employees and performance-based and longevity increases for non-uniformed merit employees, a contract rate adjustment to fund individually-negotiated contracts, a lease adjustment to support negotiated annual rent-based lease agreements, and additional support for the June 2015 special education graduates of Fairfax County Public Schools turning 22 years of age who are eligible for day support and employment services who currently do not have a funding source for such services. These increases are partially offset by decreases associated with realizing annualized lease savings at five consolidated sites as a result of the opening of Merrifield Center to assist in debt payments and reductions utilized to balance the FY 2016 budget.

# Fund 40040

## Community Services Board (CSB)

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$90,428,281	\$96,544,799	\$95,028,249	\$96,704,243	\$97,293,998
Operating Expenses	52,422,504	56,780,222	60,931,704	57,382,876	57,387,221
Capital Equipment	102,260	0	626,636	0	0
<b>Subtotal</b>	<b>\$142,953,045</b>	<b>\$153,325,021</b>	<b>\$156,586,589</b>	<b>\$154,087,119</b>	<b>\$154,681,219</b>
Less:					
Recovered Costs	(\$1,552,393)	(\$1,173,974)	(\$1,650,160)	(\$1,173,974)	(\$1,173,974)
<b>Total Expenditures</b>	<b>\$141,400,652</b>	<b>\$152,151,047</b>	<b>\$154,936,429</b>	<b>\$152,913,145</b>	<b>\$153,507,245</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	978 / 973.75	978 / 973.75	977 / 972.75	948 / 943.75	952 / 947.75

This department has 57/56.8 FTE Grant Positions in Fund 50000, Federal-State Grants.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>CSB Service Area Expenditures</b>					
CSB Central Administration	\$32,465,113	\$32,700,206	\$34,757,558	\$32,014,688	\$32,067,999
Acute & Therapeutic Treatment Services	36,640,506	40,498,063	40,878,085	40,169,439	40,510,248
Community Living Treatment & Supports	72,295,033	78,952,778	79,300,786	80,729,018	80,928,998
<b>Total Expenditures</b>	<b>\$141,400,652</b>	<b>\$152,151,047</b>	<b>\$154,936,429</b>	<b>\$152,913,145</b>	<b>\$153,507,245</b>
<b>Non-County Revenue by Source</b>					
Fairfax City	\$1,336,100	\$1,389,544	\$1,389,544	\$1,510,434	\$1,510,434
Falls Church City	605,595	629,819	629,819	684,613	684,613
State DBHDS	13,259,822	13,153,665	11,714,991	13,179,720	13,179,720
Federal Block Grant	4,079,500	4,079,477	4,079,477	4,079,477	4,079,477
Federal Other	121,409	154,982	154,982	154,982	154,982
Medicaid Waiver	2,144,782	2,756,068	2,506,068	2,756,068	2,756,068
Medicaid Option	9,185,343	9,719,853	9,634,788	9,569,853	9,569,853
Program/Client Fees	5,209,827	5,595,211	5,658,432	5,414,527	5,414,527
CSA Pooled Funds	1,083,303	1,342,113	833,879	654,973	654,973
Miscellaneous	48,351	14,100	14,100	14,100	14,100
<b>Total Revenue</b>	<b>\$37,074,032</b>	<b>\$38,834,832</b>	<b>\$36,616,080</b>	<b>\$38,018,747</b>	<b>\$38,018,747</b>
County Transfer to CSB	\$110,081,034	\$113,316,215	\$112,186,215	\$114,894,398	\$115,488,498
<b>County Transfer as a Percentage of Total CSB Expenditures</b>					
	77.9%	74.5%	72.4%	75.1%	75.2%

# Fund 40040

## Community Services Board (CSB)

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$2,857,580**  
An increase of \$2,857,580 in Personnel Services includes \$979,836 for a 1.10 percent market rate adjustment (MRA) for all employees and \$1,877,744 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Special Education Graduates** **\$1,275,643**  
An increase of \$1,275,643 in Operating Expenses supports 58 of the 80 June 2015 special education graduates of Fairfax County Public Schools turning 22 years of age who are eligible for day support and employment services who currently do not have a funding source for such services.
  
- ◆ **Contract Rate Adjustment** **\$887,677**  
An increase of \$887,677 in Operating Expenses supports negotiated contract rate adjustments for eligible providers of mental health, intellectual disability, alcohol and drug, early intervention and CSB-wide administrative services.
  
- ◆ **Lease Rate Adjustment** **\$129,879**  
An increase of \$129,879 in Operating Expenses supports negotiated annual rent-based adjustments for the agency's lease contracts.
  
- ◆ **Program Adjustments** **\$26,055**  
An increase of \$26,055 in Personnel Services is associated with a commensurate increase in State funding to support programming for youth served by the Juvenile and Domestic Relations District Court.
  
- ◆ **Merrifield Lease Savings** **(\$1,000,000)**  
A decrease of \$1,000,000 in Operating Expenses is associated with the consolidation of five leased sites – 3900 Jermantown Road, 10370 Democracy Lane, 10388 Democracy Lane, 10390 Democracy Lane, and 107 Park Place – as a result of Merrifield Center opening in January 2015. These savings will be returned to the General Fund and utilized to assist in debt service payments for Merrifield Center.

## Fund 40040 Community Services Board (CSB)

◆ **Reductions**

(\$2,820,636)

A decrease of \$2,820,636 and 25/25.0 FTE positions reflects reductions utilized to balance the FY 2016 budget. The following table provides details on the specific reductions:

Title	Impact	Posn	FTE	Reduction
Close Sojourn House	This reduction closes the CSB-operated Sojourn House, an 8-bed community-based therapeutic group home for girls ages 12 through 17 with serious emotional disturbance or serious emotional disturbance with co-occurring substance use disorder. Closure involves eliminating 10/10.0 FTE positions, including one Mental Health Manager, one Mental Health Supervisor/Specialist, one MH/ID/ADS Senior Clinician, three Mental Health Therapists, and four Mental Health Counselors and associated limited term funding. Despite advertising services to multiple Virginia jurisdictions, utilization rates at Sojourn have been steadily decreasing from 79 percent in FY 2011 to 53 percent in FY 2014, when a total of 17 individuals were served. This reduction would eliminate capacity in CSB directly-operated programs, instead relying on community partners in the Northern Virginia region to utilize CSA and CSB Mental Health State Initiative funding to support residential placements. This reduction includes a decrease of \$842,140 in non-County revenue, and thus there is a savings of \$146,648 to the General Fund Transfer.	10	10.0	\$988,788

## Fund 40040 Community Services Board (CSB)

Title	Impact	Posn	FTE	Reduction
Reduce Infant and Toddler Connection Appropriated Reserve	This reduction reduces the appropriated reserve in the Infant and Toddler Connection (ITC) program by \$500,000, from \$1,000,000 to \$500,000, as this amount is not anticipated to be needed until at least FY 2018 based on current growth rate projections. In FY 2014, an appropriated reserve was established to support anticipated increased contractor expenses and additional services to provide mandated service coordination as well as clinical and therapeutic services to more eligible children. This reduction will decrease flexibility in the program's capacity to provide federally mandated services to infants and toddlers with, or at risk of, developmental delays should caseloads increase beyond expectations.	0	0.0	\$500,000
Eliminate Two Positions in Assisted Community Residential Services	The reduction eliminates 2/2.0 FTE Intellectual Disability Specialist positions in directly-operated group homes for individuals with intellectual disabilities and also recognizes savings in operating expenses from prior consolidation of directly-operated group homes. Assisted Community Residential Services operates nine group homes and five apartments for individuals with intellectual disabilities, utilizing 89/89.0 FTE positions to provide direct care services and management thereof for approximately 57 individuals. Eliminating these positions will reduce program capacity to support these individuals in recreational and individual-specific activities, as well as decrease flexibility for managers to coordinate and provide direct care when needed. The work will be absorbed by remaining staff.	2	2.0	\$306,652

## Fund 40040 Community Services Board (CSB)

Title	Impact	Posn	FTE	Reduction
Eliminate Two Positions Providing Assessment Services	This reduction eliminates two positions, including one Mental Health Supervisor and one Substance Abuse Counselor II, providing face-to-face comprehensive screening and assessment services for individuals prior to their entry into the CSB system of care. The Assessment Unit determines individuals' need, eligibility for services, and level of care required, conducting 1,745 assessments in FY 2014. Eliminating these two positions will reduce capacity to assess individuals for substance use disorder and substance use disorder with co-occurring mental illness by approximately 280 assessments annually if the work cannot be absorbed by remaining staff. However, fewer assessments are anticipated to be required based on the CSB's recently adopted Priority Access guidelines. CSB also anticipates the remaining 12 positions in this unit can absorb the workload so there is minimal impact on direct service provision.	2	2.0	\$234,685
Reduce Eight Positions and Limited Term Funding in Residential Treatment and Supportive Community Residential Services	This reduction eliminates 8/8.0 FTE positions and limited term funding in Residential Treatment and Supportive Community Residential Services providing residential services to individuals with severe mental illness, substance use disorder, or co-occurring disorders, and instead proposes to contract with community partners to provide those services. Many of the individuals served are homeless, have chronic and severe physical health conditions and have histories of self-injury and/or violence. In FY 2014, 980 individuals were served by 169 full-time staff. As a result of this reduction, there will not be a reduction in capacity to provide services, but service quality and effectiveness may decline, and if retention of contracted staff becomes an issue, additional service impacts could result.	8	8.0	\$213,648

**Fund 40040**  
**Community Services Board (CSB)**

Title	Impact	Posn	FTE	Reduction
Eliminate One Management and Budget Coordinator Position	This reduction eliminates 1/1.0 FTE Management and Budget Coordinator position within CSB Central Administration deployed to CSB Special Projects and Human Services cross-system planning. This position develops and manages a monthly dashboard of key activities within the CSB, facilitates multi-agency efforts to meet Human Services business requirements, and develops policy and an implementation structure for a Human Services Information Technology Strategic Plan. The work will have to be absorbed by remaining staff.	1	1.0	\$179,616
Eliminate One CSB Service Area Director	This reduction eliminates 1/1.0 FTE CSB Service Area Director for Engagement, Assessment and Referral Services based on a CSB organizational realignment designed to improve service delivery and increase efficiencies. As part of the realignment, the Access and Assessment Units within this service area will be absorbed into Behavioral Health Outpatient and Case Management Services, while the Call Center and PATH/Hypothermia programs will be absorbed into Acute and Emergency Services. Elimination of this position is not expected to impact the numbers of clients served or wait times for service, although it may reduce the CSB's presence, outreach, and capacity building efforts in the community.	1	1.0	\$160,259



**Fund 40040**  
**Community Services Board (CSB)**

Title	Impact	Posn	FTE	Reduction
Eliminate One Substance Abuse Counselor IV Position at Merrifield Center	This reduction eliminates 1/1.0 FTE Substance Abuse Counselor IV position providing outpatient and day treatment services to approximately 25-30 youth and families in Youth & Family Outpatient and Day Treatment Services. Outpatient and Day Treatment Services provides assessment, education, therapy and case management services for youth ages 3 through 18 with serious emotional disturbance, substance use or co-occurring disorders. In FY 2014, the Outpatient and Day Treatment programs served 1,570 youth and families with 65 full-time and one part-time staff. As a result of efficiencies in this program due to the opening of Merrifield Center, this position's workload can be absorbed by existing staff.	1	1.0	\$147,119
Restructure Staff Within Jail-Based Behavioral Health Services	This reduction reclassifies 1/1.0 FTE CSB Service Area Director position and 1/1.0 FTE MH/ID/ADS Senior Clinician to 2/2.0 FTE Mental Health Therapist positions at the Fairfax County Adult Detention Center (ADC). Forensic Transition & Intensive Community Treatment Services provides behavioral health services, including assessment, crisis intervention, case management, and limited treatment to adults incarcerated at the ADC. The CSB Service Area Director position is responsible for developing, supervising and administering behavioral health services for incarcerated individuals. This position, as well as the manager and other CSB staff at the jail serve as liaison to the Sheriff's Department, courts, attorneys, state hospitals and family members. The Forensic Transition & Intensive Community Treatment Services Service Area Director will assume oversight of behavioral health services at the ADC while on-site management and supervision will be absorbed by existing CSB positions at the ADC. Reclassifying these two positions to Mental Health Therapists will provide additional capacity for discharge planning services to individuals with mental illness, substance use disorders, intellectual disability or co-occurring diagnoses.	0	0.0	\$79,869

## Fund 40040 Community Services Board (CSB)

Title	Impact	Posn	FTE	Reduction
Reduce Expenditures in Office Supplies	This reduction is anticipated to provide \$7,500 in savings by limiting orders of calendars, appointment books, planners and similar supplies to employees who do not have easy access to computers or mobile devices, and are often working outside of the office. Because nearly all staff have easy access to Outlook via their computer and/or mobile device, and especially as CSB begins to implement the Credible scheduling functionality, it will become less useful to maintain paper calendars, especially for direct service providers.	0	0.0	\$7,500
Reduce Printing and Copying Supplies	This reduction is associated with a countywide policy decision being implemented to reduce the volume of printing and copying documents over a multi-year period. This was a common and recurring theme brought forward by employees as part of the Mission Savings process in Fall 2014. Agencies are being directed to review internal printing policies and reduce the use of individual desktop printers by utilizing the Multi-Functional Devices (MFDs) available throughout County buildings. In addition, agencies are being directed to reduce paper and toner consumption by only printing documents when necessary and by printing materials double-sided whenever possible.	0	0.0	\$2,500

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$6,134,134**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$6,134,134, including \$4,834,134 in encumbered funding in Operating Expenses primarily attributable to ongoing contract obligations, building maintenance and repair projects, security improvements, new vehicles and other outstanding obligations; and \$1,300,000 in unencumbered funding in Operating Expenses, including \$400,000 to provide flexible housing assistance for CSB consumers at risk of homelessness, \$100,000 fully offset by state revenues received in FY 2014 to support licensing costs of three suicide prevention training programs to be used by the CSB and Fairfax County Public Schools, and \$800,000 for a multi-year project to improve the Credible Electronic Health Record (EHR) system's implementation.

## Fund 40040 Community Services Board (CSB)

- ◆ **Third Quarter Adjustments**
(\$3,348,752)

As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved a decrease of \$3,348,752, including a decrease of \$1,130,000 to generate one-time savings primarily to make a down payment on the recommended changes to the County’s reserve policies; a decrease of \$962,488 due to a reclassification of state Discharge Assistance Planning (DAP) revenues received by the CSB to Fund 50000, Federal-State Grants, to more accurately reflect the nature of the revenue; a decrease of \$250,000 due to one-time savings in professional contracted services; and an increase of \$476,186 in Recovered Costs. In addition, a decrease of \$530,078 is due to the closure of Sojourn House, an 8-bed community-based therapeutic group home for girls ages 12 through 17, as a result of persistent under-utilization and ongoing staff vacancies, with a commensurate decrease in revenues.

  
- ◆ **Out-of-Cycle Position Adjustment**
\$0

As part of an internal reorganization of positions approved by the County Executive, 1/1.0 FTE position previously included in this agency has been redeployed to another agency to provide additional support for critical County programs. Funding for this position will be absorbed in the receiving agency’s appropriation.

### Cost Centers

#### CSB Central Administration

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$21,210,007	\$20,448,227	\$20,226,263	\$20,797,375	\$20,846,341
Operating Expenses	11,348,147	12,416,379	14,069,059	11,381,713	11,386,058
Capital Equipment	102,260	0	626,636	0	0
<b>Subtotal</b>	<b>\$32,660,414</b>	<b>\$32,864,606</b>	<b>\$34,921,958</b>	<b>\$32,179,088</b>	<b>\$32,232,399</b>
Less:					
Recovered Costs	(\$195,301)	(\$164,400)	(\$164,400)	(\$164,400)	(\$164,400)
<b>Total Expenditures</b>	<b>\$32,465,113</b>	<b>\$32,700,206</b>	<b>\$34,757,558</b>	<b>\$32,014,688</b>	<b>\$32,067,999</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	173 / 173	172 / 171.5	168 / 167.5	169 / 168.5	167 / 166.5

## Fund 40040 Community Services Board (CSB)

<u>CSB Central Administration</u>		<u>Medical Services</u>
1 Executive Director	3 Management Analysts IV	1 Medical Director of CSB
2 Deputy Directors	6 Management Analysts III	24 Psychiatrists
2 Assistant Deputy Directors	2 Management Analysts II	1 Public Health Doctor, PT
1 Dir. of Facilities Mgmt. & Admin. Ops.	2 Management Analysts I	1 Physician Assistant
1 Planning and Development Director	1 Business Analyst IV	1 Mental Health Manager
0 Mgmt. and Budget Coordinators (-1)	2 Business Analysts III	7 Nurse Practitioners
2 CSB Service Area Directors	4 Business Analysts II	1 BHN Clinician/Case Manager
1 Program Manager	2 Substance Abuse Counselors III	1 Mental Health Therapist
1 Resid. and Facilities Dev. Mgr.	2 ID Specialists III	
1 Mental Health Manager	1 ID Specialist II	<u>Wellness, Health Promotion &amp;</u>
1 Information Officer III	1 ID Specialist I	<u>Prevention Services</u>
1 Medical Records Administrator	2 Administrative Associates	1 Substance Abuse Counselor IV
1 Volunteer Services Prog. Manager	3 Administrative Assistants V	2 Substance Abuse Counselors III
1 Communications Specialist II	10 Administrative Assistants IV	12 Substance Abuse Counselors II
1 Communications Specialist I	27 Administrative Assistants III	
1 Human Service Worker III	21 Administrative Assistants II	
5 Human Service Workers II	1 Peer Support Specialist	
2 CSB Aides/Drivers		
<u>TOTAL POSITIONS</u>		
167 Positions (-1) / 166.5 FTE (-1.0)		(-) Denotes Abolished Position due to Budget Reductions PT Denotes Part-Time Position

CSB Central Administration Unit (CAU) provides leadership to the entire CSB system, supporting over 21,000 individuals and their families, over 1,000 employees and more than 70 non-profit partners. The CSB executive staff oversees the overall functioning and management of the agency to ensure effective operations and a seamless system of community services and key supports. CAU staff also provide support to the 16 citizen members of the CSB Board and serves as the liaison between the CSB; Fairfax County, the cities of Fairfax and Falls Church; the Department of Behavioral Health and Developmental Services (DBHDS); Northern Virginia Regional Planning; and the federal government.

The CAU is responsible for the following functions: regulatory compliance, risk management, and emergency preparation; communications and public affairs; consumer and family affairs including the development of a peer support system, human rights and other problem resolution; facilities management and administrative operations; management of the technology including the Electronic Health Record functions; oversight of Health Planning Region initiatives; partnerships and resource development; organizational development and training; and strategic planning and performance management.

For example, the CAU includes the Financial Assessment and Screening Team (FAST), which assists individuals with applications and enrollment in qualified health plan and/or medical homes by screening and assessing their health care needs once assigned to a CSB service. In FY 2014, the team assisted over 5,089 persons and conducted 7,460 in-person appointments. FAST enrolled 477 CSB Medicare beneficiaries in Prescription Drug Plans during the 2013 Part D Open Enrollment Period, saving them on average \$9,432 a year. In addition to conducting registrations with new clients, FAST performed eligibility screening and facilitated over 1,000 applications with CSB service recipients for Virginia Medicaid, Community Health Care Network, Low Income Subsidy (Extra Help), and public assistance programs.

## Fund 40040 Community Services Board (CSB)

### *Medical Services*

Medical Services provides and oversees psychiatric/diagnostic evaluations; medication management; pharmacy services; physical exams/primary health care and coordination with other medical providers; psychiatric hospital preadmission medical screenings; crisis stabilization; risk assessments; residential and outpatient detoxification; intensive community/homeless outreach; jail based forensic services; public health and infectious diseases; and addiction medicine and associated nursing/case management. Nurses work as part of interdisciplinary teams and have several roles within the CSB, including medication administration and monitoring, psychiatric and medical screening and assessment and education and counseling.

A focus on whole health is a priority for Medical Services and key to the overall wellness of people served by the CSB. A current strategic priority includes development and implementation of integrated primary and behavioral health care. In FY 2014, the CSB efficiently used its available funding to subsidize medications for 3,633 individuals. This was made possible through various ongoing initiatives in which the CSB successfully avoided over \$6 million in expenditures for medications. Most prominent among the initiatives is the CSB's Patient Assistance Program (PAP) which arranges for the provision of ongoing, free prescription medications to eligible consumers with chronic conditions through the PAP administered by pharmaceutical companies.

### *Wellness, Health Promotion and Prevention Services*

Wellness, Health Promotion and Prevention Services (WHPP) focuses on strengthening the health of the entire community. WHPP uses proven approaches to address known risk factors and build resiliency skills. By engaging the community, increasing awareness and building and strengthening skills, people gain the capacity to handle life stressors. Initiatives such as Mental Health First Aid (MHFA), regional suicide prevention planning, and the Chronic Disease Self-Management Program are examples of current efforts. Nearly 3,000 community members and staff have been trained in MHFA since launching local programming in late 2011. In FY 2014, the CSB launched Kognito, an evidence-based suicide prevention training. Kognito provides a suite of online courses and is available to anyone in the community who is interested in learning suicide prevention skills. As of May 2015, nearly 10,000 have received this training since it was made available in May 2014.

### **Acute & Therapeutic Treatment Services**

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$33,001,524	\$36,577,987	\$35,767,339	\$35,797,686	\$36,138,495
Operating Expenses	4,996,074	4,929,650	6,120,320	5,381,327	5,381,327
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$37,997,598</b>	<b>\$41,507,637</b>	<b>\$41,887,659</b>	<b>\$41,179,013</b>	<b>\$41,519,822</b>
Less:					
Recovered Costs	(\$1,357,092)	(\$1,009,574)	(\$1,009,574)	(\$1,009,574)	(\$1,009,574)
<b>Total Expenditures</b>	<b>\$36,640,506</b>	<b>\$40,498,063</b>	<b>\$40,878,085</b>	<b>\$40,169,439</b>	<b>\$40,510,248</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	370 / 367.5	375 / 373	378 / 376	355 / 353	360 / 358

# Fund 40040

## Community Services Board (CSB)

<u>Engagement, Assessment &amp; Referral Services</u>		<u>Residential Treatment Services</u>		<u>Infant and Toddler Connection</u>	
0	CSB Service Area Directors (-1)	1	CSB Service Area Director	1	CSB Service Area Director
1	Substance Abuse Counselor IV	5	Substance Abuse Counselors IV	2	ID Specialists IV
2	Substance Abuse Counselors III	10	Substance Abuse Counselors III	5	ID Specialists III
12	Substance Abuse Cnslrs. II (-1), 1 PT	25	Substance Abuse Cnslrs. II (-1)	14	ID Specialists II
1	Mental Health Manager	13	Substance Abuse Cnslrs. I (-2)	1	Business Analyst II
3	MH Supervisor/Specialists (-1)	1	MH Supervisor/Specialist	3	Occupational Therapists II
7	MH/ID/ADS Senior Clinicians	1	MH/ID/ADS Senior Clinician	5	Physical Therapists II
6	Mental Health Therapists	1	BHN Supervisor	6	Speech Pathologists II
		2	BHN Clinician/Case Managers	1	Administrative Assistant V
		1	Mental Health Therapist (-1)	3	Administrative Assistants III
		3	Mental Health Counselors		
	<u>Acute Services</u>				<u>Youth &amp; Family Services</u>
2	CSB Service Area Directors	2	Administrative Assistants V	2	CSB Service Area Directors
1	Substance Abuse Counselor IV	3	Licensed Practical Nurses	4	Clinical Psychologists
4	Substance Abuse Counselors III	3	Assistant Residential Counselors	4	Substance Abuse Cnslrs. IV (-1)
8	Substance Abuse Counselors II	3	Food Service Supervisors	5	Substance Abuse Counselors III
8	Substance Abuse Counselors I	6	CSB Aides/Drivers	17	Substance Abuse Counselors II
3	Mental Health Managers	2	Day Care Center Teachers I, 1 PT	7	Substance Abuse Counselors I
21	MH Supervisor/Specialists, 1 PT	6	Cooks	3	Mental Health Managers (-1)
21	Mental Health Therapists			1	Emer./Mobile Crisis Unit Supv.
4	Mental Health Counselors			1	BHN Clinical Nurse Specialist
5	Emergency/Mobile Crisis Supervisors			9	MH Supervisor/Specialists (-1)
2	BHN Supervisors			40	MH/ID/ADS Sr. Clinicians (-1), 1 PT
8	BHN Clinicians/Case Managers			14	Mental Health Therapists (-3)
2	Licensed Practical Nurses			0	Mental Health Counselors (-4)
1	Cook			2	CSB Aides/Drivers
<b>TOTAL POSITIONS</b>		(-) Denotes Abolished Positions due to Budget Reductions			
360 Positions (-18) / 358.0 FTE (-18.0)		PT Denotes Part-Time Positions			

### Engagement, Assessment & Referral Services

Engagement, Assessment and Referral Services provides information about accessing services both in the CSB and the community, as well as assessment services for entry into the CSB service system. These services include an Entry and Referral Call Center that responds to inquiries from people seeking information and services; an Assessment Unit and Access Unit that provide comprehensive screening, assessment, referral and stabilization services for adults; and Outreach Services for people who are homeless or unsheltered and may need CSB services. The goal of all these services is to engage people who need services and/or support, triage people for safety, and help connect people to appropriate treatment and support. Not everyone with a concern related to mental illness, substance use or intellectual disability is eligible for CSB services. People seeking information about available community resources or who are determined to be ineligible are linked with other community services whenever possible. Call center staff can take call in English in Spanish and language translation services for other languages are available telephonically when needed. In FY 2014, the Call Center received 17,958 calls, 16,567 in English and 1,391 in Spanish.

### Acute Services

Acute Services (CSB emergency, crisis care, and detoxification services) are available for anyone in the community who has an immediate need for short-term intervention related to substance use or mental illness. CSB Emergency Services staff provides recovery-oriented crisis intervention, crisis stabilization, risk assessments, evaluations for emergency custody orders, voluntary and involuntary admission to public and private psychiatric hospitals, and services in three regional crisis stabilization units. The CSB's central County emergency services site is open 24/7 and, in addition to the services listed above, can also provide psychiatric and medication evaluations and prescribe and dispense medications. The Mobile

## **Fund 40040**

### **Community Services Board (CSB)**

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Crisis Unit (MCU), a rapid deployment team of CSB emergency services staff, responds 24/7 to high-risk situations in the community, including hostage/barricade incidents involving the County's Special Weapons and Tactics (SWAT) team and police negotiators. The Court Civil Commitment Program provides "Independent Evaluators" (clinical psychologists) to evaluate individuals who have been involuntarily hospitalized prior to a final commitment hearing, as required by the Code of Virginia. They assist the court in reaching decisions about the need and legal justification for longer-term involuntary hospitalization.

Emergency services, MCU and Independent Evaluators provide approximately 10,000 evaluations annually, to include evaluations for emergency custody and temporary detention orders, civil commitment, psychiatric and medication evaluations, risk assessments, mental status exams and substance abuse evaluations. CSB Emergency Services also includes a disaster response team and a team that provides critical incident stress management and crisis debriefing during and after traumatic events.

The Fairfax Detoxification Center provides a safe, temporary, protective environment for people experiencing crisis requiring detoxification and stabilization from use of alcohol, drugs and/or other substances. Individuals receive assessment, support, supervision and medical monitoring necessary to stabilize both physically and emotionally. The CSB is working to increase the center's capacity to provide medically-monitored detoxification and to respond to the increased demand for acute care, detoxification and stabilization services, increasing the number of available beds by filling staff vacancies in the second half of FY 2014. This service also offers an opportunity to engage people in additional treatment services that may be needed.

The Woodburn Place Crisis Care program offers people experiencing an acute mental health crisis an alternative to hospitalization. It is an intensive, short-term (7-10 days), community-based residential program for adults with severe and persistent mental illness, including those who have co-occurring substance use disorders. In FY 2014, approximately 43 percent of those who received Crisis Care services had both mental health and substance use disorders. Services include comprehensive risk assessment, crisis intervention and crisis stabilization; physical, psychiatric and medication evaluations; counseling, psychosocial education, and assistance with daily living skills.

#### **Residential Treatment Services**

Residential Treatment Services (Crossroads Adult, New Generations, A New Beginning, A New Direction, Residential Support Services, and Cornerstones) offers comprehensive services to adults with substance use disorders and/or co-occurring mental illness who have been unable to maintain stability on an outpatient basis, even with extensive supports, and who require a stay in residential treatment to stabilize symptoms, regain functioning and develop recovery skills. At admission, individuals have significant impairments affecting various life domains, which may include criminal justice involvement, homelessness, health, employment, impaired family and social relationships, and health issues.

Services are provided in residential treatment settings and align with the level and duration of care needed, which may be intermediate or long-term. Services include individual, group and family therapy; psychiatric services; medication management; access to health care; and case management. Continuing care services are provided to help people transition back to the community. Specialized services are provided for clients with co-occurring disorders (substance use and mental illness), for pregnant and post-partum women, and for people whose primary language is Spanish.

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#### **Infant and Toddler Connection**

The Infant and Toddler Connection (ITC) of Fairfax-Falls Church provides family-centered intervention to children from birth to age three, who need strategies to assist them in acquiring basic developmental skills such as sitting, crawling, walking and/or talking. ITC is part of a statewide program that provides federally-mandated early intervention services to infants and toddlers as outlined in Part C of the Individuals with Disabilities Education Act (IDEA). The CSB serves as the fiscal agent and local lead agency for the program, with advice and assistance from a local interagency coordinating council. Families receive a screening to determine eligibility, service coordination, and development of an Individual Family Service Plan. The family is assigned a “primary provider” who, with support of a multidisciplinary team, meets the needs of the family. This model replaces the previous practice of providing multiple, single discipline service providers to one family, and prevents unnecessary additions of services to Individual Family Service Plans.

Through public and private partnerships, ITC provides a range of services including physical, occupational and speech therapy; developmental services; medical, health and nursing services; hearing and vision services; assistive technology (e.g., hearing aids, adapted toys and mobility aids); family training and counseling; service coordination; and transportation. ITC staff collaborates with the Fairfax County Health Department, Inova Fairfax Hospital, and Fairfax County Public Schools (FCPS) to ensure that infants and toddlers get appropriate services as soon as delays are detected. ITC contracts with translation service providers to meet the needs of families in the linguistically diverse community. Demand for early intervention services has increased significantly in recent years, and based on data as of May 2015, growth of 5 percent is anticipated in FY 2016.

#### **Youth & Family Services**

Youth and Family Outpatient and Day Treatment Services provides assessment, education, therapy and case management services for children and adolescents ages 5 through 18 who have mental health, substance use and/or co-occurring disorders. All services support and guide parents and treat children who have, or who are at risk for, serious emotional disturbance, and who are involved with multiple youth-serving agencies.

Adolescent Day Treatment Program serves youth ages 13 to 18 and their families who have substance use disorders and/or mental health disorders. FCPS provides an alternative school at the site, and youth stay from three to six months.

Youth and Family Intensive Treatment Services offers a variety of services to support youth and their families. Wraparound Fairfax provides an intensive level of support for youth who are at high risk for residential or out-of-home placement, or who are currently served away from home and transitioning back to their home community. Services are provided for up to 15 months and are designed to enable youth to remain safely in the community with their families. Resource Team services include state-mandated discharge planning, consultation and case management, and monitoring of youth under Mandatory Outpatient Treatment commitment requirements. Services are also provided for youth involved with the Juvenile and Domestic Relations District Court (JDRDC).



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### Community Living Treatment & Supports

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$36,216,750	\$39,518,585	\$39,034,647	\$40,109,182	\$40,309,162
Operating Expenses	36,078,283	39,434,193	40,742,325	40,619,836	40,619,836
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$72,295,033</b>	<b>\$78,952,778</b>	<b>\$79,776,972</b>	<b>\$80,729,018</b>	<b>\$80,928,998</b>
Less:					
Recovered Costs	\$0	\$0	(\$476,186)	\$0	\$0
<b>Total Expenditures</b>	<b>\$72,295,033</b>	<b>\$78,952,778</b>	<b>\$79,300,786</b>	<b>\$80,729,018</b>	<b>\$80,928,998</b>

#### AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)

Regular	435 / 433.25	431 / 429.25	431 / 429.25	424 / 422.25	425 / 423.25
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<u>Behavioral Health Outpatient &amp; Case Management Services</u>	<u>Employment &amp; Day Services</u>	<u>Supportive Community Residential Services</u>
1 CSB Service Area Director	1 CSB Service Area Director	1 CSB Service Area Director
2 Substance Abuse Counselors IV	1 Mental Health Manager	4 Mental Health Managers
6 Substance Abuse Counselors III	1 MH Supervisor/Specialist	11 MH Supervisor/Specialists
21 Substance Abuse Counselors II	2 ID Specialists IV	2 MH/ID/ADS Senior Clinicians
4 Mental Health Managers	8 ID Specialists II	26 Mental Health Therapists (-2)
10 MH Supervisor/Specialists	1 BHN Clinician/Case Manager	26 Mental Health Counselors (-2), 2 PT
24 Mental Health Therapists	2 Mental Health Therapists	3 Licensed Practical Nurses
5 BHN Supervisors	1 Administrative Assistant III	1 Assistant Residential Counselor
4 BHN Clinical Nurse Specialists		1 Food Service Supervisor
4 BHN Clinician/Case Managers	<u>Assisted Community Residential Services</u>	1 Cook
36 MH/ID/ADS Senior Clinicians	1 CSB Service Area Director	
3 Licensed Practical Nurses	2 ID Specialists IV	<u>Forensic Transition &amp; Intensive Community Treatment Services</u>
1 Day Care Center Teacher I, PT	3 ID Specialists III	1 CSB Service Area Director
	8 ID Specialists II (-1)	1 Clinical Psychologist
<u>Support Coordination Services</u>	71 ID Specialists I (-1)	4 Mental Health Managers
1 CSB Service Area Director	1 BHN Supervisor	7 MH Supervisor/Specialists
4 ID Specialists IV	1 BHN Clinician/Case Manager	11 MH/ID/ADS Senior Clinicians
8 ID Specialists III	1 MH/ID/ADS Senior Clinician, PT	15 Mental Health Therapists
53 ID Specialists II	2 Licensed Practical Nurses	1 Mental Health Counselor
		2 Substance Abuse Counselors III
		6 Substance Abuse Counselors II
		3 Public Health Nurses III
		4 BHN Clinician/Case Managers

#### TOTAL POSITIONS

425 Positions (-6) / 423.25 FTE (-6.0)

(-) Denotes Abolished Positions due to Budget Reductions

PT Denotes Part-Time Positions

### Behavioral Health Outpatient & Case Management Services

Behavioral Health Outpatient & Case Management Services includes outpatient programming, case management, day treatment, adult partial hospitalization and continuing care services for people with mental illness, substance use disorders and/or co-occurring disorders.

Outpatient programs include psychosocial education and counseling (individual, group and family) for adults whose primary needs involve substance use, but who may also have a mental illness. Services help people make behavioral changes that promote recovery, develop problem-solving skills and coping

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strategies, and help participants develop a positive support network in the community. Intensive outpatient services are provided for individuals who would benefit from increased frequency of services, and day treatment services are provided for those who need a greater level of structure and intensity. Continuing care services are available for individuals who have successfully completed more intensive outpatient services but who would benefit from periodic participation in group therapy, monitoring and service coordination to connect effectively to community supports.

Case management services are strength-based, person-centered services for adults who have serious and persistent mental or emotional disorders and who may also have co-occurring substance use disorders. Services focus on interventions that support recovery and independence and include supportive counseling to improve quality of life, crisis prevention and management, psychiatric and medication management and group and peer supports. The goal of case management services is to work in partnership with individuals to stabilize behavioral health crises and symptoms, facilitate a successful life in the community, help manage symptom reoccurrence, build resilience and promote self-management, self-advocacy, and wellness.

Adult Partial Hospitalization (APH) programs provide intensive recovery-oriented services to adults with mental illness or co-occurring disorders coupled with other complex needs. Services are provided within a day programming framework and are designed to help prevent the need for hospitalization or to help people transition from recent hospitalization to less intensive services. APH focuses on helping individuals develop coping and life skills, and on supporting vocational, educational, or other goals that are part of the process of ongoing recovery. Services provided include service coordination, medication management, psycho-educational groups, group and family therapy, supportive counseling, relapse prevention and community integration.

#### **Support Coordination Services**

Support Coordination Services helps people who have an intellectual disability, as well as their families, to access essential services and supports so that individualized basic needs are met and they attain their maximum potential for independence, productivity and integration into the community. These individualized services and supports include medical, educational, employment, housing, financial, transportation, recreational, legal, problem-solving skills development, and advocacy. Key values and approaches include the belief that people with developmental disabilities are entitled to the same rights as everybody else; person-centered planning, which involves getting to know the hopes, dreams, wants and needs of the individual; and the principles of community inclusion and participation. Support coordinators help people and families identify needed services and resources through an initial and ongoing assessment and planning process, and coordinate with other involved service providers. They also assess progress on an ongoing basis to make sure that services are delivered in accordance with the individual's wishes and regulatory standards for best practice and quality. To assess the quality of the services, support coordinators are mandated to work with individuals in various settings, including residential, institutional, and employment/vocational/day settings.

#### **Employment & Day Services**

Employment & Day Services provides assistance and vocational training to improve individual independence and self-sufficiency to help individuals enter and remain in the workforce. Employment and day services for people with serious mental illness and/or intellectual disability are provided primarily through contracts and partnerships with private, nonprofit and/or public agencies. This service area includes developmental services; sheltered, group and individualized supported employment; the

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Cooperative Employment Program (CEP); self-directed employment services; and psychosocial rehabilitation.

Developmental services provides self-maintenance training and nursing care for people with intellectual disability who are severely disabled and need various types of services in areas such as intensive medical care, behavioral interventions, socialization, communication, fine and gross motor skills, daily and community living skills, and possibly some level of employment. Sheltered employment provides employment in a supervised setting with additional support services for habilitative development. Group supported employment provides intensive job placement assistance for community-based, supervised contract work and competitive employment in the community, as well support to help people maintain successful employment. Individualized supported employment helps people work in community settings, working with non-disabled workers. CEP is jointly funded and operated by the Virginia Department of Aging and Rehabilitative Services and the CSB, and provides supported competitive employment services to eligible individuals who have developmental disabilities. Self-directed employment services involve the CSB providing funding directly to families for customized services, calculated at 80 percent of the annual weighted average cost of CSB-contracted services. Using an individualized approach, program staff assesses skills, analyze job requirements, and provide on-the-job training, coupled with disability awareness training for employers.

Psychosocial rehabilitation provides an adjustment period and skills development for persons with serious mental illness and/or co-occurring disorders who are transitioning to employment and socialization in a work setting. Services may include training in areas of self-esteem, self-confidence, and self-awareness. The Community Readiness and Support Program is a recovery-oriented psychosocial day program for individuals with serious mental illness and co-occurring disorders who have limited social skills and challenges establishing and maintaining relationships, and who need help with basic daily living activities. Services include psycho-educational groups, social skills training, services for individuals with co-occurring disorders, relapse prevention, training in problem solving and independent living skills, health literacy, pre-vocational services and community integration.

#### **Assisted Community Residential Services**

Assisted Community Residential Services (ACRS) provides for an array of long-term residential supports for individuals with intellectual disability and individuals with serious mental illness. Supports are not time-limited, are designed around individual needs and preferences, and emphasize full inclusion in community life. These services are provided through contracts with a number of community-based private, non-profit residential service providers and through services directly operated by ACRS.

Services include: an Assisted Living Facility (ALF) with 24/7 care for people with serious mental illness and medical needs; Intermediate Care Facilities (ICFs) that provide 24/7 supports for individuals with highly intensive service, medical and/or behavioral support needs; group homes that provide 24/7 supports (small group living arrangements for individuals with intellectual disability, usually four to six residents per home); supervised apartments that provide community-based group living arrangements with less than 24-hour care; daily or drop-in supports based on individual needs and preferences to maintain individuals in family homes, their own homes or in shared living arrangements (such as apartments or town homes); short-term, in-home respite services; longer term respite services provided by a licensed 24-hour home; and emergency shelter services. Individualized Purchase of Service (IPOS) is provided for a small number of people who receive other specialized long-term community residential services via contracts. Service and operations changes in CSB directly-operated programs were made from March through July 2014 to better allocate resources to meet increasing needs of an aging

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population of individuals with intellectual disability. Programs have been able to provide targeted, enhanced services at key sites where needs are greatest, without reducing overall service capacity. The service area realized an annualized savings of more than \$200,000 through this effort.

#### **Supportive Community Residential Services**

Supportive Community Residential Services programming is provided through various housing partnerships and is primarily for people with serious mental illness or co-occurring mental illness and substance use disorders. Programs include intensive residential, supervised, and supportive services. The services are provided based on individual need and people have the ability to move through the continuum of care.

Residential Intensive Care (RIC) is a community-based, intensive residential program that provides up to daily 24/7 monitoring of medication and psychiatric stability. Counseling, supportive and treatment services are provided daily in a therapeutic setting. The Transitional Therapeutic Apartment Program (TTAP) provides residential treatment in a stable, supportive, therapeutic setting. Individuals learn and practice life skills needed for successful community living with the goal of eventually transitioning into a manageable independent living environment. The Supportive Shared Housing Program (SSHP) provides residential support and case management in a community setting. Fairfax County's Department of Housing and Community Development (HCD) and the CSB operate these designated long-term permanent subsidized units that are leased either by individuals or the CSB.

The CSB's moderate income rental program and HCD's Fairfax County Rental Program provide long-term permanent residential support and case management in a community setting, and individuals must sign a program agreement with the CSB to participate in the programs. Pathway Homes and the CSB jointly operate the Supported Housing Option Program, which provides long-term or permanent housing with support services, focusing on individuals with the greatest needs who are willing to accept needed services. Pathway Homes and the CSB also jointly operate the Shelter Plus Care program, providing long-term or permanent housing with support services to individuals with serious mental illness and co-occurring disorders, including those who are homeless and need housing with supports.

#### **Forensic Transition & Intensive Community Treatment Services**

Forensic Transition & Intensive Community Treatment Services includes a variety of services for adults who have serious mental illness and/or serious substance use disorders and who are involved with the criminal justice system, incarcerated, homeless or unsheltered, or are being discharged from state psychiatric hospitals.

Services for adults who are incarcerated at the Fairfax County Adult Detention Center (ADC) include assessment, stabilization and referral; facilitation of emergency psychiatric hospitalization for individuals who are a danger to themselves or others; court assessments; substance abuse education; and limited treatment for adults who have substance use disorders. More than half of the individuals seen by CSB staff working in the ADC are current or former CSB service recipients. Their involvement in the criminal justice system is usually a direct result of mental illness, substance use disorders or co-occurring disorders. Incarceration or other involvement with the criminal justice system can present a unique opportunity for CSB staff to intervene and forge a therapeutic alliance.

Intensive Community Services include jail diversion, discharge planning services for individuals in state psychiatric hospitals, Program of Assertive Community Treatment (PACT), as well as intensive, community-based case management and outreach provided by multidisciplinary teams to individuals

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with acute and complex needs. The Jail Diversion Program provides an intensive level of care to enhance existing resources available to persons with serious mental illness and/or co-occurring severe substance use disorder and co-occurring disorders who are involved with, or being diverted from, the criminal justice system. Discharge planning services are provided to individuals in state psychiatric hospitals to support linkages to community-based services, enhancing successful community-based recovery. PACT is a multi-disciplinary team that provides enhanced support services for individuals with mental illness and co-occurring disorders. Intensive Case Management Teams provide intensive, community-based case management and outreach services to persons who have serious mental illness and or/co-occurring serious substance use disorders. Teams work with individuals who have acute and complex needs and provide appropriate levels of support and services in the individuals' natural environment. Many of the individuals served in this program are homeless. Services include case management, mental health supports, crisis intervention and medication management.

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Central Administration</b>					
Percent of CSB service quality objectives achieved	73%	80%	80%/75%	80%	80%
Percent of CSB outcome objectives achieved	60%	68%	80%/63%	80%	80%
Percent of individuals who become certified in Mental Health First Aid	NA	94%	85%/95%	85%	90%
<b>Engagement, Assessment &amp; Referral Services</b>					
Percent of adults who attend their first scheduled service appointment	NA	81%	85%/76%	85%	85%
<b>Acute Services</b>					
Percent of crisis intervention/stabilization services provided which are less restrictive than psychiatric hospitalization	NA	89%	85%/89%	85%	85%
<b>Residential Treatment Services</b>					
Percent of adults served in Crossroads who have reduced alcohol and drug use at post-discharge follow up	94%	97%	90%/91%	90%	NA
Percent of adults served who have reduced alcohol and drug use at post-discharge follow up	NA	NA	NA/NA	NA	80%
Percent of adults served in Crossroads who have reduced involvement with the criminal justice system at post-discharge follow up	94%	87%	85%/91%	85%	NA
Percent of adults served who are employed at post-discharge follow up	NA	NA	NA/NA	NA	75%
<b>Infant and Toddler Connection</b>					
Percent of families who received completed Individual Family Support Plans within 45 days of intake call	98%	89%	100%/80%	100%	100%
Average number of days from referral to completion of Individual Family Support Plan	42	45	45/45	45	45
Percent of families who agree that services promoted healthy child and family development	NA	94%	90%/98%	90%	98%

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Youth &amp; Family Services</b>					
Percent of children, primarily ages 5 to 12, who maintain or improve school functioning (IECP)	NA	91%	85%/94%	85%	NA
Percent of youth, primarily ages 12 to 18, who maintain or improve school functioning after participating in at least 90 days of outpatient services (OP)	NA	91%	90%/91%	90%	NA
Percent of youth who maintain or improve school functioning after participating in at least 90 days of outpatient services	NA	NA	NA/NA	NA	90%
<b>Behavioral Health Outpatient &amp; Case Management Services</b>					
Percent of adults primarily with substance use or co-occurring disorders who maintain or improve employment and/or school functioning after participating in at least 30 days of outpatient services	78%	79%	80%/86%	80%	80%
<b>Support Coordination Services</b>					
Percent of individuals served in targeted support coordination who meet their Person Centered Plan objectives	95%	94%	95%/94%	95%	95%
<b>Employment &amp; Day Services</b>					
Percent of adults with an intellectual disability who maintain or improve their level of day support or employment	NA	95%	90%/95%	90%	NA
Average annual wages of adults with an intellectual disability receiving group supported employment services	\$5,510	\$5,858	\$5,675/\$6,006	\$5,675	\$5,675
Average annual wages of adults with an intellectual disability receiving individual supported employment services	\$17,479	\$16,553	\$16,000/\$16,831	\$16,000	\$16,000
Average hourly rate of adults with serious mental illness, substance use and/or co-occurring disorders receiving supported employment services	\$10.66	\$11.31	NA/\$11.80	\$11.80	\$11.80
<b>Assisted Community Residential Services</b>					
Percent of adults living in directly operated and contracted group homes who maintain their current level of residential independence and integration	99%	95%	98%/98%	NA	NA
Percent of adults living in directly operated and contracted group homes and supported apartments who maintain their current level of residential independence and integration	NA	NA	NA/NA	97%	97%
<b>Supportive Community Residential Services</b>					
Percent of adults receiving intensive or supervised residential services who are able to move to a more independent residential setting within one year	3%	8%	10%/6%	10%	8%

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Forensic Transition &amp; Intensive Community Treatment Services</b>					
Percent of inmates who attend a follow-up appointment after their assessment	NA	72%	70%/69%	70%	70%
Percent of adults referred to the CSB for discharge planning services and remain in CSB services for at least 90 days	NA	63%	75%/61%	75%	75%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40040.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40040.pdf)

### Performance Measurement Results

As the reorganization of CSB's service delivery structure is now completed, the department has initiated a multi-year effort to improve budgeting and financial management and enhance its performance measurement system. A standard methodology to calculate efficiency based on total expenditures, rather than net County cost, has been implemented for reporting FY 2013 actuals and beyond. Goals, objectives and indicators reflecting a full family of measures are being developed for critical services in each of eleven service areas. Analysis of baseline data will be used to assess capacity, measure success and allocate available resources to maximum benefit. Consequently, although the FY 2016 Adopted Budget Plan reflects CSB's completed organizational structure, it reflects an evolving performance measurement system and comparison of data across fiscal years is cautioned.

#### Central Administration

In FY 2014, the CSB achieved 75 percent of its service quality objectives (18 out of 24) and 63 percent of its outcome objectives (15 out of 24), as compared to the estimates of 80 percent. However, it should be noted that the CSB came within three percentage points of meeting three additional service quality objectives, which, if achieved, would have increased the percentage to 88 percent. Over the next year, the CSB will continue to work on a series of business process improvements in order to standardize business practices, increase efficiency and effectiveness, and ensure access to services. In addition, the CSB will continue to evaluate current needs and community priorities, service demand, and resources needed to achieve outcomes.

#### Wellness, Health Promotion and Prevention Services

In FY 2014, Wellness, Health Promotion and Prevention Services (WHPP) provided Mental Health First Aid (MHFA) training to 743 County staff, community members, and community partners at an average cost of \$92 per individual, down from \$139 in FY 2013 and an estimate of \$152. MHFA is an evidence-based public education program that helps participants identify, understand and respond to signs of mental health and substance use disorders. In FY 2014, 91 percent of individuals were satisfied with training, exceeding the target of 90 percent and 95 percent of individuals were certified in MHFA, exceeding the target of 85 percent. Focused process improvements have significantly improved program coordination, scheduling, support and marketing. Also, the addition of training for youth and Spanish-speaking participants led to an increase in number of individuals trained, which decreased the cost per participant. As a result, future estimates will be adjusted accordingly. Lastly, WHPP is monitoring another outcome; measuring the percent of certified MHFA participants who make use of the skills they learned and assisted someone either in crisis or showing signs of a mental health or substance use problem. It is anticipated that this outcome will be reported in the future.

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#### ***Engagement, Assessment and Referral Services***

In FY 2014, 1,745 individuals received services provided by the assessment center, which was 5 percent below the projection of 1,830, at a cost of \$968 per adult served. The inability to meet the projection was due to staffing factors; two staff were out due to Family Medical Leave and there were two staff vacancies. Both vacancies have since been filled, however current and future estimates have been lowered due to a change in service system design. Based on the agency's priority access guidelines, it is projected that the CSB will serve fewer people, but will provide more intensive services to those served. Seventy-six percent of adults who requested services were able to access an appointment within ten days, falling short of the 85 percent projection. This was also a result of staff shortages, which led to longer wait times for assessment appointments. It is important to note that the wait time has consistently been below 10 days in FY 2015, a trend that is anticipated to continue in FY 2016. Seventy-six percent of adults who received an assessment attended their first scheduled service appointment, which was below the target of 85 percent. This is an area that the CSB will target for process improvements in the upcoming fiscal year.

#### ***Acute Services***

In FY 2014, the Emergency Services program provided services to 4,931 individuals at an average cost of \$453 per individual, a 3 percent increase as compared to 4,791 individuals at an average cost of \$441 per individual in FY 2013, primarily due to increased requests for emergency services. The program, which operates 24 hours a day, 7 days a week, sees every individual who arrives for services. Eighty percent of those requesting services were seen within one hour of check-in. While this represents a five percentage point increase over FY 2013, it is below the projection of 85 percent. Eighty-nine percent of crisis intervention and stabilization services provided were less restrictive than psychiatric hospitalization, exceeding the estimated 85 percent. This is a critical outcome, as Emergency Services programs are required by state code to pursue the least restrictive alternative to hospitalization. Staff conduct comprehensive and thorough evaluations and assessments to determine the most appropriate services for individuals with acute needs. There has been an increase in focus on intervention and follow up services for those in crisis. Emergency Services will closely monitor the impact of the recent mental health legislation, as well as any service resource needs and service gaps.

#### ***Residential Treatment Services***

In FY 2014, Crossroads Adult served 152 adults at an average cost of \$14,731 per adult served. Despite failing to meet the targets of 156 adults served at an average cost of \$13,932 per adult, both service quality and outcome measures exceeded targets. Ninety-five percent of adults were satisfied with services, exceeding the 90 percent target. In addition, 91 percent of adults at post-discharge follow-up had reduced alcohol and drug use, as well as reduced involvement with the criminal justice system. This exceeded targets of 90 percent and 85 percent, respectively. It is also worth mentioning, program data showed that 95 percent of the individuals were stably housed at follow up and 86 percent were employed. Beginning in FY 2016, Residential Treatment Services will track performance measures for all adults served rather than only those at Crossroads Adult.

#### ***Infant and Toddler Connection***

In FY 2014, Infant and Toddler Connection (ITC) served 3,164 infants and toddlers and their families, surpassing the estimate of 3,150 children and families. The average cost was \$3,002 per child, lower than the estimated \$3,426 per child. Over the past several years, the ITC business model has been streamlined to provide the best quality services while reducing costs. As a result, further reduction in the average cost per child is not anticipated. It should be noted that starting in FY 2013, the methodology to calculate cost per child was changed to include funding from all sources, not just Fairfax County. Due to rising service demands in FY 2014, 284 of the 1,452 families referred for ITC services did not receive their Individual



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### **Community Services Board (CSB)**

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Family Service Plan (IFSP) within the 45 day period required by the U.S. Department of Education's Office of Special Education Programs. In response, the CSB added eight new grant positions in Fund 50000, Federal-State Grant Fund, to meet the rising demand and has been 100 percent compliant through April 2015. The percent of families satisfied with services and the percent of families who agreed that services promoted healthy child and family development were 97 and 98 percent, respectively, reflecting the quality of the service provided. ITC is also monitoring outcomes of new state performance measures related to each infant/toddler's rate of development from the beginning to end of services and in relation to that of infants/toddlers of the same age.

#### **Youth & Family Services**

In FY 2014, 146 children between the ages of 5 to 12 were served in the Infancy, Early Childhood and Pre-Adolescent (IECP) program at a cost of \$5,635 per child, while 1,345 youth between the ages of 12-18 were served in the Youth Outpatient program at a cost of \$3,306 per youth. Actual costs were significantly below estimates primarily due to service area realignment. While these services are provided to children and their family members, it should be noted that the numbers served only reflect direct services provided to youth. In FY 2015, IECP will merge with Youth Outpatient to form one program area: Youth Outpatient Services. Ninety-seven percent of IECP and Youth Outpatient families self-reported their satisfaction with services, exceeding the target of 90 percent. Ninety-four percent of children and 91 percent of youth maintained or improved their school functioning, which is defined as improvement in school attendance, behavior, and academic achievement. Youth services staff work with school personnel and family members to determine progress towards school functioning and other treatment goals.

Seventy-nine youth were served in the day treatment programs at a cost of \$9,743 per youth. The cost to serve each individual was significantly below the estimated \$18,193 per youth due to service area realignment. The number served was only one lower than the estimated target. While programming includes services for youth and their family members, it should be noted that the numbers served only reflect direct services provided to youth. Ninety-seven percent of families self-reported their satisfaction with services, exceeding the target of 90 percent. Ninety-three percent of program participants maintained or improved their school functioning, which is defined as improvement in school attendance, behavior, and academic achievement as reported by each family and school personnel. This exceeded the target of 90 percent.

#### **Behavioral Health Outpatient & Case Management Services**

In FY 2014, Behavioral Health Outpatient Services experienced substantial changes. Two formerly distinct service areas were combined in an effort to provide integrated care for those with co-occurring behavioral health disorders. In addition, Behavioral Health Outpatient Services continues to refine its service delivery model to align with the agency's priority access guidelines and will provide services to those who are most disabled by their behavioral health disorders. This service area will continue to enhance services and structural design to meet the needs of the population served.

Outpatient programs for adults who primarily have substance use disorders served 1,429 people at an average cost of \$2,164 during the past fiscal year. This compared to an estimate of 1,550 adults served at an average cost of \$2,733. Despite fewer adults served, both the percent of adults satisfied with services and percent of adults maintaining or improving employment exceeded estimates. Ninety-five percent of those served were satisfied with services and 86 percent maintained or improved employment status, exceeding the targets of 90 and 80 percent, respectively.

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### **Community Services Board (CSB)**

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Case management programs for adults who primarily have serious mental illness served 3,413 people in FY 2014, representing 96 percent of the estimate of 3,547. The average cost was \$2,173 per adult, representing 79 percent of the estimated cost. It is important to note that case management and outpatient programs have increasingly served adults with more severe and complex mental illness and substance dependence. As programs move toward treating individuals with more highly acute and persistent needs, programs will provide more intensive services to fewer individuals. Reports will be used to monitor utilization and productivity to ensure that capacity is maximized and that individuals receive the most appropriate level of care. Behavioral Health Outpatient programs will also continue to monitor the impact of the priority access guidelines.

In FY 2014, day treatment programs served 66 individuals, falling short of the initial projection of 70. This contributed to the average cost per adult served being \$3,271, failing to meet the estimate of \$3,005. The men's day treatment program operated below capacity in the first half of the fiscal year, though the program increased admission in the last two quarters of the fiscal year. Efforts are underway to review the continuum of day treatment services, and will emphasize demand, capacity and best-practice service delivery models. The overall satisfaction rate for day treatment was 94 percent, exceeding the projection of 85 percent. This estimate will be increased to 90 percent beginning in FY 2015. The percentage of adults who maintained or improved their employment was 68 percent, less than the goal of 80 percent. Linkages to employment supports were impacted by a temporary reduction of supports provided by a partner agency. In response to these reductions, day treatment programs established relationships with other employment program services, to ensure a broader array of supports and the target of 80 percent remains for FY 2016.

In FY 2014, the Adult Partial Hospitalization program served 213 adults at an average cost of \$4,097 per adult, exceeding the estimate of 200 adults and lower than the estimated average cost of \$5,801 per adult. Overall, 89.5 percent of those served in APH were satisfied with the services they received. While 65 percent of adults served demonstrated an improvement in psychiatric symptoms from admission to discharge, less than the 75 percent target, the program served adults with increasingly complex needs who are in danger of requiring immediate hospitalization or who have recently been discharged from psychiatric hospitals. Those receiving APH services typically have a multitude of psychiatric issues, and the standardized tool that is used to measure symptoms from admission to discharge provides aggregate results, rather than quantifying improvement in discrete symptoms. To assess improvement in a variety of psychiatric symptoms, the program will be evaluating various aspects of functioning over the course of treatment to better determine program efficacy.

#### **Support Coordination Services**

In FY 2014, 1,294 individuals received at least one case management service with a support coordinator during the year. Of this total, 853 individuals received targeted support coordination and received a service contact with a support coordinator at least one time per month. The number of individuals served was below the estimate of 1,400. The Department of Justice settlement with the state and new requirements for enhanced case management (ECM) services impacted the number of people served. The changes in ECM criteria expanded the population receiving this level of case management, increasing the number of face-to-face contacts and impacting the length of contacts and required documentation. Consequently, support coordinators have a slightly reduced caseload capacity. In addition, there was considerable turnover in support coordination staff during FY 2014. In response, the CSB prioritized hiring for vacant support coordination positions. To maximize staff resources and to serve individuals with the highest level of need, emphasis has been placed on closely monitoring caseload size and frequently evaluating each individual's need for ECM to create capacity as appropriate. Despite these

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changes, 97 percent of individuals receiving targeted support coordination reported satisfaction with services, exceeding the target of 90 percent, and 94 percent of program participants achieved their person-centered plan objectives, barely missing the target of 95 percent.

#### ***Employment & Day Services***

In FY 2014, 1,284 individuals with intellectual disability received directly-operated and contracted day support and employment services. Directly-operated services were provided by the CSB's Cooperative Employment Program and the Self-Directed Services program. Contracted services were provided by 16 community-based organizations. Of these 1,284 individuals, 625 were funded through the Medicaid Waiver and 659 were funded by non-Medicaid Waiver resources (Fairfax County). The cost per person is based on service recipient attendance (utilization) which can be impacted by weather closures, days absent (annual and sick leave), holidays, and staff training. The average cost per adult served was \$13,696, below the estimate of \$14,978. Ninety-five percent of individuals served expressed satisfaction with services, 3 percentage points less than estimated. The satisfaction survey, administered to all individuals receiving day support and employment services, and its implementation process were evaluated in FY 2015 and any subsequent changes will be incorporated in FY 2016. The local economy continues to impact group and individual supported employment with the elimination of community-based jobs and the reduction of hours available. CSB staff and community-based service providers are working to build community capacity to result in additional job placement opportunities. Even with a reduction in employment opportunities, 95 percent of adults maintained or improved their level of employment due to the creativity of service providers to find alternative activity. This service area provided group support employment services to 334 adults who earned a total of \$2,005,971, or an average annual wage of \$6,006. The 200 adults who received individual supported employment earned a total of \$3,366,259, or an average annual wage of \$16,831.

It should be noted that in addition to services provided to adults with intellectual disability, employment services were provided to 1,665 individuals with mental illness, substance use and co-occurring disorders in FY 2014, an 85 percent increase from FY 2013. The increase was made possible by the addition of another staff position and by providing an increased number of services in a group venue/setting. More adults are expected to receive services as outreach is provided to the Fairfax County Public Schools to work with graduating students diagnosed with mental illness, substance use and co-occurring disorders. Adults receiving individual supported employment services earned an average hourly rate of \$11.80, a 4 percent increase from FY 2013 (\$11.31). These measures will be included in this service area in FY 2016.

#### ***Assisted Community Residential Services***

In FY 2014, Assisted and Community Residential Services served 371 adults with intellectual disability in CSB directly-operated and contracted group homes at an average cost of \$37,040. While the cost to serve each individual was higher than the estimate of \$33,831, it was only 5 percent higher than FY 2013. It should be noted that the United States Department of Justice amended its settlement agreement with the Commonwealth of Virginia so that training centers for individuals with intellectual disability will have one additional year to discharge their residents to community-based services. A projection of 437 individuals served for FY 2016 has been made in anticipation of Medicaid Waiver enhancements through State initiatives on enhanced funding as well as anticipated reforms. Beginning in FY 2016, adults with intellectual disability served in CSB directly-operated and contracted supervised apartments will be reported as part of this performance measure. Due to high demand and greater efficiencies, the program filled vacant beds in directly-operated and contracted group homes in an average of 21 days. It is in the best interest of service providers to fill vacancies as soon as possible to minimize the revenue impact from a vacant bed. Vacant days tend to be a direct result of time needed to coordinate site visits, collaborative

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### Community Services Board (CSB)

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development of service plans and assurance of proper staff training specific to individualized needs. Ninety-eight percent of adults served maintained their current level of residential independence and integration. Based on the CSB's philosophy to provide training, support, and supervision to adults with an intellectual disability to maximize community independence and integration, group home services and facilities are continuously being modified so that adults with changing physical needs can age in place. As a result, this service area is researching industry standards for outcome measures for similar residential services and will be adding outcome measures as appropriate.

#### ***Supportive Community Residential Services***

In FY 2014, Supportive Community Residential Services served 410 individuals and provided 31,563 hours of service at an average cost of \$4,510 per adult. This exceeded estimates of individuals served and hours provided by at least 11 percent, at an actual cost 16 percent lower than estimated. In terms of service quality, 96 percent of adults reported satisfaction with services, more than an estimated 90 percent. Of those served in Supportive Residential programs, 6.3 percent were able to move to a more independent setting, falling short of the estimate of 10 percent. This is also a decrease from 8 percent in FY 2013. There are two primary factors contributing to this reduction. Those receiving services in this intensive level of care have increasingly complex medical issues, and these physical health issues, in combination with severe and persistent mental illness, impact the ability to move to a more independent setting. In addition, decreased capacity in state psychiatric hospitals has led to earlier hospital discharges, resulting in people entering programs with increased psychiatric acuity. The impact of decreased bed capacity was first experienced following the closure of psychiatric beds at the Northern Virginia Mental Health Institute in FY 2011. While the full impact is not yet known, it is anticipated that programs serving those with complex and significant needs will be affected by recent changes stemming from mental health law reform. These changes mandate that state hospitals serve who cannot be admitted to other facilities, increasing the number of people admitted to state hospitals and likely shortening the length of time between admission and discharge. Supportive residential services has maximized its ability to hire staff to support programming needs and has worked to create effective linkages with medical providers to provide the comprehensive care needed for this population. The program is assessing gaps and resources needs and has identified the need for expansion of onsite integration of psychiatric and medical services.

In FY 2014, 33 adults were served in two group homes, slightly above the projection of 30. Ninety-five percent of those served were satisfied with the services they received, above the estimated 90 percent. Of the 33 people served, 60 percent were able to maximize community independence upon discharge, below the 75 percent estimated. Forty percent of those who left the programs were discharged to a more restrictive environment. The issues impacting the ability to move to a less restrictive environment were the same as the factors that affected those served in supportive residential programs; a population with a myriad of medical and behavioral health problems, and an increase in rapid hospital discharges. It should be noted that these two programs have historically been categorized as "group homes"; however as a result of a service redesign to create efficiencies, these programs now fall under the state taxonomy of "supervised residential programs". This change will be reflected in future documents.

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#### ***Forensic Transition & Intensive Community Treatment Services***

In FY 2014, Jail-Based Behavioral Health Services provided 2,044 behavioral health assessments at the Adult Detention Center (ADC). Given the transient nature of the jail population, an individual may have more than one assessment at the ADC in a fiscal year. Ninety-eight percent of inmates had a scheduled assessment within two days of referral, exceeding the estimate of 90 percent. Sixty-nine percent of inmates attended a follow up appointment, when clinically indicated, after their assessment. Not everyone who is assessed needs a follow up appointment. Beginning in FY 2016, the ADC will track the number of services hours and number of individuals served. The ADC is also monitoring an additional outcome, which identifies the percentage of inmates who receive behavioral health services and are subsequently housed in the general population within 60 days of being incarcerated. This new outcome demonstrates stability in behavioral health symptoms, and that the inmate is able to be housed with the general population rather than the behavioral health unit.

In FY 2014, the Program of Assertive Community Treatment (PACT) served 104 adults at an average cost of \$9,663 per adult, exceeding the estimate of 100 adults and below the estimated average cost of \$10,306. Ninety-four percent of program participants reported satisfaction with services, exceeding the target of 90 percent. Ninety-five percent of adults remained out of jail or the hospital for at least 330 days in a twelve consecutive month period, exceeding the target of 90 percent. These outcomes are significant for the population receiving PACT services as they have a severe and persistent mental illness, often coupled with substance use disorders, and major disability in daily functioning. This population typically has not been helped by traditional outpatient service models, experience difficulty attending appointments in office settings, and have multiple and complex case management needs.

In FY 2014, CSB discharge planners served 369 adults, exceeding the estimate of 360. Ninety-five percent of adults were scheduled for an assessment within seven days of hospital discharge, exceeding the target of 80 percent. Timely access to assessment is a vital component of discharge planning, and efforts have been successful due in large part to outreach and engagement efforts. Eight-seven percent of those served reported satisfaction with services, which was below the target of 90 percent. The program will continue to monitor program satisfaction for trends over the next year. In terms of ongoing CSB services post-assessment, 61 percent of those assessed remained in CSB services after 90 days, below the estimated 75 percent. Post-discharge planning services are voluntary, and individuals may choose to discontinue services after an initial appointment. Multiple admissions may occur before an individual is willing to connect and follow through with outpatient services to decrease need for inpatient treatment. In addition, an increase of rapid discharges from state hospitals limits engagement opportunities to educate and encourage follow-up with outpatient services as recommended.

# Fund 40040

## Community Services Board (CSB)

### FUND STATEMENT

#### Fund 40040, Fairfax-Falls Church Community Services Board

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,429,724	\$1,772,810	\$12,184,138	\$2,050,004	\$2,050,004
Revenue:					
Local Jurisdictions:					
Fairfax City	\$1,336,100	\$1,389,544	\$1,389,544	\$1,510,434	\$1,510,434
Falls Church City	605,595	629,819	629,819	684,613	684,613
Subtotal - Local	\$1,941,695	\$2,019,363	\$2,019,363	\$2,195,047	\$2,195,047
State:					
State DBHDS	\$13,259,822	\$13,153,665	\$11,714,991	\$13,179,720	\$13,179,720
Subtotal - State	\$13,259,822	\$13,153,665	\$11,714,991	\$13,179,720	\$13,179,720
Federal:					
Block Grant	\$4,079,500	\$4,079,477	\$4,079,477	\$4,079,477	\$4,079,477
Direct/Other Federal	121,409	154,982	154,982	154,982	154,982
Subtotal - Federal	\$4,200,909	\$4,234,459	\$4,234,459	\$4,234,459	\$4,234,459
Fees:					
Medicaid Waiver	\$2,144,782	\$2,756,068	\$2,506,068	\$2,756,068	\$2,756,068
Medicaid Option	9,185,343	9,719,853	9,634,788	9,569,853	9,569,853
Program/Client Fees	5,209,827	5,595,211	5,658,432	5,414,527	5,414,527
CSA Pooled Funds	1,083,303	1,342,113	833,879	654,973	654,973
Subtotal - Fees	\$17,623,255	\$19,413,245	\$18,633,167	\$18,395,421	\$18,395,421
Other:					
Miscellaneous	\$48,351	\$14,100	\$14,100	\$14,100	\$14,100
Subtotal - Other	\$48,351	\$14,100	\$14,100	\$14,100	\$14,100
Total Revenue	\$37,074,032	\$38,834,832	\$36,616,080	\$38,018,747	\$38,018,747
Transfers In:					
General Fund (10001)	\$110,081,034	\$113,316,215	\$112,186,215	\$114,894,398	\$115,488,498
Total Transfers In	\$110,081,034	\$113,316,215	\$112,186,215	\$114,894,398	\$115,488,498
<b>Total Available</b>	<b>\$153,584,790</b>	<b>\$153,923,857</b>	<b>\$160,986,433</b>	<b>\$154,963,149</b>	<b>\$155,557,249</b>
Expenditures:					
Personnel Services	\$90,428,281	\$96,544,799	\$95,028,249	\$96,704,243	\$97,293,998
Operating Expenses	52,422,504	56,780,222	60,931,704	57,382,876	57,387,221
Recovered Costs	(1,552,393)	(1,173,974)	(1,650,160)	(1,173,974)	(1,173,974)
Capital Equipment	102,260	0	626,636	0	0
Total Expenditures	\$141,400,652	\$152,151,047	\$154,936,429	\$152,913,145	\$153,507,245
Transfers Out:					
General Fund (10001)	\$0	\$0	\$4,000,000	\$0	\$0
Total Transfers Out	\$0	\$0	\$4,000,000	\$0	\$0
<b>Total Disbursements</b>	<b>\$141,400,652</b>	<b>\$152,151,047</b>	<b>\$158,936,429</b>	<b>\$152,913,145</b>	<b>\$153,507,245</b>

# Fund 40040

## Community Services Board (CSB)

### FUND STATEMENT

#### Fund 40040, Fairfax-Falls Church Community Services Board

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Ending Balance</b>	\$12,184,138	\$1,772,810	\$2,050,004	\$2,050,004	\$2,050,004
ID Employment and Day and ITC Reserve <sup>1</sup>	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Encumbered Carryover Reserve	4,834,134	0	0	0	0
Unencumbered Carryover Reserve	1,300,000	0	0	0	0
<b>Unreserved Balance<sup>2</sup></b>	<b>\$5,050,004</b>	<b>\$772,810</b>	<b>\$1,050,004</b>	<b>\$1,050,004</b>	<b>\$1,050,004</b>

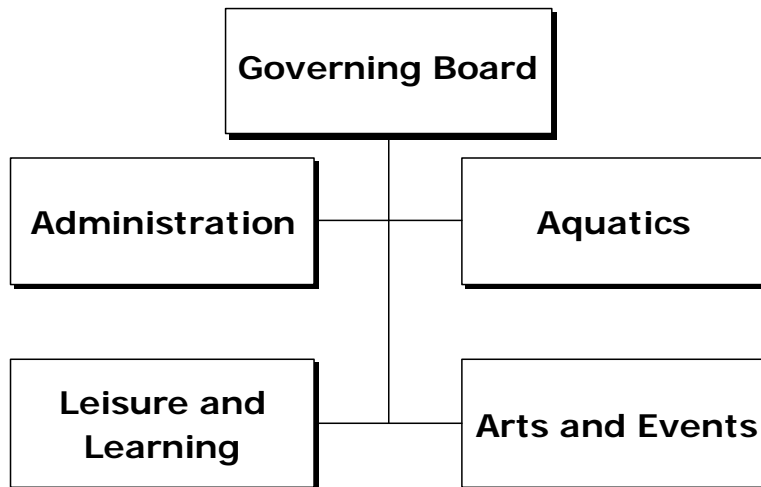
<sup>1</sup> The ID Employment and Day and Infant and Toddler Connection Reserve assures that the County has funds to provide employment and day services to individuals with intellectual disabilities, as well as state mandated services to children from birth to age 3 in the event of unanticipated decreases in state reimbursement.

<sup>2</sup> The *FY 2015 Revised Budget Plan* Unreserved Balance of \$1,050,004 is a decrease of 79.2 percent from the FY 2014 Actual amount of \$5,050,004 and reflects a transfer out to the General Fund primarily associated with FY 2014 savings in Personnel Services due to position vacancies.

# Fund 40050

## Reston Community Center

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### Mission

To create positive leisure, cultural and educational experiences which enhance the quality of life for all people living and working in Reston by providing a broad range of programs in arts, aquatics, enrichment, recreation and life-long learning; creating and sustaining community traditions through special events, outreach activities, and facility rentals; and building community through collaboration and celebration.

### Focus

Reston Community Center (RCC) is a community leader, bringing the community together through enriching leisure time experiences that reach out to all and contribute to Reston's sense of place. In May of 2011, the RCC Board of Governors adopted a new Five Year Strategic Plan for 2011 through 2016. Consequently, beginning in FY 2013, new data was collected and measured consistent with the new Strategic Plan.

The new performance measure framework reorients the focus of performance measurement outward to customers and community constituents. The agency implemented a new customer satisfaction survey instrument in FY 2013 to measure how patrons express their impressions of RCC programs and services across these areas:

1. My RCC Program/Service was a high-quality offering.
2. My RCC Program/Service was provided at a reasonable cost.
3. The setting for my RCC Program/Service was appropriate, clean and accessible.
4. RCC employees were helpful and courteous in my interactions with them.
5. I would recommend RCC to others.

For each of the above statements, patrons are asked to rate their response on a scale of Strongly Agree, Agree, Neutral, Disagree, or Strongly Disagree. The objective is to obtain 90 percent or greater on responses in the Agree/Strongly Agree categories. The pilot cycle of RCC programs and services for which these instruments were utilized occurred in FY 2013 in the Arts and Events and Leisure and Learning Cost Centers. Therefore, FY 2013 results are partial and in some cases do not represent a reliable data sample (Facility Rentals and Aquatics). The first year of full implementation of the Satisfaction Surveys was FY 2014.



## Fund 40050 Reston Community Center

The operations for RCC are supported by revenues from a special property tax collected on all residential and commercial properties within Small District 5. The Small District 5 tax rate is \$0.047 per \$100 of assessed property value within boundaries revised in March 2006. In FY 2016, total property assessments in Small District 5 are projected to be 3.5 percent higher than FY 2015 estimates.

RCC also collects internal revenues generated by program registration fees, theatre box office receipts, gate admissions and facility rental fees. These activity fees are set at a level substantially below the actual costs of programming and operations since Small District 5 property owners have already contributed tax revenues to fund RCC.

Consequently, Small District 5 residents and employees have enjoyed RCC programs at greatly reduced rates. Revenue performance across program levels is also affected by patrons using the Fee Waiver Program which fully subsidizes their individual participation in activities of their choosing.

The Board of Governors has an established financial policy that limits the cost recovery of programs/services fees to 25 percent of the agency expenditures for Personnel and Operating costs. The balance is comprised of tax revenue and interest. In order to ensure sufficient funds are available even if the cost recovery from direct fees falls significantly below that 25 percent ceiling, an Economic and Program Contingency Reserve exists and is funded with balances that fall out at year end. This reserve can be accessed if further subsidy is required beyond that supported by revenues.

Aggregate participation across all program areas provides a snapshot of RCC's impact in Reston. Current facility limitations impact the ability to serve more than 200,000 "participations" in directly delivered community services. RCC is currently exploring partnerships with the Park Authority and/or others on achieving an indoor recreation facility and continues to work with developers associated with new building projects on delivering a new performing arts venue to the community.

Overall RCC participation in the FY 2014 cycle of programs was 189,269. The target total remains at or near the 200,000 level until new facilities are available for program/service delivery. This number does not include participation in programs, events or activities offered through RCC's Facility Rentals. This service area accounts for an estimated additional 67,332 participants. Given that Facility Rentals services are provided only after programmed and partnered services are scheduled, the participation in these will fluctuate from year to year depending on both the opportunities for rentals and the nature of them.

Due to facility limitations, another key area of focus for the Five Year Strategic Plan is on Collaboration and Partnerships. This enables Small District 5 resources to be deployed within and beyond its walls to further serve constituents. The Performance Measurement goal addressing this area of focus is provided as a total number of actual and anticipated partner organizations whose efforts are aligned with the RCC

**The Reston Community Center supports  
the following County Vision Elements:**

-  **Maintaining Safe and Caring Communities**
-  **Creating a Culture of Engagement**
-  **Connecting People and Places**
-  **Exercising Corporate Stewardship**

# Fund 40050

## Reston Community Center

mission from among Reston providers and Fairfax County government agencies serving the Reston community.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$4,912,558	\$5,359,094	\$5,359,094	\$5,422,461	\$5,435,149
Operating Expenses	2,657,368	3,144,851	3,228,325	2,909,396	2,909,396
Capital Equipment	8,742	0	13,587	0	0
Capital Projects	198,579	130,000	503,148	647,000	647,000
<b>Total Expenditures</b>	<b>\$7,777,247</b>	<b>\$8,633,945</b>	<b>\$9,104,154</b>	<b>\$8,978,857</b>	<b>\$8,991,545</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	49 / 49	49 / 49	49 / 49	49 / 49	49 / 49
Exempt	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$120,964**  
 An increase of \$120,964 in Personnel Services includes \$53,689 for a 1.10 percent market rate adjustment (MRA) for all employees and \$67,275 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Program Adjustments** **(\$46,382)**  
 A decrease of \$46,382 in Personnel Services is primarily due to adjustments to non-merit salaries and associated fringe benefits for projected programs and activities anticipated in FY 2016.
- ◆ **Other Post-Employment Benefits** **\$1,473**  
 An increase of \$1,473 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Operating Expenses** **(\$235,455)**  
 A decrease of \$235,455 in Operating Expenses is primarily associated with decreases in professional and consulting services including a survey that is not scheduled for FY 2016, as well as reductions in recreational activities and other operating expenses including office supplies and equipment, computer equipment, commercial media services and repair and maintenance.

# Fund 40050

## Reston Community Center

- ◆ **Capital Projects** **\$647,000**  
 Funding of \$647,000 is required for the replacement of the RCC backstage HVAC unit, replacement of the Center Stage theatre roof sections, replacement of the Hunters Woods front building area, and replacement of light fixtures.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$470,209**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$470,209 including unexpended capital project balances of \$373,148, Operating Expenses of \$83,474 primarily associated with contractual services, repairs and maintenance, office equipment and computer equipment and Capital Equipment of \$13,587.

### Cost Centers

The four cost centers in Fund 40050, Reston Community Center, are Administration (which includes facility rentals), Arts and Events, Aquatics, and Leisure and Learning. These distinct program areas work to fulfill the mission and carry out the key initiatives of the Reston Community Center.

#### Administration

The Administration Cost Center provides effective leadership, supervision and administrative support for center programs and maintains and prepares the facilities of the Reston Community Center for Small District 5 patrons.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$4,425,711	\$4,904,324	\$5,413,605	\$5,366,839	\$5,373,137
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	28 / 28	28 / 28	30 / 30	30 / 30	30 / 30
Exempt	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1
1 Executive Director, E	1	1 Management Analyst I	1	1 Administrative Assistant V	
1 Deputy Director	1	1 Public Information Officer I	3	3 Administrative Assistants IV	
1 Financial Specialist II	1	1 Chief, Bldg. Maintenance Section	2	2 Administrative Assistants III	
1 Financial Specialist I	1	2 Senior Maintenance Workers	6	6 Administrative Assistants II	
1 Network Telecom Analyst I	1	5 Maintenance Workers	2	2 Graphic Artists III	
1 Communications Specialist II	1	1 Facility Attendant II			
<b>TOTAL POSITIONS</b>					
31 Positions / 31.0 FTE	E Denotes Exempt Position				

# Fund 40050

## Reston Community Center

### Arts and Events

The Arts and Events Cost Center provides Performing Arts, Arts Education and Community Event presentations to Small District 5 in order to increase the cultural awareness of the community in disciplines of dance, theatre, music and related arts as well as to create and sustain community traditions through community events.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$1,359,388	\$1,478,930	\$1,546,882	\$1,490,397	\$1,492,644
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	8 / 8	8 / 8	7 / 7	7 / 7	7 / 7
1 Theatrical Arts Director	1	Theatre Technical Director	1	Administrative Assistant IV	
2 Park/Recreation Specialists II	2	Asst. Theatre Technical Directors			
<b>TOTAL POSITIONS</b>					
7 Positions / 7.0 FTE					

### Aquatics

The Aquatics Cost Center provides a safe and healthy pool environment and balanced Aquatic program year round for all age groups in Small District 5.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$720,445	\$767,417	\$767,417	\$734,667	\$736,339
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	5 / 5	5 / 5	5 / 5	5 / 5	5 / 5
1 Park/Recreation Specialist II		2	Administrative Assistants II		
1 Park/Recreation Specialist I					
1 Park/Recreation Assistant					
<b>TOTAL POSITIONS</b>					
5 Positions / 5.0 FTE					

# Fund 40050

## Reston Community Center

### Leisure and Learning

The Leisure and Learning Cost Center provides recreational, educational and social activities to all age groups encouraging communitywide, positive and meaningful leisure-time experiences in Small District 5.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted				
<b>EXPENDITURES</b>									
Total Expenditures	\$1,271,703	\$1,483,274	\$1,376,250	\$1,386,954	\$1,389,425				
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>									
Regular	8 / 8	8 / 8	7 / 7	7 / 7	7 / 7				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1 Park/Recreation Specialist III</td> <td style="width: 50%;">2 Park/Recreation Assistants</td> </tr> <tr> <td>4 Park/Recreation Specialists II</td> <td></td> </tr> </table>						1 Park/Recreation Specialist III	2 Park/Recreation Assistants	4 Park/Recreation Specialists II	
1 Park/Recreation Specialist III	2 Park/Recreation Assistants								
4 Park/Recreation Specialists II									
<b>TOTAL POSITIONS</b>									
7 Positions / 7.0 FTE									

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Administration</b>					
Community Partnerships	NA	NA	20/24	20	20
Online registrations	NA	NA	3,471/4,450	5,118	5,885
Customer Satisfaction (agree/strongly agree at or above 90%):					
• Highly Quality	NA	NA	90%/92%	90%	90%
• Reasonable Cost	NA	NA	90%/100%	90%	90%
• Clean/Accessible	NA	NA	90%/100%	90%	90%
• Employees Helpful/Courteous	NA	NA	90%/91%	90%	90%
• Recommend Reston Community Center	NA	NA	90%/90%	90%	90%
<b>Arts and Events</b>					
Customer Satisfaction (agree/strongly agree at or above 90%):					
• Highly Quality	NA	NA	90%/94%	90%	90%
• Reasonable Cost	NA	NA	90%/98%	90%	90%
• Clean/Accessible	NA	NA	90%/88%	90%	90%
• Employees Helpful/Courteous	NA	NA	90%/96%	90%	90%
• Recommend Reston Community Center	NA	NA	90%/98%	90%	90%

## Fund 40050 Reston Community Center

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Aquatics</b>					
Customer Satisfaction (agree/strongly agree at or above 90%):					
• Highly Quality	NA	NA	90%/98%	90%	90%
• Reasonable Cost	NA	NA	90%/96%	90%	90%
• Clean/Accessible	NA	NA	90%/99%	90%	90%
• Employees Helpful/Courteous	NA	NA	90%/100%	90%	90%
• Recommend Reston Community Center	NA	NA	90%/95%	90%	90%
<b>Leisure and Learning</b>					
Customer Satisfaction (agree/strongly agree at or above 90%):					
• Highly Quality	NA	NA	90%/92%	90%	90%
• Reasonable Cost	NA	NA	90%/97%	90%	90%
• Clean/Accessible	NA	NA	90%/97%	90%	90%
• Employees Helpful/Courteous	NA	NA	90%/97%	90%	90%
• Recommend Reston Community Center	NA	NA	90%/97%	90%	90%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40050.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40050.pdf)

### Performance Measurement Results

Online registration successfully launched in FY 2014. Patron utilization of online purchasing for enrollment in RCC offerings is growing much faster than the targeted 10 percent per year increase. Therefore estimates for FY 2015 are adjusted to reflect a higher growth target of 15 percent based on the Prior Year Actual and Current Year Estimate figures. Enrollment from online transactions is reducing paper and over the counter transactions at a rapid pace.

RCC's redesigned website was successfully launched in October 2014. The new website supports patrons' increasing desire to conduct their RCC business via the web and provides an updated and refreshed image to the community for RCC programs and services.

For patron satisfaction surveys, the goal is to obtain 90 percent or greater of responses in the Agree/Strongly Agree categories. The first year of full implementation of the Satisfaction Surveys was FY 2014. In Administration, the service delivery measured by the Customer Satisfaction surveys is for Facility Rentals. All five measurable categories (High Quality, Reasonable Cost, Clean/Accessible, Employees Helpful/Courteous, and Recommend Reston Community Center) surpassed the 90 percent target.

The actual number of partnerships in FY 2014 was 24. Online enrollment transactions for the FY 2014 cycle of offerings totaled 4,450.

# Fund 40050

## Reston Community Center

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### **Arts and Events**

Programs delivered by Arts and Events include performing arts, arts education, and community events. The Customer Satisfaction surveys are implemented across all three program delivery categories.

#### **Performing Arts**

Per the Five Year Strategic Plan (2011-2016), new community partnerships and programs have been established. These included a new film series with contributions from the Initiative for Public Art – Reston (IPAR) and a “Meet the Artist Series” in partnership with the Osher Lifelong Learning Institute (OLLI) at George Mason University. Admission to these new events was free to establish and support them as well as to provide new outlets for enjoyment of the CenterStage. Total attendance at CenterStage and rental events for the FY 2014 program cycle was 15,920.

#### **Arts Education Enrollment**

Arts Education offerings supported total participation of 7,130 in the FY 2014 cycle of offerings; the Arts Education unit coordinated outreach to five Small District 5 schools (5 of 8) in conjunction with visiting artists in the FY 2014 cycle of offerings. Partnerships continue to provide outlets to local artists and students in Arts Education offerings at the Jo Ann Rose Gallery, the new 3-D Gallery at RCC Lake Anne and the exhibit space at RCC Hunters Woods. These exhibits supported 1,582 exhibiting artists in the FY 2014 cycle of programming.

#### **Community Events**

RCC continues as the primary sponsor for the signature Reston events: Reston Multicultural Festival and Reston Dr. Martin Luther King, Jr. Celebration as well as being a primary sponsor and partner on the Annual Thanksgiving Food Drive, Annual Holiday Parade, Lake Anne Jazz and Blues Festival, the Northern Virginia Fine Arts Festival, and Southgate Community Center Day. The RCC Community Events cost center sponsors two summer entertainment series: Take a Break Concerts at Lake Anne (12 concerts) and the Family Fun Series at Reston Town Center (8 performances). In December, RCC sponsors the Reston Town Center Holiday Performances by local performers. Year-round, the Saturday Community Coffee at RCC Hunters Woods is very popular with patrons and community members. Total participation in the FY 2014 cycle for Community Events was 62,094, with the decrease due to bad weather during some of the outdoor festivals and performance series.

Four of the five measurable categories (High Quality, Reasonable Cost, Clean/Accessible, Employees Helpful/Courteous, and Recommend Reston Community Center) surpassed the 90 percent target with the Clean/Accessible category coming in at 88 percent likely due to the weather impacts noted above.

### **Aquatics**

Programs delivered by Aquatics include registered and drop-in types of activities. The Customer Satisfaction surveys are implemented across both program delivery categories.

All five measurable categories (High Quality, Reasonable Cost, Clean/Accessible, Employees Helpful/Courteous, and Recommend Reston Community Center) surpassed the 90 percent target.

Patrons’ frustration with the lack of space in the most popular Aquatics program offerings continues to be expressed and pool scheduling and utilization for programming has been maximized to the greatest degree possible. In the FY 2014 cycle of offerings, enrollment was 85 percent of total capacity for a total of 13,425 enrollees. Less than 100 percent capacity enrollment is a reflection of activities that are scheduled at lower interest days of the week and times to help address the wait list pressures for weekend offerings.

## Fund 40050

### Reston Community Center

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However, the most popular time slots continue to attract far more potential participants than can be accommodated resulting in a wait list of 1,927. Focusing on another high demand area of interest, the agency repurposed instructional time normally dedicated to swim lessons and added a new water aerobics program to address patrons with disabilities or physical impairments. Further refinement for adult classes and programs will be reviewed during the next year to increase participation for time slots that do not attract families with school aged children.

The agency continues to explore additional options for Aquatics facility expansion and land-based programming to try to address the demand issue per the Five Year Strategic Plan (2011-2016).

#### ***Leisure and Learning***

As identified in the RCC Strategic Plan, the agency seeks to collaborate to improve the RCC and other Reston organizations' effectiveness, to build community, and to strengthen our identity. In FY 2014, the Leisure & Learning Department spearheaded a new community initiative, *Serving Reston Youth*, and coordinated the first Reston Camp Expo. The ongoing mission of the *Serving Reston Youth* committee is to assess youth programs, particularly summertime camp offerings in Reston, and their accessibility to all children and teens regardless of family income. The committee is comprised of representatives from many Fairfax County agencies and community organizations and the resulting Reston Camp Expo was a resounding success with nearly 700 attendees.

The RCC 55+ Programs Department served more patrons with enrollment increasing since FY 2013 by 25 percent, resulting in more than 3,000 participants in registered 55+ programs. In addition to addressing the needs of younger and older Reston residents, the Leisure and Learning Department continued to diversify and expand fitness and wellness opportunities for adults. In FY 2014, RCC served the highest number of registered and drop-in Fitness class participants in its history.

RCC's Leisure & Learning cost centers completed the fifth year implementation of the Prospera Hispanic Leaders Program (PHLP) with Lake Anne Elementary School students; facilitated a dozen Green Living classes including a new, monthly drop-in discussion group; and embarked on a new Transportation initiative – NVRides – to assist older residents who need to travel to important engagements and appointments. Total enrollment in Leisure & Learning registered programs during the FY 2014 cycle of programming was 9,858; participation in drop-in programs was 15,302. Successful collaborations – both internal and external – have produced high enrollment and high satisfaction among all ages.

All five measurable categories (High Quality, Reasonable Cost, Clean/Accessible, Employees Helpful/Courteous, and Recommend Reston Community Center) surpassed the 90 percent target.



# Fund 40050

## Reston Community Center

### FUND STATEMENT

#### Fund 40050, Reston Community Center

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$5,742,205	\$4,081,443	\$5,387,978	\$4,103,534	\$4,103,534
Revenue:					
Taxes	\$6,283,904	\$6,518,071	\$6,518,071	\$7,016,016	\$7,016,016
Interest	6,525	41,710	41,710	8,441	8,441
Vending	2,119	1,500	1,500	1,616	1,616
Aquatics	295,691	359,406	359,406	334,074	334,074
Leisure and Learning	444,313	502,584	502,584	506,008	506,008
Rental	144,353	172,908	172,908	149,921	149,921
Arts and Events	246,115	223,531	223,531	261,351	261,351
<b>Total Revenue</b>	<b>\$7,423,020</b>	<b>\$7,819,710</b>	<b>\$7,819,710</b>	<b>\$8,277,427</b>	<b>\$8,277,427</b>
<b>Total Available</b>	<b>\$13,165,225</b>	<b>\$11,901,153</b>	<b>\$13,207,688</b>	<b>\$12,380,961</b>	<b>\$12,380,961</b>
Expenditures:					
Personnel Services	\$4,912,558	\$5,359,094	\$5,359,094	\$5,422,461	\$5,435,149
Operating Expenses	2,657,368	3,144,851	3,228,325	2,909,396	2,909,396
Capital Equipment	8,742	0	13,587	0	0
Capital Projects	198,579	130,000	503,148	647,000	647,000
<b>Total Expenditures</b>	<b>\$7,777,247</b>	<b>\$8,633,945</b>	<b>\$9,104,154</b>	<b>\$8,978,857</b>	<b>\$8,991,545</b>
<b>Total Disbursements</b>	<b>\$7,777,247</b>	<b>\$8,633,945</b>	<b>\$9,104,154</b>	<b>\$8,978,857</b>	<b>\$8,991,545</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$5,387,978</b>	<b>\$3,267,208</b>	<b>\$4,103,534</b>	<b>\$3,402,104</b>	<b>\$3,389,416</b>
Maintenance Reserve	\$890,667	\$862,934	\$814,682	\$853,149	\$853,149
Feasibility Study Reserve	148,444	156,394	159,213	165,549	165,549
Capital Project Reserve <sup>2</sup>	3,000,000	2,247,880	3,000,000	2,309,184	2,309,184
Economic and Program Reserve	1,348,867	0	129,639	74,222	61,534
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tax Rate per \$100 of Assessed Value</b>	<b>\$0.047</b>	<b>\$0.047</b>	<b>\$0.047</b>	<b>\$0.047</b>	<b>\$0.047</b>

<sup>1</sup> The fund balance in Fund 40050, Reston Community Center, is maintained at adequate levels relative to projected personnel and operating requirements. Available fund balance is divided into four reserve accounts designated to provide funds for unforeseen catastrophic facility repairs, feasibility studies for future programming, funds for future capital projects, and funds for economic and program contingencies.

<sup>2</sup> Funds reserved for capital projects are not encumbered based on normal accounting practices; however, they are allocated for future capital projects.

# Fund 40050

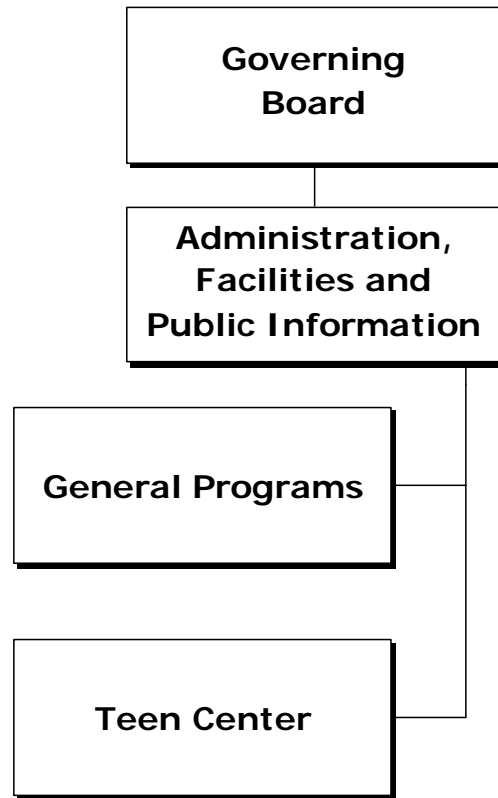
## Reston Community Center

### FY 2016 Summary of Capital Projects

#### Fund 40050, Reston Community Center

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
RCC - Center Stage Theatre Enhancements (CC-000008)	\$845,000	\$0.00	\$198,000.00	\$647,000	\$647,000
RCC - Fuel Tank Removal/Soil Remediation (CC-000007)	48,831	48,830.65	0.00	0	0
RCC - Hunter Woods Enhancements (CC-000003)	650,000	0.00	130,795.02	0	0
RCC - Improvements (CC-000001)	1,698,646	57,422.30	174,353.28	0	0
RCC - Natatorium Mechanical System Upgrade (CC-000009)	98,232	92,326.18	0.00	0	0
<b>Total</b>	<b>\$3,340,709</b>	<b>\$198,579.13</b>	<b>\$503,148.30</b>	<b>\$647,000</b>	<b>\$647,000</b>

# Fund 40060 McLean Community Center



## Mission

The mission of the McLean Community Center (MCC or the Center) is to provide a sense of community by undertaking programs; assisting community organizations; and furnishing facilities for civic, cultural, educational, recreational, and social activities apportioned fairly to all residents of Small District 1A, Dranesville.

## Focus

Fund 40060, McLean Community Center, fulfills its mission by offering a wide variety of civic, social and cultural activities to its residents including families, local civic organizations, and businesses.

MCC offers classes and activities such as aerobics, computers, acting and tours, for all ages at nominal fees. Special events and seasonal activities such as McLean Day, Fourth of July, Summer Camp, and a Craft Show are held at MCC, local schools and parks. The Alden Theatre presents professional shows, films, entertainment for children, educational speaker sessions, and community theatre productions. The Old Firehouse is a popular teenage social and recreation center in downtown McLean, operated by the Center. Teens can enjoy their time at the Teen Center after school, during school breaks and at Friday Night Activities and events.



## Fund 40060 McLean Community Center

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Facilities and operations of the MCC are supported primarily by revenues from a special property tax collected from all residential and commercial properties within Small District 1A, Dranesville. The Small District 1A real estate tax rate for FY 2016 is anticipated to remain at \$0.023 per \$100 of assessed property value. Other revenue sources include program fees and interest on investments.

Financial and operational oversight of the Center is provided by the MCC Governing Board, elected annually. MCC receives its expenditure authority from the Fairfax County Board of Supervisors each fiscal year.

The MCC Governing Board and staff have developed and refined an annual plan which directs the expansion of the agency's functions for the next year. MCC will train staff to provide information to enhance the Center's capability as a "one-stop shop" for printed and online information on community activities. MCC also seeks to develop programs that increase community involvement of all age groups. Residents and businesses will be included in identifying McLean's community

needs and MCC staff will analyze those needs to determine potential areas of expanded programming.

### The McLean Community Center supports the following County Vision Elements:



***Maintaining Safe and Caring Communities***



***Creating a Culture of Engagement***



***Connecting People and Places***



***Building Livable Spaces***



***Exercising Corporate Stewardship***

At its meeting on February 27, 2013, the Governing Board of the McLean Community Center approved a motion to pursue the renovation and expansion of the MCC's nearly 40 year old facility. The Capital Facilities Committee of the MCC Board engaged in a feasibility study to evaluate the renovation and expansion options. Three scenarios were presented to the public at a series of "Milestone" meetings. The MCC Board approved the option which includes infilling the existing courtyard, expanding the southeast corner of the building, improving office and restroom spaces, adding parking, a new rehearsal hall space and other building enhancements (the "Project").

Moving forward, the MCC Board voted to utilize \$8.0 million from MCC's Capital Project Reserve Fund to support the Project. These funds will be used to refine and develop parameters and scope; engage, advise and guide the MCC Board on design and construction options; ensure a complete public hearing process and compliance with all applicable rules, permits and regulations; and finally to build the Project.

# Fund 40060 McLean Community Center

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$2,904,499	\$2,991,532	\$2,933,029	\$3,095,251	\$3,102,289
Operating Expenses	2,131,015	2,450,191	2,498,249	2,296,499	2,296,499
Capital Equipment	63,834	0	15,300	55,000	55,000
Capital Projects	953,214	804,739	1,152,487	1,783,161	1,783,161
<b>Total Expenditures</b>	<b>\$6,052,562</b>	<b>\$6,246,462</b>	<b>\$6,599,065</b>	<b>\$7,229,911</b>	<b>\$7,236,949</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	31 / 28.18	31 / 28.18	31 / 28.18	31 / 28.18	31 / 28.18

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$71,326**  
 An increase of \$71,326 in Personnel Services includes \$29,776 for a 1.10 percent market rate adjustment (MRA) for all employees and \$41,550 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Program Adjustments** **\$38,518**  
 An increase of \$38,518 in Personnel Services is primarily due to projected adjustments to non-merit salaries and associated fringe benefits for expanded programs and activities anticipated in FY 2016.
- ◆ **Other Post-Employment Benefits** **\$913**  
 An increase of \$913 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Operating Expenses** **(\$153,692)**  
 A decrease of \$153,692 in Operating Expenses is primarily associated with decreases in professional and consulting services, maintenance and repair expenses, printing and binding, and commercial media.
- ◆ **Capital Equipment** **\$55,000**  
 Funding of \$55,000 is required, including \$20,000 for the replacement of theatre equipment including a motorized projection screen, and \$35,000 for an audio console which is necessary due to equipment wear and tear and prohibitive cost to repair.

# Fund 40060

## McLean Community Center

- ◆ **Capital Projects** **\$1,783,161**  
 Funding of \$1,783,161 is included for Capital Project requirements. Of this total \$1,388,161 is required to support various facets of the MCC renovation project; \$150,000 is included to support HVAC replacement in the MCC theatre balcony; \$175,000 is required to update MCC signage throughout the facility; and \$70,000 is required for design and construction of the Teen Center restrooms to comply with Americans with Disabilities Act requirements.

### **Changes to FY 2015 Adopted Budget Plan**

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$352,603**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$352,603 including unexpended capital project balances of \$315,548. In addition funding of \$48,058 in Operating Expenses and \$47,500 in Capital Equipment is included primarily associated with contractual services, office equipment, office supplies and building materials, and recreational equipment. These increases were partially offset by a decrease of \$58,503 in Personnel Services in order to realign the compensation budget with organizational requirements.

### **Cost Centers**

The three cost centers in Fund 40060, McLean Community Center, are: Administration, Facilities and Public Information; General Programs; and Teen Center. These distinct program areas work to fulfill the mission and carry out the key initiatives of the McLean Community Center.

#### **Administration, Facilities and Public Information**

The Administration, Facilities and Public Information Cost Center administers the facilities and programs of the McLean Community Center, assists residents and local planning groups' planning activities and provides information to citizens in order to facilitate their integration into the life of the community.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2016 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,897,109	\$2,748,665	\$3,081,865	\$3,854,147	\$3,857,060
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	16 / 13.88	16 / 13.88	16 / 13.88	16 / 13.88	16 / 13.88
<b><u>Administration</u></b>		<b><u>Facilities</u></b>		<b><u>Public Information</u></b>	
1 Executive Director		1 Chief Building Maintenance Section		1 Communications Specialist II	
1 Accountant II		1 Facility Attendant II		1 Communications Specialist I	
2 Administrative Assistants V		5 Facility Attendants I, 5 PT			
2 Administrative Assistants IV					
1 Administrative Assistant II					
<b>TOTAL POSITIONS</b>					
16 Positions / 13.88 FTE					

PT Denotes Part-Time Positions

# Fund 40060 McLean Community Center

## General Programs

The General Programs Cost Center provides programs and classes to McLean Community Center district residents of all ages in order to promote personal growth and sense of community involvement.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2016 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,679,047	\$2,988,317	\$2,955,559	\$2,820,912	\$2,824,285
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	14 / 13.3	14 / 13.3	14 / 13.3	14 / 13.3	14 / 13.3
<u>Instruction &amp; Senior Adult Activities</u>		<u>Performing Arts</u>		<u>Youth Activities</u>	
1	Park/Recreation Specialist III	1	Theatrical Arts Director	1	Park/Recreation Specialist II
1	Park/Recreation Specialist I	1	Theatre Technical Director	1	Park/Recreation Specialist I
1	Administrative Assistant II, PT	1	Asst. Theatre Technical Director		
		1	Park/Recreation Specialist I		
		1	Administrative Assistant IV		
<u>Special Events</u>					
1	Park/Recreation Specialist II	1	Facility Attendant II		
1	Park/Recreation Specialist I	1	Facility Attendant I, PT		
<b>TOTAL POSITIONS</b>					
14 Positions / 13.3 FTE <span style="float: right;">PT Denotes Part-Time Positions</span>					

## Teen Center

The Teen Center Cost Center provides a facility for local youth in grades 7 through 12 to promote personal growth and provide a safe recreational and productive environment.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2016 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$476,406	\$509,480	\$561,641	\$554,852	\$555,604
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1
1 Park/Recreation Specialist I					
<b>TOTAL POSITIONS</b>					
1 Position / 1.0 FTE					

# Fund 40060 McLean Community Center

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Administration, Facilities and Public Information</b>					
Percent change in patrons using the Center	(6.3%)	(10.1%)	10.0% / 6.2%	3.1%	0.2%
<b>General Programs</b>					
Percent change in participation in classes and Senior Adult activities	(14.1%)	(23.0%)	31.2% / 1.3%	2.2%	1.9%
Percent change in participation at Special Events	(2.3%)	(31.9%)	10.1% / 7.0%	(2.5%)	(1.1%)
Percent change in participation at Performing Arts activities	3.4%	8.6%	9.2% / (10.5%)	22.5%	0.0%
Percent change in participation at Youth Activities	(49.7%)	17.5%	(3.4%) / (8.6%)	(22.7%)	9.8%
<b>Teen Center</b>					
Percent change in weekend patrons	27.5%	(32.3%)	55.4% / 54.6%	(10.1%)	0.0%
Percent change in weekday patrons	(24.7%)	28.3%	(5.3%) / 55.9%	1.0%	0.9%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40060.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40060.pdf)

## Performance Measurement Results

The McLean Community Center (MCC) facilities play an important part in the greater McLean area by providing places for MCC to hold its programs, classes, and meetings; serving as the home for the McLean Project for the Arts and community arts groups; and offering meeting and event space for residents and community organizations. MCC also has ongoing capital projects aimed at keeping the Center in good order to support all uses.

The total number of patrons attending events at MCC shows a 6.2 percent increase in FY 2014 in comparison to FY 2013. FY 2014 Instructional and Senior Class Programs show an increase of 1.3 percent over FY 2013. Special Events were up by 7.0 percent, due to the McLean day having good weather and the Antique show and Craft show increasing participation to responses to advertisements. Performing Arts showed a 10.5 percent decrease in attendance of the Youth, Community Arts programs and Rental of the theatre. Youth Activities experienced 8.6 percent decrease due to lower participation in the 5<sup>th</sup> and 6<sup>th</sup> grade dances compared to FY 2013.

In FY 2014, the weekend participants increased by approximately 54.6 percent over FY 2013, due to increase in rentals for the McLean Youth Orchestra rehearsals. The Teen Center weekday activities increased by approximately 55.9 percent over FY 2013, due to an increase in After School Programs, Specially Adapted Resource Clubs (SPARC) participations, and Lewinsville Senior Center Programs rentals and classes.



# Fund 40060 McLean Community Center

## FUND STATEMENT

### Fund 40060, McLean Community Center

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$11,740,085	\$10,154,049	\$10,423,147	\$9,127,341	\$9,127,341
Revenue:					
Taxes	\$3,764,966	\$4,056,566	\$4,056,566	\$4,056,566	\$4,056,566
Interest	10,548	42,000	12,000	12,000	12,000
Rental Income	63,812	72,198	72,198	74,333	74,333
Instructional Fees	465,165	530,000	530,000	564,068	564,068
Performing Arts	127,805	140,415	140,415	143,030	143,030
Vending	579	0	0	0	0
Special Events	83,756	94,720	94,720	99,720	99,720
Intergenerational Programs	61,438	124,000	124,000	104,000	104,000
Miscellaneous Income	6,244	9,960	9,960	7,000	7,000
Teen Center Income <sup>1</sup>	23,172	103,400	103,400	172,425	172,425
Visual Arts	128,139	160,000	160,000	160,000	160,000
<b>Total Revenue</b>	\$4,735,624	\$5,333,259	\$5,303,259	\$5,393,142	\$5,393,142
<b>Total Available</b>	\$16,475,709	\$15,487,308	\$15,726,406	\$14,520,483	\$14,520,483
Expenditures:					
Personnel Services	\$2,904,499	\$2,991,532	\$2,933,029	\$3,095,251	\$3,102,289
Operating Expenses	2,131,015	2,450,191	2,498,249	2,296,499	2,296,499
Capital Equipment	63,834	0	15,300	55,000	55,000
Capital Projects	953,214	804,739	1,152,487	1,783,161	1,783,161
<b>Total Expenditures</b>	\$6,052,562	\$6,246,462	\$6,599,065	\$7,229,911	\$7,236,949
<b>Total Disbursements</b>	\$6,052,562	\$6,246,462	\$6,599,065	\$7,229,911	\$7,236,949
<b>Ending Balance<sup>2</sup></b>	\$10,423,147	\$9,240,846	\$9,127,341	\$7,290,572	\$7,283,534
Equipment Replacement Reserve <sup>3</sup>	\$1,143,592	\$1,050,995	\$265,163	\$107,863	\$107,863
Capital Project Reserve <sup>4</sup>	8,029,555	6,939,851	8,597,015	6,682,709	6,675,671
Operating Contingency Reserve <sup>5</sup>	1,250,000	1,250,000	265,163	500,000	500,000
<b>Unreserved Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>Tax Rate per \$100 of Assessed Value<sup>6</sup></b>	\$0.022	\$0.023	\$0.023	\$0.023	\$0.023

<sup>1</sup> Teen Center Revenue was impacted in FY 2014 by facility repairs. Increases in FY 2016 are due to a combination of program redesigns and additional facility improvements.

<sup>2</sup> The Ending Balance fluctuates due to adjustments in revenues and expenditures, as well as carryover of balances each fiscal year.

<sup>3</sup> The Equipment Replacement Reserve has been established by the McLean Community Center Governing Board to set aside funding for future equipment purchases. The FY 2016 Adopted Budget Plan is approved at 2 percent of total revenue.

<sup>4</sup> The Capital Project Reserve is primarily for the Renovation of the McLean Community Center (MCC). The MCC Board has authorized utilizing an amount of \$8.0 million over a multi-year period for the renovation. Of this total, an amount of approximately \$1.4 million is requested for expenditure in FY 2016. The Capital Project Reserve also funds other capital projects for MCC and the Old Fire House Teen Center.

<sup>5</sup> The Operating Contingency Reserve has been established by the MCC Governing Board to set aside cash reserves for operations as a contingency for unanticipated expenses and fluctuations in the center's revenue stream. The approved amount for FY 2016 is \$500,000.

<sup>6</sup> Effective in FY 2015, the tax rate is adjusted to the rate of \$0.023 per \$100 of Assessed Value, and is remaining at this level in FY 2016.

# Fund 40060 McLean Community Center

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## FY 2016 Summary of Capital Projects

### Fund 40060, McLean Community Center

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
McLean Community Center Improvements (CC-000006)	\$7,101,265	\$953,214.35	\$1,152,486.70	\$1,783,161	\$1,783,161
Total	\$7,101,265	\$953,214.35	\$1,152,486.70	\$1,783,161	\$1,783,161

# Fund 40070

## Burgundy Village Community Center


### Mission

To provide and maintain a facility for the citizens of the Burgundy Village district so they may have an opportunity to plan, organize, and implement recreational, social and civic activities.

### Focus

Fund 40070, Burgundy Village Community Center, was established in 1970, along with a special tax district, to finance the operations and maintenance of the Burgundy Village Community Center for use by residents of the Burgundy Community. Residents of this district currently pay an additional \$0.02 per \$100 of assessed value on their real estate taxes to fund the Center. The subdivisions of Burgundy Village, Somerville Hill and Burgundy Manor are included in the special tax district. Funding for Center operations and maintenance is derived from the tax district receipts, interest on Center funds invested by the County, and rentals.

**The Burgundy Village Community Center supports the following County Vision Element:**



***Creating a Culture of Engagement***

The Burgundy Village Community Center is used for meetings, public service affairs and private parties. Residents of the Burgundy Community rent the facility for \$50 per event while non-residents are charged \$250 per event. There is no charge for community activities or meetings such as the Burgundy Civic Association, Neighborhood Watch and community events sponsored by the Operations Board.

The Center is currently governed by a five-member Operations Board elected by the Burgundy Village Community residents.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$15,124	\$19,585	\$19,585	\$19,750	\$19,801
Operating Expenses	25,953	25,646	59,787	25,646	25,646
Capital Equipment	0	0	42,453	0	0
<b>Total Expenditures</b>	<b>\$41,077</b>	<b>\$45,231</b>	<b>\$121,825</b>	<b>\$45,396</b>	<b>\$45,447</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	0/0	0/0	0/0	0/0	0/0

# Fund 40070

## Burgundy Village Community Center

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$216**  
An increase of \$216 in Personnel Services reflects a 1.10 percent market rate adjustment (MRA) in FY 2016, effective July 2015.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustment** **\$56,594**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved an increase of \$56,594 due to encumbered carryover of \$14,141 in Operating Expenses associated with furniture and renovation costs for the Community Center, as well as \$42,453 in Capital Equipment for the Community Center roof replacement.
- ◆ **Third Quarter Adjustments** **\$20,000**  
As part of the FY 2015 Third Quarter Review, the Board of Supervisors approved funding of \$20,000 associated with an appropriation from fund balance for flooring repairs at Burgundy Village Community Center.

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Burgundy Village Community Center</b>					
Percent change in facility use to create a community focal point	4.3%	(43.4%)	0.0% / 1.8%	5.0%	5.0%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40070.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40070.pdf)

## **Fund 40070**

### **Burgundy Village Community Center**

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#### **Performance Measurement Results**

In FY 2014, rentals increased marginally from 163 in FY 2013 to 166 in FY 2014 as the Center continues to leverage weekday rentals while experiencing ongoing renovations. The Center's cost per rental increased from \$45.88 in FY 2013 to \$55.88 in FY 2014, an increase of \$10.00 or 21.8 percent, as new fencing was installed and an ADA assessment was conducted to continue remodeling efforts to better serve patrons and the community. The customer satisfaction survey shows continued high satisfaction which is expressive of the Board's assurance to remain a focal point in the community. In FY 2015, revenues are projected to remain consistent as the Center continues refurbishment with new flooring and ADA modifications. In FY 2016, revenues are projected to increase as the Center's revitalization will be complete and marketing strategies will ensue to promote greater community engagement. Additionally, the governing board continues to evaluate an online application system.

# Fund 40070

## Burgundy Village Community Center

### FUND STATEMENT

#### Fund 40070, Burgundy Village Community Center

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$314,351	\$254,960	\$328,057	\$276,518	\$256,518
Revenue:					
Taxes	\$22,692	\$20,463	\$20,463	\$23,609	\$23,609
Interest	291	1,000	1,000	1,000	1,000
Rent	31,800	28,823	28,823	32,200	32,200
<b>Total Revenue</b>	\$54,783	\$50,286	\$50,286	\$56,809	\$56,809
<b>Total Available</b>	\$369,134	\$305,246	\$378,343	\$333,327	\$313,327
Expenditures:					
Personnel Services	\$15,124	\$19,585	\$19,585	\$19,750	\$19,801
Operating Expenses <sup>1</sup>	25,953	25,646	59,787	25,646	25,646
Capital Equipment	0	0	42,453	0	0
<b>Total Expenditures</b>	\$41,077	\$45,231	\$121,825	\$45,396	\$45,447
<b>Total Disbursements</b>	\$41,077	\$45,231	\$121,825	\$45,396	\$45,447
<b>Ending Balance<sup>2</sup></b>	\$328,057	\$260,015	\$256,518	\$287,931	\$267,880
<b>Tax Rate per \$100 of Assessed Value</b>	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02

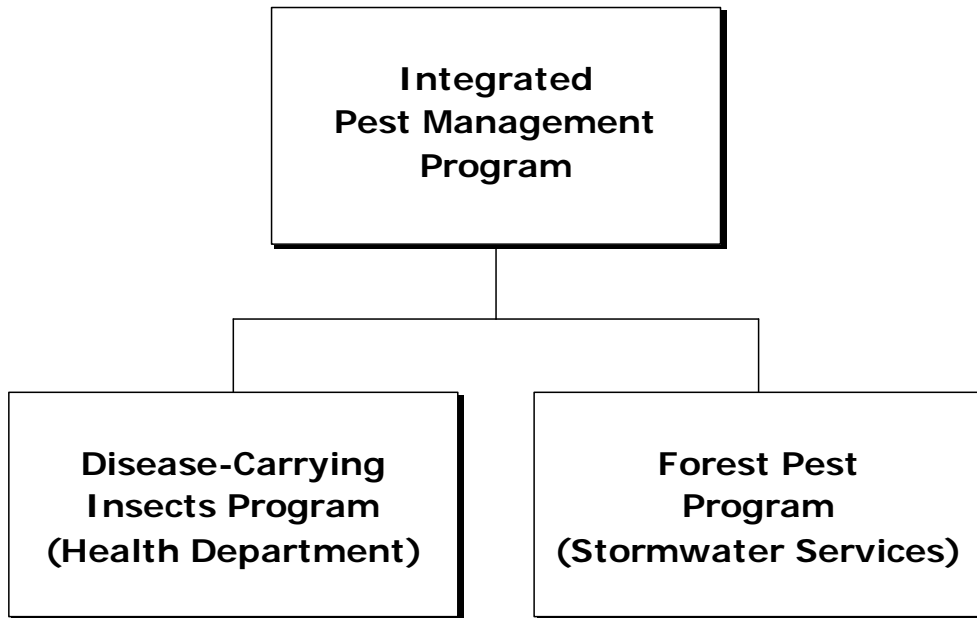
<sup>1</sup>The *FY 2015 Third Quarter Review* expenditures were increased to support the replacement of flooring at the Burgundy Village Community Center.

<sup>2</sup>The Burgundy Village Community Center maintains fund balances at adequate levels relative to projected operation and maintenance requirements. These costs change annually; therefore, funding is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 40080

## Integrated Pest Management Program

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### Mission

To suppress forest pest infestation and pests of public health concern throughout the County through surveillance, pest and insect control, as well as public information and education, so that zero percent of the County tree cover is defoliated and human morbidity and mortality are minimized while protecting the environment.

### Focus

Fund 40080, Integrated Pest Management Program, includes two separate programs – the Forest Pest Program managed by Stormwater Services and the Disease-Carrying Insects Program managed by the Health Department. Integrated Pest Management (IPM) is an ecological approach to pest control that combines appropriate pest control strategies into a unified, site-specific plan. The goal of an IPM program is to reduce pest numbers to acceptable levels in ways that are practical, cost-effective, and safe for people and the environment. The Forest Pest Program focuses on preventing the spread of state approved forest insects and diseases in the County. The Disease-Carrying Insects Program focuses on protecting citizens from public health pests and maintaining a low incidence of the West Nile virus, Lyme disease, and other tick-borne diseases—as the prevention of epidemics and spread of disease is one of the core functions of the Health Department.

A countywide tax levy financially supports Fund 40080 activities and this levy is subject to change annually due to funding requirements based on the level of infestation. Since FY 2001, the Board of Supervisors-approved tax rate has been \$0.001 per \$100 assessed value and has provided support for both the Forest Pest and the Disease-Carrying Insects Programs. In FY 2016, the same tax rate, along with the existing fund balance, will continue to support both programs.

# Fund 40080

## Integrated Pest Management Program

### Forest Pest Program (FPP)

The Forest Pest Program is a cooperative program with the United States Department of Agriculture (USDA) Forest Service and the Virginia Department of Agriculture and Consumer Services (VDACS). VDACS maintains a list of insects that are eligible for control by this program. Currently, five insects and two diseases are listed: the gypsy moth, cankerworm, emerald ash borer, hemlock woolly adelgid, Asian long-horned beetle, sudden oak death and thousand cankers disease of black walnut.

The Forest Pest Program provides control activities for gypsy moth and the cankerworm. Surveys are conducted annually to determine both population levels and which suppression activities are warranted. The surveys check egg masses and larval densities, are conducted systematically throughout the County and are USDA Forest Service approved. The proposed treatment plan and resource requirements for these pests are submitted annually to the Board of Supervisors for approval in February. The County may also be eligible for partial reimbursement for aerial treatment costs from the federal government (assuming funding is available). Treatment is conducted in late April through early May before the gypsy moth and cankerworm can damage trees. Throughout the year, staff conducts an extensive outreach program with the goal of educating Fairfax County communities about pest suppression methods and measures that they may take to alleviate potential forest pest population infestations.

It is noted that the size of pest populations for gypsy moths and cankerworms is cyclical. Populations will be high for a period of years, then drop for a period, only to rise again. For example, in the early to mid-1990s, annual treatment requirements for the gypsy moth fluctuated from 3,000 to 45,000 acres. In recent years, gypsy moth populations have been very low. Based on field surveys conducted in the fall of 2014, staff estimates that no acres will require treatment in calendar year 2015. Cankerworm populations have increased in recent years and 2,000 acres of aerial treatment were required in calendar year 2014. Staff anticipates a moderate aerial treatment program in FY 2016. The FY 2016 budget provides capacity to treat 500 acres of ground treatment and up to 5,000 acres of aerial, should insect surveys conducted between August and January of that fiscal year indicate the need.

The emergence of the emerald ash borer in Fairfax County was identified by VDACS in late 2003. In an effort to ensure that the insects did not spread any further, guidance was given by the USDA Animal Plant Health Inspection Service (APHIS) regarding eradication. Eradication efforts took place in spring 2004 before the adult borers emerged. Those efforts were coordinated among Fairfax County Forest Pest Program staff, APHIS, and VDACS and federal funding for eradication efforts was provided to the state. In July 2008, staff identified three new infestations in the Newington, Herndon and Bailey's Crossroads areas. Since the infestations appeared to be spread over a large geographic area and because neighboring states were identifying infestations it was determined that no further eradication efforts would take place. As a result of these infestations, USDA and VDACS have established a quarantine in Virginia which prohibits ash wood material from leaving the state. Fairfax County staff has implemented an outreach program to inform public and private entities of the relevant state and federal regulations.



**On average, County staff annually treats 2,100 acres to combat the gypsy moth infestations.**



## Fund 40080

# Integrated Pest Management Program

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In March 2011, the Forest Pest Program added monitoring and outreach activities for two additional tree diseases (thousand cankers disease of black walnut and sudden oak death) and one additional insect (Asian long-horned beetle) to its suppression plan.

Black walnut (*Juglans nigra*) is a tree native to Fairfax County. In the summers of 2010 and 2011, black walnut trees were observed to be declining near Knoxville, Tennessee and Richmond, Virginia. Foresters confirmed that a disease called thousand cankers disease and the walnut twig beetle (*Pityophthorus juglandis*) that spreads it had been artificially introduced to the eastern United States from the west. During the summer of 2012, staff captured the walnut twig beetle at various sites in Fairfax County. VDACS isolated the thousand cankers disease fungus from these trees and has placed Fairfax County under quarantine status, similar to the conditions in place for the emerald ash borer. Staff has concentrated on providing outreach programs in order to continue monitoring for this disease. Key targets of the outreach efforts are homeowners and private tree care companies.

Sudden oak death is caused by a fungus (*Phytophthora ramorum*) that has caused wide-scale tree mortality in the western United States since 1995. Fortunately, this disease has been found only in isolated locations in the eastern United States and officials feel that these infestations have been contained. Diligent monitoring is critical in slowing the spread of this disease and recent testing methods that are simple and cost-effective have been developed. Consequently, staff has implemented these monitoring methods in areas of the County where nursery stock is being sold. Staff continues to educate private and public groups on this disease and its control.

The Asian long-horned beetle (*Anoplophora glabripennis*) is an invasive, wood-boring beetle that, like the emerald ash borer, has the potential to have drastic economic and social impacts should it be introduced in Fairfax County. The larvae will infest and kill trees by boring into the heartwood of a tree and disrupting its nutrient flow. Imported into the United States via wood packing material used in shipping, infestations of this insect in or near Chicago, New York, Boston, and Ohio have been discovered since the mid 1990's. These pests will infest many hardwood tree species but seem to prefer maple species, one of the predominant trees in Fairfax County's urban forest ecosystem. According to the United States Forest Service, most of the infestation found in the United States have been identified by tree care professionals and informed homeowners. Staff has developed a basic management plan to address such monitoring and outreach for this invasive species.

### The Integrated Pest Management Program supports the following County Vision Elements:



**Maintaining Safe and Caring Communities**



**Creating a Culture of Engagement**



**Connecting People and Places**



**Practicing Environmental Stewardship**



**Building Livable Spaces**



**Exercising Corporate Stewardship**

# Fund 40080

## Integrated Pest Management Program

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### Quarantine Status

Agricultural quarantines are implemented for invasive pests in order to eradicate or slow their spread. The quarantines currently in effect in Fairfax County are intended to slow the spread of the target insects and not intended to eradicate them. In the United States, eradication is only attempted when an invasive species is discovered early and its populations are small enough to be contained. There are no set end dates to the quarantines in Fairfax County.

Typically, a quarantine is established by a state and by the United States Department of Agriculture on a county by county basis. Once a sufficiently large enough area is infested, the state will determine that all of the state is generally infested and the issue is taken over by USDA. Forest pest quarantines are not an unusual or a historically recent method of controlling the spread of pests. The gypsy moth was first quarantined by state and federal governments in 1912 and continues to be quarantined today. Research has proven that by slowing the spread of an invasive insect, uninfested localities can avoid the extraordinary costs of attempting to control it.

Emerald ash borer (EAB) was first quarantined in northern Virginia in 2008. Since that time numerous sites around the state have been confirmed as infested with EAB. In the summer of 2012, the Virginia Department of Agriculture and Consumer Services determined that the entire state is generally infested and is now part of the USDA quarantine. It is anticipated that this quarantine will stay in effect indefinitely.

Thousand cankers disease (TCD) is relatively new in regard to forest health issues. This disease is spread by a tiny bark beetle and is very difficult to detect. Staff found the bark beetle in Fairfax County in the summer of 2012, and VDACS reacted by implementing a quarantine of all walnut products. Currently, several counties in Virginia are under quarantine for TCD. If the disease/bark beetle is found in sufficient numbers it is expected that VDACS will quarantine the entire state. There is no existing federal regulation in regard to TCD. It is unclear what will happen if the entire state or other states detect this disease.

### Outreach

The Forest Pest Program has used outreach as a management tool since the early 1980's. With the addition of TCD, EAB, and the potential for the appearance of sudden oak death (SOD) and Asian long-horned beetle (ALB), staff has modified the program's outreach activities. During the last fiscal year, staff has:

- Modified the County Internet site to include updated information about the new pests. Slide share presentations have been included that give seasonal tree care information. Online information is intended primarily for homeowners and provides pest identification tools and contact information for staff.
- Offered educational programs to school children. During the 2013-2014 school year, staff conducted school outreach activities to 2,777 pupils. Different curriculum were developed to address age groups as appropriate and these programs satisfied Science Standards of Learning requirements for 3.5c, 3.5 (d), 3.8, 3.10, 4.4, 4.5, 4.8 (a,b,d), LS.4 (a), LS.6, LS.9 (b), LS.11 (b), BIO 3 (d), BIO 9 (d,e). Staff also presented education programs for 100 children at various School-Age Child Care program sites.

## Fund 40080

# Integrated Pest Management Program

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- Hosted a Project Learning Tree workshop for Northern Virginia educators. Project Learning Tree is an environmental education curriculum that promotes the importance of trees and the environment.
- Attended County functions such as Celebrate Fairfax, Fall for Fairfax, Arbor Day, and the 4-H Fair. Emphasis at these events was directed towards the new emerging forest pest issues of the County. During Arbor Day and Fall for Fairfax, staff organized community volunteers to plant 24 trees with the goal of educating the public on proper tree planting techniques.
- Continued to participate in the Capital Region Invasive Pest Symposia (CRIPS). This group, which is composed of public and private professionals in the forest health field, gathers to exchange ideas and ensure that all are aware of emerging pest issues. CRIPS hosted two meetings regarding invasive species management.
- Assisted in updating, “A Field Guide to Fairfax County’s Plants and Wildlife.” This field guide is to be used as part of the fifth grade Field of Science curriculum and other scholastic activities.
- Helped create Channel 16 Public Service Announcements for gypsy moth and cankerworm.

### **Management Plans**

The nature of invasive insects and diseases is such that it is difficult to make long-term predictions on monitoring techniques and response plans. USDA has drafted a management plan for ALB; it outlines a role for localities consistent with what staff had envisioned. For example, County staff can play a critical role in public meetings, notification and mapping. VDACS and the Forest Pest Program have drafted basic management plans for ALB and EAB. The management plans will act in concert with plans in place by USDA and VDACS.

### **Disease-Carrying Insects Program (DCIP)**

#### **West Nile virus and other mosquito-transmitted pathogens of public health concern**

The West Nile virus (WNV) is transmitted from birds to humans through the bite of infected mosquitoes and has continued to be a public health concern since it was first detected in humans in New York City in 1999. Nationwide through calendar year (CY) 2013, there have been 39,557 human WNV cases and 1,668 deaths. The first sign of WNV in Fairfax County was in CY 2000 when a dead bird was found infected. The first human cases were identified in CY 2002 and, to date, 37 human cases have been reported. More recently, eight human cases were detected in CY 2012, three in CY 2013 and zero in CY 2014. In total, three WNV associated deaths have occurred—one each in CY 2002, CY 2004, and CY 2012.

Chikungunya virus (CHIKV) is a mosquito-borne disease transmitted from person-to-person by the yellow fever mosquito (*Aedes aegypti*) or the Asian tiger mosquito (*Aedes albopictus*). It was first discovered during a small outbreak in east Africa in 1953, but several outbreaks have been reported since 2004 in Africa, Asia, Europe, and islands in the Indian and Pacific Oceans. An epidemic of locally transmitted CHIKV was detected in the Caribbean beginning in December 2013, and is ongoing. This is the first time this virus has been transmitted in the western hemisphere, with more than 1.16 million probable cases reported to date from the Americas. As of January 2015, the Centers for Disease Control and Prevention (CDC) has reported 2,333 imported cases of CHIKV in the U.S. from travelers returning from areas of active transmission. To date, 11 locally acquired cases of CHIKV have been reported in Florida. DCIP staff routinely conducts surveillance for the Asian tiger mosquito and are continuing to

## Fund 40080

# Integrated Pest Management Program

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develop plans to respond to CHIKV in case the virus appears in our local mosquito population. A brochure about CHIKV is currently under development.



A female Asian tiger mosquito (*Aedes albopictus*), the main nuisance mosquito found in Fairfax County.

### **Adult Mosquito Surveillance Activities**

Adult mosquito surveillance is a vital component of integrated pest management that aids County staff in determining the infection rate of mosquitoes that act as vectors of WNV. This surveillance provides an early warning system that can trigger control efforts to prevent outbreaks of diseases to Fairfax County residents. Adult mosquito and WNV surveillance activities are performed weekly at 68 sites by County staff from May through October. Mosquito surveillance activities also allow the DCIP to monitor for invasive mosquito species. Inter-jurisdictional cooperation is a key component of the program, allowing for coordination of surveillance and management activities on public lands and with surrounding jurisdictions. In FY 2012, the Health Department lab began testing mosquitoes for WNV using molecular diagnostics (Reverse-Transcriptase Polymerase Chain Reaction or RT-PCR). This relationship is expected to continue in FY 2016 as the DCIP continues to track WNV infection rates in local mosquitoes.

### **Larval Surveillance and Control Activities**

Larval mosquito surveillance and control efforts help protect public health by identifying aquatic habitats that support the development of mosquitoes and, when indicated, treating those habitats with a larvicide that kills mosquito larvae. Contracted services have been retained for preemptive larval mosquito control activities that require a significant fleet of vehicles and specialized equipment, as well as pesticide storage and supply. The County continues to proactively treat storm drains in an effort to reduce the population of *Culex* mosquitoes that transmit WNV. Approximately 36,500 storm drains are treated with a larvicide during three separate six-week cycles from May through October. Larvicides are rotated periodically to minimize pesticide resistance according to the tenets of integrated pest management. Weather conditions are the principal factors that determine the number of storm drains that will be treated during a given year. Inspection and larviciding activities are carried out routinely in targeted areas of the County identified as significant mosquito breeding areas. These programs and services will continue in FY 2016.

### **Lyme disease and other tick-borne diseases**

Lyme disease is the most commonly reported vector-borne illness in the United States. The bacterium that causes Lyme disease is transmitted from small mammals to humans through the bite of an infected deer tick, also known as the black legged tick (*Ixodes scapularis*), and continues to be a growing public health concern. In Fairfax County, 150 human cases of Lyme disease were reported in CY 2012, 260 cases in CY 2013 and 233 cases in CY 2014. Other tick-borne diseases reported in Fairfax County include: Spotted Fever Group Rickettsias (26 cases in CY 2012, 20 cases in CY 2013, and 19 cases in CY 2014); and Ehrlichiosis/Anaplasmosis (six cases in CY 2012, 10 cases in CY 2013 and five cases in CY 2014).

# Fund 40080

## Integrated Pest Management Program

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### Tick Surveillance Activities

The County tick surveillance program was initiated to determine the distribution and infection rate of deer ticks (*Ixodes scapularis*) carrying the bacterium (*Borrelia burgdorferi*) that causes Lyme disease. It provides valuable data about the presence of pathogens in local ticks that are capable of causing disease. Tick surveillance is performed via carbon dioxide-baited trapping at five sites in the County each week during the calendar year.

Ticks collected in weekly surveillance activities are identified to species, counted and sent for testing. Contract services have been obtained for the molecular identification (Polymerase Chain Reaction or PCR) of the various pathogens that may be transmitted by the four human-biting tick species in the County. These services are expected to continue in FY 2016. With the establishment of a molecular diagnostic laboratory in the Health Department, the DCIP hopes to bring tick pathogen testing in-house. The data generated by tick surveillance and testing are used to inform the public about the pathogens present in local ticks, and reinforce messaging about the importance of preventing tick bites.

In CY 2010, the DCIP detected the presence of an isolated population of Gulf Coast ticks (*Amblyomma maculatum*) at the I-66 landfill. This non-native tick species is the vector of a bacterium (*Rickettsia parkeri*) capable of causing a spotted fever disease. Following detection, targeted pesticide applications and continuous surveillance were performed at the landfill during CYs 2010, 2011, 2012 and 2013. Control efforts during those years appear to have significantly reduced the population of Gulf Coast ticks at the I-66 landfill. Pesticide applications were not performed in CY 2014 but surveillance is ongoing.

In FY 2010, the groundwork was laid for a collaborative three year tick control pilot project between the Police Department and the Health Department's Disease-Carrying Insect Program. Supplemental feeding stations, known as four-poster deer treatment stations, were deployed to two areas of the County. These devices apply an insecticide to the deer while they are feeding, killing the ticks that are on the deer. Two test and two control areas are being utilized for a total of 20 stations in the two test areas of the County. Tick surveillance in the two test and two control areas began in FY 2010 and will continue until the end of the three year project. The four-poster stations were deployed in the two test areas in the spring of CY 2012 and the pilot study project will continue through the spring of CY 2015.

### Additional Services

The DCIP offers a free tick identification service for County residents. Residents learn what type of tick they found, its basic biology, the pathogens it is capable of transmitting, symptoms of tick-borne illnesses, and ways to reduce exposure to ticks when outdoors. The tick identification service allows DCIP staff to track which ticks are actually being found on humans within the County. This is useful data that allows County staff to monitor tick populations that citizens encounter in their everyday lives. During the previous three years, the following numbers of tick identifications were performed: 378 in CY 2012, 382 in CY 2013 and 394 in CY 2014.

The DCIP receives service requests from Fairfax County residents about standing water concerns, and typically performs an inspection within one week. If standing water is found, the preferred way to resolve the issue is source reduction—the elimination of aquatic habitats that have potential to support larval mosquito development. Residents learn about turning over or routinely emptying containers around the home that can produce large numbers of mosquitoes, especially the Asian tiger mosquito. Emphasis is also placed on mosquito bite prevention through the use of proper clothing and repellents. Additionally, information is provided about mosquito control options that can be performed by

# Fund 40080

## Integrated Pest Management Program

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homeowners. The following numbers of service requests were performed by DCIP staff during the past three years: 134 in CY 2012, 113 in CY 2013, and 107 in CY 2014.

### **Outreach and Education**

The outreach and education component of the DCIP is aimed at increasing residents' awareness of personal protection actions that can be taken against mosquitoes and ticks, and the reduction of mosquitoes, ticks, and mosquito breeding areas on private property. The DCIP is also in the process of developing new outreach materials that address other pests of public health concern, such as cockroaches. DCIP personnel are working with the Consumer Protection Program to track the presence of cockroaches in food service establishments and produce educational content that can be shared with business owners to help reduce pest populations in their establishments.

The program continues to distribute a variety of outreach material in English, Chinese, Farsi, Korean, Spanish, Urdu and Vietnamese. In FY 2014, DCIP staff produced and printed the tenth edition 18-month "Fight the Bite" calendar with complementary captions, facts, figures, important dates, and helpful reminders of things for readers to do around the home to manage mosquitoes and ticks. In addition, the calendar provides helpful hints to protect residents from mosquito- and tick-borne diseases. General facts, local figures and brief descriptions of the County's efforts were included to educate the public about basic mosquito and tick biology and inform them specifically about mosquitoes, ticks, West Nile virus and Lyme disease in Fairfax County. Calendars are distributed annually to every fourth grade student in Fairfax County Public Schools. A sixth children's book about mosquitoes and ticks entitled, Martians Meet the Mosquitoes/Titan Takes on Ticks!, was printed in FY 2014.

During CY 2014, DCIP staff was present at 28 outreach events, distributing educational materials and advising citizens about how to reduce their exposure to mosquitoes and ticks. Events attended include Celebrate Fairfax, Herndon Festival, Fall for Fairfax KidsFest, and the 4-H Fair. By request, DCIP staff also performs training modules or educational sessions for County workers, neighborhood and homeowners associations, and other interested groups. Presentations are tailored specifically to each target audience. All the educational material is available on the County's website. In FY 2014, the DCIP received a Grand Award in the 2013 APEX Awards for Publication Excellence competition. The award was for the submission entitled, "Fight the Bite: Teaching Kids about Mosquitos and Ticks," in the campaigns, programs, and plans category.

### **Pests of Public Health Importance**

A wide range of pests threaten public health in Fairfax County because they can transmit pathogens, or their stings or bites can cause reactions. Some of the most common public health pests in Fairfax County include: mosquitoes, house-frequenting insects (e.g. lice, fleas, bed bugs, and cockroaches), ticks, mites, flies, and venomous arthropods (e.g. yellow jackets, hornets, wasps, bees, ants, spiders, centipedes, and urticating caterpillars). The manner in which public health pests are managed depends on the pests that are causing the problems so proper identification is essential. Effective pest management also depends on knowledge of their ecology, biology, and life history. It is critical that pest populations are monitored routinely so that infestations can be detected as early as possible when they are smaller and easier to control.

### **Management Plans**

The DCIP Annual Report and Plan of Action provides a summary of program activities for each year and provides a framework for the upcoming year. The report highlights mosquito and West Nile virus surveillance and control activities, tick and tick-borne disease surveillance, and a review of outreach and

# Fund 40080

## Integrated Pest Management Program

education activities. The report also provides the program's integrated mosquito management plan. The DCIP also maintains relationships with professional organizations such as Virginia Mosquito Control Association, Mid-Atlantic Mosquito Control Association, and the American Mosquito Control Association. Publications like "West Nile Virus in the United States: Guidelines for Surveillance, Prevention, and Control," written by the CDC, and "Preparedness and Response for Chikungunya Virus Introduction in the Americas," developed by the CDC and the Pan American Health Organization, provide guidance on these important vector-borne disease issues.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$1,132,612	\$1,300,245	\$1,300,245	\$1,335,700	\$1,339,080
Operating Expenses	803,261	1,827,847	1,903,149	1,827,847	1,827,847
Capital Equipment	0	0	61,472	0	0
<b>Total Expenditures</b>	<b>\$1,935,873</b>	<b>\$3,128,092</b>	<b>\$3,264,866</b>	<b>\$3,163,547</b>	<b>\$3,166,927</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	12 / 12	12 / 12	11 / 11	12 / 12	11 / 11

### Summary by Program

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
Forest Pest Program					
<b>EXPENDITURES</b>					
Total Expenditures	\$833,181	\$1,111,631	\$1,139,859	\$1,128,060	\$1,129,614
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	7 / 7	7 / 7	6 / 6	7 / 7	6 / 6

#### Disease-Carrying Insects Program

<b>EXPENDITURES</b>					
Total Expenditures	\$1,102,692	\$2,016,461	\$2,125,007	\$2,035,487	\$2,037,313
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	5 / 5	5 / 5	5 / 5	5 / 5	5 / 5

<u>FOREST PEST PROGRAM</u>		<u>DISEASE-CARRYING INSECTS PROGRAM</u>	
1	Urban Forester III	1	Environmental Health Supervisor
4	Urban Foresters II	1	Environmental Health Specialist III
1	Administrative Assistant III	2	Environmental Health Specialists II
		1	Administrative Assistant III
<b>TOTAL POSITIONS</b>			
11 Positions / 11.0 FTE			

# Fund 40080

## Integrated Pest Management Program

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation**

An increase of \$38,482 in Personnel Services includes \$14,303 for a 1.10 percent market rate adjustment (MRA) for all employees and \$24,179 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.

**\$38,482**
- ◆ **Other Post-Employment Benefits**

An increase of \$353 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

**\$353**

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments**

As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$136,774 in encumbered funding for Operating Expenses for contractual obligations for the treatment of storm drains and the tick testing program within the Disease Carrying Insect Program.

**\$136,774**
- ◆ **Position Adjustment**

The County Executive approved the transfer of 1/1.0 FTE position from the County position pool to the Department of Finance due to workload requirements.

**\$0**

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Integrated Pest Management Program</b>					
Percent of County tree defoliation resulting from gypsy moth and cankerworm infestation	0%	1%	1%/1%	1%	1%
Confirmed human cases of West Nile virus in Fairfax County, Fairfax City and Falls Church City as reported by the Virginia Department of Health	1	8	1/3	1	1

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40080.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40080.pdf)



# Fund 40080

## Integrated Pest Management Program

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### Performance Measurement Results

#### Forest Pest Program

There was no aerial treatment for the gypsy moth in the spring of 2014. Based on field surveys of the gypsy moth population in the fall of 2014, no acres required treatment in the spring of 2015. Based on surveys for the cankerworm, 70 acres of treatment were necessary in the spring of 2015 and staff anticipates less treatment in the spring of 2016. Defoliation surveys for both insects conducted in the summer of 2014 indicated that there was very little defoliation in Fairfax County during FY 2014, totaling approximately 1 percent.

#### Disease-Carrying Insects Program (DCIP)

The goal of DCIP in FY 2015 was to hold the number of human cases of West Nile virus as reported by the Virginia Department of Health to one case. In FY 2014, there were three human cases of WNV.

DCIP costs are based on the number of storm drain treatments and other larvicide treatments carried out by a contractor in a given year, as well as education, outreach and surveillance activities carried out in-house by DCIP. Treatments, although dependent on weather conditions, remain relatively constant throughout the years, maintaining a relatively stable program cost. The total DCIP cost per capita was \$1.02 in FY 2014. This is lower than the budgeted estimate of \$1.74 per capita due to fewer treatments being done as a result of unfavorable weather conditions. The estimated cost for FY 2015 was based on a higher cost per capita; however, actual spending will depend on environmental factors, insecticide treatments resulting from larval inspections and surveillance activities, as well as follow-up studies for the evaluation of the outreach program.

The tick surveillance program continued in FY 2015. This program increases the understanding of the magnitude and breadth of tick-borne diseases in the County. The DCIP has a contract in place to test the ticks for pathogens they may transmit. The increased testing of ticks for pathogens and the four-poster deer treatment pilot project also impacted DCIP cost per capita through FY 2015.

# Fund 40080

## Integrated Pest Management Program

### FUND STATEMENT

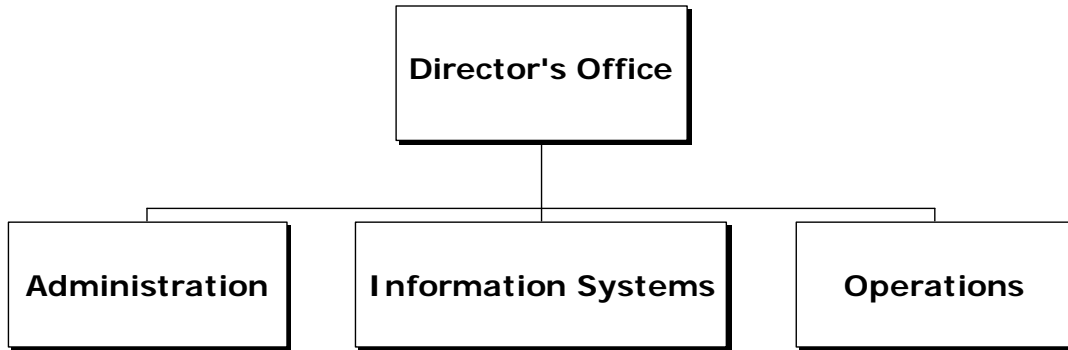
#### Fund 40080, Integrated Pest Management Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,756,702	\$1,253,506	\$2,733,857	\$1,521,229	\$1,521,229
Revenue:					
General Property Taxes	\$2,048,178	\$2,182,547	\$2,182,547	\$2,258,159	\$2,258,159
Interest on Investments	2,850	7,691	7,691	7,691	7,691
<b>Total Revenue</b>	\$2,051,028	\$2,190,238	\$2,190,238	\$2,265,850	\$2,265,850
<b>Total Available</b>	\$4,807,730	\$3,443,744	\$4,924,095	\$3,787,079	\$3,787,079
Expenditures:					
Forest Pest Program	\$833,181	\$1,111,631	\$1,139,859	\$1,128,060	\$1,129,614
Disease-Carrying Insects Program	1,102,692	2,016,461	2,125,007	2,035,487	2,037,313
<b>Total Expenditures</b>	\$1,935,873	\$3,128,092	\$3,264,866	\$3,163,547	\$3,166,927
Transfers Out: <sup>1</sup>					
General Fund (10001) - Forest Pest Program	\$65,039	\$65,039	\$65,039	\$66,453	\$66,453
General Fund (10001) - Disease-Carrying Insects Program	72,961	72,961	72,961	74,547	74,547
<b>Total Transfers Out</b>	\$138,000	\$138,000	\$138,000	\$141,000	\$141,000
<b>Total Disbursements</b>	\$2,073,873	\$3,266,092	\$3,402,866	\$3,304,547	\$3,307,927
<b>Ending Balance<sup>2</sup></b>	\$2,733,857	\$177,652	\$1,521,229	\$482,532	\$479,152
<b>Tax Rate Per \$100 of Assessed Value</b>	\$0.001	\$0.001	\$0.001	\$0.001	\$0.001

<sup>1</sup> Funding in the amount of \$141,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 40080, Integrated Pest Management. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>2</sup> Due to the cyclical nature of pest populations, the treatment requirements supported by this fund may fluctuate from year to year. Therefore, Ending Balances may also fluctuate depending on the level of treatment necessary to suppress gypsy moth, cankerworm, emerald ash borer or West Nile Virus - carrying mosquito populations in a given year.

# Fund 40090 E-911



## Mission

To provide and maintain highly professional and responsive 9-1-1 emergency and non-emergency communication services to the citizens of Fairfax County, City of Fairfax, Town of Herndon, Town of Vienna, Fort Belvoir, citizens that work in and visit Fairfax County on a daily basis and to the Fairfax County Police, Fire & Rescue and Sheriff departments in a collaborative and supportive work environment that utilizes highly trained and qualified staff. To deliver emergency and non-emergency communications utilizing state-of-the-art technology through a variety of systems integrated to provide 9-1-1 telephone, computer aided dispatch, multi-channel trunked radio and wireless data networks in a cost effective, sustainable, reliable and technologically innovative manner; and, to utilize, industry accepted best policies, practices and standards in an efficient and cost effective manner.

<b>AGENCY DASHBOARD</b>			
Key Data	FY 2012	FY 2013	FY 2014
1. Emergency 9-1-1 Calls	562,194	564,321	500,871
2. Total Calls (combined 9-1-1, non-emergency and administrative)	1,035,167	1,049,187	937,369
3. Calls Requiring Language Line Interpretation	12,019	11,688	11,801
4. Police and Fire-Rescue Events Entered by DPSC Call takers/Dispatchers into CAD	481,625	470,243	467,475
5. Total Radio Transmissions Made to Police and Fire-Rescue Units	1,765,720	1,540,866	1,435,865
6. Number of CPR Calls That Required Lifesaving Instructions by Call Takers	1,376	1,486	1,549

# Fund 40090

## E-911

### Focus

The activities and programs in Fund 40090, E-911, provide support to the operations of the Department of Public Safety Communications (DPSC) and various other public safety information technology projects. DPSC is designated as the primary 9-1-1 Public Safety Answering Point (PSAP) for all 9-1-1 calls originating within Fairfax County as well as the city and towns therein. The agency also provides Emergency Medical Dispatch (EMD)/Pre-Arrival Instruction (PAI), which is an emergency medical service (EMS) intervention program where DPSC call takers provide emergency medical instructions over the telephone until fire-rescue-EMS

units arrive on the scene of an emergency incident. Due to the vital, mission-critical, and time sensitive service provided by DPSC personnel, they are, for many reasons, recognized as the "First of the First Responders." Additionally, DPSC receives all commercial and residential security, fire and medical alarm requests for service calls from private alarm service providers. Non-emergency services provided include responding to police non-emergency calls received; reporting of towed vehicles and private vehicle impounds; calls for Animal Control Unit services, a subsidiary of the Fairfax County Police Department (FCPD) resolution and non-emergency calls for service for fire

and rescue assistance and information. DPSC also provides National Crime Information Center (NCIC) and Virginia Criminal Information Network (VCIN) teletype operations related to property (e.g., stolen guns and vehicles), people (e.g., protective orders and missing persons), events (e.g., fatal accidents and security matters), and queries (e.g., wanted persons/warrant confirmation). These operations ensure that criminal and investigative information is shared with the appropriate authorities within the County and on a regional, state and federal level. Additionally, DPSC serves as the official custodian of approximately 8,700 hours of audio recordings of all telephone calls and radio traffic pertaining to public safety as required by law and approximately 88,000 hours of Computer Aided Dispatch (CAD) records. DPSC receives and responds to court subpoenas and Freedom of Information Act (FOIA) requests for audio transmissions and data records. Audio and data recordings are also maintained per national standards for investigative, quality assurance and training purposes. Department of Information Technology (DIT) supports the telephony, radio, CAD, and audio visual infrastructure and maintenance within Fund 40090.

#### The E-911 agency supports the following County Vision Elements:



**Maintaining Safe and Caring Communities**



**Creating a Culture of Engagement**



**Connecting People and Places**



**Maintaining Healthy Economies**



**Building Livable Spaces**



**Exercising Corporate Stewardship**

# Fund 40090

## E-911

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### IT Projects

In FY 2016, IT Projects funding totals \$8.51 million, no change from FY 2015 Adopted Budget Plan level. Funding is provided for four specific projects in FY 2016, as noted below. For detailed descriptions of each project, please see the project detail sheets which follow after the Fund 40090 Fund Statement:

- \$3,531,352 supports the third of eight payments on a lease purchase to replace the existing fleet of mobile and portable subscriber radios in public safety agencies to meet FCC requirements. Replacement radios were purchased in mid FY 2014 and a funding schedule was developed using existing project balance in FY 2014 as the initial payment, and then splitting the remaining cost of \$24.7 million over seven years, starting in FY 2015;
- \$1,616,200 is included to support Mobile Computer Terminal (MCT) replacement, a program that has been in effect for over 13 years and is designed to replace one-fifth of the public safety fleet each year;
- \$2,180,000 is included to continue a multi-phase effort to transition core 9-1-1 services into a more robust and technologically up-to-date operating environment based on the pending expiration of the current Verizon contracts and limits of technology; and
- \$1,180,000 supports the second year of a planned five year cycle to refresh and update the hardware/software environment that supports the CAD system which is the primary dispatch records system that is used 24/7/365 by DPSC call-takers to process all calls for service received on 9-1-1 and other emergency and non-emergency lines.

### Revenues

There are four main revenue categories in the E-911 Fund: Communications Sales and Use Tax (CSUT), State Wireless E-911 Reimbursement, Interest Income and Other Revenue (which reflects annual revenue from the City of Fairfax for dispatch services, FOIA fees, and reimbursement from Nextel to cover County expenses related to the Nextel 800 MHz re-banding initiative).

The CSUT is a statewide tax first implemented in January 2007, after the 2006 Virginia General Assembly session approved legislation that changed the way in which taxes are levied on communications services. Based on this legislation, local taxes on land line and wireless telephone services were replaced with a 5 percent statewide CSUT. In addition to the communications services previously taxed, the 5 percent CSUT applies to satellite television and radio services, internet calling and long-distance telephone charges. As part of this legislation, local E-911 fees were repealed and replaced with a statewide \$0.75 per line fee. These rates were meant to provide revenue neutrality with FY 2006 receipts. All communications taxes are remitted to the state for distribution to localities based on the locality's share of total statewide FY 2006 collections of these taxes. Based on analysis by the Virginia Auditor of Public Accounts, Fairfax County's share has been set at 18.93 percent. Based on various adjustments, Fairfax County share is currently 18.89 percent.

Of the total amount of the CSUT, the Cable Franchise Fees are directed to Fund 40030, Cable Communications. As a result of increasing requirements in Fund 40090, E-911, starting in FY 2015 Fairfax County revised the methodology by which it applies the remaining revenues received through the CSUT. As a result, a larger proportion of these revenues are now applied to Fund 40090, with a commensurate decrease reflected in the proportion of CSUT revenues applied directly to the General Fund. This eliminates the need for a General Fund Transfer to Fund 40090 and results in a projected FY 2016 CSUT

# Fund 40090

## E-911

revenue total for Fund 40090 of \$41.3 million. The prioritization of CSUT fees towards the E-911 fund reflects the increasing costs of this system based on staffing and technology requirements.

The Wireless E-911 Revenue category is derived from a monthly \$0.75 surcharge on all wireless/cellular telephones and is distributed to localities as part of the Wireless E-911 State Reimbursement. It should be noted that the Commonwealth has transferred approximately \$8 million from the Wireless E-911 fund to support non 9-1-1 matters in other state agencies.

Overall, the FY 2016 revenue estimate for Fund 40090, E-911 is \$45.9 million, reflecting an increase of \$883,592 over the FY 2015 Adopted Budget Plan total. This increase is based on increased CSUT revenue partially offset by lower Interest Income estimates in FY 2016.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$21,960,026	\$22,727,777	\$22,727,777	\$23,816,369	\$23,871,204
Operating Expenses	12,687,602	13,560,440	13,856,916	13,445,440	13,445,440
Capital Equipment	0	0	56,040	0	0
IT Projects	5,199,047	8,507,552	10,649,722	8,507,552	8,507,552
<b>Total Expenditures</b>	<b>\$39,846,675</b>	<b>\$44,795,769</b>	<b>\$47,290,455</b>	<b>\$45,769,361</b>	<b>\$45,824,196</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	205 / 205	205 / 205	205 / 205	205 / 205	205 / 205

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$1,028,427**  
 An increase of \$1,028,427 in Personnel Services includes \$231,995 for a 1.10 percent market rate adjustment (MRA) for all employees and \$57,645 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015, as well as \$738,787 for FY 2016 merit and longevity increases (including the full-year impact of FY 2015 increases) for uniformed employees awarded on the employees' anniversary dates.
- ◆ **Budget Realignment** **\$0**  
 An increase of \$115,000 in Personnel Services is due to an existing but previously vacant position performing the duties previously covered by a contract. This increase is fully offset by a decrease of \$115,000 in Operating Expenses due to the previously discussed contract being canceled.

# Fund 40090 E-911

- ◆ **IT Projects** **\$8,507,552**  
 Funding of \$8,507,552 has been included IT Projects. Of this total, \$3,531,352 supports the replacement of the existing fleet of mobile and portable subscriber radios in public safety agencies, \$1,616,200 is included to support mobile computer terminal (MCT) replacement, a program that has been in effect for over 13 years and is designed to replace one-fifth of the public safety fleet each year, \$2,180,000 is included to continue a multi-phase effort to transition core 9-1-1 services into a more robust and technologically up-to-date operating environment, and \$1,180,000 is included to continue an ongoing replacement cycle for all the equipment that supports the computer aided dispatch (CAD) system.

## Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$2,494,686**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved an increase of \$2,494,686, including carryover of Information Technology (IT) projects and IT project encumbrances of \$2,142,170 and \$352,516 in encumbered carryover.

## Cost Centers

### Department of Public Safety Communications<sup>1</sup>

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$34,647,628	\$36,288,217	\$36,640,733	\$37,261,809	\$37,316,644
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	205 / 205	205 / 205	205 / 205	205 / 205	205 / 205

<sup>1</sup> It should be noted that the Cost Center table does not include IT Projects-related funding. In FY 2016, this totals an amount of \$8,507,552.

1 Director	2 Business Analysts IV	1 Human Resources Generalist III
2 Assistant Directors	1 Info. Tech. Program Manager I	1 Human Resources Generalist I
5 PSC Squad Supervisors	1 Management Analyst III	1 Geog. Info. Spatial Analyst III
20 PSC Asst. Squad Supervisors	2 Management Analysts II	1 Geog. Info. Spatial Analyst II
157 PSCs III	1 Financial Specialist III	1 Network/Telecomm Analyst II
1 Programmer Analyst III	1 Financial Specialist II	1 Administrative Assistant V
1 PSTOC General Manager	1 Financial Specialist I	2 Administrative Assistants IV
		1 Administrative Assistant III
<b>TOTAL POSITIONS</b>		
205 Positions / 205.0 FTE		
182 Uniformed / 23 Civilian		

# Fund 40090 E-911

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>E-911</b>					
Percent 9-1-1 calls arriving at DPSC answered within 20 seconds	93%	94%	95% / 95%	95%	95%
Percent 9-1-1 calls arriving at DPSC answered within 10 seconds	91%	92%	90% / 93%	90%	90%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40090.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40090.pdf)

## Performance Measurement Results

In FY 2014, with a 93 percent rate DPSC exceeded the National Emergency Number Association (NENA) standard of 90 percent of 9-1-1 calls answered within 10 seconds. DPSC met the NENA standard of 95 percent of 9-1-1 calls answered within 20 seconds. The agency met both of its objective targets and improved its performance in both objectives from FY 2013. While staff vacancies increased in FY 2014, the agency was able to meet minimum operational staffing through the use of overtime expenditures. DPSC anticipates making progress in FY 2016 with filling staff vacancies and training new public safety communicators in order to reduce its dependence on overtime and improve the cost efficiency of its operations.



# Fund 40090 E-911

## FUND STATEMENT

### Fund 40090, E-911

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$4,413,639	\$385,907	\$2,334,023	\$40,098	\$40,098
Revenue:					
Communications Sales and Use Tax <sup>1</sup>	\$15,904,555	\$40,346,530	\$40,346,530	\$41,320,122	\$41,320,122
State Reimbursement (Wireless E-911)	4,424,054	4,400,000	4,400,000	4,400,000	4,400,000
Other Revenue <sup>2</sup>	149,919	150,000	150,000	150,000	150,000
Interest Income	9,260	100,000	100,000	10,000	10,000
<b>Total Revenue</b>	\$20,487,788	\$44,996,530	\$44,996,530	\$45,880,122	\$45,880,122
Transfer In:					
General Fund (10001) <sup>1</sup>	\$17,279,271	\$0	\$0	\$0	\$0
<b>Total Transfer In</b>	\$17,279,271	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$42,180,698	\$45,382,437	\$47,330,553	\$45,920,220	\$45,920,220
Expenditures:					
Personnel Services	\$21,960,026	\$22,727,777	\$22,727,777	\$23,816,369	\$23,871,204
Operating Expenses	12,687,602	13,560,440	13,856,916	13,445,440	13,445,440
Capital Equipment	0	0	56,040	0	0
IT Projects	5,199,047	8,507,552	10,649,722	8,507,552	8,507,552
<b>Total Expenditures</b>	\$39,846,675	\$44,795,769	\$47,290,455	\$45,769,361	\$45,824,196
<b>Total Disbursements</b>	\$39,846,675	\$44,795,769	\$47,290,455	\$45,769,361	\$45,824,196
<b>Ending Balance<sup>3</sup></b>	\$2,334,023	\$586,668	\$40,098	\$150,859	\$96,024

<sup>1</sup> In FY 2015, Fairfax County revised the methodology by which it applies revenues received through the Communication Sales and Use Tax (CSUT). As a result, a larger proportion of these revenues have been applied to Fund 40090, E-911, with a commensurate decrease reflected in the proportion of CSUT revenues applied directly to the General Fund. This change eliminated the need for a General Fund Transfer to Fund 40090, E-911 and results in a projected FY 2016 CSUT revenue total for Fund 40090 of \$41.3 million.

<sup>2</sup> This revenue category includes annual revenue from the City of Fairfax for dispatch services, FOIA fees, and reimbursement from Nextel to cover County expenses related to the Nextel 800 MHz rebanding initiative.

<sup>3</sup> IT projects are budgeted based on the total project costs and most projects span multiple years. Therefore, funding for IT projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

## Fund 40090 E-911

<b>2G70-056-000 – Public Safety Communications Wireless-Radio</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$3,684,125	\$3,976,776	\$3,531,352	\$3,531,352

**Description and Justification:** This project was established in FY 1995 (along with Project 2G70-059-000) to replace and upgrade the County’s critical Public Safety Communications Network (PSCN) and its various component systems. The network’s component systems are vital for ensuring immediate and systematic response to emergencies, and replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. The PSCN supports emergency communications for the DPSC, Police, Fire and Rescue, and Sheriff’s departments. This includes public safety call taking (E-911, Cellular E-911, non-emergency calls for service), dispatching, and all affiliated communications support for public safety agencies.

This specific project supports the replacement of the existing fleet of mobile and portable subscriber radios in public safety agencies. The FCC mandated that public safety radios had to meet the 700 MHz narrowband requirement by the end of December 2016 (FY 2017). Fairfax County had to comply in order to preserve regional interoperability currently in place as a result of Department of Homeland Security standards since 9-11.

FY 2016 funding of \$3.5 million reflects the third of eight payments on a lease purchase to replace the existing fleet of mobile and portable subscriber radios in public safety agencies. Replacement radios were purchased in mid FY 2014 and a funding schedule was developed using existing project balance in FY 2014 as the initial payment, and then splitting the remaining cost of \$24.7 million over seven years, starting in FY 2015.

**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. Upgraded technology preserves the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. It mitigates the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and in the future builds upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

## Fund 40090 E-911

<b>2G70-059-000 – Mobile Computer Terminal Replacement</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$1,437,807	\$1,722,427	\$1,616,200	\$1,616,200

**Description and Justification:** This project was established in FY 1995 (along with Project 2G70-056-000) to replace and upgrade the County’s critical Public Safety Communications Network (PSCN) and its various component systems. The network’s component systems are vital for ensuring immediate and systematic response to emergencies, and replacement and enhancement is necessary to maintain performance, availability, reliability, and capacity for growth due to increases in County population and demand for public safety services. The PSCN supports emergency communications for the DPSC, Police, Fire and Rescue, and Sheriff’s departments. This includes public safety call taking (E-911, Cellular E-911, non-emergency calls for service), dispatching, and all affiliated communications support for public safety agencies.

This specific project provides funding of \$1,616,200 to support Mobile Computer Terminal (MCT) replacement, a program that has been in effect for over 13 years and is designed to replace one-fifth of the public safety fleet each year to keep technology fresh and usable into the foreseeable future. This equipment supports field personnel by granting them access to the CAD system, Virginia Criminal Information Network (VCIN), County Enterprise System, and a host of other remote databases required in the day-to-day performance of their position functions. This mandated functionality supports the DPSC, Police Department, Fire and Rescue Department and the Sheriff’s Office. Current equipment will not support existing public safety access to available remote systems due to a lack of connectivity ports and devices in the vehicle. If ports and additional power to connect devices to these units are not provided, a risk of non-compliance to regulation and an inability to access criminal information systems could occur. In recent years, docking stations that support connectivity of MCT units to the CAD and other systems have only been purchased on an as needed basis. Older units are breaking on a regular basis due to age and are rapidly becoming obsolete. This funding level (which includes \$16,200 software assurance costs for installed Microsoft products) will move towards accomplishing a complete replacement cycle with the updated technology needed to maintain a rapidly changing mobile fleet environment.

**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. Upgraded technology preserves the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. It mitigates the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and in the future builds upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

## Fund 40090 E-911

<b>3G70-078-000 – E-911 Telephony Platform Replacement</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> </ul>
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FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$0	\$2,100,000	\$2,180,000	\$2,180,000

**Description and Justification:** The Fairfax County Public Safety Answering Point (PSAP) 9-1-1 network is operating on an end-of-life technology platform under a contract services arrangement with Verizon that expires on January 1, 2016 with two remaining one year renewal options. Verizon has indicated it is not interested in continuing to dedicate its business resources (and by extension its subcontracted services and equipment with other vendors) on the current technology in the same manner it currently operates. As such, Fairfax County has begun a multi-phase effort to transition its core 9-1-1 services into a more robust and technologically up-to-date operating environment. Widespread adoption of rapidly advancing technologies like text, video, Voice over Internet Protocol (VoIP) and the saturation of high-speed broadband access has raised the expectations of 9-1-1 services for the citizens of Fairfax County. Improvements are needed to support new requirements and expectations. Eventually, these upgrades will allow the County to migrate to Next Generation 9-1-1 (NG9-1-1) as that technology matures. NG9-1-1 will provide the ability to accept multimedia data (e.g. text, video and photo) and improve interoperability, call routing, PSAP call overflow, and location accuracy. NG9-1-1 will strengthen system resiliency and reliability, as well as increases opportunities to potentially achieve fiscal and operational efficiency through cost-sharing arrangements.

An overview of 9-1-1 today with NG9-1-1 is shown below:

9-1-1 Today	Full NG9-1-1
Primarily voice calls via telephone handsets	Voice, text, or video information available from many different types of communication devices sent over IP networks
Most information transferred via voice	Advanced data sharing is automatically performed (e.g. telematics)
Callers to 9-1-1 routed through legacy selective routers, limited forwarding / backup ability	Enhanced backup capabilities provided as calls can be routed to different PSAP locations more dynamically (if required)
Routing is based on phone number / Master Street Address Guide (MSAG)	Ability to route "calls" more accurately (routing is based on GIS coordinates)

Funding of \$2.2 million is included in FY 2016 to continue this transition process. It is anticipated that this level of funding will be required through at least FY 2017 and then depending on the available NG9-1-1 technology at that future time, additional funds will likely be required.

## Fund 40090 E-911

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**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. Upgraded technology preserves the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. It mitigates the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and in the future builds upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

## Fund 40090 E-911

<b>3G70-079-000 – Public Safety CAD System Replacement</b>	<b>IT Priorities:</b> <ul style="list-style-type: none"> <li>• Improved Service and Efficiency</li> <li>• Enhanced County Security</li> <li>• Maintaining a Current and Supportable Technology Infrastructure</li> </ul>
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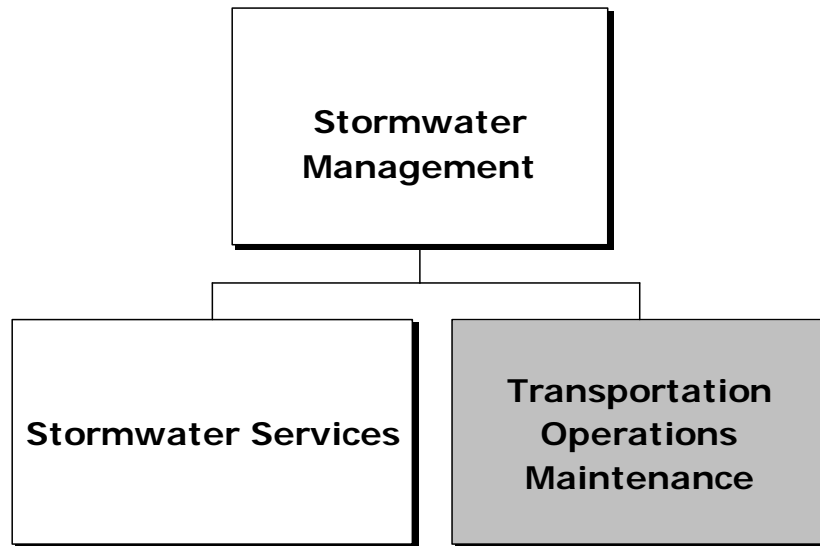
FY 2014 Expenditures	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget	FY 2016 Adopted Budget
\$0	\$1,260,000	\$1,180,000	\$1,180,000


**Description and Justification:** Funding of \$1,180,000 is included for the second year of a five year plan to refresh and update the hardware/software environment that supports the CAD system. Since most of the equipment was purchased in FY 2009, most of it has met and is now starting to exceed normal life expectancy. The CAD System supports all of Fairfax County Public Safety in their mission to keep Fairfax County and its citizens safe. The CAD System is the primary dispatch records system that is used 24/7/365 by DPSC call-takers to process all calls for service received on 9-1-1 and other emergency and non-emergency lines. With this system, they are able to efficiently process over 5,000 calls for service each day, and document each event with full details of the activities associated with the incident from the time the call is received to dispatch of the call and on through to unit arrival, clearing the call for service and then transfer of the information to the associated records management system where the responding unit(s) can retrieve data to complete an incident report.

Call information is downloaded to the CAD System, added comments are inserted and then the call for service is routed to the appropriate DPSC dispatcher(s) who then use the same CAD system to identify the closest appropriate field units for the event and dispatch and track those units responding to the event and documenting services provided. Through the use of the CAD System interfaces, users of the system have instant access to records from a diverse collection of other systems like Virginia Criminal Information Network (VCIN), National Crime Information Center (NCIC), Geographic Information Systems (GIS), Virginia Hospital & Healthcare Association (VHHA) status tracking system, agency specific Record Management Systems (RMS), Sheriff’s Information Management System (SIMS), to name a few. The field units can also use the CADs in their vehicles to provide them directions to any location within and immediately surrounding the County.

**Return on Investment (ROI):** The return on investment for this project is realized by the performance, productivity, and effectiveness of public safety services in Fairfax County. Replaced and upgraded technology for these systems is critical to the safety of the public and the public safety personnel they support. Upgraded technology preserves the investments in technology that have been made and allow increased functionality, performance, and reliability to be achieved to facilitate responses to, and management of, emergencies. It mitigates the need for extraordinarily large additions of personnel that would be necessary to provide the same level of service and results without this technology. The increased access to important information, improvements to maintenance and reliability, increased capacity for growth, and enhanced functionality for users now and in the future builds upon past investments, responds to critical existing requirements, and sets the stage for the next generation of public safety communications technology.

# Fund 40100 Stormwater Services



 Denotes functions that are included in both the General Fund, Agency 87, Unclassified Administrative Expenses, and Fund 40100, Stormwater Services.

## Mission

To develop and maintain a comprehensive watershed and infrastructure management program to protect property, health and safety; to enhance the quality of life; and to preserve and improve the environment for the benefit of the public. To plan, design, construct, operate, maintain and inspect the infrastructure, and perform environmental assessments through coordinated stormwater and maintenance programs in compliance with all government regulations utilizing innovative techniques, customer feedback and program review; and to be responsive and sensitive to the needs of the residents, customers and public partners.

## Focus

Stormwater Services are essential to protect public safety, preserve property values and support environmental mandates such as those aimed at protecting the Chesapeake Bay and the water quality of other local jurisdictional waterways. Projects in this fund include repairs to stormwater infrastructure, measures to improve water quality such as stream stabilization, rehabilitation, safety upgrades of state regulated dams, repair and replacement of underground pipe systems, surface channels, structural flood proofing and best management practices (BMP), site retrofits and improvements. This funding also supports the implementation of watershed master plans, public outreach efforts, and stormwater monitoring activities as well as operational maintenance programs related to the existing storm drainage infrastructure as it pertains to stormwater conveyance and stormwater quality improvements.

## Fund 40100 Stormwater Services

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As part of the FY 2010 Adopted Budget Plan, a special service district was created to support the Stormwater Management Program and provide a dedicated funding source for both operating and capital project requirements, as authorized by Code of Virginia Ann. Sections 15.2-2400. In FY 2016, the stormwater service rate will increase from \$0.0225 to \$0.0250 per \$100 of assessed real estate value. In FY 2015, staff developed a five-year rate plan and a phased approach for funding and staffing to support the anticipated regulatory increases. The 5-year spending plan includes approximately \$225 million in required projects and operational support; therefore, the plan includes an annual increase in the rate of ¼ penny each year. This increase will support a number of goals. First, it will provide for constructing and operating stormwater management facilities, including stream restorations, new and retrofitted ponds, and installation of Low Impact Development (LID) techniques, required to comply with the federally mandated Chesapeake Bay Program. This program requires the County to reduce Phosphorus, Nitrogen, and sediment loads to the Potomac River and Chesapeake Bay. MS4 Permit holders must achieve 5 percent of the required reductions in the first five years; 35 percent of the required reductions in the second five years; and 60 percent of the required reductions in the third five years. The Capital Improvement Program includes a gradual increase that will help meet these requirements. Second, the increase will aid in the planning, construction, and operation of stormwater management facilities required to comply with state established local stream standards by reducing bacteria, sediments, and Polychlorinated Biphenyl (PCB) entering local streams. It is estimated that between 70 and 80 percent of the streams in the County are currently impaired. Third, the increase will support the federally mandated inspecting, mapping, monitoring, maintaining, and retrofitting of existing stormwater facilities. The County currently maintains 1,540 stormwater management facilities that are valued at \$500 million. Fourth, the increase will aid in collecting stormwater data and reporting the findings; providing community outreach and education, supporting new training programs for employees; and developing new Total Maximum Daily Loads (TMDL) Action Plans for impaired streams related to the MS4 Permit requirements. Fifth, the increase will improve dam safety by supporting annual inspections of 19 state-regulated dams in the County and by developing Emergency Action Plans required by the state. The Emergency Action Plans will be updated annually and a new plan will be prepared for each dam every six years. In addition, these plans will include annual emergency drills and exercises, and flood monitoring for each dam. Finally, the increase will facilitate the maintaining, rehabilitating, and reinvesting in the County's conveyance system. The County's conveyance system includes 43,000 structures and 1,600 miles of pipes and paved channels, and it is valued at more than \$1 billion. The FY 2016 rate of \$0.0250 per \$100 of assessed real estate value is consistent with the 5-year plan.

Stormwater staff annually evaluates funding required to meet the increasing federal and state regulatory requirements pertaining to the Municipal Separate Storm Sewer System (MS4) Permit requirements, and State and Federal mandates associated with controlling water pollution delivered to local streams and the Chesapeake Bay.

The FY 2016 levy of \$0.0250 will generate \$56,500,000, supporting \$19,663,141 for staff and operational costs; \$35,711,859 for capital project implementation including, infrastructure reinvestment, regulatory requirements, dam safety, and contributory funding requirements; and \$1,125,000 transferred to the General Fund to partially offset central support services such as Human Resources, Purchasing, Budget and other administrative services supported by the General Fund which benefit this fund.



## Fund 40100 Stormwater Services

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### Stormwater Services Operational Support

Fund 40100, Stormwater Services, provides funding for staff salaries, Fringe Benefits, and Operating Expenses for all stormwater operations. In addition, Fund 40100 also includes 23/23.0 FTE positions related to transportation operations maintenance provided by the Maintenance and Stormwater Management Division. All funding for the transportation related salary expenses and equipment is recovered from General Fund Agency 87, Department of Public Works and

Environmental Services (DPWES) Unclassified Administrative Expenses, as they do not qualify for expenses related to the stormwater service district.

**Stormwater Services supports  
the following County Vision Elements:**



***Maintaining Safe and Caring Communities***



***Connecting People and Places***



***Practicing Environmental Stewardship***

Fund 40100 also supports the Urban Forestry Management Division (UFMD). The UFMD was established to mitigate tree loss and maximize tree planting during land development, enforce tree conservation requirements and suppress populations of Gypsy Moth, Emerald Ash Borer and other forest pests. The division also implements programs needed to sustain the rich level of environmental, ecological and socio-economic services provided by the County's tree canopy. The UFMD is aligned with the mission of Stormwater Services as it strives to "*improve water quality and stormwater management through tree conservation.*" Tree canopy and forest soils contribute significant levels of water pollution and stormwater runoff mitigation services. Recent analysis has estimated that the County would need to invest \$1.9 billion dollars in infrastructure to match the level of stormwater management that is provided by its tree canopy during a ten-year storm event.

### Stormwater Regulatory Program

The County is required by federal law to operate under the conditions of a state issued Municipal Separate Storm Sewer System (MS4) Permit. The MS4 Permit allows the County to discharge stormwater from its stormwater systems into state and federal waters. The County currently owns and/or operates approximately 7,000 piped outfalls within the stormwater system that are governed by the permit. The current permit was issued in 2002 and expired in 2007, and the County has been operating under a state issued administrative extension, while the state and the Environmental Protection Agency (EPA) agree to new permit requirements. A draft permit has been prepared for the County which indicates that significant enhancements to all facets of the program will be required. The permit requires the County to better document the stormwater management facility inventory, enhance public outreach and education efforts, increase water quality monitoring efforts, provide stormwater management and stormwater control training to all County employees, and thoroughly document all of these enhanced efforts. Staff is currently evaluating County programs to identify potential implementation targets and developing the procedures to implement these additional permit requirements. The permit also requires the county to implement stormwater retrofit projects that will reduce the nutrients and sediment delivered to the Chesapeake Bay in compliance with the Chesapeake Bay TMDL implementation plan adopted by the State. Funding in the amount of \$6.0 million is included for the Stormwater Regulatory Program in FY 2016.

# Fund 40100

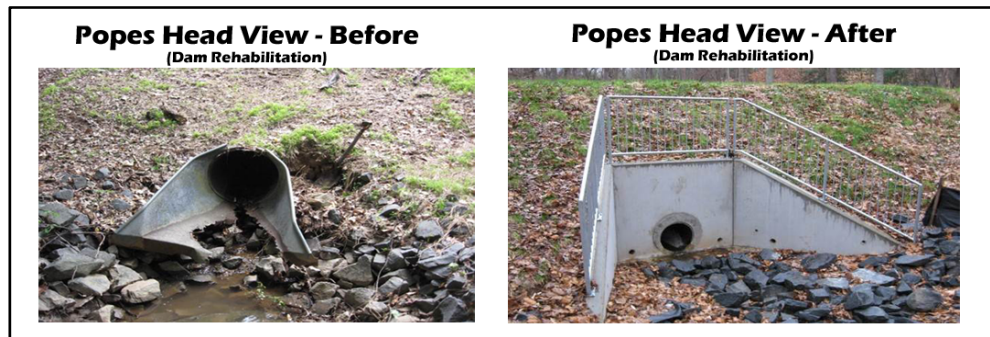
## Stormwater Services

### Dam Safety and Facility Rehabilitation

There are currently more than 6,000 Stormwater management facilities in service that range in size from small rain gardens to large state regulated flood control dams. The County is responsible for inspecting both County owned and privately owned facilities and for maintaining County owned facilities. This inventory increases yearly and is projected to continually increase as new developments and redevelopment sites are required to install stormwater management controls. In addition, the County is required to provide a facility retrofit program to improve stormwater management controls on existing stormwater management facilities that were developed and constructed prior to current standards being in place.

This program maintains the control structures and dams that control and treat the water flowing through County owned facilities. This initiative also includes the

removal of sediment that occurs in both wet and dry stormwater management facilities to ensure that adequate capacity is maintained to treat the stormwater. The program results in approximately 25 retrofit projects annually that require redesign and construction management activities as well as contract management and maintenance responsibilities. Funding in the amount of \$6.5 million is included for Dam Safety and Facility Rehabilitation in FY 2016.



### Conveyance System Rehabilitation

The County owns and operates approximately 1,600 miles of underground stormwater pipes and paved channels with an estimated replacement value of over one billion dollars. The County began performing internal inspections of the pipes in FY 2006. The initial results showed that more than 5 percent of the pipes were in complete failure and an additional 15 percent of them required immediate repair. Increased MS4 Permit regulations apply to these 1,600 miles of

existing conveyance systems and 43,000 stormwater structures. Acceptable industry standards indicate that one dollar re-invested in infrastructure saves seven dollars in the asset's life and \$70 dollars if asset failure occurs. The goal of this program is to inspect pipes on a 10-year cycle and rehabilitate pipes and paved channels before total failure occurs. Funding in the amount of \$6.0 million is included for Conveyance System Rehabilitation in FY 2016.



# Fund 40100

## Stormwater Services

### Stream and Water Quality Improvements

This program funds water quality projects necessary to mitigate the impacts to local streams and the Chesapeake Bay resulting from urban stormwater runoff. This includes water quality projects such as construction of stormwater management ponds, implementation of low impact development techniques on stormwater facilities, stream restorations, and approximately 1,700 water quality projects identified in the completed countywide Watershed Management Plans. In addition, Total Maximum Daily Load (TMDL) requirements for

local streams and the Chesapeake Bay are the regulatory process by which pollutants entering impaired water bodies are reduced. The Chesapeake Bay TMDL was established by the EPA and requires that MS4 communities as well as other dischargers implement measures to



significantly reduce the nitrogen, phosphorous and sediment loads entering waters draining to the Bay by 2025. Compliance with the Bay TMDL will require the County to undertake construction of new stormwater facilities, retrofit existing facilities and properties, and increase maintenance. Preliminary estimates indicate that the projects needed to bring the County's stormwater system into compliance with the Bay TMDL could cost between \$70 and \$90 million per year. The Bay TMDL pollutant reduction requirement is additive to the current design and construction efforts associated with 1,700 Watershed Plan projects and ongoing stream and flood mitigation projects. Funding in the amount of \$15.24 million is included for Stream and Water Quality Improvements in FY 2016.

### Emergency and Flood Response Projects

This program supports flood control projects for unanticipated flooding events that impact storm systems and flood residential properties. The program will provide annual funding for scoping, design, and minor construction activities related to flood mitigation projects. Funding in the amount of \$1.0 million is included for the Emergency and Flood Response Projects in FY 2016.

### Stormwater Allocation to Towns

On April 18, 2012, the State Legislature passed SB 227 which entitles the Towns of Herndon and Vienna to all revenues collected within their boundaries by Fairfax County's stormwater service district. An agreement was developed for a coordinated program whereby the Towns will remain part of the County's service district and the County will return 25 percent of the revenue collected from properties within each town. This allows for services that towns provide independently such as maintenance and operation of stormwater pipes, manholes, and catch basins. The remaining 75 percent will remain with the County and the County will take on the responsibility for the Towns' Chesapeake Bay TMDL requirements as well as other TMDL and MS4 requirements. This provides for an approach that is based on watersheds rather than on jurisdictional lines. Funding in the amount of \$371,247 is included for the Stormwater Allocations to Towns project in FY 2016.

# Fund 40100

## Stormwater Services

### Stormwater Related Contributory Program

Contributory funds are provided to the Northern Virginia Soil and Water Conservation District (NVSWCD) and the Occoquan Watershed Monitoring Program (OWMP). The NVSWCD is an independent subdivision of the Commonwealth of Virginia that provides leadership in the conservation and protection of Fairfax County's soil and water resources. It is governed by a five-member Board of Directors, three of whom are elected every four years by the voters of Fairfax County and two who are appointed by the Virginia Soil and Water Conservation Board. Accordingly, the work of NVSWCD supports many of the environmental efforts set forth in the Board of Supervisors' Environmental Excellence 20-year Vision Plan. The goal of the NVSWCD is to continue to improve the quality of the environment and general welfare of the citizens of Fairfax County by providing them with a means of dealing with soil, water conservation and related natural resource problems. It provides County agencies with comprehensive environmental evaluations for proposed land use changes with particular attention to the properties of soils, erosion potential, drainage and the impact on the surrounding environment. NVSWCD has consistently been able to create partnerships and leverage state, federal and private resources to benefit natural resources protection in Fairfax County. FY 2016 funding of \$485,064 is included in Fund 40100 for the County contribution to the NVSWCD.

The OWMP and the Occoquan Watershed Monitoring Laboratory (OWML) were established to ensure that water quality is monitored and protected in the Occoquan Watershed. Given the many diverse uses of the land and water resources in the Occoquan Watershed (agriculture, urban residential development, commercial and industrial activity, water supply, and wastewater disposal), the OWMP plays a critical role as the unbiased interpreter of basin water quality information. FY 2016 funding of \$115,611 is included in Fund 40100 for the County contribution to the OWMP.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$16,273,488	\$17,257,850	\$17,785,628	\$18,799,696	\$18,839,458
Operating Expenses	2,178,606	2,441,995	2,574,051	2,443,495	2,443,495
Capital Equipment	43,010	737,800	936,510	701,130	701,130
Capital Projects	32,601,462	29,961,954	83,952,669	35,751,621	35,711,859
<b>Subtotal</b>	<b>\$51,096,566</b>	<b>\$50,399,599</b>	<b>\$105,248,858</b>	<b>\$57,695,942</b>	<b>\$57,695,942</b>
Less:					
Recovered Costs	(\$2,466,223)	(\$2,214,599)	(\$2,267,770)	(\$2,320,942)	(\$2,320,942)
<b>Total Expenditures</b>	<b>\$48,630,343</b>	<b>\$48,185,000</b>	<b>\$102,981,088</b>	<b>\$55,375,000</b>	<b>\$55,375,000</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	174 / 174	176 / 176	180 / 180	181 / 181	181 / 181

# Fund 40100

## Stormwater Services

<u>Maintenance and Stormwater Management (MSMD)</u>	<u>Field Operations</u>	<u>Stormwater Planning Division</u>
<u>Administration</u>		
1 Director, Maintenance and SW	4 Env. Services Supervisors	1 Director, Stormwater Planning
1 Management Analyst IV	1 Public Works-Env. Serv. Manager	2 Engineers V
1 Management Analyst II	3 Senior Maintenance Supervisors	4 Engineers IV
1 IT Programmer Analyst III (1)	8 Maintenance Supervisors	2 Senior Engineers III
1 Network/Telecom. Analyst I	5 Maintenance Crew Chiefs	9 Engineers III
1 Information Technology Tech. III	12 Senior Maintenance Workers	4 Project Managers II
1 Business Analyst II	6 Maintenance Workers	3 Project Coordinators
1 Safety Analyst	9 Heavy Equipment Operators	2 Ecologists IV
1 Administrative Assistant V	10 Motor Equipment Operators	4 Ecologists III
1 Administrative Assistant IV	2 Masons	5 Ecologists II
2 Administrative Assistants III	1 Vehicle Maintenance Coordinator	1 Emergency Mgmt. Specialist III
2 Administrative Assistants II	1 Engineering Technician III	2 Landscape Architects III
1 Financial Specialist II	1 Carpenter I	1 Engineering Technician III
	1 Equipment Repairer	1 Administrative Assistant III
	1 Welder II	2 Management Analysts II
		1 Communication Specialist II
<u>Contracting Services/</u>	<u>Infrastructure Branch</u>	
<u>Material Support</u>	1 Engineer V	2 Code Specialists II
1 Material Mgmt. Specialist III	2 Engineers IV	1 Contract Specialist II
1 Engineering Technician III	2 Engineers III	1 GIS Analyst II
1 Management Analyst II	1 Project Manager II	1 Financial Specialist I
1 Contract Analyst I	2 Project Managers I	
1 Inventory Manager	5 Engineering Technicians III	<u>Urban Forestry</u>
	4 Engineering Technicians II	1 Director, Urban Forestry Division
	1 Engineering Technician I	2 Urban Foresters III
<u>Dam Safety and Maintenance</u>	1 Senior Engineering Inspector	6 Urban Foresters II
<u>Projects/Projects and</u>	1 GIS Analyst III	
<u>LID/Inspection and Maintenance</u>	1 GIS Analyst I	
1 Public Works-Env. Serv. Manager	1 GIS Technician	
1 Engineer IV		
2 Engineers III		
1 Ecologist III		
1 Ecologist II		
3 Engineering Technicians III		
1 Engineering Technician II		
1 Engineering Technician I		
2 Project Managers II		
3 Project Managers I		
<b>TOTAL POSITIONS</b>		
181 Positions (1) / 181.0 FTE (1.0)		( ) Denotes New Position

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation**
**\$485,053**
- An increase of \$485,053 in Personnel Services includes \$168,222 for a 1.10 percent market rate adjustment (MRA) for all employees and \$316,831 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Other Post-Employment Benefits**
**\$14,835**
- An increase of \$14,835 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy.

## Fund 40100 Stormwater Services

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For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

- ◆ **New Position** **\$128,365**

An increase of \$128,365 in Personnel Services is necessary to fund salary and fringe benefits requirements associated with the approval of 1/1.0 FTE IT Programmer Analyst III position in FY 2016. The IT Programmer Analyst III will support all of Stormwater Services programming and system support needs. The new position will create and maintain reports and other tools used to analyze data associated with asset management, work orders, remote flood monitoring, MS4 permit tracking, watershed management, pro rata program management, and other Stormwater functions. The new position will also be involved in two new initiatives that are currently under development, i.e. the MS4 Data Coalescing Application and the Automatic Vehicle Locator (AVL)/Snow Application Technology that offer great benefits to the County through enhanced coordination and speed/efficiency of response. The IT Programmer Analyst III will assist with the growing number of programming needs within the fund and will improve the quality and timeliness of the IT services that are currently being contracted out.
  
- ◆ **Position Supporting Land Development Process** **\$0**

On December 2, 2014, the Board of Supervisors approved increases to Land Development Services and Fire Prevention Division (Fire Marshal) fees for plan review, permits, and inspection services. The fee increase will support additional staff resources in a variety of agencies supporting the plan review, permits and inspection process. The goal of the additional staff is to assist the County in improving customer service, work plan implementation efforts, supporting minimum submission review for grading plans and tenant work, electronic plan submissions and reducing plan review timeframes. To support this effort, 1/1.0 FTE Urban Forester II position was added to Fund 40100, Stormwater Services, in FY 2015. An increase of \$106,343 in Personnel Services for salary and Fringe Benefits is required to support this position. This increase will be offset by an increase of \$106,343 in Recovered Costs. The approved fee increases are anticipated to result in additional revenue of approximately \$2.1 million in FY 2015 and \$5.1 million in FY 2016 to support land development projects in Fairfax County.
  
- ◆ **Operational Requirements** **\$848,512**

An increase of \$848,512, including \$847,012 in Personnel Services and \$1,500 in Operating Expenses, is required to fund Stormwater Services operational budget primarily based on increases in Fringe Benefits costs, Personnel Services costs based on actual experience, and PC Replacement costs.
  
- ◆ **Capital Equipment** **\$701,130**

Capital Equipment funding of \$701,130 is included for requirements associated with replacement equipment that has outlived its useful life and new equipment critical to carryout stormwater services activities. Replacement equipment in the amount of \$676,936 includes: \$393,477 to replace backhoes and excavators that are essential to support emergency response programs; \$64,782 to replace trailers that are used to transport heavy equipment to and from sites; \$14,000 to replace a utility vehicle that is critical for accessing difficult work locations; \$47,063 to replace a forklift that transports large loads; \$150,000 to replace a dump truck that supports all aspects of Stormwater maintenance and emergency response programs; and \$7,614 to replace an electrofisher that is used during the annual sampling/biological monitoring required by the MS4 Permit. In addition, funding in the amount of \$24,194 is required for the purchase of new equipment including a mid-size passenger hybrid fleet car that will support Urban Forestry field work.

## Fund 40100 Stormwater Services

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- ◆ **Capital Projects** **\$35,711,859**  
Funding in the amount of \$35,711,859 has been included in FY 2016 for priority stormwater capital projects.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$53,606,190**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$53,606,190 based on the carryover of unexpended project balances in the amount of \$52,872,035 and a net adjustment of \$734,155. This adjustment included the appropriation of \$474,607 from Stormwater operational budget savings to support additional positions associated with the new Stormwater Ordinance approved by the Board of Supervisors on January 28, 2014, the carryover of \$156,222 in operating and capital equipment encumbrances, and an increase to capital projects of \$103,326. The net adjustment to capital projects was based on the appropriation of the remaining operational savings of \$180,100 and the appropriation of \$496 in miscellaneous revenues received in FY 2014, partially offset by a reduction of \$77,270 due to lower than anticipated Stormwater Service district tax receipts.
  
- ◆ **Position Movement** **\$0**  
During FY 2015, a realignment of stormwater construction management requirements led to a net increase of 3/3.0 FTE positions in Fund 40100. This was the result of the transfer of 2/2.0 FTE Engineering Technician II positions from Agency 31, Land Development Services, and 1/1.0 FTE Maintenance Worker position from Fund 40140, Refuse Collection and Recycling Operations, to Fund 40100, Stormwater Services.
  
- ◆ **Third Quarter Adjustments** **\$2,003,188**  
As part of the FY 2015 Third Quarter Review, the Board of Supervisors approved funding of \$2,003,188 to support the rehabilitation of Pohick Creek tributary stream, Rabbit Branch tributary stream, Banks Property stream, and South Lakes stream. In addition, on December 2, 2014, the Board of Supervisors approved increases to Land Development Services and Fire Prevention Division (Fire Marshal) fees for plan review, permits, and inspection services. The fee increase will fund additional staff resources in a variety of agencies supporting the plan review, permits and inspection process. As a result of the fee increase, 1/1.0 FTE was added in FY 2015 to Fund 40100, Stormwater Services, to support increased development activity within the County. An increase of \$53,171 in Personnel Services for salary and Fringe Benefits is required to support this position. This increase will be offset by an increase of \$53,171 in Recovered Costs.

# Fund 40100 Stormwater Services

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Stormwater Services</b>					
MS4 Permit violations received	0	0	0/0	0	0
Percent of Emergency Action Plans current	100%	100%	100%/100%	100%	100%
Percent of commuter facilities available 365 days per year	100%	100%	100%/100%	100%	100%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40100.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/40100.pdf)

## Performance Measurement Results

The objective to receive no MS4 Permit violations related to inspection and maintenance of public and private stormwater management facilities was met in FY 2012, FY 2013, and FY 2014. It is expected that this objective will also be met in FY 2016. It should be noted that the current MS4 Permit was issued in 2002 and expired in 2007, and the County has been operating under a state issued administrative extension, while the state and the EPA agree to new permit requirements. The objective to update 100 percent of the emergency action plans that Stormwater is responsible for was met in prior years. It is estimated that this trend will continue in FY 2016. Lastly, the objective to keep 100 percent of the commuter facilities operational for 365 days was met in prior years. It is expected that this goal will be met in FY 2016.



# Fund 40100 Stormwater Services

## FUND STATEMENT

### Fund 40100, Stormwater Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$29,474,154	\$0	\$22,235,357	\$0	\$0
Revenue:					
Stormwater Service District Levy	\$41,122,730	\$49,185,000	\$49,185,000	\$56,500,000	\$56,500,000
Sale of Bonds <sup>1</sup>	0	0	30,000,000	0	0
Natural Resources Conservation Service NRCS Grant <sup>2</sup>	1,268,320	0	557,543	0	0
Virginia Department of Environmental Quality DEQ Grant <sup>3</sup>	0	0	2,003,188	0	0
Miscellaneous	496	0	0	0	0
<b>Total Revenue</b>	<b>\$42,391,546</b>	<b>\$49,185,000</b>	<b>\$81,745,731</b>	<b>\$56,500,000</b>	<b>\$56,500,000</b>
<b>Total Available</b>	<b>\$71,865,700</b>	<b>\$49,185,000</b>	<b>\$103,981,088</b>	<b>\$56,500,000</b>	<b>\$56,500,000</b>
Expenditures:					
Personnel Services	\$16,273,488	\$17,257,850	\$17,785,628	\$18,799,696	\$18,839,458
Operating Expenses	2,178,606	2,441,995	2,574,051	2,443,495	2,443,495
Recovered Costs	(2,466,223)	(2,214,599)	(2,267,770)	(2,320,942)	(2,320,942)
Capital Equipment	43,010	737,800	936,510	701,130	701,130
Capital Projects <sup>4</sup>	32,601,462	29,961,954	83,952,669	35,751,621	35,711,859
<b>Total Expenditures</b>	<b>\$48,630,343</b>	<b>\$48,185,000</b>	<b>\$102,981,088</b>	<b>\$55,375,000</b>	<b>\$55,375,000</b>
Transfers Out:					
General Fund (10001) <sup>5</sup>	\$1,000,000	\$1,000,000	\$1,000,000	\$1,125,000	\$1,125,000
<b>Total Transfers Out</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,125,000</b>	<b>\$1,125,000</b>
<b>Total Disbursements</b>	<b>\$49,630,343</b>	<b>\$49,185,000</b>	<b>\$103,981,088</b>	<b>\$56,500,000</b>	<b>\$56,500,000</b>
<b>Ending Balance<sup>6</sup></b>	<b>\$22,235,357</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tax Rate Per \$100 of Assessed Value</b>	<b>\$0.0200</b>	<b>\$0.0225</b>	<b>\$0.0225</b>	<b>\$0.0250</b>	<b>\$0.0250</b>

# Fund 40100

## Stormwater Services

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<sup>1</sup> On November 6, 2012, the voters approved a bond referendum in the amount of \$30 million to make storm drainage improvements to prevent flooding and soil erosion, including acquiring any necessary land. It is planned to use this bond money to prevent flooding in the Huntington community.

<sup>2</sup> On June 4, 2013, the Board of Supervisors approved a joint project between the Natural Resources Conservation Services (NRCS), the Northern Virginia Soil and Water Conservation District (NVSWCD), and Fairfax County. The estimated total cost of the project is \$2,809,020. The NRCS will pay 65 percent of the cost (\$1,825,863) while Fairfax County will be required to fund 35 percent of the final costs (\$983,157), less any in-kind service credits. Funding for the County share is available in existing appropriations in project SD-000033, Dam Safety and Facility Rehabilitation.

<sup>3</sup> On October 1, 2014, the Board of Supervisors approved a joint project between the Virginia Department of Environmental Quality (DEQ) and Fairfax County. The estimated total cost of the project is \$4,006,376. The DEQ will pay 50 percent of the cost (\$2,003,188) and Fairfax County will be required to fund 50 percent of the final costs (\$2,003,188). Funding for the County share is available in existing appropriations in project SD-000031, Stream and Water Quality Improvements.

<sup>4</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$813,290.01 has been reflected as an increase to FY 2014 Capital Projects expenditures. This impacts the amount carried forward and results in a decrease of \$813,290.01 to the *FY 2015 Revised Budget Plan*. The projects affected by this adjustment are SD-000031, Stream and Water Quality Improvements, SD-000033, Dam Safety and Facility Rehabilitation, and SD-000034, Conveyance System Rehabilitation. The audit adjustment was included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter package.

<sup>5</sup> Funding in the amount of \$1,000,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 40100. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>6</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 40100 Stormwater Services

## FY 2016 Summary of Capital Projects

### Fund 40100, Stormwater Services

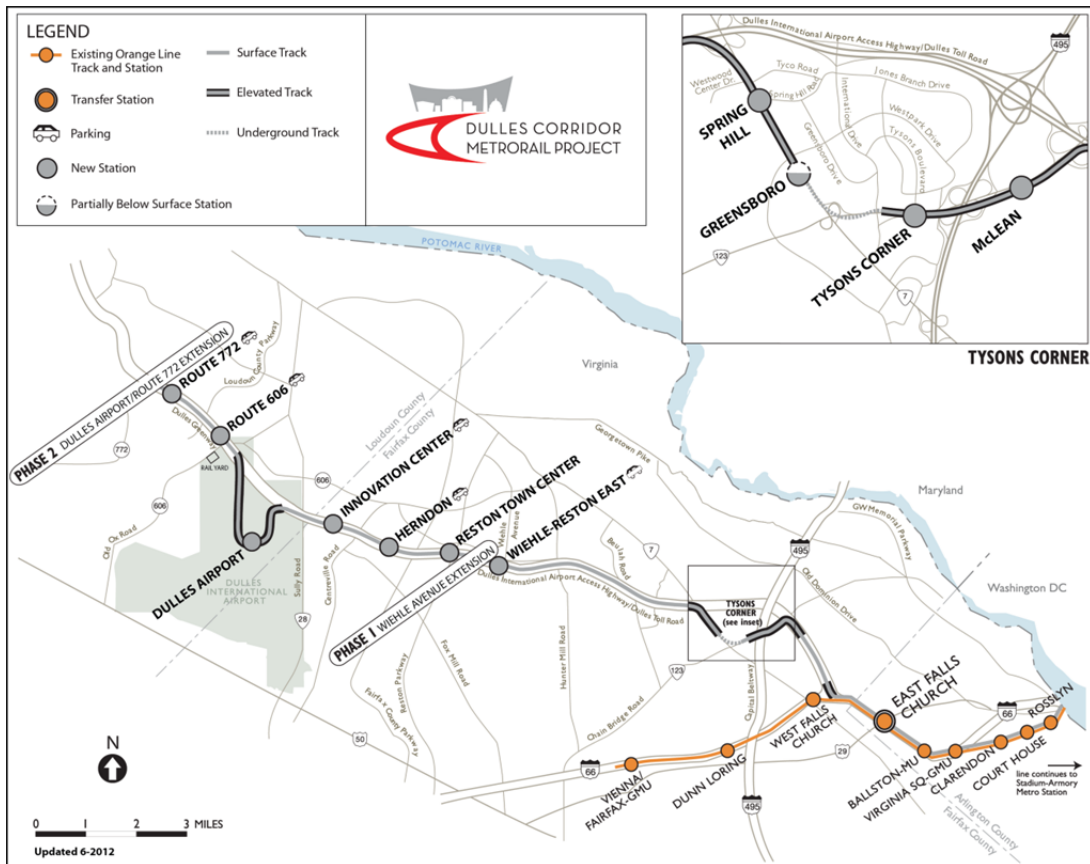
<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Conveyance System Inspection/Development (2G25-028-000)	\$1,325,000	\$0.00	\$1,325,000.00	\$0	\$0
Conveyance System Rehabilitation (SD-000034)	28,690,695	6,222,382.39	7,149,022.08	6,000,000	6,000,000
Dam Safety and Facility Rehabilitation (SD-000033)	25,187,730	4,387,419.33	9,559,834.42	6,500,000	6,500,000
Emergency and Flood Response Projects (SD-000032)	6,186,091	860,537.90	975,980.00	1,000,000	1,000,000
Flood Prevention-Huntington Area-2012 (SD-000037)	30,000,000	992,347.14	28,997,684.86	0	0
Laurel Hill Adaptive Reuse Infrastructure (SD-000038)	750,000	0.00	750,000.00	0	0
NVSWCD Contributory (2G25-007-000)	2,742,820	460,064.00	485,064.00	485,064	485,064
Occoquan Monitoring Contributory (2G25-008-000)	678,406	112,559.00	112,559.00	115,611	115,611
Stormwater Allocation to Towns (2G25-027-000)	1,589,676	387,414.00	459,768.05	371,247	371,247
Stormwater Regulatory Program (2G25-006-000)	34,546,651	6,023,238.67	10,930,182.26	6,000,000	6,000,000
Stream & Water Quality Improvements (SD-000031)	62,619,593	13,155,499.57	23,207,574.45	15,279,699	15,239,937
<b>Total</b>	<b>\$194,316,662</b>	<b>\$32,601,462.00</b>	<b>\$83,952,669.12</b>	<b>\$35,751,621</b>	<b>\$35,711,859</b>

# Fund 40110

## Dulles Rail Phase I Transportation Improvement District

### Focus

Metrorail service is planned to be extended approximately 23 miles from an area east of West Falls Church station, along the median of the Dulles Connector Road (DCR) through Tysons Corner, then further out the Dulles International Airport Access Highway (DIAAH), through Dulles International Airport, to Route 772 in Loudoun County. The total cost of the Rail to Dulles Project currently is estimated to be \$5.9 billion. Due to financial constraints imposed by the federal government, the project will be completed in two phases. The Phase I cost is approximately \$2.9 billion for the segment from the Metrorail Orange line to Wiehle Avenue in Reston, including construction of five new stations in Fairfax County: McLean, Tysons Corner, Greensboro, Spring Hill, and Wiehle-Reston East, and are noted on the map below.



The Phase I cost of \$2.9 billion is being financed by the federal government, the Commonwealth of Virginia, Fairfax County, and revenue from the Dulles Toll Road (DTR). In March 2009, the Federal Transit Administration (FTA) executed a Full Funding Grant Agreement with Metropolitan Washington Airports Authority (MWAA) for \$900 million for Phase I of the project. A portion of Fairfax County’s share of Phase I, \$400 million, is being financed from the Phase I Tax District; the remaining funding for Phase I is a combination of state and DTR funds.

The total project costs are expected to be shared by the federal government, the Commonwealth, Fairfax County, Loudoun County, MWAA, and operation of the Dulles Toll Road. Fairfax County’s participation rate is determined on the basis of total project costs and sharing the cost of common features necessary to complete an operational line, such as soft costs, rail yards and power stations.

## **Fund 40110**

### **Dulles Rail Phase I Transportation Improvement District**

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The primary source of revenue to support construction of the rail line is expected to be tolls from the DTR. Control and operation of the Dulles Toll Road was transferred to MWAA on November 1, 2008. The local funding partners, Fairfax County, Loudoun County, and MWAA have entered into an agreement which specifies the level of funding responsibility for each partner; the Fairfax share is approximately 16.1 percent of total costs and approximately \$467.8 million for Phase I. The Phase I Tax District will cover \$400 million of Fairfax County's total cost for Phase I. Additionally, landowners in Phase II submitted a petition to the Board of Supervisors to form a Phase II tax district which would commit \$330 million to the County's share of Phase II funding.

On January 21, 2004, a petition was filed with the Clerk to the Board of Supervisors (the Petition) by owners of commercial and industrial property (the Petitioners) asking the Board of Supervisors to create a Phase I Dulles Rail Transportation Improvement District (the Phase I District), as provided by Chapter 15 of Title 33.1 of the Code of Virginia, as amended (the Act). The Act is similar although not identical to the law that empowered the Board and the Board of Supervisors of Loudoun County to create the Route 28 Highway Transportation Improvement District (the Route 28 District) in both counties in 1988.

The Phase I District was approved and established by the Board of Supervisors on February 23, 2004, following a public hearing. The Phase I District is governed by a District Commission, consisting of four Board members and the Chairman of the Commonwealth Transportation Board (CTB) or his/her designee. The District Commission is advised by a District Advisory Board, composed of landowner representatives. This is the same basic governance structure used for the Route 28 Tax District.

Commercial and industrial property within the district created pursuant to the Act can be taxed to raise funds for transportation improvements in the district. Such a district can be created upon the petition of the owners of at least 51 percent, measured by land area or assessed value, of the real property located within the proposed district that is zoned or used for commercial or industrial purposes. The properties listed on the signature pages of the Petition constituted over 64 percent of such property located within the Phase I District, measured by assessed value.

Per the Code of Virginia § 33.1-435, properties zoned to permit multi-unit residential use but not yet used for that purpose and multi-unit properties primarily leased or rented to residential tenants or other occupants by an owner who is engaged in such a business are deemed to be in commercial use for purposes of the Act. No other residential properties are subject to any tax that may be levied on behalf of such a district, even if they are within the boundaries of such a district.

The boundaries, as proposed by the Petitioners, encompass most if not all of the Tysons Corner Urban Center, commercial and industrial properties near the Wiehle-Reston East Metrorail station, and the necessary Dulles Airport Access Road (DAAR) right-of-way. The proposed transportation improvements include that portion in the Phase I District of the capital improvements described as the Locally Preferred Alternative (LPA) in a resolution of the Board of Directors of the Washington Metropolitan Area Transit Authority (WMATA), adopted on November 21, 2002.

The Petitioners will contribute up to \$400.0 million of the County's share for Phase I through the imposition of a voluntary tax on commercial and industrial properties within the Phase I District. Included in the proposal is a provision for full coverage of the long-term financing costs for the County's net share of construction costs. At the maximum contribution, under the current plan, the total expected cost including interest costs over the life of the district to be provided by the tax on behalf of the Phase I District is approximately \$882.5 million. As of December 2013, funds from the tax district are expected to

## **Fund 40110**

### **Dulles Rail Phase I Transportation Improvement District**

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fund 86 percent the County's expected share of Phase I costs. Funding requirements in excess of the amount to be provided by the District are expected to be funded by other available revenue sources.

The plan as set forth in the Petition contains specific provisions regarding timing, tax rates, total costs, and percentage of costs to be paid with Phase I District revenue. The plan contemplates the establishment of a Revenue Stabilization Fund (RSF) with early collection of taxes commencing in FY 2005 to build reasonable reserves to help maintain the rate parameters in view of the cyclic pattern of changes in assessed value from year to year. It is anticipated that the RSF and perhaps other rate or coverage covenants will be required by rating agencies to achieve an investment grade rating on bonds issued that are supported by Phase I District tax revenues.

Under the terms of the petition, before any Phase I District revenues are committed the tax rate is capped at \$0.22 per \$100 of assessed value, and taxes collected accumulate in the RSF. If a federal Full Funding Grant Agreement (FFGA) for Phase I is not executed, then the owners of 51 percent of the commercial and industrial property within the Phase I District may petition for its dissolution, and individual property owners can ask for the return of taxes previously paid and accumulated in the RSF. The FTA received the FFGA application on October 22, 2008, approved it and forwarded it to the Secretary of the United States Department of Transportation (USDOT) and the Office of Management and Budget on December 19, 2008 for approval. USDOT approved the FFGA on January 7, 2009, and forwarded it to the Congress for approval. The FFGA between the FTA and the MWAA was executed on March 10, 2009.

Before committing Phase I District tax revenues, the District Commission must determine that the District's actual share of the financing will not exceed \$400 million of construction funds for Phase I costs, and that a tax rate of no more than 29 cents per \$100 of assessed value will be sufficient to meet the Phase I District's obligations at an assumed rate of growth in assessed value of 1.5 percent. If at the time the District Commission expects either of those parameters to be exceeded, then they must seek approval from the owners of 51 percent of the commercial or industrial property within the Phase I District before proceeding to commit the revenues.

However, once Phase I District revenues have been committed, allowing the financing to be put into place for the sale of bonds supported by those revenues, there is no "hard" cap on the Phase I District tax rate other than the statutory cap of \$0.40 per \$100 of assessed value. Thus there would be full latitude to set the tax rate up to the statutory maximum, if necessary, to meet the obligations of the Phase I District, (e.g., if necessary to meet debt service requirements in the event assessed value growth rates cannot be sustained at 1.5 percent or greater).

On June 22, 2009, the Board of Supervisors approved preliminary bond documents for Phase I Dulles Rail Tax District financing and authorization of judicial proceedings to validate the bonds. It was determined that prior to the issuance of bonds by the Economic Development Authority (EDA), there should be a judicial determination of the validity of the bonds to ensure broad financial market acceptance of the bonds. The initial judicial review was completed at the Circuit Court level on August 28, 2009, at which time the County received a favorable ruling. On November 4, 2010, the Virginia Supreme Court affirmed the lower court ruling.

# Fund 40110

## Dulles Rail Phase I Transportation Improvement District

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On May 26, 2011, the EDA issued the first series of Phase I EDA bonds in the amount of \$205.7 million which provided \$220.1 million (includes bond premium) for the construction of the Phase I project. On October 10, 2012, the second and final Phase I EDA bond issue was issued in the amount of \$42.4 million which provided \$48.4 million (includes bond premium) for the construction of the Phase I project. These two issues together with \$131.5 million in equity contribution from taxes collected fully funded the County's obligation of providing \$400 million for Phase I of the project.

On April 10, 2012 the Fairfax County Board of Supervisors confirmed the County's participation in Phase II which has a projected cost estimate of approximately \$2.8 billion. For additional cost and project information about Dulles Rail Phase II, please refer to Fund 40120, Dulles Rail Phase II Transportation Improvement District, contained in Volume 2, Capital Construction and Other Operating Funds.

MWAA transferred Phase I of the Silver Line to WMATA for final testing and training on May 27, 2014, and on July 26, 2014 the Silver Line opened for passenger service.

As part of the FY 2014 Adopted Budget Plan, there was joint concurrence from the Phase I Advisory Board as well as the Phase I Commission on the formal adoption of a Tax Rate Policy. Specifically, a series of criteria must be met to allow for a reduction in the tax rate that includes the following: maintaining targeted debt service coverage at 150 percent; historical debt service coverage will be at least 150 percent for two consecutive fiscal years before lowering the tax rate; and the tax rate will be lowered by no more than two cents in any given year provided coverage can still be maintained at 150 percent with the lower tax rate. For FY 2014, the tax rate decreased by \$0.01 from \$0.22 to \$0.21 per \$100 of assessed value. The tax rate remained unchanged as part of the FY 2015 Adopted Budget Plan. On March 11, 2015, the Phase I District Advisory Board, in accordance with the Tax Rate Policy, recommended a \$0.02 reduction to the tax rate (from \$0.21 to \$0.19 per \$100 of assessed value) due to the growth in assessed value based on estimates as of January 1, 2015. The Phase I District Commission accepted the Advisory Board's recommendation on March 17, 2015 and the Board of Supervisors approved the tax rate reduction on April 28, 2015 as part of the FY 2016 Adopted Budget Plan.

### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Debt Service Adjustments** (\$112,801)  
There is a decrease of \$112,801, or 0.6 percent, from the FY 2015 Adopted Budget Plan amount of \$17,454,463 due to programmed debt service payments in FY 2016 and a decrease in legal expenses related to bonds.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 40110

## Dulles Rail Phase I Transportation Improvement District

### FUND STATEMENT

#### Fund 40110, Dulles Rail Phase I Transportation Improvement District

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$44,792,470	\$51,173,916	\$51,362,317	\$57,735,963	\$57,735,963
Revenue:					
Real Estate Taxes-Current	\$23,666,689	\$23,828,109	\$23,828,109	\$25,041,421	\$22,656,524
Interest on Investments	250,821	0	0	0	0
<b>Total Revenue</b>	\$23,917,510	\$23,828,109	\$23,828,109	\$25,041,421	\$22,656,524
<b>Total Available</b>	\$68,709,980	\$75,002,025	\$75,190,426	\$82,777,384	\$80,392,487
Expenditures:					
Debt Service	\$17,346,663	\$17,354,463	\$17,354,463	\$17,241,662	\$17,341,662
District Expenses	1,000	100,000	100,000	100,000	0
<b>Total Expenditures</b>	\$17,347,663	\$17,454,463	\$17,454,463	\$17,341,662	\$17,341,662
<b>Total Disbursements</b>	\$17,347,663	\$17,454,463	\$17,454,463	\$17,341,662	\$17,341,662
<b>Ending Balance<sup>1</sup></b>	\$51,362,317	\$57,547,562	\$57,735,963	\$65,435,722	\$63,050,825
<b>Tax rate per \$100 Assessed Value</b>	\$0.21	\$0.21	\$0.21	\$0.21	\$0.19

<sup>1</sup> The ending balance includes the Residual Fund, the Debt Service Reserve Fund, and the Revenue Stabilization Fund.

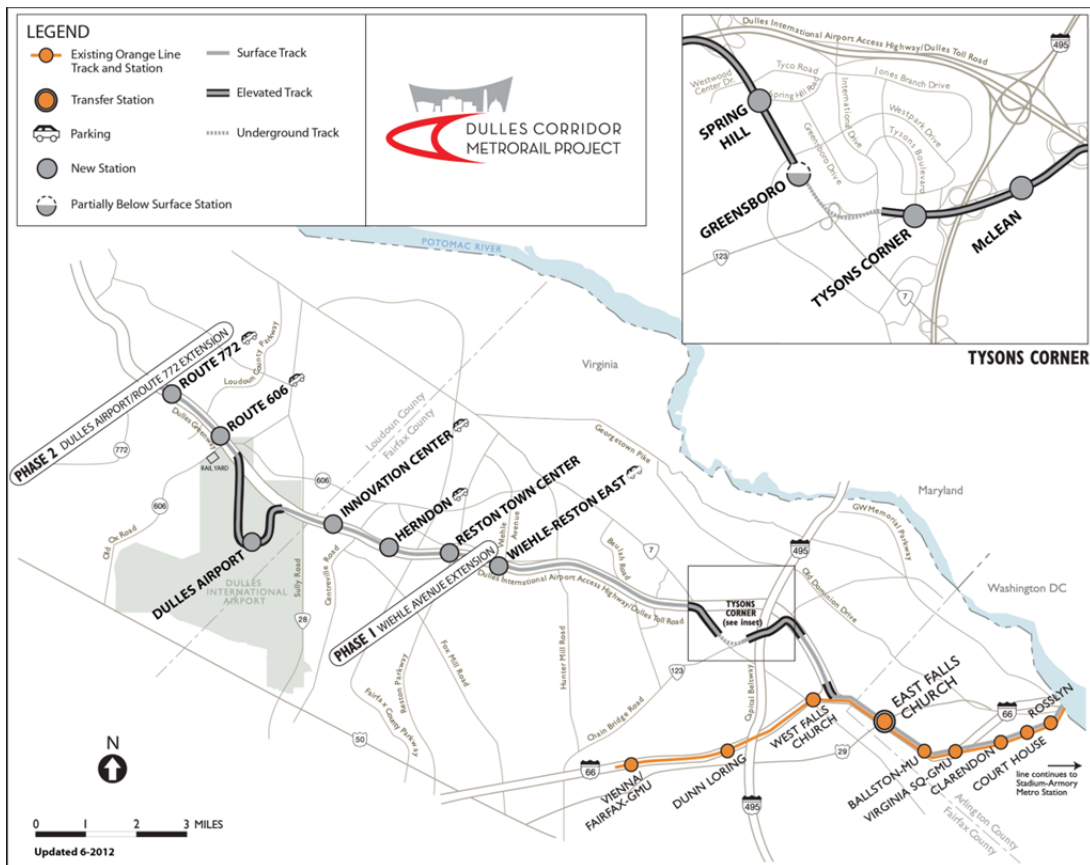


# Fund 40120

## Dulles Rail Phase II Transportation Improvement District

### Focus

The purpose of Dulles Metrorail is to provide high-quality, high-capacity transit service in the Dulles Corridor. New Metrorail service in the corridor will result in travel time savings between the corridor and downtown D.C., expand the reach of the existing regional rail system, offer a viable alternative to automobile travel and support future transit-oriented development along the corridor. The Phase II cost is approximately \$2.8 billion for the segment from the Wiehle-Reston East Metrorail Station to Route 772 in Loudoun County, and includes the construction of three new stations in Fairfax County. These stations are as follows and noted in the map below: Reston Town Center, Herndon, and Innovation Center.



On October 9, 2009 a petition (Petition) was filed with the Clerk to the Board of Supervisors to create the Phase II Dulles Rail Transportation Improvement District (Phase II District). As required by Code of Virginia Ann. § 33.1-431, the Petition was signed by owners of more than 51 percent of the commercial and industrial property within the proposed Phase II District, measured by assessed value, that would be subject to a special tax pursuant to Code of Virginia Ann. § 33.1-435 (District Tax). Pursuant to that statute, following a public hearing on December 7, 2009, the Board created the Phase II District on December 21, 2009. On November 10, 2009, the Town of Herndon also approved the creation of the Phase II District.

## **Fund 40120**

### **Dulles Rail Phase II Transportation Improvement District**

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Phase II of the Dulles Metrorail project (Project) will run from just west of Wiehle Avenue to Ashburn in eastern Loudoun County. This extension will serve Reston Town Center, Herndon, Dulles Airport, Route 606 and Ashburn. Commercial and industrial properties in the Phase II District, which lie near the Project on either side of the right-of-way of the Dulles Airport Access and Toll Road (DTR) within Fairfax County, will be taxed to help Fairfax County fund the County's 16.1 percent share of the Project. Consistent with the Petition and the resolution adopted by the Board to create the Phase II District, a tax rate of \$0.05 per \$100 of assessed value was adopted for FY 2011 for commercial and industrial properties within the Phase II District, and a rate of \$0.10 was adopted for FY 2012. The rate increased to \$0.15 in For FY 2013 and \$0.20 in FY 2014. Per the petition, the tax rate in FY 2015 remained at \$0.20 and will be held flat at \$0.20 until full revenue operations commence on Phase II, which is expected in late 2018. At that time, the rate may be set at the level necessary to support the District's debt obligations. For planning purposes, the Phase II District may not enter into a financing agreement unless it is reasonably believed that it can be accomplished within the maximum rate established by the Petition of \$0.25 per hundred dollars of assessed value.

The original funding plan was that the federal government, through grants from the Federal Transit Administration (FTA), would pay 50 percent of the entire Metrorail Project cost (i.e., both Phases I and II), the Commonwealth would pay 25 percent using DTR revenues, and local governments would pay 25 percent. That plan was based on an early cost estimate, prior to preliminary engineering and environmental studies that resulted in an improved estimate for the total project cost.

The Full Funding Agreement later entered into with the federal government provides for a federal share for Phase I only (Interstate 66 to Wiehle Avenue) and caps that contribution at \$900 million, which necessarily changes the percentages for the partners' shares. At this time, no federal funds have been committed to Phase II. The current absence of federal funds for Phase II has resulted in the DTR taking over the share of Phase II costs that the original plan had "assigned" to the federal government.

No funds may be expended until certain other conditions are met. Conditions include the completion of the preliminary design and cost estimate for Phase II, acceptable to the Board of Supervisors, which was completed in 2012. Other key conditions include: 1) appropriate commitments from all sources contributing to Phase II are in place to assure completion of the Phase II Transportation Improvements; 2) the Phase II District's share of the aggregate capital cost does not exceed \$330,000,000; 3) the County's share of aggregate costs remain reasonably consistent with currently anticipated contributions; and 4) there is no "Supplemental Tax" on the commercial and industrial real estate within the Phase II District that exceeds \$0.11 per \$100 of assessed value unless a credit or other benefit is extended substantially equivalent to the Supplemental Tax.

In late 2011, the County, in addition to the other local funding partners, approved the Memorandum of Agreement (MOA) to proceed with Phase II of the Project. The MOA provided the following major points of agreement:

- ◆ The Metropolitan Washington Airports Authority (MWAA) agrees that the airport station will be an aerial station.
- ◆ The Commonwealth agrees to seek \$150 million from the General Assembly to be used to reduce the burden on DTR users.

## **Fund 40120**

### **Dulles Rail Phase II Transportation Improvement District**

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- ◆ The U.S. Department of Transportation (USDOT) agrees to provide up to a \$30 million credit subsidy for Transportation Infrastructure Finance and Innovation Act (TIFIA) loans to be made to Fairfax, Loudoun, and MWAA. Fairfax and Loudoun may apply for the maximum amount of TIFIA credit assistance for which each will qualify based on their share of the total cost of the Project, and MWAA will apply for the balance available.
- ◆ Fairfax County and Loudoun County agree to use their best efforts individually to find third party funding for five garages (three in Loudoun County and two in Fairfax County) and the Route 28 Innovation Center Station (Fairfax), but if and to the extent they are unable to do so, then whatever portion is not funded by third party revenues will be shared as currently provided by the Funding Agreement.
- ◆ Other Phase II cost savings opportunities will be implemented, including a reduction in the size of the Metrorail yard and shop facilities at the Airport, for additional cumulative net Project cost savings of \$125 million as estimated by USDOT, 75 percent of which (\$94 million) would be cost savings for DTR users.
- ◆ A reallocation of estimated third party funding credits from what would have resulted from the Funding Agreement is expected to produce additional cost savings for DTR users of as much as \$242 million.
- ◆ The Washington Metropolitan Area Transit Authority (WMATA) agrees to cooperate with Fairfax to make such amendments in agreements between the two parties as shall be necessary to permit parking revenues from the two garages included in the Fairfax Facilities to be used to pay for the cost of constructing the garages, if Fairfax deems it appropriate to use such parking revenues for that purpose.
- ◆ Virginia, Fairfax, Loudoun, WMATA, and MWAA agree to form a Coordinating Committee composed of their respective chief executive officers (including Fairfax's County Executive) to implement the MOA and to regularly monitor progress in planning, designing, and constructing Phase II of the metrorail.
- ◆ Virginia and MWAA agree that they have reached a separate agreement on a Project Labor Agreement for Phase II that will be consistent with Federal statutory and regulatory requirements and Virginia law.
- ◆ The MOA explicitly recognizes that nothing in it required Fairfax County to pay or will result in the County paying more than 16.1 percent of the total Project cost as previously agreed in the Funding Agreement.
- ◆ There will be continuing FTA oversight of the Project.

## **Fund 40120**

### **Dulles Rail Phase II Transportation Improvement District**

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On April 10, 2012 the Fairfax County Board of Supervisors confirmed the County's participation in Phase II of the Project. As part of the financial deal, Fairfax County agreed to make its best efforts to pay for building the Route 28 Station, along with the parking garage at this station and at Herndon Monroe, outside of the Project. The County is looking at several options that include using a public-private partnership, developer contributions, parking revenue, and/or federal or state grants. If the County is not successful in funding the two garages and station outside of the project, Fairfax will only pay for 16.1 percent of the cost for these facilities. On July 3, 2012 Loudoun County voted to confirm their participation in Phase II.

The total County 16.1 percent share of the Project is estimated to be approximately \$915 million. Fairfax County will contribute \$400 million from the Phase I tax district and \$330 million from the Phase II tax district. The \$185 million balance will be supported by proceeds from the TIFIA loan that will be repaid using the County's Commercial and Industrial real estate tax.

A design build contract award was awarded in May 2013 for the first bid (Package A) which consists of the 11.4 miles of the rail line, six stations, and wayside components. After design is completed, construction is estimated to begin in spring 2014. Additional bid packages will be issued in the coming years to construct the rail yard and maintenance facility, right of way acquisition, and utilities. The completion for construction is anticipated in late 2019.

In Spring 2013, Fairfax County officially notified USDOT and MWAA that the Innovation Center Station (formerly Route 28 Station), which has a total project estimate of \$89 million, would be funded as part of the total project cost and shared among the funding partners through the agreed upon percent allocations. As part of the MOU for Phase II, the County agreed to use "best efforts" to fund this station along with the parking garages at Innovation Center and Herndon-Monroe. In July 2013, the County received funding approval of \$41 million from the Northern Virginia Transportation Authority (NVTA) toward the Innovation Center Station. The County continues its plan to fund the parking garages outside the project as preliminary design and engineering are ongoing. The plan of finance includes the pledging of annual parking revenues from the two new parking garages and accessing surcharge revenues from current County garages in the WMATA system. In order to access these surcharge revenues, County staff worked with WMATA staff to amend the appropriate legal documents. The WMATA board formally agreed to amend these documents on October 23, 2014, and the Fairfax County Board of Supervisors agreed to amend these same documents on November 18, 2014. For additional information on the parking garages, please refer to the Fund 40125, the Metrorail Parking System Pledged Revenue Fund, as part of Volume 2, Capital Construction and Other Operating Funds.

The Funding Partners were officially notified on May 9, 2014 by USDOT that the TIFIA loan had been approved for the Dulles Metrorail Project. The \$1.9 billion loan is the largest financing approved in the program's history with the allocation by funding partner as follows: \$1.3 billion to MWAA, \$403.3 million to Fairfax County, and \$195 million to Loudoun County. On August 20, 2014, MWAA closed on its \$1.3 billion TIFIA loan at an interest rate of 3.21 percent. On December 9, 2014, Loudoun County closed on its \$195 million TIFIA loan at an interest rate of 2.87 percent. On December 17, 2014, Fairfax County closed on its \$403.3 million TIFIA loan at an interest rate of 2.73 percent. The County's \$403.3 million TIFIA loan will be repaid from two sources: \$218.2 million from the Phase II Tax District and \$185.1 million from the County and Regional Transportation Projects Fund (Fund 40010). Annualized debt service on the County's TIFIA loan equates to \$28.9 million beginning in FY 2024, with \$15.6 million to be repaid from the Dulles Rail Phase II Transportation Improvement District and \$13.3 million to be repaid from the

## **Fund 40120**

### **Dulles Rail Phase II Transportation Improvement District**

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County and Regional Transportation Projects Fund (Fund 40010). The County made its first draw on its TIFIA loan proceeds in March 2015 and continues to do so on a monthly basis for payments to MWAA.

In April 2015, MWAA announced an updated Phase II construction timeline with more than 150 modifications to the design phase that will enhance the safety and reliability of Phase II. The expected completion date has been extended 13 months from the original plan of late 2018 to late 2019.

#### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ FY 2016 funding remains at the same level as the FY 2015 Adopted Budget Plan.

#### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 40120

## Dulles Rail Phase II Transportation Improvement District

### FUND STATEMENT

#### Fund 40120, Dulles Rail Phase II Transportation Improvement District

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$20,742,189	\$34,727,167	\$35,463,042	\$49,448,020	\$49,448,020
Revenue:					
Real Estate Taxes	\$14,691,317	\$14,470,344	\$14,470,344	\$15,232,968	\$15,232,968
Interest on Investments	29,536	14,634	14,634	15,233	15,233
<b>Total Revenue</b>	\$14,720,853	\$14,484,978	\$14,484,978	\$15,248,201	\$15,248,201
<b>Total Available</b>	\$35,463,042	\$49,212,145	\$49,948,020	\$64,696,221	\$64,696,221
Expenditures:					
Operating Expenses	\$0	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total Expenditures</b>	\$0	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total Disbursements</b>	\$0	\$500,000	\$500,000	\$500,000	\$500,000
<b>Ending Balance<sup>1</sup></b>	\$35,463,042	\$48,712,145	\$49,448,020	\$64,196,221	\$64,196,221
<b>Tax rate per \$100 Assessed Value<sup>2</sup></b>	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20

<sup>1</sup> The ending balance will be accumulating in anticipation of the sale of bonds to fund the district's share of the project.

<sup>2</sup> The tax rate will be held at \$0.20 until full revenue operations commence on Phase II, which is expected in late 2019.

# Fund 40125

## Metrorail Parking System Pledged Revenues

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### Focus

The Metrorail Parking System Pledged Revenues Fund was established by the Board of Supervisors on November 18, 2014 to collect and disburse funds related to revenue-generating activities at Metrorail parking facilities owned by and located within the County. These funds will be earned from fees paid at these parking facilities and used to pay operating, maintenance and debt expenses of the facilities. Previously, these revenues and expenditures were either collected by the County or on behalf of the County by Washington Metropolitan Area Transit Authority (WMATA) and budgeted under Fund 40010, County and Regional Transportation Projects.

In November 2011, the Board of Supervisors agreed to the Memorandum of Agreement (MOA) to participate in Phase 2 of the Silver Line and to use its “best efforts” to seek funding for the parking garages at Herndon and Innovation Center from sources outside of the shared funding formula agreed to by the funding partners. In that MOA, the (WMATA) agreed in principle to changes in the 1999 Surcharge Agreement that would enable the County to use surcharge revenues to finance those parking facilities.

County staff worked with the staff at WMATA to provide the County direct access to parking surcharge revenue funds generated from County parking garages currently in the WMATA system. In addition, the Department of Public Works and Environmental Services (DPWES) has initiated preliminary design work at both garages. At the June 10, 2014, Board Transportation Committee Meeting, County staff provided an update on staff coordination with WMATA to amend surcharge documents, and an overview of the plan of finance to construct the parking garages at Herndon and Innovation Center. Until the opening of the Silver Line Phase 1, WMATA owned or leased all of the Metrorail parking garages in Fairfax County. The parking facility at the Wiehle-Reston East Metrorail Station is owned by Fairfax County, and the future parking facilities at the Herndon and Innovation Metrorail Stations will also be owned by Fairfax County. By retaining ownership of the new parking facilities, the County will be able to control future joint development on the sites, and retain all revenues generated from those joint developments.

The current surcharge agreement provides a mechanism to collect a base fee and a surcharge fee at the five WMATA owned/leased parking facilities in Fairfax County and two additional stations (East Falls Church in Arlington County and Van Dorn in the City of Alexandria). The surcharge fee has been used to pay the debt service on revenue bonds sold by the Fairfax County Economic Development Authority (EDA) to finance the construction of Metrorail parking facilities in the County. The base parking fee is utilized by WMATA to operate and maintain the parking facilities. Since the County will own the new parking facilities in the County, the existing surcharge agreement needed to be amended so the entire fee at the new facilities would be retained by the County, and the surcharge from the WMATA owned facilities could be utilized by the County for the County owned facilities. WMATA and Fairfax County staff worked together to create the Second Amended and Restated Surcharge Implementation Agreement. The major changes to the current surcharge agreement are summarized below:

- The current parking surcharge balance held at WMATA of approximately \$21 million (as of June 2014) will be transferred to the County (minus approximately \$2 million for a 12-month reserve for the current Vienna II garage debt service). The County currently plans to use this one time balance transfer of approximately \$19 million to reduce the amount of debt required to finance the Herndon and Innovation Station parking facilities which currently have a Total Project Estimate of \$58,700,000 and \$57,000,000, respectively.

## **Fund 40125**

### **Metrorail Parking System Pledged Revenues**

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- All ongoing surcharge revenues collected at WMATA owned parking facilities in Fairfax County plus the East Falls Church and Van Dorn parking facilities will be transferred to the County and used to pay debt service, operating, and maintenance costs.
- All parking fees collected at Metrorail parking facilities owned by Fairfax County (e.g. Wiehle-Reston East, Herndon, and Innovation Center) will be retained by the County and used to pay debt service, operating, and maintenance expenses.
- The Agreement has been extended so that it will continue until all the costs incurred for the Fairfax County-owned parking spaces have been recovered.
- The County and WMATA agree that the surcharge revenues shall be used for the planning, development, financing (including, but not limited to, the payment of debt service), construction, operation, maintenance, insurance, improvement and expansion of Fairfax County's Metrorail parking facilities and WMATA-controlled parking facilities.
- WMATA acknowledges that the County will set the fees for the County-owned spaces and that the fees shall not be subject to WMATA's approval. On July 1, 2014, the Board of Supervisors established the parking fees for the Wiehle-Reston East Metrorail garage, and will continue to do so annually. The rates for the additional parking garages at Herndon and Innovation Center will be added when they become operational.
- WMATA also acknowledges that none of the fees set for County-owned Metrorail parking spaces is a surcharge, and that the County may use those fees for the same purposes allowed for the surcharge funds, except that the County may also use the fees for other parking facilities in the County that provide remote parking spaces for Metrorail patrons.

Currently, the only outstanding surcharge agreement related debt is that associated with the Vienna II parking garage through 2020. Absent the amendments that are currently being recommended, the surcharge fee would otherwise be eliminated after the debt service on Vienna II has been defeased. Maintaining County access to this revenue surcharge stream is an essential component for the parking revenue bond financing of the Herndon and Innovation Center Station Parking Garages as part of the County's "best efforts" to fund the parking garages per the 2011 MOA.

The WMATA Board approved the Second Amended and Restated Surcharge Implementation Agreement surcharge agreement on October 23, 2014. The Fairfax County Board of Supervisors then approved the Second Amended and Restated Surcharge Implementation Agreement at its meeting on October 28, 2014. Lastly, the Fairfax County Board of Supervisors approved a resolution and plan of finance on November 18, 2014 to create the Fairfax County Metrorail Parking System.

As part of the United States Department of Transportation Transportation's (USDOT) Transportation Infrastructure and Finance and Innovation Act (TIFIA) loan for the Dulles Metrorail project, Fairfax County will receive \$403.3 million toward its baseline share of project costs. As a condition to financial closing on the TIFIA loan, a Letter Agreement between USDOT and the County regarding the County's construction of the parking garages at the Herndon and Innovation Center Metrorail Stations was established. The County has agreed to complete construction of the parking garages by the WMATA-announced start date of revenue service for Phase 2. If the County does not meet this deadline, it is required to prepay any drawn portion of the TIFIA loan plus accrued interest. In the unlikely event the



## **Fund 40125**

### **Metrorail Parking System Pledged Revenues**

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County does not complete construction of the parking garages by the agreed-upon date, staff would recommend a public sale of bonds backed by Fund 40010, the County and Regional Transportation Projects Fund, to repay the drawn portion of the County's TIFIA loan. The County timeline provides for the construction of the garages in spring 2018, which is well in advance of Phase 2 revenue service and does not anticipate any mandatory prepayment of the TIFIA loan.

The Letter Agreement also provides for an uncontrollable force provision (i.e., force majeure), whereby the County would not be held liable for any construction delay to either parking garage that was the result of certain circumstances beyond the control of the County, such as a natural disaster. Lastly, USDOT provided language in the Letter Agreement confirming that no TIFIA loan proceeds have or will be used for the parking garages. Thus, the parking garages have neither been selected nor designated a federally funded project. This provision was requested by the County to ensure that the parking garages would not be subject to federal regulation and oversight, which could cause a significant increase to the cost of constructing the garages and jeopardize the County's current plan of finance and project schedule.

# Fund 40125

## Metrorail Parking System Pledged Revenues

### FUND STATEMENT

#### Fund 40125, Metrorail Parking System Pledged Revenues

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$0	\$0	\$0	\$0	\$0
Revenue:					
Wiehle-Reston East Ground Rent <sup>1</sup>	\$0	\$0	\$0	\$0	\$0
Wiehle-Reston East Metrorail Parking Garage <sup>2</sup>	0	0	0	0	0
<b>Total Revenue<sup>3</sup></b>	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$0	\$0	\$0	\$0	\$0
Expenditures:					
Operating Expenses	\$0	\$0	\$0	\$0	\$0
Wiehle-Reston East Parking Garage Debt Service <sup>2</sup>	0	0	0	0	0
<b>Total Expenditures<sup>3</sup></b>	\$0	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	\$0	\$0	\$0	\$0	\$0
<b>Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup> Revenues associated with ground rent at the Wiehle-Reston East Metrorail Station Parking Garage. Beginning in FY 2016, revenues and debt service associated with Metrorail parking garages will be collected in and disbursed from a new fund, Fund 40125, Metrorail Parking System Pledged Revenues. These changes will be included in the *FY 2015 Carryover Review*. The FY 2016 Adopted Budget Plan includes these funds under Fund 40010, County and Regional Transportation Projects.

<sup>2</sup> Parking revenues collected at the Wiehle-Reston East Metrorail Station. Beginning in FY 2016, revenues and debt service associated with Metrorail parking garages will be collected in and disbursed from a new fund, Fund 40125, Metrorail Parking System Pledged Revenues. These changes will be included in the *FY 2015 Carryover Review*. The FY 2016 Adopted Budget Plan includes these funds under Fund 40010, County and Regional Transportation Projects.

<sup>3</sup> No funding projections are included in the FY 2016 Adopted Budget Plan.

# Fund 40180

## Tysons Service District

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### Focus

On June 22, 2010, the Board of Supervisors adopted an amendment to the Comprehensive Plan for Tysons. This action was the culmination of a multi-year effort that created a new vision for Tysons as the walkable, transit-oriented downtown for Fairfax County. This vision reflected the status of Tysons as the County's urban center and the powerful economic engine that Tysons brings to both the County and to the Commonwealth.

On March 29, 2011, the Board of Supervisors requested that the Planning Commission, working with staff, develop a process to address financing the infrastructure in Tysons. In response, the Planning Commission reconstituted its Tysons Committee (Committee). The Committee adopted an inclusive process, which included 24 meetings over a period of seventeen months. During its deliberations, the Committee sought information and input from all stakeholders. Based upon this input, the Committee developed recommendations, which were then approved by the Planning Commission on September 20, 2012. On October 16, 2012, the Board heard public comment on the Planning Commission's recommendations. The Board endorsed the Planning Commission's funding plan and directed staff to come forward with an item for authorization of a public hearing on the proposed Tysons Service District, and on October 30, 2012, the Board authorized the advertisement of the public hearing for December 4, 2012. The Board then voted to establish the District on January 8, 2013.

The funding plan is a multi-faceted approach to funding transportation infrastructure in Tysons. Funding sources are proposed for each of the four major components of the infrastructure: the grid of streets is proposed to be funded primarily by in-kind and per square foot/per unit road fund contributions from developers/landowners; neighborhood and access improvements and transit are proposed to be funded primarily from public sources; and, the Tysons-wide Road Improvements are proposed to be funded primarily by public sources for the projects outside of the boundaries of Tysons and by developer/landowner sources for the improvements inside of Tysons. This fourth category is projected to cost approximately \$506 million in 2012 dollars. Funding for that component is proposed to come from two sources in equal amounts: \$253 million (50 percent) from per square foot/per unit road fund contributions from developers/landowners and \$253 million (50 percent) from a Tysons Service District.

The Service District would have a boundary generally consistent with the Tysons Corner Urban Center, as defined in the Comprehensive Plan. Most of the Tysons-wide Road Improvements are contained within the proposed boundary and the improvements therein would benefit the entire community within Tysons. The Planning Commission also recommended that a Tysons Service District Advisory Board (Advisory Board) be created to aid the Board in developing recommendations related to the annual tax rates for the service district. All Advisory Board members are appointed by the Board of Supervisors.

The Service District would fund projects that benefit all of the residential and non-residential landowners within Tysons. Initial projects are anticipated to be those projects that would provide the most benefit to the most properties. The Planning Commission also made a recommendation that the County conduct a review concerning the status of the initial projects, yearly tax rates, future increments of projects and their timing.

# Fund 40180

## Tysons Service District

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The Tysons Service District Advisory Board held three meetings to discuss a potential FY 2014 rate for the service district. During these deliberations County staff presented several tax rate models whereby the service district could meet its obligation for funding \$253 million for Tysons Wide Road Improvements. These models included stable rates of \$0.07 and \$0.09, as well as alternate step ladder models beginning at \$0.04 and peaking at \$0.07 and \$0.09, respectively.

The Advisory Board requested a final tax rate model be presented which has been referred to as the “Modified Bell Curve.” This model calls for a tax rate of \$0.04 in FY 2014, \$0.05 in FY 2015, and \$0.06 in FY 2016, and not increasing to \$0.07 until FY 2032. The Advisory Board endorsed this model, and the tax rate of \$0.04 was adopted by the Board of Supervisors as part of the FY 2014 Adopted Budget Plan. As part of their FY 2015 meetings, the Advisory Board continued to endorse to the Modified Bell Curve model, but recommended delaying a tax rate increase for a year. As a result, the FY 2015 Adopted Budget Plan for the Tysons Service District reflected no change in the tax rate of \$0.04 per \$100 of assessed value. The FY 2016 Adopted Budget Plan does, however, reflect a one cent increase in the tax rate from \$0.04 to \$0.05 per \$100 of assessed value, which was recommended by the Advisory Board unanimously on March 19, 2015 and approved by the Board of Supervisors on April 28, 2015.

### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors’ actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ FY 2016 funding remains at the same level as the FY 2015 Adopted Budget Plan.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 40180 Tysons Service District

## FUND STATEMENT

### Fund 40180, Tysons Service District

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$0	\$2,390,494	\$2,362,312	\$7,310,865	\$7,310,865
Revenue:					
Real Estate Taxes-Current <sup>1</sup>	\$2,362,312	\$4,948,553	\$4,948,553	\$6,417,112	\$6,417,112
Interest on Investments	0	0	0	0	0
<b>Total Revenue</b>	\$2,362,312	\$4,948,553	\$4,948,553	\$6,417,112	\$6,417,112
<b>Total Available</b>	\$2,362,312	\$7,339,047	\$7,310,865	\$13,727,977	\$13,727,977
Expenditures:					
Debt Service	\$0	\$0	\$0	\$0	\$0
Construction Payments	0	0	0	0	0
District Expenses	0	0	0	0	0
<b>Total Expenditures</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	\$0	\$0	\$0	\$0	\$0
<b>Ending Balance<sup>2</sup></b>	\$2,362,312	\$7,339,047	\$7,310,865	\$13,727,977	\$13,727,977
Debt Service Reserve <sup>3</sup>	\$236,231	\$733,905	\$731,087	\$1,372,798	\$1,372,798
Pay-As-You-Go (PAYGO) Funding <sup>4</sup>	2,126,081	6,605,142	\$6,579,778	12,355,179	12,355,179
<b>Unreserved Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>Tax rate per \$100 Assessed Value</b>	\$0.04	\$0.04	\$0.04	\$0.05	\$0.05

<sup>1</sup> FY 2016 estimate based on January 1, 2015 assessed values at the Adopted tax rate of \$0.05 per \$100 of assessed value.

<sup>2</sup> The ending balance will be accumulating in anticipation of the sale of bonds and contributions to fund \$253 million toward the District's share of transportation infrastructure improvements in Tysons.

<sup>3</sup> Set-aside of 10 percent of ending balance to cash fund debt service reserves for future bond sale.

<sup>4</sup> Current funds available for ongoing project needs in the service district.

# Fund 50000

## Federal-State Grant Fund

### Mission

To provide reserves for unanticipated and anticipated grants awarded to Fairfax County from federal, state, and other funding sources. The reserves enable Fairfax County to accept grant funding to enhance services provided to the residents of Fairfax County.

### Focus

In order to provide a comprehensive summary of grant awards to be received by the County in FY 2016, awards *already received* and awards *anticipated to be received* by the County for FY 2016 are included in the Fund 50000, Federal-State Grant Fund budget. The total FY 2016 appropriation within Fund 50000, Federal-State Grant Fund is \$109,038,326, an increase of \$8,644,061, or 8.6 percent, over the FY 2015 Adopted Budget Plan total of \$100,394,265.



In order to secure grant funding, the grantor often requires that a certain percentage of funds be matched from local funding sources. In FY 2016, the General Fund commitment for Local Cash Match totals \$5,408,464, an increase of \$200,000, or 3.8 percent, over the total FY 2015 anticipated need for Local Cash Match of \$5,208,464.

Prior appropriation of the anticipated grants will allow for grants to be handled in an expeditious manner when actual awards are received. As specific grants are awarded and approved, a supplemental appropriation of the required funds is made to the specific agency or agencies administering a grant. This increase in a specific agency grant appropriation is offset by a concurrent decrease in the grant reserve. The list of anticipated grants to be received in FY 2016 was developed based on prior awards and the most recent information available concerning future awards. A detailed list of grant programs by agency, including a description of the grant programs funded, the number of positions supported, and the funding sources (federal/state grant funds, General Fund support, and other support) is included. In addition, an amount of \$5,075,000 is included as part of the reserve to allow for new grant awards that were not anticipated.

The current County policy for grant application and award is based on certain pre-established criteria. If a grant is \$100,000 or less, with a required Local Cash Match of \$25,000 or less, with no significant policy implications, and if the grantor does not require Board of Supervisors' approval, the agency can work directly with the Department of Management and Budget to receive the award and reallocate funding from the anticipated/unanticipated reserve directly to the agency. If an award exceeds these limitations but was listed in the Anticipated Grant Awards table in the Adopted Budget for the current fiscal year, the Board of Supervisors' approval is not required unless the actual funding received differs significantly from the projected funding listed in the budget. For any grant that does not meet all of the specified criteria, the agency must obtain Board of Supervisors' approval in order to apply for or accept the grant award.

## Fund 50000

### Federal-State Grant Fund

#### Funding in Reserve within Fund 50000

An amount of \$109,038,326 is included in FY 2016 as a reserve for grant awards. Grant awards are principally funded by two general sources – federal/state grant funding and Local Cash Match. The FY 2016 reserves for each of these sources are estimated for anticipated grant awards and for unanticipated grant awards. The Reserve for Grant Funding and the Reserve for Local Cash Match are shown on the fund statement as both estimated revenue and estimated expenditures.

In FY 2016, the Reserve for Grant funding is \$103,629,862, including the Reserve for Anticipated Grant Funding of \$98,629,862 and the Reserve for Unanticipated Grant Funding of \$5,000,000. This reflects an increase of \$8,444,061, or 8.9 percent, over the FY 2015 Adopted Budget Plan Reserve for Grant Funding of \$95,185,801. The increase is primarily attributable to increases in estimated funding for grants in the Department of Transportation, the Department of Family Services, the Fairfax-Falls Church Community Services Board, and the Fire and Rescue Department offset by a decrease to the Department of Neighborhood and Community Services.

In FY 2016, the Reserve for Local Cash Match is \$5,408,464 including the Reserve for Anticipated Local Cash Match of \$5,333,464 and the Reserve for Unanticipated Local Cash Match of \$75,000. This reflects an increase of \$200,000, or 3.8 percent, over the FY 2015 Adopted Budget Plan Reserve for Local Cash Match of \$5,208,464. This increase in Local Cash Match requirements is due an increase in requirements for the Department of Transportation, the Department of Family Services, the Juvenile and Domestic Relations District Court, and the Police Department partially offset by a decrease in requirements for the Department of Neighborhood and Community Services, and the Fire and Rescue Department.

The Reserve for Local Cash Match is a projection of the County contributions required for anticipated and unanticipated grant awards. The anticipated Local Cash Match required by agencies is as follows:

AGENCY	FY 2016 ADOPTED LOCAL CASH MATCH
Department of Transportation	\$125,387
Department of Family Services	4,011,132
Office to Prevent and End Homelessness	762,868
Department of Neighborhood and Community Services	83,433
Juvenile and Domestic Relations District Court	54,459
Police Department	196,185
Fire and Rescue Department	100,000
Reserve for Unanticipated Grant Awards	75,000
<b>Total</b>	<b>\$5,408,464</b>

## Fund 50000 Federal-State Grant Fund

The following table provides funding levels for the FY 2016 Adopted Budget Plan for the fund including the awards in the reserves for anticipated and unanticipated awards. Actual grant awards received in FY 2016 may differ from the attached list.

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
<b>Department of Housing and Community Development</b>					
SNAP (formerly Shelter Plus Care) - Merged SPC 1 (1380009)	0/0.0	\$474,913	\$0	\$474,913	\$0
Funding provided by the U.S. Department of Housing and Urban Development supports rental assistance for 29 units of permanent housing for 34 homeless persons with serious mental illness. Required in-kind support services match is provided by an existing program of Pathway Homes and the Fairfax-Falls Church Community Services Board.					
SNAP (formerly Shelter Plus Care) - Merged SPC 2 (1380010)	0/0.0	\$531,355	\$0	\$531,355	\$0
Funding provided by the U.S. Department of Housing and Urban Development supports rental assistance for 32 units of permanent housing for 40 homeless persons with serious mental illness. Required in-kind support services match is provided by an existing program of Pathway Homes and the Fairfax-Falls Church Community Services Board.					
SNAP (formerly Shelter Plus Care) - Merged SPC 10 (1380011)	0/0.0	\$240,972	\$0	\$240,972	\$0
Funding provided by the U.S. Department of Housing and Urban Development supports rental assistance for 15 units of permanent housing for 16 homeless persons with serious mental illness. Required in-kind support services match is provided by an existing program of Pathway Homes and the Fairfax-Falls Church Community Services Board.					
SNAP (formerly Shelter Plus Care) - Merged SPC 9 (1380012)	0/0.0	\$342,074	\$0	\$342,074	\$0
Funding provided by the U.S. Department of Housing and Urban Development supports rental assistance for 21 units of permanent housing for 24 homeless persons with serious mental illness. Required in-kind support services match is provided by an existing program of Pathway Homes and the Fairfax-Falls Church Community Services Board.					
<b>TOTAL – DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>0/0.0</b>	<b>\$1,589,314</b>	<b>\$0</b>	<b>\$1,589,314</b>	<b>\$0</b>
<b>Office of Human Rights and Equity Programs</b>					
U.S. Equal Employment Opportunity Commission Contract (1390001)	2/1.9	\$75,000	\$0	\$75,000	\$0
The U.S. Equal Employment Opportunity Commission (EEOC) program is the result of a contractual agreement reached between the Fairfax County Office of Human Rights and Equity Programs and the Federal EEOC. This agreement requires the Office of Human Rights to investigate complaints of employment discrimination in Fairfax County. Any individual who applies for employment or is employed in Fairfax County is eligible to use these services.					



## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
HUD Fair Housing Complaints Grant (1390002)	3/3.0	\$75,000	\$0	\$75,000	\$0
The U.S. Department of Housing and Urban Development (HUD) provides funding to assist the Fairfax County Office of Human Rights and Equity Programs with its education and outreach program on fair housing and to enforce compliance (includes investigating complaints of illegal housing discrimination in Fairfax County) with the County's Fair Housing Act.					
<b>TOTAL - OFFICE OF HUMAN RIGHTS AND EQUITY PROGRAMS</b>	<b>5/4.9</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>
<b>Department of Transportation</b>					
Marketing and Ridesharing Program (1400021)	5/4.0	\$626,934	\$125,387	\$501,547	\$0
The Virginia Department of Rail and Public Transportation grant for Marketing and Ridesharing encourages commuters to rideshare, assists commuters in their ridesharing efforts, and promotes the use of Fairfax County bus and rail services. Any County resident or any non-County resident working in Fairfax County may use this program. A 20 percent Local Cash Match is required.					
Employer Outreach Program (1400022)	2/2.0	\$300,930	\$0	\$300,930	\$0
Funding provided by the Virginia Department of Transportation for the Employer Outreach Program is used to decrease air pollution by promoting alternative commuting modes. Transportation Demand Management programs, customized for each participant employment site, are implemented in partnership between the employer and the County.					
Springfield Mall Transit Store (1400090)	0/0.0	\$520,000	\$0	\$520,000	\$0
Congestion Mitigation and Air Quality (CMAQ) funds are provided by the Virginia Department of Rail and Public Transportation for the countywide transit stores. The countywide transit stores provide transit information, trip planning, fare media, and ridesharing information to Fairfax County residents and visitors seeking alternatives to driving alone. These facilities encourage transit usage and reduce reliance on single occupant vehicles.					
Tysons Metrorail Station Access Management Study (TMSAMS) - Planning, Design & Coordination	0/0.0	\$4,000,000	\$0	\$4,000,000	\$0
Federal Regional Surface Transportation Program (RSTP) funding to implement recommendations from the Tysons Metrorail Station Access Management Study (TMSAMS). Projects include transportation improvements designed to enhance alternative mode access and egress to four new Metrorail stations in Tysons Corner. TMSAMS effort also helps identify areas where additional planning and analysis are needed.					
Reston Metrorail Access Group (RMAG) - Planning, Design & Coordination	0/0.0	\$4,000,000	\$0	\$4,000,000	\$0
Federal Regional Surface Transportation Program (RSTP) funding to implement recommendations made by the Reston Metrorail Access Group (RMAG) related to bicycle and pedestrian improvements associated with the Dulles Rail project in Reston. These recommendations include improvements at intersections, trail crossings and pathways, as well as over nine miles of sidewalks, six miles of mixed use trails and 14 miles of on-street bike lanes.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Transportation Projects (TBD)	0/0.0	\$2,500,000	\$0	\$2,000,000	\$500,000
<p>The Department of Transportation receives funding for transportation projects from various sources, including the Congestion Mitigation Air Quality (CMAQ) program, Regional Surface Transportation Program (RSTP), Job Access/Reverse Commute (JARC) program, and Federal Appropriations. Due to the appropriation cycle of the federal government, it is unknown specifically how much Fairfax County will receive; however, it is anticipated that the County will receive at least \$2,500,000, including \$500,000 in Local Cash Match. Please note, funding in Fund 40010, County and Regional Transportation Projects, will be used to meet the Local Cash Match requirements. The Department of Transportation will formally notify the Board of Supervisors and obtain the Board's concurrence prior to spending these funds.</p>					
<b>TOTAL – DEPARTMENT OF TRANSPORTATION</b>	<b>7/6.0</b>	<b>\$11,947,864</b>	<b>\$125,387</b>	<b>\$11,322,477</b>	<b>\$500,000</b>
<b>Department of Family Services</b>					
Sexual Assault Treatment and Prevention (1670001)	2/1.0	\$103,580	\$0	\$103,580	\$0
<p>The Department of Criminal Justice Services provides funding through federal Victims of Crime Act (VOCA) monies to provide trauma recovery treatment for victims of sexual assault and outreach to community groups and service providers to expand their knowledge of sexual violence issues and available services within the community.</p>					
V-Stop (1670002)	1/0.5	\$25,463	\$0	\$25,463	\$0
<p>The Department of Criminal Justice Services provides funding through federal Violence Against Women Act (VAWA) monies to provide one part-time volunteer coordinator for the Victim Assistance Network (VAN). Volunteers are then trained to staff VAN's 24-hour hotline for sexual and domestic violence calls, facilitate domestic violence and sexual assault support groups, provide community education and assist with office duties.</p>					
Domestic Violence Crisis (1670003)	1/1.0	\$107,878	\$0	\$107,878	\$0
<p>The Virginia Department of Social Services provides funding to assist victims of domestic violence and their families who are in crisis. The grant supports one apartment unit at the Women's Shelter, as well as basic necessities such as groceries and utilities.</p>					
Virginia Serious and Violent Offender Re-Entry (1670007)	1/1.0	\$124,835	\$0	\$124,835	\$0
<p>The Virginia Serious and Violent Offender Re-Entry (VASAVOR) program provides services to ex-offenders recently released from prison. Services include job skills training, education, career assessment, employment counseling and job seeking services.</p>					
Fairfax Bridges to Success (1670008)	3/3.0	\$340,000	\$0	\$340,000	\$0
<p>The U.S. Department of Health and Human Services provides this funding through the Virginia Department of Social Services to facilitate successful employment and movement toward self-sufficiency for Temporary Assistance for Needy Families (TANF) participants who have disabilities. This program combines the former TANF Hard-to-Serve and the TANF Job Retention/Wage Advancement grants into a single award.</p>					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Inova Health System (1670010)	13/13.0	\$924,150	\$0	\$0	\$924,150
Funding under the Inova Health Systems grant covers the personnel costs of grant eligibility workers stationed at the Inova Fairfax and Inova Mount Vernon hospitals for the purposes of identifying, accepting and processing applications for financial/medical assistance of County residents who are at the time hospitalized. Inova reimburses Fairfax County for 100 percent of all Personnel Services costs (salary and County benefits) on a monthly basis for the positions.					
Virginia Community Action Partnership (VACAP) (1670011)	0/0.0	\$8,000	\$0	\$0	\$8,000
The Virginia Community Action Partnership (VACAP) EITC Initiative supports community groups and local coalitions throughout the Commonwealth as they provide free tax preparation services to low-income working individuals and families.					
Volunteer Income Tax Assistance (VITA) (1670012)	0/0.0	\$19,360	\$0	\$19,360	\$0
The Internal Revenue Service provides funding directly to Fairfax County to provide free tax preparation services for the underserved low income population, which includes the elderly, disabled, limited English proficient, non-urban and Native American taxpayers.					
Independent Living Initiatives Grant Program (1670023)	0/0.0	\$69,259	\$0	\$69,259	\$0
The U.S. Department of Health and Human Services Independent Living Initiatives Grant Program, administered through the Virginia Department of Social Services, provides comprehensive services for older youth in foster care to develop skills necessary to live productive, self-sufficient and responsible adult lives. The program directly serves youth in foster care through the age of 20. No Local Cash Match is required for this grant's Operating Expenses.					
Foster and Adoptive Parent Training Grant (1670024)	0/0.0	\$408,700	\$266,336	\$142,364	\$0
The Virginia Department of Social Services Foster and Adoptive Parent Training Grant provides for: the enhancement of community education regarding foster care and adoption; pre-service training, in-service training, and in-home support of agency-approved foster and adoptive parents and volunteers; training for child welfare staff; and employee educational stipends.					
Promoting Safe and Stable Families (1670026)	8/7.0	\$713,775	\$110,634	\$603,141	\$0
These Virginia Department of Social Services funds are used to develop, expand, and deliver family preservation and family support services. Required Local Cash Match for this program is 15.5 percent.					
USDA Child and Adult Care Food Program (1670028)	8/8.0	\$4,436,542	\$0	\$4,436,542	\$0
The Virginia Department of Health, with federal pass-through funds from the U.S. Department of Agriculture (USDA) provides partial reimbursement for snacks served to children in family day care homes. Funds also provide for nutrition training, monitoring, and technical assistance. The program serves children from ages infant to 12 in approved day care homes.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
USDA School-Age Child Care Snacks (1670029)	0/0.0	\$459,000	\$0	\$459,000	\$0
The Virginia Department of Health, with federal pass-through funds from the U.S. Department of Agriculture (USDA), provides partial reimbursement for snacks served to children in the School-Age Child Care (SACC) program. The program serves school-age children, grades K-6.					
Virginia Preschool Initiative (1670031)	6/6.0	\$5,002,000	\$250,000	\$4,752,000	\$0
The Virginia Department of Education Preschool Initiative allows Fairfax County to serve approximately 1,584 at risk four-year-olds in a comprehensive preschool program in various settings throughout the County, including community pre-schools, family child care homes, and Fairfax County Public Schools. The Virginia Department of Education requires a Local Cash Match, which varies from year to year based on the state composite index. The anticipated state composite index for FY 2015 will require \$250,000 in Local Cash Match from the County, with the balance of required Local Cash Match provided by the Fairfax County Public Schools.					
Virginia Infant and Toddler Specialist (ITS) Network (1670033)	3/2.5	\$245,969	\$0	\$245,969	\$0
Funds are provided by Child Development Resources, Inc. to establish a Virginia Infant and Toddler Specialist Network office in the Northern 1 Region (encompassing Arlington County, Fairfax County, Loudoun County, City of Alexandria, City of Fairfax, and City of Falls Church) to provide training and professional development to child care centers and family child care providers to strengthen practices and enhance the healthy growth and development of infants and toddlers (birth to 36 months of age).					
Virginia Star Quality Initiative Program (1670040)	0/0.0	\$292,000	\$0	\$292,000	\$0
The Virginia Department of Social Services provides funds to allow Fairfax County to develop and implement a strategic and detailed quality rating and improvement system plan for early care and education programs at a regional level, including Arlington County, Fairfax County, Prince William County, City of Alexandria, City of Manassas and City of Manassas Park.					
USDA Greater Mount Vernon Head Start (1670041)	0/0.0	\$103,000	\$0	\$103,000	\$0
The Virginia Department of Health, with federal pass-through funds from the U.S. Department of Agriculture (USDA), provides partial reimbursement for meals and snacks served to Head Start children in the Greater Mount Vernon Community Head Start program.					
USDA Greater Mount Vernon Early Head Start (1670042)	0/0.0	\$30,643	\$0	\$30,643	\$0
The Virginia Department of Health, with federal pass-through funds from the U.S. Department of Agriculture (USDA), provides partial reimbursement for meals and snacks served to Early Head Start children in the Greater Mount Vernon Community Head Start program.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Child Care Quality Initiative Program (1670043)	1/1.0	\$101,406	\$15,718	\$85,688	\$0
The Virginia Department of Social Services provides funds to develop, expand, and deliver family preservation and family support services to enhance the quality and supply of child care services in the community. A 15.5 percent Local Cash Match is required.					
Educating Youth through Employment (EYE) Program (1670044)	0/0.0	\$147,488	\$0	\$147,488	\$0
The U.S. Department of Labor provides funding for a summer initiative that recruits, screens and matches youth ages 16 to 21 with professional opportunities in the private sector and other area businesses. Participants are required to attend intensive training workshops before and during their summer work experiences.					
Office for Violence Against Women - Domestic Violence Grant (1670051)	2/2.0	\$300,000	\$0	\$300,000	\$0
The Department of Justice, Office for Violence Against Women provides funds to develop and strengthen effective responses to violence against women. This program encourages communities to treat sexual assault, domestic violence, dating violence and stalking as serious crimes by strengthening the criminal justice response to these crimes and promoting a coordinated community response. Victim safety and offender accountability are the focus of projects funded under the program.					
Jobs for VETS (1670054)	1/1.0	\$164,546	\$0	\$164,546	\$0
The Northern Virginia Jobs for Veterans (J4VETS) Initiative will deliver employment and training services to approximately 395 eligible veterans over a 3-year period. The result will be veterans earning industry recognized credentials and employment in high demand local businesses. The SkillSource Group, Inc. was awarded \$1,103,940 through the Department of Labor. The 3-year funding will provide Fairfax County with 1/1.0 FTE case manager position.					
VETEC (1670057)	2/2.0	\$61,317	\$0	\$61,317	\$0
The Virginia Employment Through Entrepreneurship Consortium (VETEC) initiative will integrate entrepreneurship services within the Public Workforce System to enable hundreds of WIA-eligible job seekers to grow assets and attain long-term self-sufficiency through self-employment. It will provide adult and dislocated workers eligible for Workforce Investment Act (WIA) services with comprehensive entrepreneurship training and technical assistance. VETEC will expand the current Virginia GATE initiative and help all WIA-eligible job seekers to start their own businesses with the targeted interest in veterans.					
CSA grant - "Nothing About Us Without Us" Empowering Families to Bring Systems of Care to Scale in Fairfax-Falls Church Project (1670068)	0/0.0	\$150,000	\$0	\$150,000	\$0
Funding from the Virginia Department of Behavioral Health and Developmental Services enhances family engagement by establishing an organization of families of children with serious emotional disturbance and empowering that organization with meaningful roles in the system of care and the provision of family partners.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Sexual Assault Services Program (1670069)	0/0.00	\$9,317	\$0	\$9,317	\$0
The Department of Criminal Justice provides funding through the federal Violence Against Women Act (VAWA) for the Sexual Assault Services Program to help provide support and healing for survivors of sexual assault trauma. Community outreach and education are provided on issues related to sexual violence and teen dating violence.					
<i>Workforce Investment Act</i>					
Fairfax County receives funding from the U.S. Department of Labor for the Workforce Investment Act (WIA) of 1998. WIA is a work-first approach to employment and training for adults, youth and dislocated workers. Funding in the following programs is anticipated.					
WIA Adult Program (1670004)	15/15.0	\$1,064,949	\$0	\$1,064,949	\$0
The WIA Adult Program focuses on meeting needs of businesses for skilled workers and individuals' training and employment needs. Easy access to information and services is provided through a system of One-Stop centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area, and other services for dislocated workers.					
WIA Youth Program (1670005)	10/10.0	\$1,034,792	\$0	\$1,034,792	\$0
The WIA Youth Program focuses on preparation for post-secondary educational opportunities or employment by linking academic and occupational learning. Programs include tutoring, study skills training and instruction leading to completion of secondary school, alternative school services, mentoring by adults, paid and unpaid work experience, occupational skills training, leadership development, support services and other services for disadvantaged youth ages 14 to 21.					
WIA Dislocated Worker Program (1670006)	8/8.0	\$1,444,020	\$0	\$1,444,020	\$0
The WIA Dislocated Worker Program focuses on meeting the business needs for skilled workers and individuals' training and employment needs. Easy access to information and services is provided through a system of One-Stop Centers. Services may include job search and placement assistance, labor market information, assessment of skills, follow-up services after employment, group and individual counseling, training services directly linked to job opportunities in the local area and other services for dislocated workers.					
<b>Subtotal - WIA</b>	<b>33/33.0</b>	<b>\$3,543,761</b>	<b>\$0</b>	<b>\$3,543,761</b>	<b>\$0</b>
<i>Fairfax Area Agency on Aging</i>					
The Department of Family Services administers Aging Grants which includes federal funds granted to localities under the Older Americans Act and state funds from the Virginia Department for the Aging. With additional support from the County, these funds provide community-based services such as case management/consultation services, legal assistance, insurance counseling, transportation, information and referral, volunteer home services, home delivered meals, nutritional supplements and congregate meals. In addition, the regional Northern Virginia Long-Term Care Ombudsman Program serves the jurisdictions of Alexandria, Arlington, Fairfax, and Loudoun.					
Community Based Services (1670016)	8/7.5	\$962,095	\$77,414	\$861,575	\$23,106
Community-Based Services provides services to adults age 60 and older to enable them to live as independently as possible in the community. This includes assisted transportation, information and referral, telephone reassurance, volunteer home services, insurance counseling, and other related services.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Long Term Care Ombudsman (1670017)	7/7.0	\$699,726	\$442,209	\$91,510	\$166,007
<p>The Long Term Care Ombudsman Program, serving the City of Alexandria and the counties of Arlington, Fairfax and Loudoun, improves quality of life for the more than 10,000 residents in 110 nursing and assisted living facilities by educating residents and care providers about patient rights and by resolving complaints against nursing and assisted living facilities, as well as home care agencies, through counseling, mediation and investigation. More than 60 trained volunteers are part of this program. The program also provides information about long-term care providers and educates the community about long-term care issues.</p>					
Homemaker/Fee for Service (1670018)	0/0.0	\$267,360	\$0	\$267,360	\$0
<p>Fee for Service provides home-based care to adults age 60 and older to enable them to remain in their homes rather than in more restrictive settings. Services are primarily targeted toward those older adults who are frail, isolated, of a minority group, or in economic need.</p>					
Congregate Meals Program (1670019)	0/0.0	\$1,550,000	\$807,802	\$517,756	\$224,442
<p>The Congregate Meals program provides one meal a day, five days a week, which meets one third of the dietary reference intake for older adults. Congregate Meals are provided in 29 congregated meal sites around the County including the County's senior and adult day health centers, several private senior centers and other sites serving older adults such as the Alzheimer's Family Day Center. Congregate Meals are also provided to residents of the five County senior housing complexes.</p>					
Home Delivered Meals (1670020)	3/3.0	\$1,655,130	\$289,811	\$1,165,506	\$199,813
<p>Funding supports the Home-Delivered Meal program and the Nutritional Supplement program. Home-Delivered Meals provides meals to frail, homebound, low-income residents age 60 and older who cannot prepare their own meals. Meals are delivered through partnerships with 22 community volunteer organizations that drive 49 delivery routes. The Nutritional Supplement program targets low-income and minority individuals who are unable to consume sufficient calories from solid food due to chronic disabling conditions, dementia, or terminal illnesses.</p>					
Care Coordination (1670021)	8/8.0	\$737,963	\$459,774	\$278,189	\$0
<p>Care Coordination Services are provided to elderly persons at risk of institutionalization who have deficiencies in two or more activities of daily living through the DFS "Adult Care Network" Program. Care Coordination Services include intake, assessment, plan of care development, implementation of the plan of care, service monitoring, follow-up and reassessment.</p>					
Family Caregiver (1670022)	1/1.0	\$287,937	\$71,648	\$210,729	\$5,560
<p>Caregiver Support provides education and support services to caregivers of persons 60 and older, or older adults caring for grandchildren. Services include scholarships for respite care, gap-filling respite and bathing services, assisted transportation (which is also reflected in Community-Based Services), assistance paying for supplies and services, and other activities that contribute to the well-being of senior adults and help to relieve caregiver stress.</p>					
<b>Subtotal – Fairfax Area Agency on Aging</b>	<b>27/26.5</b>	<b>\$6,160,211</b>	<b>\$2,148,658</b>	<b>\$3,392,625</b>	<b>\$618,928</b>

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
<i>U.S. Department of Health and Human Services Head Start Programs</i>					
Head Start is a national child development program that serves income eligible families with very young children. Families served by Head Start grants receive assistance with child education and development, social and health services, and parent education including family literacy and English-as-a-Second-Language. The overall match requirements for Head Start grants are 20 percent. In addition to Local Cash Match, the agency uses in-kind services to meet this required match total.					
Head Start (1670030)	32/31.5	\$4,997,402	\$659,106	\$4,338,296	\$0
Head Start is a national child development program that serves income-eligible families with children 3 to 5 years of age. Families served by Head Start receive assistance with child education and development, social and health services, and parent education including family literacy and English-as-a-Second-Language. This funding will provide services to an estimated 434 children and their families.					
Early Head Start (1670032)	23/23.0	\$3,929,327	\$360,680	\$3,568,647	\$0
The Early Head Start program is a national child development program that serves income eligible families with children 0 to 3 years of age. Families served by Early Head Start receive assistance with child education and development, social and health services, and parent education including family literacy and English-as-a-Second-Language. This funding will provide services to an estimated 244 children 0 to 3 years of age, as well as pregnant mothers.					
Early Head Start Childcare Partnership & Expansion (1670072)	13/11.5	\$986,234	\$200,000	\$786,234	\$0
Funding from the U.S. Department of Health and Human Services is used to expand the Early Head Start program to serve an additional 56 children, including 16 children in two classrooms in a center-based program at Gum Springs Glenn Children Center and 40 children through partnerships with regulated family child care providers.					
<b>Subtotal – Head Start Programs</b>	<b>68/66.0</b>	<b>\$9,912,963</b>	<b>\$1,219,786</b>	<b>\$8,693,177</b>	<b>\$0</b>
<b>TOTAL - DEPARTMENT OF FAMILY SERVICES</b>	<b>180/174.5</b>	<b>\$33,965,163</b>	<b>\$4,011,132</b>	<b>\$28,402,953</b>	<b>\$1,551,078</b>
<b>Health Department</b>					
Immunization Action Plan (1710001)	0/0.0	\$74,627	\$0	\$74,627	\$0
The U.S. Department of Health and Human Services Immunization Action Plan provides funding for outreach and education services regarding immunizations for children from low-income families within the community.					
Women, Infants, and Children (1710002)	49/49.0	\$3,230,663	\$0	\$3,230,663	\$0
The U.S. Department of Agriculture provides funding for the Women, Infants, and Children (WIC) Grant. This program provides food, nutrition education, and breastfeeding promotion for pregnant, postpartum, or breastfeeding women, infants, and children under age 5. The award is based on participation levels in the program.					
Perinatal Health Services (1710003)	4/4.0	\$258,746	\$0	\$258,746	\$0
The U.S. Department of Health and Human Services Perinatal Health Services Grant provides nutrition counseling for low-income pregnant women to reduce the incidence of low birth weight in Fairfax County.					



## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Tuberculosis Grant (1710004)	2/2.0	\$180,000	\$0	\$180,000	\$0
The Centers for Disease Control and Prevention Tuberculosis Control Program, administered by the Virginia Department of Health, Tuberculosis Control Division, provides funding to coordinate tuberculosis case investigation, case management, and reporting activity for Fairfax County. These efforts include timely reporting of newly diagnosed cases, monitoring the follow-up of tuberculosis suspects to ensure timely diagnosis and treatment, and assisting nursing staff with investigation of contact with active cases of tuberculosis in the County.					
PHEP&R (Public Health Emergency Preparedness & Response) for Bioterrorism (1710005)	2/2.0	\$205,750	\$0	\$205,750	\$0
For the Public Health Emergency Preparedness and Response (PHEP&R) grants, the Centers for Disease Control and Prevention (CDC) provide funding for ongoing development of public health preparedness and response efforts through the Virginia Department of Health. The goal of this grant is to have an emergency response plan that is coordinated with local agencies, hospitals, physicians, and laboratories in the County and the region.					
Medical Reserve Corp Capacity Building Grant - NACCHO (1710006)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Health Department receives \$5,000 from the National Association of City and County Health Officials. These funds will be used to build the capacity of the Fairfax Medicaid Reserve Corp unit specifically to support recruitment and outreach activities.					
WIC - Peer Counseling Program (1710007)	0/0.0	\$150,837	\$0	\$150,837	\$0
The U.S. Department of Agriculture provides funding for the Women, Infants, and Children grant. This program provides enhancements to the continuity and consistency of WIC's breastfeeding promotion efforts by offering mother-to-mother breastfeeding support.					
Virginia Department of Health Sexually Transmitted Disease Control and Prevention Grant (1710008)	0/0.0	\$80,000	\$0	\$80,000	\$0
The Health Department receives funding from the Virginia Department of Health in support of supplies and reagent costs associated with laboratory testing to control and prevent sexually transmitted diseases.					
Tuberculosis Outreach and Laboratory Support Services Grant (1710011)	1/1.0	\$64,050	\$0	\$64,050	\$0
The Health Department receives funding from the Virginia Department of Health in support of outreach and laboratory support services including mileage reimbursements, communications charges, and staff time required to support operations within the Communicable Diseases Division.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Maternal, Infant and Early Childhood Home Visiting Program Grant (1710013)	4/4.0	\$497,305	\$0	\$497,305	\$0
Funding from the Virginia Department of Health supports the implementation of a Nurse-Family Partnership evidence-based early childhood home visiting service delivery model. The goal of this program is to improve the health and early childhood outcomes for vulnerable children and families by drawing on the expertise of Registered Nurses.					
<b>TOTAL - HEALTH DEPARTMENT</b>	<b>62/62.0</b>	<b>\$4,746,978</b>	<b>\$0</b>	<b>\$4,746,978</b>	<b>\$0</b>
<b>Office to Prevent and End Homelessness</b>					
Community Housing and Resource Program - Award Three (1730001)	0/0.0	\$813,644	\$373,837	\$439,807	\$0
The U.S. Department of Housing and Urban Development Community Housing and Resource Program assists homeless families in making the transition from living in shelters to permanent housing. The program offers 28 units for victims of domestic violence families and various supportive services.					
RISE (Reaching Independence through Support and Education) Supportive Housing Grant (1730002)	0/0.0	\$543,588	\$67,000	\$476,588	\$0
The U.S. Department of Housing and Urban Development RISE Supportive Housing Grant is a renewable grant that provides 20 units of transitional housing. Funding also provides support services for families through a partnership of private nonprofit organizations and County agencies.					
Housing Locators for Homeless Families Freddie Mac Foundation Grant (1730003)	0/0.0	\$75,000	\$0	\$0	\$75,000
The Freddie Mac Foundation grant increases nonprofit capacity in the Housing Locator Program to assist homeless individuals and families to more rapidly locate housing opportunities.					
Emergency Solution Grant (1730004)	0/0.0	\$644,062	\$322,031	\$322,031	\$0
The U.S. Department of Housing and Urban Development Emergency Solutions Grant (ESG) funding must be used to support prevention and rapid re-housing activities through the housing relocation and stabilization services that are provided by the community case managers and the Housing Locators Program contracted through several nonprofit organizations. HUD allocates funding in two phases at different times of the fiscal year with approximately 65 percent of funds arriving early in the year, and 35 percent arriving on the latter part of the year. A 50 percent Local Cash Match is required.					
<b>TOTAL - OFFICE TO PREVENT AND END HOMELESSNESS</b>	<b>0/0.0</b>	<b>\$2,076,294</b>	<b>\$762,868</b>	<b>\$1,238,426</b>	<b>\$75,000</b>

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
<b>Fairfax-Falls Church Community Services Board</b>					
<b>Health Planning Region II Projects</b>					
<p>The Fairfax-Falls Church Community Services Board (CSB) receives funding from the Commonwealth of Virginia, Department of Behavioral Health and Developmental Services (DBHDS) for Health Planning Region II (HPR II) projects. Health Planning Region II includes the counties of Arlington, Fairfax, Loudoun, and Prince William and the cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park. Projects include Acute Care, Discharge Assistance, Crisis Stabilization, Recovery Services and Regional Education Assessment Crisis Services and Habilitation (REACH). Services are designed to prevent institutional placements or to support transition from institutional placements to the community. When necessary, if hospital level of care is not required, funds may be used to place individuals in inpatient psychiatric or crisis stabilization facilities.</p>					
Regional Acute Care (1760003)	4/4.0	\$2,365,755	\$0	\$2,365,755	\$0
DBHDS provides funding to HPR II for local inpatient services for individuals who require inpatient treatment but cannot be admitted to a state psychiatric hospital due to lack of capacity or complex clinical issues.					
Regional Discharge Assistance (1760004)	0/0.0	\$5,054,421	\$0	\$5,054,421	\$0
DBHDS provides funding to HPR II to provide services for consumers with serious mental illness who have not been able to leave state hospitals without funding for a specialized treatment program in the community.					
Regional Crisis Stabilization (1760005)	0.5/0.5	\$847,933	\$0	\$847,933	\$0
DBHDS provides funding to HPR II for crisis stabilization services for consumers with mental illness or intellectual disabilities at-risk of hospitalization. The position supported and funded by this grant splits time equally with the REACH grant, 1760025.					
Regional Recovery Services (1760006)	0/0.0	\$543,192	\$0	\$543,192	\$0
DBHDS provides funding to HPR II for project-based, peer-operated recovery services for consumers recovering from mental illness, substance use and/or co-occurring disorders.					
REACH (1760025)	0.5/0.5	\$2,245,980	\$0	\$2,245,980	\$0
DBHDS provides funding to HPR II for the Regional Educational, Assessment, Crisis Response and Habilitation (REACH) program, promoting a system of care, community services and natural supports for individuals with mental illness. To divert individuals from unnecessary institutionalization, services include mobile crisis services, alternative placements and short-term crisis stabilization. The position supported and funded by this grant splits time equally with the Regional Crisis Stabilization grant, 1760005.					
Regional Deaf Services (1760027)	0/0.0	\$23,750	\$0	\$23,750	\$0
DBHDS provides funding to HPR II for clinical and consultative services to address issues related to mental illness, intellectual disability, and substance use disorder for people of all ages who are deaf, hard of hearing, late deafened and deaf-blind as well as their families.					
<b>Subtotal - Health Planning Region II Projects</b>	<b>5/5.0</b>	<b>\$11,081,031</b>	<b>\$0</b>	<b>\$11,081,031</b>	<b>\$0</b>

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
<i>Department of Behavioral Health and Developmental Services Programs</i>					
The Commonwealth of Virginia, Department of Behavioral Health and Developmental Services (DBHDS) provides State and Federal funding through the State Performance Contract to CSB for specific services or targeted populations, such as treatment services for individuals with serious emotional disturbance, mental illness, substance use or co-occurring disorders.					
Jail & Offender Services (1760012)	3/3.0	\$159,802	\$0	\$159,802	\$0
DBHDS provides funding for prevention, treatment and rehabilitation services for individuals with substance use disorder incarcerated at the Adult Detention Center.					
Homeless Assistance Program, PATH (1760013)	3/3.0	\$164,542	\$0	\$164,542	\$0
DBHDS provides funding for services for individuals with serious mental illness or co-occurring substance use disorders who are homeless or at imminent risk of becoming homeless.					
Jail Diversion Services (1760015)	4/4.0	\$321,050	\$0	\$321,050	\$0
DBHDS provides funding for jail diversion initiatives, such as crisis intervention training for police officers, a drop-off assessment and triage center at the Mid-County Human Services Center, treatment services at the Adult Detention Center and intensive case management services.					
MH Initiative - Non-Mandated CSA (1760016)	4/4.0	\$515,529	\$0	\$515,529	\$0
DBHDS provides funding for mental health and case management services for children with serious emotional disturbance who reside in the community and are not mandated to be served under the Comprehensive Services Act.					
MH Juvenile Detention (1760017)	1/1.0	\$111,724	\$0	\$111,724	\$0
DBHDS provides funding for assessment, evaluation, consumer monitoring and emergency treatment services for children and adolescents placed in juvenile detention centers.					
MH Transformation (1760018)	1/1.0	\$70,000	\$0	\$70,000	\$0
DBHDS provides funding for pre-discharge planning services for individuals being discharged from a State mental health facility.					
MH Law Reform (1760019)	6/6.0	\$530,387	\$0	\$530,387	\$0
DBHDS provides funding for outpatient treatment services for individuals under mandatory outpatient treatment orders issued by a judge or special justice.					
MH Child & Adolescent Services (1760020)	1/1.0	\$75,000	\$0	\$75,000	\$0
DBHDS provides funding for intensive care coordination and wrap-around services for court-involved children and adolescents as well as psychiatric services for youth placed in juvenile detention centers.					
Rental Choice VA (1760026)	0/0.0	\$208,883	\$0	\$208,883	\$0
DBHDS provides funding for safe, affordable rental housing for individuals with intellectual or developmental disabilities who currently live in group homes, intermediate care or nursing facilities, or with their parents and receive Medicaid Intellectual Disability or Developmental Disability Waiver services.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Suicide Prevention (1760028)	0/0.0	\$165,000	\$0	\$165,000	\$0
DBHDS provides funding for a comprehensive suicide prevention and intervention planning effort among school personnel, human service providers, faith communities and others, including screening, counseling and referral services for individuals at-risk of suicide.					
Turning Point: Young Adult Services Initiative (1760030)	1/1.0	\$700,000	\$0	\$700,000	\$0
DBHDS provide funding for medical and psychosocial support services as well as supported employment, education and family engagement services for young adults, ages 16-25, experiencing first episode psychosis.					
<b>Subtotal- Department of Behavioral Health &amp; Developmental Services Programs</b>	<b>24/24.0</b>	<b>\$3,021,917</b>	<b>\$0</b>	<b>\$3,021,917</b>	<b>\$0</b>
IDEA Part C (1760001)	25/25.0	\$3,875,453	\$0	\$3,875,453	\$0
The Commonwealth of Virginia, Department of Behavioral Health and Developmental Services (DBHDS) provides funding for the Infant and Toddler Connection (ITC), a statewide program providing federally-mandated assessment and early intervention services as outlined in Part C of the Individuals with Disabilities Education Act (IDEA). Funding supports assessment and early intervention services for infants and toddlers, from birth through age 3, who have a developmental delay or a diagnosis that may lead to a developmental delay. Services include physical, occupational and speech therapy; developmental services; medical, health and nursing services; hearing and vision services; assistive technology (e.g., hearing aids, adapted toys and mobility aids); family training and counseling; service coordination; and transportation.					
High Intensity Drug Trafficking Area, HIDTA (1760002)	1/1.0	\$410,000	\$0	\$410,000	\$0
The U.S. Office of National Drug Control Policy provides funding through a sub-award with the University of Maryland - Washington/Baltimore HIDTA for residential, day treatment and medical detoxification services.					
Supportive Housing, HUD (1760011)	2/1.8	\$272,004	\$0	\$272,004	\$0
The U.S. Department of Housing, Homeless Assistance Program provides funding for housing assistance as authorized by the McKinney-Vento Homeless Assistance Act.					
Al's Pals: Kids Making Healthy Choices Program (1760022)	0/0.0	\$60,000	\$0	\$60,000	\$0
The Commonwealth of Virginia, Virginia Foundation for Healthy Youths (VFHY) provides funding for the Al's Pals: Kids Making Healthy Choices program. VFHY was created in 1999 by the General Assembly to distribute monies from the Virginia Tobacco Settlement Fund to localities for youth-focused tobacco use prevention programs. The Al's Pals program is an early childhood prevention program for children ages three to eight years old which includes interactive lessons to develop social skills, self-control and problem solving abilities to prevent use of tobacco, alcohol, and other drugs.					
<b>TOTAL – FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD</b>	<b>57/56.8</b>	<b>\$18,720,405</b>	<b>\$0</b>	<b>\$18,720,405</b>	<b>\$0</b>

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
<b>Department of Neighborhood and Community Services</b>					
Summer Lunch Program (1790001)	0/0.0	\$317,879	\$83,433	\$234,446	\$0
Funding is awarded by the U.S. Department of Agriculture (USDA) to provide free lunches to all children 18 years of age or younger that attend eligible sites for Rec-Pac/RECQuest or any other approved community location during the summer months. This program distributes nutritious lunches to children throughout the County and site participation is increased annually pursuant to request by the Board of Supervisors.					
Local Government Challenge Grant (1790002)	0/0.0	\$5,000	\$0	\$5,000	\$0
The Virginia Commission for the Arts Local Government Challenge Grant is awarded to jurisdictions that support local arts programs for improving the quality of the arts. The funding awarded to Fairfax County will be provided to the Arts Council of Fairfax County for distribution.					
Youth Smoking Prevention Program (1790003)	1/0.9	\$60,000	\$0	\$60,000	\$0
The Virginia Tobacco Settlement Foundation awards funding for a comprehensive tobacco, alcohol, and drug prevention program for teens. The program's goals include educating youth about tobacco products and addictions, including empowering them with life skills on resisting substance use by providing information on the social and health benefits for staying tobacco, alcohol, and drug free.					
Joey Pizzano Memorial Fund (1790008)	0/0.0	\$38,072	\$0	\$0	\$38,072
The Joey Pizzano Memorial Fund funds a swim and water safety program for school-age children with disabilities that helps develop new leisure activities for beginning swimmers and enhance levels of more experienced swimmers.					
<b>TOTAL - DEPARTMENT OF NEIGHBORHOOD AND COMMUNITY SERVICES</b>	<b>1/0.9</b>	<b>\$420,951</b>	<b>\$83,433</b>	<b>\$299,446</b>	<b>\$38,072</b>
<b>Juvenile and Domestic Relations District Court</b>					
Safe Havens (1810005)	1/0.5	\$225,000	\$0	\$225,000	\$0
The Safe Havens Supervised Visitation and Safe Exchange Program provides an opportunity for communities to support supervised visitation and safe exchange of children in situations involving domestic violence, sexual assault, dating violence, child abuse, or stalking. Grant funds support a 1/0.5 FTE program monitor, security services, program supplies, travel and training, and a contract with two advocacy groups that provide services to participants of the program.					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Byrne Justice Assistance Grant/Evidence Based Practice Evaluation (1810008)	0/0.0	\$72,612	\$54,459	\$18,153	\$0
<p>To achieve its mission and to address disproportionate minority contact, the Court Services Unit (CSU) has undertaken several major initiatives to incorporate evidence-based practices into its intake, probation, and residential programs. The Byrne Justice Assistance Grant enables the CSU to engage outside experts to review practice changes from an implementation perspective and help ensure the most positive outcomes possible. The goal is to understand what evidence-based practices have been implemented, how well they are implemented, and what factors are needed to improve the overall alignment of the practices into the CSU context. The outcome of the study will help the CSU to continue improving the quality and effectiveness of its services.</p>					
<b>TOTAL - JUVENILE AND DOMESTIC RELATIONS COURT</b>	<b>1/0.5</b>	<b>\$297,612</b>	<b>\$54,459</b>	<b>\$243,153</b>	<b>\$0</b>
<b>General District Court</b>					
Comprehensive Community Corrections Act (1850000)	8/8.0	\$751,907	\$0	\$751,907	\$0
<p>The Court Services Division of the General District Court provides pre-trial and post-trial supervision of defendants and offenders in the community as mandated by the Comprehensive Community Corrections Act (CCCA) Grant. This award from the Virginia Department of Criminal Justice Services will continue to support 8/8.0 FTE grant positions that provide pre-trial services, including supervision of staff in the Court Services Division and client services in the General District Court, and provide probation services in the General District Court and the Juvenile and Domestic Relations District Court.</p>					
<b>Police Department</b>					
Seized Funds (1900001, 1900002, 1900005, 1900006)	0/0.0	\$1,645,536	\$0	\$1,645,536	\$0
<p>The Seized Funds Program provides additional funding for law enforcement activities under authority of the Comprehensive Crime Control Act of 1984 and the Anti-Drug Abuse Act of 1986. These funds are released by the Department of Justice from asset seizures in connection with illegal narcotics activity.</p>					
Victim Witness Assistance (1900007)	5/5.0	\$187,491	\$0	\$187,491	\$0
<p>The Virginia Department of Criminal Justice Services provides funding to support 5/5.0 FTE positions in the Victim Witness Unit who deliver critical services to victims and witnesses of criminal activity.</p>					
Someplace Safe (1900008)	1/1.0	\$52,993	\$13,248	\$39,745	\$0
<p>The Virginia Department of Criminal Justice Services provides funding for the Victim Witness Unit's Someplace Safe Program, which provides a police response to domestic violence cases in Fairfax County. The required Local Cash Match is 25 percent.</p>					
Bulletproof Vest Program (1900010)	0/0.0	\$38,666	\$19,333	\$19,333	\$0
<p>The U.S. Department of Justice, Bureau of Justice Assistance provides funding for the purchase of new or replacement ballistic vests for the protection of sworn law enforcement officers. One vest may be purchased per officer per year under the provisions of this program. A Local Cash Match of 50 percent is required.</p>					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
DMV Traffic Safety Programs (1900013)	0/0.0	\$195,200	\$0	\$195,200	\$0
The Virginia Department of Motor Vehicles (DMV) provides funding to support the cost of a traffic safety information and enforcement program in Fairfax County.					
Justice Assistance Grant (JAG) (1900014)	0/0.0	\$129,005	\$0	\$129,005	\$0
The Justice Assistance Grant provides funding for equipment, technology, and other services designed to reduce crime and improve public safety in Fairfax County.					
DMV-Traffic Safety Programs - Pedestrian/Bicycle Grant (1900023)	0/0.0	\$10,500	\$0	\$10,500	\$0
The Virginia Department of Motor Vehicles (DMV) provides funding to support overtime costs for an educational and enforcement program targeting proper pedestrian and bicyclist safety laws in Fairfax County.					
DMV Traffic Safety Programs - Occupant Protection Grant (1900024)	0/0.0	\$30,000	\$0	\$30,000	\$0
The Virginia Department of Motor Vehicles (DMV) provides funding to support overtime costs for an educational and enforcement program targeting proper vehicle occupant protection safety laws in Fairfax County.					
DOJ Human Trafficking Task Force (1900026)	2/2.0	\$663,604	\$163,604	\$500,000	\$0
The U.S. Department of Justice, Bureau of Justice Assistance provides funding to support 2/2.0 positions for the Northern Virginia Human Trafficking Task Force.					
<b>TOTAL – POLICE DEPARTMENT</b>	<b>8/8.0</b>	<b>\$2,952,995</b>	<b>\$196,185</b>	<b>\$2,756,810</b>	<b>\$0</b>
<b>Fire and Rescue Department</b>					
Virginia Department of Fire Programs (1920001)	10/8.8	\$3,210,787	\$0	\$3,210,787	\$0
The Virginia Department of Fire Programs provides funding for fire services training; constructing, improving and expanding regional fire service training facilities; public fire safety education; purchasing firefighting equipment or firefighting apparatus; or purchasing protective clothing and protective equipment for firefighting personnel. Program revenues may not be used to supplant County funding for these activities. The program serves residents of Fairfax County, as well as the towns of Clifton and Herndon.					
Four-for-Life (1920002)	0/0.0	\$923,159	\$0	\$923,159	\$0
The Virginia Department of Health, Division of Emergency Services Four-for-Life Program is funded from the \$4 fee included as part of the annual Virginia motor vehicle registration. Funds are set aside by the Commonwealth for local jurisdictions to support emergency medical services, including the training of Emergency Medical Services (EMS) personnel and the purchase of necessary equipment and supplies.					



## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
Rescue Squad Assistance Fund (1920021)	0/0.0	\$200,000	\$100,000	\$100,000	\$0
<p>The Rescue Squad Assistance Fund (RSAF) is a matching grant for Virginia governmental volunteer and non-profit EMS agencies and organizations to provide financial assistance based on demonstrated need. The primary goal of the program is to financially assist EMS agencies with the purchase of equipment, vehicles and EMS programs and projects. A Local Cash Match of 50 percent is required. Two funding opportunities are available each year, and two separate awards are anticipated, each totaling \$100,000 including a \$50,000 Local Cash Match.</p>					
FEMA Urban Search and Rescue (1920005)	4/4.0	\$1,200,000	\$0	\$1,200,000	\$0
<p>The responsibilities and procedures for national urban search and rescue activities under the Robert T. Stafford Disaster Relief Emergency Act are set forth in a cooperative agreement between the Federal Emergency Management Agency (FEMA) and the County. Funding is provided to enhance, support and maintain the readiness of the department's Urban Search and Rescue Team, equipment cache, and medical supplies.</p>					
FEMA Urban Search and Rescue Activations	0/0.0	\$1,200,000	\$0	\$1,200,000	\$0
<p>The responsibilities and procedures for national urban search and rescue activities provided by the department's Urban Search and Rescue Team are identified in a cooperative agreement with the Federal Emergency Management Agency (FEMA). Activities are performed at the request of a government agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to activations are reimbursed by FEMA. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (VA-TF1).</p>					
OFDA International Urban Search and Rescue (1920006)	3/3.0	\$1,750,000	\$0	\$1,750,000	\$0
<p>A cooperative agreement with the U.S. Agency for International Development (USAID), Office of Foreign Disaster Assistance (OFDA) exists to provide emergency urban search and rescue services internationally. Funding is provided to enhance, support, and maintain the readiness of the Department's Urban Search and Rescue Team, equipment cache, and medical supplies. Year five of the current agreement was extended and is scheduled to be completed in FY 2015 and competition for a new five-year award will take place in FY 2015. It is anticipated that funding for another five-year agreement will be awarded in FY 2015 at an estimated value of \$1,750,000 per year. The total value of this agreement over the five-year grant period (exclusive of deployment costs) will be approximately \$9,000,000.</p>					

## Fund 50000 Federal-State Grant Fund

FY 2016 ANTICIPATED GRANT AWARDS					
ANTICIPATED GRANT	GRANT FUNDED POSITION/ FTE	TOTAL PROJECTED FUNDING	SOURCES OF FUNDING		
			GENERAL FUND	FEDERAL/ STATE	OTHER
OFDA International Urban Search and Rescue Activations	0/0.0	\$2,500,000	\$0	\$2,500,000	\$0
<p>The responsibilities and procedures for international urban search and rescue activities provided by the department's Urban Search and Rescue Team are set forth in a cooperative agreement with the Office of Foreign Disaster Assistance (OFDA). Activities are performed at the request of a government agency and are provided at the option of the local jurisdiction. Upon activation, an appropriation is necessary to cover initial expenses for procuring or replacing emergency supplies and to cover Personnel Services expenditures. All expenditures related to an activation are reimbursed by OFDA. This appropriation is restricted to the necessary expenditures resulting from the activation of the Fairfax County Urban Search and Rescue Team (USAID SAR 1).</p>					
<b>TOTAL – FIRE AND RESCUE DEPARTMENT</b>	<b>17/15.8</b>	<b>\$10,983,946</b>	<b>\$100,000</b>	<b>\$10,883,946</b>	<b>\$0</b>
<b>Emergency Preparedness</b>					
Emergency Management Performance Grant (1HS0012)	1/1.0	\$159,897	\$0	\$159,897	\$0
<p>The Department of Homeland Security provides funding to enhance the capacity of localities to develop and maintain a comprehensive emergency management program with support for planning, training, and equipment procurement activities. The 1/1.0 FTE position is in the Office of Emergency Management.</p>					
State Homeland Security Program	0/0.0	\$200,000	\$0	\$200,000	\$0
<p>The Department of Homeland Security funds the State Homeland Security Program (SHSP) to enhance the capacity of state and local emergency responders to prevent, respond to and recover from a weapons of mass destruction terrorism incident involving chemical, biological, radiological, nuclear and explosive devices and cyber attacks.</p>					
Urban Areas Security Initiative	5/5.0	\$15,000,000	\$0	\$15,000,000	\$0
<p>The Department of Homeland Security funds the Urban Areas Security Initiative (UASI) program to assist local governments in high-density urban areas to enhance capabilities in the areas of law enforcement, emergency medical services, emergency management, fire service, public works, public safety communications, and public health through the purchase of response equipment that will be necessary to prepare for and respond to emergencies arising out of terrorist or other mass casualty events affecting public safety. Positions associated with UASI funding are in the Office of Emergency Management (3/3.0 FTE), the Health Department (1/1.0 FTE), and the Fire and Rescue Department (1/1.0 FTE).</p>					
<b>TOTAL – EMERGENCY PREPAREDNESS</b>	<b>6/6.0</b>	<b>\$15,359,897</b>	<b>\$0</b>	<b>\$15,359,897</b>	<b>\$0</b>
<b>Fund 50000 Summary</b>					
<i>Reserve for Anticipated Grants (subtotal of grants in above table)</i>	<i>352/343.4</i>	<i>\$103,963,326</i>	<i>\$5,333,464</i>	<i>\$96,465,712</i>	<i>\$2,164,150</i>
<i>Reserve for Unanticipated Grants</i>	<i>0/0.0</i>	<i>\$5,075,000</i>	<i>\$75,000</i>	<i>\$5,000,000</i>	<i>\$0</i>
<b>TOTAL FUND</b>	<b>352/343.4</b>	<b>\$109,038,326</b>	<b>\$5,408,464</b>	<b>\$101,465,712</b>	<b>\$2,164,150</b>

# Fund 50000 Federal-State Grant Fund

## Agency Position Summary

Agency	FY 2014		FY 2015		FY 2015		FY 2016		FY 2016	
	Actual		Adopted		Revised		Advertised		Adopted	
	Pos	FTE	Pos	FTE	Pos	FTE	Pos	FTE	Pos	FTE
Office of Human Rights and Equity Programs	5	4.9	5	4.9	4	3.9	5	4.9	5	4.9
Department of Transportation	8	8.0	6	6.0	8	8.0	7	6.0	7	6.0
Department of Family Services	167	162.5	176	170.5	180	177.0	180	174.5	180	174.5
Health Department	61	61.0	61	61.0	62	62.0	62	62.0	62	62.0
Fairfax-Falls Church Community Svcs. Board	56	55.5	51	50.8	56	55.5	57	56.8	57	56.8
Dept. of Neighborhood and Community Svcs.	5	4.9	5	4.9	2	2.0	1	0.9	1	0.9
Juvenile and Domestic Relations District Court	4	3.5	1	0.5	1	0.5	1	0.5	1	0.5
General District Court	8	8.0	8	8.0	8	8.0	8	8.0	8	8.0
Police Department	12	12.0	6	6.0	12	12.0	8	8.0	8	8.0
Fire and Rescue Department	17	17.0	17	16.0	17	17.0	17	15.8	17	15.8
Emergency Preparedness <sup>1</sup>	6	6.0	6	6.0	6	6.0	6	6.0	6	6.0
<b>Total Federal/State Grant Fund <sup>2</sup></b>	<b>349</b>	<b>343.3</b>	<b>342</b>	<b>334.6</b>	<b>356</b>	<b>351.9</b>	<b>352</b>	<b>343.4</b>	<b>352</b>	<b>343.4</b>

<sup>1</sup> Emergency Preparedness positions include 1/1.0 FTE in the Office of Emergency Management supported by the Emergency Management Performance Grant and 5/5.0 FTE supported by UASI funding in the Office of Emergency Management (3/3.0 FTE), the Health Department (1/1.0 FTE), and the Fire and Rescue Department (1/1.0 FTE).

<sup>2</sup> It should be noted that the FY 2015 Revised position count includes grant positions that are funded with prior year awards for which additional funding is not anticipated.

# Fund 50000 Federal-State Grant Fund

## FUND STATEMENT

### Fund 50000, Federal-State Grant Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance <sup>1</sup></b>	\$41,634,114	\$742,262	\$37,973,535	\$742,262	\$742,261
Revenue:					
Federal Funds	\$61,391,902	\$0	\$131,628,121	\$0	\$0
State Funds	23,504,383	0	30,112,695	0	0
Other Revenue	1,623,970	0	6,429,322	0	0
Other Match	30,000	0	726,746	0	0
Reserve for Estimated Grant Funding	0	95,185,801	35,080,402	103,629,862	103,629,862
<b>Total Revenue</b>	<b>\$86,550,255</b>	<b>\$95,185,801</b>	<b>\$203,977,286</b>	<b>\$103,629,862</b>	<b>\$103,629,862</b>
Transfers In:					
General Fund (10001)					
Local Cash Match	\$3,630,344	\$0	\$4,597,538	\$0	\$0
Reserve for Estimated Local Cash Match	1,829,509	5,208,464	610,926	5,408,464	5,408,464
<b>Total Transfers In</b>	<b>\$5,459,853</b>	<b>\$5,208,464</b>	<b>\$5,208,464</b>	<b>\$5,408,464</b>	<b>\$5,408,464</b>
<b>Total Available</b>	<b>\$133,644,222</b>	<b>\$101,136,527</b>	<b>\$247,159,285</b>	<b>\$109,780,588</b>	<b>\$109,780,587</b>

# Fund 50000

## Federal-State Grant Fund

### FUND STATEMENT

#### Fund 50000, Federal-State Grant Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Expenditures:					
ARRA Funding <sup>2</sup>	(\$1,830)	\$0	\$0	\$0	\$0
Emergency Preparedness <sup>3</sup>	20,753,102	0	28,608,224	0	0
Department of Vehicle Services	0	0	128,488	0	0
Economic Development Authority	1,500,000	0	300,000	0	0
Department of Housing and Community	1,763,512	0	1,675,987	0	0
Office of Human Rights	241,103	0	657,419	0	0
Department of Transportation	4,758,591	0	48,176,611	0	0
Fairfax County Public Library	0	0	5,771	0	0
Department of Family Services	31,563,720	0	48,279,066	0	0
Health Department	5,121,479	0	6,319,551	0	0
Office to Prevent and End Homelessness	1,431,798	0	4,576,967	0	0
Fairfax-Falls Church Community Services Board	13,788,010	0	27,318,859	0	0
Department of Neighborhood and Community	885,619	0	1,004,346	0	0
Juvenile & Domestic Relations District Court	629,826	0	1,182,673	0	0
Commonwealth's Attorney	73,871	0	237,607	0	0
General District Court	753,933	0	766,169	0	0
Police Department	2,771,086	0	10,115,222	0	0
Office of the Sheriff	0	0	148,689	0	0
Fire and Rescue Department	9,636,867	0	25,788,496	0	0
Unclassified Administrative Expenses	0	100,394,265	40,426,879	109,038,326	109,038,326
<b>Total Expenditures</b>	<b>\$95,670,687</b>	<b>\$100,394,265</b>	<b>\$245,717,024</b>	<b>\$109,038,326</b>	<b>\$109,038,326</b>
Transfers Out:					
County Insurance Fund (60000)	\$0	\$0	\$700,000	\$0	\$0
<b>Total Transfers Out</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$95,670,687</b>	<b>\$100,394,265</b>	<b>\$246,417,024</b>	<b>\$109,038,326</b>	<b>\$109,038,326</b>
<b>Ending Balance <sup>4</sup></b>	<b>\$37,973,535</b>	<b>\$742,262</b>	<b>\$742,261</b>	<b>\$742,262</b>	<b>\$742,261</b>

<sup>1</sup> The *FY 2015 Revised Budget Plan* Beginning Balance reflects \$12,633,590 in Local Cash Match carried over from FY 2014. This includes \$7,198,039 in Local Cash Match previously appropriated to agencies but not yet expended, \$1,234,956 in Local Cash Match held in the Local Cash Match reserve grant, and \$4,200,595 in the Reserve for Estimated Local Cash Match. It should be noted that \$700,000 of the funding held in the Local Cash Match reserve grant was transferred to Fund 60000 as part of the *FY 2015 Third Quarter Review*, resulting in a remaining balance of \$534,956 in the Local Cash Match reserve grant and a total remaining balance of \$11,933,590 in Local Cash Match carried over from FY 2014.

<sup>2</sup> Represents funding received by the Department of Family Services, Health Department, Office to Prevent and End Homelessness, Fairfax-Falls Church Community Services Board, and the Department of Vehicle Services as part of the American Recovery and Reinvestment Act of 2009 (ARRA).

<sup>3</sup> Emergency Preparedness grant funding is reflected as a separate category in order to centrally identify grant funds earmarked for security and emergency preparedness requirements. Agencies currently involved in this effort include the Office of Public Affairs, Department of Information Technology, Health Department, Police Department, Fire and Rescue Department, Office of Emergency Management, and the Department of Public Safety Communications.

<sup>4</sup> The Ending Balance in Fund 50000, Federal-State Grant Fund, fluctuates primarily due to timing, as some revenues received late in the fiscal year have not been by spent by June 30 as the time period for spending grant funds often continues beyond the end of the fiscal year.

## Fund S10000 Public School Operating

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### Focus

Expenditures required for operating, maintaining and supporting the instructional program of Fairfax County Public Schools (FCPS) are recorded in Fund S10000, Public School Operating. These expenditures include the costs for salaries and related employee benefits, materials, equipment and services, as well as costs for projected changes in membership and inflation. Revenue to support these expenditures is provided by a transfer from the County General Fund, state and federal aid, tuition payments from the City of Fairfax, as well as other fees and transfers.



The Fairfax County Public Schools Superintendent's Proposed budget reflected a General Fund transfer increase of \$74.7 million, or 4.2 percent, over the FY 2015 Adopted Budget Plan. This amount has been reflected on the following fund statement. During the Superintendent's presentation of the FY 2016 budget, it was noted that an additional \$4.1 million in state aid was available as a result of the Governor's proposed budget. As a result, the transfer request was reduced by the \$4.1 million to \$70.6 million, or 3.99 percent, over the FY 2015 Adopted Budget Plan. In their action on the Superintendent's Proposed budget on February 5, 2015, the School Board maintained the Superintendent's revised request for a \$70.6 million increase in the transfer.

All financial schedules included in the FY 2016 Adopted Budget Plan reflect an increase of \$56,654,952, or 3.2 percent, in the General Fund transfer over the FY 2015 General Fund transfer as approved by the Board of Supervisors on April 28, 2015. The County General Fund transfer for school operations in FY 2016 totals \$1,825,153,345.

More details on the FCPS budget can be found at <http://www.fcps.edu/news/fy2016.shtml>.

# Fund S10000 Public School Operating

## FUND STATEMENT

### Fund S10000, Public School Operating Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan
Beginning Balance:					
Budgeted Beginning Balance	\$65,740,509	\$48,532,885	\$51,691,375	\$27,838,595	\$27,838,595
Department Carryover	4,878,600	0	3,958,072	0	0
Schools/Projects Carryover	22,281,755	0	17,635,691	0	0
Undelivered Orders	36,083,968	0	34,323,292	0	0
Identified Needs	10,626,596	0	15,324,878	0	0
<b>Total Beginning Balance</b>	<b>\$139,611,428</b>	<b>\$48,532,885</b>	<b>\$122,933,308</b>	<b>\$27,838,595</b>	<b>\$27,838,595</b>
Reserves:					
Future Year Beginning Balance	\$48,532,885	\$0	\$22,838,595	\$0	\$0
Textbook Replacement	906,531	3,469,044	3,469,044	6,059,244	6,059,244
Staffing Reserve to Address Class Size	0	0	0	763,930	763,930
Transportation Public Safety Radios	0	0	0	7,445,623	7,445,623
School Board Flexibility Reserve	8,000,000	0	8,000,000	0	0
VRS Reserve Available from Prior Year	16,910,502	0	0	0	0
<b>Total Reserves</b>	<b>\$74,349,918</b>	<b>\$3,469,044</b>	<b>\$34,307,639</b>	<b>\$14,268,797</b>	<b>\$14,268,797</b>
Revenue:					
Sales Tax	\$171,296,959	\$171,668,357	\$176,905,738	\$182,316,374	\$182,316,374
State Aid	387,575,841	375,868,838	401,342,942	397,868,838	397,868,838
Federal Aid	44,692,417	41,964,699	51,187,824	42,219,310	42,219,310
City of Fairfax Tuition	41,985,113	43,036,416	42,040,414	42,881,222	42,881,222
Tuition, Fees, and Other	20,366,495	23,001,501	19,001,501	19,393,531	19,393,531
<b>Total Revenue</b>	<b>\$665,916,825</b>	<b>\$655,539,811</b>	<b>\$690,478,419</b>	<b>\$684,679,275</b>	<b>\$684,679,275</b>
Transfers In:					
County General Fund (10001)	\$1,716,988,731	\$1,768,498,393	\$1,768,498,393	\$1,843,183,456	\$1,825,153,345
County Cable Communications (40030)	600,000	600,000	600,000	600,000	600,000
<b>Total Transfers In</b>	<b>\$1,717,588,731</b>	<b>\$1,769,098,393</b>	<b>\$1,769,098,393</b>	<b>\$1,843,783,456</b>	<b>\$1,825,753,345</b>
<b>Total Available</b>	<b>\$2,597,466,902</b>	<b>\$2,476,640,133</b>	<b>\$2,616,817,759</b>	<b>\$2,570,570,123</b>	<b>\$2,552,540,012</b>
Expenditures					
School Board Flexibility Reserve	0	0	8,000,000	0	0
<b>Total Expenditures<sup>2</sup></b>	<b>\$2,399,575,334</b>	<b>\$2,441,529,288</b>	<b>\$2,537,099,093</b>	<b>\$2,532,768,523</b>	<b>\$2,514,738,412</b>
Transfers Out:					
Consolidated County & Schools Debt Fund (20000)	\$3,776,923	\$3,775,323	\$3,143,814	\$3,468,575	\$3,468,575
School Construction Fund (S31000)	15,096,706	7,418,928	12,469,898	7,446,786	7,446,786
School Adult & Community Education Fund (S43000)	400,000	235,000	235,000	235,000	235,000
School Grants & Self-Supporting Fund (S50000)	21,376,992	17,622,350	17,785,974	17,785,974	17,785,974
<b>Total Transfers Out</b>	<b>\$40,650,621</b>	<b>\$29,051,601</b>	<b>\$33,634,686</b>	<b>\$28,936,335</b>	<b>\$28,936,335</b>
<b>Total Disbursements</b>	<b>\$2,440,225,955</b>	<b>\$2,470,580,889</b>	<b>\$2,570,733,779</b>	<b>\$2,561,704,858</b>	<b>\$2,543,674,747</b>

# Fund S10000 Public School Operating

## FUND STATEMENT

### Fund S10000, Public School Operating Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan
<b>Ending Balance</b>	\$157,240,947	\$6,059,244	\$46,083,980	\$8,865,265	\$8,865,265
<b>Reserves:</b>					
Future Year Beginning Balance	\$22,838,595	\$0	\$3,976,588	\$0	\$0
Textbook Replacement Reserve	3,469,044	6,059,244	6,059,244	8,865,265	8,865,265
School Board Flexibility Reserve	8,000,000	0	0	0	0
<b>Commitments and Carryover:</b>					
Budgeted Beginning Balance	51,691,375	0	27,838,595	0	0
Staffing Reserve to Address Class Size	0	0	763,930	0	0
Transportation Public Safety Radios	0	0	7,445,623	0	0
Other Commitments	55,917,055	0	0	0	0
<b>Identified Needs:</b>					
Bus replacement Purchase	2,420,000	0	0	0	0
Full-Day Mondays	7,639,300	0	0	0	0
Joint BOS/SB Synthetic Turf Initiative	1,500,000	0	0	0	0
World Languages	214,608	0	0	0	0
Major Maintenance	3,550,970	0	0	0	0
<b>Available Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Pending School Board approval, *FY 2016 Adopted Budget Plan* expenditures have been reduced to offset the discrepancy between the County General Fund Transfer Out adopted by the Board of Supervisors and the Fairfax County School Board's Advertised Transfer In to Fund S10000. Final adjustments will be reflected at the *FY 2015 Carryover Review*. The County's financial schedules reflect total expenditures as appropriated by the Board of Supervisors when adopting the budget.



## Fund S40000

### Public School Food and Nutrition Services

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#### Focus

Fund S40000, Food and Nutrition Services, totals \$88.4 million in FY 2016 for all Food and Nutrition Services' operational and administrative costs. This fund is entirely self-supporting and is operated under the federally-funded National School Lunch and Child Nutrition Acts.

The Food and Nutrition Services program:

- Procures, prepares and serves lunches, breakfasts, and a la carte items to over 143,000 customers daily;
- Offers breakfasts in 175 schools and centers;
- Contracts meal provision to day care centers and snack provision to all School-Age Child Care (SACC) programs and After School Middle School programs; and
- Provides meals and nutrition counseling at senior nutrition sites and Meals-on-Wheels programs.



Other responsibilities include nutrition education, enforcement of sanitary practices, specifications for food and equipment, and layout and design of kitchens in new schools.

No support from Fund S10000, School Operating Fund, is required as sufficient revenues are derived from food sales and federal and state aid.

# Fund S40000

## Public School Food and Nutrition Services

### FUND STATEMENT

#### Fund S40000, Public School Food and Nutrition Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$15,689,133	\$10,104,060	\$13,755,425	\$9,074,225	\$9,074,225
Revenue:					
Food Sales	\$41,566,589	\$46,263,877	\$42,691,664	\$42,445,758	\$42,445,758
Federal Aid	33,136,499	33,933,782	33,288,517	35,750,825	35,750,825
State Aid	1,041,918	1,048,179	1,041,326	1,149,874	1,149,874
Other Revenue	17,764	51,337	42,932	16,745	16,745
<b>Total Revenue</b>	\$75,762,770	\$81,297,175	\$77,064,439	\$79,363,202	\$79,363,202
<b>Total Available</b>	\$91,451,903	\$91,401,235	\$90,819,864	\$88,437,427	\$88,437,427
Total Expenditures	\$78,039,051	\$84,213,175	\$81,745,639	\$81,593,748	\$81,593,748
Food and Nutrition Services General Reserve <sup>3</sup>	\$0	\$7,188,060	\$9,074,225	\$6,843,679	\$6,843,679
<b>Total Disbursements</b>	\$78,039,051	\$91,401,235	\$90,819,864	\$88,437,427	\$88,437,427
Inventory Change	(\$342,573)	\$0	\$0	\$0	\$0
<b>Ending Balance</b>	\$13,755,425	\$0	\$0	\$0	\$0

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.

<sup>3</sup> Any unused portion of the allocated Food and Nutrition Services General Reserve carries forward into the subsequent budget year. Accordingly, the FY 2016 beginning balance is the projected ending balance for FY 2015 of \$0 plus the estimated balance for the reserve of \$9,074,225.

## Fund S43000

### Public School Adult and Community Education

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#### **Focus**

Fund S43000, Public School Adult and Community Education, provides lifelong literacy and education opportunities for all residents and students of Fairfax County through adult education programs such as basic skill education, high school completion and English for Speakers of Other Languages (ESOL). FY 2016 expenditures are estimated at \$9.6 million.

The Fund also provides for pre-kindergarten through grade 12 support programs, including behind-the-wheel driver education, SAT preparation, summer school, before- and after-school enrichment activities and remediation support.



# Fund S43000

## Public School Adult and Community Education

### FUND STATEMENT

#### Fund S43000, Public School Adult and Community Education

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$584,155	\$0	\$366,524	\$0	\$0
Revenue:					
State Aid	\$937,762	\$1,172,815	\$922,815	\$923,790	\$923,790
Federal Aid	1,790,459	1,666,438	1,666,438	1,666,438	1,666,438
Tuition	5,628,077	6,219,475	6,469,475	6,399,299	6,399,299
Industry, Foundation, Other	416,319	403,096	403,096	413,905	413,905
<b>Total Revenue</b>	<b>\$8,772,617</b>	<b>\$9,461,824</b>	<b>\$9,461,824</b>	<b>\$9,403,432</b>	<b>\$9,403,432</b>
Transfers In:					
School Operating Fund (S10000)	\$400,000	\$235,000	\$235,000	\$235,000	\$235,000
<b>Total Transfers In</b>	<b>\$400,000</b>	<b>\$235,000</b>	<b>\$235,000</b>	<b>\$235,000</b>	<b>\$235,000</b>
<b>Total Available</b>	<b>\$9,756,772</b>	<b>\$9,696,824</b>	<b>\$10,063,348</b>	<b>\$9,638,432</b>	<b>\$9,638,432</b>
Total Expenditures	\$9,390,248	\$9,696,824	\$10,063,348	\$9,638,432	\$9,638,432
<b>Total Disbursements</b>	<b>\$9,390,248</b>	<b>\$9,696,824</b>	<b>\$10,063,348</b>	<b>\$9,638,432</b>	<b>\$9,638,432</b>
<b>Ending Balance</b>	<b>\$366,524</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.

## **Fund S50000**

### **Public School Grants and Self-Supporting Programs**

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#### **Focus**

Fund S50000, Public School Grants and Self-Supporting Programs, consists of two subfunds: the Grants Subfund and the Summer School and Standards of Learning (SOL) Remediation Subfund. FY 2016 revenue reflects federal, state and private industry grants, summer school fees and transfers from Fund S10000, School Operating, and Fund 40030, Cable Communications. FY 2016 disbursements are estimated at \$71.9 million.

# Fund S50000

## Public School Grants and Self-Supporting Programs

### FUND STATEMENT

#### Fund S50000, Public School Grants and Self-Supporting Programs

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$14,773,434	\$0	\$17,017,789	\$2,550,968	\$2,550,968
Revenue:					
State Aid	\$10,340,990	\$10,273,469	\$11,188,785	\$9,988,159	\$9,988,159
Federal Aid	31,244,846	26,441,526	36,432,621	29,666,448	29,666,448
Tuition	2,280,940	2,010,330	2,010,330	2,639,441	2,639,441
Industry, Foundation, Other	1,069,902	0	806,823	0	0
Unallocated Grants	0	6,000,000	6,000,000	6,000,000	6,000,000
<b>Total Revenue</b>	\$44,936,678	\$44,725,325	\$56,438,559	\$48,294,048	\$48,294,048
Transfers In:					
School Operating Fund Grants (S10000)	\$8,865,952	\$8,865,952	\$9,029,576	\$9,029,576	\$9,029,576
School Operating Fund Summer School (S10000)	12,511,040	8,756,398	8,756,398	8,756,398	8,756,398
Cable Communications Fund (40030)	4,232,175	2,607,314	2,607,314	3,282,217	3,282,217
<b>Total Transfers In</b>	\$25,609,167	\$20,229,664	\$20,393,288	\$21,068,191	\$21,068,191
<b>Total Available</b>	\$85,319,279	\$64,954,989	\$93,849,636	\$71,913,207	\$71,913,207
Total Expenditures	\$68,301,490	\$58,954,989	\$91,298,668	\$71,913,207	\$71,913,207
Summer School Reserve	0	6,000,000	2,550,968	0	0
<b>Total Disbursements</b>	\$68,301,490	\$64,954,989	\$93,849,636	\$71,913,207	\$71,913,207
<b>Ending Balance</b>	\$17,017,789	\$0	\$0	\$0	\$0

<sup>1</sup> The FY 2015 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their FY 2015 Third Quarter Review.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the FY 2015 Carryover Review.

# Solid Waste Management Program



## Mission

To protect the public interest through solid waste management planning and regulatory oversight of the County's refuse ordinances by providing efficient and effective collection, recycling, and disposal of solid waste for customers in an environmentally responsible manner.

## Focus

The Solid Waste Management Program is responsible for the management and long-range planning for all refuse and recycling within the County. Operations include a County-owned and operated refuse transfer station, a privately owned and operated Energy/Resource Recovery Facility (E/RRF), two closed municipal solid waste landfills, a regional Ashfill operated by the County, two recycling and disposal facilities, eight drop-off sites for recyclable materials, and equipment and facilities for refuse collection, disposal, and recycling operations. The operation of the Solid Waste Management Program is achieved through the Division of Solid Waste Operations and the Division of Recycling, Engineering, and Environmental Compliance. The Administrative Services Branch performs the tasks associated with the overall administrative, technical and management functions for those funds that comprise Solid Waste Management.

Fund 40130, Leaf Collection, provides curbside vacuum leaf collection within Fairfax County's 38 approved leaf collection districts. For FY 2016, approximately 25,000 homes are included within these districts. Revenue for Fund 40130 is derived from a levy charged to homeowners within leaf collection districts. The FY 2016 leaf collection levy will remain as it has for several years at a rate of \$0.015 per \$100 of assessed real estate value.

## Solid Waste Management Program

Fund 40140, Refuse Collection and Recycling Operations, provides for collection of waste and recycling from approximately 44,000 individual households within Fairfax County's approved sanitary districts. Revenue to support residential collection operations is derived from the refuse collection fee. In FY 2016, the annual collection fee of \$345 for sanitary district residents will remain at the same level as it has for several years.

The fund also supports collection of waste and recycling from properties owned and occupied by Fairfax County. Revenue for this service is collected from County agencies to which the service is provided. The SWMP also provides funds for management of the solid waste collection services for General Fund programs including Community Cleanup, Court/Board Directed Cleanups, Evictions and Health Department Referral operations.

The County's Recycling Program is also funded through Fund 40140. This program consists of all outreach and education about the County's entire solid waste management program; operation of the eight County recycling drop off centers; opportunities to recycle items not collected at the curb such as computers, televisions, rechargeable batteries, and compact fluorescent lamps; document shredding opportunities for County residents; and participation in all major County events. Funding for the recycling programs derives from Funds 40150 and 40160.

Fund 40150, Refuse Disposal, provides for delivering refuse collected throughout Fairfax County to the Energy/Resource Recovery Facility (E/RRF), the Prince William County Facility or other appropriate landfill; transferring yard waste to compost facilities; coordinating the facility use agreement between Fairfax and Prince William Counties; operating the County's automotive battery recycling program, white goods recycling program (i.e., refrigerators, dishwashers, washers and dryers, etc.), daily e-waste collection and Household Hazardous Waste (HHW) program; managing the Recycling and Disposal Centers; and providing brush mulching services.

Under the current industry environment, the County's competitive pricing system for Fund 40150, Refuse Disposal, has proven to be sufficient to cover the current disposal operation costs as well as the cost of the non-revenue generating programs. These non-revenue based programs include the countywide recycling education/outreach; the Household Hazardous Waste program; e-waste collection and recycling; maintenance and environmental monitoring of the closed I-66 landfill; and the Code Enforcement Program. In FY 2016, the system disposal charge and the Recycling and Disposal Center fee will remain at \$62 per ton. A contractual disposal rate for FY 2016 will be negotiated with private waste haulers, but will increase to \$56 per ton, from the FY 2015 level of \$54 per ton.

Fund 40160, Energy/Resource Recovery Facility (E/RRF), funds the contract with Covanta Fairfax, Inc. (CFI) for the operation of waste-to-energy facility which annually processes over 1 million tons of waste. This waste is used to generate electrical power in excess of 80 megawatts, enough to power approximately 75,000 homes annually. The County charges a tipping fee to all users of the E/RRF and subsequently pays the contractual disposal fee to CFI from these revenues. The formula-driven contract between the County and CFI will remain in effect until February 1, 2016. This new contract guarantees the County capacity to dispose of its waste through January 31, 2021 with two additional 5-year extensions available. This WDA covers the period of CFI's lease of the property to FY 2031. Moreover, the WDA affords the County stable pricing and sustainability for waste disposal. The County significantly reduced its risks and liabilities with the new agreement while maintaining performance guarantees and monitoring of the facility. Based on the uncertainty of disposal methods and rates in the future, the disposal rate of \$29 per ton will remain the same through FY 2016.



# Solid Waste Management Program

Fund 40170, I-95 Refuse Disposal, funds the County's I-95 (Landfill) Ashfill which serves the solid waste disposal needs of the residents of Fairfax County, as well as the needs of participating jurisdictions utilizing the facility. The municipal solid waste (MSW) section of the I-95 Ashfill closed in December 1995, and since that time the facility has accepted only ash material for land burial. The I-95 Ashfill continues to operate as a model facility - meeting the availability requirements for the participating jurisdictions and customers of the facility. Increasing costs associated with maintenance and groundwater remediation related to the closed portion of the landfill are anticipated. The I-95 Complex also serves as the focal point for the management of non-combustible material, which is redirected to debris landfills or recycling facilities for final disposal. In FY 2016, the Refuse Disposal fee will increase to \$24.50 per ton from the FY 2015 level of \$22.50 per ton. It should be noted that the ash disposal rate at I-95 is anticipated to increase in future years to accommodate operational requirements and provide sufficient reserve funding for capital projects and post closure care. Offsetting some of these costs are the continued maintenance and expansion of landfill gas wells where methane is captured, processed and sold to generate electricity, provide fuel for heating other County facilities, and other environmental uses.

Specific description, discussion, and funding requirements for each fund of the Solid Waste Management Program can be found on the subsequent pages.

## OPERATIONAL FEE STRUCTURE

### Solid Waste Operations Fee Structure<sup>1</sup>

	<b>Fund 40130, Leaf Collection</b>	<b>Fund 40140, Refuse Collection and Recycling Operations</b>	<b>Fund 40150, Refuse Disposal</b>	<b>Fund 40160, E/RRF</b>	<b>Fund 40170, I-95 Refuse Disposal</b>
<b>FY 2016 Fee</b>	\$0.015/\$100 Assessed Property Value	\$345 Curbside	\$62/Ton, System Fee \$56 Estimated (to be negotiated) Contract/Discount  \$62/Ton, Recycling and Disposal Center	\$29/Ton	\$24.50/Ton
<b>FY 2015 Fee</b>	\$0.015/\$100 Assessed Property Value	\$345 Curbside	\$62/Ton, System Fee \$54 Negotiated Contract/Discount  \$62/Ton, Recycling and Disposal Center	\$29/Ton	\$22.50/Ton
<b>Who Pays</b>	Leaf District Residents	Sanitary District Residents	Private Collectors, Residents and County Agencies through Fund 40140	The County through Fund 40150	E/RRF, Fund 40150, and Participating Jurisdictions

<sup>1</sup> There are numerous special rates that have been negotiated and implemented as needed which are not reflected in the structure above. Examples include varying miscellaneous charges for yard debris (brush, grass, and leaves), tires, and others.

# Solid Waste Management Program

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Total tons of sanitary district refuse and recyclables	79,806	77,439	78,000 / 75,586	78,000	77,000
Total County tons recycled (1)	571,116	647,456	500,000 / 518,575	500,000	500,000
Ton of material delivered to the E/RRF	1,038,812	946,791	1,020,000 / 947,080	983,841	865,000
<b>Efficiency:</b>					
Cost per ton of refuse and recyclables collected in the sanitary districts	\$185.47	\$178.59	\$210.07 / \$208.93	\$201.48	\$181.97
Disposal cost avoidance by recycling (\$ million)	\$30.30	\$34.30	\$26.50 / \$28.00	\$27.00	\$27.00
Cost per ton of material disposed (contract rate)	\$53.00	\$53.00	\$54.00 / \$54.00	\$54.00	\$56.00
<b>Service Quality:</b>					
Percent of customers or citizens rating refuse services as good or better	98.1%	97.7%	95.0% / 99.0%	95.0%	95.0%
Did the division meet the mandated recycling rate?	Yes	Yes	Yes / Yes	Yes	Yes
Tons delivered to E/RRF in excess of Guaranteed Annual Tonnage (GAT)	108,062	16,041	89,250 / 16,330	53,091	51,229
<b>Outcome:</b>					
Customer satisfaction deviation from 95 percent target	3.1%	2.9%	0.0% / 4.9%	0.0%	0.0%
Total County recycling rate	47.0%	51.0%	40.0% / 48.0%	45.0%	45.0%
Percent of GAT Met	111.61%	101.72%	109.59% / 101.75%	105.70%	106.30%

(1) VA DEQ requires annual recycling rate to be prepared on a calendar year basis.

## Performance Measurement Results

The performance measures for the Solid Waste Management Program were met and exceeded in FY 2014. The program exceeded the service quality measure of 95 percent of its customer rating refuse services good or better by 4 percentage points and exceeded the state-mandated recycling rate by 23 percentage points. In FY 2014, the number of tons delivered to the E/RRF exceeded the Guaranteed Annual Tonnage by 16,330 tons or 1.75 percent. Decreases in the cost per ton of refuse and recyclables collected in sanitary districts is a result of the transition from three-man crews on standard refuse collection trucks to a one-man crew on automated collection vehicles. Future reductions in the material delivered to E/RRF are based on the new contract between Covanta Fairfax, Inc. and the County in FY 2016 and beyond.

# Unclassified Administrative Expenses - Solid Waste General Fund Programs

## Mission

To provide funding support for the elimination of unsanitary conditions that present a hazard to the environment and to the health, safety and welfare of County residents.

## Focus

The General Fund provides funding to operate the Community Cleanup Program, Court/Board-directed Cleanups, the Health Department Referral Program, the Eviction Program and Emergency Storm Cleanup.

The Solid Waste Management Program through Fund 40140, Refuse Collection and Recycling Operations, provides equipment and personnel for program operations. The Community Cleanup Program supports community and civic associations' efforts to enhance and maintain the appearance of neighborhoods and the environment. In addition, the division eliminates hazardous conditions identified by the Fairfax County Courts, the Fairfax County Board of Supervisors, the Fairfax County Health Department and the Fairfax County Sheriff's Office with regards to evictions.

All charges incurred by Fund 40140, Refuse Collection and Recycling Operations, for providing collection and disposal services for these programs are billed to the General Fund. The overall cost to the General Fund is reduced by the cleanup fees recovered from property owners for cleanup work performed on their property at the direction of the Health Department or the County Courts. The recovered funds are returned to the General Fund.

Agency accomplishments, new initiatives, and performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the [FY 2016 Adopted Budget Plan](#) for those items.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Solid Waste General Fund Programs	\$167,957	\$195,076	\$195,076	\$195,076	\$195,076
<b>Total Expenditures</b>	<b>\$167,957</b>	<b>\$195,076</b>	<b>\$195,076</b>	<b>\$195,076</b>	<b>\$195,076</b>
Income:					
Cleanup Fees <sup>1</sup>	\$0	\$2,900	\$2,900	\$2,900	\$2,900
<b>Total Income</b>	<b>\$0</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$2,900</b>
<b>NET COST TO THE COUNTY</b>	<b>\$167,957</b>	<b>\$192,176</b>	<b>\$192,176</b>	<b>\$192,176</b>	<b>\$192,176</b>

<sup>1</sup> The overall cost to the General Fund is reduced by fees recovered from property owners, who are charged for cleanup work performed on their property at the direction of the Health Department, or by sanctions imposed at the direction of the County Court for cleanups stemming from zoning violations.

## Unclassified Administrative Expenses - Solid Waste General Fund Programs

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### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

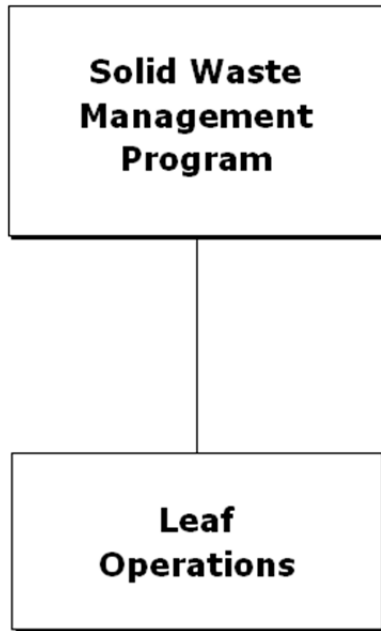
- ◆ FY 2016 funding remains at the same level as the FY 2015 Adopted Budget Plan.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this agency since approval of the FY 2015 Adopted Budget Plan.

# Fund 40130 Leaf Collection



## Mission

To provide vacuum leaf collection service at the streetline for all customers within designated sanitary leaf districts on three separate occasions during the leaf collection season (the period from October through January) in order to enhance the County's aesthetic environment and reduce the impact to surface waters.

## Focus

The Solid Waste Management Program currently provides for leaf collection and disposal within 38 Fairfax County Collection Districts in Fund 40130, Leaf Collection. Leaf Districts are established and abolished through a petition process approved by the Board of Supervisors. This process could result in an increase or a decrease in the number of residential properties within a specific collection district, or a district could be totally eliminated. Petition approvals affect the number of units serviced in a given year.

All leaves collected are either transported to a composting facility in Loudoun County or Prince William County or mulched and provided to the community. Revenue is derived

Leaf Collection supports  
the following County Vision Elements:



*Creating a Culture of Engagement*



*Connecting People and Places*



*Practicing Environmental Stewardship*



*Exercising Corporate Stewardship*

# Fund 40130 Leaf Collection

from a collection levy (service fee) that is charged to homeowners within the leaf districts. The FY 2016 levy is \$0.015 per \$100 of assessed real estate value, an amount that is unchanged from the FY 2015 level. This will generate an estimated \$2,253,419 in revenue in FY 2016. The County will continue to monitor the impact of real estate values on this fund, to ensure that sufficient funds and balances are available from leaf assessment revenue to cover future-year costs.



Performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the [FY 2016 Adopted Budget Plan](#) for those items.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$510,279	\$510,279
Operating Expenses	1,911,023	2,139,182	2,139,182	1,854,458	1,854,458
Capital Equipment	0	48,000	48,000	0	0
<b>Total Expenditures</b>	<b>\$1,911,023</b>	<b>\$2,187,182</b>	<b>\$2,187,182</b>	<b>\$2,364,737</b>	<b>\$2,364,737</b>

## FY 2016 Funding Adjustments

The following funding adjustments from the [FY 2015 Adopted Budget Plan](#) are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Non-Merit Leaf Positions** **\$510,279**

An increase of \$510,279 in Personnel Services provides funding for the transfer of limited-term support positions from Fund 40140, Refuse Collection and Recycling and is partially offset by a decrease in Operating Expenses. This transfer will allow better tracking and monitoring by the division.
- ◆ **Operating Expenses** **(\$284,724)**

A net decrease of \$284,724 in Operating Expenses is due to the transfer of limited-term support positions from Fund 40140, Refuse Collection and Recycling and actual experience in FY 2014 which reflects the program's continued effort to streamline operating costs to improve efficiencies.

## Fund 40130 Leaf Collection

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 40130 Leaf Collection

## FUND STATEMENT

### Fund 40130, Leaf Collection

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$3,745,051	\$3,551,123	\$3,975,721	\$3,975,672	\$3,975,672
Revenue:					
Interest on Investments	\$4,161	\$8,878	\$8,878	\$7,948	\$7,948
Rental of Equipment	38,139	49,560	49,560	51,200	51,200
Sale of Equipment	27,033	6,000	6,000	0	0
Leaf Collection Levy/Fee	2,072,360	2,122,695	2,122,695	2,253,419	2,253,419
<b>Total Revenue</b>	<b>\$2,141,693</b>	<b>\$2,187,133</b>	<b>\$2,187,133</b>	<b>\$2,312,567</b>	<b>\$2,312,567</b>
<b>Total Available</b>	<b>\$5,886,744</b>	<b>\$5,738,256</b>	<b>\$6,162,854</b>	<b>\$6,288,239</b>	<b>\$6,288,239</b>
Expenditures:					
Personnel Services <sup>1</sup>	\$0	\$0	\$0	\$510,279	\$510,279
Operating Expenses	1,911,023	2,139,182	2,139,182	1,854,458	1,854,458
Capital Equipment	0	48,000	48,000	0	0
<b>Total Expenditures</b>	<b>\$1,911,023</b>	<b>\$2,187,182</b>	<b>\$2,187,182</b>	<b>\$2,364,737</b>	<b>\$2,364,737</b>
<b>Total Disbursements</b>	<b>\$1,911,023</b>	<b>\$2,187,182</b>	<b>\$2,187,182</b>	<b>\$2,364,737</b>	<b>\$2,364,737</b>
<b>Ending Balance</b>	<b>\$3,975,721</b>	<b>\$3,551,074</b>	<b>\$3,975,672</b>	<b>\$3,923,502</b>	<b>\$3,923,502</b>
Operating Reserve <sup>2</sup>	\$0	\$328,077	\$328,077	\$354,711	\$354,711
Capital Equipment Reserve	800,000	800,000	800,000	800,000	800,000
Rate Stabilization Reserve <sup>3</sup>	2,751,123	2,422,997	2,847,595	2,768,791	2,768,791
<b>Unreserved Balance</b>	<b>\$424,598</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Leaf Collection Levy/Fee per \$100 Assessed Value	\$0.015	\$0.015	\$0.015	\$0.015	\$0.015

<sup>1</sup> Beginning in FY 2016, a transfer of limited-term support positions from Fund 40140, Refuse Collection and Recycling Operations will provide better tracking and monitoring of leaf operations.

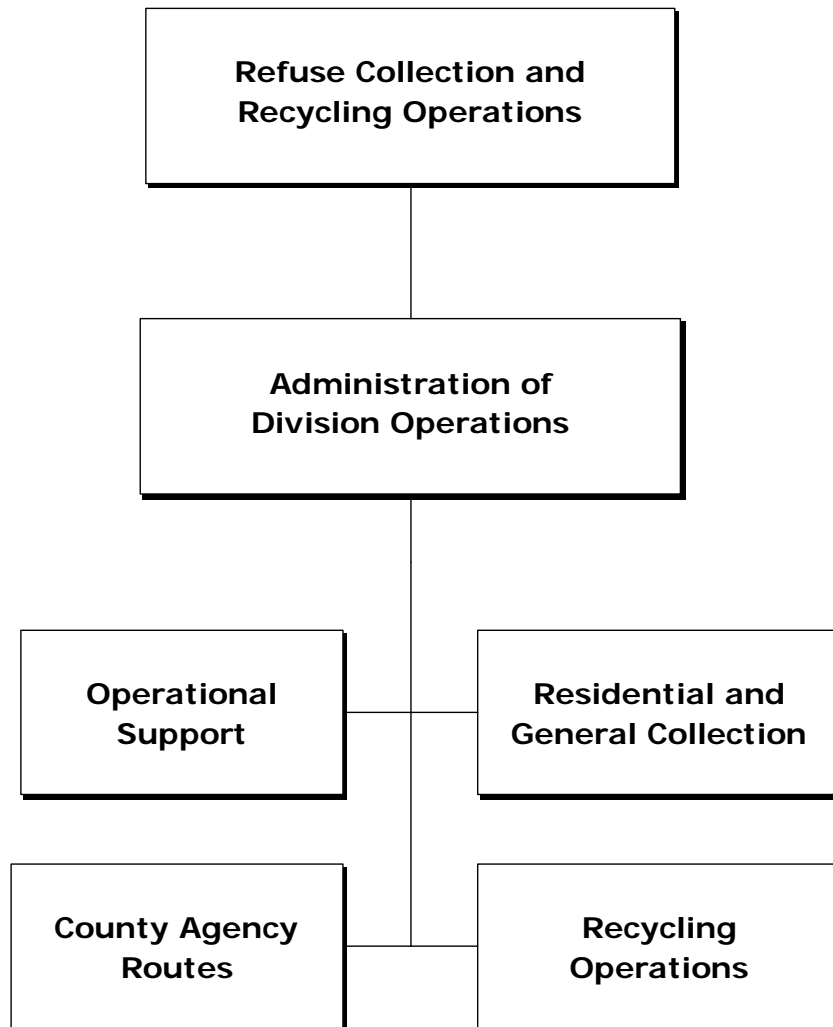
<sup>2</sup> The Operating Reserve is established to provide a minimum of 15 percent of the operating budget to maintain financial stability for unforeseen expenditures.

<sup>3</sup> The Rate Stabilization Reserve provides funds to mitigate against any need for an unusually large rate increase in a future year.



# Fund 40140

## Refuse Collection and Recycling Operations



### Mission

To protect Fairfax County citizens against disease, pollution, and other contamination associated with the improper disposal of refuse, by providing efficient and economical refuse collection services to citizens in 83 refuse collection sanitary districts and to Fairfax County agencies. To reduce the County's municipal solid waste stream through the effective development, implementation and management of comprehensive waste reduction and recycling programs to ensure that Fairfax County meets or exceeds the Commonwealth of Virginia's recycling mandate of 25 percent of the solid waste stream.

### Focus

Refuse Collection and Recycling operations of the Solid Waste Management Program (SWMP), is responsible for the collection of refuse and recyclable materials within Fairfax County's sanitary districts, County agencies and eight un-manned recycling drop-off centers. The agency coordinates the County's waste reduction and recycling program. It is also responsible for the administration and program operations of the Solid Waste General Fund Programs (e.g., Health Department Referrals, Community Cleanups, Evictions and Court-Ordered Cleanups) on behalf of the County.

## Fund 40140

### Refuse Collection and Recycling Operations

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Residents within sanitary refuse collection districts, which are created by the Board of Supervisors upon receipt of petition, to provide said service, are charged an annual fee for weekly refuse and recycling collection service through the semi-annual property tax collection system. In FY 2016, the annual collection rate of \$345 will remain the same as the FY 2015 Adopted Budget Plan level.

SWMP is responsible for the collection of refuse and recycling from County agencies and several institutions including George Mason University and Northern Virginia Community College, Annandale Campus. Revenue is derived from billings to County agencies and other institutions based on the cubic yard capacity of the containers assigned to individual agencies as needed to provide adequate service. The cost per cubic yard is formula-driven and is based on fiscal year operating expenses.

The SWMP will continue two programs designed to address oversized piles of waste and illegal dumping throughout the County. The first program, entitled *MegaBulk*, provides residents with a convenient and cost-competitive way to remove oversized piles of waste while providing a revenue stream for the collection program. This service is billed individually to each customer based on the size of the pile of refuse that is placed at the curb. Residents, who request this service from SWMP, are provided with a price for the service prior to collection and may pay by check or credit card. Residents are not obligated to use the service even after a price quote is provided, as they may elect to use another company to perform the work.

**Refuse Collection and Recycling Operations supports the following County Vision Elements:**



***Creating a Culture of Engagement***



***Practicing Environmental Stewardship***

The second program entitled *Clean Streets Initiative (CSI)*, partners with the Fairfax County Health Department to respond to complaints about uncollected waste dumped or illegally placed on properties throughout the County. The Health Department refers the complaint to SWMP which contact the property owner to compel him/her to remove the waste. If the owner refuses to remove the waste, then SWMP staff removes the material for disposal and the owner is billed for the service. If the owner still refuses to pay, a lien is placed on the property for the price of the waste removal service.

Recycling Operations is responsible for providing the overall management of solid waste reduction and recycling programs that are required by the County and for developing plans for future recycling programs and waste reduction systems. The annual recycling rate in Fairfax County based on Calendar Year 2014 information is 48 percent, well above the Commonwealth of Virginia's mandated rate of 25 percent. The agency's goal is to maintain a high rate of recycling in the County.

Agency performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2016 Adopted Budget Plan for those items.

# Fund 40140

## Refuse Collection and Recycling Operations

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$11,047,858	\$11,466,547	\$11,466,547	\$11,239,889	\$11,266,261
Operating Expenses	8,963,413	9,101,333	9,336,976	9,000,000	9,000,000
Capital Equipment	2,608,152	2,265,000	3,621,272	1,040,000	1,040,000
Capital Projects	93,188	0	1,014,324	0	0
<b>Subtotal</b>	<b>\$22,712,611</b>	<b>\$22,832,880</b>	<b>\$25,439,119</b>	<b>\$21,279,889</b>	<b>\$21,306,261</b>
Less:					
Recovered Costs	(\$1,420,048)	(\$1,319,509)	(\$1,319,509)	(\$1,631,805)	(\$1,631,805)
<b>Total Expenditures</b>	<b>\$21,292,563</b>	<b>\$21,513,371</b>	<b>\$24,119,610</b>	<b>\$19,648,084</b>	<b>\$19,674,456</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	147 / 147	147 / 147	142 / 142	144 / 144	140 / 140
<b>Administration of Division Operations</b>					
1 Deputy Director, DPWES and Recycling				<b>County Agency Routes</b>	
1 Public Works Environmental Services Manager				4 Heavy Equipment Operators	
1 Management Analyst III				1 Engineering Technician I	
1 Management Analyst II				1 Heavy Equipment Supervisor	
1 Safety Analyst				<b>Recycling Operations</b>	
1 Network/Telecom. Analyst I				1 Public Works Environmental Services Specialist	
5 Administrative Assistants IV				1 Public Works Env. Services Mgr.	
2 Administrative Assistants III				3 Management Analysts II	
1 Financial Specialist II				2 Management Analysts I	
				3 Heavy Equipment Operators	
				1 Engineering Technician II	
				0 Information Officers III (-1T)	
	<b>Residential and General Collections</b>				
	1 Safety Analyst				
	1 Public Works Environmental Services Specialist				
	4 Heavy Equipment Supervisors				
	8 Heavy Equipment Operators				
	26 Motor Equipment Operators				
	2 Senior Maintenance Workers				
	43 Maintenance Workers (-1T)				
<b>TOTAL POSITIONS</b>					
140 Positions (-2T) / 140.0 FTE (-2.0T) <span style="float: right;">(T) Denotes Transferred Positions</span>					

# Fund 40140

## Refuse Collection and Recycling Operations

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$305,661**  
An increase of \$305,661 in Personnel Services includes \$111,569 for a 1.10 percent market rate adjustment (MRA) for all employees and \$194,092 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Other Post-Employment Benefits** **\$4,332**  
An increase of \$4,332 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Personnel Services** **(\$510,279)**  
A decrease of \$510,279 in Personnel Services results from the transfer of 47 limited-term positions to Fund 40130, Leaf Collection. This transfer will allow better tracking and monitoring by the division.
  
- ◆ **Operating Expenses** **(\$101,333)**  
A decrease of \$101,333 in Operating Expenses is based on actual experience in FY 2014 and reflects the program's continued effort to streamline operating costs to improve efficiencies.
  
- ◆ **Recovered Costs** **(\$312,296)**  
An increase of \$312,296 in Recovered Costs is based on salary requirements and program charges and reflects the recoverable administrative costs to support the division.
  
- ◆ **Capital Equipment** **\$1,040,000**  
Funding of \$1,040,000 is included for the replacement of Capital Equipment including \$720,000 for three large rear loading packers, \$155,000 for one open body truck and \$165,000 for one small rear loading packer. These replacement items have all exceeded their useful life and are required to be replaced based on age, mileage, and frequency of costly repairs.
  
- ◆ **Position Adjustments** **\$0**  
In order to better align staff and information technology workload requirements, 2/2.0 FTE positions were transferred from Fund 40140, Refuse Collection and Recycling Operations to Agency 25, Business Planning and Support. A funding adjustment is included in the FY 2016 budget in Business Planning and Support.

## Fund 40140 Refuse Collection and Recycling Operations

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$2,606,239**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$2,606,239, including encumbered carryover of \$1,591,915 and the carryover of unexpended capital project balances of \$1,014,324.
  
- ◆ **Position Adjustment** **\$0**  
In order to properly align staff with stormwater construction management and other workload requirements, 5/5.0 FTE Maintenance Worker positions were transferred from Fund 40140, Refuse Collection and Recycling Operations: 1/1.0 FTE to Fund 40100, Stormwater Services; 3/3.0 FTE to Agency 26, Office of Capital Facilities; and, 1/1.0 FTE to Fund 40170, I-95 Refuse Disposal.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 40140

## Refuse Collection and Recycling Operations

### FUND STATEMENT

#### Fund 40140, Refuse Collection

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$12,493,731	\$6,064,603	\$10,997,667	\$5,613,645	\$5,613,645
Revenue:					
Interest on Investments	\$12,832	\$15,498	\$15,498	\$12,013	\$12,013
Refuse Collection Fees <sup>1</sup>	15,975,795	15,984,495	15,984,495	16,118,644	16,118,644
Refuse Disposal Fees	1,341,505	1,790,000	1,345,000	1,345,000	1,345,000
Leaf Collection Fees	469,088	471,258	471,258	251,508	251,508
Sale of Assets and Recyclables	1,122,062	342,574	342,574	215,210	215,210
Miscellaneous Revenues	242,463	15,335	15,335	82,780	82,780
Charges for Services	358,292	410,791	410,791	320,657	320,657
Replacement Reserve Fees	681,255	540,345	540,345	540,285	540,285
State Litter Funds	128,207	145,292	145,292	128,034	128,034
<b>Total Revenue</b>	\$20,331,499	\$19,715,588	\$19,270,588	\$19,014,131	\$19,014,131
<b>Total Available</b>	\$32,825,230	\$25,780,191	\$30,268,255	\$24,627,776	\$24,627,776
Expenditures:					
Personnel Services	\$11,047,858	\$11,466,547	\$11,466,547	\$11,239,889	\$11,266,261
Operating Expenses	8,963,413	9,101,333	9,336,976	9,000,000	9,000,000
Recovered Costs <sup>2</sup>	(1,420,048)	(1,319,509)	(1,319,509)	(1,631,805)	(1,631,805)
Capital Equipment	2,608,152	2,265,000	3,621,272	1,040,000	1,040,000
Capital Projects	93,188	0	1,014,324	0	0
<b>Total Expenditures</b>	\$21,292,563	\$21,513,371	\$24,119,610	\$19,648,084	\$19,674,456
Transfers Out:					
General Fund (10001) <sup>3</sup>	\$535,000	\$535,000	\$535,000	\$548,000	\$548,000
<b>Total Transfers Out</b>	\$535,000	\$535,000	\$535,000	\$548,000	\$548,000
<b>Total Disbursements</b>	\$21,827,563	\$22,048,371	\$24,654,610	\$20,196,084	\$20,222,456
<b>Ending Balance<sup>4</sup></b>	\$10,997,667	\$3,731,820	\$5,613,645	\$4,431,692	\$4,405,320
Construction and Infrastructure Reserve <sup>5</sup>	\$2,224,467	\$348,696	\$348,696	\$346,696	\$346,696
Rate Stabilization Reserve <sup>6</sup>	1,390,881	1,390,881	1,390,881	1,390,881	1,390,881
Capital Equipment Reserve <sup>7</sup>	4,411,355	742,243	1,362,151	1,362,151	1,362,151
Operating Reserve <sup>8</sup>	2,970,964	1,250,000	2,511,917	1,331,964	1,305,592
<b>Unreserved Balance</b>	\$0	\$0	\$0	\$0	\$0
Levy per Household Unit <sup>1</sup>	\$345/Unit	\$345/Unit	\$345/Unit	\$345/Unit	\$345/Unit

# Fund 40140

## Refuse Collection and Recycling Operations

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<sup>1</sup> The FY 2016 levy/collection fee per household unit is set at \$345 per unit. The vast majority of these fees are collected as a separate levy included on the Real Estate Tax bill. Approximately 451 units must be billed directly by the agency.

<sup>2</sup> Recovered Costs represent billings to Fund 40130, Leaf Collection, for its share of the total administrative costs for the Division of Collection and Recycling. Also included is an amount billed to Fund 40150, Refuse Disposal, for administrative costs for the recycling program which is coordinated by Fund 40140, Refuse Collection and Recycling Operations.

<sup>3</sup> Funding in the amount of \$548,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 40140. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>4</sup> Ending Balance fluctuations are a result of operating and revenue requirements that change annually. Funding is carried forward each fiscal year to provide flexibility given the uncertainty of market conditions and expenditure requirements.

<sup>5</sup> The Construction and Infrastructure Reserve funds emergency repairs necessary at the Newington Solid Waste Facility.

<sup>6</sup> The Rate Stabilization Reserve provides funds to mitigate against any need for an unusually large rate increase in a future year.

<sup>7</sup> The Capital Equipment Reserve consolidates the Collection Equipment Reserve, Recycling Equipment Reserve and Residential/General Equipment Reserve and is for future capital equipment requirements based on replacement value and age of equipment.

<sup>8</sup> The Operating Reserve consolidates the Wheeled Container Reserve and PC Replacement Reserve and is for the purchase/replacement of single-stream recycling and trash collection containers for sanitary district customers, the timely replacement of obsolete computer equipment and other operating requirements.

# Fund 40140

## Refuse Collection and Recycling Operations

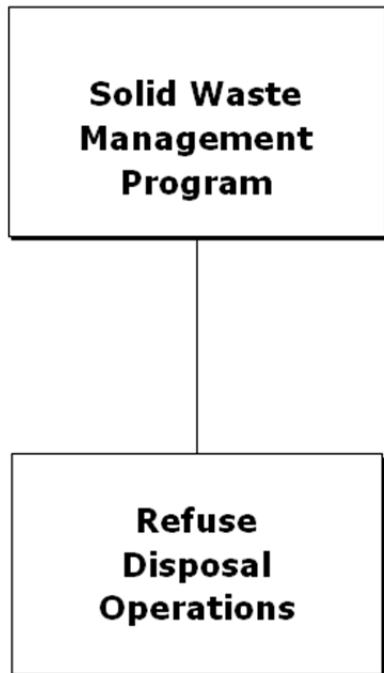
### FY 2016 Summary of Capital Projects

#### Fund 40140, Refuse Collection and Recycling Operations

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Newington Refuse Facility Enhancements (SW-000001)	\$1,718,039	\$93,188.00	\$664,323.51	\$0	\$0
Newington-Stormwater Upgrades (SW-000007)	350,000	0.00	350,000.00	0	0
<b>Total</b>	<b>\$2,068,039</b>	<b>\$93,188.00</b>	<b>\$1,014,323.51</b>	<b>\$0</b>	<b>\$0</b>



# Fund 40150 Refuse Disposal



## Mission

To protect Fairfax County citizens against disease, pollution and other contamination associated with the improper disposal of refuse, through safe and sanitary transportation of solid waste from the I-66 Transfer Station to the Energy/Resource Recovery Facility (E/RRF). The agency also transports debris generated through the Yard Waste program to disposal facilities in Prince William and Loudoun Counties. Construction/demolition/debris (CDD) material is transported to a recycling facility and residue is backhauled to the E/RRF. In addition, this agency operates the Household Hazardous Waste program, daily e-waste disposal and the Recycling and Disposal Center, including all associated technical and administrative functions.

## Focus

Fund 40150, Refuse Disposal, has the primary responsibility for coordinating the disposal of solid waste generated within Fairfax County by channeling the collected refuse to the E/RRF. Refuse that cannot be burned in the E/RRF is directed to a landfill or disposed of through a contractor. Yard debris is transported to Prince William County or a private compost facility. Other operations coordinated within this fund are the Recycling and Disposal Center, the Household Hazardous Waste (HHW) program, the Ordinance Enforcement program, the Brush







# Fund 40150 Refuse Disposal

Grinding program, the White Goods program and the Battery program.

In FY 2016, the System Disposal Rate will remain at \$62 per ton. The contractual disposal rate for FY 2016 will increase from \$54 to \$56 per ton. The rate increase is primarily due to a decrease in waste tonnage, reflecting lower consumer waste resulting in fewer tons to fund operational requirements and reserves. Based on the rate increase and the current projected decrease in waste tonnage, the total FY 2016 revenue for the fund is projected to be \$47,216,521, a decrease of \$3,570,357 from the FY 2015 Adopted Budget Plan total of \$50,786,878.

**Refuse Disposal supports  
the following County Vision Elements:**

-  **Maintaining Safe and Caring Communities**
-  **Creating a Culture of Engagement**
-  **Practicing Environmental Stewardship**
-  **Exercising Corporate Stewardship**

In 2014, County staff and Covanta Fairfax, Inc., (CFI) negotiated a new Waste Disposal Agreement (WDA) that becomes effective February 1, 2016. This new contract guarantees the County capacity to dispose of its waste through January 31, 2021 with two additional 5-year extensions available and covers CFI's lease of the property to FY 2031. Moreover, the WDA affords the County stable pricing and sustainability for waste disposal. The County significantly reduced its risks and liabilities with the new agreement while maintaining performance guarantees and monitoring of the facility.

Performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2016 Adopted Budget Plan for those items.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$11,145,344	\$11,542,508	\$11,542,508	\$11,863,038	\$11,889,614
Operating Expenses	34,465,454	39,463,194	36,464,565	36,172,358	36,172,358
Capital Equipment	1,366,608	1,788,794	2,346,446	2,150,000	2,150,000
Capital Projects	97,200	1,000,000	3,143,764	0	0
<b>Subtotal</b>	<b>\$47,074,606</b>	<b>\$53,794,496</b>	<b>\$53,497,283</b>	<b>\$50,185,396</b>	<b>\$50,211,972</b>
Less:					
Recovered Costs	(\$674,678)	(\$778,337)	(\$778,337)	(\$1,878,941)	(\$1,878,941)
<b>Total Expenditures</b>	<b>\$46,399,928</b>	<b>\$53,016,159</b>	<b>\$52,718,946</b>	<b>\$48,306,455</b>	<b>\$48,333,031</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	144 / 144	144 / 144	144 / 144	144 / 144	144 / 144

# Fund 40150 Refuse Disposal

<u>Administration</u>		<u>Transfer Station Operations</u>	
1	Division Director	1	Director, Solid Waste Disposal and Resource Recovery
1	Public Works Environmental Services Manager	1	Public Works Environmental Services Manager
1	Public Works Environmental Services Specialist	5	Asst. Refuse Superintendents
1	Management Analyst III	1	Engineer III
1	Management Analyst II	3	Heavy Equipment Supervisors
1	Network/Telecom. Analyst II	1	Management Analyst IV
1	Financial Specialist II	1	Management Analyst II
3	Administrative Assistants IV	6	Engineering Technicians II
2	Administrative Assistants III	3	Engineering Technicians I
1	Human Resources Generalist I	3	Environmental Technicians II
		10	Weighmasters
		54	Heavy Equipment Operators
		1	Motor Equipment Operator
		5	Senior Maintenance Workers
		16	Maintenance Workers
		1	Code Specialist II
		8	Lead Refuse Operators
		3	Maintenance Trade Helpers II
		1	Administrative Assistant III
		2	Administrative Assistants II
		1	Safety Analyst
		1	Welder II
		1	Welder I
		1	Financial Specialist I
		1	Maintenance Supervisor

**TOTAL POSITIONS**  
144 Positions / 144.0 FTE

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$342,863**  
 An increase of \$342,863 in Personnel Services includes \$112,437 for a 1.10 percent market rate adjustment (MRA) for all employees and \$230,426 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Other Post-Employment Benefits** **\$4,243**  
 An increase of \$4,243 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Operating Expenses** **(\$3,290,836)**  
 A decrease of \$3,290,836 in Operating Expenses is based on actual experience in FY 2014 and reflects the program's effort to streamline operating costs to improve efficiencies.
- ◆ **Recovered Costs** **(\$1,100,604)**  
 An increase of \$1,100,604 in Recovered Costs is based on salary requirements and program charges and reflects the recoverable administrative costs to support the division.
- ◆ **Capital Equipment** **\$2,150,000**  
 Funding of \$2,150,000 in Capital Equipment includes \$550,000 for the replacement of five Refuse Trailers; and \$1,600,000 for three Rubber Tire Loaders. These replacement items have all exceeded their useful life and are required to be replaced based on age, mileage, frequency of costly repairs, excessive downtime and overall condition of the equipment.

## Fund 40150 Refuse Disposal

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

◆ **Carryover Adjustments** **(\$297,213)**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved a decrease of \$297,213, due to a reduction of \$2,998,629 in Operating Expenses based on lower refuse disposal expenses, partially offset with increases of \$2,143,764 for the carryover of unexpended Capital Project balances and \$557,652 in encumbered funding in Capital Equipment.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 40150 Refuse Disposal

## FUND STATEMENT

### Fund 40150, Refuse Disposal

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$11,034,057	\$2,764,281	\$9,862,485	\$2,395,417	\$2,395,417
Revenue:					
Interest on Investment	\$8,524	\$29,948	\$29,948	\$4,791	\$4,791
Refuse Disposal Revenue <sup>1</sup>	43,930,403	49,105,230	44,105,230	44,826,890	44,826,890
Miscellaneous Revenue:					
White Goods	\$79,117	\$800,000	\$800,000	\$800,000	\$800,000
Rent of Equipment, Space	261,926	300,000	300,000	300,000	300,000
Sale of Equipment	1,215,470	184,500	184,500	906,000	906,000
Licensing Fees	62,880	67,200	67,200	78,840	78,840
Miscellaneous	205,036	300,000	300,000	300,000	300,000
Subtotal Miscellaneous Revenue	\$1,824,429	\$1,651,700	\$1,651,700	\$2,384,840	\$2,384,840
Total Revenue	\$45,763,356	\$50,786,878	\$45,786,878	\$47,216,521	\$47,216,521
<b>Total Available</b>	<b>\$56,797,413</b>	<b>\$53,551,159</b>	<b>\$55,649,363</b>	<b>\$49,611,938</b>	<b>\$49,611,938</b>
Expenditures:					
Personnel Services	\$11,145,344	\$11,542,508	\$11,542,508	\$11,863,038	\$11,889,614
Operating Expenses	34,465,454	39,463,194	36,464,565	36,172,358	36,172,358
Capital Equipment	1,366,608	1,788,794	2,346,446	2,150,000	2,150,000
Recovered Costs	(674,678)	(778,337)	(778,337)	(1,878,941)	(1,878,941)
Capital Projects	97,200	1,000,000	3,143,764	0	0
Total Expenditures	\$46,399,928	\$53,016,159	\$52,718,946	\$48,306,455	\$48,333,031
Transfers Out:					
General Fund (10001) <sup>2</sup>	\$535,000	\$535,000	\$535,000	\$577,000	\$577,000
Total Transfers Out	\$535,000	\$535,000	\$535,000	\$577,000	\$577,000
<b>Total Disbursements</b>	<b>\$46,934,928</b>	<b>\$53,551,159</b>	<b>\$53,253,946</b>	<b>\$48,883,455</b>	<b>\$48,910,031</b>
<b>Ending Balance<sup>3</sup></b>	<b>\$9,862,485</b>	<b>\$0</b>	<b>\$2,395,417</b>	<b>\$728,483</b>	<b>\$701,907</b>
Reserves:					
Capital Equipment Reserve <sup>4</sup>	\$3,000,000	\$0	\$600,000	\$200,000	\$200,000
Operating Reserve <sup>5</sup>	2,034,103	0	188,835	188,835	188,835
Environmental Reserve <sup>6</sup>	2,500,000	0	800,000	100,000	100,000
Construction and Infrastructure Reserve <sup>7</sup>	2,328,382	0	806,582	239,648	213,072
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
System Disposal Rate/Ton <sup>8</sup>	\$60	\$62	\$62	\$62	\$62
Discounted Disposal Rate/Ton <sup>9</sup>	\$54	\$54	\$54	\$56	\$56

# Fund 40150

## Refuse Disposal

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<sup>1</sup> Reduced *FY 2015 Revised Budget Plan* Refuse Disposal Revenue reflects decreases in refuse disposal in line with FY 2014. The fund will be able to absorb the reduction through the use of the beginning balance.

<sup>2</sup> Funding in the amount of \$577,000 is transferred to the General Fund in FY 2016 to partially offset central support services supported by the General Fund which benefit Fund 40150. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>3</sup> Ending Balance fluctuations are a result of operating and revenue requirements that change annually. Funding is carried forward each fiscal year to provide flexibility given the uncertainty of market conditions, tipping fee negotiations, and expenditure requirements.

<sup>4</sup> The Capital Equipment Reserve provides for the timely replacement of equipment required to operate the I-66 Transfer Station. Funds are transferred from Refuse Disposal Revenue to the Capital Equipment Reserve, as are proceeds from the sale of equipment. Reserve needs are calculated based on individual vehicle age, anticipated retirement date, and anticipated replacement value.

<sup>5</sup> The Operating Reserve provides funds to react to unanticipated events such as significant changes in waste quantities, increases in contract disposal rates at composting facilities and landfills, increases in fuel costs, significant reductions in revenues, etc. The reserve also acts as a rate stabilization reserve, allowing smooth transition to rate changes minimizing the impact on customers.

<sup>6</sup> The Environmental Reserve is a contingency fund, assuring that the County has funds to implement unplanned actions to protect the environment or meet regulatory requirements related to the closed landfill at the I-66 Complex. Specific examples of current and future environmental projects are likely to include landfill gas control, groundwater protective measures, stormwater and wastewater management.

<sup>7</sup> The Construction and Infrastructure Reserve provides for future improvements at the I-66 Transfer Station.

<sup>8</sup> The FY 2016 System Disposal rate is \$62 per ton.

<sup>9</sup> In August 1998 (FY 1999), Fairfax County implemented a contractual rate discount that was offered to any hauler that guaranteed all of its collected refuse or a specified tonnage amount would be delivered to the Energy/Resource Recovery Facility (E/RRF) or other County disposal sites. The Contract Disposal rate is proposed to increase to \$56 per ton in order to maintain identified reserves and avoid significant increases in rates in the future.

# Fund 40150 Refuse Disposal

## FY 2016 Summary of Capital Projects

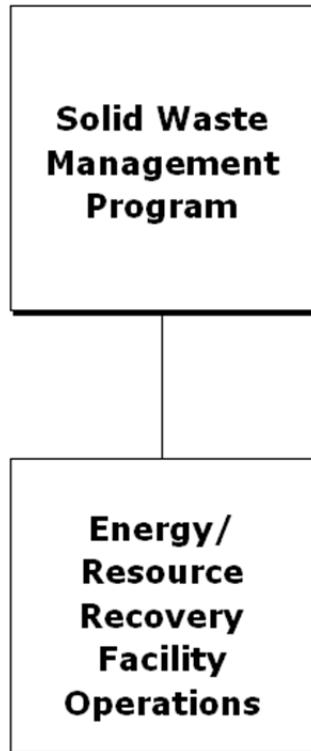
### Fund 40150, Refuse Disposal

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
I-66 Administrative Building Renovation (SW-000004)	\$2,859	\$2,859.22	\$0.00	\$0	\$0
I-66 Administrative Building Renovation (SW-000011)	597,141	0.00	597,140.78	0	0
I-66 Landfill Leachate Systems (SW-000013)	1,000,000	0.00	1,000,000.00	0	0
I-66 Retaining Wall Ramp Rehab (SW-000005)	80,135	76,548.42	0.00	0	0
I-66 Retaining Wall Ramp Rehab (SW-000012)	1,546,623	0.00	1,546,623.07	0	0
I-66 Transfer Station Workers Facility (SW-000002)	4,473,993	17,792.83	0.00	0	0
<b>Total</b>	<b>\$7,700,751</b>	<b>\$97,200.47</b>	<b>\$3,143,763.85</b>	<b>\$0</b>	<b>\$0</b>

# Fund 40160

## Energy/Resource Recovery Facility

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### Mission

To serve Fairfax County residents by providing effective and environmentally-sound solid waste disposal by converting waste-to-energy; by reducing the need for landfill space through volume reduction of solid waste; by reducing the greenhouse gas emissions both by not landfilling waste and by generating renewable energy; by recovering ferrous and non-ferrous metal from the ash and recycling them; by partnering with other agencies in projects such as water reuse project that takes treated wastewater and uses it in the boilers instead of using potable water; and by managing the operational contract in the best interests of the residents.



*Aerial view of the I-95 Energy/Resource Recovery Facility*



# Fund 40160

## Energy/Resource Recovery Facility

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### Focus

Fund 40160 supports the management of the contract for the I-95 Energy/Resource Recovery Facility (E/RRF), owned and operated by Covanta Fairfax, Inc. (CFI). Under the terms of the current Service Agreement, the County delivers municipal solid waste (MSW) for which it pays a disposal fee to CFI. With the approval of its Title V (Air) Permit in January 2007, the facility has the flexibility to operate at a level above its nameplate rating of 3,000 tons per day. Pursuant to an agreement between Dominion Virginia Power and CFI, signed in 1987 and amended in 1996, Dominion Virginia Power purchases up to 80 megawatts of electricity, enough to power about 75,000 homes annually. An amendment approved in FY 2008 allows CFI to generate and sell additional electricity over 80 megawatts; this additional electricity revenue further keeps the rate paid to CFI low and benefits County residents.

The County charges a disposal fee to all users of the E/RRF and subsequently pays the contractual disposal fee to CFI. The initial Fairfax County and CFI Service Agreement, negotiated in 1997 to get the facility built and paid for, terminates on January 31, 2016. County staff and CFI negotiated a Waste Disposal Agreement (WDA) that becomes effective February 1, 2016. This new contract guarantees the County capacity to dispose of its waste through January 31, 2021 with two additional 5-year extensions available. This WDA covers the period of CFI's lease of the property to FY 2031. Moreover, the WDA affords the County stable pricing and sustainability for waste disposal. The County significantly reduced its risks and liabilities with the new agreement while maintaining performance guarantees and monitoring of the facility.

Under the WDA, CFI will continue to report recycling of ferrous and nonferrous metals. In FY 2014, about 72.5 tons of ferrous and nonferrous metals were recovered each day from the processed ash. This additional recycling helps support the County's recycling rate of 48 percent of the waste generated being recycled.

County staff must be constantly vigilant in balancing waste as a commodity to ensure that it is disposed of efficiently, cost-effectively and with minimal environmental consequences. These efforts will continue during the implementation of the new Waste Disposal Agreement. In FY 2016, the waste disposal rate will remain at \$29 per ton. Funding from the Rate Stabilization Reserve will be used to buffer against any long-term adjustments to the tip fee.

Until the end of the Service Agreement in January 2016, staff will continue to closely monitor the performance of the facility. As in past years, the June 2014 annual stack test indicated that the overall air emissions reductions from the E/RRF, resulting from the Clean Air Act retrofits in 2000, remained well below permit limits with further reductions in carbon monoxide, nitrogen oxide, hydrochloric acid, and mercury from FY 2013 levels. The results of the stack test are listed on the next page:

# Fund 40160

## Energy/Resource Recovery Facility

Energy/Resource Recovery Facility Emissions Results <sup>1</sup>			
Constituent	Permit Limit	Average E/RRF Result June 2013	Average E/RRF Result June 2014
Sulfur Dioxide (SO <sub>2</sub> )	29 ppm	4.75 ppm	6.0 ppm
Carbon Monoxide (CO)	100 ppm	3.75 ppm	0.75 ppm
Nitrogen Oxides (NO <sub>x</sub> )	205 ppm	183.0 ppm	175.75 ppm
Hydrochloric Acid (HCL)	29 ppm	4.40 ppm	3.71 ppm
Particulate Matter (PM)	27 mg/dscm	1.42 mg/dscm	1.42 mg/dscm
Mercury (Hg)	0.080 mg/dscm	0.0018 mg/dscm	0.0009 mg/dscm
Lead (Pb)	0.44 mg/dscm	0.0030 mg/dscm	0.0030 dscm





ppm = parts per million                      mg = milligram  
dscm = dry standard cubic meter

<sup>1</sup> Covanta Fairfax Inc. Annual Determination of Compliance with Permitted Emission Limits and 40 CFR, Subpart Cb Report, (COV Report No. 3640 Volumes 1), pages 12-15 for testing conducted May 27-June 6, 2014.

Ash testing performed by an independent laboratory during May 27-June 6, 2014, characterized the ash from the E/RRF as non-hazardous waste. This means that the ash can continue to be disposed at the I-95 Ashfill under its permit for non-hazardous materials. The ash conditioning system that was added to the E/RRF in FY 2005 is providing stabilization for the ash that is placed in the I-95 Ashfill. County staff will continue to receive performance and monitoring data from CFI after the new WDA becomes effective.

The E/RRF has helped reduce the overall Fairfax County waste system carbon emissions by about one ton of carbon for every ton of waste processed. This calculation includes the reduction in overall carbon dioxide generated by the waste management system, due to emission reductions that are realized by not transporting waste to a landfill, the actual carbon dioxide that would be generated at the landfill as well as the carbon dioxide that would be emitted to produce electricity using a fossil fuel.

**The Energy/Resource Recovery Facility supports the following County Vision Elements:**

- 
***Maintaining Safe and Caring Communities***
- 
***Creating a Culture of Engagement***
- 
***Practicing Environmental Stewardship***
- 
***Exercising Corporate Stewardship***

CFI and the County implemented an innovative project that allows the E/RRF to use reclaimed water from the Noman Cole Wastewater Treatment Plant as the cooling water at the E/RRF, saving millions of gallons of potable water each year. The project, which became operational in FY 2013, continues to reduce the use of potable water, replacing it with treated water from the Wastewater Treatment Plant. County staff is always exploring and evaluating new technologies to ensure that the integrated waste

# Fund 40160

## Energy/Resource Recovery Facility

management system continues to provide the required environmental service of waste processing while having the least environmental impact possible.

The expanded Household Hazardous Waste (HHW) program, the three Conditionally Exempt Small Quantity Generator events, rechargeable battery and Compact fluorescent light (CFL) light collections, daily waste collection and other programs continue to remove significant amounts of materials with hazardous properties from the waste stream of the E/RRF. These measures contribute to the facility maintaining a low environmental impact for the amount of waste disposed by County residents.

Performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2016 Adopted Budget Plan for those items.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$930,747	\$980,027	\$980,027	\$1,007,222	\$1,009,485
Operating Expenses	16,950,293	20,535,512	20,559,584	24,791,786	24,791,786
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$17,881,040</b>	<b>\$21,515,539</b>	<b>\$21,539,611</b>	<b>\$25,799,008</b>	<b>\$25,801,271</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	12 / 12	12 / 12	12 / 12	12 / 12	12 / 12
1 Management Analyst III	1	Heavy Equipment Operator	1	Administrative Assistant II	
1 Management Analyst II	1	Administrative Assistant IV	5	Weighmasters	
1 Engineering Technician II	1	Administrative Assistant III			
<b>TOTAL POSITIONS</b>					
12 Positions / 12.0 FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$29,105**  
An increase of \$29,105 in Personnel Services includes \$9,574 for a 1.10 percent market rate adjustment (MRA) for all employees and \$19,531 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Other Post-Employment Benefits** **\$353**  
An increase of \$353 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

## Fund 40160 Energy/Resource Recovery Facility

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- ◆ **Operating Expenses** **\$4,256,274**

An increase of \$4,256,274 in Operating Expenses is associated with a new Waste Disposal Agreement between Covanta Fairfax, Inc. and Fairfax County. The initial term of this agreement ended in 2011, with a 5-year extension until 2016. The new agreement which will go into effect on February 1, 2016 includes an increase in tipping fee requirements for municipal solid waste and ash disposal. In addition, funding is included for the expanded Household Hazardous Waste (HHW) program.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$24,072**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved encumbered carryover of \$24,072 in Operating Expenses due to contractual services requirements.

# Fund 40160

## Energy/Resource Recovery Facility

### FUND STATEMENT

#### Fund 40160, Energy/Resource Recovery Facility (E/RRF)

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$46,300,636	\$52,444,206	\$56,718,645	\$64,364,557	\$63,865,845
Revenue:					
Disposal Revenue <sup>1</sup>	\$28,298,195	\$31,193,600	\$28,550,000	\$25,112,350	\$25,112,350
Interest on Investments	42,854	150,000	53,811	53,811	53,811
Miscellaneous <sup>2</sup>	0	125,000	125,000	792,000	792,000
<b>Total Revenue</b>	\$28,341,049	\$31,468,600	\$28,728,811	\$25,958,161	\$25,958,161
<b>Total Available</b>	\$74,641,685	\$83,912,806	\$85,447,456	\$90,322,718	\$89,824,006
Expenditures:					
Personnel Services	\$930,747	\$980,027	\$980,027	\$1,007,222	\$1,009,485
Operating Expenses <sup>3,4</sup>	16,950,293	20,535,512	20,559,584	24,791,786	24,791,786
<b>Total Expenditures</b>	\$17,881,040	\$21,515,539	\$21,539,611	\$25,799,008	\$25,801,271
Transfers Out:					
General Fund (10001) <sup>5</sup>	\$42,000	\$42,000	\$42,000	\$49,000	\$49,000
<b>Total Transfers Out:</b>	\$42,000	\$42,000	\$42,000	\$49,000	\$49,000
<b>Total Disbursements</b>	\$17,923,040	\$21,557,539	\$21,581,611	\$25,848,008	\$25,850,271
<b>Ending Balance<sup>6</sup></b>	\$56,718,645	\$62,355,267	\$63,865,845	\$64,474,710	\$63,973,735
Tipping Fee Reserve <sup>7</sup>	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Rate Stabilization Reserve <sup>8</sup>	45,218,645	50,855,267	51,356,555	51,974,710	51,473,735
Operations and Maintenance Reserve <sup>9</sup>	10,000,000	10,000,000	11,009,290	11,000,000	11,000,000
<b>Unreserved Ending Balance</b>	\$0	\$0	\$0	\$0	\$0
Disposal Rate/Ton	\$29	\$29	\$29	\$29	\$29

# Fund 40160

## Energy/Resource Recovery Facility

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<sup>1</sup> The decrease in FY 2015 and FY 2016 revenue reflects lower disposal tonnage in line with FY 2014 actual experience. The fund is absorbing the reduction through a higher than projected beginning balance.

<sup>2</sup> Miscellaneous Revenue is generated by the excess amount that Covanta Fairfax, Inc. (CFI) charges for the disposal of Supplemental Waste.

<sup>3</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$498,712.00 has been reflected as an increase to FY 2014 Operating Expenditures associated with the reimbursement of tipping fees due from CFI. This audit adjustment has been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustment were included in the FY 2015 Third Quarter Package.

<sup>4</sup> Operating Expenses rise in FY 2016 as a result of the new Waste Disposal Agreement.

<sup>5</sup> FY 2016 funding in the amount of \$49,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 40160. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>6</sup> Ending balance fluctuations are a result of operating and revenue requirements that change annually. Funding is carried forward each fiscal year to provide flexibility given the uncertainty of market conditions, tipping fee negotiations, and expenditure requirements.

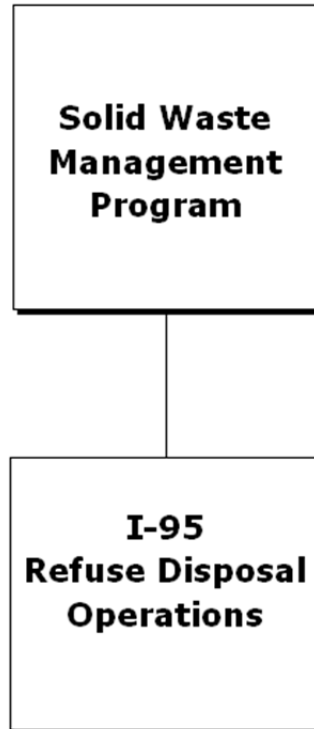
<sup>7</sup> The Tipping Fee Reserve is used to buffer against sharp annual changes in tipping fees. Potential changes could result from issues such as tax changes regarding energy sales, power deregulation, state or EPA environmental fees, and/or contract changes.

<sup>8</sup> The Rate Stabilization Reserve (RSR) is maintained in order to safeguard against significant increases in tipping fees charged to users of the E/RRF. This reserve is being used in FY 2016 as a result of the new Waste Disposal Agreement that increased disposal cost to the County.

<sup>9</sup> The Operations and Maintenance Reserve is maintained for ongoing improvements and enhancements to the E/RRF including emissions control efforts. Future projects may include additional retrofits to the air pollution control systems for reductions in nitrogen oxides. The reserve will fund the County's share of the initial capital expenditures on the improvements, future uses would include end-of-lease site management.

# Fund 40170

## I-95 Refuse Disposal



### Mission




To manage the I-95 Complex and to provide a site where solid waste and recyclable materials from County citizens are gathered and properly disposed, and a deposit site where ash from the Energy/Resource Recovery Facility (E/RRF) and other participating municipalities can be properly disposed.

### Focus

The County has operated the I-95 Sanitary Complex for more than 25 years, and has served the solid waste disposal needs of the residents of the participating jurisdictions utilizing the facility. The municipal solid waste (MSW) section of the I-95 Complex closed in December 1995, and since that time the facility has accepted only ash material for land burial. The I-95 Complex also serves as the focal point for the management of non-combustible material, which is redirected to debris landfills for final disposal.

The ash disposal fee in FY 2016 for Fund 40170, I-95 Refuse Disposal, will increase to \$24.50 per ton from \$22.50 per ton to provide adequate funding for operations and capital projects and maintain acceptable Post-Closure reserves. The Post-Closure Reserve is required for a 30-year period after the ashfill is closed and is mandated by federal and state regulations. The current Post-Closure Reserve is \$26.0 million or

I-95 Refuse Disposal supports the following County Vision Elements:

-  *Creating a Culture of Engagement*
-  *Connecting People and Places*
-  *Exercising Corporate Stewardship*

# Fund 40170

## I-95 Refuse Disposal

51.3 percent of the permit requirement of \$50.7 million. Prior to FY 2010, high interest earning rates had provided sufficient funds to support operating expenditures, as well as, provide adequate reserve funding required for capital projects and post closure care. It had allowed the fund to maintain the lower ash disposal fee of \$11.50 per ton from FY 2001 to FY 2009. Since that time, interest earnings have continued to decline and operational requirements have exceeded available resources. Increased maintenance needs require additional funding to ensure that the landfill remains in compliance with its many permits. In addition, the ash tonnage has declined in recent years which can be attributed to the sluggish economy and increases in recycling. The estimated FY 2016 revenue from the increased ash disposal fee aligns revenue with actual experience. The rate increase in FY 2016 is part of a phased approach to stabilize the fund and continues to build the state and federally mandated Post-Closure Reserve requirements.



Performance measures for Solid Waste are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the [FY 2016 Adopted Budget Plan](#) for those items.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$3,324,166	\$3,715,638	\$3,715,638	\$3,813,368	\$3,822,075
Operating Expenses	3,435,295	4,460,064	3,991,620	3,787,316	3,787,316
Capital Equipment	796,727	105,000	999,015	100,000	100,000
Capital Projects	322,768	1,000,000	8,949,536	0	0
<b>Total Expenditures</b>	<b>\$7,878,956</b>	<b>\$9,280,702</b>	<b>\$17,655,809</b>	<b>\$7,700,684</b>	<b>\$7,709,391</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	41 / 41	41 / 41	42 / 42	41 / 41	42 / 42
1 Engineer V	2 Engineering Technicians I	1 Maintenance Supervisor			
1 Engineer III	1 Management Analyst I	1 Weighmaster			
1 Sr. Environmental Specialist	4 Asst. Refuse Superintendents	1 Administrative Assistant II			
4 Public Works Env. Svcs. Specs.	1 Industrial Electrician III	1 Senior Maintenance Worker			
1 PW/ES Technical Specialist	1 Industrial Electrician II	6 Maintenance Workers			
9 Heavy Equipment Operators	1 Motor Equipment Operator	1 Construction Project Manager II			
4 Engineering Technicians II					
<b>TOTAL POSITIONS</b>					
42 Positions / 42.0 FTE					



# Fund 40170

## I-95 Refuse Disposal

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$105,229**  
An increase of \$105,229 in Personnel Services includes \$36,838 for a 1.10 percent market rate adjustment (MRA) for all employees and \$68,391 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Other Post-Employment Benefits** **\$1,208**  
An increase of \$1,208 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Operating Expenses** **(\$672,748)**  
A decrease of \$672,748 in Operating Expenses is based on actual experience in FY 2014 which reflects the program's continued effort to streamline operating costs to improve efficiencies.
  
- ◆ **Capital Equipment** **\$100,000**  
Funding of \$100,000 in Capital Equipment is included for the replacement of one roller truck with cab. This item has exceeded its useful life and is required to be replaced based on the overall condition of the equipment.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$8,375,107**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved an increase of \$8,375,107, including encumbered carryover of \$35,293, the carryover of unexpended capital project balances of \$7,949,536 and \$790,278 in Capital Equipment. These increases were partially offset by a decrease of \$400,000 in Operating Expenses to better align budgeted expenditures with actual experience.
  
- ◆ **Position Adjustment** **\$0**  
In order to properly align staff with workload requirements, 1/1.0 FTE position was transferred from Fund 40140, Refuse Collection and Recycling Operations, to Fund 40170, I-95 Refuse Disposal.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 40170

## I-95 Refuse Disposal

### FUND STATEMENT

#### Fund 40170, I-95 Refuse Disposal

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$38,228,863	\$28,471,621	\$37,095,349	\$26,718,686	\$26,718,686
Revenue:					
Interest on Investments	\$30,435	\$126,628	\$40,000	\$53,437	\$53,437
Refuse Disposal Revenue	6,674,373	7,361,538	7,199,546	8,385,751	8,385,751
Other Revenue:					
Fees, Landfill Permit	\$14,676	\$7,200	\$7,200	\$7,200	\$7,200
Sale of Equipment	4,931	5,400	5,400	5,000	5,000
Miscellaneous Revenue	196,027	202,000	202,000	202,000	202,000
Subtotal Other Revenue	\$215,634	\$214,600	\$214,600	\$214,200	\$214,200
<b>Total Revenue</b>	\$6,920,442	\$7,702,766	\$7,454,146	\$8,653,388	\$8,653,388
<b>Total Available</b>	\$45,149,305	\$36,174,387	\$44,549,495	\$35,372,074	\$35,372,074
Expenditures:					
Personnel Services	\$3,324,166	\$3,715,638	\$3,715,638	\$3,813,368	\$3,822,075
Operating Expenses	3,435,295	4,460,064	3,991,620	3,787,316	3,787,316
Capital Equipment	796,727	105,000	999,015	100,000	100,000
Capital Projects	322,768	1,000,000	8,949,536	0	0
<b>Total Expenditures</b>	\$7,878,956	\$9,280,702	\$17,655,809	\$7,700,684	\$7,709,391
Transfers Out:					
General Fund (10001) <sup>1</sup>	\$175,000	\$175,000	\$175,000	\$186,000	\$186,000
<b>Total Transfers Out</b>	\$175,000	\$175,000	\$175,000	\$186,000	\$186,000
<b>Total Disbursements</b>	\$8,053,956	\$9,455,702	\$17,830,809	\$7,886,684	\$7,895,391
<b>Ending Balance<sup>2</sup></b>	\$37,095,349	\$26,718,685	\$26,718,686	\$27,485,390	\$27,476,683
Reserves					
Active Cell Closure Liability Reserve <sup>3</sup>	\$257,165	\$257,165	\$257,165	\$257,165	\$257,165
Environmental Reserve <sup>4</sup>	625,000	500,000	500,000	500,000	500,000
Operating Reserve <sup>5</sup>	33,007	33,007	33,007	135,697	135,697
Capital Equipment Reserve <sup>6</sup>	726,794	480,084	480,084	592,528	583,821
Post-Closure Reserve <sup>7</sup>	26,829,655	25,448,429	25,448,430	26,000,000	26,000,000
<b>Unreserved Ending Balance</b>	\$8,623,728	\$0	\$0	\$0	\$0
Disposal Fee/Ton <sup>8</sup>	\$19.50	\$22.50	\$22.50	\$24.50	\$24.50

# Fund 40170

## I-95 Refuse Disposal

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<sup>1</sup> Funding in the amount of \$186,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 40170. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>2</sup> Ending balance fluctuations are a result of operating and revenue requirements that change annually. Funding is carried forward each fiscal year to provide flexibility given the uncertainty of market conditions and expenditure requirements.

<sup>3</sup> The Active Cell Closure Liability Reserve is necessary for the closure of active disposal cells of the Ashfill and is necessary for ashfilling activities to progress in accord with state requirements.

<sup>4</sup> The Environmental Reserve assures that the County has funds to implement, or at least start to implement, unplanned actions to protect the environment or meet regulatory requirements. Specific examples of future environmental projects are likely to include: Landfill Gas Control Projects, Stormwater Management, Wastewater (Leachate) Management, and Groundwater protective measures.

<sup>5</sup> The Operating Reserve consolidates the PC Replacement Reserve and Construction Reserve, and is used for the timely replacement of obsolete computer equipment, unanticipated operating expenditures and fluctuations in revenues.

<sup>6</sup> The Capital Equipment Reserve provides for the timely replacement of equipment required to operate the I-95 Ashfill. Funds are transferred from Ash Disposal Revenue to equipment reserve as are proceeds from the sale of equipment. The reserve requirement is based on a replacement schedule comprised of yearly payments to the reserve, which are based on the useful life of the equipment and vehicles.

<sup>7</sup> The Post-Closure Reserve is required for a 30-year period after the ashfill closes and is mandated by federal and state regulations. The projected reserve of \$26.0 million for FY 2016 represents 51.3 percent of the estimated requirement of \$50,687,000 and is not sufficient to cover all identified costs. Additional funds will be set aside in future years.

<sup>8</sup> The current ash disposal fee will increase from \$22.50 to \$24.50 per ton in FY 2016.

# Fund 40170

## I-95 Refuse Disposal

### FY 2016 Summary of Capital Projects

#### Fund 40170, I-95 Refuse Disposal

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Area 3 Lined Landfill Construction (2G25-001-000)	\$24,222,184	(\$67,412.83)	\$0.00	\$0	\$0
I-95 Landfill Closure (2G25-004-000)	53,357,299	(12,549.43)	0.00	0	0
I-95 Landfill Closure (SW-000019)	1,947,098	0.00	1,947,098.19	0	0
I-95 Landfill Environmental Compliance (SW-000016)	2,765,378	0.00	2,765,377.70	0	0
I-95 Landfill Leachate Facility (2G25-002-000)	1,516,074	188,850.66	0.00	0	0
I-95 Landfill Leachate Facility (SW-000018)	2,004,926	0.00	2,004,926.17	0	0
I-95 Methane Gas Recovery (SW-000014)	2,210,181	0.00	2,210,181.18	0	0
I-95 Operation Building Renovation (SW-000008)	3,048	3,047.74	0.00	0	0
I-95 Operation Building Renovation (SW-000015)	21,952	0.00	21,952.26	0	0
Methane Gas Recovery (SW-000003)	2,492,869	210,832.04	0.00	0	0
<b>Total</b>	<b>\$90,541,009</b>	<b>\$322,768.18</b>	<b>\$8,949,535.50</b>	<b>\$0</b>	<b>\$0</b>



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## Internal Service Funds

### Overview

Internal Service Funds account for services provided by specific County agencies to other County agencies on a cost reimbursement basis. The services consist of insurance, central acquisition of commonly used supplies and equipment, vehicle fleet maintenance, communications, and data processing. Revenues of these funds consist primarily of charges to County agencies for these services. Specific funds included in this group are:

#### FAIRFAX COUNTY INTERNAL SERVICE FUNDS

- ◆ **Fund 60000, County Insurance Fund**, is utilized to meet the County's casualty obligations, liability exposures, and worker's compensation requirements.
- ◆ **Fund 60010, Department of Vehicle Services**, ensures that the County, School and Park Authority vehicle fleet is responsive to the transportation needs of all customer agencies and is operated in a safe and cost-effective manner.
- ◆ **Fund 60020, Document Services Division**, supports the printing, copier, and micrographic services to County and School agencies.
- ◆ **Fund 60030, Technology Infrastructure Services**, is managed by the Department of Information Technology and provides Data Center and Network Services to County agencies. Infrastructure costs associated with the operation and maintenance of the mainframe, data communications, PC replacements, and radio networks are billed to user agencies.
- ◆ **Fund 60040, Health Benefits Fund**, is the County's self-insurance fund which provides health insurance benefits to Fairfax County employees.

#### FAIRFAX COUNTY PUBLIC SCHOOLS INTERNAL SERVICE FUNDS

- ◆ **Fund S60000, Public School Insurance Fund**, is an insurance fund that provides administration of workers' compensation accounts, centralization of self-insurance accounts for automobile and general liability, and commercial insurance for other liabilities.
- ◆ **Fund S62000, Public School Health and Flexible Benefits**, is the Fairfax County Public Schools self-insurance fund which provides health insurance benefits to its employees.
- ◆ **Fund S63000, Public School Central Procurement**, facilitates accounting of orders for textbooks, supplies, and equipment for the Fairfax County Public Schools.

# Fund 60000 County Insurance

## Mission


To ensure the health and safety of County residents, employees, and public officials, and to protect the County's financial assets. The agency is committed to providing the highest quality customer service in managing the County's risks and exposures.

<b>AGENCY DASHBOARD</b>			
Key Data	FY 2012	FY 2013	FY 2014
1. County Population	1,109,668	1,114,500	1,116,300
2. County Employees	14,673	13,118	13,189
3. Medical Expenses Inflation (CPI)	3.9%	4.2%	2.3%
4. County-Owned Building Values	\$2,344,484,934	\$2,596,741,990	\$2,600,161,973
5. Investment Return Rate on Insurance Fund	0.60%	0.45%	0.50%
6. Average Age of Workers' Compensation Claim	10.94 Years	12.78 Years	13.65 Years


## Focus

Fairfax County has a statutory responsibility to provide Workers' Compensation benefits, including medical treatment and loss of wages due to related disability, to employees who sustain occupational injuries and illnesses. Fund 60000, County Insurance, was established to fulfill this obligation. The fund also provides for countywide commercial insurance and self-insurance. The County self-insures automobile and general liability claims. Special commercial coverage is provided for aviation insurance on County helicopters, real property coverage, and Fire and Rescue Department vehicle damage insurance. Administrative expenses of risk management programs are paid through this fund.

**The County Insurance Fund supports the following County Vision Elements:**



***Maintaining Safe and Caring Communities***



***Exercising Corporate Stewardship***

Fairfax County provides a wide range of services to its employees and residents, which in turn create potential risks and exposures to the County. Some of these risks include injuries involving County employees or damage to County property; injuries to residents or damage to residents' property; automobile accidents; incidents arising from police activity; the actions of public officials; and the operation and maintenance of sewage and storm management systems.

The Risk Management Division approaches its mission from both internal and external perspectives. Recognizing that an organization the size of Fairfax County will experience losses, Risk Management staff work to mitigate losses and manage financial liabilities. This is accomplished through both self-insurance (which generally applies to losses expected to occur regularly, such as Workers' Compensation, automobile and general liability, and police professional and public officials liability) and commercial insurance (for losses which occur infrequently but tend to be large exposures, such as real property losses, aircraft liability, and damage to high-value vehicles). Recognizing the importance of prompt and

## Fund 60000 County Insurance

fair resolution of claims against the County, claims administration uses both in-house staff and a contract claims administrator. Risk Management is committed to the prevention of injuries in the workplace and focuses on programs that address countywide injury prevention and reduction through training and awareness campaigns. Finally, Risk Management staff focuses on building and using partnerships with other County agencies, the community, and neighboring jurisdictions to mitigate risks and to ensure excellent communication with the residents of Fairfax County.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted												
<b>FUNDING</b>																	
Expenditures:																	
Personnel Services	\$1,470,389	\$1,446,131	\$1,446,131	\$1,575,202	\$1,578,847												
Operating Expenses	22,671,804	23,054,604	42,302,099	23,615,604	23,615,604												
Capital Equipment	0	0	0	0	0												
<b>Subtotal</b>	<b>\$24,142,193</b>	<b>\$24,500,735</b>	<b>\$43,748,230</b>	<b>\$25,190,806</b>	<b>\$25,194,451</b>												
Less:																	
Recovered Costs	(\$476,131)	(\$250,000)	(\$250,000)	(\$250,000)	(\$250,000)												
<b>Total Expenditures</b>	<b>\$23,666,062</b>	<b>\$24,250,735</b>	<b>\$43,498,230</b>	<b>\$24,940,806</b>	<b>\$24,944,451</b>												
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>																	
Regular	14 / 14	14 / 14	14 / 14	14 / 14	14 / 14												
<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">1 Risk Manager</td> <td style="width: 33%;">1 Loss Prevention Analyst II</td> <td style="width: 33%;">2 Claims Specialists I</td> </tr> <tr> <td>1 Insurance Manager</td> <td>1 Loss Prevention Analyst I</td> <td>1 Administrative Assistant IV</td> </tr> <tr> <td>1 Loss Prevention Analyst IV</td> <td>1 Claims Specialist III</td> <td>2 Administrative Assistants III</td> </tr> <tr> <td>2 Loss Prevention Analysts III</td> <td>1 Claims Specialist II</td> <td></td> </tr> </table>						1 Risk Manager	1 Loss Prevention Analyst II	2 Claims Specialists I	1 Insurance Manager	1 Loss Prevention Analyst I	1 Administrative Assistant IV	1 Loss Prevention Analyst IV	1 Claims Specialist III	2 Administrative Assistants III	2 Loss Prevention Analysts III	1 Claims Specialist II	
1 Risk Manager	1 Loss Prevention Analyst II	2 Claims Specialists I															
1 Insurance Manager	1 Loss Prevention Analyst I	1 Administrative Assistant IV															
1 Loss Prevention Analyst IV	1 Claims Specialist III	2 Administrative Assistants III															
2 Loss Prevention Analysts III	1 Claims Specialist II																
<b>TOTAL POSITIONS</b>																	
14 Positions / 14.0 FTE																	

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$38,821**  
 An increase of \$38,821 in Personnel Services includes \$15,422 for a 1.10 percent market rate adjustment (MRA) for all employees and \$23,399 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Fringe Benefits** **\$93,895**  
 An increase of \$93,895 in Personnel Services is primarily attributable to increases in employer retirement contribution and health insurance expenses, based on actual experience and rate increases.



## Fund 60000 County Insurance

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- ◆ **General Insurance Costs** **\$561,000**  
A net increase of \$561,000 in Operating Expenses is primarily due to premiums for additional cyber risk insurance and the expansion of coverage for high value vehicles and equipment, as well as the implementation of a Risk Management Information System.
  
- ◆ **General Fund Transfer**  
It should be noted that the General Fund transfer to this fund is increased by \$38,821 to cover expenses related to employee compensation increases.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$1,635,950**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$1,635,950 in Operating Expenses for expenditures related to litigation in personnel-related matters.
  
- ◆ **Third Quarter Adjustments** **\$17,611,545**  
As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved funding of \$17,611,545 in Operating Expenses. Of this total, an adjustment of \$16,611,545 was required for tax litigation refunds primarily as a result of a Virginia Supreme Court ruling on the Business, Professional, and Occupational License (BPOL) tax. An additional \$500,000 was required for anticipated expenditures due to ongoing litigation in personnel-related matters, and the remaining increase of \$500,000 was required to support workers' compensation expenses. It should be noted that the General Fund transfer to Fund 60000, County Insurance, was increased by \$17,027,545 as part of the *FY 2015 Third Quarter Review*. Of this amount, \$14,911,545 was included to increase the amount of funding in the Tax Litigation Reserve, which is held to fund potential future refunds of BPOL Taxes. An additional increase of \$1,200,000 represents General Fund support of \$500,000 for the increased expenditures noted above that are related to ongoing litigation in personnel-related matters, \$500,000 for the increased expenditures noted above that are related to workers' compensation costs, and \$200,000 to offset a reduction in interest revenue as interest earnings are projected to be lower than was anticipated in the *FY 2015 Revised Budget Plan*. The remaining increase in the General Fund transfer of \$916,000 is for accrued liability adjustments.

# Fund 60000 County Insurance

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>County Insurance Fund</b>					
Percentage of claims processed within 30 days	96%	98%	98%/98%	98%	98%
Preventable accidents per 100,000 miles driven	0.80	0.50	0.60/0.87	0.60	0.60
Ratio of premium paid to value of assets covered	0.126%	0.122%	0.138%/0.134%	0.138%	0.139%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60000.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60000.pdf)

## Performance Measurement Results

Workers' Compensation costs are the single greatest challenge to the Insurance Fund. A key factor in containing costs and expediting the return to work of injured employees is prompt and adequate medical evaluation. Awareness of the County's programs in this area, coupled with efficient reporting systems, serve both employee and County interests. The Risk Management Division now averages five days reporting time, and the program is at its ambitious goal of processing 98 percent of all claims within 30 business days from the date of incident.

Driver safety and accident prevention programs remain a priority to the County. Though there was an increase in preventable accidents in FY 2014, stability is anticipated in this area for FY 2015 and FY 2016 and County staff continues to maintain the goal of reducing accident rates.

The commercial insurance portfolio is a key element in protecting the assets of the County against losses in a major event; it ensures that the County is not faced with major property, Workers' Compensation, and liability losses during periods when it cannot afford the costs associated with losses. While the actual premiums tend to increase, County staff successfully continues to maintain low rates for those premiums, surpassing the goal of a 0.138 percent premium rate by attaining a 0.134 percent rate in FY 2014.

# Fund 60000 County Insurance

## FUND STATEMENT

### Fund 60000, County Insurance

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$53,042,245	\$87,102,486	\$89,680,217	\$88,034,162	\$103,845,396
Revenue:					
Interest	\$61,665	\$275,000	\$75,000	\$275,000	\$275,000
Workers' Compensation	513,592	515,000	515,000	515,000	515,000
Other Insurance	119,363	105,859	105,859	105,859	105,859
<b>Total Revenue</b>	<b>\$694,620</b>	<b>\$895,859</b>	<b>\$695,859</b>	<b>\$895,859</b>	<b>\$895,859</b>
Transfer In:					
General Fund (10001)	\$58,693,414	\$23,240,005	\$40,267,550	\$23,275,181	\$23,278,826
Debt Service (20000)	0	0	8,000,000	0	0
General Construction and Contributions (30010)	0	0	5,700,000	0	0
Public Safety Construction (30070)	0	0	2,300,000	0	0
Federal/State Grants (50000)	0	0	700,000	0	0
<b>Total Transfer In</b>	<b>\$58,693,414</b>	<b>\$23,240,005</b>	<b>\$56,967,550</b>	<b>\$23,275,181</b>	<b>\$23,278,826</b>
<b>Total Available</b>	<b>\$112,430,279</b>	<b>\$111,238,350</b>	<b>\$147,343,626</b>	<b>\$112,205,202</b>	<b>\$128,020,081</b>
Expenditures:					
Administration	\$1,609,403	\$1,689,066	\$1,689,066	\$1,883,137	\$1,886,782
Workers' Compensation	14,338,433	14,445,000	14,945,000	14,445,000	14,445,000
Self Insurance Losses	3,002,494	4,176,000	6,311,950	4,176,000	4,176,000
Tax Litigation Expenses	0	0	16,611,545	0	0
Commercial Insurance Premium <sup>1</sup>	3,592,107	3,682,000	3,682,000	4,178,000	4,178,000
Automated External Defibrillator	207,625	258,669	258,669	258,669	258,669
<b>Total Expenditures</b>	<b>\$22,750,062</b>	<b>\$24,250,735</b>	<b>\$43,498,230</b>	<b>\$24,940,806</b>	<b>\$24,944,451</b>
Expense for Net Change in Accrued Liability <sup>2</sup>	\$916,000	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$23,666,062</b>	<b>\$24,250,735</b>	<b>\$43,498,230</b>	<b>\$24,940,806</b>	<b>\$24,944,451</b>
<b>Ending Balance <sup>3</sup></b>	<b>\$89,680,217</b>	<b>\$86,987,615</b>	<b>\$103,845,396</b>	<b>\$87,264,396</b>	<b>\$103,075,630</b>
Restricted Reserves:					
Accrued Liability <sup>2</sup>	\$48,073,000	\$47,157,000	\$48,073,000	\$47,157,000	\$48,073,000
AED Replacement Reserve	860,154	699,110	745,283	630,412	630,412
Litigation Reserve	30,000,000	30,000,000	45,000,000	30,000,000	45,000,000
PC Replacement Reserve	7,200	0	0	0	0
Reserve for Catastrophic Occurrences <sup>2</sup>	10,739,863	9,131,505	10,027,113	9,476,984	9,372,218

<sup>1</sup> In order to account for expenditures in the proper fiscal year, audit adjustments in the amount of \$104,766.00 have been reflected as an increase to FY 2014 expenditures in order to record expenditures in the proper fiscal period. These adjustments have been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the FY 2014 audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> FY 2014 actuals reflect an accrued liability adjustment of \$916,000 based on an annual independent actuarial valuation. This adjustment results in a corresponding adjustment to the FY 2014 total Disbursements, total Accrued Liability Reserve, and Reserve for Catastrophic Occurrences, but it does not affect the cash balance or the Ending Balance, which is calculated using Total Available less total Expenditures, not Disbursements. It should be noted that this adjustment was included in the FY 2014 CAFR.

<sup>3</sup> Fluctuations in the Ending Balance are primarily the result of changes in the transfer in from the General Fund based on reserve requirements.

## **Fund 60000**

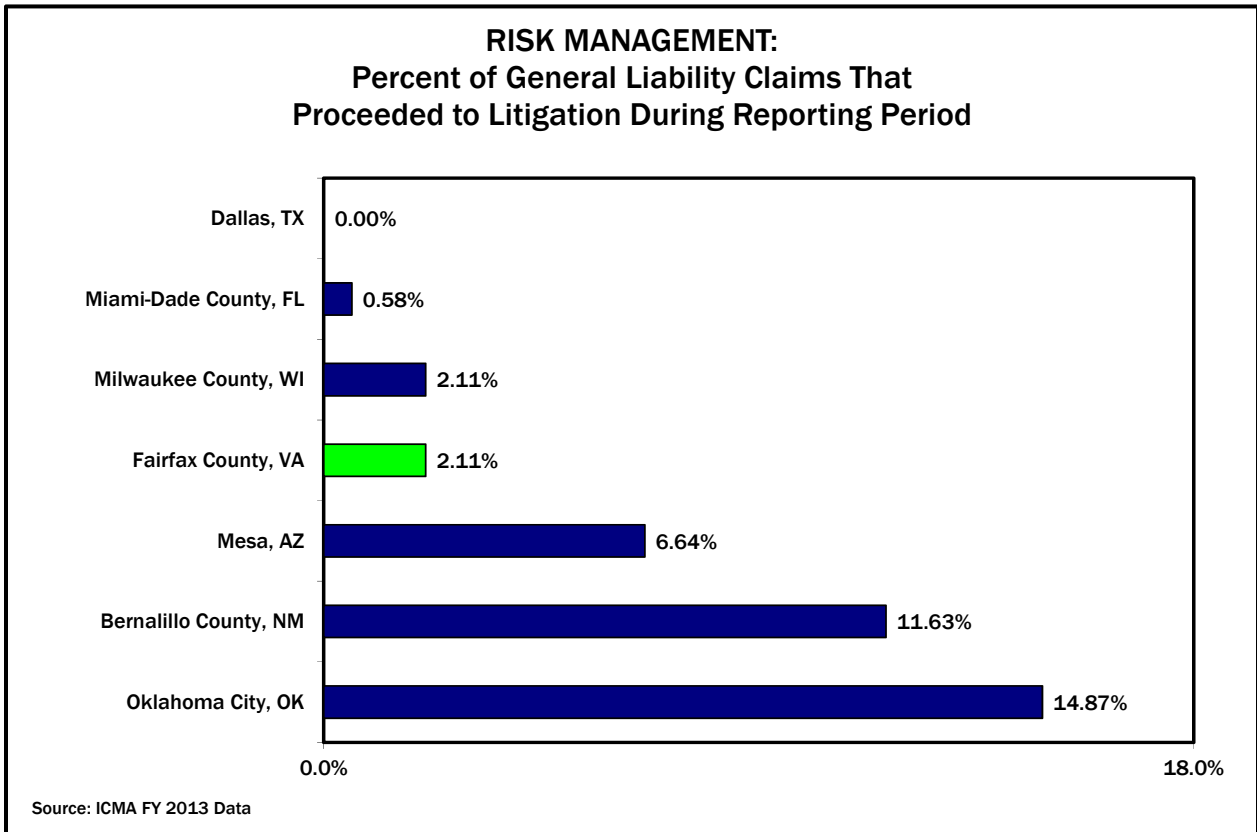
### **County Insurance**

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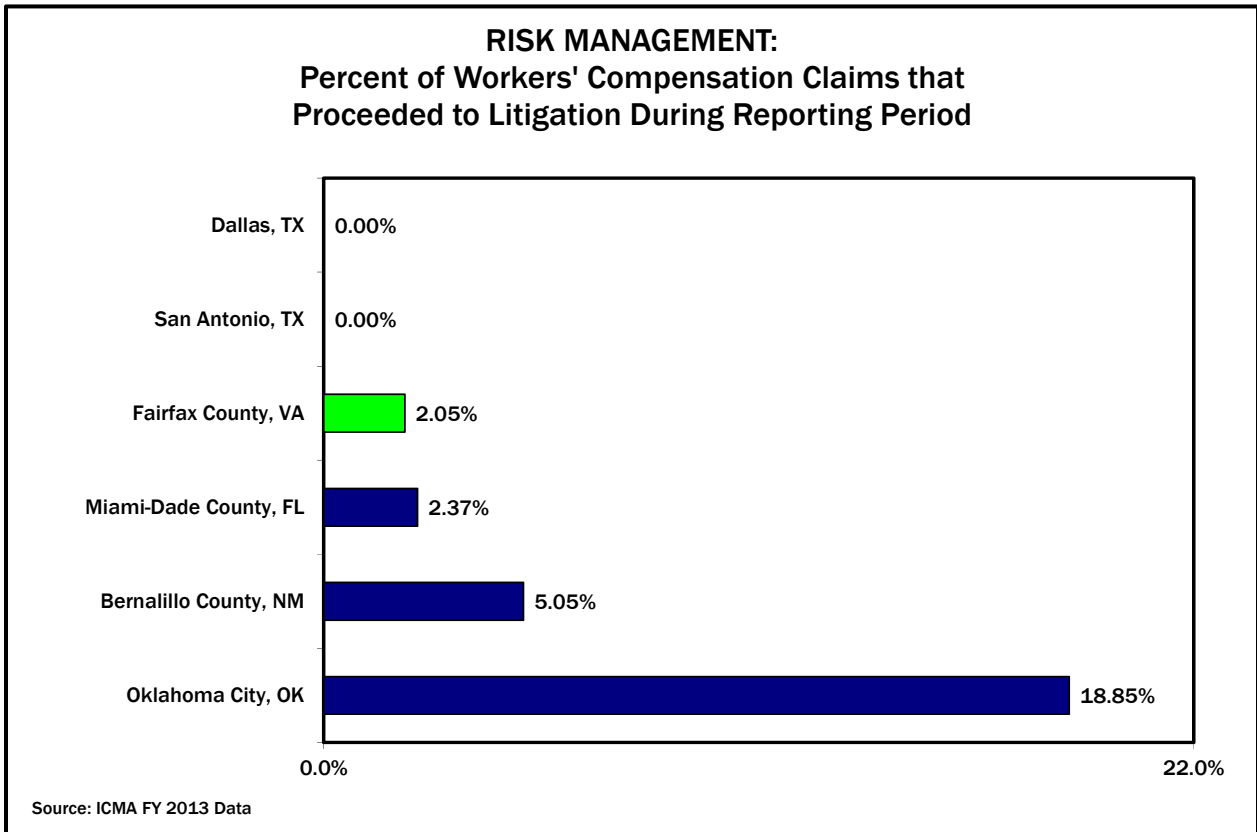
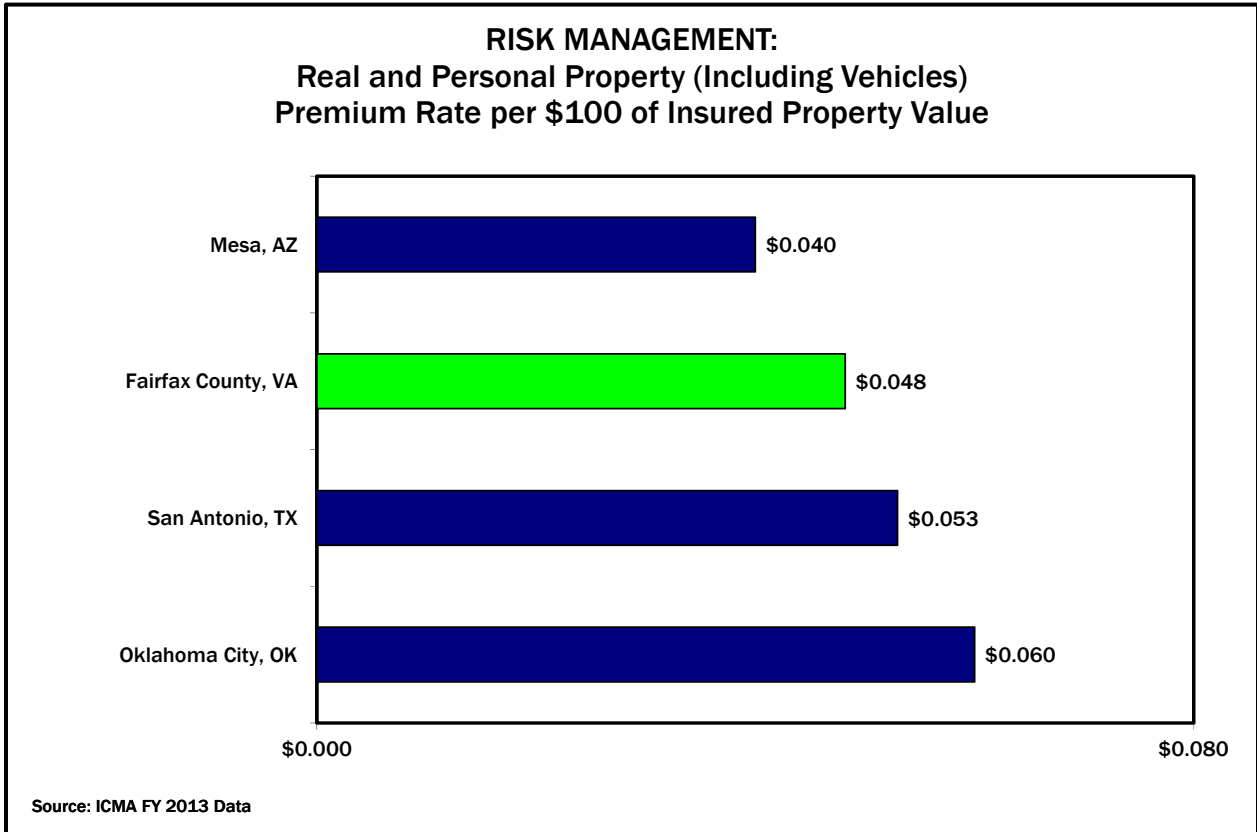
#### **Benchmarking**

As a means of enhancing accountability, benchmarking data have been included in the annual budget since FY 2005. These data are included in each of the Program Area Summaries in Volume 1 and now in Other Funds (Volume 2) as available. The majority of this benchmarking data come from the International City/County Management Association's (ICMA) benchmarking effort in which Fairfax County has participated since 2000. More than 180 cities, counties and towns provide comparable data annually in 15 service areas. However, not all jurisdictions provide data for every service area. As part of the ICMA benchmarking effort, participating local governments (cities, counties and towns) provide data on standard templates provided by ICMA in order to ensure consistency. ICMA then performs extensive checking and data cleaning to ensure the greatest possible accuracy and comparability of data. As a result of the time required to collect the data and undergo ICMA's comprehensive data cleaning processes, information is always available with a one-year delay. FY 2013 data represent the latest available information. The jurisdictions presented in the graphs on the following pages generally show how Fairfax County compares to other large jurisdictions (population over 500,000). In cases where other Virginia localities provided data, they are shown as well. Risk Management is one of the service areas for which Fairfax County provides data. As can be seen on the following pages, Fairfax County compares favorably to the other large jurisdictions that provided data for this template. The County's General Liability claims, expenditures and percent that proceeded to litigation during the reporting period are all relatively low compared to the other responding cities and counties. An important point to note about the ICMA comparative data effort is that since participation is voluntary, the jurisdictions that provide data have demonstrated that they are committed to becoming/remaining high performance organizations. Therefore, comparisons made through this program should be considered in the context that the participants have self-selected and are more inclined to be among the higher performers than a random sample among local governments nationwide. It is also important to note that not all jurisdictions respond to all questions. In some cases, the question or process is not applicable to a particular locality or data are not available. For those reasons, the universe of jurisdictions with which Fairfax County is compared is not always the same for each benchmark.

# Fund 60000 County Insurance



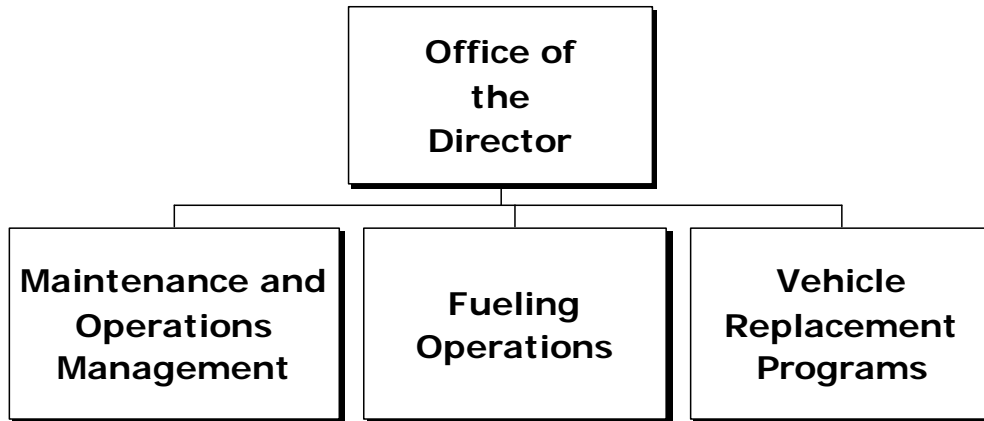
# Fund 60000 County Insurance



# Fund 60010

## Department of Vehicle Services

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### Mission

To establish efficient and effective delivery of fleet services by providing customer agencies with safe, reliable, economical, and environmentally-sound transportation and related support services which are responsive to the needs of customer departments, and which conserve the value of the vehicle and equipment investment.

### Focus

The Department of Vehicle Services (DVS), Fund 60010, provides management and maintenance services to the County's vehicle fleet and maintenance support to the Fairfax County Public Schools (FCPS). At the end of FY 2014, there was a combined County and School fleet of 6,081 units, of which 5,862 are maintained by DVS. Of the total DVS-maintained units, 2,384 units belong to FCPS. The remaining 3,478 County units consist of approximately 1,031 vehicles more than one half ton (i.e. specialized equipment, dump trucks, wreckers); 867 police package vehicles (includes motorcycles), 975 light vehicles (one half ton or less in capacity), and 605 off-road and miscellaneous equipment (i.e., loaders, dozers, trailers, mowers, snow plow blades). Not included in the County fleet count are FAIRFAX CONNECTOR buses and vehicles owned by Fairfax Water.

The department has four maintenance facilities. The Jermantown and West Ox facilities are located in the central part of the County, and the Newington and Alban facilities are located on the southeast end of the County. These facilities provide timely, responsive and efficient vehicle repairs/services for a broad range of equipment from small engines to large and complex fire apparatus. Road services are also provided at competitive prices ensuring a quick and effective response when needed. Two body shops, located within the Newington and West Ox facilities, provide prompt completion of minor repairs, reducing time out of service.

DVS manages the County's Vehicle Replacement Fund, which accumulates funding over a vehicle's life in order to pay for the replacement of that vehicle when it reaches the end of its service life. The current replacement criteria include the age, mileage, and condition of the vehicle. This fund is intended primarily for General Fund agencies. As of July 2014, 33 agencies participate in the fund, which includes approximately 2,283 units. Additionally, DVS manages funds for Helicopter, Boat, and Police Specialty Vehicle Replacement for the Police Department; an Ambulance and a Large Apparatus Replacement Fund for the Fire and Rescue Department; and a FASTRAN Bus Replacement Fund for the Department of Neighborhood and Community Services. These funds allow the Police Department, Fire and Rescue

## Fund 60010 Department of Vehicle Services



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Department, and Department of Neighborhood and Community Services to make fixed annual payments to ensure the availability of future funds for an orderly replacement program.

DVS manages the County's highway vehicle fuel program, including maintenance of the County's 53 fuel sites. These sites are located at police stations, fire stations, schools, DVS maintenance facilities, Public Works facilities and Park Authority maintenance centers. DVS coordinates with Agency Directors to maintain tight controls over fuel issues to ensure agencies charge fuel directly to their agency vehicle codes and minimize the use of miscellaneous fuel codes.

Other services provided by DVS include: emergency roadside repair; oversight and records maintenance, including security administration for the County's Fleet Maintenance Information System (MIS); analysis of current fleet usage; evaluation of new technologies; operation of the County's motor pool; technical support/review of vehicle and equipment specifications; and initiation of purchase requests for certain County vehicles and related equipment.

**The Department of Vehicle Services supports  
the following County Vision Elements:**

	<b><i>Practicing Environmental Stewardship</i></b>
	<b><i>Exercising Corporate Stewardship</i></b>

DVS uses a commercially available Maintenance Information System known as M5. M5 tracks all parts issues, commercial charges and labor charges to vehicles and equipment, provides customer departments a regular preventive maintenance schedule, and provides for management of the motor pool. Most reports for data analysis and billing of user agencies are generated directly in M5. M5 also provides the ability to write "ad hoc" reports tailored to specific data or analysis needs. DVS provides training on all relevant modules of M5 to staff and to customer agencies.

DVS works to ensure that departments and agencies have the fleet means to support their missions while maintaining fleet levels that are appropriate to actual program and service requirements. As part of this responsibility, the Fleet Utilization Management Committee (FUMC) will continue meeting to review the vehicle and equipment fleet to ensure that fleet size, configuration, and usage are consistent with best practices and in compliance with established policy. Also, the FUMC will continue to review and approve requests for fleet additions to ensure there is a legitimate need for fleet growth.

DVS continues to strive for economically responsible environmental stewardship by working increased fuel efficiency and reduced emissions and petroleum consumption characteristics into vehicle specifications. Specifications for new, heavy duty trucks favor the cleanest diesel engines. In anticipation of the possible adoption of ethanol as a motor fuel, DVS continues to add "flex-fuel" vehicles that can use either E85, gasoline, or any combination. The hybrid fleet now includes 121 vehicles, including five plug-in hybrids, one heavy-duty hybrid-electric truck and one plug-in hybrid-electric school bus. As plug-in hybrids and electric vehicles continue to come to market, the department plans to procure small numbers of them when practical for evaluation.



# Fund 60010

## Department of Vehicle Services

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$19,734,588	\$21,270,251	\$21,015,251	\$22,127,430	\$22,182,628
Operating Expenses	51,734,273	49,616,036	50,555,899	49,560,671	48,344,636
Capital Equipment	17,692,139	12,862,142	23,584,411	15,011,361	15,011,361
<b>Total Expenditures</b>	<b>\$89,161,000</b>	<b>\$83,748,429</b>	<b>\$95,155,561</b>	<b>\$86,699,462</b>	<b>\$85,538,625</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	258 / 258	258 / 258	258 / 258	260 / 260	260 / 260

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$747,377**  
 An increase of \$747,377 in Personnel Services includes \$233,549 for a 1.10 percent market rate adjustment (MRA) for all employees and \$513,828 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Automotive Mechanic Positions** **\$165,000**  
 An increase of \$165,000, including 2/2.0 FTE positions, is required to support increased workload associated with additional buses being added to the Fairfax County Public Schools (FCPS) fleet as part of approved scheduling changes. On October 23, 2014, the Fairfax County Public School Board adopted scheduling changes based on findings associated with the SLEEP Study. The revised schedule condenses start times and will result in additional students being transported to school at similar times. As a result, FCPS will be required to purchase additional school buses which DVS will be responsible for maintaining. It is important to note that the costs associated with these positions will be fully offset by additional revenue associated with increased billings to FCPS.
- ◆ **Operating Expenses** **(\$1,271,400)**  
 A net decrease of \$1,271,400 is due to an increase of \$2,509,594 associated with higher costs for non-fuel related Operating Expenses primarily in the area of parts and commercial vehicle repairs. The increased parts budget is partially due to programmatic changes related to purchasing automotive parts for the Police Department as well as a review of actual parts expenditures in FY 2014 and adjusting the FY 2016 expenditure total accordingly. The increase in the commercial vehicle repairs budget is primarily attributable to an increase in the Fairfax County Public Schools bus fleet based on a revised school schedule due to the Sleep Study and an increased number of vehicles which have to be outsourced for repairs. The increase in non-fuel related expenses is offset by a decrease of \$3,780,994 associated with lower fuel-related costs due primarily to lower price per gallon estimates. In FY 2015, the budget was developed using an unleaded price of \$2.97 per gallon and a diesel price of \$3.04 per gallon. The FY 2016 budget estimates a user price of \$2.62 per gallon for unleaded and

## Fund 60010

### Department of Vehicle Services

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\$2.67 per gallon for diesel. These rates reflect an average decrease of \$0.36 from the FY 2015 level and are based on decreasing price levels over recent months.

- ◆ **Capital Equipment** **\$15,011,361**  
Capital Equipment funding of \$15,011,361 includes the following: \$6,757,171 for the purchase of eight vehicles out of the Fire Apparatus Replacement Fund; \$6,251,230 for the purchase of 222 vehicles that are projected to meet age and mileage criteria for replacement in FY 2016; \$893,468 for the replacement of three vehicles and one trailer out of the Police Specialty Replacement Fund; \$673,596 for the replacement of two vehicles out of the Ambulance Replacement Fund; \$235,146 for necessary facility equipment including three vehicles lifts, one dynamometer and dynamometer accessory, one air compressor, one tire machine and one tire balance, and one utility vehicle; and \$200,750 to purchase eight cars and two vans out of the FASTRAN Replacement Fund.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$11,407,132**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$11,407,132, including \$9,257,132 in encumbered funding, and appropriations of \$900,000 from the Helicopter Replacement Reserve for the Police Department for maintenance-related costs on the County's two recently purchased helicopters and \$250,000 from the Vehicle Replacement Reserve to purchase nine replacement pickup trucks which were delayed in the procurement process. In addition, an increase of \$1,000,000 fully covered by additional revenue was based on a review of actual expenditures for parts in FY 2014 and adjusting the FY 2015 expenditure total accordingly.

### **Cost Centers**

The Department of Vehicle Services provides services in support of the County's fleet in three distinct cost centers: Maintenance and Operations Management, Vehicle Replacement Programs, and Fueling Operations. The majority of the agency's positions and funding are centered in Maintenance and Operations Management.

# Fund 60010

## Department of Vehicle Services

### Maintenance and Operations Management

The Maintenance and Operations Management cost center provides centralized maintenance and repair services and performs required special tasks on vehicles and equipment owned by County agencies and Fairfax County Public Schools (FCPS) through the use of County staff and contractors. DVS ensures that these vehicles and equipment are maintained in safe operational condition and are in accordance with all federal, state, and County policies, procedures and regulations, and ensure that vehicles are maintained as efficiently and cost-effectively as possible with consideration to the customer's requirements.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$38,840,544	\$38,962,111	\$39,827,061	\$42,491,802	\$42,546,823
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	256 / 256	256 / 256	256 / 256	258 / 258	258 / 258
1 Director	12	Material Mgmt. Specialists I	1 Financial Specialist II		
2 Assistant Directors	1	Material Mgmt. Assistant	1 Business Analyst III		
3 Administrative Assistants IV	2	Management Analysts III	1 Network Telecom. Analyst II		
2 Administrative Assistants III	1	Management Analyst II	1 Information Technology Tech. II		
8 Administrative Assistants II	1	Human Resource Generalist II	6 Assistant Superintendents		
3 Material Mgmt. Supervisors	1	Human Resource Generalist I	17 Motor Mech. Supervisors		
1 Material Mgmt. Specialist III	101	Mechanics II	5 Motor Equipment Superintendents		
9 Material Mgmt. Specialists II	72	Mechanics I (2)	3 Auto Body Repairers II		
			3 Auto Body Repairers I		
<b>TOTAL POSITIONS</b>					
258 Positions (2) / 258.0 FTE (2.0)			( ) Denotes New Positions		

### Vehicle Replacement Programs

The Vehicle Replacement Programs cost center manages the Vehicle Replacement Reserve which accumulates funding over the life of a vehicle (or equipment) in order to pay for the replacement of the vehicle at such time as the vehicle meets replacement criteria. This reserve is intended primarily for General Fund agencies. In addition, the cost center manages six other specialty vehicle replacement funds for the Police Department, Fire and Rescue Department and the Department of Neighborhood and Community Services. These reserves ensure the systematic replacement of vehicles which have completed their cost-effective life cycles.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$17,557,938	\$12,716,017	\$22,822,865	\$14,776,215	\$14,776,215
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1
1 Financial Specialist III					
<b>TOTAL POSITIONS</b>					
1 Position / 1.0 FTE					

# Fund 60010

## Department of Vehicle Services

### Fueling Operations

The Fueling Operations cost center manages the County's highway vehicle fuel program by purchasing approximately 10 million gallons of fuel annually at a significant cost savings to agencies. In addition, the cost center is responsible for managing the automated fuel system and maintaining the County's 53 fuels sites while ensuring compliance with federal and state underground storage tank regulations.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$32,762,518	\$32,070,301	\$32,505,635	\$29,431,445	\$28,215,587
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	1/1	1/1	1/1	1/1	1/1

1 Heavy Equipment Operator

TOTAL POSITIONS  
1 Position / 1.0 FTE

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Maintenance and Operations Management</b>					
Vehicle availability rate	97.5%	97.7%	97.0% / 96.8%	96.0%	96.0%
Percent of days vehicle availability rate target was achieved	82.7%	94.0%	90.0% / 37.7%	90.0%	90.0%
<b>Vehicle Replacement Programs</b>					
Percent of vehicles meeting criteria that are replaced	100.0%	100.0%	100.0% / 100.0%	100.0%	100.0%
<b>Fueling Operations</b>					
Price savings between in-house and commercial stations: unleaded gasoline	\$0.138	\$0.280	\$0.100 / \$0.243	\$0.100	\$0.100
Price savings between in-house and commercial stations: diesel	\$0.205	\$0.340	\$0.100 / \$0.320	\$0.100	\$0.100

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60010.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60010.pdf)

## **Fund 60010**

### **Department of Vehicle Services**

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#### **Performance Measurement Results**

In FY 2014, the percent of days the vehicle availability rate target was met declined significantly due to ongoing construction at the Newington Facility, increased volume and a higher than anticipated vacancy rate. DVS anticipates this indicator returning to prior year experience in future years based on the construction at the Newington Facility being completed and the filling of several vacant mechanic positions. A total of 5,862 County and School units (motorized and non-motorized) were maintained. It should be noted that “units maintained” in any given year may include vehicles authorized as additions in a previous year, but not received until the indicated year.

The number of vehicles in the Vehicle Replacement Reserve (VRR) increased in FY 2014 primarily due to normal fluctuations in the number of vehicles in the VRR at different points in time. DVS replaced 100 percent of VRR vehicles that met the established criteria in FY 2014.

The Fueling Operations measures examine the cost savings between County contracts and private providers, as well as how satisfied County vehicle drivers are with fueling operations. In FY 2014, gallons of fuel purchased increased and the average cost per gallon decreased from FY 2013. Given the amount of fuel gallons used by the County, the savings remain significant. As in past years, County customers purchasing unleaded gasoline and diesel fuel continue to benefit from cost savings per gallon compared to commercial prices.

# Fund 60010

## Department of Vehicle Services

### FUND STATEMENT

#### Fund 60010, Department of Vehicle Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$44,414,218	\$22,989,256	\$34,908,961	\$22,504,469	\$22,504,469
Vehicle Replacement Reserve	\$9,222,853	\$2,932,317	\$4,916,507	\$2,000,882	\$2,000,882
Facility Infr./Renewal Reserve	1,021,631	1,021,631	1,021,631	1,021,631	1,021,631
Ambulance Replacement Reserve	3,921,776	3,279,836	3,321,360	3,214,600	3,244,600
Fire Apparatus Replacement Reserve	14,961,303	6,916,833	12,410,328	6,627,500	6,372,500
School Bus Replacement Reserve	17,019	17,019	17,019	17,019	17,019
FASTRAN Bus Replacement Reserve	1,867,534	222,270	2,107,496	307,068	307,068
Helicopter Replacement Reserve	1,256,089	1,346,089	2,362,923	2,102,923	2,102,923
Boat Replacement Reserve	298,065	367,084	367,084	436,103	436,103
Police Specialty Vehicle Reserve	3,190,594	2,456,012	3,338,016	2,636,973	2,636,973
Fuel Operations Reserve	1,688,780	429,250	840,173	53,834	23,550
Fuel Price Stabilization Reserve	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Other	2,968,574	915	206,424	85,936	341,220
<b>Unreserved Beginning Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Revenue:					
Vehicle Replacement Charges	\$5,723,886	\$6,092,460	\$6,572,460	\$6,180,704	\$6,180,704
Ambulance Replacement Reserve	233,505	214,000	214,000	214,000	214,000
Fire Apparatus Replacement Charges	4,044,472	3,134,000	3,134,000	3,134,000	3,134,000
FASTRAN Bus Replacement Charges	239,962	224,962	224,962	304,962	304,962
Helicopter Replacement Charges	1,106,834	640,000	640,000	640,000	640,000
Boat Replacement Charges	69,019	69,019	69,019	69,019	69,019
Police Specialty Vehicle Reserve	245,760	245,760	245,760	251,860	251,860
Vehicle Fuel Charges	31,913,911	31,689,011	31,689,011	29,406,728	28,190,693
Other Charges	37,303,325	38,961,857	39,961,857	42,408,094	42,460,887
<b>Total Revenue</b>	<b>\$80,880,674</b>	<b>\$81,271,069</b>	<b>\$82,751,069</b>	<b>\$82,609,367</b>	<b>\$81,446,125</b>
<b>Total Available</b>	<b>\$125,294,892</b>	<b>\$104,260,325</b>	<b>\$117,660,030</b>	<b>\$105,113,836</b>	<b>\$103,950,594</b>
Expenditures:					
Vehicle Replacement	\$10,030,232	\$7,017,034	\$9,488,085	\$6,251,230	\$6,251,230
Ambulance Replacement	833,921	320,760	290,760	673,596	673,596
Fire Apparatus Replacement	6,595,447	5,117,533	9,171,828	6,757,171	6,757,171
FASTRAN Bus Replacement	0	194,750	2,025,390	200,750	200,750
Helicopter Replacement	0	0	900,000	0	0
Police Specialty Vehicle Replacement	98,338	65,940	946,803	893,468	893,468
Fuel Operations:					
Fuel	\$31,950,784	\$31,315,702	\$31,152,295	\$28,706,772	\$27,490,737
Other Fuel Related Expenses	811,734	754,599	1,353,339	724,673	724,850

# Fund 60010

## Department of Vehicle Services

### FUND STATEMENT

#### Fund 60010, Department of Vehicle Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Other:					
Personnel Services	\$19,673,777	\$21,202,150	\$20,947,150	\$22,057,101	\$22,112,122
Operating Expenses	19,032,566	17,689,961	18,781,890	20,199,555	20,199,555
Capital Equipment	134,201	70,000	98,021	235,146	235,146
Total Expenditures	\$89,161,000	\$83,748,429	\$95,155,561	\$86,699,462	\$85,538,625
Transfers Out:					
General Fund (10001) <sup>1</sup>	\$1,224,931	\$0	\$0	\$0	\$0
Total Transfers Out	\$1,224,931	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$90,385,931</b>	<b>\$83,748,429</b>	<b>\$95,155,561</b>	<b>\$86,699,462</b>	<b>\$85,538,625</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$34,908,961</b>	<b>\$20,511,896</b>	<b>\$22,504,469</b>	<b>\$18,414,374</b>	<b>\$18,411,969</b>
Vehicle Replacement Reserve <sup>3</sup>	\$4,916,507	\$2,007,743	\$2,000,882	\$1,947,375	\$1,947,375
Facility Infr./Renewal Reserve	1,021,631	1,021,631	1,021,631	1,021,631	1,021,631
Ambulance Replacement Reserve	3,321,360	3,173,076	3,244,600	2,755,004	2,785,004
Fire Apparatus Replacement Reserve	12,410,328	4,933,300	6,372,500	3,004,329	2,749,329
School Bus Replacement Reserve <sup>3</sup>	17,019	17,019	17,019	0	0
FASTRAN Bus Replacement Reserve	2,107,496	252,482	307,068	411,280	411,280
Helicopter Replacement Reserve	2,362,923	1,986,089	2,102,923	2,742,923	2,742,923
Boat Replacement Reserve	367,084	436,103	436,103	505,122	505,122
Police Specialty Vehicle Reserve	3,338,016	2,635,832	2,636,973	1,995,365	1,995,365
Fuel Operations Reserve	840,173	47,960	23,550	29,117	0
Fuel Price Stabilization Reserve	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Other	206,424	661	341,220	2,228	253,940
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In FY 2014, the Board of Supervisors approved a one-time Transfer Out to the General Fund of \$1,224,931 as these funds were not required for scheduled vehicle replacements.

<sup>2</sup> The Ending Balance in Fund 60010, Department of Vehicle Services, fluctuates based on vehicle replacement requirements in a given year. Except in rare cases, vehicles are not replaced until they have met both established age and mileage criteria. In years where more vehicles meet their criteria and are replaced, the ending balance will be lower (and vice versa).

<sup>3</sup> As part of the FY 2016 budget, an amount of \$17,019 previously shown in the School Bus Replacement Reserve is now being reflected in the Vehicle Replacement Reserve.

# Fund 60010

## Department of Vehicle Services

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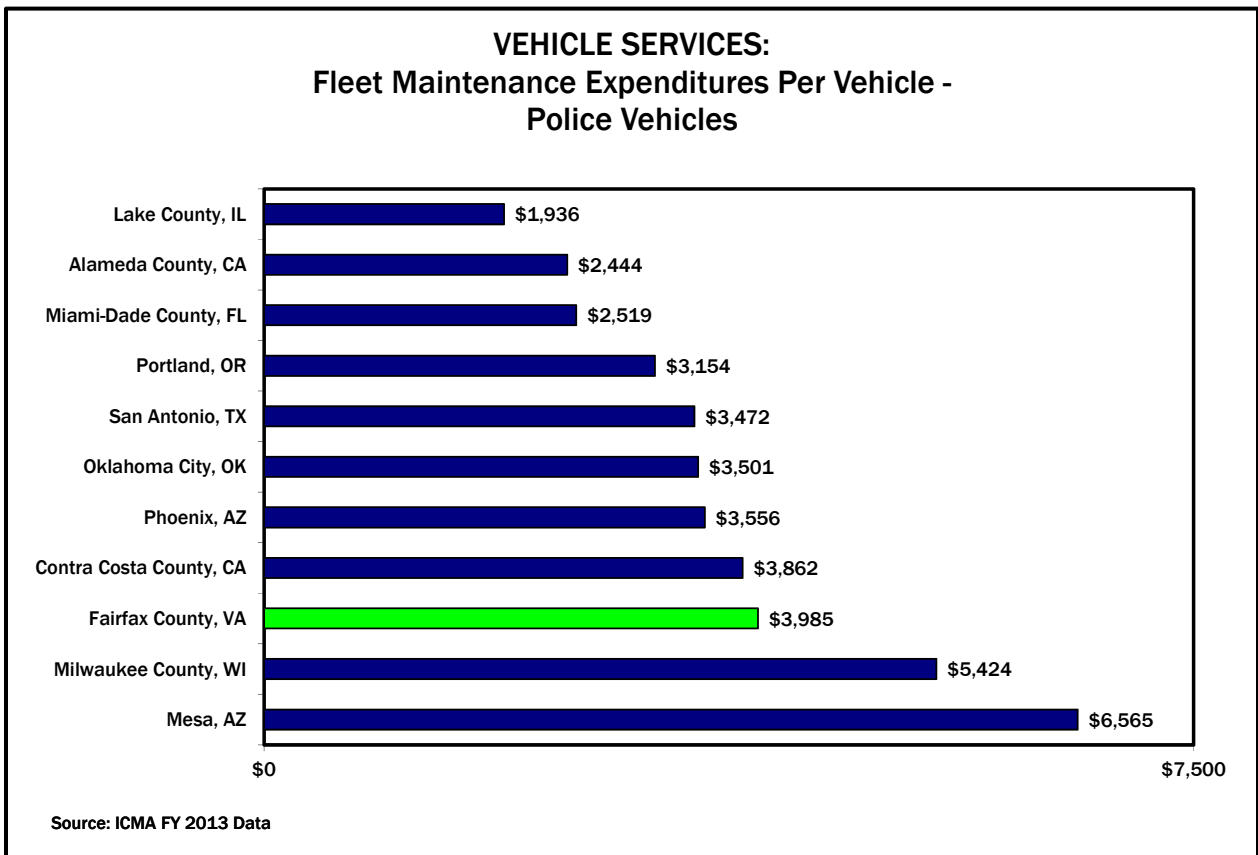
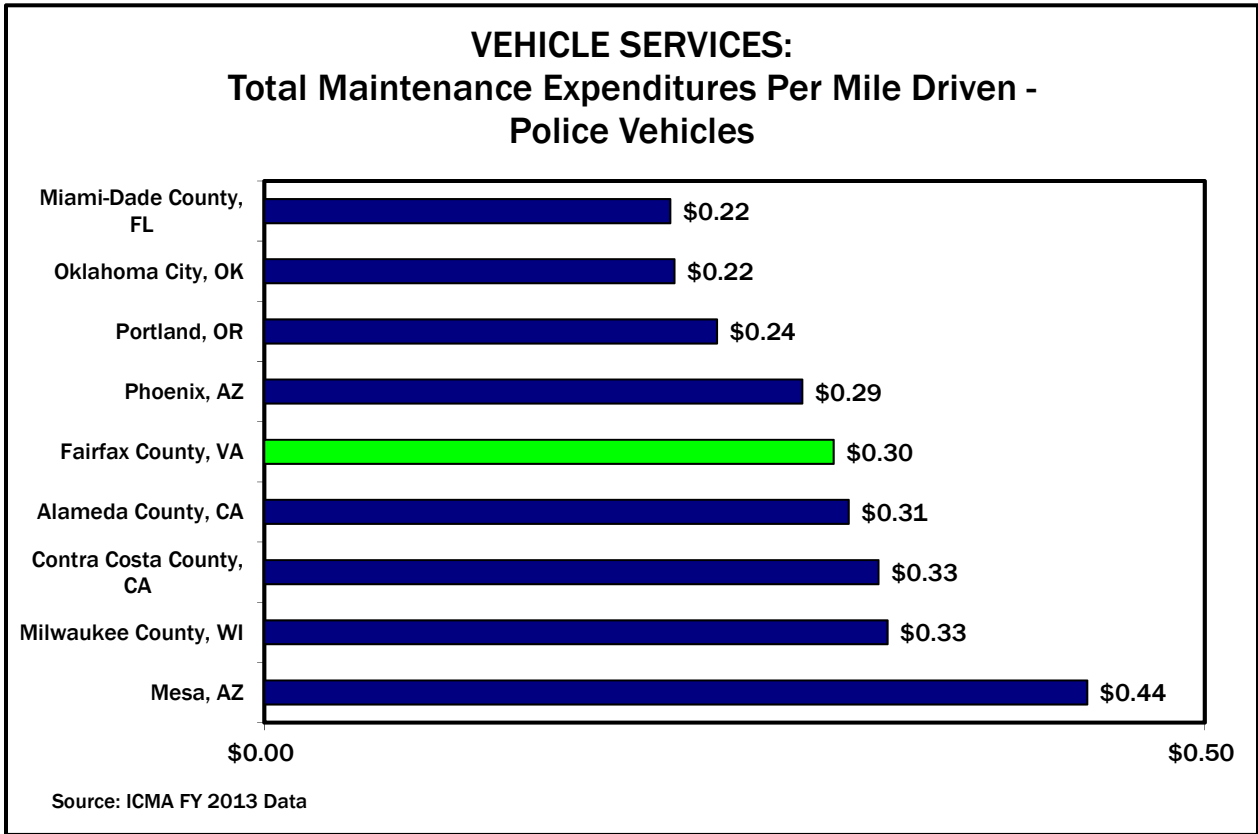
### Benchmarking

As a means of enhancing accountability, benchmarking data have been included in the annual budget since FY 2005. These data are included in each of the Program Area Summaries in Volume 1 and now in Other Funds (Volume 2) as available. The majority of this benchmarking data come from the International City/County Management Association's (ICMA) benchmarking effort in which Fairfax County has participated since 2000. Approximately 200 cities, counties and towns provide comparable data annually in 15 service areas. However, not all jurisdictions provide data for every service area. An example of which is the Roads/Highways template that Fairfax County does not complete since the Commonwealth has primary responsibility for roadways in Virginia counties.

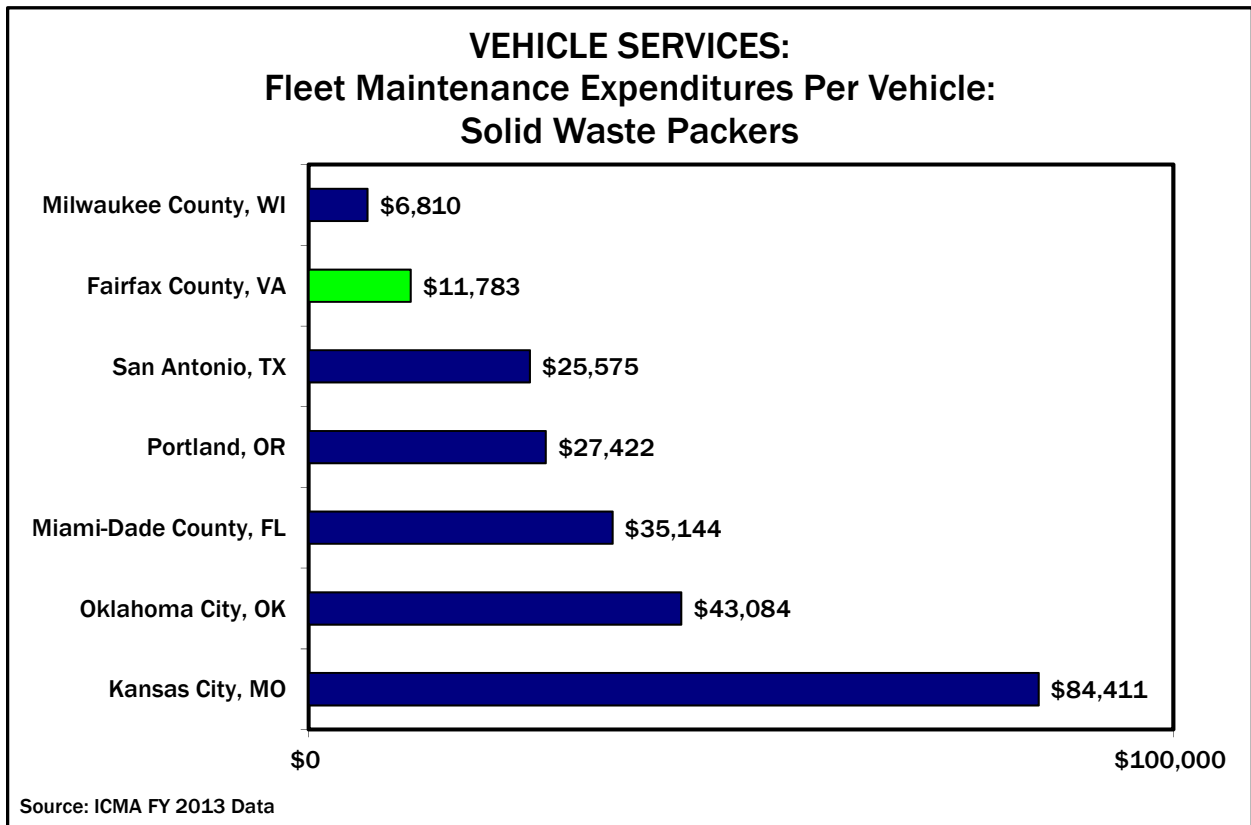
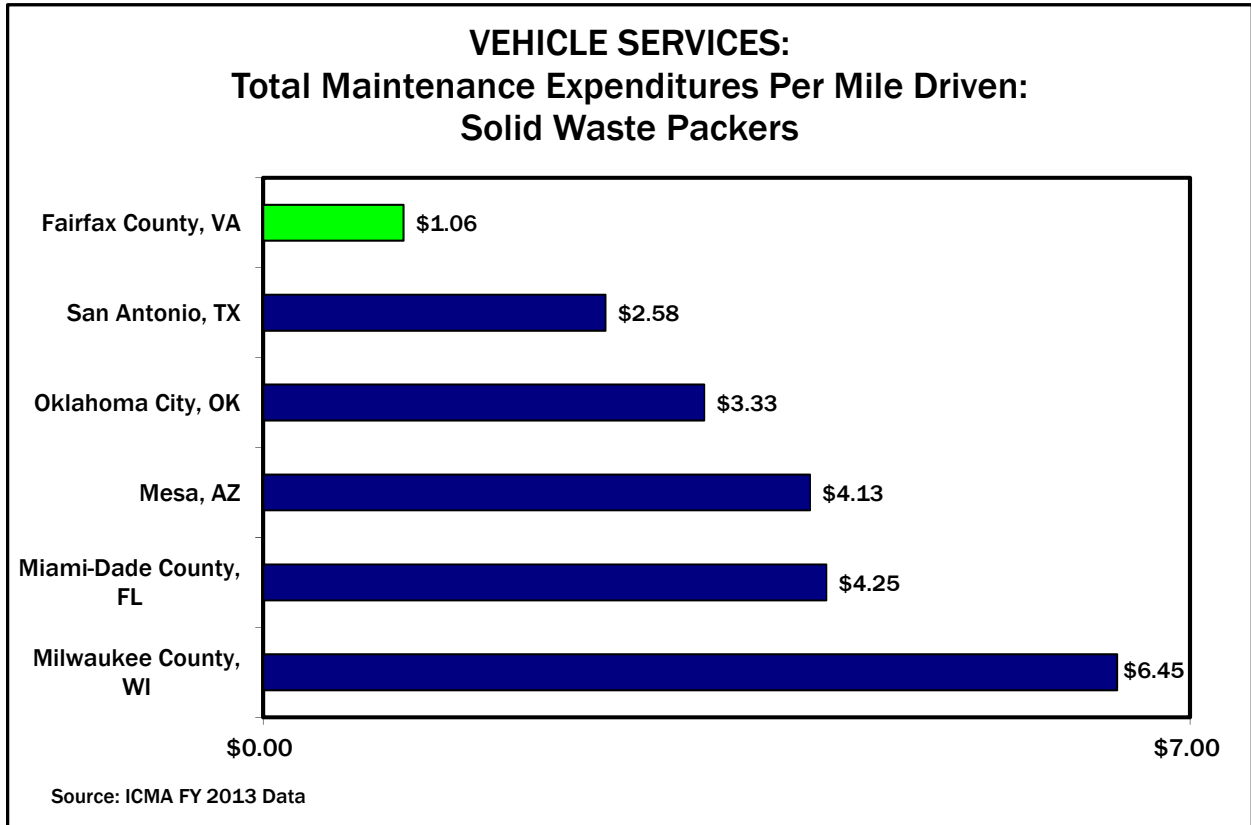
As part of the ICMA benchmarking effort, participating local governments (cities, counties and towns) provide data on standard templates provided by ICMA in order to ensure consistency. ICMA then performs extensive checking and data cleaning to ensure the greatest accuracy and comparability of data. As a result of the time to collect the data and undergo ICMA's rigorous data cleaning processes, information is always available with a one-year delay. FY 2013 data represent the latest available information. The jurisdictions presented in the graphs on the following pages generally show how Fairfax County compares to other large jurisdictions (population over 500,000). In cases where other Virginia localities provided data, they are shown as well. Fleet Management is one of the service areas for which Fairfax County provides data. An important point to note about the ICMA comparative data effort is that since participation is voluntary, the jurisdictions that provide data have demonstrated that they are committed to becoming/remaining high performance organizations. Therefore, comparisons made through this program should be considered in the context that the participants have self-selected and are inclined to be among the higher performers than a random sample among local governments nationwide. It is also important to note that not all jurisdictions respond to all questions. In some cases, the question or process is not applicable to a particular locality or data are not available. For those reasons, the universe of jurisdictions with which Fairfax County is compared is not always the same for each benchmark.



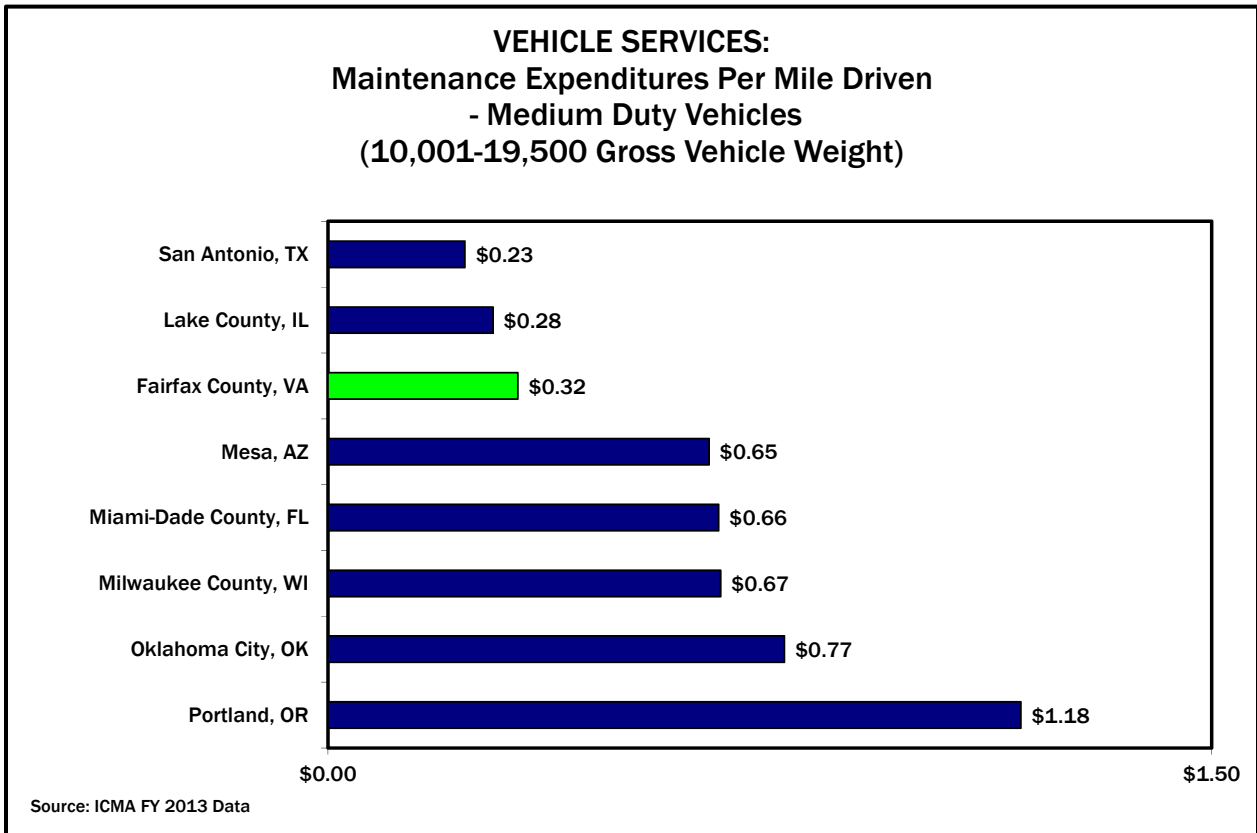
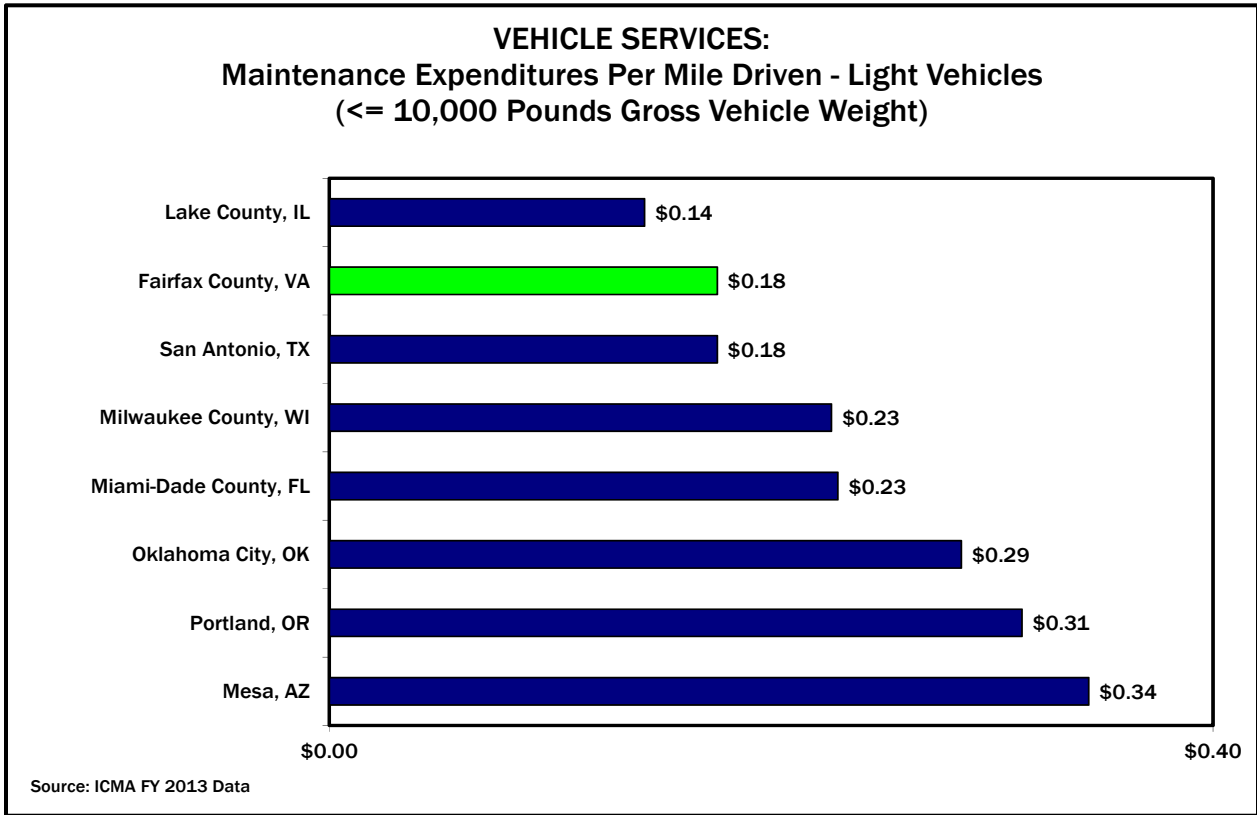
# Fund 60010 Department of Vehicle Services



## Fund 60010 Department of Vehicle Services

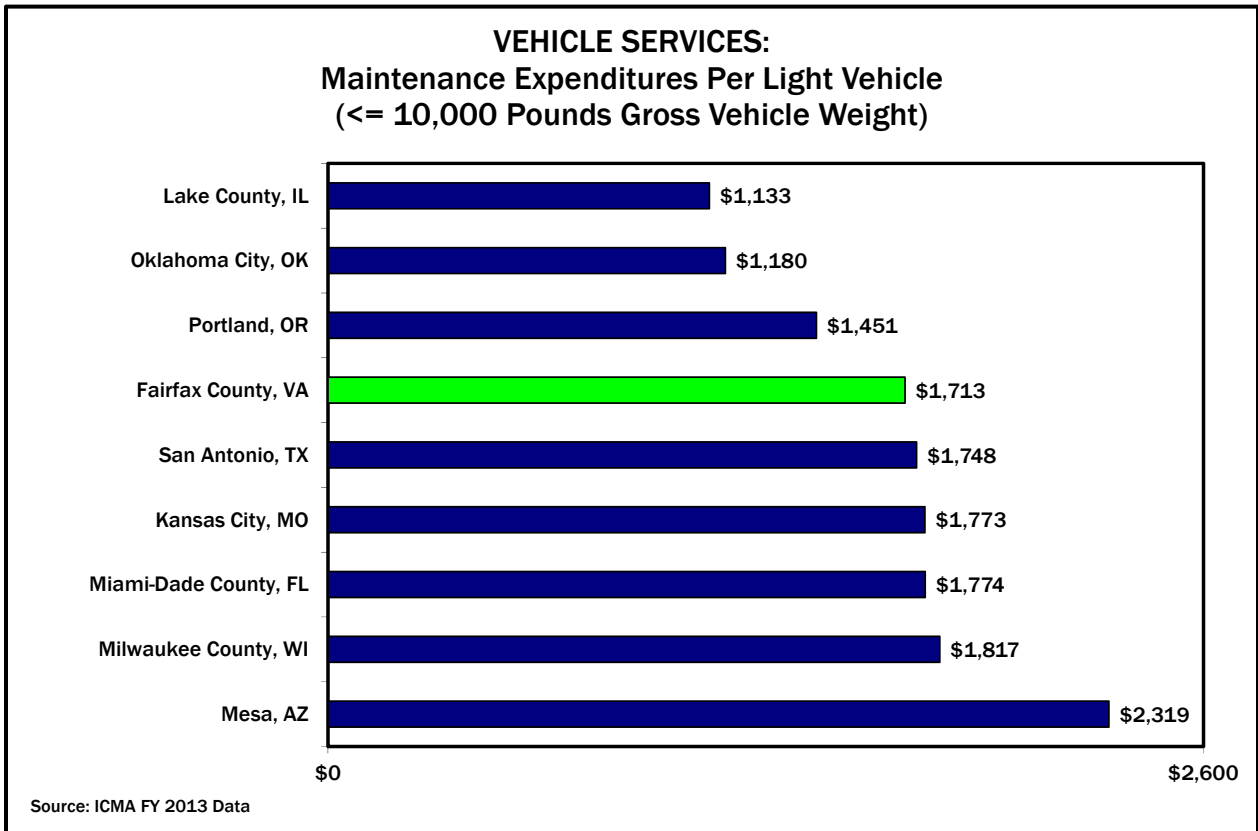
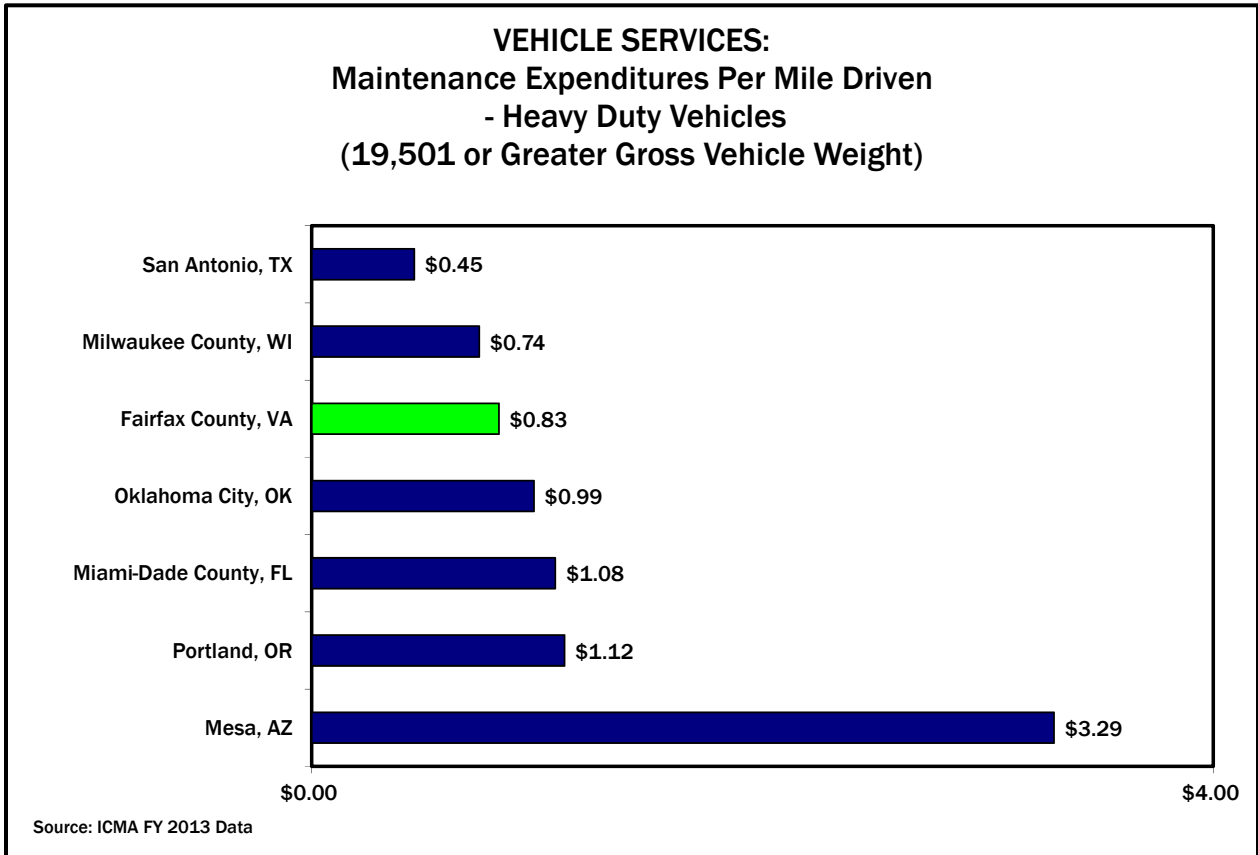


# Fund 60010 Department of Vehicle Services



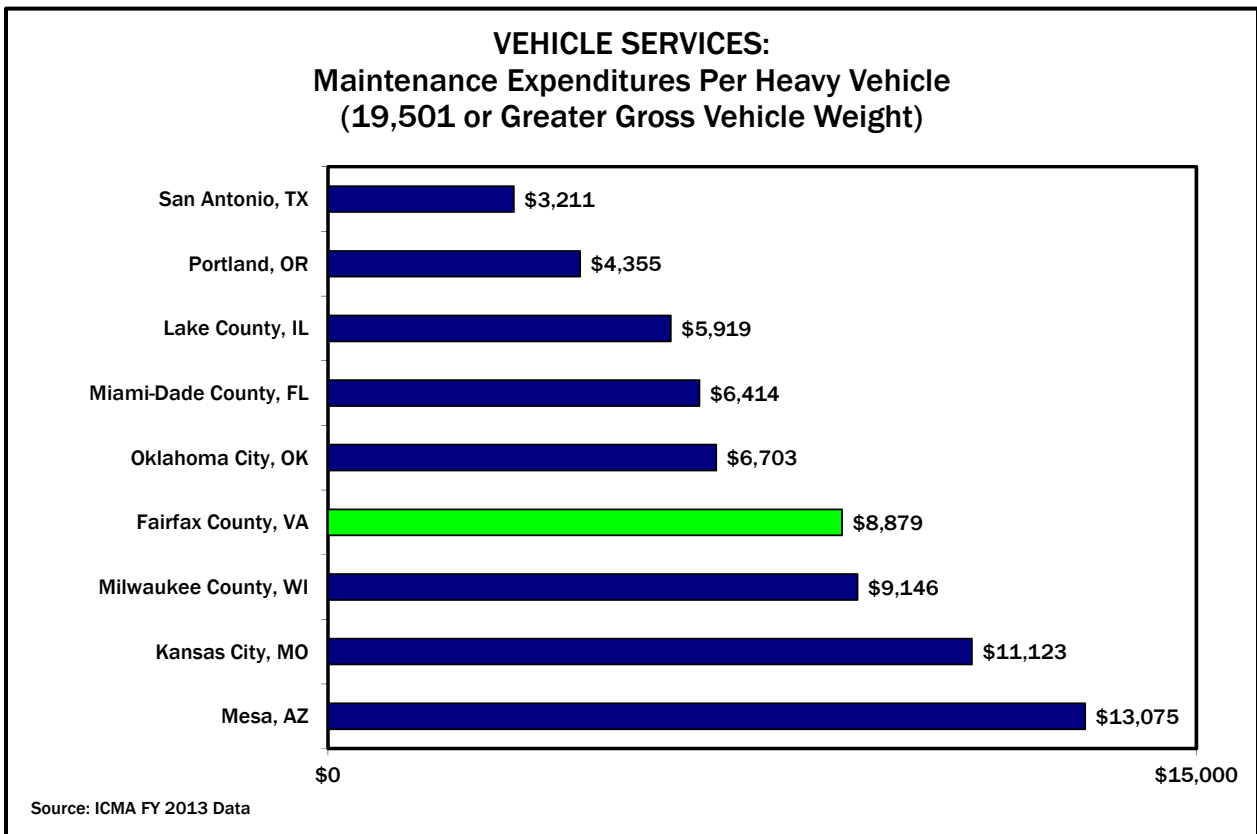
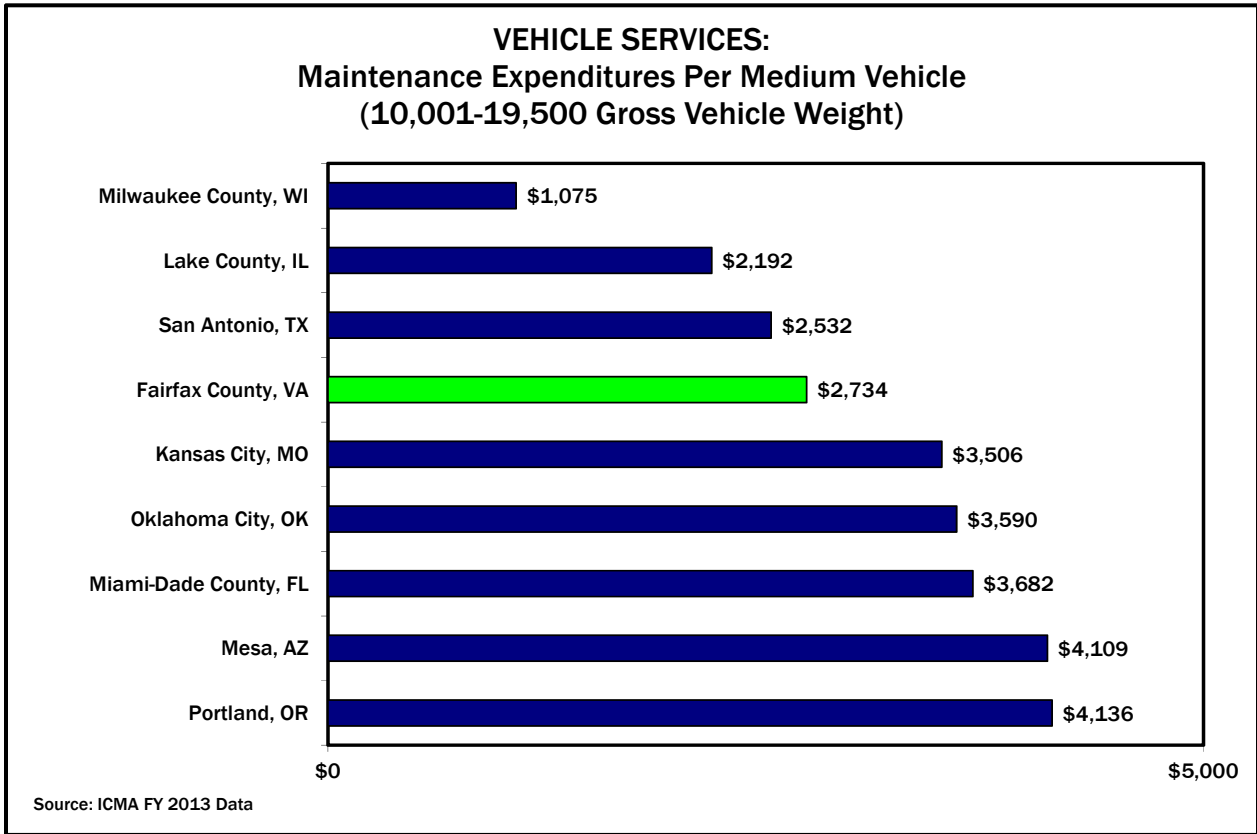
# Fund 60010

## Department of Vehicle Services

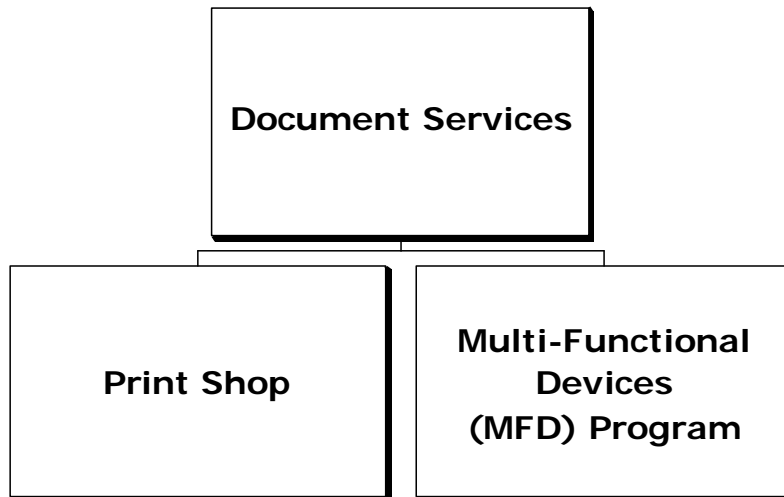


# Fund 60010

## Department of Vehicle Services



# Fund 60020 Document Services



To provide quality and timely high-speed production printing and output services to County agencies as well as to the Fairfax County Public School System.




## Focus

Document Services is an internal central support program in the Department of Information Technology (DIT) that includes Printing and Duplicating Services (the Print Shop), and the County's networked fleet of enterprise Multi-Functional Devices (MFDs) that provide distributed print/copy/scan/fax capabilities for County agencies at various locations in government facilities. Fund 60020, Document Services, manages these programs.

The Print Shop is responsible for providing high-speed digital black and white and color printing, offset printing, and bindery services, as well as facilitating outsourced commercial print services as necessary for County agencies and Fairfax County Public Schools (FCPS). The services include consultation for print output requirements and making recommendations on printed material options, document layout, and bindery options. All direct labor and material costs associated with Print Shop services as well as an equipment replacement reserve fee are recovered from customer agencies. The Print Shop has implemented a Web-to-Print ordering process for County and FCPS employees to place orders directly online. This has improved workflow efficiency, accuracy and product delivery.

The Print Shop works closely with the County's Data Center in its work output requirements. Some of the Data Center output is now provided by the Print Shop, enabling the Data Center to reduce its output footprint and to eliminate one of the large-scale enterprise printers.

**Document Services supports the following County Vision Elements:**

-  **Maintaining Healthy Economies**
-  **Exercising Corporate Stewardship**
-  **Practicing Environmental Stewardship**

## Fund 60020 Document Services

DIT also manages the authorized fleet of large and mid-sized MFDs that are used throughout the County for copying, printing, faxing, and scanning. Activities include administration of the County's MFD fleet contract, day-to-day management of the service delivery which is provided by a commercial managed services provider, and integration with the County's technology infrastructure including network and enterprise-wide Microsoft applications. MFDs are installed in buildings across the County and are linked to individual workstations via the County's enterprise network. DIT job-based accounting and tracking software help to identify program costs that can be recovered from non-General Fund customers.

Due to the capabilities of the MFDs, agencies have a wide-range of on-demand print output options including volume in the agency. The success of the centralized MFD Program hardware and software capabilities (most notably the scan function) is manifest in greater reliance by agencies on MFDs as opposed to less functional desktop printers or other group/individual networked printers purchased independently by agencies. MFDs have contributed to the County's "Green" efforts and productivity efficiency enhancement goals with an increasing number of users utilizing the Scan-to-Email, Scan-to-Folder, Scan-to-Fax and Scan-to-Workflow functionality. Print impressions are expected to decline in FY 2016 and beyond as the County implements goals to reduce paper output and retire local and network printers. As a result, a reduction to the General Fund transfer in Fund 60020, which supports printing requirements in General Fund agencies, of \$120,000 was possible in FY 2016. In addition, General Fund agency budgets have been reduced by a total of \$175,000 in FY 2016 based on reduced printing and copying requirements resulting in a combined reduction of \$295,000.

DIT continues to explore opportunities to optimize the digital print output capabilities, integration and overall efficiency of the Print Shop operation, Data Center output functions, the MFD fleet, and the enterprise document imaging and management initiatives with expansion expected in the area of document scanning to support agencies needing to digitize legacy paper based records in accordance with the Archivist and the Library of Virginia records retention guidelines.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$808,355	\$938,733	\$938,733	\$968,752	\$971,037
Operating Expenses	4,575,395	5,027,730	5,163,652	4,777,730	4,777,730
Capital Equipment	0	40,000	40,000	0	0
<b>Total Expenditures</b>	<b>\$5,383,750</b>	<b>\$6,006,463</b>	<b>\$6,142,385</b>	<b>\$5,746,482</b>	<b>\$5,748,767</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	10 / 10	10 / 10	10 / 10	10 / 10	10 / 10
1 Printing Services Manager	1	1 Printing Shift Supervisor	5	5 Print Shop Operators II	
2 Customer Services Specialists	1	1 Digital Printing Analyst			
<b>TOTAL POSITIONS</b>					
10 Positions / 10.0 FTE					

## Fund 60020 Document Services

### FY 2016 Funding Adjustments

The following funding adjustments from the *FY 2015 Adopted Budget Plan* are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation**
**\$32,304**
- An increase of \$32,304 in Personnel Services includes \$9,669 for a 1.10 percent market rate adjustment (MRA) for all employees and \$22,635 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Operating Expenses**
**(\$250,000)**
- A decrease of \$250,000 is based on reduced printing requirements. A corresponding reduction in revenue has also been included.
  
- ◆ **Reductions**
**\$0**
- The following reduction was utilized to balance the FY 2016 budget:

Title	Impact	Posn	FTE	Reduction
Reduce Printing and Copying Supplies	This reduction is associated with a countywide policy decision being implemented to reduce the volume of printing and copying documents over a multi-year period. This was a common and recurring theme brought forward by employees as part of the Mission Savings process in Fall 2014. Agencies are being directed to review internal printing policies and reduce the use of individual desktop printers by utilizing the Multi-Functional Devices (MFDs) available throughout County buildings. In addition, agencies are being directed to reduce paper and toner consumption by only printing documents when necessary and by printing materials double-sided whenever possible. As a result, a reduction to the General Fund transfer in Fund 60020, which supports printing requirements in General Fund agencies, of \$120,000 was executed.	0	0.0	\$0



# Fund 60020

## Document Services

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$135,922**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$135,922 primarily for supplies, the outsourcing of printing and typesetting services due to overflow, repairs, and maintenance needed for the Print Shop and copiers.

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Document Services</b>					
Percent of offset expenses recovered	109%	100%	100%/100%	100%	100%
Percent of digital black and white expenses recovered	109%	100%	100%/100%	100%	100%
Percent of digital color expenses recovered	109%	100%	100%/100%	100%	100%
Percent change in cost per copy	0.00%	0.00%	0.00%/0.00%	0.00%	0.00%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60020.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60020.pdf)

### Performance Measurement Results

In FY 2014 the Print Shop produced over 10.0 million digital black and white impressions, 2.1 million digital color impressions, and 3,410 billable hours. Compared to the totals from FY 2013 there was a decline of 0.6 million in black and white impressions, an increase of 0.4 million for digital color impressions, and offset printing hours declined by 545 hours. This is consistent with industry-wide observations as demand for monochrome printing has dropped between 10 and 20 percent in the last two years, while demand for full color products has increased.

Total impressions produced in the MFD program in FY 2014 totaled 49.0 million, an increase of 2.1 million impressions over the FY 2013 actual of 46.9 million. The number of impressions is anticipated to decrease in future years as agencies implement goals to reduce paper output.

In FY 2014, the Print Shop recovered 100 percent of offset and digital black and white and digital color expenses. The MFD program has not implemented an increase in cost per copy over the last five fiscal years; however, future year estimates are dependent upon the cost of paper remaining relatively stable. If paper costs increase significantly then there will likely be a corresponding increase in the cost per copy.

# Fund 60020 Document Services

## FUND STATEMENT

### Fund 60020, Document Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,792,798	\$1,153,609	\$1,539,491	\$984,732	\$984,732
Revenue:					
County Receipts	\$2,031,373	\$2,327,335	\$2,327,335	\$2,232,351	\$2,234,636
School Receipts	604,644	757,767	757,767	632,767	632,767
Other Revenue	87,043	104,291	104,291	104,291	104,291
<b>Total Revenue</b>	\$2,723,060	\$3,189,393	\$3,189,393	\$2,969,409	\$2,971,694
Transfer In:					
General Fund (10001) <sup>1</sup>	\$2,407,383	\$2,398,233	\$2,398,233	\$2,278,233	\$2,278,233
<b>Total Transfer In</b>	\$2,407,383	\$2,398,233	\$2,398,233	\$2,278,233	\$2,278,233
<b>Total Available</b>	\$6,923,241	\$6,741,235	\$7,127,117	\$6,232,374	\$6,234,659
Expenditures:					
Personnel Services	\$808,355	\$938,733	\$938,733	\$968,752	\$971,037
Operating Expenses	4,575,395	5,027,730	5,163,652	4,777,730	4,777,730
Capital Equipment	0	40,000	40,000	0	0
<b>Total Expenditures</b>	\$5,383,750	\$6,006,463	\$6,142,385	\$5,746,482	\$5,748,767
<b>Total Disbursements</b>	\$5,383,750	\$6,006,463	\$6,142,385	\$5,746,482	\$5,748,767
<b>Ending Balance<sup>2</sup></b>	\$1,539,491	\$734,772	\$984,732	\$485,892	\$485,892
Print Shop Replacement Equipment Reserve	\$787,040	\$534,772	\$784,732	\$285,892	\$285,892
Print Shop Operating Reserve <sup>3</sup>	752,451	200,000	200,000	200,000	200,000
<b>Unreserved Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

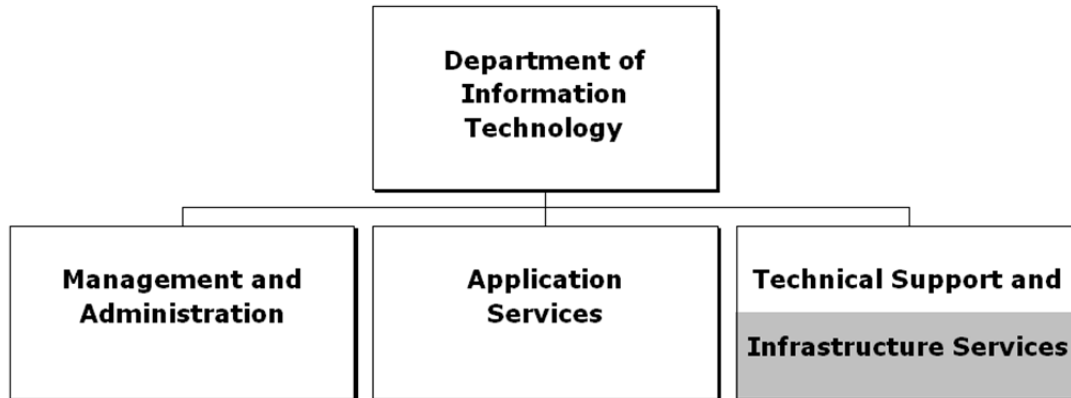
<sup>1</sup> The General Fund transfer supports the equipment lease for the County's Multi-Functional Device (MFD) program.

<sup>2</sup> The ending balance supports the agency reserves and fluctuates depending upon the needs of the fund in a given year.

<sup>3</sup> The Print Shop Operating Reserve is used to provide financial support to the Print Shop program as the technical and business practices in the industry evolve.

# Fund 60030 Technology Infrastructure Services

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- Department of Information Technology, General Fund. All staffing and operating support for the Department of Information Technology is found in Volume 1, Legislative/Executive/Central Services.



- Fund 60030, Technology Infrastructure Services. All staffing and operating support for the Infrastructure Services is found in Volume 2, Fund 60030.

## Mission

To provide a reliable and secure technology infrastructure foundation required to support County business processes and systems that strengthen the public service commitment of Fairfax County.

## Focus

Fund 60030, Technology Infrastructure Services, provides the underlying technology foundation supporting information technology (IT) systems platforms, hardware, and communications systems for Fairfax County government. This consists of the enterprise portfolio of computers, data communications equipment, radio systems, data center operations, and other critical infrastructure. The Department of Information Technology (DIT) coordinates all aspects of IT for the County and plays an enabling role to County agencies in advancing the strategic value of technology to transform work processes and provide quality services. Technology infrastructure is managed as an enterprise asset and plays an essential enabling role to County agencies in advancing the strategic value of technology to transform work processes and provide quality services. Technology infrastructure services function 24 hours per day, seven days per week.

Fund 60030 is an internal service fund supported by revenues from County agencies and other entities such as the Fairfax County Public Schools (FCPS). Expenditures are primarily driven by the customer agencies' use of the IT infrastructure utility including software licenses, data center operations, computer equipment refresh, PC Replacement Program, network carrier services, Radio Center, and the staff support positions and outside services. In addition, the chargeback also includes enterprise-wide applications on the platforms in the data center, including the Fairfax County Unified System (FOCUS), which is a joint system for Fairfax County Government and FCPS for the finance and procurement systems, and the County human resources system on a contemporary enterprise resource planning (ERP) application suite.

## Fund 60030 Technology Infrastructure Services

The County's centralized approach to common infrastructure systems and operations provides economies and efficiencies through consolidation and leveraging of resources. Optimum performance is achieved by automated IT support processes and enterprise-wide security tools, ensuring data integrity and system-use accountability. County IT architecture employs industry-standard products and best practices for efficient solution delivery and support. Through energy efficiency initiatives, DIT was able to achieve major goals in server platform consolidation, which provided significant technology infrastructure cost and operational efficiencies. The few remaining legacy mainframe systems are in the process of being converted to open systems platforms and are projected to be completed by CY 2017 when the mainframe platform will be retired, producing additional data center operations efficiencies. New IT projects are implemented through Fund 10040, Information Technology, and some IT systems are implemented directly by agencies; however, all new IT systems require infrastructure services and thus may incrementally increase supporting infrastructure service obligations which, depending on requirements, may result in upward pressure on infrastructure costs.

### Technology Infrastructure Services supports the following County Vision Elements:



***Maintaining Safe and Caring Communities***



***Creating a Culture of Engagement***



***Connecting People and Places***



***Maintaining Healthy Economies***



***Exercising Corporate Stewardship***

Technology infrastructure activities in Fund 60030 support systems and operations for County agencies including the management of County end-user computers (PCs, laptops and tablets), servers, storage systems, enterprise office-productivity software, e-mail and messaging system (Microsoft Suite), and databases (Oracle and SQL). Fund 60030 also supports the operations of the County's primary data center and off-site disaster recovery, the Public Safety and Service Radio System and Radio Center services, and administration of authorized County software license obligations for certain applications, data repositories, the safeguarding of stored data assets, and the enterprise data communications networks. Protective measures such as network security and user access tools are typically incorporated into the infrastructure portfolio. In addition to the Data Center with all the hardware, associated software, databases, data stores, and operations, three major infrastructure activities of note are:

- The County's enterprise-wide data communications network which incorporates both commercial networks and the fiber-optic Institutional Network (I-Net) infrastructure providing bandwidth and access security connecting County agencies to the vast array of business applications available on the County's server platforms (over 16,000 end-user end-point devices and over 900 virtual servers and 600 production databases on consolidated virtual server farms). The I-Net provides a private secure network infrastructure connecting over 400 County and FCPS buildings serving data, voice and video transport. I-Net equipment and related maintenance is directly supported from the I-Net program funds from Fund 40030, Cable Communications, through an annual transfer to Fund 60030.

## Fund 60030 Technology Infrastructure Services

- The PC Replacement Program provides a funding mechanism for scheduled PC, laptop, tablets, etc., device technology refreshes. The cost per PC in the program includes PC hardware, required software licenses, security requirements, protected disposal, service desk and desk-side staff support. This program has been recognized as a cost-effective and best-practice model in the governmental and commercial sectors, fully optimizing the allocation of IT assets and providing efficient and predictable desktop maintenance and support. DIT continually reviews various service options for efficiencies in the acquisition and deployment of devices, while ensuring that the program remains cost effective and competitive against other options. In FY 2015, the PC Replacement Program underwent a comprehensive review that included a review of the County PC inventory, which had expanded over the years, industry innovation, and replacement cycle structure. The new program reflects a five year replacement cycle and included a total of 14,000 PCs (up from 11,481) of which 11,500 were desktops and 2,500 were laptops. One of the critical points of this review was to ensure that the County updated the number of software licenses it possesses. The County previously had approximately 11,000 device-based licenses, but in the new PC Replacement Program, the County shifted to individual-based licenses (estimated at 12,500 standard and 1,500 academic/library), with each individual being able to have up to 5 devices per user. This ensured long-term compliance and provides much greater flexibility going forward. The updated program strategy takes into consideration a more fluid evolutionary process of industry innovation, as well as agencies and worker requirements including mobility and COOP plans.
- The County's radio systems, devices and support services are used by public safety, public works, other County agencies, Fastran and Connector bus fleets, and FCPS. Radio communications operate over dedicated critical infrastructure systems relied upon by public safety organizations worldwide, and like Fairfax County, they are managed locally. These systems have proven through many emergency events to be optimally reliable, surviving and sustaining operational integrity through extreme weather such as the Derecho, as well as other regional emergency and high security events while commercial telecommunications carrier networks were jammed or compromised. The Radio Center staff also work on regional interoperability initiatives and the Department of Homeland Security national strategy to ensure effective communication between local, state and federal partners for responders. To support the operational and maintenance requirements of the systems, costs are recovered from the County user agencies and FCPS.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$6,829,163	\$7,375,470	\$7,375,470	\$7,584,731	\$7,603,172
Operating Expenses	19,651,276	24,531,559	27,500,206	24,146,784	24,146,784
Capital Equipment	4,769,195	5,081,668	6,305,720	4,007,322	4,007,322
<b>Total Expenditures</b>	<b>\$31,249,634</b>	<b>\$36,988,697</b>	<b>\$41,181,396</b>	<b>\$35,738,837</b>	<b>\$35,757,278</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	73 / 73	73 / 73	73 / 73	73 / 73	73 / 73

# Fund 60030

## Technology Infrastructure Services

<u>Communication/Infrastructure</u>	<u>Data Center Services</u>	<u>Radio Center Services</u>
<u>Program Management</u>		
1 Info. Tech. Program Director III	1 Info. Tech. Program Manager II	1 Info. Tech. Program Manager II
2 Network/Telecom. Analysts IV	1 IT Systems Architect	1 Network/Telecom. Analyst IV
1 Management Analyst I	1 Systems Programmer III	3 Network/Telecom. Analysts III
	5 Systems Programmers II	4 Network/Telecom. Analysts II
	1 Systems Programmer I	2 Network/Telecom. Analysts I
	1 Programmer Analyst III	
<u>Server/SAN Infrastructure</u>	1 Programmer Analyst II	
2 Network/Telecom. Analysts IV	1 Database Administrator II	
2 Network/Telecom. Analysts I	1 Business Analyst I	
	1 IT Technician II	
<u>Desktop Support/ PC Replacement</u>	1 Network/Telecom. Analyst III	
1 Network/Telecom. Analyst III	1 Network/Telecom. Analyst I	
22 Enterprise IT Technicians		
		<u>Network/I-Net</u>
		1 Info. Tech. Program Director I
		1 Info. Tech. Program Manager I
		1 Network/Telecom. Analyst IV
		7 Network/Telecom. Analysts III
		4 Network/Telecom. Analysts II
		1 Info. Security Analyst IV
<u>TOTAL POSITIONS</u>		
73 Positions / 73.0 FTE		

### FY 2016 Funding Adjustments

The following funding adjustments from the *FY 2015 Adopted Budget Plan* are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$227,702**  
 An increase of \$227,702 in Personnel Services includes \$78,017 for a 1.10 percent market rate adjustment (MRA) for all employees and \$149,685 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Operating Expenses Adjustments** **(\$384,775)**  
 A decrease of \$384,775 is included for various operating adjustments. Of this total, a decrease of \$175,000 is based on the completion of the Library Wireless project during FY 2015, a decrease of \$109,775 is based on reduced software maintenance requirements associated with the PC Replacement Program, and a decrease of \$100,000 is based on reduced hardware maintenance costs for network gear supporting the Government Center.
- ◆ **Capital Equipment** **\$4,007,322**  
 Funding of \$4,007,322 is included for Capital Equipment. Of this total, \$2,807,322, fully supported by a transfer from Fund 40030, Cable Communications, reflects funding to support the fourth year of a multi-year refresh plan of core elements of the I-Net in alignment with the County's approved IT principles for sustaining a secure and supportable technology infrastructure and to ensure the I-Net remains a functional IT asset for both the County and Schools. The remaining \$1,200,000 is included for the purchase capitalized equipment which is required to keep the County's network communications and enterprise systems fully functional.

# Fund 60030

## Technology Infrastructure Services

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

◆ **Carryover Adjustments** **\$4,192,699**

As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$2,817,699 primarily for network equipment, lease expenses, data center equipment, operational support of the Radio Services Branch, and various maintenance requirements. In addition, unencumbered funding of \$1,375,000 was approved for core technology infrastructure requirements whose purchase was delayed due to unforeseen technical complications and delays in the procurement process.

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
Business days to fulfill service requests from initial call to completion of request for non-critical requests	4	4	4/3	4	4
Business days to fulfill service requests from initial call to completion of request for critical calls	2	2	2/2	2	2
Business days to fulfill Telecommunications service requests for emergencies	1	1	1/1	1	1
Percent of calls closed within 72 hours	56%	86%	86%/86%	86%	86%
Percent of first-contact problem resolution at IT Service Desk	84%	95%	95%/95%	95%	95%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60030.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/60030.pdf)

### Performance Measurement Results

The percentage of calls that could be resolved upon first contact and closed within 72 hours remained 86 percent in FY 2014. This outcome has stabilized based on a reduced number of FOCUS-related calls that, in prior years, were challenging and time consuming. Strengthened enterprise-wide management and image control processes have allowed staff to consistently resolve end-user workstation requests in a timely manner. As a result, the FY 2014 first contact resolution rate remained at 95 percent. Customer satisfaction generally continues to be strong due to internal quality control measures and remote resolution capabilities. Efforts in FY 2016 will focus on enhanced remote resolution and IT Service desk system-workflow services to streamline routine processes.

# Fund 60030

## Technology Infrastructure Services

### FUND STATEMENT

#### Fund 60030, Technology Infrastructure Services

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$7,336,957	\$2,760,771	\$8,347,175	\$2,492,174	\$2,492,174
Revenue:					
Radio Services Charges	\$944,346	\$618,363	\$618,363	\$940,000	\$940,000
PC Replacement Charges	5,884,782	6,220,523	6,220,523	6,243,148	6,243,148
DIT Infrastructure Charges					
County Agencies and Funds	20,669,176	20,758,991	20,758,991	20,868,252	20,886,693
Fairfax County Public Schools	1,786,295	1,857,747	1,857,747	1,913,479	1,913,479
Subtotal DIT Infrastructure Charges	\$22,455,471	\$22,616,738	\$22,616,738	\$22,781,731	\$22,800,172
Total Revenue	\$29,284,599	\$29,455,624	\$29,455,624	\$29,964,879	\$29,983,320
Transfers In:					
Cable Communications (40030) <sup>1</sup>	\$4,475,253	\$5,870,771	\$5,870,771	\$4,621,425	\$4,621,425
Total Transfers In	\$4,475,253	\$5,870,771	\$5,870,771	\$4,621,425	\$4,621,425
<b>Total Available</b>	<b>\$41,096,809</b>	<b>\$38,087,166</b>	<b>\$43,673,570</b>	<b>\$37,078,478</b>	<b>\$37,096,919</b>
Expenditures:					
Infrastructure Services	\$24,541,550	\$27,800,966	\$31,444,453	\$26,604,722	\$26,618,248
Radio Center Services	1,085,972	1,300,955	1,349,274	1,331,782	1,334,496
Computer Replacement Program <sup>2</sup>	3,499,904	6,986,776	6,986,776	6,902,333	6,904,534
Technology Infrastructure Equipment	2,122,208	900,000	1,400,893	900,000	900,000
Total Expenditures	\$31,249,634	\$36,988,697	\$41,181,396	\$35,738,837	\$35,757,278
Transfers Out:					
General Fund (10001) <sup>2</sup>	\$1,500,000	\$0	\$0	\$0	\$0
Total Transfers Out	\$1,500,000	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	<b>\$32,749,634</b>	<b>\$36,988,697</b>	<b>\$41,181,396</b>	<b>\$35,738,837</b>	<b>\$35,757,278</b>
<b>Ending Balance<sup>3</sup></b>					
Infrastructure Replacement Reserve <sup>4</sup>	\$5,952,020	\$354,445	\$863,272	\$369,924	\$372,125
PC Replacement Reserve <sup>5</sup>	2,395,155	744,024	1,628,902	969,717	967,516
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Funding of \$1,814,103 reflects a direct transfer from Fund 40030, Cable Communications, to support staff and equipment costs related to construction of the I-Net. In addition, in FY 2016 an amount of \$2,807,322 is included reflecting the fourth year of a multi-year commitment to replace and refresh core elements of the I-Net.

<sup>2</sup> The PC Replacement program was delayed in FY 2014 and has permanently moved from a four-year to a five-year replacement cycle as part of a long-term PC replacement strategy. A one-time Transfer Out to the General Fund of \$1,500,000 was included in FY 2014 based on a lower number of hardware replacements.

<sup>3</sup> The fluctuation in ending balance is primarily due to the operation of the PC Replacement and Computer Equipment Reserve Programs. The programs collect funding each year, hold it in reserve until needed, and then expend the funds for replacement equipment. The time period for this action varies based on the needs of the programs.

<sup>4</sup> This reserve is designed to assist in the scheduled replacement of enterprise computer and network assets.

<sup>5</sup> The balance in the PC Replacement Reserve fluctuates annually based on scheduled PC replacements which permanently moved to a five-year replacement cycle in FY 2015 as part of a long-term PC replacement strategy.



## Fund 60040 Health Benefits

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### Focus

Fund 60040, Health Benefits, is the administrative unit for the County's self-insured health plans. For the self-insured plans, the County pays only for claims and third party administrative fees. The cost to fund claims expenses is covered by premiums from active employees, the employer, retirees, and retention of interest earnings. All but one of the County's health insurance plans are self-insured. Self-insurance allows the County to more fully control all aspects of the plans, including setting premiums to smooth out the impact of increases on employees while maintaining adequate funding to cover claims expenses and reserves.

Fairfax County Government offers its employees and retirees four health insurance choices providing various coverage options and competitive premium rates:

- Self-Insured open access plan (OAP) with three levels of coverage – Features a national network of providers. One level of coverage features a co-pay structure for office visits and other services, while two levels of coverage feature co-insurance and modest deductibles.
- Fully-insured health maintenance organization (HMO) – Features care centers located in communities throughout the area with a co-pay structure for office visits and other services.

All of the County's health insurance plans include self-insured vision benefits and offer eligible preventive care services on a zero-cost basis. In addition, the County offers a disease management program to detect chronic conditions early and provide assistance to those affected to help manage their diseases, resulting in healthier outcomes. In calendar year (CY) 2014, the County's self-insured health insurance plans were consolidated under one network provider to control costs, improve analytical capabilities, and provide a high quality of care with an emphasis on wellness, prevention and better management of chronic conditions.

As the health care environment is in the midst of significant reform, staff is monitoring changes in the health plan market, incorporating required changes in the County's plans and processes, and examining the overall impact of reform on the County's benefits package with the goal of continuing to provide cost-effective and comprehensive health care coverage to employees and retirees within the parameters of the new health care laws.

The County continues to contribute 85 percent of the total premium for employees enrolled as an individual and 75 percent of the total premium for employees enrolled under either the two-party or family plan. Retirees over the age of 55 currently receive a subsidy from the County toward the cost of health insurance. The current monthly subsidy, approved in FY 2006, commences at age 55 and varies by length of service. Details on the retiree health subsidy can be found in the narrative for Fund 73030, OPEB (Other Post-Employment Benefits) Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

## Fund 60040 Health Benefits

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As with many employers nationwide, the County has experienced considerable fluctuations in medical costs. Prescription drugs, new medical technologies and increased utilization, as well as the cost of medical malpractice and liability insurance, continue to drive increases in medical costs. Growth in claims expenses in recent years has typically fluctuated within a range of 10-14 percent, with claims increasing approximately 12 percent in FY 2014. Premium increases for January 2015 were set ranging from 5.5 percent to 8.0 percent. These rates were set with consideration of balancing the impact to employees with ensuring that the premiums for each plan would cover the associated expenses, as each plan has experienced different participation trends and claims experience. Additionally, premiums were set taking into consideration the potential impacts on the County's liability under Governmental Accounting Standards Board (GASB) Statement No. 45 (GASB 45). If premiums are not set appropriately, and increases in retiree claims outpace the growth in premiums, the County's liability under GASB 45 and, consequently, the annual required contribution for OPEB, may increase. It is the County's policy to maintain a net OPEB asset, which demonstrates that the County has met its obligations to adequately fund the annual required contribution each year. For more information on GASB 45 and other post-employment benefits (OPEB), please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the [FY 2016 Adopted Budget Plan](#).

As a result of continuing increases in cost growth, it is projected that the County will raise premiums by 10 percent for all plans, effective January 1, 2016 for the final six months of FY 2016. It should be noted that these premium increases are budgetary projections only; final premium decisions will be made in the fall of 2015 based on updated experience. Premium decisions will be based on the impact to employees and retirees, the actual claims experience of each plan, the maintenance of adequate reserves, and the impact on the County's GASB 45 liability.

### *Fund Reserves*

To help mitigate the impact of unanticipated cost increases in future years, the County created a Premium Stabilization Reserve in FY 2005. During the years of moderate cost growth, the County was able to accumulate funds within the Premium Stabilization Reserve and these funds were utilized to mitigate premium increases, especially during calendar years 2007 and 2009 when premiums were held flat for the self-insured plans. At the end of FY 2014, the balance of the Premium Stabilization Reserve was \$16.5 million. This balance is expected to decrease during FY 2015, as CY 2015 premium increases were set with the expectation that a portion of the Premium Stabilization Reserve would be used to moderate the impact of recent cost growth on employees and retirees.

In addition to the Premium Stabilization Reserve, the fund maintains an unreserved ending balance based on a percent of claims paid of at least 10 percent. An ending balance of 10 to 15 percent of claims paid is the targeted industry standard based on potential requirements in the event of a plan termination.

### *LiveWell Workforce Wellness Program*

In FY 2009, the LiveWell Workforce Wellness Program began as an effort to provide increased opportunities for employees to improve their overall health and well-being, while also serving to curb rising health care costs. The program currently includes subsidized membership fees at County RECenters, weight loss support, influenza vaccinations, and other wellness programming. In FY 2011, the Employee Fitness and Wellness Center (EFWC) was integrated into the LiveWell Program. The EFWC, located at the Government Center, provides convenient access for employees and retirees to cardiovascular and strength training equipment, as well as a variety of fitness classes at a reasonable monthly rate. The center is staffed by the Park Authority, but all associated personnel and operating costs are charged to Fund 60040.

## Fund 60040 Health Benefits

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Other components of the LiveWell program include:

- *Reduced membership fees at County RECenters.* In response to employee demand and to promote the importance of overall physical health, a 50 percent subsidy for 6-month and annual memberships at County RECenters is included in the program. As workplace sites for employees are spread throughout the County and, thus, all employees are not located near the EFWC, this benefit allows merit employees and retirees to use all nine County RECenters at a reduced rate.
- *Influenza vaccinations.* Providing flu shots to employees is a simple mechanism to reduce absenteeism due to flu outbreaks and protect the overall health of employees and retirees.
- *Health & Wellness Programming.* LiveWell sponsors workshops throughout the year, at various employee worksites, on a variety of health and wellness topics, including nutrition, stress, exercise, dementia, and weight management.
- *Smoking Cessation.* LiveWell, working with a vendor and the Advisory Council, offers smoking cessation classes for interested employees.
- *Weight Management.* LiveWell subsidizes the membership costs for a weight management program available to employees at worksites, in the community, and online.
- *Partnerships.* LiveWell partners with community programs, such as farmer's markets and bike-to-work campaigns, and county initiatives, such as the promotion of volunteering and financial fitness, to encourage employees to continually seek the benefits of improved well-being.

In CY 2014, a Wellness Incentive Points Program was added for the County's self-insured health insurance plans. The program gives employees the opportunity to earn up to \$200 in wellness rewards annually for engaging in certain wellness activities such as taking an online health assessment, completing annual preventive exams, participating in lifestyle management programs, and attending LiveWell events. Wellness rewards dollars are deposited into a flexible spending account at the beginning of the following plan year.

A comprehensive wellness program has the potential to reduce the rate of escalation of health care costs, resulting in savings for self-insured plans through cost avoidance. As such, expenses related to the LiveWell initiative are included in Fund 60040, Health Benefits Fund, as it is anticipated that increases in self-insured claims expenses will be mitigated as benefits of the program begin to materialize.

# Fund 60040

## Health Benefits

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Health Insurance Requirements** **\$21,493,098**  
A net increase of \$21,493,098 is attributable to an increase of \$22,648,443 in benefits paid and an increase of \$291,809 for Incurred But Not Reported (IBNR) claims, partially offset by a decrease of \$1,447,154 in administrative expenses. These adjustments are based on prior year experience and projected claims.
  
- ◆ **Patient Protection and Affordable Care Act Fees** **(\$600,000)**  
A decrease of \$600,000 reflects a decrease in fees for the second year of the Transitional Reinsurance Program. The Transitional Reinsurance Program is part of the Patient Protection and Affordable Care Act (PPACA) and is intended to stabilize premiums for coverage in the individual market during the first three years health insurance exchanges are available. The County has been required to participate in the Transitional Reinsurance Program since calendar year 2014. Under the program, the County is charged a fee for each covered life (including employees and their dependents) for three years, with the fee decreasing in the second and third years.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$14,320,807**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved a net increase of \$14,320,807 to reflect an appropriation from fund balance to increase the Premium Stabilization Reserve, which allows the fund flexibility in maintaining premium increases at manageable levels.

# Fund 60040 Health Benefits

## FUND STATEMENT

### Fund 60040, Health Benefits

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$37,685,304	\$31,979,766	\$42,936,455	\$27,812,577	\$27,812,577
Revenue:					
Employer Share of Premiums	\$98,734,414	\$102,847,534	\$102,847,534	\$113,207,691	\$113,207,691
Employee Share of Premiums	29,930,039	31,162,535	31,162,535	34,369,810	34,369,810
Retiree Premiums	28,095,062	29,584,458	29,584,458	32,817,133	32,817,133
Interest Income	49,971	66,886	66,886	64,282	64,282
Administrative Service Charge/ COBRA Premiums	569,426	661,984	661,984	496,936	496,936
Employee Fitness Center Revenue	58,822	60,900	60,900	54,084	54,084
<b>Total Revenue</b>	<b>\$157,437,734</b>	<b>\$164,384,297</b>	<b>\$164,384,297</b>	<b>\$181,009,936</b>	<b>\$181,009,936</b>
Transfers In:					
General Fund (10001)	\$1,600,000	\$0	\$1,000,000	\$0	\$0
<b>Total Transfers In</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available</b>	<b>\$196,723,038</b>	<b>\$196,364,063</b>	<b>\$208,320,752</b>	<b>\$208,822,513</b>	<b>\$208,822,513</b>
Expenditures:					
Benefits Paid	\$148,607,399	\$156,650,591	\$156,650,591	\$179,299,034	\$179,299,034
Administrative Expenses	5,212,814	6,136,114	6,136,114	4,688,960	4,688,960
Premium Stabilization Reserve <sup>1</sup>	0	0	14,320,807	0	0
Incurred but not Reported Claims (IBNR)	(459,425)	1,006,663	1,006,663	1,298,472	1,298,472
Patient Protection and Affordable Care Act Fees <sup>2</sup>	25,370	1,652,000	1,652,000	1,052,000	1,052,000
LiveWell Program	400,425	742,000	742,000	742,000	742,000
<b>Total Expenditures</b>	<b>\$153,786,583</b>	<b>\$166,187,368</b>	<b>\$180,508,175</b>	<b>\$187,080,466</b>	<b>\$187,080,466</b>
<b>Total Disbursements</b>	<b>\$153,786,583</b>	<b>\$166,187,368</b>	<b>\$180,508,175</b>	<b>\$187,080,466</b>	<b>\$187,080,466</b>
Ending Balance: <sup>3</sup>					
Fund Equity	\$53,999,873	\$44,754,370	\$39,882,658	\$35,110,600	\$35,110,600
IBNR	11,063,418	14,577,675	12,070,081	13,368,553	13,368,553
<b>Ending Balance<sup>4</sup></b>	<b>\$42,936,455</b>	<b>\$30,176,695</b>	<b>\$27,812,577</b>	<b>\$21,742,047</b>	<b>\$21,742,047</b>
Premium Stabilization Reserve <sup>1</sup>	\$16,507,246	\$4,016,046	\$651,928	\$0	\$0
Transitional Reinsurance Program Reserve <sup>2</sup>	1,600,000	0	1,000,000	0	0
<b>Unreserved Ending Balance</b>	<b>\$24,829,209</b>	<b>\$26,160,649</b>	<b>\$26,160,649</b>	<b>\$21,742,047</b>	<b>\$21,742,047</b>
<b>Percent of Claims</b>	<b>16.7%</b>	<b>16.7%</b>	<b>16.7%</b>	<b>12.1%</b>	<b>12.1%</b>

## **Fund 60040 Health Benefits**

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<sup>1</sup> Fluctuations in the Premium Stabilization Reserve are the result of reconciliations of budget to actual experience and the timing of budget adjustments. Any balances in the reserve resulting from actual experience are re-appropriated at the next budgetary quarterly review.

<sup>2</sup> Fees under the Patient Protection and Affordable Care Act include the Patient-Centered Outcomes Research Trust Fund Fee and the Transitional Reinsurance Program fee. The Transitional Reinsurance Program Reserve was established to accumulate funding in preparation for the Transitional Reinsurance Program fees that will be charged to the County for three years beginning in FY 2015.

<sup>3</sup> The Fund 60040 ending balance does not include funding set aside in reserve for IBNR expenses. To account for all funds associated with the County's self-insured plans, the Fund Equity amount is provided, which includes the Fund 60040 ending balance as well as the IBNR reserve.

<sup>4</sup> Fluctuations in the ending balance are due primarily to the appropriation of the Premium Stabilization Reserve and changes in claims expenditures.

## **Fund S60000**

### **Public School Insurance Fund**

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#### **Focus**

Fund S60000, Public School Insurance Fund, provides administration for workers' compensation insurance, self-insurance funds for automobile and general liability, and the purchase of commercial insurance for other liabilities. FY 2016 expenditures are estimated at \$22.5 million.

# Fund S60000

## Public School Insurance Fund

### FUND STATEMENT

#### Fund S60000, Public School Insurance Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$46,924,718	\$43,579,867	\$49,246,200	\$45,452,485	\$45,452,485
Revenue:					
Workers' Compensation:					
School Operating Fund (S10000)	\$9,238,928	\$9,238,928	\$9,238,928	\$8,238,928	\$8,238,928
School Food & Nutrition Services	324,284	324,284	324,284	324,284	324,284
Other Insurance					
School Operating Fund (S10000)	4,468,127	4,468,127	4,468,127	4,468,127	4,468,127
Insurance Proceeds	790,923	50,000	50,000	50,000	50,000
Federal and State Revenue	0	0	0	0	0
<b>Total Revenue</b>	\$14,822,262	\$14,081,339	\$14,081,339	\$13,081,339	\$13,081,339
<b>Total Available</b>	\$61,746,980	\$57,661,206	\$63,327,539	\$58,533,824	\$58,533,824
Expenditures:					
Workers' Compensation					
Administration	\$897,444	\$1,098,984	\$643,656	\$669,033	\$669,033
Claims Paid	5,742,000	8,672,225	9,127,554	9,171,000	9,171,000
Claims Management	714,487	1,000,000	1,000,000	1,000,000	1,000,000
Other Insurance	5,146,849	6,720,684	7,103,844	6,464,211	6,464,211
Allocated Reserve <sup>3</sup>	0	5,877,993	9,446,932	5,224,027	5,224,027
<b>Subtotal Expenditures</b>	\$12,500,780	\$23,369,886	\$27,321,986	\$22,528,271	\$22,528,271
Net Change in Accrued Liabilities					
Workers' Compensation	\$1,361,235	\$0	\$0	\$0	\$0
Other Insurance	352,998	0	0	0	0
<b>Net Change in Accrued Liabilities</b>	\$1,714,233	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	\$14,215,013	\$23,369,886	\$27,321,986	\$22,528,271	\$22,528,271
<b>Total Disbursements</b>	\$14,215,013	\$23,369,886	\$27,321,986	\$22,528,271	\$22,528,271
<b>Ending Balance</b>	\$49,246,200	\$34,291,320	\$36,005,553	\$36,005,553	\$36,005,553
Undelivered Orders	\$383,161	\$0	\$0	\$0	\$0
Restricted Reserves:					
Workers' Comp Accrued Liability	31,263,388	29,902,153	31,263,388	31,263,388	31,263,388
Other Insurance Accrued Liability	4,742,165	4,389,167	4,742,165	4,742,165	4,742,165
Reserve for Catastrophic Occurrences	12,857,486	0	0	0	0
<b>Unreserved Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup> The FY 2015 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their FY 2015 Third Quarter Review.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the FY 2015 Carryover Review.

<sup>3</sup> Any unused portion of the allocated reserve is carried forward into the subsequent budget year. Accordingly, the FY 2016 beginning balance is the projected ending balance for FY 2015 plus the estimated balance for the Allocated Reserve, for a total of \$45,452,485.



## Fund S62000 Public School Health and Flexible Benefits

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### Focus

Fund S62000, Health and Flexible Benefits, provides for the administration of health and dental care benefit plans for employees and retirees. In addition, the Health and Flexible Benefits Fund administers two Flexible Spending Accounts, which enable employees to realize savings by setting aside pre-tax dollars, through Fairfax County Public Schools (FCPS) payroll deductions, for eligible health care and dependent care costs. FY 2016 disbursements are estimated at \$353.1 million.



# Fund S62000

## Public School Health and Flexible Benefits

### FUND STATEMENT

#### Fund S62000, Public School Health and Flexible Benefits

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$45,081,559	\$40,694,542	\$45,144,211	\$44,148,943	\$44,148,943
Revenue:					
Employer/Employee Premiums	\$274,075,985	\$306,707,953	\$294,616,412	\$284,233,594	\$284,233,594
Retiree/Other Health Premiums	48,044,860	53,631,310	52,422,851	45,057,684	45,057,684
Interest Income and Rebates	10,583,548	4,808,000	9,808,000	10,334,881	10,334,881
Medicare Part D/Employer Group Waiver Plan (EGWP)	0	5,000,000	0	0	0
Flexible Spending Account Withholdings	7,391,121	7,529,000	7,529,000	7,529,000	7,529,000
<b>Total Revenue</b>	<b>\$340,095,514</b>	<b>\$377,676,263</b>	<b>\$364,376,263</b>	<b>\$347,155,159</b>	<b>\$347,155,159</b>
<b>Total Available</b>	<b>\$385,177,073</b>	<b>\$418,370,805</b>	<b>\$409,520,474</b>	<b>\$391,304,102</b>	<b>\$391,304,102</b>
Expenditures:					
Health Benefits Paid	\$262,909,192	\$288,689,564	\$287,689,563	\$275,763,561	\$275,763,561
Premiums Paid	53,198,984	60,209,175	55,909,175	55,034,635	55,034,635
Health Administrative Expenses	12,389,498	13,309,133	13,320,793	13,873,972	13,873,972
Flexible Spending Accounts Reimbursements	6,977,279	7,400,000	7,400,000	7,400,000	7,400,000
FSA Administrative Expenses	127,909	129,000	129,000	129,000	129,000
Claims Incurred but not Reported (IBNR)	23,324,000	21,730,000	24,247,000	25,170,000	25,170,000
IBNR Prior Year Credit	(18,894,000)	(20,312,000)	(23,324,000)	(24,247,000)	(24,247,000)
<b>Total Expenditures</b>	<b>\$340,032,862</b>	<b>\$371,154,872</b>	<b>\$365,371,531</b>	<b>\$353,124,168</b>	<b>\$353,124,168</b>
Premium Stabilization Reserve <sup>3</sup>	0	47,215,933	44,148,943	38,179,934	38,179,934
<b>Total Disbursements</b>	<b>\$340,032,862</b>	<b>\$418,370,805</b>	<b>\$409,520,474</b>	<b>\$391,304,102</b>	<b>\$391,304,102</b>
<b>Ending Balance</b>	<b>\$45,144,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Undelivered Orders	\$11,660	\$0	\$0	\$0	\$0
Premium Stabilization Reserve	45,132,551	0	0	0	0
<b>Unreserved Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> The FY 2015 Revised Budget Plan reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their FY 2015 Third Quarter Review.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the FY 2015 Carryover Review.

<sup>3</sup> The Premium Stabilization Reserve is appropriated for budgeting purposes to offset fluctuations in health insurance costs during the fiscal year. This reserve is to be carried forward as beginning balance for FY 2016.

## Fund S63000 Public School Central Procurement

### Focus

Fund S63000, Public School Central Procurement, was created to account for the purchase and distribution of textbooks, supplies, library materials, printing and equipment for the Fairfax County Public Schools (FCPS). The introduction of new procurement cards, online ordering through FCPS' financial and procurement system, FOCUS, and "just in time" vendor deliveries has diminished the need to stock as many items as was done in prior years. The associated decline in financial transactions has, therefore, minimized the benefits obtained from a stand-alone fund. Based on these factors, the School Central Procurement Fund will be closed at the end of FY 2015, and all remaining activities will be moved to Fund S10000, Public School Operating.



# Fund S63000 Public School Central Procurement

## FUND STATEMENT

### Fund S63000, Public School Central Procurement

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2,3</sup>
<b>Beginning Balance</b>	\$361,100	\$361,100	\$310,989	\$0	\$0
Revenue:					
Sales to Schools/Departments	\$4,375,594	\$6,500,000	\$6,500,000	\$0	\$0
<b>Total Revenue</b>	\$4,375,594	\$6,500,000	\$6,500,000	\$0	\$0
<b>Total Available</b>	\$4,736,694	\$6,861,100	\$6,810,989	\$0	\$0
Expenditures:					
Purchase for Resale	\$4,425,705	\$6,500,000	\$6,500,000	\$0	\$0
<b>Total Expenditures</b>	\$4,425,705	\$6,500,000	\$6,500,000	\$0	\$0
<b>Total Disbursements</b>	\$4,425,705	\$6,500,000	\$6,500,000	\$0	\$0
<b>Ending Balance</b>	\$310,989	\$361,100	\$310,989	\$0	\$0

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

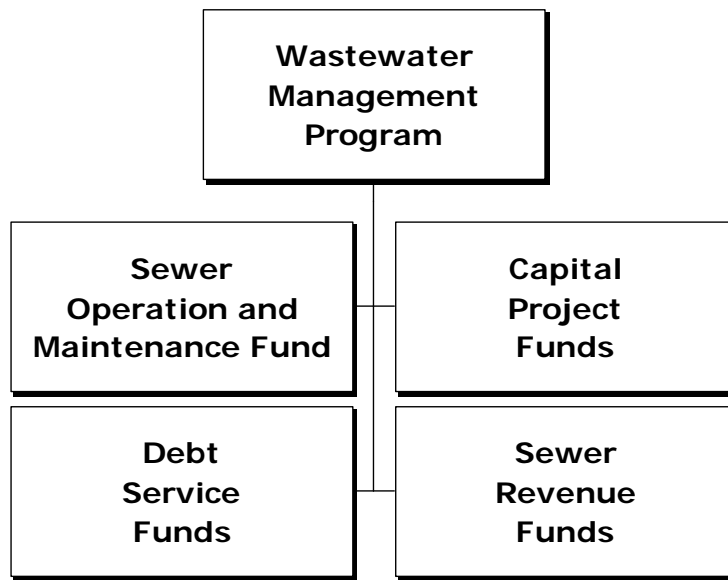
<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.

<sup>3</sup> Fund S63000, Public School Central Procurement, will be closed at the end of FY 2015, and all remaining activities will be moved to Fund S10000, Public School Operating. Necessary fiscal adjustments to reflect the closing of the Public School Central Procurement Fund will be effective July 1, 2015.



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# Wastewater Management Program Overview



## Focus

The Wastewater Management Program (WWM) is operated, maintained and managed within the Department of Public Works and Environmental Services (DPWES). The program currently includes the County-owned Noman M. Cole, Jr. Pollution Control Plant (67 million gallons per day (mgd) capacity), nearly 3,422 miles of sewer lines, 59 pump stations, 54 flow-metering stations, and covers approximately 234 square miles of the County's 407 square-mile area. Capacity entitlement at the other regional facilities totals 90 mgd. A total of 365,838 households and businesses in Fairfax County are connected to public sewer as of June 30, 2014.

In addition to providing County residents and businesses with sewer service, Fairfax County provides sewer service to other nearby entities through "Sales of Service" agreements with Arlington and Loudoun Counties, the cities of Falls Church and Fairfax, the towns of Herndon and Vienna, and Fort Belvoir. These entities share the capital and operating costs of WWM based on actual wastewater flow and reserved treatment capacity.

Strategic planning and overall business monitoring is the responsibility of the Wastewater Management Leadership Team, whose responsibilities focus on long range planning, strategic thinking, continuous improvement processing, wastewater capacity, and financial management. This team is composed of employees from three divisions within WWM - Collections, Treatment, and Planning and Monitoring.

The Wastewater Collection Division (WCD) is responsible for the County's wastewater collection and conveyance system consisting of sewers, force mains, pumping stations, and metering stations. The WCD has a proactive sewer system maintenance program that facilitates a safe and effective wastewater collection system. In FY 2014, approximately 235 miles of sewer lines were inspected by Closed Circuit Television (CCTV) crews and approximately 450 miles of sewer lines were cleaned to ensure maximum flow carrying capacity and reduce sewer backups and overflows. Over the last six years, WCD has rehabilitated approximately 125 miles of sewer lines to protect the environment and residents of Fairfax County.

The Wastewater Treatment Division (WTD) is responsible for operating and maintaining the County's wastewater treatment facility, the Noman M. Cole, Jr. Pollution Control Plant (NCPCP). The WTD

## Wastewater Management Program Overview

continues to produce a quality effluent to meet regulatory and permit requirements, despite major construction occurring throughout the plant site. The NCPCP completed a major component to the Enhanced Nitrogen Removal Program with the substantial completion of the Moving Bed Biological Reactors and the Water Reuse Project which delivered 355 million gallons of reclaimed water to the Lorton Little League, Laurel Hill Golf Course, and Covanta.

The Wastewater Planning and Monitoring Division (WPMD) is responsible for the agency's fiscal planning, engineering planning, and wastewater monitoring. The WPMD continues to effectively monitor the long-term needs for the Wastewater Management Program in terms of infrastructure upgrades, maintenance, and expansions. The WPMD ensures that all financial requirements are fulfilled by maintaining a rate structure to adequately recover all operating and maintenance costs, capital improvements and debt service obligations. The WPMD also plans for system capacity, both in the conveyance system and treatment facilities, by initiating expansion and improvement projects to keep pace with increased wastewater flows. The WPMD safeguards the environment by ensuring compliance with water quality standards and prevention of toxic discharges into the collection system.

WPMD is currently monitoring the Chesapeake Bay water quality program which requires reductions in the amount of nutrient pollutants discharged from wastewater treatment facilities. In December 2004, the state notified the County that the renewal of the County's National Pollutant Discharge Elimination System (NPDES) permit would include a requirement that nutrient removal be performed using "State of the Art" technology and meet a waste load allocation (cap) for the nutrients nitrogen and phosphorus by 2013. A phased approach has been under way to renovate and upgrade current plant facilities to accommodate these more stringent nutrient discharge requirements. The NCPCP emitted only 323,284 pounds of nitrogen and 7,418 pounds of phosphorus into the Potomac River and Chesapeake Bay.

The Wastewater Management Program is primarily supported by Sewer Service Charges received from existing customers which are used to fully recover program operation and maintenance costs, debt service payments and capital project requirements attributable to improving wastewater treatment effluent quality as mandated by state and federal agencies. The five-year sewer rate plan approved by the Board of Supervisors as part of the FY 2015 Adopted Budget Plan proposed to increase sewer revenues by 4 percent in FY 2016. After careful review, the Wastewater Management staff recommended a 3.6 percent increase in FY 2016 which will result in an annual increase of \$19.32 to the typical household. The Sewer Service Charge will increase from \$6.62 to \$6.65 per 1,000 gallons of water consumed, based on Fairfax County's winter quarter average consumption of 18,000 gallons.

The Base Charge will increase from \$15.86 per quarter to \$20.15 per quarter. The Base Charge provides for a more equitable rate structure by recovering a portion of the program's fixed costs. The industry practice for a fixed cost recovery rate via Base Charge is 25 percent. In order to strive towards this level of recovery, a phase-in approach has been proposed with a cost recovery rate in FY 2016 of 13.5 percent. The current system, including sewer lines, facilities, purchased capacity and equipment, is valued at approximately \$2.0 billion. Based on the age and required maintenance of the system, it is imperative that reinvestment continues to be addressed. The implementation of the proposed increases to the Base Charge will help ensure that all users of the system share in the fixed costs associated with reinvestment and operations.

Increases to both the Sewer Service Charge and Base Charge will change the annual average customer bill from \$540.08 in FY 2015 to \$559.40 in FY 2016, a cost increase of \$19.32 or 3.6 percent. The FY 2016 average bill in Fairfax County is lower compared to the average bill in other regional jurisdictions even with the proposed increases. The increases in the Sewer Service Charge and Base Charge will partially

## Wastewater Management Program Overview

offset the increased costs associated with capital project construction, system operation and maintenance, debt service and upgrades to meet new, more stringent nitrogen discharge limitations from wastewater treatment plants. The following table represents the proposed five-year rate plan and is consistent with the January 2015 Wastewater Revenue Sufficiency and Rate Analysis report.

Year	Sewer Service Charge Per 1,000 gallons water consumed	New Base Charge Per Quarterly Bill	Revenue Percentage Increase	Percent Fixed Cost Recovered
2015	\$6.62	\$15.86	3.3%	11.0%
2016	\$6.65	\$20.15	3.6%	13.5%
2017	\$6.68	\$24.68	3.6%	16.1%
2018	\$6.75	\$27.62	2.9%	17.9%
2019	\$6.82	\$29.83	2.3%	19.1%

This level of revenue in FY 2016 will allow the system to meet permit conditions, meet and maintain all of the required financial targets through FY 2019, maintain competitive rates with neighboring utilities, continue to preserve an AAA bond rating, and require less debt to support capital projects. Projected revenue requirements are consistent with the analysis included in the January 2015 Wastewater Revenue Sufficiency and Rate Analysis report.

The table below reflects the Wastewater Management Program's projected fiscal health in FY 2016 and FY 2017. The financial planning process incorporates the following indicators that are interrelated and structured to identify the adequacy of rates from a cash flow, business, and compliance standpoint. These indicators are used by the rating agencies to determine the program's credit rating.

### Calculated Financial Indicators

Financial Indicator	Target	Achieved	FY 2016	FY 2017
Net Revenue Margin	45.0% to 52.0%	Yes	51.9%	51.0%
Days Working Capital <sup>1</sup>	150 to 200 days	Yes	157	157
Debt Coverage Senior	Min. 3.00x	Yes	3.37x	3.51x
Debt Coverage All-in	1.80x to 2.20x	Yes	2.09x	1.98x
Affordability (% of median income spent on sewer bill)	Less than 1.2%	Yes	0.5%	0.5%
Debt to Net Plant in Service	40.0% to 50.0%	Yes	48.5%	49.5%
Outstanding Debt per Connection	Max \$3,000	Yes	\$1,556	\$1,610
Anticipated Sewer Bond Sales Through FY 2019				\$100.0 M

(1) Exclusive of Availability Charges in Fund 69000, Sewer Revenue Fund, and Fund 69300, Sewer Construction Improvement Fund. Calculated based on Operating Expenses and 360 days.

It is anticipated that the rates in FY 2016 will support the County's ability to maintain high bond ratings (AAA by Fitch Investor Service and Standard and Poor's Corporation and Aa1 by Moody's Investors Service, Inc.) from rating agencies. These high credit ratings have enabled the County to sell bonds on behalf of the Program at interest rates lower than those obtained by most sewer authorities, thereby achieving savings throughout the life of the bonds. The Wastewater Management Program has issued debt to fund major expansion and upgrade projects for both its own plant and its portion at the "Treatment by Contract" facilities.



## Wastewater Management Program Overview

In FY 2016, the County is projected to provide for the treatment of 105.3 million gallons of wastewater per day. Approximately 39 percent of this flow is treated at the NCPCP. The flow is distributed between the NCPCP and the interjurisdictional facilities as detailed in the table below. The table also includes the capacity utilization percentage and the available (unused) capacity for each plant.

Treatment Plant	Capacity (MGD)	FY 2016 Projected Daily Average (MGD)	Capacity Utilization (%)	Available Capacity (MGD)
DCWASA Blue Plains	31.0	30.4	98.1%	0.6
Noman M. Cole, Jr.	67.0	40.9	61.0%	26.1
Alexandria Renew Enterprises	32.4	19.2	59.3%	13.2
Arlington County	3.0	2.0	66.7%	1.0
Upper Occoquan Service Authority	22.6	12.8	56.6%	9.8
Loudoun Water	1.0	0.0	0.0%	1.0
<b>Total</b>	<b>157.0</b>	<b>105.3</b>	<b>67.1%</b>	<b>51.7</b>

To ensure that WWM remains competitive and provides a high performance operation including improvements to the technical and managerial capacities that will continue to enhance service quality, customer service and financial planning, WWM closely monitors the following areas:

	FY 2014 (Actual)	FY 2015 (Adopted)	FY 2016 (Adopted)
Sewer Service Charge, \$/1,000 gallons	\$6.55	\$6.62	\$6.65
Treatment Costs, \$/MGD	\$1,509	\$1,538	\$1,530
Number of Sewer System Overflows (5-year rolling average)	21	15	15
Odor Complaints per year	12	18	18

The WWM comprises seven separate funds under a self-supporting fund structure (Enterprise Funds) consistent with the Sewer Bond Resolution adopted by the Board of Supervisors in July 1985. For more detailed information of the operational aspects of the various programs, refer to the narrative of Fund 69010, Sewer Operation and Maintenance, which immediately follows this Overview. The following is a brief description of the seven active funds:

- ◆ **Fund 69000** - Sewer Revenue is used to credit all operating revenues of the system, as well as most of the interest on invested fund balances. Revenues recorded in this fund are transferred to the various funds to meet their operational requirements. The remaining fund balances are used to set aside funds for various reserves and future system requirements.
- ◆ **Fund 69010** - Sewer Operation and Maintenance provides funding for the three divisions responsible for the management and operation of the program, supported by a transfer from Fund 69000.

## Wastewater Management Program Overview

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- ◆ **Fund 69020** - Sewer Bond Parity Debt Service is used to record principal, interest, and fiscal agent fees for the 2009, 2012, and 2014 Sewer Revenue Bonds in accordance with the current Sewer Bond Resolution, supported by a transfer from Fund 69000.
- ◆ **Fund 69030** - Sewer Bond Debt Reserve provides debt reserve funds for the 2009, 2012, and 2014 Sewer Revenue Bonds in accordance with the current Sewer Bond Resolution, which are funded from the issuance of sewer revenue bonds and/or program revenues.
- ◆ **Fund 69040** - Sewer Bond Subordinate Debt Service records all debt service payments on the Upper Occoquan Service Authority (UOSA) revenue bonds and Virginia Resources Authority (VRA) loans. All future issues or refinancing of debt arising from interjurisdictional capacity rights may be treated as subordinate obligations of the system as provided by the General Bond Resolution for Sewer Revenue Bonds. Funding is supported by a transfer from Fund 69000.
- ◆ **Fund 69300** - Sewer Construction Improvements provides funding for the repair, rehabilitation and improvement requirements of the entire program's infrastructure, supported by a transfer from Fund 69000.
- ◆ **Fund 69310** - Sewer Bond Construction provides for major program construction projects, which are funded from the issuance of sewer revenue bonds and/or program revenues.

# Fund 69000 Sewer Revenue

## Focus

All Availability Charges and Sewer Service Charges associated with the Wastewater Management Program are credited to this fund as system revenues. The total receipts from all revenue sources are used to finance the following: Operation and Maintenance (Fund 69010); Construction Improvement Projects (Fund 69300); Debt Service (Fund 69020); Subordinate Debt Service (Fund 69040); and Sewer Bond Construction (Fund 69310). Any remaining balance in Fund 69000, Sewer Revenue, is used for future year requirements and required reserves.



The Program's Availability Charge and Sewer Service Charge are based on staff analysis and consultant recommendations included in the January 2015 Wastewater Revenue Sufficiency and Rate Analysis.

### Availability Charges

The Availability Charge is a one-time charge to new customers for initial connection to the system. The revenue from the Availability Charge is used to offset the costs of expanding treatment facilities. In FY 2016, Availability Charge will remain at \$7,750 for single-family homes based on current projections of capital requirements. Rates are based on requirements associated with treatment plant upgrades and interjurisdictional payments that result from population growth, more stringent treatment requirements and inflation. The FY 2016 rate is consistent with the recommendations of the Department of Public Works and Environmental Services and the analysis included in the January 2015 Wastewater Revenue Sufficiency and Rate Analysis. Rates are expected to remain at the FY 2016 level through FY 2019. The following table displays the rates by category:

Category	FY 2015 Availability Fee	FY 2016 Availability Fee
Single Family	\$7,750	\$7,750
Townhouses and Apartments	\$6,200	\$6,200
Hotels/Motels	\$1,938	\$1,938
Nonresidential	\$401/fixture unit	\$401/fixture unit

### Sewer Service and Base Charges

Sewer Service and Base Charges are revenues received from existing customers and are used to fully recover program operation and maintenance costs, debt service payments and capital project requirements attributable to improving wastewater treatment effluent quality as mandated by state and federal agencies. The five-year sewer rate plan approved by the Board of Supervisors as part of the FY 2015 Adopted Budget Plan proposed to increase sewer revenues by 4 percent in FY 2016. After careful review, the Wastewater Management staff recommended a 3.6 percent increase in FY 2016 which will result in an annual increase of \$19.32 to the typical household. The Sewer Service Charge will increase

## Fund 69000 Sewer Revenue

from \$6.62 to \$6.65 per 1,000 gallons of water consumed, based on Fairfax County's winter quarter average consumption of 18,000 gallons.

The Base Charge will increase from \$15.86 per quarter to \$20.15 per quarter. The Base Charge provides for a more equitable rate structure by recovering a portion of the program's fixed costs. The industry practice for a fixed cost recovery rate via Base Charge is 25 percent. In order to strive towards this level of recovery, a phase-in approach has been proposed with a cost recovery rate in FY 2016 of 13.5 percent. The current system, including sewer lines, facilities, purchased capacity and equipment, is valued at approximately \$2.0 billion. Based on the age and required maintenance of the system, it is imperative that reinvestment continues to be addressed. The implementation of the increases to the Base Charge will help ensure that all users of the system share in the fixed costs associated with reinvestment and operations.

Increases to both the Sewer Service Charge and Base Charge will change the annual average customer bill from \$540.08 in FY 2015 to \$559.40 in FY 2016, a cost increase of \$19.32 or 3.6 percent. The FY 2016 average bill in Fairfax County is lower compared to the average bill in other regional jurisdictions even with the proposed increases. The increases in the Sewer Service Charge and Base Charge will partially offset the increased costs associated with capital project construction, system operation and maintenance, debt service and upgrades to meet new, more stringent nitrogen discharge limitations from wastewater treatment plants. The following table represents the proposed five-year rate plan and is consistent with the January 2015 Wastewater Revenue Sufficiency and Rate Analysis report.

Year	Sewer Service Charge Per 1,000 gallons water consumed	New Base Charge Per Quarterly Bill	Revenue Percentage Increase	Percent Fixed Cost Recovered
2015	\$6.62	\$15.86	3.3%	11.0%
2016	\$6.65	\$20.15	3.6%	13.5%
2017	\$6.68	\$24.68	3.6%	16.1%
2018	\$6.75	\$27.62	2.9%	17.9%
2019	\$6.82	\$29.83	2.3%	19.1%

This level of revenue in FY 2016 will allow the system to meet permit conditions, meet and maintain all of the required financial targets through FY 2019, maintain competitive rates with neighboring utilities, continue to preserve an AAA bond rating, and require less debt to support capital projects. Projected revenue requirements are consistent with the analysis included in the January 2015 Wastewater Revenue Sufficiency and Rate Analysis report.

The table on the following page reflects the Wastewater Management Program's projected fiscal health in FY 2016 and FY 2017. The financial planning process incorporates the following indicators that are interrelated and structured to identify the adequacy of rates from a cash flow, business, and compliance standpoint. These indicators are used by the rating agencies to determine the program's credit rating.

# Fund 69000 Sewer Revenue

## Calculated Financial Indicators

Financial Indicator	Target	Achieved	FY 2016	FY 2017
Net Revenue Margin	45.0% to 52.0%	Yes	51.9%	51.0%
Days Working Capital <sup>1</sup>	150 to 200 days	Yes	157	157
Debt Coverage Senior	Min. 3.00x	Yes	3.37x	3.51x
Debt Coverage All-in	1.80x to 2.20x	Yes	2.09x	1.98x
Affordability (% of median income spent on sewer bill)	Less than 1.2%	Yes	0.5%	0.5%
Debt to Net Plant in Service	40.0% to 50.0%	Yes	48.5%	49.5%
Outstanding Debt per Connection	Max \$3,000	Yes	\$1,556	\$1,610
Anticipated Sewer Bond Sales Through FY 2019				\$100.0 M

(1) Exclusive of Availability Charges in Fund 69000, Sewer Revenue, and Fund 69300, Sewer Construction Improvement. Calculated based on Operating Expenses and 360 days.

It is anticipated that the rates in FY 2016 will support the County's ability to maintain high bond ratings (AAA by Fitch Investor Service and Standard and Poor's Corporation and Aa1 by Moody's Investors Service, Inc.) from rating agencies. These high credit ratings have enabled the County to sell bonds on behalf of the Program at interest rates lower than those obtained by most sewer authorities, thereby achieving savings throughout the life of the bonds.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 69000 Sewer Revenue

## FUND STATEMENT

### Fund 69000, Sewer Revenue

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$142,759,050	\$125,747,537	\$135,490,922	\$117,757,503	\$117,757,503
Revenue:					
Lateral Spur Fees	\$30,000	\$6,000	\$6,000	\$16,800	\$16,800
Sales of Service	10,930,495	10,727,717	10,727,717	10,644,343	10,644,343
Availability Charges	24,007,197	19,375,000	19,375,000	20,558,813	20,558,813
Connection Charges	436,870	76,250	76,250	34,200	34,200
Sewer Service Charges	176,471,311	183,232,260	183,232,260	190,328,746	190,328,746
Miscellaneous Revenue	299,800	150,000	150,000	150,000	150,000
Sale Surplus Property	126,559	100,000	100,000	100,000	100,000
Interest on Investments	418,640	792,530	792,530	500,000	500,000
<b>Total Revenue</b>	<b>\$212,720,872</b>	<b>\$214,459,757</b>	<b>\$214,459,757</b>	<b>\$222,332,902</b>	<b>\$222,332,902</b>
<b>Total Available</b>	<b>\$355,479,922</b>	<b>\$340,207,294</b>	<b>\$349,950,679</b>	<b>\$340,090,405</b>	<b>\$340,090,405</b>
Transfers Out:					
Sewer Operation and Maintenance (69010)	\$96,000,000	\$92,000,000	\$92,000,000	\$92,150,000	\$92,150,000
Sewer Bond Parity Debt Service (69020)	12,000,000	18,500,000	18,500,000	18,500,000	18,500,000
Sewer Bond Subordinate Debt Service (69040)	27,500,000	25,000,000	25,000,000	23,500,000	23,500,000
Sewer Construction Improvements (69300)	84,489,000	83,693,176	96,693,176	86,389,000	86,389,000
Sewer Bond Construction (69310)	0	0	0	13,000,000	13,000,000
<b>Total Transfers Out</b>	<b>\$219,989,000</b>	<b>\$219,193,176</b>	<b>\$232,193,176</b>	<b>\$233,539,000</b>	<b>\$233,539,000</b>
<b>Total Disbursements</b>	<b>\$219,989,000</b>	<b>\$219,193,176</b>	<b>\$232,193,176</b>	<b>\$233,539,000</b>	<b>\$233,539,000</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$135,490,922</b>	<b>\$121,014,118</b>	<b>\$117,757,503</b>	<b>\$106,551,405</b>	<b>\$106,551,405</b>
Management Reserves:					
Operating and Maintenance Reserve <sup>2</sup>	\$45,000,000	\$45,000,000	\$45,000,000	\$39,190,333	\$39,190,333
New Customer Reserve <sup>3</sup>	23,000,000	33,138,000	33,138,000	30,724,000	30,724,000
Virginia Resource Authority Reserve <sup>4</sup>	6,637,072	6,637,072	6,637,072	6,637,072	6,637,072
Capital Reinvestment Reserve <sup>5</sup>	29,500,000	30,000,000	30,000,000	30,000,000	30,000,000
<b>Total Reserves</b>	<b>\$104,137,072</b>	<b>\$114,775,072</b>	<b>\$114,775,072</b>	<b>\$106,551,405</b>	<b>\$106,551,405</b>
<b>Unreserved Balance</b>	<b>\$31,353,850</b>	<b>\$6,239,046</b>	<b>\$2,982,431</b>	<b>\$0</b>	<b>\$0</b>

## Fund 69000 Sewer Revenue

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<sup>1</sup> The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements, operation and maintenance expenses and capital improvements.

<sup>2</sup> The Operating and Maintenance Reserve provides for unforeseen expenses associated with sewer system emergencies. This reserve is targeted to be maintained at a level between \$25 and \$45 million. This level of reserve is based on industry practice to maintain existing customer reserves at a level which can support 30 and 180 days of working capital and approximately 50 percent of one year's requirements for rehabilitation and replacement of the current system's assets.

<sup>3</sup> The New Customer Reserve provides for debt service and administrative expenses associated with new customer debt, until such time as adjustments to availability charges can be accommodated. This reserve is based on payment expenses associated with one year of debt service and administrative expenses associated with new customer debt. Based on the most recent Sewer Bond sale in 2012, the FY 2016 reserve is recommended at a level of approximately \$30.7 million.

<sup>4</sup> The Virginia Resource Authority Reserve was established in anticipation of debt service reserve requirements for Virginia Resource Authority loans related to future treatment plant issues.

<sup>5</sup> The Capital Reinvestment Reserve is intended to address both anticipated and unanticipated increases within the Capital Improvement Program. This reserve will provide for significant rehabilitation and replacement of emergency infrastructure repairs. In FY 2015, this reserve reached an amount which is 3.0 percent of the total five year capital funding plan or \$30,000,000. A reserve of 3.0 percent of the five year capital plan is consistent with other utilities and is recommended by rating agencies.

# Fund 69010

## Sewer Operation and Maintenance



### Mission

To safely collect and treat wastewater in compliance with all regulatory requirements using state-of-the-art technology in the most cost-effective manner in order to improve the environment and enhance the quality of life in Fairfax County.

### Focus

The Wastewater Management Program includes wastewater collection and conveyance, wastewater treatment, and planning and monitoring program areas. The primary functions are to strategically plan, and efficiently operate and maintain the wastewater system in the best interest of the County and its customers. Funding for Fund 69010, Sewer Operation and Maintenance, is financed by a transfer from Fund 69000, Sewer Revenue, which is used to credit all system revenues collected, including availability fees and sewer service charges associated with the program.

This program operates and maintains nearly 3,422 miles of sewer, 59 pump stations and 54 flow-metering stations. Treatment of wastewater generated is provided primarily through six regional wastewater collection and treatment plants. The regional treatment approach takes advantage of economies of scale in wastewater treatment and ensures the economical and efficient operation and management of the program.



*Photo of the Noman M. Cole, Jr. Pollution Control Plant*

One of the six regional plants is the County owned and operated Noman M. Cole, Jr. Pollution Control Plant (NCPCP), which is currently permitted to treat 67 million gallons per day (mgd) of flow. Other regional facilities where the County has purchased treatment capacity include the District of Columbia Water's Blue Plains Treatment Plant with 31 mgd capacity; Alexandria Renew Enterprises Treatment Plant with 32.4 mgd capacity; Upper Occoquan Service Authority's Treatment Plant with 22.6 mgd capacity; Arlington County's Treatment Plant with 3 mgd capacity; and Loudoun Water's Broad Run Plant with 1 mgd capacity. Fairfax County utilizes all of these facilities to accommodate a total capacity of 157 mgd.



# Fund 69010

## Sewer Operation and Maintenance

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The Wastewater Management Program is funded by revenues generated by the customers of the sanitary sewer system and recorded in Fund 69000, Sewer Revenue. Sewer Service Charges support system operation and maintenance costs, debt service payments, and capital projects attributable to supporting and improving wastewater treatment services for existing customers. Availability Charges support a proportional share of system costs and capital projects attributable to growth of the system required to support new customers. Existing customers are defined as those who have paid an Availability Charge for access to the system and receive wastewater treatment services. New customers are those who have not paid the Availability Charge. Upon payment of the Availability Charge and connection to the system, a new customer becomes an existing customer. The County allocates expenses, interest income, bond proceeds, debt service payments, capital improvement project costs and funding, and operating costs between existing and new users of the system. In accordance with the County's "Growth Pays for Growth Policy," both existing and new customers must pay for their share of the system's total annual revenue requirements.

A number of trends that may influence the operation and maintenance of the sanitary sewer system over the next two to five years include the following:

**Chesapeake Bay Water Quality Program Requirements** - The Chesapeake Bay water quality program requires reductions in the amount of nutrient pollutants discharged from wastewater treatment facilities. In December 2004, the state notified the County that the renewal of the County's National Pollutant Discharge Elimination System (NPDES) permit includes a requirement that nutrient removal be performed using "State of the Art" technology and meet a waste load allocation (cap) for the nitrogen and phosphorous nutrients. A phased approach has been under way to renovate and upgrade current plant facilities to accommodate these more stringent nutrient discharge requirements. In FY 2014, the operation of the new Moving Bed Biological Reactor facility for nutrient removal began at the County's Noman M. Cole plant to ensure compliance with the new regulations. Other regional plants serving the County are at various stages of upgrade for compliance with the new requirements.

**Capacity, Management, Operation, and Maintenance (CMOM)** - The United States Environmental Protection Agency (USEPA) has implemented sanitary sewer overflow (SSO) regulations, which require municipalities to develop and implement a Capacity, Management, Operation and Maintenance (CMOM) program to eliminate any sewer overflows and back-ups from the wastewater collection systems. The County has implemented the CMOM program that is featured on the USEPA's website at the following link at <http://www.epa.gov/npdespub/pubs/ssocasestudyfairfax.pdf>.

**Capital Improvements** - Reinvestment in the sewer system infrastructure ensures optimum operation of all wastewater facilities. This initiative, closely related to CMOM endeavors, emphasizes capital improvements to wastewater collection and treatment facilities to meet requirements of the future sanitary sewer overflow regulations by the USEPA. The program continues to take a proactive stance toward infrastructure rehabilitation; however, CMOM regulations could greatly affect operations.

**Integration of Information Technology** - The Geographic Information System (GIS), the Supervisory Control and Data Acquisition (SCADA) system and the Infrastructure Computerized Maintenance Management System (ICMMS) require integration for optimal use. Computing and information technology are an integral part of every aspect of the Wastewater Management Program operations. Today's high customer expectations and increasing reliance on consistent 24-hour services lead to an increasing dependence on stable and reliable integrated information technologies that infuse the business process. Presently, the Enterprise Asset Management system (EAM) has successfully integrated with GIS

## Fund 69010

### Sewer Operation and Maintenance

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and ICMMS to provide reports for the SCADA system. The EAM system and SCADA system are not yet integrated. Future customer service needs will require a full enterprise integration of the critical information technology systems to reduce total cost of ownership, increase availability of critical business data in the right format, and improve the quality and delivery of services to sewer customers.

**Asset Management Program** - As a result of evaluating the program's financial management strategies, an Asset Management Program was developed. The first phase aligned the program's capital asset policies and procedures with the County's fixed asset policies and developed a process in which to evaluate the program's infrastructure. The second phase developed criteria to identify the program's critical assets. After the criteria were tested and accepted, they were applied to all program assets.




Phase three will be the condition assessment of all assets beginning with the most critical assets. In FY 2015, the condition assessment began on the large diameter pipes, 15-inches and larger, sewer lines that were sliplined in the 1990s and sewer lines with sags.

**Wastewater Collection Division (WCD)** - operates and maintains approximately 3,422 miles of collection system, 59 pumping stations, and 54 flow meter stations throughout the service area. The agency continues to take a very proactive approach toward maintenance and strives for continuous improvement in its daily functions. WCD maintains facilities at a high competence level.

**Wastewater Treatment Division (WTD)** - operates and maintains the Noman M. Cole Jr., Pollution Control Plant. The agency has an exemplary record of producing high-quality clean water which surpasses regulatory requirements at a low unit cost relative to other advanced wastewater treatment plants in the region. Construction of facilities for the Enhanced Nutrient Removal upgrades at the plant is almost complete.

**Wastewater Planning and Monitoring Division (WPMD)** - establishes and manages the future requirements for the Wastewater Management Program in regards to expansion needs of facilities by reviewing and monitoring new and potential developments in the County. WPMD also analyzes the financial position of the Program in order to maintain competitive rates, high bond rating, and achieving financial targets. WPMD and Fairfax County Department of Finance work together annually to create award winning Comprehensive Annual Financial Reports (CAFR) for the Integrated Sewer System. In addition, WPMD documents the high quality of the County's treated wastewater by analyzing an extensive number of water samples. While actively promoting outreach throughout the County, WPMD passes audits, confirms discharge quality, and runs a successful Industrial Pretreatment program to prevent damage to the collection system and the treatment processes, and to protect the health and safety of the employees and the public.

**Sewer Operation and Maintenance supports the following County Vision Elements:**

-  ***Creating a Culture of Engagement***
-  ***Practicing Environmental Stewardship***
-  ***Exercising Corporate Stewardship***

## Fund 69010 Sewer Operation and Maintenance

The table below reflects the Wastewater Management Program's projected fiscal health in FY 2016 and FY 2017. The financial planning process incorporates the following indicators that are interrelated and structured to identify the adequacy of rates from a cash flow, business, and compliance standpoint. These indicators are used by the bond rating agencies to determine the Program's credit rating.

### Calculated Financial Indicators

Financial Indicator	Target	Achieved	FY 2016	FY 2017
Net Revenue Margin	45.0% to 52.0%	Yes	51.9%	51.0%
Days Working Capital <sup>1</sup>	150 to 200 days	Yes	157	157
Debt Coverage Senior	Min. 3.00x	Yes	3.37x	3.51x
Debt Coverage All-in	1.80x to 2.20x	Yes	2.09x	1.98x
Affordability (% of median income spent on sewer bill)	Less than 1.2%	Yes	0.5%	0.5%
Debt to Net Plant in Service	40.0% to 50.0%	Yes	48.5%	49.5%
Outstanding Debt per Connection	Max \$3,000	Yes	\$1,556	\$1,610
Anticipated Sewer Bond Sales Through FY 2018				\$100.0 M

(1) Exclusive of Availability Charges in Fund 69000, Sewer Revenue, and Fund 69300, Sewer Construction Improvement. Calculated based on Operating Expenses and 360 days.

The billing rates for both Sewer Service Charges and Base Charges are revised in FY 2016, which results in an increase of 3.6 percent to a typical household. The Base Charge increases from \$15.86 per quarter to \$20.15 per quarter. The Sewer Service Charge increases from \$6.62 to \$6.65 per 1,000 gallons of water consumed. Based on Fairfax County's winter quarter average consumption of 18,000 gallons, the average customer will see an annual cost increase of \$19.32 or 3.6 percent. It is anticipated that these billing charges will support the County's ability to maintain high bond ratings (AAA by Fitch Investor Service and Standard and Poor's Corporation and Aa1 with Positive outlook by Moody's Investors Service, Inc.) from rating agencies. These high credit ratings have enabled the County to sell bonds on behalf of the Program at interest rates lower than those obtained by most sewer authorities, thereby achieving savings throughout the life of the bonds.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$25,928,322	\$28,680,120	\$28,680,120	\$29,103,333	\$29,169,379
Operating Expenses	63,977,846	67,136,022	66,899,259	66,291,592	66,225,546
Capital Equipment	775,148	2,452,460	2,859,356	1,233,615	1,233,615
<b>Subtotal</b>	<b>\$90,681,316</b>	<b>\$98,268,602</b>	<b>\$98,438,735</b>	<b>\$96,628,540</b>	<b>\$96,628,540</b>
Less:					
Recovered Costs	(\$597,579)	(\$345,468)	(\$345,468)	(\$345,468)	(\$345,468)
<b>Total Expenditures</b>	<b>\$90,083,737</b>	<b>\$97,923,134</b>	<b>\$98,093,267</b>	<b>\$96,283,072</b>	<b>\$96,283,072</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	315 / 315	315 / 315	315 / 315	315 / 315	315 / 315

# Fund 69010

## Sewer Operation and Maintenance

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$810,849**

An increase of \$810,849 in Personnel Services includes \$279,419 for a 1.10 percent market rate adjustment (MRA) for all employees and \$531,430 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Personnel Services** **(\$326,049)**

A decrease of \$326,049 in Personnel Services is based on savings in regular salaries and fringe benefits based on actual experience.
  
- ◆ **Other Post-Employment Benefits** **\$4,459**

An increase of \$4,459 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Operational Requirements** **(\$910,476)**

A decrease of \$910,476 in Operating Expenses is primarily associated with lower than anticipated operating costs associated with the new Moving Bed Biofilm Reactors (MBBRs). The new MBRRs were installed during FY 2015 and have achieved savings at the plant by reducing the chemical and electrical costs.
  
- ◆ **Capital Equipment** **\$1,233,615**

Capital Equipment funding of \$1,233,615 includes \$1,206,357 for replacement vehicles and equipment that have outlived their useful life and are not cost effective to repair, and \$27,258 for new equipment. The replacement vehicles and equipment include: \$1,057,721 for several trucks and trailers to provide transportation for crews and their equipment, clean the sanitary sewer system, and transport sewage from the pump and haul facilities; \$22,636 for the replacement of critical laboratory equipment including one Biochemical Oxygen Demand incubator, one chemical mixer, and several filters for wastewater analysis; and \$126,000 for other replacement technical support equipment used for maintenance requirements. The new equipment includes \$27,258 for a Total Organic Carbon analyzer that quickly measures the strength of wastewater as it enters and/or leaves the treatment plant to ensure compliance with the state Department of Environmental Quality permit requirements and for two uninterruptable power supply units that help safely shutdown already processed samples in the event of a power interruption.

# Fund 69010

## Sewer Operation and Maintenance

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$170,133**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$170,133 in Capital Equipment.

### Cost Centers

#### Wastewater Collection

The Wastewater Collection Division is responsible for the operation and maintenance of the collection system which includes the physical inspection of sewer lines, the rehabilitation of aging and deteriorated sewer lines, and pumping stations; raising manholes, sewer line location and marking for the Miss Utility Program. The division also responds to emergency repair of sewer lines and provides 24-hour hotline and service response to homeowners in the County.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$13,838,877	\$17,048,651	\$17,356,613	\$16,089,302	\$16,115,714
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	132 / 132	132 / 132	132 / 132	132 / 132	132 / 132

<u>Collection Program</u>	<u>Gravity Sewers</u>	<u>Pumping Stations</u>
1 Director	1 Public Works Env. Svcs. Mgr.	1 Public Works Env. Svcs. Mgr.
1 Human Resources Generalist III	6 Senior Maintenance Svcs.	1 Industrial Electrician Supervisor
1 Safety Analyst	12 Heavy Equipment Operators	1 Instrumentation Supervisor
1 Emergency Mgmt. Specialist III	2 Maintenance Crew Chiefs	1 Plant Maintenance Supervisor
2 Administrative Assistants IV	11 Motor Equipment Operators	1 Industrial Electrician III
1 Administrative Assistant III	2 Truck Drivers	4 Industrial Electricians II
1 Administrative Assistant II	7 Senior Maintenance Workers	6 Plant Mechanics III
	10 Maintenance Workers	8 Plant Mechanics II
	3 Environmental Services Svcs.	3 Instrumentation Technicians III
2 Public Works Env. Svcs. Specs.	1 Map Drafter	2 Instrumentation Technicians II
1 Engineer V	1 Engineer III	1 Instrumentation Technician I
1 Senior Engineer III	1 Engineering Technician II	
1 Engineer III	1 Engineering Technician I	
1 Engineering Technician III	1 Industrial Electrician III	
3 Engineering Technicians II		
10 Engineering Technicians I		
2 Environmental Services Svcs.		
7 Instrumentation Technicians II		
3 Instrumentation Technicians I		
5 Maintenance Workers		

**TOTAL POSITIONS**  
 132 Positions / 132.0 FTE

#### Wastewater Treatment

# Fund 69010

## Sewer Operation and Maintenance

The Wastewater Treatment Division includes a variety of activities to support the advanced treatment of wastewater which includes regulatory requirements associated with the Chesapeake Bay, Clean Water Act and other environmental standards. The plant also provides enhanced odor control services, water and energy management, and water reuse.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$20,104,844	\$23,908,001	\$24,006,935	\$23,378,031	\$23,404,777

<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	129 / 129	129 / 129	129 / 129	129 / 129	130 / 130

<u>Noman M. Cole, Jr. Pollution Control Plant</u>	<u>Operations</u>	<u>Maintenance</u>
1 Director	1 Public Works Env. Svcs. Mgr.	1 Public Works Env. Svcs. Mgr.
2 Senior Engineers III	1 Plant Operations Superintendent	1 Industrial Electrician Supervisor
1 Safety Analyst	6 Plant Operations Supervisors	1 Instrumentation Supervisor
1 Heavy Equipment Supervisor	8 Plant Operators III	2 Plant Maintenance Supervisors
2 Heavy Equipment Operators	29 Plant Operators II	1 Chief Building Maintenance
1 Administrative Assistant IV	10 Plant Operators I	3 Industrial Electricians III
	1 Instrumentation Technician II	4 Industrial Electricians II
		2 Industrial Electricians I
		2 Welders II
		3 Instrumentation Technicians III
		5 Instrumentation Technicians II
		1 Senior Maintenance Supervisor
		1 Senior Maintenance Worker
		6 Plant Mechanics III
		8 Plant Mechanics II
		1 Painter II
		2 Painters I
		4 Maintenance Workers
		1 HVAC II
		1 General Building Maint. Worker I
		1 Plant Operator II

**TOTAL POSITIONS**

130 Positions (1T) / 130.0 FTE (1.0T)

T Denotes Transferred Position

# Fund 69010

## Sewer Operation and Maintenance

### Wastewater Planning and Monitoring

The Wastewater Planning and Monitoring Division assesses and monitors long-term planning needs for the Wastewater Management Program and conducts environmental monitoring for regulatory compliance and for protection of the wastewater system and the environment. The staff also determines and plans for infrastructure expansion requirements and financial demands for the entire wastewater system.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$56,140,016	\$56,966,482	\$56,729,719	\$56,815,739	\$56,762,581

### AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)

Regular	54 / 54	54 / 54	54 / 54	54 / 54	53 / 53
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<u>Financial Management and Planning</u>		<u>Engineering Planning and Analysis</u>		<u>Environmental Monitoring</u>	
1	Deputy Director, Wastewater/Stormwater	1	Engineer V	1	Chief, Environmental Monitoring
1	Director, Planning/Monitoring Division	1	Engineer IV	1	Pretreatment Manager
1	Management Analyst IV	3	Engineers III	1	Env. Laboratory Manager
1	Management Analyst I	1	Geog. Info. Spatial Analyst III	3	Code Specialists II
1	Financial Specialist IV	1	Geog. Info. Spatial Analyst II	2	Environmental Technologists III
1	Financial Specialist III	1	Geog. Info. Spatial Analyst I	9	Environmental Technologists I
1	Financial Specialist II	1	Engineering Technician III	2	Management Analysts II
2	Administrative Assistants IV			1	Administrative Assistant III
4	Administrative Assistants III				
2	Inventory Managers				
1	Material Mgmt. Specialist III				
4	Material Mgmt. Specialists I				
1	Material Mgmt. Assistant				
1	Engineering Technician III				
2	Engineering Technicians II				
0	Programmer Analysts III (-1T)				

### TOTAL POSITIONS

53 Positions (-1T) / 53.0 FTE (-1.0T)

T Denotes Transferred Position

# Fund 69010

## Sewer Operation and Maintenance

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Wastewater Management Program</b>					
Compliance with Title V air permit and State water quality permit	100%	100%	100%/100%	100%	100%
Blockages causing sewer back-ups per year (FY 2014, 5-yr. avg. = 15)	10	16	15/15	15	15
Average household sewer bill compared to other providers in the area	One of the lowest	2 <sup>nd</sup> lowest out of 7	One of the lowest/2 <sup>nd</sup> lowest out of 7	2 <sup>nd</sup> lowest out of 7	2 <sup>nd</sup> lowest out of 7
Debt Coverage Ratio: (Revenue - Operating Cost/Debt)	1.51	2.00	1.25/2.03	2.02	2.09

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/69010.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/69010.pdf)

### Performance Measurement Results

The Wastewater Management Program continues to maintain 100 percent compliance with Title V air permit and State water quality permit requirements.

When comparing average annual sewer service billings for the regional jurisdictions, Fairfax County has a lower than average annual sewer service billing at \$540. Other regional jurisdictions range from \$438 to \$669 (as of January 1, 2015). The average sewer service billings for the other regional jurisdictions have been developed by applying each jurisdiction's sewer service rate to appropriate Single Family Residence Equivalent's (SFRE) water usage determined from an analysis of Fairfax Water's historical average water usage records for SFREs. Based on the latest rate comparison, Fairfax County has the second lowest annual sewer service charge out of the seven jurisdictions. The program is able to maintain its competitive rates while providing quality service to its customers, protecting the environment, and maintaining sufficient financial resources to fully fund the program's initiatives.



# Fund 69010

## Sewer Operation and Maintenance

### FUND STATEMENT

#### Fund 69010, Sewer Operation and Maintenance

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$10,801,106	\$8,287,463	\$14,917,369	\$7,024,102	\$7,024,102
Transfer In:					
Sewer Revenue (69000)	\$96,000,000	\$92,000,000	\$92,000,000	\$92,150,000	\$92,150,000
<b>Total Transfer In</b>	\$96,000,000	\$92,000,000	\$92,000,000	\$92,150,000	\$92,150,000
<b>Total Available</b>	\$106,801,106	\$100,287,463	\$106,917,369	\$99,174,102	\$99,174,102
Expenditures:					
Personnel Services	\$25,928,322	\$28,680,120	\$28,680,120	\$29,103,333	\$29,169,379
Operating Expenses	63,977,846	67,136,022	66,899,259	66,291,592	66,225,546
Recovered Costs	(597,579)	(345,468)	(345,468)	(345,468)	(345,468)
Capital Equipment	775,148	2,452,460	2,859,356	1,233,615	1,233,615
<b>Total Expenditures</b>	\$90,083,737	\$97,923,134	\$98,093,267	\$96,283,072	\$96,283,072
Transfer Out:					
General Fund (10001) <sup>1</sup>	\$1,800,000	\$1,800,000	\$1,800,000	\$2,850,000	\$2,850,000
<b>Total Transfer Out</b>	\$1,800,000	\$1,800,000	\$1,800,000	\$2,850,000	\$2,850,000
<b>Total Disbursements</b>	\$91,883,737	\$99,723,134	\$99,893,267	\$99,133,072	\$99,133,072
<b>Ending Balance<sup>2</sup></b>	\$14,917,369	\$564,329	\$7,024,102	\$41,030	\$41,030

<sup>1</sup> Funding in the amount of \$2,850,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 69010, Sewer Operation and Maintenance. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>2</sup> The Wastewater Management Program maintains fund balances at adequate levels relative to projected operation and maintenance expenses. These costs change annually; therefore, funding for sewer operations and maintenance is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 69020

## Sewer Bond Parity Debt Service

### Focus

Fund 69020, Sewer Bond Parity Debt Service, records debt service obligations incurred from bonds issued in accordance with the 1986 Sewer Bond Resolution. Bond proceeds are used to fund capital improvement requirements in the Wastewater Management Program including upgrades to the treatment facilities serving the County and construction of nutrient removal facilities for the removal of nitrogen as required by the State Water Control Board. The removal of nitrogen will improve the quality of the effluent produced at all of the treatment plants.



An amount of \$20,906,350 is required for this fund in FY 2016 including \$7,655,000 in principal payments and \$13,241,350 in interest payments associated with outstanding 2009, 2012 and 2014 Sewer Revenue Bonds, as well as \$10,000 in fiscal agent fees. Fiscal agent fees are included for the management of all sewer bond accounts. All debt service payments are supported by Sewer System Revenues.

	Principal	Interest	Fees	Total
<b>Sewer Revenue Bonds:</b>				
2009	\$2,950,000	\$6,701,150		\$9,651,150
2012	1,530,000	4,026,950		5,556,950
2014	3,175,000	2,513,250		5,688,250
<b>Subtotal-Debt Service</b>	<b>\$7,655,000</b>	<b>\$13,241,350</b>		<b>\$20,896,350</b>
<b>Fiscal Agent Fees</b>			\$10,000	\$10,000
<b>Total</b>	<b>\$7,655,000</b>	<b>\$13,241,350</b>	<b>\$10,000</b>	<b>\$20,906,350</b>

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** (\$1,462,713)  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved a decrease of \$1,462,713 due to savings associated with the refunding of the Series 2004 Bonds on April 1, 2014.

# Fund 69020

## Sewer Bond Parity Debt Service

### FUND STATEMENT

#### Fund 69020, Sewer Bond Parity Debt Service

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$13,621,947	\$3,639,640	\$4,484,883	\$2,513,502	\$2,513,502
Transfer In:					
Sewer Revenue (69000) <sup>1</sup>	\$12,000,000	\$18,500,000	\$18,500,000	\$18,500,000	\$18,500,000
<b>Total Transfer In</b>	\$12,000,000	\$18,500,000	\$18,500,000	\$18,500,000	\$18,500,000
<b>Total Available</b>	\$25,621,947	\$22,139,640	\$22,984,883	\$21,013,502	\$21,013,502
Expenditures:					
Principal Payment <sup>2</sup>	\$7,265,000	\$7,615,000	\$7,615,000	\$7,655,000	\$7,655,000
Interest Payments <sup>2</sup>	13,497,742	14,289,094	12,826,381	13,241,350	13,241,350
Bond Issuance Costs <sup>3</sup>	343,229	0	0	0	0
Fiscal Agent Fees	6,093	5,000	5,000	10,000	10,000
<b>Total Expenditures</b>	\$21,112,064	\$21,909,094	\$20,446,381	\$20,906,350	\$20,906,350
Non Appropriated:					
Amortization Expense <sup>4</sup>	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>Total Disbursements</b>	\$21,137,064	\$21,934,094	\$20,471,381	\$20,931,350	\$20,931,350
<b>Ending Balance<sup>5</sup></b>	\$4,484,883	\$205,546	\$2,513,502	\$82,152	\$82,152

<sup>1</sup> This fund is supported by a transfer in from Fund 69000, Sewer Revenue.

<sup>2</sup> The bond principal and interest payments are shown as expenditures. However, for accounting purposes, the Comprehensive Annual Financial Report will show these disbursements as "Construction in Progress" to be capitalized. In addition, the interest payments were reduced as part of the *FY 2015 Revised Budget Plan* due to savings from the refunding of the Series 2004 Bonds on April 1, 2014.

<sup>3</sup> Represents costs associated with the refunding of the Series 2004 Bonds on April 1, 2014.

<sup>4</sup> In order to capitalize bond costs, this category is designated as an annual non-appropriated amortization expense. An amount of \$25,000 includes the 2009, 2012 and 2014 sewer revenue bond sales.

<sup>5</sup> The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements. Fund balances fluctuate from year to year based on actual debt requirements and are used to cover amortization of issuance costs.

## Fund 69030 Sewer Bond Debt Reserve

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### **Focus**

Fund 69030, Sewer Bond Debt Reserve, fulfills the County's requirement to maintain a Reserve Fund for existing and planned sewer bonds. As outlined in the 1986 Bond Resolution, this reserve is required to be the lesser of the maximum principal and interest requirements for any bond year or 125 percent of the average annual principal and interest requirements for the bonds.

No funding is required for Fund 69030, Sewer Bond Debt Reserve, in FY 2016. The current balance of \$21,728,541 is at a sufficient level to satisfy the legal reserve requirements for the 2009 Sewer Revenue Bonds, the 2012 Sewer Revenue Bonds and the 2014 Sewer Refunding Bonds.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 69030 Sewer Bond Debt Reserve

## FUND STATEMENT

### Fund 69030, Sewer Bond Debt Reserve

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541
Revenue:					
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541
Total Expenditures	\$0	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	\$0	\$0	\$0	\$0	\$0
<b>Ending Balance<sup>1</sup></b>	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541	\$21,728,541

<sup>1</sup> The fund balance provides a sufficient level to satisfy the legal reserve requirements of \$9,654,775 for the 2009 Sewer Revenue Bonds, \$5,173,418 for the 2012 Sewer Revenue Bonds and \$5,870,975 for the 2014 Sewer Refunding Bonds. These reserves provide for one year of principal and interest as required by the Sewer System's General Bond Resolution.

## Fund 69040

### Sewer Bond Subordinate Debt Service

#### Focus

Fund 69040, Sewer Bond Subordinate Debt Service, provides debt service funding for the Upper Occoquan Service Authority (UOSA) Bond Series and the Virginia Resources Authority (VRA) loans. The UOSA Bond Series is based on the County's portion of the UOSA plant expansion from 27.0 million gallons per day (mgd) to 54.0 mgd. Two low-interest VRA loans from the State Revolving Fund Program were used to fund the County's share of construction costs for the Alexandria Renew Enterprises Treatment Plant upgrade for ammonia removal as required by the State Water Control Board.

The UOSA Board is currently amending their Service Agreement to allow member jurisdictions to pay cash for their portion of CIP costs and avoid participating in future UOSA bond sales. Based on available sewer revenues, Fairfax County may be able to take advantage of this option and avoid debt service costs in the future. Fairfax County's share of the next scheduled UOSA bond sale is projected to be \$13 million. As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved an increase of \$13 million to Fund 69300, Sewer Construction Improvements, necessary to fund Fairfax County's portion of the Capital Improvement Program (CIP) related to the UOSA treatment plant upgrades using cash on hand rather than incurring debt. Taking advantage of this cash option will ultimately save the County approximately \$14 million in debt service interest payments over a 30 year period.

All debt service payments are supported by Sewer System Revenues through a transfer from Fund 69000, Sewer Revenue. Pursuant to the Sewer Bond resolution and respective agreements, these debt obligations are subordinate to the County's Sewer Revenue Bonds and therefore, the payments are made from this fund.

Funding in the amount of \$26,318,820 will provide for the FY 2016 principal and interest requirements, including an amount of \$20,115,543 for the UOSA plant requirements and \$6,203,277 for the VRA debt requirements. It should be noted that UOSA debt for bond series 2007A and 2007B is structured so that no principal payments are made during the construction phase of the project. Interest is capitalized and principal payments begin once construction is substantially complete. This helps level the debt service payments for all jurisdictions involved.

The following table identifies the payments required in FY 2016:

	Principal	Interest	Total
<b>UOSA PLANT EXPANSION:</b>			
1995A	\$5,496,564	\$1,568,696	\$7,065,260
2007A	0	2,621,743	2,621,743
2007B	0	2,552,749	2,552,749
2010B	726,887	1,174,012	1,900,899
2011A	104,624	68,171	172,795
2011B	244,525	130,007	374,532
2013A	680,619	1,570,386	2,251,005
2013B	2,807,174	369,386	3,176,560
<b>Subtotal – UOSA</b>	<b>\$10,060,393</b>	<b>\$10,055,150</b>	<b>\$20,115,543</b>

## Fund 69040 Sewer Bond Subordinate Debt Service

	Principal	Interest	Total
<b>VRA DEBT PAYMENTS:</b>			
FY 2001 VRA Loan	\$2,468,941	\$322,137	\$2,791,078
FY 2002 VRA Loan	2,948,673	463,526	3,412,199
<b>Subtotal – VRA</b>	<b>\$5,417,614</b>	<b>\$785,663</b>	<b>\$6,203,277</b>
<b>Total</b>	<b>\$15,478,007</b>	<b>\$10,840,813</b>	<b>\$26,318,820</b>

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **(\$379,353)**  
 As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved a decrease of \$379,353 due to savings associated with the refunding of the UOSA Series 2003 Bonds on November 15, 2013.

# Fund 69040

## Sewer Bond Subordinate Debt Service

### FUND STATEMENT

#### Fund 69040, Sewer Bond Subordinate Debt Service

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,620,248	\$1,700,480	\$4,062,643	\$2,929,373	\$2,929,373
Transfer In:					
Sewer Revenue (69000)	\$27,500,000	\$25,000,000	\$25,000,000	\$23,500,000	\$23,500,000
Total Transfer In	\$27,500,000	\$25,000,000	\$25,000,000	\$23,500,000	\$23,500,000
<b>Total Available</b>	<b>\$30,120,248</b>	<b>\$26,700,480</b>	<b>\$29,062,643</b>	<b>\$26,429,373</b>	<b>\$26,429,373</b>
Expenditures:					
Principal Payment <sup>1</sup>	\$13,607,354	\$14,603,244	\$14,814,258	\$15,478,007	\$15,478,007
Interest Payment <sup>1,2</sup>	12,450,251	11,909,379	11,319,012	10,840,813	10,840,813
Total Expenditures	\$26,057,605	\$26,512,623	\$26,133,270	\$26,318,820	\$26,318,820
<b>Total Disbursements</b>	<b>\$26,057,605</b>	<b>\$26,512,623</b>	<b>\$26,133,270</b>	<b>\$26,318,820</b>	<b>\$26,318,820</b>
<b>Ending Balance<sup>3</sup></b>	<b>\$4,062,643</b>	<b>\$187,857</b>	<b>\$2,929,373</b>	<b>\$110,553</b>	<b>\$110,553</b>

<sup>1</sup> The bond principal and interest payments are shown here as expenditures. However, for accounting purposes, the Comprehensive Annual Financial Report will show these disbursements as "Construction in Progress" to be capitalized. In addition, the bond principal and interest payments were adjusted as part of the *FY 2015 Revised Budget Plan* due to savings from the refunding of the UOSA Series 2003 Bonds on November 15, 2013.

<sup>2</sup> The Wastewater Management Program makes principal and interest payments to the Upper Occoquan Service Authority (UOSA) in advance of the principal and interest due dates based on the original agreement with UOSA. UOSA credits the Wastewater Management Program any interest earning from the advanced payments; therefore, the interest payment actuals are normally lower than anticipated.

<sup>3</sup> The Wastewater Management Program maintains fund balances at adequate levels relative to projected debt service requirements. These costs change annually and therefore, fund balances fluctuate from year to year based on actual debt service requirements.



# Fund 69300

## Sewer Construction Improvements

### Focus

Fund 69300, Sewer Construction Improvements, provides for wastewater management construction projects through a transfer of funds from Fund 69000, Sewer Revenue. All projects in Fund 69300 are fully supported by sewer system revenues.

Funding in the amount of \$86,389,000 is included in Fund 69300, Sewer Construction Improvements, in FY 2016. FY 2016 funding will provide for the following projects:



*Photo of the Noman M. Cole Jr. Pollution Control Plant*

### Pumping Stations

This project provides for the planned replacement of pumping stations throughout the County. FY 2016 funding of \$8,111,000 is included for the regularly scheduled repair, renovation, and replacement of pumping station equipment and facilities. There will be four pump stations in the design phase and three pump stations in the construction phase in FY 2016.

### Robert P. McMath Facility Improvements

This project will provide funding for improvements at the Robert P. McMath Facility. The McMath Facility houses staff who support pump station operation and maintenance; collection system maintenance, inspections and metering; the Miss Utility Program, the Trouble Response Center and administrative staff to support field operations for the Wastewater Collection Division. FY 2016 funding in the amount of \$775,000 is included to complete interior repairs such as interior lighting upgrades, HVAC improvements and additional energy conservation measures.

### Integrated Sewer Metering

This project will provide for the planned replacement of sewer meters throughout the County. FY 2016 funding in the amount of \$100,000 is provided for the continuation of replacing sewer meters used for measuring wastewater flow to and from other jurisdictions for billing and monitoring purposes as well as portable meters used in infiltration and inflow studies to measure wet weather flows.

### Extension and Improvement Projects

Funding in the amount of \$3,000,000 is included to satisfy the annual appropriation requirement for the County's Extension and Improvement (E&I) Program as approved by the Board of Supervisors on April 12, 2011. This policy adjusts the Connection Charges such that the future cost of the E&I Program is shared equally between the County's Sewer Fund and the property owners seeking public sewer service, when the Health Department determines the properties' septic systems have failed.

### Collection System Replacement and Rehabilitation

This is a continuing project established to implement systematic rehabilitation of the County's more than 3,422 miles of sanitary sewer lines. Rehabilitation includes, among other things, the use of trenchless technology to rehabilitate approximately 20 miles of sewer per year. FY 2016 funding in the amount of \$16,800,000 is included to continue the systematic rehabilitation of the County's sewer lines.

## **Fund 69300**

### **Sewer Construction Improvements**

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#### Force Main Rehabilitation

This program began in FY 2014 and provides for the rehabilitation of the County's force mains. FY 2016 funding in the amount of \$2,260,000 is included to complete rehabilitation of the Dead Run, Accotink, Little Hunting Creek and Difficult Run force mains. In addition, there are nine other force mains scheduled to begin rehabilitation in FY 2016, including: Barcroft I, Barcroft II, Langley School, Mt. Vernon Terrance, Wellington I, Ravenwood, Springfield, Wayne Wood I, and Wayne Wood II.

#### Noman Cole Treatment Plant Renewal

This project provides for the continuation of systematic rehabilitation of structures and equipment at the Noman M. Cole, Jr. Pollution Control Plant (NMCCPCP). FY 2016 funding in the amount of \$13,108,000 is included for the rehabilitation and replacement of pumps, gates, and valves; rehabilitation of grit removal facilities; stormwater runoff improvements, and continuation of the rehabilitation of the motor control centers/distribution centers (MCC/DC) and raw wastewater pump station facility.

#### Arlington Wastewater Treatment Plant Rehabilitation

This project will provide funding for Fairfax County's share of the plant upgrades at the Arlington Wastewater Treatment Plant. FY 2016 funding in the amount of \$576,000 is included for annual repair and rehabilitation work for various facilities as scheduled in Arlington County's Capital Improvement Program. The County is responsible for 3.0 mgd of the 40 mgd or 7.5 percent of the capacity at the Arlington Wastewater Treatment Plant.

#### Alexandria Renew Enterprises Upgrade, Replacement and Renewal

This project funds the County's share of the upgrades to the Alexandria Renew Enterprises (AREnew) Treatment Plant. Funding supports the design and construction of a State of the Art Nitrogen Upgrade Program (SANUP) for nitrogen removal. The SANUP will be completed in 6 phases to allow the spread of design and construction costs over an 8 year period. The long range plan was completed in 2008, and 2 of the 6 phases were completed in 2011; the remaining phases will be completed by 2016. FY 2016 funding in the amount of \$21,209,000 is included for engineering design, construction management, landscape architecture and engineering services during construction to comply with the nutrient discharge limits. The County is responsible for 32.4 mgd of the 54 mgd or 60 percent of capacity at the Alexandria Renew Enterprises' Treatment Plant.

#### Blue Plains Upgrade Replacement and Rehabilitation

This project funds the County's share of upgrades to the DC Water's Blue Plains Treatment Plant. FY 2016 funding in the amount of \$16,950,000 is included for facility improvements to comply with nutrient discharge limits. Projects supporting the Enhanced Nitrogen Removal Program include, providing an additional 40 million gallons of new anoxic reactor capacity for nitrogen removal, a new post aeration facility, pump station, and other new facilities to store and feed methanol and alternative sources of carbon. Construction continues on this project and is scheduled to be completed in 2017. In addition, funding will also provide for the Clean Rivers Project to prevent combined storm and sanitary overflows during major storm events by storing the overflow in tunnels until the plant has capacity to fully treat the water. This project is currently under construction and is scheduled to be completed by summer 2016. The County is responsible for 31 mgd of the 370 mgd or 8.38 percent of capacity at the Blue Plains Treatment Plant.

# Fund 69300

## Sewer Construction Improvements

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### Sewer Sag Program

This project funds the condition assessment of 166 segments of 8 to 15 inch gravity sewer lines and provides recommendations for the rehabilitation and/or replacement alternatives. FY 2016 funding in the amount of \$500,000 will provide for phase one of this new program which includes condition assessment of the most critical segments.

### Large Diameter Pipe Rehabilitation and Replacement

This project supports the condition assessment of 49 miles of sewer lines with a diameter of 15 inches or larger and provides recommendations for the rehabilitation and/or replacement alternatives. FY 2016 funding in the amount of \$3,000,000 will provide for phase one of this new program which includes condition assessment of the most critical segments.

## **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$36,230,612**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$36,230,612 due to the carryover of unexpended project balances in the amount of \$23,230,612 and an adjustment of \$13,000,000 to fund Fairfax County's portion of the Capital Improvement Program (CIP) related to the Upper Occoquan Service Authority (UOSA) treatment plant upgrades using cash on hand rather than incurring debt.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 69300

## Sewer Construction Improvements

### FUND STATEMENT

#### Fund 69300, Sewer Construction Improvements

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$21,819,236	\$0	\$23,230,612	\$0	\$0
Transfer In:					
Sewer Revenue (69000)	\$84,489,000	\$83,693,176	\$96,693,176	\$86,389,000	\$86,389,000
<b>Total Transfers In</b>	\$84,489,000	\$83,693,176	\$96,693,176	\$86,389,000	\$86,389,000
<b>Total Available</b>	\$106,308,236	\$83,693,176	\$119,923,788	\$86,389,000	\$86,389,000
Total Expenditures	\$83,077,624	\$83,693,176	\$119,923,788	\$86,389,000	\$86,389,000
<b>Total Disbursements</b>	\$83,077,624	\$83,693,176	\$119,923,788	\$86,389,000	\$86,389,000
<b>Ending Balance<sup>1</sup></b>	\$23,230,612	\$0	\$0	\$0	\$0

<sup>1</sup> The capital projects in this sewer fund are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 69300

## Sewer Construction Improvements

### FY 2016 Summary of Capital Projects

#### Fund 69300, Sewer Construction Improvements

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Alexandria WWTP Upgrades and Rehab (WW-000021)	\$89,632,399	\$24,564,362.14	\$38,067,638.03	\$21,209,000	\$21,209,000
Arlington WWTP Upgrades and Rehab (WW-000020)	6,469,000	1,022,149.00	1,629,376.00	576,000	576,000
Blue Plains WWTP Upgrades and Rehab (WW-000022)	83,270,059	31,359,094.69	27,037,665.13	16,950,000	16,950,000
Collection System Replacement and Rehab (WW-000007)	73,326,957	10,211,243.26	13,108,757.01	16,800,000	16,800,000
Dogue Creek Rehabilitation and Replacement (WW-000002)	23,378,000	534,498.52	1,229,518.71	0	0
Extension and Improvement Projects (WW-000006)	14,188,114	1,177,776.42	1,964,699.42	3,000,000	3,000,000
Force Main Rehabilitation (WW-000008)	6,110,000	113,968.25	3,736,031.75	2,260,000	2,260,000
Integrated Sewer Metering (WW-000005)	1,232,906	0.00	400,019.40	100,000	100,000
Large Diameter Pipe Rehabilitation and Replacement (WW-000026)	3,000,000	0.00	0.00	3,000,000	3,000,000
Laurel Hill Adaptive Reuse (WW-000023)	350,000	0.00	350,000.00	0	0
Noman Cole Treatment Plant Renewal (WW-000009)	35,245,554	6,220,326.57	8,766,071.12	13,108,000	13,108,000
Pumping Station Rehabilitation (WW-000001)	31,440,495	7,086,377.62	12,904,622.86	8,111,000	8,111,000
Robert P. McMath Facility Improvements (WW-000004)	2,845,000	787,827.56	729,388.87	775,000	775,000
Sewer Sag Program (WW-000024)	1,500,000	0.00	1,000,000.00	500,000	500,000
UOSA Treatment Plant Upgrades (WW-000025)	9,000,000	0.00	9,000,000.00	0	0
<b>Total</b>	<b>\$380,988,484</b>	<b>\$83,077,624.03</b>	<b>\$119,923,788.30</b>	<b>\$86,389,000</b>	<b>\$86,389,000</b>

# Fund 69310

## Sewer Bond Construction

### Focus

Fund 69310, Sewer Bond Construction, provides for major sewer system construction projects including upgrades and expansions of sewage treatment plants utilized by Fairfax County residents that are funded primarily from the sale of sewer revenue bonds. Funding to continue to meet state regulatory requirements for nitrogen removal and plant upgrades for the County's pro rata share at the District of Columbia Water and Sewer Authority (DCWASA), the Alexandria Renew Enterprise (AREnew), the Arlington County Treatment Plant, and the County's Noman M. Cole, Jr. Pollution Control Plant is supported by revenue bonds from Fund 69310, Sewer Bond Construction, or by cash from Fund 69300, Sewer Construction Improvements.

The Chesapeake Bay water quality program requires reductions in the amount of nutrient pollutants. The County's Virginia Pollutant Discharge Elimination System (VPDES) permit includes a requirement that nutrient removal be performed at the "State of the Art." The County has a nitrogen discharge annual mass limit of 612,158 pounds per year which is achievable at capacity flow if the County's effluent has an average nitrogen concentration of 3.0 milligrams per liter. A phased approach has been under way to renovate and upgrade current plant facilities to accommodate these new more stringent nutrient discharge requirements.



Funding in the amount of \$13,000,000 is included in Fund 69310, Sewer Bond Construction, in FY 2016. This funding is provided by a transfer from Fund 69000, Sewer Revenue, based on the availability of cash to pay for this portion of the construction project. The use of cash will ultimately save the County from interest payments on borrowed funds. This funding supports the reinvestment in the Noman M. Cole, Jr. Pollution Control Plant in order to maintain regulatory compliance requirements as they pertain to the Clean Water Act, Chesapeake Bay Preservation Program and Title V of the Clean Air Act as enforced by the Virginia Department of Environmental Quality. The renovation program follows the plant's Master Plan to evaluate and prioritize projects.

## Fund 69310 Sewer Bond Construction

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$31,510,145**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$31,510,145 due to the carryover of unexpended project balances in the amount of \$31,444,453 and an adjustment of \$65,692 to appropriate accumulated Interest on Investments revenue received in FY 2014.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 69310 Sewer Bond Construction

## FUND STATEMENT

### Fund 69310, Sewer Bond Construction

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$56,956,925	\$0	\$20,680,869	\$0	\$0
Revenue:					
Interest on Investments	\$65,692	\$0	\$0	\$0	\$0
Virginia Water Quality Improvement Grant <sup>1</sup>	591,814	0	10,829,276	0	0
<b>Total Revenue</b>	<b>\$657,506</b>	<b>\$0</b>	<b>\$10,829,276</b>	<b>\$0</b>	<b>\$0</b>
Transfer In:					
Sewer Revenue (69000)	\$0	\$0	\$0	\$13,000,000	\$13,000,000
<b>Total Transfers In</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,000,000</b>	<b>\$13,000,000</b>
<b>Total Available</b>	<b>\$57,614,431</b>	<b>\$0</b>	<b>\$31,510,145</b>	<b>\$13,000,000</b>	<b>\$13,000,000</b>
<b>Total Expenditures</b>	<b>\$36,933,562</b>	<b>\$0</b>	<b>\$31,510,145</b>	<b>\$13,000,000</b>	<b>\$13,000,000</b>
<b>Total Disbursements</b>	<b>\$36,933,562</b>	<b>\$0</b>	<b>\$31,510,145</b>	<b>\$13,000,000</b>	<b>\$13,000,000</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$20,680,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> Reflects Virginia Water Quality Improvement Fund Point Source grant approved by the Board of Supervisors on February 23, 2009 for nitrogen removal requirements associated with the Chesapeake Bay Program. In FY 2014, an amount of \$591,814 was received and \$10,829,276 is anticipated in FY 2015 and beyond.

<sup>2</sup> The capital projects in this sewer fund are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.



# Fund 69310

## Sewer Bond Construction

### FY 2016 Summary of Capital Projects

#### Fund 69310, Sewer Bond Construction

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Alexandria WWTP Upgrades (WW-000013)	\$48,853,027	\$8,352,103.59	\$389,450.25	\$0.00	\$0.00
DC Blue Plains WWTP Upgrades (WW-000011)	95,832,000	0.00	3,654,219.75	0.00	0.00
Noman Cole Treatment Plant Renovations (WW-000017)	89,876,497	24,687,888.18	20,413,438.28	13,000,000	13,000,000
Noman Cole Treatment Plant Upgrades (WW-000016)	61,011,331	3,869,111.02	7,053,036.73	0.00	0.00
Noman Cole Water Reuse (WW-000010)	15,550,208	24,458.77	0.00	0.00	0.00
<b>Total</b>	<b>\$311,123,063</b>	<b>\$36,933,561.56</b>	<b>\$31,510,145.01</b>	<b>\$13,000,000</b>	<b>\$13,000,000</b>

# Agency and Trust Funds

## Overview

Agency Funds are custodial in nature and are maintained to account for funds received and disbursed by the County for various governmental agencies and other organizations. Agency Funds include two holding funds for revenue collected for the Route 28 Tax District and the Mosaic District Community Development Authority. Trust Funds account for assets held by the County in a trustee capacity and include four retirement trust funds and two trust funds to pre-fund other post-employment benefits.

### Route 28 Tax District

- ◆ Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District in 1987. The District was formed to accelerate planned highway improvements to State Route 28 that relied on slower pay-as-you-go financing. The owners of industrial and commercial property within the District are subject to an additional tax assessment of 18 cents per \$100 of assessed value.
  - **Fund 70000 - Route 28 Tax District**

### Mosaic District Community Development Authority

- ◆ The Board of Supervisors approved the Mosaic District Community Development Authority (CDA) on April 27, 2010. The District consists of a land area of approximately 31 acres within Fairfax County on a site located in the southwest quadrant of the intersection of Lee Highway and Gallows Road in the Merrifield area, approximately 12 miles west of Washington D.C. The District is part of a mixed-use development that is being developed by Eskridge (E&A), LLC, a South Carolina limited liability company, to include residential, retail, hotel and office components. The CDA funded a \$30.0 million dollar portion of the public facilities constructed on the site through a 30-year bond, the debt service for which is paid by a self-assessment. The CDA also funded a \$42.0 million dollar portion of the public facilities on the site (road improvements, parks, and a small portion of the parking garage) through a 22-year bond, the debt service for which is paid through incremental real estate tax revenues. Liability for the debt service is secured by the CDA, not the County.
  - **Fund 70040 - Mosaic District Community Development Authority**

### Retirement Trust Funds

- ◆ Each of the four retirement funds derives income from employer contributions, employee contributions, and returns on investments. Payments are made from these funds to eligible retirees based on established benefit formulas. Three retirement trust funds comprise the Fairfax County Employee Retirement Systems and are administered by the Fairfax County Retirement Administration Agency. The fourth retirement fund is for educational employees and is administered by Fairfax County Public Schools.
  - **Fund 73000 - Fairfax County Employees' Retirement System**
  - **Fund 73010 - Uniformed Retirement System**
  - **Fund 73020 - Police Officers Retirement System**
  - **Fund S71000 - Educational Employees' Supplementary Retirement**

## **Agency and Trust Funds**

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### **Other Post-Employment Benefits (OPEB) Trust Funds**

- ◆ Beginning in FY 2008, Fairfax County and Fairfax County Public Schools were required to implement Governmental Accounting Standards Board (GASB) Statement No. 45 for other post-employment benefits (OPEBs). GASB 45 requires that the County and Schools accrue the cost of the retiree health subsidy and other post-employment benefits during the period of employees' active employment, while the benefits are being earned, and disclose the unfunded actuarial accrued liability in order to accurately account for the total future cost of post-employment benefits and the financial impact on the County. This funding methodology mirrors the funding approach used for pension benefits. Fund 73030, OPEB Trust, and Fund S71100, Public School OPEB Trust, allow the County and Schools to capture long-term investment returns, make progress towards reducing the unfunded liability, and pre-fund the cost of post-employment health care and other non-pension benefits.
  - **Fund 73030 - OPEB Trust**
  - **Fund S71100 - Public School OPEB Trust**

# Fund 70000

## Route 28 Tax District

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### Focus

Fairfax County, in partnership with Loudoun County, formed the Route 28 Highway Transportation Improvement District (District) on December 21, 1987. Under Virginia law, such a district may be formed only upon the joint petition of owners of at least 51 percent of the land area in each county which is within the boundaries of the proposed district and which has been zoned or is used for commercial or industrial purposes. Fund 70000, Route 28 Tax District, was formed to provide improvements to State Route 28 which connects State Route 7 in eastern Loudoun County to U.S. Route 50 and Interstate 66 in western Fairfax County, running approximately parallel to the County's western border. State Route 28 provides access to Dulles International Airport, along with the Dulles Access Road, which connects the Capital Beltway to Dulles International Airport. This District was formed upon landowner petition to accelerate planned highway improvements proposed by the state which relied primarily on slower pay-as-you-go financing from the Northern Virginia region's share of the State Primary Road Fund allocation. Under the terms of the agreement with the state, the District will fund 75 percent of defined Phase I and Phase II improvements and the state will fund 25 percent.

The District, administered by a Commission appointed by the Board of Supervisors of both counties, may subject the owners of industrial and commercial property within the District to a maximum additional tax assessment of \$0.20 cents per \$100 of assessed value. The FY 2016 tax rate for this district is \$0.18 cents per \$100 of assessed value. These funds, in addition to funds received through the State Primary Road Fund allocation formula, are to be used for the road improvements and debt service on bonds issued by the state. Improvements completed for Phase I of the Route 28 project included widening the existing road from two to six lanes and upgrading three major intersections. Legislation authorizing the issuance of Commonwealth Transportation Board (CTB) revenue bonds up to \$160.7 million plus issuance expenses to finance the Phase I improvements to Route 28 was enacted during the 1988 Virginia General Assembly and became effective July 1, 1988. This legislation stipulates that the additional tax assessment in the District and funds allocated to the highway construction district, in which Route 28 lies, would reimburse the state for its debt service payments on its bonds. The Commonwealth issued \$138.5 million in revenue bonds for the District in September 1988.

Fairfax County and Loudoun County entered into a contract with the District and agreed to levy an additional tax assessment, as requested by the District, collect the tax, and pay all tax revenues to a fiscal agent for distribution. The contract specifies that the counties shall pay all revenues collected on behalf of the District to trustees jointly designated by the CTB and the counties, and the District in turn shall notify the County of the required payment and request a rate sufficient to collect that amount, up to a maximum of \$0.20 cents per \$100 of assessed value. The tax rate is currently set at \$0.18 cents per \$100 dollars of assessed value. In FY 2016, an amount of \$11,045,828 has been included for Fairfax County collections based on estimated tax collections and an allowance for potential property buy outs, late payments, and penalties.

In August 2002 Fairfax County, Loudoun County, the Commonwealth Transportation Board and the Fairfax County Economic Development Authority (EDA) entered into contractual agreements to provide for construction of a portion of additional improvements on Route 28 (Phase II improvements). Specifically, six separated grade interchanges would be constructed to ease traffic congestion. Funding totaling \$201.7 million was made available from a joint financing plan providing \$75.4 million from CTB funds allocated from the state six-year primary and secondary road plan, approximately \$36.3 million of remaining CTB Route 28 bond authorization, and approximately \$90.0 million of bond funds issued by the EDA in 2003 and 2004 and supported by the two counties. Construction of the first six interchanges was completed in FY 2008.

## **Fund 70000**

### **Route 28 Tax District**

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In October 2006, the CTB, the counties and EDA approved the financing plan for the construction of the final four interchanges at Willard Road, Frying Pan Park Road, CIT/Innovation Drive and Nokes Boulevard. The plan included acceptance of a \$5.0 million grant and a \$20.0 million loan from the State Transportation Partnership Opportunity Fund (TPOF); issuance of Route 28 District revenue bonds; and use of surplus District tax revenues to fund the \$119.2 million project estimate. EDA Revenue bonds were planned to be issued in two series. A total of \$41.505 million were issued on February 27, 2007 and \$51.505 million were issued on July 9, 2008. On July 24, 2007, the CTB notified the District Commission that an additional \$23,936,772 was approved in the CTB's FY 2008-2013 Six Year Improvement Plan as payment toward the State Obligation under the District Contract. Therefore, this additional funding fully replaced the \$20,000,000 originally planned for the TPOF loan.

All bond issues are fully supported by District tax revenue. In order to maximize revenues available for new debt service, the CTB refunded its outstanding 1992 bonds in October 2002. At the same time, the CTB issued \$36.4 million of new bonds for construction, representing the balance of bond authorization remaining from the 1988 acts of the General Assembly. The EDA issued Transportation Contract Revenue bonds in the amount of \$33.375 million in October 2003 and issued \$57.4 million in August 2004 as well as \$41.505 million on February 27, 2007 and \$51.505 million on July 9, 2008. In the event that District revenues are not sufficient to make debt service payments, the state bonds are backed by the appropriated state allocations to the Northern Virginia Transportation District. The EDA bonds are supported by a Revenue Stabilization Fund (RSF) that is equal to the maximum annual EDA debt service and is created from surplus revenue collections. As a further credit enhancement for the proposed EDA bonds, both Fairfax and Loudoun Counties pledged a joint moral obligation in the event that tax revenues and the RSF are not sufficient to support EDA debt service. On March 18, 2009, the Route 28 District Advisory Board recommended a two cent decrease in the tax rate from \$0.20 to \$0.18 per \$100 of assessed value, due to the strong financial status of the fund. This decrease was subsequently adopted by the Board of Supervisors on April 27, 2009.

In March 2011, the Route 28 District Advisory Board recommended to approve \$6.0 million in Project Completion Funds for final design plans for four priority sections of Route 28 widening from six to eight lanes. These design areas included the following: Priority 1 – Route 28 southbound between Sterling Boulevard and the Dulles Toll Road; Priority 2 – the Route 28 southbound bridge over the Dulles Toll Road; Priority 3 – Route 28 northbound between McLearn Road and the Dulles Toll Road; and Priority 4 – Route 28 southbound between the Dulles Toll Road and Route 50.

Favorable market conditions in the spring of 2012 allowed for a refunding opportunity of outstanding district debt obligations. The District Commission approved a resolution to proceed with refunding the Series 2003 and Series 2004 EDA revenue bonds at their March 2012 annual meeting. Concurrent with the EDA refunding, the CTB agreed to a refunding of the Transportation Contract Revenue Refunding Bonds Series 2002 from its original Capital Appreciation Bonds (CABs) to Current Interest Bonds (CIBs). On May 9, 2012, two separate competitive bond sales occurred that resulted in combined savings of \$22.48 million.

In October 2012, the Commission considered the next steps for completion of Hot Spot Improvements. The staff recommended that the Commission delay additional debt until the District's debt service coverage is stronger, and to apply for a series of TPOF grants or loans to construct the improvements until the District's credit and debt coverage factors improve. County staff recommended the use of a portion of the Route 28 District Project Completion Fund to construct the Route 28 Southbound Bridge over Dulles Toll Road, as has been designed. The estimated cost of this project is \$4,339,500.

## Fund 70000 Route 28 Tax District

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Additionally, the Commission discussed the importance of constructing the northbound bridge over the Dulles Toll Road. This project was not originally included in the four spot widening projects that had recently been designed. However, discussions between the Route 28 Corridor Improvements contractor and the Metropolitan Washington Airports Authority (MWAA) highlighted the importance of construction of the bridges over the Dulles Toll Road in a timely manner. MWAA would begin construction of Phase 2 of the Dulles Corridor Metrorail Project in mid- to late-2014, which involves construction of facilities in the vicinity of the Route 28/Dulles Toll Road Intersection. MWAA noted that completion of any construction activities in this location is recommended prior to the mobilization of its contractor, to avoid any conflicts between the two contractors and allow their respective activities to be properly scheduled and coordinated. MWAA cautioned that construction of these bridge projects would be severely restricted during the Silver Line construction and its completion. Route 28 contractors estimate that substantial additional costs to the District would be incurred as a result of the delay and the restrictions.

Due to the timing of both projects, the Commission considered the need to move forward with the design for the northbound bridge. The Commission members then voted to recommend approval to fund the construction of the southbound bridge and design of the northbound bridge from the Route 28 PCF, in the amount of no more than \$5,000,000. The Commission also voted to authorize Fairfax and Loudoun County staffs to apply immediately for TPOF grant funding in the amount of \$5.0 million (the maximum allowed under TPOF guidelines) for the northbound bridge in FY 2013 and to apply for further funding in FY 2014 to continue the remaining spot widening improvements. The TPOF application was submitted in November 2012 and was awarded in February 2013.

As a result of the State Transportation funding plan approved during the 2013 Session by the General Assembly (HB 2313), additional revenues became available to Northern Virginia jurisdictions pending annual review and approval from the Northern Virginia Transportation Authority (NVTA) for regional transportation projects and transit needs. In July 2013, NVTA approved the FY 2014 total project list of \$209.793 million that consisted of funding via Pay-As-You-Go (\$116.058 million) and bond financing (\$93.735 million). The balance of the District's Hot Spot Widening Projects (excluding the bridge widening over the Dulles Toll Road) were included to receive NVTA funds for construction as follows: \$6.4 million for Southbound between Sterling Boulevard and the Dulles Toll Road (NVTA bond financing); \$20 million for Southbound between the Dulles Toll Road to Route 50 (NVTA Paygo); \$11.1 million for Northbound between McLearn Road and the Dulles Toll Road (NVTA Paygo). In January 2014, NVTA approved an additional \$6 million as part of FY 2014 Paygo funds to allocate for the balance of funds needed to complete the Hot Spot Widening for Southbound between Sterling Boulevard and the Dulles Toll Road.

To facilitate the implementation of the hot spot widening projects, NVTA and jurisdictional staff developed an agreement to govern the terms and conditions associated with the funding NVTA has agreed to provide to these regional projects and to ensure that the requirements of HB 2313 are met. The Standard Project Agreement (SPA) was approved by NVTA on March 13, 2014 to execute each project approval. Following the approval of the SPA, the Authority worked with the Virginia Department of Transportation (VDOT) on an agreement that could be used for projects that will be implemented directly by VDOT, which applies in this case to the Hot Spot Widening projects for Route 28. Use of this agreement requires that VDOT will ultimately maintain the asset that is being constructed and/or it will be located in the VDOT right-of-way. The Authority approved the NVTA/VDOT SPA on October 6, 2014. The CTB authorized the Virginia Commissioner of Highways to execute these SPAs on November 12, 2014. On December 11, 2014, NVTA approved the Project Agreements for all hot spot widening projects

## Fund 70000 Route 28 Tax District

for Route 28. The Fairfax County Board of Supervisors then approved the project agreements as part of their January 27, 2015 board meeting. Construction on the hot spot widening projects began in spring 2015 with projection completion anticipated by late 2016.

The following table displays the current financing structure:

### Current Bonds<sup>1</sup>

Bond Year	CTB Debt 2002 & 2012 Ref	EDA 2003, 2004, 2007, 2008, and 2012 Ref	Total
2016	\$7,212,819	\$11,182,013	\$18,394,832
2017	7,215,019	11,184,363	18,399,382
2018	7,212,269	11,189,613	18,401,882
2019	8,639,519	10,619,463	19,258,982
2020	8,639,519	10,614,288	19,253,807
2021	8,644,519	10,610,200	19,254,719
2022	8,644,519	10,614,075	19,258,594
2023	8,644,519	10,610,313	19,254,832
2024	8,644,519	10,609,588	19,254,107
2025	8,644,519	10,615,500	19,260,019
2026	8,644,519	10,611,150	19,255,669
2027	8,644,519	10,610,750	19,255,269
2028	3,484,519	10,609,875	14,094,394
2029	3,481,169	10,613,450	14,094,619
2030	3,485,269	10,612,438	14,097,707
2031	3,480,269	10,612,338	14,092,607
2032	3,480,469	10,612,088	14,092,557
2033	-	18,716,863	18,716,863
2034	-	19,298,213	19,298,213
2035	-	19,298,325	19,298,325
2036	-	19,298,038	19,298,038
2037	-	19,295,813	19,295,813
<b>Total</b>	<b>\$116,842,473</b>	<b>\$278,038,757</b>	<b>\$394,881,230</b>

(1) Represents the revised debt profile of the district following the refunding bond sales that occurred in May 2012.

# Fund 70000

## Route 28 Tax District

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### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Fiscal Agent Payments** **\$338,199**  
An increase of \$338,199 or 3.2 percent over the FY 2015 Adopted Budget Plan amount of \$10,707,629 for estimated payments to the fiscal agent is projected primarily due to assessed value adjustments anticipated for FY 2016 from January 1, 2015 assessments.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$3,730**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved appropriation of \$3,730 remaining in the fund balance. All taxes collected, as well as tax district buy-out funds, are remitted to the fiscal agent on a monthly basis as collected.



# Fund 70000 Route 28 Tax District

## FUND STATEMENT

### Fund 70000, Route 28 Tax District

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,703	\$0	\$3,730	\$0	\$0
Revenue:					
Real Estate Taxes-Current <sup>1</sup>	\$9,957,238	\$9,707,629	\$9,707,629	\$10,045,828	\$10,045,828
Revenue from Buy Outs	0	1,000,000	1,000,000	1,000,000	1,000,000
Interest on Investments	780	0	0	0	0
<b>Total Revenue</b>	<b>\$9,958,018</b>	<b>\$10,707,629</b>	<b>\$10,707,629</b>	<b>\$11,045,828</b>	<b>\$11,045,828</b>
<b>Total Available</b>	<b>\$9,964,721</b>	<b>\$10,707,629</b>	<b>\$10,711,359</b>	<b>\$11,045,828</b>	<b>\$11,045,828</b>
Expenditures:					
Payments to the Fiscal Agent	\$9,960,991	\$10,707,629	\$10,711,359	\$11,045,828	\$11,045,828
<b>Total Expenditures</b>	<b>\$9,960,991</b>	<b>\$10,707,629</b>	<b>\$10,711,359</b>	<b>\$11,045,828</b>	<b>\$11,045,828</b>
<b>Total Disbursements</b>	<b>\$9,960,991</b>	<b>\$10,707,629</b>	<b>\$10,711,359</b>	<b>\$11,045,828</b>	<b>\$11,045,828</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$3,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Tax rate per \$100 Assessed Value	\$0.18	\$0.18	\$0.18	\$0.18	\$0.18

<sup>1</sup> Estimate to provide for sufficient appropriation includes projected tax collections based on assessments, and allowances for late payments, penalties and permitted property buy-outs. All monies collected are required to be remitted to the Fiscal Agent monthly as collected.

<sup>2</sup> As all monies collected are required to be remitted to the Fiscal Agent monthly as collected the ending balance should be zero unless as of the closing period there were pending remittances to the Fiscal Agent.

# Fund 70040

## Mosaic District Community Development Authority

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### **Focus**

The purpose of Fund 70040, Mosaic District Community Development Authority (CDA), is to provide the necessary accounting structure for revenue collections and anticipated bond proceeds from the sale of Mosaic District CDA bonds for this project. The District was created in order to provide a vehicle for financing certain public improvements that are needed to develop the District in accordance with existing zoning. The County agreed to create the District to promote economic development and development of an especially desirable nature (i.e., mixed-use urban) in particular. The public improvements to be financed through the District include all or a portion of the following infrastructure, facilities, and services: sanitary sewers mains and lines; water mains and lines, pump stations, and water storage facilities; storm sewer mains and lines; landscaping and related site improvements; parking facilities; sidewalks and walkway paths; stormwater management and retention systems; lighting; street and directional signage; wetlands mitigation; roads, curbs, and gutters; public park and plaza facilities; open space areas; public school improvements; and any and all facilities and services related to the above including the acquisition of land.

On October 15, 2007, the Board of Supervisors approved a rezoning of properties subsequently included in the District in RZ 2005-PR-041, a request by the private developer to rezone 31.31 acres of land to the Planned Development Commercial (PDC) and Planned Residential Mix (PRM) Districts in order to develop the portion of Merrifield designated as the town center in the Comprehensive Plan. The site is located south of Lee Highway/Rt. 29, west of Yates Way, east of Eskridge Road and north of the Luther Jackson Middle School. The project was approved for approximately 1,000 dwelling units, a multi-plex theatre, 125,000 square feet of office space, 500,000 square feet of other non-residential uses and a 150 room hotel. Among the public improvements are two parks, the realignment and widening of Eskridge Road, the widening of Lee Highway, improvements to the Lee Highway/Gallows Road intersection and construction of a grid of streets. Virtually all parking will be provided in structures. Two Proffered Conditions Amendments have subsequently been approved which modified certain uses and layout of the site.

On July 21, 2008, the Board of Supervisors adopted 16 Principles for Public Investment in Support of Commercial Redevelopment ("Principles") in order to provide policy guidance related to requests for public investment in designated redevelopment, revitalization and other strategic areas of the County and endorsed a process whereby such requests would be evaluated.

The County has various funding methods available that can be used to assist commercial investment. One mechanism by which public investment may be requested is through the establishment of a CDA, which can be established to provide a broad range of public infrastructure and services. A CDA is established by petition to the Board from a majority (51 percent) of land owners within a proposed area, and is governed by appointees of the Board of Supervisors. The 51 percent can be based on either land area or assessed value. A CDA is a flexible tool that can be funded by ad valorem special taxes or special assessments, as negotiated with petitioners. It typically covers a relatively small area, such as a single shopping mall, a downtown redevelopment area, a mixed use development, and usually involves a single or small group of owners. No General Fund or debt impact is intended, unless the CDA is coupled with tax increment financing.

## Fund 70040

### Mosaic District Community Development Authority

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Pursuant to Article 6 of Title 15.2 of the Code of Virginia, prior to accepting any petitions for the creation of a CDA, the Board must act to assume the power to consider such request. The Board held a public hearing on September 8, 2008, after which the Board adopted an ordinance by which the County assumed the power to consider petitions for the establishment of CDAs.

The Board of Supervisors adopted an Ordinance that established the Mosaic District CDA on April 27, 2009, on the land that is encompassed by RZ 2005-PR-041. The Ordinance establishing the Mosaic District CDA was amended on April 27, 2010, and again on April 26, 2011. The last amendment included the imposition of a special assessment to be levied on the properties within the District. On April 26, 2011, the Board also approved the bond resolution and amendments to the Board's by-laws, and endorsed the special assessment report that provided the basis for the allocation of the special assessment among the various parcels within the District.

County staff and the County's financial and bond consultants negotiated terms and conditions for the Memorandum of Understanding (MOU) among the County, the CDA and the developer. In summary, the MOU proposed the following:

- ◆ Fund a \$30.0 million dollar portion of the public facilities to be constructed on the site through a 30 year bond to be issued by the District whose debt service will be paid by a self-assessment
- ◆ Fund a \$42.0 million dollar portion of the public facilities to be constructed on the site (road improvements, parks, and a small portion of the parking garage) through a 22 year bond also issued through the District whose debt service will be paid through incremental real estate tax revenues. Liability for the debt service will be secured by the District, not the County.

In June, 2011, the CDA issued \$46,980,000 of revenue bonds, Series 2011A, and an additional \$18,670,000, Taxable Series 2011A-T, in July 2011. Proceeds from the CDA Bonds are to be used to finance certain public infrastructure improvements within the Mosaic District to support mixed-use development within the District. The CDA bonds are payable primarily from certain incremental real estate tax revenues collected by the County in the District and certain special assessments imposed and collected by the County within the District. The payment of incremental real estate tax revenues and special assessments, as applicable, by the County to the CDA for debt service payments on the CDA Bonds are subject to appropriation by the County.

For FY 2016, Mosaic debt service payments of \$4.54 million are required as capitalized interest monies have been exhausted. Projected tax increment financing (TIF) revenues are \$4.53 million based on January 1, 2015 assessed values and the current tax rate of \$1.09 per \$100 of assessed value. The modest short-fall in TIF revenues needed to pay the debt service will be drawn from cash available in the Mosaic surplus fund and was approved as part of the annual meeting of the Mosaic District Board meeting on February 25, 2015.

# Fund 70040

## Mosaic District Community Development Authority

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### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Fiscal Agent Payments** **\$647,953**  
An increase of \$647,953 or 16.7 percent over the FY 2015 Adopted Budget Plan amount of \$3,882,012 for estimated payments to the fiscal agent is projected primarily due to assessed value adjustments anticipated for FY 2016 from January 1, 2015 assessments.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.

# Fund 70040

## Mosaic District Community Development Authority

### FUND STATEMENT

#### Fund 70040, Mosaic District Community Development Authority

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$0	\$0	\$0	\$0	\$0
Revenue:					
TIF Revenue - Series A <sup>1</sup>	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
<b>Total Revenue</b>	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
<b>Total Available</b>	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
Expenditures:					
TIF Revenue - Series A to Trustee	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
<b>Total Expenditures</b>	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
<b>Total Disbursements</b>	\$2,214,585	\$3,882,012	\$3,882,012	\$4,529,965	\$4,529,965
<b>Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup> The January 2015 assessments are projected to generate \$4.53 million in TIF revenues that will be distributed to the trustee. This revenue adjustment reflects the Department of Tax Administration assessed value of parcels within the district and the FY 2016 Adopted Budget Plan tax rate of \$1.090 per \$100 of Assessed Value. The Community Development Authority, while related to the County, is a legally separate Authority and is not considered a component unit of the County.

## Employee Retirement Systems Overview

Fairfax County employee retirement systems include the Fairfax County Employees' Retirement System (Fund 73000), the Uniformed Retirement System (Fund 73010), and the Police Officers Retirement System (Fund 73020). Each of these systems is funded from employees' contributions based on a fixed percentage of pay, County contributions based on a variable percentage of employee pay as determined by actuarial analysis, and return on investments. County contributions are paid from multiple sources, including the General Fund, General Fund-Supported and Other Funds, and Fairfax County Public Schools.

In order to assure the continued soundness of each fund, an actuarial valuation is conducted annually and, if appropriate, an adjustment is made to the employer contribution rate. In addition, an experience study – which compares actual experience to actuarial assumptions, both economic and demographic – is conducted once every five years to ensure that the plan is being valued appropriately. Experience studies of each System were last conducted in FY 2011. The assumption changes adopted by the Boards of Trustees as a result of those studies were incorporated in the actuarial valuations for FY 2011 and their impacts were included in the employer contribution rates beginning in FY 2013. The next experience study will take place in FY 2016 and any impact to the employer contribution rates as a result of assumption changes will be included in FY 2018.

### Funding Policy

At the end of FY 2001, the funding ratios for the County's three retirement systems ranged from 97 percent to 102 percent. In FY 2002, the Board of Supervisors adopted a corridor approach to employer contributions, which was designed by the County's actuaries to set annual contributions at the level necessary to maintain strong funding ratios in each of the plans while reducing the volatility in the employer contribution rates that is typical for plans that are near fully-funded. In the corridor method of funding, a fixed contribution rate is assigned to each system and the County contributes at the fixed rate unless the system's funding ratio falls outside the pre-selected corridor of 90-120 percent or if benefit enhancements are approved. If the funding ratio falls below 90 percent, the unfunded actuarial accrued liability below 90 percent is amortized over a conservative 15-year period, and this amount is included in the annual employer contribution for each fund.

The corridor approach cushioned the County from dramatic rate increases while maintaining strong funding ratios for several years. However, the global financial crisis during FY 2009 resulted in significant losses in the value of the invested assets of all three retirement systems. Because only 90 percent of the unfunded liability is amortized and included in the employer contribution under the corridor approach, the funding ratios have improved, but at a slower pace than desired. As a result, the County has taken multiple steps to improve the financial position of the retirement systems. These steps include increasing contribution levels and limiting increases in liabilities:

- In FY 2010, the requirements regarding the award of ad-hoc Cost-of-Living Adjustments (COLAs) were tightened. Retirees are eligible to receive an annual base COLA which is the lesser of the Consumer Price Index (CPI) for the 12 months ending on the previous year's March 31, or 4.0 percent. If certain conditions are met, an additional 1.0 percent ad-hoc COLA can be awarded at the discretion of each retirement system's Board of Trustees. This additional ad-hoc COLA is considered a benefit enhancement and results in an increase in the employer contribution rate. Staff reviewed the ad-hoc COLA policy at the Board of Supervisors' direction in FY 2010, and it was determined that the financial conditions that must be met in order for a Board of Trustees to consider granting an ad-hoc COLA should be strengthened, especially since the granting of such a COLA impacts the employer contribution rates and, thus, requires County funding. As a result, the Fairfax County Code was changed to require that the retirement system must have an

## Employee Retirement Systems Overview

actuarial surplus, demonstrated by having a funding ratio exceeding 100 percent, before an ad-hoc COLA can be considered.

- In FY 2011, the employer contribution rates were increased by adjusting the amortization level of the unfunded liability from 90 percent to 91 percent.
- In FY 2012, the Department of Human Resources, as directed by the Board of Supervisors, contracted with a benefits consultant to conduct a comprehensive review of the retirement plans. The consultant's report was presented in February and March 2012. Based on the results of this study, the Board of Supervisors adopted several modifications to the retirement systems, which apply only to new employees who are hired on or after January 1, 2013. These changes include increasing the minimum retirement age for normal service retirement from 50 to 55 in the Employees' system; increasing the rule of 80 (age plus years of service) to the rule of 85 in the Employees' system; placing a cap on the use of sick leave for purposes of determining retirement eligibility and benefits at 2,080 hours for all three retirement systems; and, for the Deferred Retirement Option Plan (DROP), removing the pre-Social Security supplement from balances accumulated during the DROP period in the Employees' and Uniformed systems. No changes were made to benefits for current employees. The savings resulting from these changes have been incorporated in the employer contribution rates. Although initial savings are minimal, savings are expected to grow as more employees are hired under these new plan provisions.
- In FY 2015, the employer contribution rates were increased by adjusting the amortization level of the unfunded liability from 91 percent to 93 percent.

As a result of strong investment returns in recent years and the changes made both to the retirement systems and the employer funding levels, funding ratios for each of the retirement systems have gradually increased and currently range from 78 percent to 87 percent. The County is committed to further strengthening the financial position of the systems, and has established a goal to reach a 90 percent funded status for all plans by FY 2025. In order to meet this goal, the Board of Supervisors approved, as part of the adoption of the FY 2016 Adopted Budget Plan, the following multi-year strategy:

- In FY 2016, the employer contribution rates will be increased to adjust the amortization level of the unfunded liability from 93 percent to 95 percent.
- Increases in the employer contribution rates will continue so that the County will amortize 100 percent of the unfunded liability by FY 2020 at the latest, fully funding the Annual Required Contribution for all systems. The County will continue to use a conservative 15-year amortization period.
- Until each system reaches 100 percent funded status, employer contributions to that system will not be reduced. Various factors, such as the historical trend of the County's investment returns exceeding the assumed rate of 7.5 percent, could allow employer contribution rates to be reduced from current levels. However, the County is committed to maintaining the rates and redirecting any potential savings into further improvement in the systems' funded positions.
- Any additional unfunded liability created as a result of approved benefit enhancements, such as ad-hoc COLAs, will be fully funded. It is the intent that no adjustments to benefit levels will reduce the funded status of any of the systems.

## Employee Retirement Systems Overview

Increased funding required as a result of this multi-year approach will be included in the County's financial forecasts. Any changes necessary for the implementation of this strategy will be incorporated into the Fairfax County Code.

### Funding Status

FY 2014 was a very good year for investment returns with all three systems exceeding the 7.5 percent assumed rate of return. The Employees' system returned 14.9 percent, the Uniformed system was up 16.1 percent, and the Police Officers system returned 16.2 percent. The FY 2014 investment results, contribution levels, and liability experience affected the funding ratios as demonstrated in the table below. The June 30, 2013, funding ratios in the table below are the corridor funding ratios, which have been adjusted to reflect the unfunded liability already being amortized as a result of benefit changes and ad-hoc retiree COLAs that were adopted since the corridor method was established. Meanwhile, the June 30, 2014, funding ratios in the table below have been calculated to reflect required changes to pension reporting under Governmental Accounting Standards Board (GASB) Statements 67 and 68, and therefore use the market value of assets in the calculation instead of the actuarial value of assets. It should be noted that the June 30, 2014, ratios displayed below are similar to the corridor ratios as of June 30, 2014, which are 78.1 percent for the Employees' system, 84.5 percent for the Uniformed system, and 87.7 percent for the Police Officers system.

	June 30, 2013	June 30, 2014
<b>Employees'</b>	74.2%	78.4%
<b>Uniformed</b>	82.4%	84.6%
<b>Police Officers</b>	84.2%	87.5%

### Employer Contribution Rates

As a result of the County's policy to increase the employer contribution rates to fully fund the Annual Required Contribution for each of the systems by FY 2020, the employer contribution rates for all three systems are increased based on a change to the amortization schedule to increase the amortization of the unfunded actuarial accrued liability from 93 percent to 95 percent.

The final FY 2016 employer contribution rates for each of the three retirement systems, as well as the cost impact to the General Fund as a result of adjustments, are as follows:

	FY 2015 Rates (%)	FY 2016 Rates (%)	Percentage Point Change (%)	Net General Fund Impact
<b>Employees'</b>	20.18	21.99	1.81	\$6,011,865
<b>Uniformed</b>	37.90	38.83	0.93	\$1,360,063
<b>Police Officers</b>	36.82	37.98	1.16	<u>\$1,201,631</u>
<b>Total</b>				<b>\$8,573,559*</b>

\* The General Fund impact reflected in the table is based solely on rate changes and does not include other adjustments, including the impact of new positions, employee pay increases, or year-to-date experience.



## Employee Retirement Systems Overview

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- ◆ The employer contribution rate for the Employees' system is required to increase by 1.81 percentage points based on an increase in the amortization schedule from 93 percent to 95 percent (1.31) and FY 2014 experience as reflected in the annual actuarial valuation (0.50).
- ◆ The employer contribution rate for the Uniformed system is required to increase by 0.93 percentage points based on an increase in the amortization schedule from 93 percent to 95 percent (2.11), partially offset by FY 2014 experience as reflected in the annual actuarial valuation (-1.18).
- ◆ The employer contribution rate for the Police Officers system is required to increase by 1.16 percentage points based on an increase in the amortization schedule from 93 percent to 95 percent (2.64), partially offset by FY 2014 experience as reflected in the annual actuarial valuation (-1.48).

For more information on the General Fund impact of these employer contribution rate changes, please refer to the Agency 89, Employee Benefits, narrative in the Nondepartmental program area section of Volume 1.

# Employee Retirement Systems Overview

The following table displays relevant information about each retirement system:

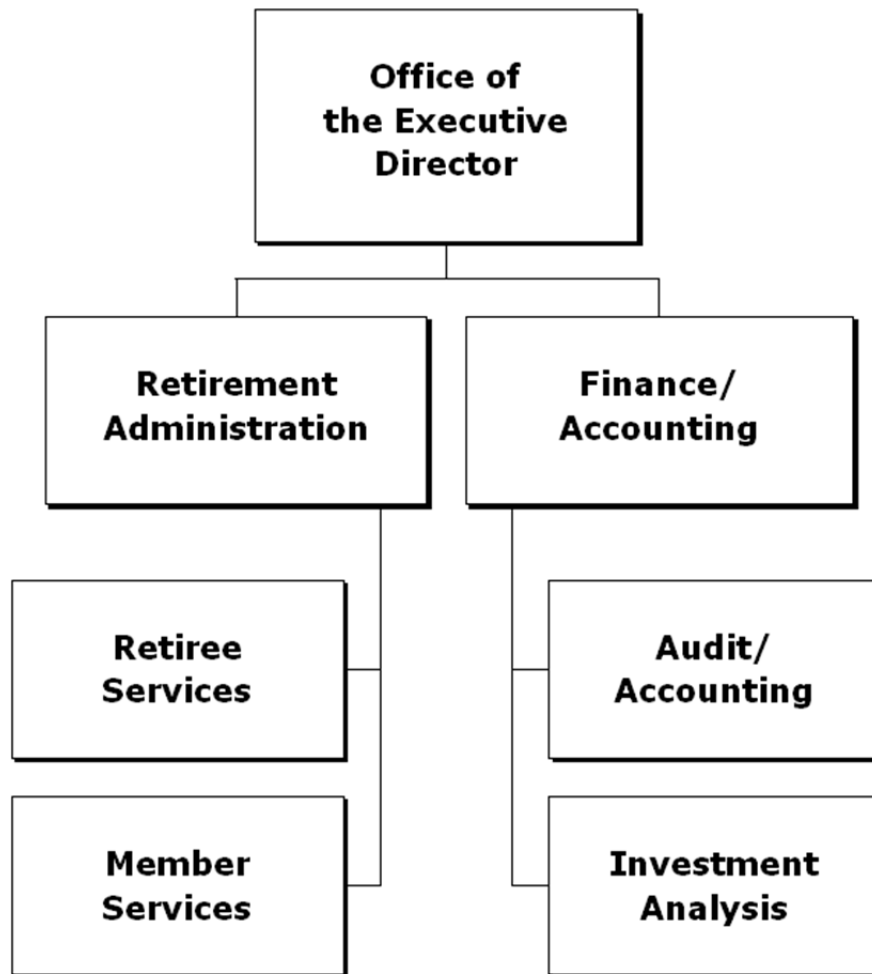
<b>EMPLOYEES COVERED</b>												
<b>Uniformed Retirement</b>			<b>Fairfax County Employees' Retirement</b>				<b>Police Officers Retirement</b>					
Fire and Rescue Personnel; Uniformed Sheriff's Office employees; Animal Control Officers; Helicopter Pilots; Non-administrative staff in the Department of Public Safety Communications.			County employees not covered under Uniformed or Police Officers system; certain FCPS employees including food service, custodial, bus drivers, part-time and substitute teachers, maintenance staff.				Fairfax County Police Officers.					
<b>CONDITIONS OF COVERAGE</b>												
<b>Uniformed Retirement</b>			<b>Fairfax County Employees' Retirement</b>				<b>Police Officers Retirement</b>					
At age 55 with 6 years of service or after 25 years of service.			At age 65 with 5 years of service or earlier when age and years of service combined equal 80 if hired before 1/1/13; or 85 if hired on or after 1/1/13. Not before age 50 if hired before 1/1/13; or age 55 if hired on or after 1/1/13. For reduced "early retirement" benefits, when age and years of service combined equal 75.				At age 55 or after 20 years of police service if hired before 7/1/81; or 25 years of service if hired on or after 7/1/81.					
<b>EMPLOYEE CONTRIBUTIONS<sup>1</sup></b> (% of Pay)												
		<b>Uniformed Retirement</b>				<b>Fairfax County Employees' Retirement</b>				<b>Police Officers Retirement</b>		
		Plan A	Plan B	Plan C	Plan D	Plan E	Plan A	Plan B	Plan C	Plan D	Plan A	Plan B
Up to Wage Base		4.00%	7.08%	4.00%	7.08%	7.08%	4.00%	5.33%	4.00%	5.33%	8.65%	8.65%
Above Wage Base		5.75%	8.83%	4.00%	7.08%	7.08%	5.33%	5.33%	5.33%	5.33%	8.65%	8.65%
<b>FY 2016 EMPLOYER CONTRIBUTIONS</b> (% of Pay)												
<b>Uniformed Retirement</b>			<b>Fairfax County Employees' Retirement</b>				<b>Police Officers Retirement</b>					
38.83%			21.99%				37.98%					

<sup>1</sup> As of January 1, 2013, new hires in the Uniformed Retirement System are automatically enrolled in Plan E, new hires in the Fairfax County Employees' Retirement System are automatically enrolled in Plan C with the option to switch to Plan D within their first thirty days of employment, and new hires in the Police Officers Retirement System are automatically enrolled in Plan B. Additional plans listed above are earlier plan designs that apply to employees hired prior to January 1, 2013. For additional information regarding the County's retirement plans, please refer to the Retirement Administration Agency website at <http://www.fairfaxcounty.gov/retirement/>.

## Employee Retirement Systems Overview

INVESTMENT MANAGERS AS OF JUNE 30, 2014		
Uniformed Retirement	Fairfax County Employees' Retirement	Police Officers Retirement
<ul style="list-style-type: none"> <li>▪ Acadian Asset Management</li> <li>▪ Advisory Research</li> <li>▪ Anchorage Capital Group</li> <li>▪ AQR Capital Management</li> <li>▪ Artha Capital</li> <li>▪ Ashmore Investment Management</li> <li>▪ Bluecrest Capital</li> <li>▪ Brandywine Global Investment Management</li> <li>▪ Bridgewater Associates</li> <li>▪ The Clifton Group</li> <li>▪ Cohen &amp; Steers Capital Management</li> <li>▪ Criterion Capital Management</li> <li>▪ Czech Asset Management</li> <li>▪ Davidson Kempner Institutional Partners</li> <li>▪ DoubleLine Capital</li> <li>▪ FrontPoint Partners</li> <li>▪ Gramercy Advisors</li> <li>▪ Gresham Investment Management</li> <li>▪ Harbourvest Partners</li> <li>▪ JP Morgan Investment Management</li> <li>▪ King Street Capital Management</li> <li>▪ Marathon Asset Management</li> <li>▪ Orbimed Healthcare Fund Management</li> <li>▪ Pacific Investment Management Co.</li> <li>▪ Pantheon Ventures</li> <li>▪ Ramius Starboard Value</li> <li>▪ Standish Mellon Asset Management</li> <li>▪ UBS Realty Advisors</li> <li>▪ Wellington Management Company</li> </ul>	<ul style="list-style-type: none"> <li>▪ BlackRock, Inc.</li> <li>▪ Brandywine Global Investment Management</li> <li>▪ Bridgewater Associates</li> <li>▪ The Clifton Group</li> <li>▪ Cohen &amp; Steers Capital Management</li> <li>▪ Columbia Wanger Asset Management</li> <li>▪ Czech Asset Management</li> <li>▪ DePrince, Race &amp; Zollo</li> <li>▪ DoubleLine Capital</li> <li>▪ Eagle Trading Systems</li> <li>▪ First Eagle Investment Management</li> <li>▪ FrontPoint Partners</li> <li>▪ Gramercy Advisors</li> <li>▪ INTECH Investment Management</li> <li>▪ JP Morgan Investment Management</li> <li>▪ Lazard Asset Management</li> <li>▪ LSV Asset Management</li> <li>▪ MacKay Shields</li> <li>▪ Marathon Asset Management</li> <li>▪ Pacific Investment Management Company</li> <li>▪ Post Advisory Group</li> <li>▪ Pzena Investment Management</li> <li>▪ Quantitative Management Associates</li> <li>▪ Sands Capital Management</li> <li>▪ Shenkman Capital Management</li> <li>▪ WCM Asset Management</li> </ul>	<ul style="list-style-type: none"> <li>▪ Acadian Asset Management</li> <li>▪ AQR Capital Management</li> <li>▪ BlackRock, Inc.</li> <li>▪ Bluecrest Capital</li> <li>▪ Bridgewater Associates</li> <li>▪ The Clifton Group</li> <li>▪ Cohen &amp; Steers Capital Management</li> <li>▪ Czech Asset Management</li> <li>▪ DoubleLine Capital</li> <li>▪ First Eagle Investment Management</li> <li>▪ FrontPoint Partners</li> <li>▪ Gramercy Advisors</li> <li>▪ King Street Capital</li> <li>▪ Loomis Sayles</li> <li>▪ Oaktree Capital Management</li> <li>▪ Pacific Investment Management Company</li> <li>▪ Starboard</li> <li>▪ WCM Asset Management</li> </ul>

# Retirement Administration Agency



## Mission

As an agent of the Boards of Trustees of the Employees', Uniformed, and Police Officers Retirement Systems, the mission of the Retirement Administration Agency is to administer the systems according to the terms established by the County of Fairfax and to do so in a manner that:

- ◆ Safeguards and invests the assets of the systems;
- ◆ Maximizes cost effectiveness of the retirement programs by optimizing long-term investment returns within an acceptable level of variation in required funding and by maintaining efficient administrative operations;
- ◆ Maximizes the value of retirement plans in retaining County personnel through communications, education, and counseling programs and by providing quality service;
- ◆ Fulfills the obligations of the systems to retirees by providing timely and accurate payments and by providing quality service; and

# Retirement Administration Agency

- ◆ Provides technical support and advice to County management and the Board of Supervisors regarding retirement benefits.

## Focus

The Retirement Administration Agency contributes to the County's corporate stewardship through sound management of County resources and assets. To accomplish its specific mission, the Retirement Administration Agency will focus on:

- ◆ Support for the Boards of Trustees;
- ◆ Services to active employees and retirees;
- ◆ Accurate accounting and control of plan assets;
- ◆ Accuracy of data;
- ◆ Cost efficiency of processes; and
- ◆ Investment return and risk control.

Under the direction of the Boards of Trustees for the Fairfax County Employees', Police Officers, and Uniformed Retirement Systems, the Retirement Administration Agency processes benefit payments to eligible Fairfax County retirees and beneficiaries. The agency also processes payments for the retiree health benefit subsidy and provides counseling and comprehensive information pertaining to benefits to active and retired County employees.

**The Retirement Administration Agency supports  
the following County Vision Element:**



***Exercising Corporate Stewardship***

The agency receives revenues from various sources, including employee and employer contributions to the various retirement systems, employee payback, and return on investments, to finance the three employee retirement systems. Employee contributions are based on a fixed percentage of pay. For the Employees' Retirement System, employer contributions come from Agency 89, Employee Benefits, for County employees in General Fund agencies, the employee's agency for County employees in non-General Fund agencies, and Fairfax County Public Schools (FCPS) for school employees. For the Uniformed Retirement System, employer contributions come from two sources: Agency 89, Employee Benefits, for uniformed public safety employees in General Fund agencies and Fund 40090, E-911, for the non-administrative staff in the Department of Public Safety Communications. Employer contributions for the Police Officers Retirement System come solely from Agency 89, Employee Benefits, in the County's General Fund.

Some revenues are also generated through employee payback, a process by which employees who have left the County can make a "payback" contribution and return to their previous standing in the retirement system upon their return to County employment. Additionally, significant revenues are achieved through returns on fund investments. Revenue projections are based on an assumed actuarial rate of return of 7.5 percent.

# Retirement Administration Agency

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$3,001,193	\$3,390,294	\$3,390,294	\$3,540,999	\$3,548,848
Operating Expenses	400,555,510	471,078,983	473,078,983	484,416,489	484,416,489
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$403,556,703</b>	<b>\$474,469,277</b>	<b>\$476,469,277</b>	<b>\$487,957,488</b>	<b>\$487,965,337</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	25 / 25	25 / 25	25 / 25	25 / 25	25 / 25
<b>OFFICE OF THE DIRECTOR</b>					
1 Executive Director		1 Retiree Services		1 FINANCE/ACCOUNTING	
1 Administrative Assistant IV		1 Programmer Analyst III		1 Financial Specialist IV	
		1 Programmer Analyst II			
		1 Communications Specialist II		<b>Audit/Accounting</b>	
				1 Accountant I	
<b>RETIREMENT ADMINISTRATION</b>					
1 Deputy Director		<b>Membership Services</b>		<b>Investment Analysis</b>	
2 Administrative Assistants II		1 Management Analyst III		1 Chief Investment Officer	
		1 Management Analyst II		3 Senior Investment Managers	
		1 Financial Specialist II		1 Investment Analyst	
		3 Retirement Counselors			
		4 Administrative Assistants V			
<b>TOTAL POSITIONS<sup>1</sup></b>					
<b>25 Positions / 25.0 FTE</b>					

<sup>1</sup> It should be noted that 1/1.0 FTE Accountant III position resides in the Retirement Administration Agency, but is accounted for and financed by Fund 73030, OPEB Trust Fund. The 25/25.0 FTE positions shown above are financed jointly by the three retirement trust funds (Fund 73000, Fund 73010, and Fund 73020).

# Retirement Administration Agency

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$99,123**  
An increase of \$99,123 in Personnel Services includes \$33,199 for a 1.10 percent market rate adjustment (MRA) for all employees and \$65,924 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Personnel Services** **\$29,441**  
A net increase of \$29,441 in Personnel Services reflects adjustments necessary to align the Personnel Services budget with actual expenditure levels.
  
- ◆ **Fringe Benefits** **\$29,253**  
A net increase of \$29,253 in Personnel Services is primarily attributable to increases in employer retirement contribution rates and health insurance expenses, based on actual enrollment and premium increases.
  
- ◆ **Other Post-Employment Benefits** **\$737**  
An increase of \$737 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Benefit Payments** **\$12,477,000**  
An increase of \$12,477,000 in Operating Expenses reflects increased payments of \$12,107,000 to retirees due to a higher number of retirees and higher individual payment levels and an increase in payments to beneficiaries of \$370,000. It should be noted that, since benefits are pre-funded during an employee's active career, the employer contribution rates as calculated through the actuarial valuation process already reflect the increased level of benefit payments.
  
- ◆ **Investment Management Fees** **\$800,000**  
An increase of \$800,000 in Operating Expenses reflects an adjustment to investment management fees based on actual experience.
  
- ◆ **Other Operating Expenses** **\$60,506**  
A net increase of \$60,506 in all other Operating Expenses reflects the net impact of several adjustments.

# Retirement Administration Agency

## Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Third Quarter Adjustments** **\$2,000,000**  
 As part of the FY 2015 Third Quarter Review, the Board of Supervisors approved funding of \$2,000,000 in Operating Expenses as a result of higher than anticipated benefit payments based on year-to-date experience.

## Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Retirement Administration Agency</b>					
Percent of retiree payments processed on time: Fairfax County Employees	100%	100%	100%/100%	100%	100%
Percent of retiree payments processed on time: Uniformed	100%	100%	100%/100%	100%	100%
Percent of retiree payments processed on time: Police Officers	100%	100%	100%/100%	100%	100%
Deviation from actuarial rate of return (total plan): Fairfax County Employees	1.0%	0.6%	0.0%/7.4%	0.0%	0.0%
Deviation from actuarial rate of return (total plan): Uniformed	(7.8%)	3.0%	0.0%/8.6%	0.0%	0.0%
Deviation from actuarial rate of return (total plan): Police Officers	(8.1%)	2.2%	0.0%/8.7%	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Fairfax County Employees	(4.8%)	3.7%	0.0%/0.4%	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Uniformed	8.1%	3.4%	0.0%/27.8%	0.0%	0.0%
Deviation from S&P 500 (large cap equities): Police Officers	1.1%	7.0%	0.0%/1.4%	0.0%	0.0%
Deviation from Barclays Capital Aggregate (fixed income): Fairfax County Employees	13.0%	4.6%	0.0%/8.9%	0.0%	0.0%
Deviation from Barclays Capital Aggregate (fixed income): Uniformed	(0.2%)	8.6%	0.0%/3.9%	0.0%	0.0%
Deviation from Barclays Capital Aggregate (fixed income): Police Officers	0.2%	7.4%	0.0%/4.1%	0.0%	0.0%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/73010.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/73010.pdf)



# Retirement Administration Agency

## Performance Measurement Results

FY 2014 followed a strong FY 2013 and the retirement systems benefited from strong performance across almost all asset classes. Global equities and fixed income assets ended in the black and their gains came amidst startlingly low volatility. Overall, it was a solid year for investment performance with the Employees' system posting gross returns of 15.2 percent, the Uniformed system up 16.5 percent and the Police Officers system up 16.2 percent. To provide a context for these returns, the median return in the BNY Mellon public fund universe had a gross return of 17.2 percent. All three systems are more risk balanced and have less exposure to equity markets than the average public fund. To put these returns in the context of the capital markets, the S&P 500 Index was up 24.6 percent and the Barclay's Aggregate Bond Index was up 4.4 percent. Yields on the 10-year U.S. Treasury bond increased slightly from 2.52 percent at the beginning of the year to 2.54 percent at the end. In addition, non-U.S. equities increased by 24.1 percent in the developed markets and 14.7 percent in the emerging markets, and the commodity index increased by 8.2 percent.

In addition to comparing one-year returns to general market results, the long-term investments of the retirement systems should also be considered over multi-year periods relative to the returns achieved by other public pension plans. For the last five-year period, all three systems had strong results relative to their peers across the country in the BNY Mellon public fund universe. The Employees' system was at the top, placing in the 1<sup>st</sup> percentile and returning a gross 16.2 percent per year, beating the median public plan return of 13.1 percent by over three percent; the Police Officers system placed in the 13<sup>th</sup> percentile returning 14.2 percent per year; and the Uniformed system placed in the 46<sup>th</sup> percentile returning 13.3 percent per year. The dispersion of investment results among the three systems over this period is attributable to many factors including differences in the systems' asset allocation strategies and the varying degrees to which each system's external investment managers added value.

FY 2014 results were well above the assumed actuarial rate of return and the very high investment returns achieved over the last three-year period have strengthened the financial position of the systems. Employer contribution rates and funding ratios are calculated based on a number of actuarial assumptions, including an actuarially determined rate of return. The actuarial rate of return uses a smoothing methodology to phase in total recognition of a given year's returns above or below the long-term expected rate of 7.5 percent. This smoothing is done to mitigate volatility in funding requirements, recognizing the cyclical nature of capital market returns. However, this smoothing process does not include the impact of any liability gains or losses, which are determined by comparing actual experience, such as rates of retirement and death, against actuarial assumptions. Funding policy and calculations include an average compound return of 7.5 percent over the long-term. Including the results through FY 2014, the actual compound annual returns achieved since 1981, the earliest date for which data is available, have been 9.9 percent for the Employees' system, 9.0 percent for the Uniformed system, and 9.6 percent for the Police Officers system.

# Retirement Administration Agency

## FUND STATEMENT

### Fund 73000, Fairfax County Employees' Retirement

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$3,353,926,900	\$3,490,508,788	\$3,766,055,732	\$3,895,155,875	\$3,895,155,875
Revenue:					
County Employer Contributions	\$93,157,758	\$98,471,005	\$98,471,005	\$104,297,795	\$104,297,795
County Employee Contributions	23,404,433	23,668,858	23,668,858	24,107,146	24,107,146
School Employer Contributions	36,561,752	39,888,355	39,888,355	40,979,533	40,979,533
School Employee Contributions	8,946,645	9,209,176	9,209,176	9,215,266	9,215,266
Employee Payback	407,509	360,000	360,000	420,000	420,000
Return on Investments	243,748,860	256,864,454	256,864,454	287,914,385	287,914,385
<b>Total Realized Revenue</b>	\$406,226,957	\$428,461,848	\$428,461,848	\$466,934,125	\$466,934,125
Unrealized Gain/(Loss) <sup>1</sup>	\$259,483,431	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$665,710,388	\$428,461,848	\$428,461,848	\$466,934,125	\$466,934,125
<b>Total Available</b>	\$4,019,637,288	\$3,918,970,636	\$4,194,517,580	\$4,362,090,000	\$4,362,090,000
Expenditures:					
Administrative Expenses	\$2,952,122	\$3,679,361	\$3,679,361	\$3,813,038	\$3,818,531
Investment Services	11,967,340	19,488,344	19,488,344	19,388,344	19,388,344
Payments to Retirees	230,477,577	264,261,000	264,261,000	271,451,000	271,451,000
Beneficiaries	4,828,235	5,483,000	5,483,000	5,623,000	5,623,000
Refunds	3,356,282	6,450,000	6,450,000	6,450,000	6,450,000
<b>Total Expenditures</b>	\$253,581,556	\$299,361,705	\$299,361,705	\$306,725,382	\$306,730,875
<b>Total Disbursements</b>	\$253,581,556	\$299,361,705	\$299,361,705	\$306,725,382	\$306,730,875
<b>Ending Balance<sup>2</sup></b>	\$3,766,055,732	\$3,619,608,931	\$3,895,155,875	\$4,055,364,618	\$4,055,359,125

<sup>1</sup> Unrealized gain/(loss) will be reflected as an actual revenue at the end of each fiscal year.

<sup>2</sup> The Employees' Retirement Fund maintains fund balances at adequate levels relative to projected requirements. The fund balance fluctuates annually primarily due to interest on investments.

# Retirement Administration Agency

## FUND STATEMENT

### Fund 73010, Uniformed Retirement

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,318,808,530	\$1,385,682,607	\$1,516,714,846	\$1,586,735,578	\$1,586,735,578
Revenue:					
Employer Contributions	\$56,094,690	\$58,579,149	\$58,579,149	\$61,613,539	\$61,613,539
Employee Contributions	10,905,744	10,946,770	10,946,770	11,106,012	11,106,012
Employee Payback	0	140,000	140,000	175,000	175,000
Return on Investments	145,888,169	102,650,234	102,650,234	117,620,809	117,620,809
<b>Total Realized Revenue</b>	\$212,888,603	\$172,316,153	\$172,316,153	\$190,515,360	\$190,515,360
Unrealized Gain/(Loss) <sup>1</sup>	\$69,865,452	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$282,754,055	\$172,316,153	\$172,316,153	\$190,515,360	\$190,515,360
<b>Total Available</b>	\$1,601,562,585	\$1,557,998,760	\$1,689,030,999	\$1,777,250,938	\$1,777,250,938
Expenditures:					
Administrative Expenses	\$892,650	\$1,242,782	\$1,242,782	\$1,285,149	\$1,286,327
Investment Services	5,038,208	6,877,639	6,877,639	7,477,639	7,477,639
Payments to Retirees	77,377,151	92,234,000	92,234,000	92,747,000	92,747,000
Beneficiaries	981,792	1,091,000	1,091,000	1,198,000	1,198,000
Refunds	557,938	850,000	850,000	850,000	850,000
<b>Total Expenditures</b>	\$84,847,739	\$102,295,421	\$102,295,421	\$103,557,788	\$103,558,966
<b>Total Disbursements</b>	\$84,847,739	\$102,295,421	\$102,295,421	\$103,557,788	\$103,558,966
<b>Ending Balance<sup>2</sup></b>	\$1,516,714,846	\$1,455,703,339	\$1,586,735,578	\$1,673,693,150	\$1,673,691,972

<sup>1</sup> Unrealized gain/(loss) will be reflected as an actual revenue at the end of each fiscal year.

<sup>2</sup> The Uniformed Retirement Fund maintains fund balances at adequate levels relative to projected requirements. The fund balance fluctuates annually primarily due to interest on investments.

# Retirement Administration Agency

## FUND STATEMENT

### Fund 73020, Police Retirement

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$1,102,516,612	\$1,158,150,658	\$1,260,752,015	\$1,320,323,949	\$1,318,323,949
Revenue:					
Employer Contributions	\$34,178,960	\$36,971,649	\$36,971,649	\$38,937,626	\$38,937,626
Employee Contributions	10,091,331	9,510,104	9,510,104	9,334,636	9,334,636
Employee Payback	0	20,000	20,000	25,000	25,000
Return on Investments	72,925,629	85,882,332	85,882,332	97,627,888	97,627,888
<b>Total Realized Revenue</b>	\$117,195,920	\$132,384,085	\$132,384,085	\$145,925,150	\$145,925,150
Unrealized Gain/(Loss) <sup>1</sup>	\$106,166,891	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$223,362,811	\$132,384,085	\$132,384,085	\$145,925,150	\$145,925,150
<b>Total Available</b>	\$1,325,879,423	\$1,290,534,743	\$1,393,136,100	\$1,466,249,099	\$1,464,249,099
Expenditures:					
Administrative Expenses	\$698,856	\$1,018,982	\$1,018,982	\$1,054,149	\$1,055,327
Investment Services	2,140,847	4,023,169	4,023,169	4,323,169	4,323,169
Payments to Retirees	58,181,290	63,341,000	65,341,000	67,745,000	67,745,000
Beneficiaries	3,534,131	3,669,000	3,669,000	3,792,000	3,792,000
Refunds	572,284	760,000	760,000	760,000	760,000
<b>Total Expenditures</b>	\$65,127,408	\$72,812,151	\$74,812,151	\$77,674,318	\$77,675,496
<b>Total Disbursements</b>	\$65,127,408	\$72,812,151	\$74,812,151	\$77,674,318	\$77,675,496
<b>Ending Balance<sup>2</sup></b>	\$1,260,752,015	\$1,217,722,592	\$1,318,323,949	\$1,388,574,781	\$1,386,573,603

<sup>1</sup> Unrealized gain/(loss) will be reflected as an actual revenue at the end of each fiscal year.

<sup>2</sup> The Police Retirement Fund maintains fund balances at adequate levels relative to projected requirements. The fund balance fluctuates annually primarily due to interest on investments.

# Fund 73030

## OPEB Trust

### Focus

Fund 73030, OPEB Trust, was created to capture long-term investment returns and make progress towards reducing the unfunded actuarial accrued liability under GASB 45 and funds the cost of other post-employment benefits (OPEBs) including health care, life insurance, and other non-pension benefits offered to retirees, such as the County's retiree health benefit subsidy.

### GASB 45

Beginning in FY 2008, the County's financial statements were required to implement Governmental Accounting Standards Board (GASB) Statement No. 45 for other post-employment benefits. This standard addresses how local governments should account for and report their costs related to post-employment health care and other non-pension benefits. Historically, the County funded these benefits on a pay-as-you-go basis. GASB 45 requires that the County accrue the cost of other post-employment benefits during the period of employees' active employment, while the benefits are being earned, and disclose the unfunded actuarial accrued liability to accurately account for the total future cost of post-employment benefits and the financial impact on the County. This funding methodology mirrors the funding approach used for pension benefits. A valuation is performed to calculate the County's actuarial accrued liability and the associated annual required contribution (ARC). The liability and ARC are calculated annually, and adjustments are made due to benefit enhancements, medical trend experience, and normal growth assumptions. It is the County's policy to maintain a net OPEB asset, which demonstrates that the County has met its obligations to adequately fund the annual required contribution each year.

The actuarial valuation as of July 1, 2014 under GASB 45 calculated the County's actuarial accrued liability (AAL), excluding the Schools portion, at approximately \$486.1 million and the unfunded actuarial accrued liability as \$293.2 million, as shown below.

<b>Valuation Results as of July 1, 2014</b>	
<b>(in thousands)</b>	
Actuarial Accrued Liability (AAL)	\$486,131
Plan Assets	\$192,951
Unfunded Actuarial Accrued Liability	\$293,180
Annual Required Contribution (ARC)	\$31,033

It should be noted that the July 1, 2014 AAL of \$486.1 million increased from the July 1, 2013 AAL of \$455.4 million primarily due to actual retiree claims experience.

The liability includes the retiree health benefit subsidy, which is paid out to County retirees, as well as the liability associated with an "implicit" subsidy provided to retirees. As premiums for the County's self-insured health plans are set using the blended experience of active employees and retirees, retiree premiums are lower than if they were set solely using the experience of the retiree group. GASB 45 requires that the County calculate and include the liability for this implicit subsidy. The differential between actuarial assumptions related to retiree claims and premiums and actual claims experience and premiums is the primary driver behind the liability related to the implicit subsidy. When claims experience is favorable compared to premium increases and actuarial assumptions, the implicit subsidy liability is likely to decline. Conversely, if the County experiences an unanticipated spike in retiree claims expenses, the implicit subsidy liability could increase. The impact of the difference between actuarial assumptions and actual experience is magnified by the fact that, similar to pension benefits, the County

## Fund 73030 OPEB Trust

must project the impact over a 30-year period. Thus, a small change in the implicit subsidy in a single year is compounded over time. It should be noted that the County is credited an effective contribution towards the ARC each year to recognize actual expenses incurred related to the implicit subsidy, i.e. the difference between retiree claims and retiree premiums.

The ARC is funded through the combination of a General Fund transfer, contributions from other funds, and the implicit subsidy contribution described above. FY 2015 funding includes a General Fund transfer of \$28.0 million and contributions from other funds of \$3.4 million. The implicit subsidy contribution is calculated by the County's actuaries after the close of the fiscal year and has been estimated to remain at the FY 2014 level of \$6.4 million. The FY 2016 Adopted Budget Plan includes a reduction in the General Fund transfer to \$26.0 million. The County increased the General Fund transfer in FY 2013 to \$28.0 million when the ARC hit a high of \$38.9 million. The ARC dropped considerably in FY 2014, but no change was made to the General Fund transfer in order to continue building the net OPEB asset. Since the ARC increased only slightly for FY 2015, the General Fund transfer can be reduced with no negative impact to the fund. Contributions from other funds increase slightly to \$3.5 million in FY 2016, based on the ARC calculation in the most recent actuarial valuation and the spread of positions across funds.

Primarily due to the County's commitment to fully fund the ARC in the baseline budget, the County had a net OPEB asset of \$9.9 million at the end of FY 2014. Based on preliminary estimates of the implicit subsidy contribution, it is projected that current funding levels will fully fund the FY 2015 ARC. The net OPEB asset for FY 2015 is estimated to grow to \$16.8 million as displayed in the chart below.

<b>Net OPEB Asset</b>		
<b>(in thousands)</b>		
	<b>FY 2014</b>	<b>FY 2015</b>
	<b>Actual</b>	<b>Estimate</b>
Annual Required Contribution (ARC)	\$30,451	\$31,033
<i>Adjustments to ARC</i>	(\$19)	(\$125)
Annual OPEB Cost (AOC)	\$30,432	\$30,908
Resources to Apply toward the ARC:		
<i>Transfer from the General Fund</i>	\$28,000	\$28,000
<i>Contributions from Other Funds</i>	\$4,322	\$3,416
<i>Implicit Subsidy Contribution</i>	\$6,446	\$6,446
Carryover of Prior Year Asset/(Obligation)	\$1,516	\$9,852
Net OPEB Asset/(Obligation)	\$9,852	\$16,806

After exploring numerous alternatives as to how to prudently invest and accumulate resources for OPEB, County staff recommended, and the Board of Supervisors approved on February 25, 2008, County participation in the Virginia Pooled OPEB Trust Fund in cooperation with the Virginia Municipal League (VML)/Virginia Association of Counties (VACo) Finance Program and other jurisdictions in the Commonwealth of Virginia. The County is represented on the Board of Trustees for the pooled trust and actively participates in decision-making to prudently invest accumulated resources for OPEB. It should be noted that the Virginia Pooled OPEB Trust Fund is used for investment purposes only; funds accumulated for OPEB are still accounted for in Fund 73030.

## Fund 73030 OPEB Trust

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### *Retiree Health Benefit Subsidy*

The County provides monthly subsidy payments to eligible retirees to help pay for health insurance. Prior to July 2003, the monthly subsidy was \$100 for all eligible retirees. The current monthly subsidy, approved in FY 2006, commences at age 55 and varies by length of service as detailed in the following table. It should be noted that for those retired prior to July 2003, the monthly subsidy is the greater of \$100 and the amounts below. There is not a reduction in subsidy payments for employees who retired prior to July 1, 2003 but do not meet the revised requirements for years of service. However, those employees who retired prior to July 1, 2003 with 15 or more years of service were eligible for the increased subsidy as of July 1, 2003. The retiree health benefit subsidy is provided to retirees on a discretionary basis, and the Board of Supervisors reserves the right to reduce or eliminate the benefit in the future if the cost of the subsidy becomes prohibitive or an alternative is chosen to aid retirees in meeting their health insurance needs.

<b>Retiree Health Benefit Subsidy</b>	
<b>Years of Service at Retirement</b>	<b>Monthly Subsidy</b>
5 to 9	\$30
10 to 14	\$65
15 to 19	\$155
20 to 24	\$190
25 or more	\$220

The current subsidy structure became effective January 1, 2006 and includes a 25 percent increase approved by the Board of Supervisors in response to the implementation of the Medicare Part D prescription drug benefit. This increase qualified the County's self-insured health insurance plan to be deemed as actuarially equivalent to the Medicare Part D program. Employers who offer an actuarially equivalent program are eligible to receive a subsidy from the Centers for Medicare and Medicaid Services (CMS) based on retiree enrollment in their plans. The County receives the CMS subsidy on retirees and spouses enrolled in the County's self-insured health plan who do not enroll in Medicare Part D. In addition to the increase, the subsidy structure was changed so that retirees no longer receive a reduced subsidy upon reaching the age of Medicare eligibility.

As the health care environment is in the midst of significant reform, staff is monitoring changes in the health plan market and examining the overall impact of reform on the County's benefits package with the goal of continuing to provide cost-effective and comprehensive health care coverage to retirees within the parameters of the new health care laws.

During FY 2016, the average number of subsidy recipients, including new retirees who are eligible to receive the retiree health benefit subsidy, is expected to increase by 159, or 4.6 percent, from 3,470 in FY 2015 to 3,629 in FY 2016. Estimates of the average number of subsidy recipients are based on a review of the projected number of retirements and health subsidy eligibility for personnel already retired from the Fairfax County Employees', Uniformed, and Police Officers Retirement Systems. Retirees who become eligible to receive the subsidy are paid based on the period of eligibility within the fiscal year, which may or may not comprise a full year of payments. It should be noted that in FY 2006, the Board of Supervisors approved an additional benefit to Health Department employees who remained in the Virginia Retirement System (VRS) after their conversion from state to County employment in 1995. Current and future retirees who participate in a County health plan are eligible to receive the differential

# Fund 73030 OPEB Trust

between the County retiree health benefit subsidy for which the employee is eligible based on years of service, which currently has a maximum of \$220 per month, and that provided by VRS, which has a maximum of \$120 per month. Furthermore, effective July 1, 2006, the County began providing the maximum retiree health benefit subsidy of \$220 per month to those Police officers who were hired before July 1, 1981 and retired or will retire with full retirement benefits with 20, but less than 25, years of service. These Police officers previously received a subsidy of \$190 per month.

## Initiatives

- ◆ Provide an appropriate funding level to support the retiree health benefit subsidy and make progress towards reducing the County's unfunded OPEB liability.
- ◆ Continue to allow for the timely and accurate distribution of retiree health benefit subsidy payments.
- ◆ Estimate actuarial liabilities to comply with GASB's accounting requirements for post-employment benefits other than pensions.
- ◆ Invest fund assets appropriately in order to facilitate the capture of long-term investment returns.
- ◆ Continue to develop, considering the impacts of health care reform, a long-term County strategy to provide retiree medical benefits.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$111,871	\$113,466	\$113,466	\$116,714	\$117,009
Operating Expenses	14,412,004	9,062,574	17,785,574	9,653,051	9,653,051
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$14,523,875</b>	<b>\$9,176,040</b>	<b>\$17,899,040</b>	<b>\$9,769,765</b>	<b>\$9,770,060</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	1 / 1	1 / 1	1 / 1	1 / 1	1 / 1
1 Accountant III					
<b>TOTAL POSITIONS</b>					
1 Position / 1.0 FTE					

It should be noted that the 1/1.0 FTE Accountant III position resides in the Retirement Administration Agency and is financed by Fund 73030, OPEB Trust.



# Fund 73030

## OPEB Trust

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$3,543**  
An increase of \$3,543 in Personnel Services includes \$1,250 for a 1.10 percent market rate adjustment (MRA) for all employees and \$2,293 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Benefit Payments** **\$531,735**  
An increase of \$531,735 in Operating Expenses is attributable to a projected increase in the number of retirees receiving the retiree health benefits subsidy.
  
- ◆ **Administrative Expenses** **\$58,742**  
An increase of \$58,742 in Operating Expenses is primarily associated with anticipated increases in investment services and actuarial fees.
  
- ◆ **General Fund Transfer**  
It should be noted that the General Fund transfer to this fund is decreased by \$2,000,000 based on a net decrease in the Annual Required Contribution (ARC) over the past two years. It is anticipated that this reduced transfer level, when combined with contributions from other funds and the implicit subsidy contribution, will fully fund the FY 2016 ARC.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Third Quarter Adjustments** **\$8,723,000**  
As part of the FY 2015 Third Quarter Review, the Board of Supervisors approved an increase of \$8,723,000 to appropriately reflect the County's contribution and benefit payments for the implicit subsidy for retirees. This increase to both revenues and expenditures is required to offset anticipated audit adjustments that are posted to the fund at the end of the fiscal year to reflect all activities under GASB 45.

# Fund 73030 OPEB Trust

## FUND STATEMENT

### Fund 73030, OPEB Trust

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$150,888,340	\$176,150,690	\$195,854,525	\$219,404,091	\$219,404,091
Revenue:					
CMS Medicare Part D Subsidy	\$1,172,895	\$1,250,000	\$1,250,000	\$1,000,000	\$1,000,000
Investment Income	46,435	60,000	60,000	50,000	50,000
Implicit Subsidy	6,446,000	0	8,723,000	0	0
Other Funds Contributions	4,321,540	3,415,606	3,415,606	3,476,866	3,476,866
<b>Total Realized Revenue</b>	<b>\$11,986,870</b>	<b>\$4,725,606</b>	<b>\$13,448,606</b>	<b>\$4,526,866</b>	<b>\$4,526,866</b>
Unrealized Gain/(Loss) <sup>1</sup>	\$19,503,190	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$31,490,060</b>	<b>\$4,725,606</b>	<b>\$13,448,606</b>	<b>\$4,526,866</b>	<b>\$4,526,866</b>
Transfers In:					
General Fund (10001)	\$28,000,000	\$28,000,000	\$28,000,000	\$26,000,000	\$26,000,000
<b>Total Transfers In</b>	<b>\$28,000,000</b>	<b>\$28,000,000</b>	<b>\$28,000,000</b>	<b>\$26,000,000</b>	<b>\$26,000,000</b>
<b>Total Available</b>	<b>\$210,378,400</b>	<b>\$208,876,296</b>	<b>\$237,303,131</b>	<b>\$249,930,957</b>	<b>\$249,930,957</b>
Expenditures:					
Benefits Paid	\$7,813,904	\$8,818,825	\$8,818,825	\$9,350,560	\$9,350,560
Implicit Subsidy	6,446,000	0	8,723,000	0	0
Administrative Expenses	263,971	357,215	357,215	419,205	419,500
<b>Total Expenditures</b>	<b>\$14,523,875</b>	<b>\$9,176,040</b>	<b>\$17,899,040</b>	<b>\$9,769,765</b>	<b>\$9,770,060</b>
<b>Total Disbursements</b>	<b>\$14,523,875</b>	<b>\$9,176,040</b>	<b>\$17,899,040</b>	<b>\$9,769,765</b>	<b>\$9,770,060</b>
<b>Reserved Ending Balance<sup>2</sup></b>	<b>\$195,854,525</b>	<b>\$199,700,256</b>	<b>\$219,404,091</b>	<b>\$240,161,192</b>	<b>\$240,160,897</b>

<sup>1</sup> Unrealized gain/(loss) will be reflected as an actual revenue at the end of the fiscal year.

<sup>2</sup> The Reserved Ending Balance in Fund 73030, OPEB Trust Fund, represents the amount of assets held in reserve by the County to offset the estimated Actuarial Accrued Liability for other post-employment benefits. The balance is anticipated to grow each year as a result of contributions and investment returns. The \$240.2 million reserve in FY 2016 is applied toward the liability of \$486.1 million calculated as of July 1, 2014.

## **Fund S71000**

### **Educational Employees' Supplementary Retirement**

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#### **Focus**

Fund S71000, Educational Employees' Supplementary Retirement Fund, is a qualified retirement plan under section 401(a) of the Internal Revenue Code and is required to operate under specific provisions of the Code and in conformance with general trust law. Responsibility for general administration and operation of the fund is vested in a Board of Trustees. FY 2016 expenditures are estimated at \$207.9 million.

# Fund S71000

## Educational Employees' Supplementary Retirement

### FUND STATEMENT

#### Fund S71000, Educational Employees' Supplementary Retirement

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$1,956,759,182	\$2,100,742,036	\$2,204,909,399	\$2,364,872,501	\$2,364,872,501
Receipts:					
Contributions	\$114,247,639	\$116,066,099	\$114,766,099	\$116,194,107	\$116,194,107
Investment Income	316,653,219	241,818,219	241,818,218	266,450,000	266,450,000
<b>Total Revenue</b>	<b>\$430,900,858</b>	<b>\$357,884,318</b>	<b>\$356,584,317</b>	<b>\$382,644,107</b>	<b>\$382,644,107</b>
<b>Total Available</b>	<b>\$2,387,660,040</b>	<b>\$2,458,626,354</b>	<b>\$2,561,493,716</b>	<b>\$2,747,516,608</b>	<b>\$2,747,516,608</b>
Total Expenditures	\$182,750,641	\$203,081,017	\$196,621,215	\$207,876,796	\$207,876,796
<b>Total Disbursements</b>	<b>\$182,750,641</b>	<b>\$203,081,017</b>	<b>\$196,621,215</b>	<b>\$207,876,796</b>	<b>\$207,876,796</b>
<b>Ending Balance</b>	<b>\$2,204,909,399</b>	<b>\$2,255,545,337</b>	<b>\$2,364,872,501</b>	<b>\$2,539,639,812</b>	<b>\$2,539,639,812</b>

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.

## **Fund S71100**

### **Public School OPEB Trust Fund**

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#### **Focus**

Fund S71100, Public School Other Post-Employment Benefits (OPEB) Trust Fund, was established by the School Board in FY 2008 as a mechanism to accumulate and invest assets to fund the Fairfax County Public School (FCPS) system's other post-employment benefits.

In July 2004, the Governmental Accounting Standards Board (GASB) issued Statement No. 45, "Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions." This standard addresses how the school system should account for and report its costs related to post-employment health care and other non-pension benefits, such as the program subsidizing the cost of health benefit coverage and premiums for eligible retirees and their surviving spouses.

Program participants may continue medical coverage by paying the appropriate subsidized premiums (explicit subsidy) based on years of service and the retirement plan under which the retiree is covered. In addition, FCPS subsidizes the premium rates paid by the retirees by allowing them to participate in the medical plans at the reduced or blended group premium rates for both active and retired employees (implicit subsidy). These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the program on average than those of active employees. GASB 45 requires that FCPS calculate and include the liability for this implicit subsidy.

An actuarial valuation is performed to determine the actuarial accrued liability and the corresponding Annual Required Contribution (ARC) based on the 30-year amortization of this liability and an additional amount necessary to pre-fund benefits accrued by active employees during the current year. Funding contributions towards the ARC are determined by the School Board. The FY 2016 projected ARC is \$17.8 million, as determined by the most recent actuarial valuation. FCPS will contribute a total of \$21.7 million in FY 2016. FCPS' funding policy is to ensure that employer contributions are sufficient to fully fund the ARC each year.

# Fund S71100

## Public School OPEB Trust Fund

### FUND STATEMENT

#### Fund S71100, Public School OPEB Trust Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan <sup>1</sup>	FY 2016 Superintendent's Proposed	FY 2016 Adopted Budget Plan <sup>2</sup>
<b>Beginning Balance</b>	\$64,924,690	\$80,423,727	\$83,877,338	\$99,789,843	\$99,789,843
Revenue:					
Employer Contributions	\$25,524,938	\$37,232,000	\$37,232,000	\$21,689,000	\$21,689,000
Net Investment Income	9,001,953	5,979,957	5,979,957	6,927,149	6,927,149
<b>Total Revenue</b>	\$34,526,891	\$43,211,957	\$43,211,957	\$28,616,149	\$28,616,149
<b>Total Available</b>	\$99,451,581	\$123,635,684	\$127,089,295	\$128,405,992	\$128,405,992
Total Expenditures	\$15,574,243	\$27,299,452	\$27,299,452	\$16,759,500	\$16,759,500
<b>Total Disbursements</b>	\$15,574,243	\$27,299,452	\$27,299,452	\$16,759,500	\$16,759,500
<b>Reserved Ending Balance</b>	\$83,877,338	\$96,336,232	\$99,789,843	\$111,646,492	\$111,646,492

<sup>1</sup> The *FY 2015 Revised Budget Plan* reflects adjustments adopted by the Fairfax County School Board on March 5, 2015 during their *FY 2015 Third Quarter Review*.

<sup>2</sup> Fairfax County School Board action on the FY 2016 budget was taken on May 21, 2015 and will be included for approval by the Board of Supervisors as part of the *FY 2015 Carryover Review*.



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# Housing and Community Development Program Overview



<b>AGENCY DASHBOARD</b>			
Key Data	FY 2012	FY 2013	FY 2014
1. Per Capita Federal Expenditures for Housing Programs	\$67	\$63	\$66
2. Average household income served; FCRHA rental/tenant subsidy programs	\$26,387	\$24,426	\$24,273
3. Number of low-income households earning less than \$50,000 per year in Fairfax County	76,320	72,533	71,361
4. Individuals living below the federal poverty level in Fairfax County	73,794	64,600	66,725
5. Number of full-time jobs at minimum wage needed to afford a two-bedroom apartment at the HUD Fair Market Rent in Fairfax County	4.0	4.0	4.0
6. Average rent for rental housing in Fairfax County	\$1,433	\$1,546	\$1,590
7. Average vacancy rate for rental housing in the County	5.0%	5.5%	5.6%

## Introduction

The Housing Overview section describes the programs and projects operated by the Fairfax County Department of Housing and Community Development (HCD) and the multiple sources of funds that support these activities.

As a County agency, HCD undertakes many programs on behalf of the Board of Supervisors. HCD also serves as the administrative arm of the Fairfax County Redevelopment and Housing Authority (FCRHA), a separate legal entity that was established in 1966 pursuant to Chapter 1, Title 36 of the [Code of Virginia](#). FCRHA’s roles include planning, design, production, rehabilitation and maintenance of housing, for low- and moderate-income households, and assisting in the revitalization of neighborhoods in Fairfax County. Eleven Commissioners are appointed to the FCRHA for four-year terms by the Board of Supervisors. A chairman and vice-chairman are then selected by a vote of the commissioners.

## Housing Blueprint

In January 2010, the Board of Supervisors endorsed a strategic affordable housing policy, known as the “Housing Blueprint”, which focuses on providing housing for those with the greatest need, including homeless families and individuals, persons with disabilities, and households with extremely low incomes. The Blueprint also emphasizes partnering with the County’s non-profit community to provide



# Housing and Community Development Program Overview

creative affordable housing solutions, refocusing of existing resources, and fostering the development of workforce housing through land use policies and public/private partnerships. The Blueprint has four goals:

- ◆ To end homelessness in 10 years;
- ◆ To provide affordable housing options to those with special needs;
- ◆ To meet the affordable housing needs of low-income working families; and
- ◆ To produce workforce housing sufficient to accommodate projected job growth.

A set of specific Blueprint metrics is established each year using a combination of existing resources and additional County funding, including the locally-funded “Bridging Affordability” rent subsidy program (see details in the subsequent Fund 30300, The Penny for Affordable Housing Fund narrative). The commitment of resources and metrics reflect the Board-adopted 10-Year Plan to Prevent and End Homelessness and the recommendations of the Fairfax County Affordable Housing Advisory Committee, in concert with the FCRHA, the interagency Housing Options Group, and the Fairfax-Falls Church Community Services Board, including priority recommendations regarding the County funds requested for Blueprint projects and programs.

## Funding Sources Supporting HCD Operations

The sources supporting HCD’s operations include County funds, FCRHA revenue bonds, federal grants, private capital, revenue from program operations (e.g., developer fees, rent from tenants of housing owned by the FCRHA and income from repayment of loans) and interest income. As a result of these multiple, complex funding streams, HCD administers 19 funds. Some funds are appropriated by the Board of Supervisors, while others are allocated by the FCRHA. All are included in this budget in order to provide a complete financial overview. These 19 funds encompass all of the operations of HCD/FCRHA with the exception of several housing developments that are operated by outside management companies under contract with the FCRHA and/or are owned by the FCHRA in partnership with private investors. Separate financial records are maintained for these developments.

FY 2016 anticipated expenditures supporting the HCD and FCRHA activities total \$117,420,402 including \$8,152,038 in General Fund support, \$27,227,540 in other County appropriated funds, and \$82,040,824 in Non-County appropriated funds. Total revenue for FY 2016 is anticipated to be \$117,531,251 as shown on the Consolidated Fund Statement. Receipts from federal/state sources are anticipated to be \$68,641,187 or 58.4 percent of total funding sources. More detailed descriptions of FY 2016 funding levels may be found in the narratives for each fund following this Overview.

Because HCD’s programs are supported by multiple sources of funds, the Agency Mission and Focus, Program Goals, and Performance Measures are consolidated in this Overview rather than appearing within each fund. This Overview also provides summary information on the organization, staffing and consolidated budget for HCD.

## Mission

To create and preserve affordable housing and caring, livable communities; serve the diverse needs of Fairfax County’s residents through innovative programs, partnerships and effective stewardship; and foster a respectful supportive workplace.

# Housing and Community Development Program Overview

## Focus

HCD connects with the residents of Fairfax County at their roots – home, neighborhood and community. All HCD programs, activities and services revolve around this important link and can be grouped in three service areas: **Affordable Housing**; **Neighborhood Preservation**; and **Capital Formation and Capacity Building**.

**Affordable Housing** supports individuals and families in their effort to find homes that are safe, affordable, and stable through rental housing, partnerships with non-profits and other organizations, rental subsidies and homeownership opportunities.

**Neighborhood Preservation** focuses on sustaining and improving communities.

**Capital Formation and Capacity Building** focuses on development of partnerships with private investors and other public agencies resulting in capital investment and financial support for the HCD and FCRHA mission.

These service areas encompass all of the activities of the 19 HCD funds.

The total FY 2016 Adopted Budget Plan of \$117.4 million can be distributed to these service areas and the general costs of running the department. It should be noted that many of the functional areas of HCD cross these service areas, so an exact allocation to the service areas is not possible. The FY 2016 Adopted Budget Plan is \$2.62 million more than the FY 2015 Adopted Budget Plan. This net increase is primarily the result of additional anticipated grant funding from the U.S. Department of Housing and Urban Development (HUD), funding for a 1.10 percent market rate adjustment and longevity increases for non-uniformed merit employees in FY 2016, as well as program adjustments to support project-based budgeting associated with HUD policy guidelines and County accounting systems, partially offset by reductions in Housing's General Fund utilized to balance the FY 2016 budget. See subsequent Housing Fund narratives in Volume 2.




Highlighted below are the main functions included in each of the service areas.

## Affordable Housing:

### Housing Blueprint

The Housing Blueprint, originally adopted by the Board in January 2010, represents a shift in emphasis for the County's affordable housing policies as the County recovers from the recent recession. The Blueprint focuses on providing housing for those with the greatest need, including homeless families and individuals, persons with special needs, and households with extremely low-incomes. The Blueprint has four current goals: 1) to prevent and end homelessness in ten years; 2) to provide affordable housing opportunities to those with special needs; 3) to meet the affordable housing needs of low-income working families; and 4) to produce workforce housing sufficient to accommodate projected job growth. Each year the Housing Blueprint includes specific metrics to achieve these goals, using a combination of existing

**The Department of Housing and Community Development supports the following County Vision Elements:**

-  **Maintaining Safe and Caring Communities**
-  **Connecting People and Places**
-  **Building Livable Spaces**

# Housing and Community Development Program Overview

federal and County resources, as well as proposed County funding for the Bridging Affordability program and affordable housing development by partners.

## **FCRHA Becomes HUD “Moving to Work” Agency**

In December 2012, the FCRHA was notified that its application to be designated a “Moving to Work” agency by HUD was successful. The elite Moving to Work (MTW) designation gives housing authorities the flexibility to create programs that work best for their residents, allowing them to design and test innovative, locally-designed strategies to improve cost-effectiveness and help families achieve self-sufficiency. On December 31, 2013, HCD received its signed MTW Agreement from HUD, which makes official the FCRHA’s MTW designation and enables HCD to begin implementing the MTW Activities that were included in the FCRHA’s initial THRIVE (Total Housing Reinvention for Individual Success, Vital Services and Economic Empowerment) Plan.

The FCRHA’s MTW plan is a critical component of its THRIVE initiative and is designed to link residents to services and programs offered by other County agencies and non-profit partners, with the goal of helping them become more self-sufficient. These programs are intended to help residents better manage their money, train for a new job, pursue college or other training, become a better parent, learn English, improve their health, and perhaps even purchase a home. MTW will bring about several key changes including:

- ◆ Creating a housing continuum that seamlessly joins together the County’s housing programs including Public Housing and Housing Choice Voucher, and establishes goals to help residents move toward self-sufficiency;
- ◆ Expanding its already strong community partnerships with nonprofit organizations to provide self-sufficiency services with an emphasis on employment, education and health; and
- ◆ Improving efficiency for both staff and residents in activities such as re-certifications and inspections, which will allow staff to focus more on people, not paperwork. This new focus will allow County case workers to link residents to the services, such as job training and education, that they need to become and remain self-sufficient.

The FCRHA will implement the programmatic and organization changes associated with the MTW designation during the transformation to the delivery of housing assistance in Fairfax County.

## **Rental Assistance Demonstration**

The FCRHA is also evaluating its Public Housing portfolio for possible conversion under the HUD Rental Assistance Demonstration (RAD). RAD allows housing authorities to convert traditional Public Housing units to a new, project-based Section 8 subsidy model. Conversion to RAD has a number of advantages, including providing more mobility for residents that is not currently available under Public Housing. For housing authorities like the FCRHA, a major advantage of converting to RAD is that the subsidies are “bankable,” meaning they can be used to leverage private equity to make capital improvements on aging Public Housing properties.

## **Affordable Housing Preservation**

Over the past years, a total of 2,701 affordable units have been preserved for both homeownership and rental purposes in a variety of large and small projects. Of that number, 252 units are preserved as affordable housing for periods of five years or less, and 2,449 units are preserved for 20 years or longer. The FCRHA’s major affordable housing preservation successes include: Janna Lee Village, 319 units (Lee

## Housing and Community Development Program Overview

District); Hollybrooke II, 98 units and Hollybrooke III, 50 units (Mason District); Coralain Gardens, 105 units (Mason District); Sunset Park Apartments, 90 units (Mason District); Mount Vernon House, 130 units (Mount Vernon District); Madison Ridge, 216 units (Sully District); Crescent Apartments, 180 units (Hunter Mill District); and Wedgewood Apartments, 672 units (Mason District).

### **Bridging Affordability Program**

Authorized as part of the FY 2011 Adopted Budget Plan and included in the Housing Blueprint, the “Bridging Affordability” Program is designed to provide funding for use as rental subsidies and as capital for the acquisition of additional affordable units to address the homelessness and waiting list goals of the Blueprint. This program is administered by a consortium of non-profit organizations. In June 2011, Fairfax County awarded a contract to Northern Virginia Family Service (NVFS), which is leading a collaborative of nine non-profit organizations. The collaborative includes NVFS, Alternative House, FACETS, Good Shepherd Housing and Family Services, New Hope Housing, Cornerstones Inc. (formerly Reston Interfaith), Shelter House, United Community Ministries and Volunteers of America Chesapeake. The collaborative is providing rental subsidies and an array of supportive services to program participants. In May 2013, Fairfax County awarded the NVFS collaborative a new contract to provide rental subsidies and supportive services. As of March 2015, a total of 426 households have been served through the Bridging Affordability Program and a total of 140 households have exited the program and moved on to permanent housing. The average income served in the program is \$21,220, or approximately 22 percent of the Area Median Income (AMI) for a family of three. The Bridging Affordability Program is funded, subject to annual allocation, with program income from the County-owned Wedgewood Apartments property in Fund 30300, The Penny for Affordable Housing Fund.

### **First-Time Homebuyers Program and Moderate Income Direct Sales Program**

This program offers new and resale homes at below market prices. These homes are built by private developers and are located throughout the County. HCD markets the homes and, in most cases, provides financing assistance to first-time homebuyers. In FY 2014, a total of 27 families purchased homes via the Fairfax County First-Time Homebuyers program. Through FY 2014, a total of 2,278 homes have been sold to first-time homebuyers as a result of these programs since 1992.

### **Homeownership Resource Center and Homebuyer Education**

The Homeownership Resource Center, located on the first floor of the FCRHA headquarters building on Pender Drive, serves hundreds of people each month, providing information on homeownership, homeownership education, one-on-one and group counseling sessions, opportunities to meet with lenders, applicant briefings, and coordination of resources for current and prospective first-time homebuyers.

Through a partnership with the Virginia Housing and Development Authority (VHDA), local lenders and housing professionals, six-hour homeownership education classes were provided to potential Fairfax County homebuyers in FY 2014. Completion of the class qualifies graduates to participate in the First-Time Homebuyers Program and the ability to access below-market financing, down payment and closing cost assistance. Classes have been offered in English, Spanish, Vietnamese, Korean, and American Sign Language.

In FY 2014, a total of 8,070 households were served through the Homeownership Resource Center, calls, emails, walk-up services and yearly housing fairs and events. Also, in FY 2014, 1,284 owner occupancy affidavits were mailed out to households in the First-Time Homebuyers Program and tracked to verify owner occupancy. In addition, staff filed recorded Notices of Affordable Dwelling Units (ADUs) Restrictions on 103 properties; and conducted regular compliance checks of the public records and

# Housing and Community Development Program Overview

continued monitoring with respect to refinancing and the potential for over-financing of properties in the First-Time Homebuyers Program.

## Compliance Monitoring

Compliance monitoring is an ongoing activity which encompasses a variety of HCD programs. This activity includes monitoring of:

- ◆ 3,025 Fairfax County/FCRHA-owned Public Housing and Fairfax County Rental Program (FCRP) multifamily units, 38 residential studio units, 504 senior independent units and 112 beds of assisted living;
- ◆ Over 3,700 Housing Choice Vouchers.
- ◆ Over 1,500 properties sold through the First-Time Homebuyer Program (including “for-sale” ADUs);
- ◆ Over 1,200 privately-owned and operated rental ADUs which are located in large multifamily apartment properties across the County; and
- ◆ A total of 296 Workforce Housing units that have been constructed as of March 2015, as well as an estimated 4,761 Workforce Housing units which have been committed to be built by private developers and are pending construction.

In addition, HCD monitors the use of federal funds received by Fairfax County and granted to a variety of agencies and organizations. These programs include the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME).

## FCRHA Rental Housing Programs

This function includes properties owned by the FCRHA under the FCRP for households with modest means, as well as properties owned by limited partnerships affiliated with the FCRHA. In addition, it encompasses properties owned by the FCRHA and operated under the federal Public Housing Program and rental subsidies managed by the FCRHA and funded by the federal Housing Choice Voucher (HCV) Program for those with very low incomes. In FY 2014, the average income of households served in the FCRHA’s major multifamily affordable rental housing and tenant subsidy programs, including the federal Public Housing and HCV programs, and the FCRP, was approximately \$24,300, or 25 percent of the Area Median Income (AMI) for a family of three (the average household size in these programs). This meets the HUD definition of “extremely low income.” A total of 17,933 individuals were housed in these programs in FY 2014. Because of its consistent status as a HUD “High Performer” for the HCV and Public Housing programs, the FCRHA was eligible to be designated as a “Moving to Work” agency.

In September 2010, HCD established the Partnership for Resident Opportunities, Growth, Resources and Economic Self Sufficiency (PROGRESS) Center. The Center is housed within HCD and staffed by existing employees, each bringing a rich background and experience in HCD housing programs and human services. The Center is focused on Public Housing residents, participants in the HCV program, and the residents at FCRP properties such as Stonegate and Murraygate. The Center is a resource within HCD for staff addressing client issues that can range from job loss to behavior issues to residents in crisis. The PROGRESS Center is focusing on a number of critical areas of need, including employment and training opportunities, as well as services related to affordable health insurance, emergency medical intervention, adult protective services, mental health services, and physical and sensory disabilities.

## **Housing and Community Development Program Overview**

Consistent with the FCRHA's MTW Initiative, HCD is reorganizing its Housing Application Center and process, to ensure the delivery of sensitive, pro-active customer service designed to achieve the goal of helping applicants find a home. HCD also established an Asset Management Division, utilizing existing staff and consolidating resources, to focus on the financial performance, physical condition, capital improvements and accountability of the FCRHA's affordable housing properties.

### **A Key Player in Fairfax County's Efforts to End Homelessness**

The FCRHA and HCD play an essential role in Fairfax County's efforts to prevent and end homelessness, particularly for veterans. In FY 2014, a total of 92 formerly homeless households received permanent housing through FCRHA/HCD programs, including 18 homeless veterans who were housed with Veterans Affairs Supportive Housing (VASH) vouchers. The FCRHA currently administers a total of 80 VASH vouchers, including 17 new vouchers awarded to the FCRHA by HUD in December 2014.

### **FCRHA Development Activities**

HCD, in conjunction with the FCRHA, facilitates the development of affordable housing by non-profit and for-profit developers through incentives and financing. HCD and FCRHA also build and own housing for low- and moderate-income families and individuals, as well as households with special needs. In addition, FCRHA partners with private investors, through limited partnerships, to develop and operate affordable housing. Per its November 2010 Lines of Business (LOBS) review, HCD is utilizing the construction management resources of the Department of Public Works and Environmental Services (DPWES) for County-funded projects.

As of May 2015, HCD and the FCRHA are actively engaged in a variety of development activities. An unsolicited proposal for the development of The Residences at North Hill Park site (Mount Vernon District) was submitted in FY 2012 by a private developer under the Virginia Public-Private Educational Facilities Infrastructure Act (PPEA). The proposal was submitted to be considered as an alternative approach to the originally planned 67 units of manufactured housing for the site. The unsolicited proposal was subsequently accepted and competing proposals were solicited in FY 2013. In March 2015, the FCRHA approved an interim agreement with a developer, who has proposed to construct 473 or more units of affordable and market rate housing on a portion of the site.

Construction of six units of permanent supportive housing at the Hanley Shelter campus in the Springfield District was completed in early 2015. The facility – known as “Kate's Place” – was constructed with the assistance of DPWES.

The Residences at the Government Center, a 270-unit affordable/workforce housing project to be constructed under the auspices of PPEA on the campus of the Fairfax County Government Center (Braddock District), received an award of 9 percent Low-Income Tax Credits from the VHDA in June 2014, and the FCRHA subsequently approved providing bond financing. Construction activities began in April 2015.

In addition, HCD and the FCRHA are working in partnership with other County agencies on the redevelopment of the Crescent Apartments, a 180-unit apartment complex acquired by the County in FY 2006 and located adjacent to Lake Anne in Reston. This development is being closely coordinated with Lake Anne revitalization efforts; a solicited PPEA was issued by the County and the Board of Supervisors subsequently entered into an interim agreement with Lake Anne Development Partners (LADP) in September 2013 for the redevelopment of the property. The Board of Supervisors approved a Comprehensive Agreement with LADP for the development of the site in March 2015, and LADP subsequently applied for and was awarded Low Income Housing Tax Credits.

## **Housing and Community Development Program Overview**

Similarly, a solicited PPEA was issued for the renovation and expansion of the Lewinsville Senior Complex in the Dranesville District. In March 2015, the Board approved a Comprehensive Agreement with Wesley Hamel Lewinsville, LLC. Wesley Hamel subsequently applied for and was awarded federal Low-Income Housing Tax Credits for the residential portion of the development. The planned redevelopment of the 8.6 acre McLean property includes the demolition of the current facility and construction of two buildings which will provide: 1) approximately 82 units of “Independent Living” senior housing; 2) space for the Fairfax County Health Department’s Adult Day Health Care facility; 3) two child day care centers; and 4) allow for the expansion of services of the existing Senior Center programs operated by the Department of Neighborhood and Community Services.

### **Active Adult Housing and Assisted Living**

This activity provides 504 affordable active adult rental apartments in Fairfax, Herndon, Springfield, Lincolnia, McLean, and the Mount Vernon/Gum Springs areas of Fairfax County, including the 90-unit Olley Glen facility. In addition, this activity provides 112 beds of assisted living at Braddock Glen in Fairfax (Braddock District) and at the Lincolnia Senior Center and Residence in Alexandria (Mason District). The FCRHA approved the financing plan for the renovation of the Lincolnia facility in June 2013, and the Board subsequently acted to approve the financing plan in October 2013. Subsequent to these actions, bonds in an amount of \$11.6 million were sold through the Virginia Resources Authority’s Virginia Pooled Financing Program. The renovation of the Lincolnia property is currently in progress.

### **Relocation Services and Monitoring**

This program provides technical assistance and monitoring for preservation initiatives. This activity also includes relocation services for all federally-funded projects throughout the agency. In FY 2014, staff conducted relocation reviews of 41 projects for compliance with the federal Uniform Relocation Act and the Fairfax County Voluntary Relocation Assistance Guidelines.

### **Relocation Advisory Services for Condominium Conversion**

These services provide technical assistance to developers under both the Fairfax County Relocation Guidelines and [Fairfax County Code](#) for projects where there is substantial rehabilitation and condominium conversion. Technical assistance under the federally mandated Uniform Relocation Act is provided if federal funds are involved in the project.

### **Affordable/Workforce Housing**

The Board of Supervisors created a Workforce Housing Program through amendments to the Fairfax County Comprehensive Plan and Zoning Ordinance, and the adoption of a new Board policy. The Workforce Housing Program, based on the recommendations of the Board-appointed High-Rise Affordability Panel, is a proffer-based incentive system to encourage developers to provide workforce housing in the County’s mixed-use development centers. The Board’s action sets forth the expectation that 12 percent of all new residential units will be affordable to a range of moderate-incomes up to 120 percent of the AMI. As of March 2015, a total of 5,057 Workforce Dwelling Units have been committed by private developers in rezoning actions approved by the Board of Supervisors and are pending construction. A total of 296 rental workforce units have been constructed as of March 2015.

# Housing and Community Development Program Overview

## Neighborhood Preservation:

### **Home Repair for the Elderly**

This activity provides a crew to assist qualified elderly and disabled homeowners in making minor repairs at no charge. The Home Repair for the Elderly Program completed 127 cases and served 104 households in FY 2014.

## Capital Formation and Capacity Building:

### **Impact of Federal Budget “Sequestration”**

In August 2011, Congress passed the Budget Control Act of 2011, which provided for reductions in discretionary spending in Federal Fiscal Year 2013. These reductions, known generally as “sequestration”, went into effect on March 1, 2013 and impacted all of the federal funding received by the FCRHA from HUD, including the HCV and Public Housing programs.

The FCRHA took a number of immediate steps to begin addressing sequestration in the HCV program, including halting new leasing, and cancelling the award of new “project-based” vouchers to various non-profit partners. However, even with these steps, sequestration was estimated to cause a funding shortfall for the HCV program by the end of Calendar Year 2013. In response, the Board of Supervisors agreed to provide funding from its sequestration reserve to be used as a one-time, temporary resource to address the immediate crisis in the HCV program, in the absence of any potential “set-aside” funding from HUD, to prevent participating families from losing their subsidies. Ultimately, this funding was not accessed.

To ensure the sustainability of the HCV program in FY 2015 and beyond, the FCRHA approved additional steps, including but not limited to raising the tenant share of the rent in both HCV and the Public Housing program. The FCRHA secured HUD approval under the FCRHA’s MTW authority for these measures. These steps coupled with improved federal funding levels allowed the FCRHA to begin new leasing again in the HCV program in 2014.

### **Funding Opportunities**

This activity focuses on identifying and applying for available funding opportunities to leverage and supplement County funds for projects and programs. It includes federal entitlement grants such as CDBG and HOME grants and loans, as well as private financing.

### **Partnering**

This activity links the FCRHA financing abilities with those of the private sector (non-profit and for-profit) to generate additional financial resources. Non-profit corporations or limited liability corporations (LLC) formed by the FCRHA partner with private investors and benefit from Federal Low Income Housing Tax Credits to fund FCRHA affordable housing for families and seniors. In addition, the FCRHA issues revenue bonds to raise funds from private investors to fund affordable housing and community facilities.

### **Consolidated Plan/Consolidated Community Funding Advisory Committee (CCFAC)**

HCD provides leadership in developing and implementing the County’s annual Consolidated Plan in conjunction with the CCFAC, a citizen committee. The Consolidated Plan is the required annual application for several entitlement grants to the County from HUD, which provided approximately \$6.2 million for local housing and community development programs in FY 2014. In FY 2015, HCD staff facilitated the development of the HUD-required Five-Year Consolidated Plan for FY 2016 – 2020 and Consolidated Plan – One Year Action Plan for FY 2016.



# Housing and Community Development Program Overview

## Human Services

This activity provides resources to the County’s non-profit partners through the Consolidated Community Funding Pool (CCFP) for critical human services such as youth programs, housing support services, and services targeted toward the County’s immigrant population. A significant portion of the funding comes from CDBG, administered by HCD, which also supports CCFP planning and administers contract awards.

## Affordable Housing Service Area

### Goal

To implement the Board of Supervisors’ Affordable Housing Goal that “opportunities should be available to all who live or work in Fairfax County to purchase or rent safe, decent, affordable housing within their means.” This goal will be achieved through providing affordable housing preservation and development, technical assistance, and financing services in conjunction with the FCRHA and both for- and non-profit community partners; managing and maintaining quality affordable rental housing; administering rental housing subsidies in accordance with federal regulations and local policies; and providing homeownership opportunities to eligible households.

## Key Performance Measures

### Affordable Housing Preservation

#### Objectives

- ◆ To preserve 2,901 units of affordable housing by the end of fiscal year 2016 and to leverage every \$1 in local funds invested in preservation with \$3 in non-County resources.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Number of affordable housing units preserved	34	168	160/63	100	100
<b>Efficiency:</b>					
Amount of General County funds per affordable housing unit preserved	\$0	\$15,991	\$30,000/\$40,236	\$40,000	\$40,000
<b>Service Quality:</b>					
Amount of funds leveraged per \$1 of County funds for units preserved	\$0	\$9	\$3/\$1	\$3	\$3
<b>Outcome:</b>					
Cumulative number of affordable units preserved since April 2004	2,470	2,638	2,790/2,701	2,801	2,901

# Housing and Community Development Program Overview

## Performance Measurement Results

In FY 2014, a total of 63 affordable units were preserved via FCRHA financing using federal funds, falling short of the target of 160 units primarily due to fewer than anticipated opportunities to preserve multi-family properties emerging in the market in FY 2014. The targets for amount of General County funds expended per affordable housing unit preserved and amount of funds leveraged per \$1 of County funds for units preserved were also not met in FY 2014 because \$2.5 million in County funding (located in The Penny for Affordable Housing Fund and Housing Trust Fund) was expended to purchase two FCRHA-financed properties formerly owned by a non-profit organization at foreclosure for cash. The properties purchased were Mount Vernon Garden (36 units; Lee District) and a group home with six beds in the Braddock District, and have no debt to service. It should be noted that Mount Vernon Garden was purchased at more than \$2 million below the appraised value of the property, which was considered equity for the purpose of calculating the leveraged amount. Additionally, funding in The Penny for Affordable Housing Fund was expended on debt service for two prior years' preservation projects, the Crescent (180 units; Hunter Mill District) and Wedgewood Apartments (672 units; Braddock District), as well as the Bridging Affordability rental subsidy program.

### Public Housing

#### Objectives

- ◆ To maintain an occupancy rate of 95 percent or better in Public Housing.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Clients housed	2,818	2,789	2,780/2,701	2,780	2,780
Number of New Households Served	84	84	85/60	85	85
<b>Efficiency:</b>					
Average income served as percentage of Area Median Income	23%	23%	30%/23%	30%	30%
<b>Service Quality:</b>					
Percent on-time re-certifications	99%	100%	95%/100%	95%	95%
Percent on-time inspections	100%	100%	95%/100%	95%	95%
<b>Outcome:</b>					
Occupancy Rate	99%	99%	95%/98%	95%	95%
HUD's PHAS rating	94%	94%	85%/NA	NA	NA

## Performance Measurement Results

In FY 2014, the Public Housing program continued to provide high quality housing to over 2,700 Fairfax County residents and maintained a high occupancy rate of 98 percent at the properties. The decrease in clients housed and occupancy rate from FY 2013 is most likely due to an aging population and fewer families with children entering the program. Additionally, the homeless preference comprises a significant number of annual lease-ups, which also coincides with a smaller household size being served. In addition, HCD had some units off-line for the purpose of making them accessible to individuals with disabilities. Sixty new households were served during FY 2014, which was also lower than the estimate of 85, as turnover was not as high as expected. Nonetheless, the program continues to meet its mission. The average household income served by the Public Housing program in FY 2014 was \$22,367, or 23 percent

# Housing and Community Development Program Overview

of the Area Median Income for a family of three (meets HUD definition of “extremely low-income”). The FCRHA’s FY 2013 Public Housing Assessment System (PHAS) score was 94 percent, which gave it a HUD “High Performer” Status. The FCRHA, as a MTW agency, is no longer measured under PHAS as of FY 2014 and a new measurement tool has not yet been issued by HUD.

## Fairfax County Rental Program (FCRP)

### Objectives

- ◆ To maintain an overall occupancy rate of 95 percent or higher for FCRP multi-family properties.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Individuals housed	5,662	5,722	5,600/5,702	5,600	5,600
Number of units in program <sup>1</sup>	2,063	2,063	2,063/2,099	2,099	2,099
<b>Efficiency:</b>					
Average income served as a percentage of Area Median Income	40%	38%	40%/42%	40%	40%
<b>Service Quality:</b>					
Percent on-time re-certifications <sup>2</sup>	98%	100%	95%/100%	95%	95%
<b>Outcome:</b>					
Occupancy rate	98%	99%	95%/99%	95%	95%

(1) Includes all FCRP multifamily units, the Woodley Hills mobile home park and the Coan Pond working singles residences; does not include senior housing properties and certain special needs programs.

(2) Measure includes all FCRHA-managed FCRP multifamily rental properties, excluding active senior properties.

## Performance Measurement Results

In FY 2014, there were 2,099 housing units for families and singles in the program, including 36 units at Mount Vernon Garden Apartments acquired by the FCRHA in January 2014 at a foreclosure sale of a non-profit organization, and 5,702 individuals were housed. The occupancy rate was 99 percent and the average household income served was \$35,724, or 42 percent of the Area Median Income for a family of two (meets HUD definition of “very low-income”). One hundred percent of re-certifications of all FCRHA-managed FCRP multifamily rental properties, excluding active senior properties, were conducted on-time.

# Housing and Community Development Program Overview

## Housing Choice Voucher

### Objectives

- ◆ To obtain a funding utilization rate of 98 percent or higher for the federal Housing Choice Voucher program.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Individuals housed	9,317	9,636	9,000/9,530	9,000	9,500
<b>Efficiency:</b>					
Average income served as a percentage of Area Median Income	21%	19%	30%/19%	30%	30%
<b>Service Quality:</b>					
Percent on-time inspections	100%	100%	95%/100%	95%	95%
Percent on-time re-certifications	100%	100%	95%/100%	95%	95%
<b>Outcome:</b>					
Utilization rate	99%	103%	98%/102%	98%	98%
HUD SEMAP rating	100%	100%	90%/NA	NA	NA

## Performance Measurement Results

The FCRHA's federal HCV program housed over 9,500 individuals in FY 2014. The average household income served in FY 2014 was \$18,002, or approximately 19 percent of the Area Median Income for a family of three (meets HUD definition of "extremely low-income"). The targets for utilization rate, percent of on-time inspections, and percent of on-time re-certifications were all met. The FCRHA, as a MTW agency, is no longer measured under the Section Eight Management Assessment Program (SEMAP) as of FY 2014 and a new measurement tool has not yet been issued by HUD.

# Housing and Community Development Program Overview

## Elderly Housing Programs

### Objectives

- ◆ To maintain an Assisted Living occupancy rate of 95 percent or higher and accurately track the cost of two subsidized Assisted Living facilities that contain a total of 112 beds.
- ◆ To maintain an Independent Living occupancy rate of 95 percent or higher and maintain a customer satisfaction rating of 92 percent.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
Assisted Living clients housed <sup>1</sup>	102	102	96/102	98	106
Independent Living individuals housed <sup>2</sup>	504	502	498/500	490	502
<b>Efficiency:</b>					
Assisted Living cost per client <sup>3</sup>	\$36,224	\$30,419	\$34,000/\$34,916	\$36,000	\$36,000
Independent Living cost per client	\$10,734	\$11,632	\$14,000/\$11,046	\$14,000	\$14,000
<b>Service Quality:</b>					
Assisted Living occupancy rate <sup>4</sup>	91%	91%	88%/91%	88%	95%
Independent Living occupancy rate <sup>4</sup>	100%	99%	95%/99%	95%	95%
<b>Outcome:</b>					
Assisted Living overall customer satisfaction rating	100%	100%	90%/99%	90%	95%
Independent Living overall customer satisfaction rating	95%	96%	92%/98%	92%	92%

(1) Refers to the number of beds in use in a month.

(2) Refers to highest monthly number of households served in all senior independent living units, including those managed by the FCRHA and properties managed by third-party firms under contract with the FCRHA.

(3) Includes all operating costs except major capital expenditures.

(4) Current and future estimates for Service Quality reflect industry standard occupancy rates of 95 percent, with Assisted Living adjusted for ongoing renovations at Lincolnia Senior Housing Campus.

## Performance Measurement Results

### Elderly Housing – Assisted Living

In FY 2014, a total of 102 individuals were housed at two assisted living developments with 112 beds/units (Braddock Glen and the Lincolnia Senior Center and Residence) achieving a 91 percent occupancy rate with 99 percent satisfaction. The Assisted Living cost per client and occupancy rate exceeded the target, and customer satisfaction rating exceeded the targets but declined slightly from FY 2013 primarily due to attrition associated with the ongoing renovations to the Lincolnia Senior Housing Campus (Mason District). Future estimates have been adjusted to reflect this ongoing renovation work.

### Elderly Housing – Independent Living

In FY 2014, a total of 500 individuals were housed, and the cost per client was \$11,046. The number of individuals housed and the occupancy rate declined slightly from FY 2013 due to attrition associated with

## Housing and Community Development Program Overview

the ongoing renovations to the Lincolnia Senior Housing Campus (Mason District). Future estimates have been adjusted to reflect these renovations. The properties, including those managed by the FCRHA and those managed by third-party firms under contract with the FCRHA, achieved a 98 percent occupancy rate in FY 2014. The overall customer service satisfaction rating was 98 percent.

### Homeownership

#### Objectives

- ◆ To obtain a Program Assessment rating of 95 percent or better on indicators addressing sales rate, foreclosures and rate of participation.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Output:</b>					
First-time homebuyers	32	42	40/27	30	30
First-time homebuyer (FTHB) households participating in the program	NA	NA	NA/1,265	1,140	1,170
Number of families served through marketing and counseling efforts	NA	NA	NA/8,043	6,500	6,500
<b>Efficiency:</b>					
Cost per new homeowner	\$7,981	\$5,253	\$5,500/\$7,757	\$5,500	\$5,500
Cost per FTHB participant	NA	NA	NA/\$236	\$250	\$250
Average income of new first-time homebuyers <sup>1</sup>	NA	NA	NA/\$54,183	\$55,000	\$55,000
<b>Service Quality:</b>					
Participant satisfaction survey scores	92%	95%	95%/97%	95%	95%
<b>Outcome:</b>					
Assessment rating	99%	96%	95%/98%	95%	95%

(1) New performance indicator for FY 2015.

### Performance Measurement Results

The number of new and resale units varies from year to year, due to a variety of external factors such as real estate market conditions and the economy. The pace of real estate development in the County determines the timing of the production of affordable dwelling units (ADUs) within new residential developments. In FY 2014, 27 first-time homebuyers achieved homeownership utilizing HCD programs. The number of first-time homebuyers decreased largely due to the number of new ADUs produced in the market was lower than usual; the 27 first-time homebuyers were mainly purchasing re-sale ADUs. Cost per homeowner rose in FY 2014 because fewer homebuyers purchased that year due in part to a lack of access to Virginia Housing Development Authority/Federal Housing Administration mortgages for the purchase of ADUs. In addition, the VHDA Sponsoring Partnerships and Revitalizing Communities (SPARC) program, which provided significant resources for first-trust mortgages in the past, was discontinued by VHDA. The service delivery satisfaction rate was 97 percent and a program assessment rating of 98 percent was achieved, exceeding both targets.

# Housing and Community Development Program Overview

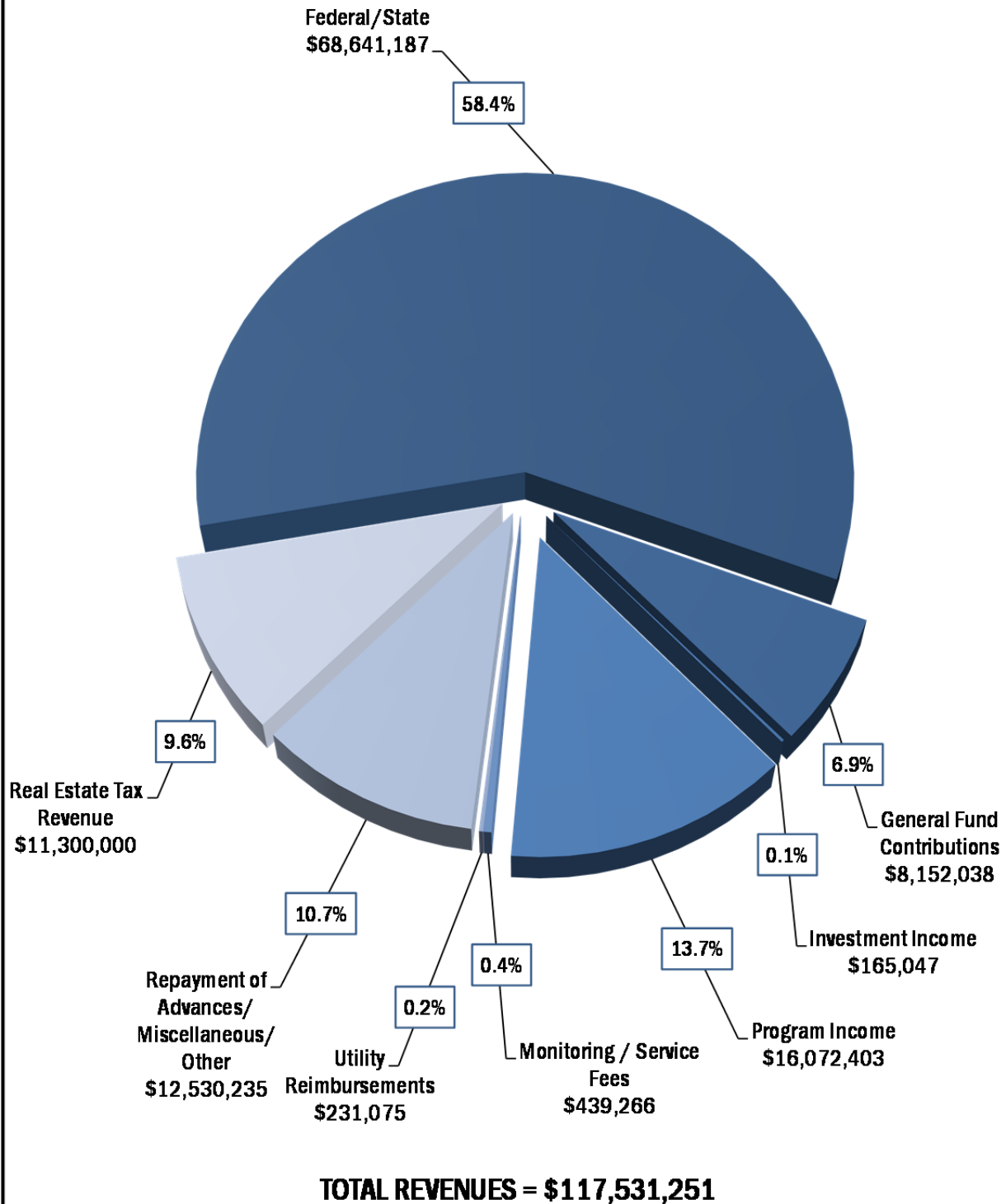
## CONSOLIDATED FUND STATEMENT

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2015 Adopted FY 2016
<b>Beginning Balance</b>	\$82,543,851	\$39,248,563	\$86,665,730	\$42,580,768	\$42,597,450
Revenue:					
Federal/State	\$67,565,160	\$65,254,943	\$77,801,587	\$68,641,187	\$68,641,187
General Fund Contributions	7,425,688	8,276,695	8,240,454	8,138,133	8,152,038
Program Income	16,192,369	14,996,806	16,637,824	16,072,403	16,072,403
Investment Income	125,549	238,051	220,779	165,047	165,047
Monitoring/Service Fees	987,941	453,685	453,685	439,266	439,266
Utility Reimbursements	231,075	315,171	315,171	231,075	231,075
Repayment of Advances	5,000	5,000	5,000	5,000	5,000
Proffered Contributions	331,973	0	0	0	0
Real Estate Tax Revenue	10,330,000	10,930,000	10,930,000	11,300,000	11,300,000
Miscellaneous/Other	16,239,593	14,144,925	15,615,553	12,517,599	12,525,235
<b>Total Revenue<sup>1</sup></b>	<b>\$119,434,348</b>	<b>\$114,615,276</b>	<b>\$130,220,053</b>	<b>\$117,509,710</b>	<b>\$117,531,251</b>
<b>Total Available</b>	<b>\$201,978,199</b>	<b>\$153,863,839</b>	<b>\$216,885,783</b>	<b>\$160,090,478</b>	<b>\$160,128,701</b>
Expenditures:					
Personnel Services	\$16,067,690	\$17,956,515	\$18,016,753	\$18,493,527	\$18,526,933
Operating Expenses	74,059,652	73,535,912	79,467,607	75,544,409	75,544,409
Capital Equipment	0	0	0	0	0
Grant Projects	7,377,475	6,167,541	15,444,785	6,709,494	6,709,494
Capital Projects	17,807,652	17,144,147	61,359,189	16,639,566	16,639,566
<b>Total Expenditures<sup>1</sup></b>	<b>\$115,312,469</b>	<b>\$114,804,115</b>	<b>\$174,288,334</b>	<b>\$117,386,996</b>	<b>\$117,420,402</b>
<b>Total Disbursements</b>	<b>\$115,312,469</b>	<b>\$114,804,115</b>	<b>\$174,288,334</b>	<b>\$117,386,996</b>	<b>\$117,420,402</b>
<b>Ending Balance</b>	<b>\$86,665,730</b>	<b>\$39,059,724</b>	<b>\$42,597,450</b>	<b>\$42,703,482</b>	<b>\$42,708,299</b>

<sup>1</sup> Designations are based on fund category, for example, Fund 30300, The Penny for Affordable Housing Fund is included in Capital Projects although some funding is used to support Operating Expenses. Fund 81060, FCRHA Internal Service Fund, was included as a separate housing fund beginning in FY 1998. Revenues and expenditures for this fund are included in the Consolidated Fund Statement, but do not increase total funding available to the agency. As such, this funding is netted out of the Program Area Summary by Fund.

# Housing and Community Development Program Overview

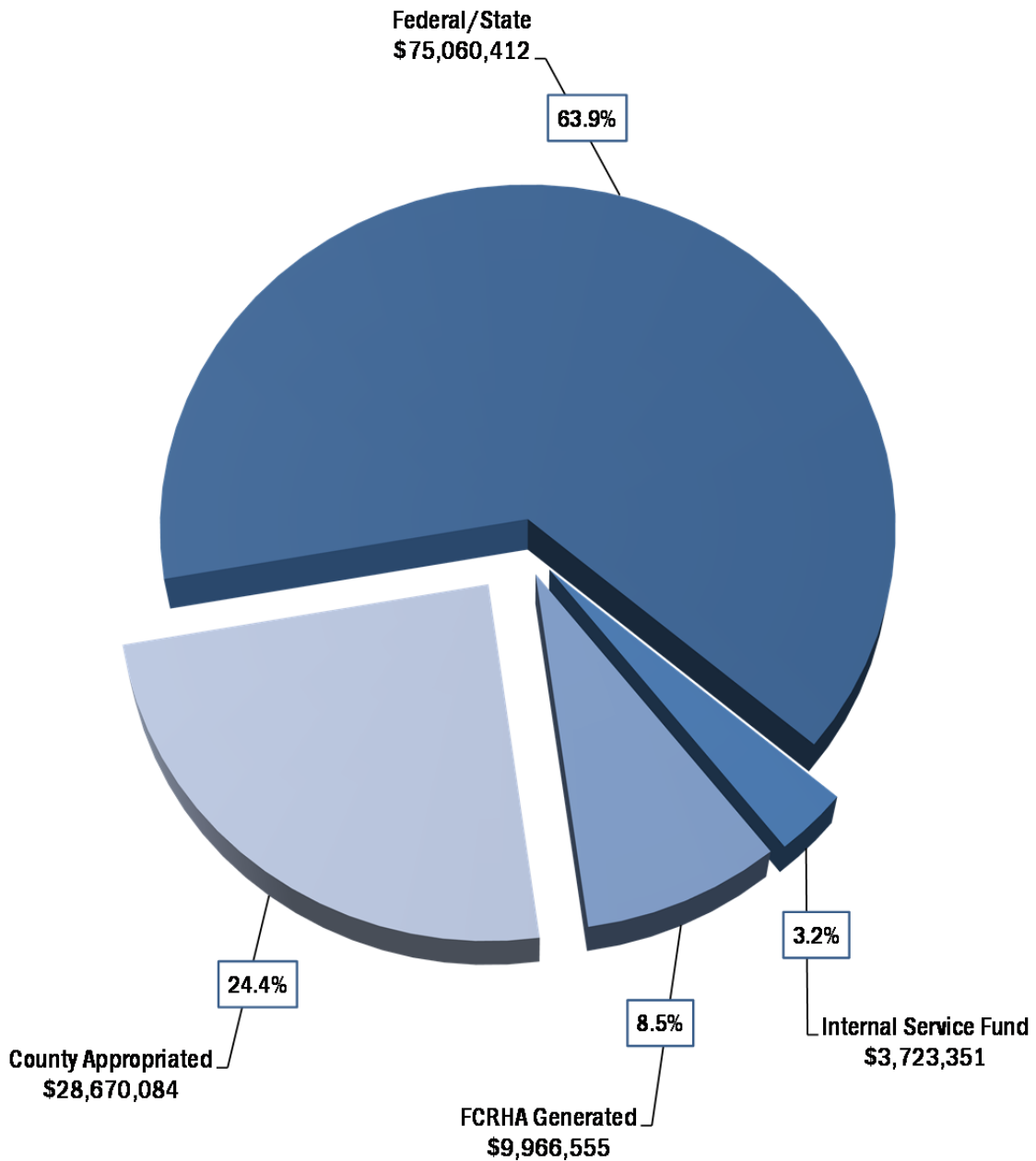
## HOUSING PROGRAMS FY 2016 SOURCE OF FUNDS





# Housing and Community Development Program Overview

## HOUSING PROGRAMS FY 2016 EXPENDITURES



**TOTAL EXPENDITURES = \$117,420,402**

# Housing and Community Development Program Overview

## Budget and Staff Resources

### Program Area Summary by Fund

Category	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>FUNDING</b>					
<b>County Appropriated Funds</b>					
Operating:					
Department of Housing and Community Development	\$5,561,417	\$6,407,012	\$6,370,771	\$6,243,518	\$6,255,389
40330 Elderly Housing Programs	2,835,211	3,346,787	4,030,410	3,464,655	3,466,689
40360 Homeowner and Business Loan Programs	2,418,720	2,230,085	4,574,595	2,333,715	2,333,715
<b>Total Operating Expenditures</b>	<b>\$10,815,348</b>	<b>\$11,983,884</b>	<b>\$14,975,776</b>	<b>\$12,041,888</b>	<b>\$12,055,793</b>
Capital:					
30300 The Penny for Affordable Housing Fund	\$14,572,947	\$16,478,400	\$42,351,662	\$16,033,900	\$16,033,900
30310 Housing Assistance Program	132,489	0	6,698,527	0	0
40300 Housing Trust Fund	1,146,726	639,972	6,184,391	580,391	580,391
<b>Total Capital Expenditures</b>	<b>\$15,852,162</b>	<b>\$17,118,372</b>	<b>\$55,234,580</b>	<b>\$16,614,291</b>	<b>\$16,614,291</b>
<b>Total County Appropriated Fund Expenditures</b>	<b>\$26,667,510</b>	<b>\$29,102,256</b>	<b>\$70,210,356</b>	<b>\$28,656,179</b>	<b>\$28,670,084</b>
<b>Federal/State Support:</b>					
50800 Community Development Block Grant	\$4,810,979	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
50810 HOME Investment Partnerships Program	2,325,602	1,417,514	4,471,758	1,580,878	1,580,878
81500 Housing Grants	240,894	0	514,695	0	0
81510 Housing Choice Voucher Program	56,782,296	55,380,916	56,627,312	57,799,726	57,806,807
81520 Public Housing Projects Under Management	9,883,353	10,096,122	10,462,377	10,544,111	10,544,111
81530 Public Housing Projects Under Modernization	1,557,942	0	3,205,097	0	0
<b>Total Federal/State Support</b>	<b>\$75,601,066</b>	<b>\$71,644,579</b>	<b>\$85,739,571</b>	<b>\$75,053,331</b>	<b>\$75,060,412</b>

# Housing and Community Development Program Overview

## Program Area Summary by Fund

Category	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>FCRHA Generated Funds:</b>					
81000 FCRHA General Operating	\$2,699,619	\$2,954,375	\$3,051,196	\$3,064,766	\$3,069,930
81020 Non-County Appropriated Rehabilitation Loan	0	1,000	1,000	0	0
81030 FCRHA Revolving Development	161,386	0	701,851	0	0
81050 FCRHA Private Financing	236,162	25,775	2,217,661	25,275	25,275
81060 FCRHA Internal Service	3,297,305	4,129,169	4,294,314	3,723,351	3,723,351
81100 Fairfax County Rental Program	4,550,841	4,643,585	4,826,249	4,699,108	4,703,892
81200 Housing Partnerships	2,098,580	2,303,376	3,246,136	2,164,986	2,167,458
<b>Subtotal, FCRHA Funds</b>	<b>\$13,043,893</b>	<b>\$14,057,280</b>	<b>\$18,338,407</b>	<b>\$13,677,486</b>	<b>\$13,689,906</b>
Less:					
81060 FCRHA Internal Service	(\$3,297,305)	(\$4,129,169)	(\$4,294,314)	(\$3,723,351)	(\$3,723,351)
<b>Total, FCRHA Funds</b>	<b>\$9,746,588</b>	<b>\$9,928,111</b>	<b>\$14,044,093</b>	<b>\$9,954,135</b>	<b>\$9,966,555</b>
<b>Total, All Sources</b>	<b>\$115,312,469</b>	<b>\$114,804,115</b>	<b>\$174,288,334</b>	<b>\$117,386,996</b>	<b>\$117,420,402</b>
Less:					
81060 FCRHA Internal Service	(\$3,297,305)	(\$4,129,169)	(\$4,294,314)	(\$3,723,351)	(\$3,723,351)
<b>NET TOTAL, ALL SOURCES</b>	<b>\$112,015,164</b>	<b>\$110,674,946</b>	<b>\$169,994,020</b>	<b>\$113,663,645</b>	<b>\$113,697,051</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	115 / 115	115 / 115	115 / 115	114 / 114	114 / 114
Grant	118 / 118	118 / 118	118 / 118	118 / 118	118 / 118
<b>Total Positions</b>	<b>233 / 233</b>	<b>233 / 233</b>	<b>233 / 233</b>	<b>232 / 232</b>	<b>232 / 232</b>

Note: Fund 50800, Community Development Block Grant (CDBG), and Fund 50810, HOME Investment Partnerships Program (HOME), are federally-supported County Appropriated funds and have been reflected under the Federal/State Support Category. While the Board of Supervisors appropriates funding in these funds by project, the source of revenue is the federal government. The FY 2016 preliminary estimated federal funding for CDBG is \$5,128,616 and for HOME is \$1,580,878, and is based on the actual FY 2015 award. Preliminary estimates from HUD indicate there likely will be revisions from the FY 2015 funding award amount for FY 2016, and necessary project adjustments will be made as part of the *FY 2015 Carryover Review*.

# Housing and Community Development Program Overview

<u>ORGANIZATIONAL MANAGEMENT &amp; DEVELOPMENT</u>	<u>RENTAL HOUSING PROPERTY MANAGEMENT</u>	<u>COMMUNITY / NEIGHBORHOOD IMPROVEMENT</u>
<b>General Fund:</b>	<b>FCRP:</b>	<b>General Fund:</b>
1 Director	1 Housing/Community Developer V	1 Deputy Director
1 Deputy Director	1 Housing/Community Developer IV	1 HCD Division Director
1 HCD Division Director	1 Housing/Community Developer II	1 Real Estate/Grant Manager
1 Finance Manager	1 Housing Services Specialist IV	1 Finance Manager
1 Financial Specialist IV	2 Housing Services Specialists II	3 Housing/Community Developers IV
1 Contract Analyst III	1 Housing Services Specialist I	1 Administrative Assistant IV
2 Accountants II	1 Assistant Supervisor Facilities Support	
2 Accountants I	1 Chief Building Maintenance Section	<b>CDBG:</b>
1 Housing/Community Developer IV	1 Material Management Specialist III	1 HCD Division Director
1 Human Resources Generalist II	1 Electrician II	2 Housing/Community Developers V
1 Info. Tech. Program Manager I	1 Plumber II	4 Housing/Community Developers IV
2 Network/Telecom. Analysts II	1 Engineering Technician II	2 Housing/Community Developers III
1 Information Officer III	2 Human Services Assistants	1 Accountant III
7 Administrative Assistants IV	3 General Building Maintenance Workers II	1 Administrative Assistant V
1 Administrative Assistant III	2 General Building Maintenance Workers I	2 Administrative Assistants IV
	1 Administrative Assistant V	1 Senior Maintenance Supervisor
<b>FCRHA:</b>	1 Administrative Assistant IV	2 General Building Maintenance Workers I
1 HCD Division Director	1 Administrative Assistant II	
1 Housing/Community Developer IV		<b>AFFORDABLE HOUSING FINANCE</b>
2 Financial Specialists IV	<b>Housing Partnerships:</b>	<b>General Fund:</b>
1 Financial Specialist III	1 HCD Division Director	1 Housing/Community Developer II
2 Accountants II	2 Housing Services Specialists II	
1 Information Officer II	1 Housing Services Specialist I	<b>FCRHA:</b>
1 GIS Analyst II	1 HVAC II	1 Housing/Community Developer IV
1 Administrative Assistant V	1 Plumber I	1 Housing Services Specialist IV
2 Administrative Assistants IV	2 General Building Maintenance Workers II	
2 Administrative Assistants III		<b>HOMEOWNERSHIP PROGRAM</b>
2 Administrative Assistants II	<b>Public Housing Management:</b>	<b>CDBG:</b>
	1 HCD Division Director	1 Housing/Community Developer V
<b>RENTAL HOUSING PROPERTY MANAGEMENT</b>	1 Housing/Community Developer V	1 Housing Services Specialist IV
<b>General Fund:</b>	3 Housing Services Specialists V	3 Housing Services Specialists II
2 HCD Division Directors	3 Housing Services Specialists III	1 Administrative Assistant IV
1 Housing Services Specialist V	11 Housing Services Specialists II	
1 Housing/Community Developer V	2 Housing Services Specialists I	<b>FCRHA:</b>
1 Housing/Community Developer II (-1T)	1 Financial Specialist IV	1 HCD Division Director
1 Material Management Supervisor	1 Accountant III	1 Housing/Community Developer V
1 Management Analyst III	1 Management Analyst I	2 Housing/Community Developers III
2 Administrative Assistants IV	1 Human Services Coordinator II	
1 Administrative Assistant III	1 Administrative Assistant IV	<b>AFFORDABLE RENTAL HOUSING SUBSIDIES</b>
	3 Administrative Assistants III	<b>Housing Choice Voucher:</b>
<b>Elderly Housing Programs:</b>	1 Administrative Assistant II	3 Housing Services Specialists V
1 Director of Senior Housing	1 Chief Building Maintenance Section	5 Housing Services Specialists III
1 Housing Services Specialist III	2 Plumbers II	24 Housing Services Specialists II
1 Housing Services Specialist II	4 HVACs I	1 Network/Telecom. Analyst III
2 Housing Services Specialists I	6 General Building Maintenance Workers II	1 Accountant II
1 Chief Building Maintenance Section	4 General Building Maintenance Workers I	1 Fraud Investigator
1 Trades Supervisor	1 Locksmith II	1 Administrative Assistant IV
1 Electrician II		2 Administrative Assistants III
1 General Building Maintenance Worker I	<b>Public Housing Modernization:</b>	1 Administrative Assistant II
1 Maintenance Trade Helper II	1 Housing/Community Developer V	
3 Facility Attendants II	1 Housing/Community Developer III	<b>GRANTS MANAGEMENT</b>
	1 Housing Services Specialist IV	<b>FCRHA:</b>
<b>FCRHA:</b>		1 Housing/Community Developer IV
2 Housing Services Specialists IV		1 Housing/Community Developer III
1 Housing/Community Developer III		
		<b>Housing Grants:</b>
		1 Housing/Community Developer III
		2 Housing Services Specialists III
		1 Housing Services Specialist II
		<b>HOME:</b>
		1 Housing/Community Developer IV
		1 Housing Services Specialist II

**TOTAL POSITIONS**

114 Regular Positions (-1T) / 114.0 Regular FTE (-1.0T)

118 Grant Positions / 118.0 Grant FTE in Funds 50800, 50810, 81500, 81510, 81520, and 81530

T Denotes Transferred Position

# Housing and Community Development Program Overview

## Housing Fund Structure

In many cases HCD service areas span multiple elements of the fund structure which follows. For example, the General Fund and the FCRHA Operating staff support most of the activities of the Department.

- ◆ County General Fund
  - Fund 10001, General Operating  
This fund supports positions in Agency 38, HCD, and provides limited support for expenses such as administrative and maintenance staff costs, as well as a portion of condominium fees for certain FCRHA-owned units, limited partnership real estate taxes, and building maintenance.
  
- ◆ FCRHA General Operating
  - Fund 81000, FCRHA General Operating  
This fund includes all FCRHA revenues generated by rental income, financing fees earned from issuance of bonds, monitoring and service fees charged to developers, investment income, project reimbursements, consultant fees, ground rents on land leased to developers and office space leased to County agencies. Revenues support operating expenses for the administration of the private activity bonds, Home Improvement Loan Program (HILP) loan processing staff and other administrative costs, which crosscut all programs and activities managed by the FCRHA.
  
- ◆ Capital Projects
  - Fund 30300, The Penny for Affordable Housing Fund
  - Fund 30310, Housing Assistance Program  
These funds provide County support for both affordable housing and limited community revitalization capital projects. Fund 30300, The Penny for Affordable Housing Fund, is designed to provide funds to quickly and significantly impact the availability of affordable housing in the County within established criteria. In FY 2011, HCD established the Bridging Affordability program. It was conceived during the development of the Housing Blueprint, and was intended to provide local rental subsidies to individuals and families experiencing homelessness and households currently on Fairfax County's affordable housing waiting lists, including persons with special needs, including those with disabilities. Per the FY 2016 Housing Blueprint, it is anticipated that as many as 83 additional homeless individuals and families and persons with special needs will be served using Bridging Affordability funding. Consistent with the Board's direction in the Housing Blueprint, the Bridging Affordability Program is administered by HCD with specific grants made to one or more of the County's non-profit partners. HCD will continue to provide program compliance, inspect units and administer the contracts with the non-profit partners. As designated by the Housing Blueprint, a portion of the operations revenue at the County-owned Wedgewood property will be used to fund the program, including two merit positions that will support the program. Fund 30310, Housing Assistance Program, supports countywide residential improvement and repair projects, including staff resources, marketing, consultant services and capitalized projects.
  
- ◆ Special Revenue Funds
  - Fund 40300, Housing Trust Fund
  - Fund 40330, Elderly Housing Programs
  - Fund 40360, Homeowner and Business Loan Programs
  - Fund 50800, Community Development Block Grant (CDBG)
  - Fund 50810, HOME Investment Partnerships Program (HOME)

## Housing and Community Development Program Overview

- Fund 81020, Non-County Appropriated Rehabilitation Loan Program  
These funds include housing programs which have a variety of sources of revenue, including rental income, federal/state support, bank funds, or proffered contributions. Fund 40300 utilizes proffered contributions from private developers, County contributions, and investment earnings to encourage the preservation, development, and redevelopment of affordable housing by the FCRHA, non-profit sponsors, and the private sector. Elderly Housing Programs in Fund 40330 provide for the operation of FCRHA-owned affordable housing for the low- and moderate-income elderly of the County. The Homeowner and Business Loan Programs in Fund 40360 support homeowner assistance, such as the Moderate Income Direct Sales Program, which aids homeowners in the purchase of homes, as well as a federal grant aimed at providing loans to small and minority businesses. The CDBG program in Fund 50800 is a federal grant that is used to conserve and upgrade neighborhoods through the provision of public facilities, support for community services and stimulation of development of low- and moderate-income housing. The HOME program in Fund 50810 is a federal grant program that supports provision of affordable housing through acquisition, rehabilitation, new construction, and tenant-based rental assistance. Fund 81020, Non-County Appropriated Rehabilitation Loan Fund, represents funds raised from private sources for the rehabilitation and upgrading of housing, and works in conjunction with County-appropriated funds in the CDBG and the Homeowner and Business Loan Program funds.
- ◆ FCRHA Development Support
  - Fund 81030, FCRHA Revolving Development
  - Fund 81050, FCRHA Private Financing  
Fund 81030 provides development support for proposed new FCRHA projects and provides temporary advances for architectural and engineering plans, studies, or fees for which federal, state, County, or private funds will reimburse the FCRHA at a later date. Funding capital improvement projects for existing FCRP units is also provided. Fund 81050, FCRHA Private Financing, is used to budget and report costs for two types of funds: those borrowed by the FCRHA from private lenders and other sources, and funds for FCRHA projects which are generated through the sale of FCRHA bonds.
- ◆ FCRHA Internal Service Fund
  - Fund 81060, FCRHA Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits which have been budgeted and paid from one of the FCRHA's funds and then allocated to the other funds proportionate to their share of the costs. This fund also includes costs associated with the maintenance and operation of FCRHA housing development, such as service contracts for extermination, custodial work, elevator maintenance, and grounds maintenance. The fund allows one contract to be established for goods and services, as opposed to multiple contracts in various funds.
- ◆ Local Rental Housing Program
  - Fund 81100, Fairfax County Rental Program (FCRP)  
Fund 81100 covers the operation of housing developments that are owned or managed by the FCRHA, other than federally-assisted public housing and certain County-supported rental housing. This includes operating costs for the FCRP units, the Woodley Hills Estates manufactured housing development, and projects regulated by the VHDA, including group homes for the physically disabled and developmentally disabled. These latter units are owned

## Housing and Community Development Program Overview

and maintained by FCRHA; however, programs for the residents are administered by the Fairfax-Falls Church Community Services Board (CSB).

- Fund 81200, FCRHA Housing Partnerships  
Fund 81200 was established in FY 2002 to budget and account for revenue and expenditures related to the housing developments owned by partnerships between FCRHA and private investors. Financial records for these partnerships are maintained separately, outside the County financial systems, in order to meet accounting and reporting requirements, but are included in the consolidated audit. Positions and associated administrative costs supporting the Housing Partnership program are reflected in Fund 81200 and other FCRHA funds where activities crosscut housing programs.

### ◆ FCRHA Grant Fund

- Fund 81500, Housing Grants, was established in FY 2000 to administer grants awarded to the FCRHA. The grants currently in this fund are awarded by HUD, based on competitive applications for funding, and provide for rent subsidies, counseling services, support services, operating expenses, and property improvements. HCD established the PROGRESS Center in FY 2011 to focus on a number of critical areas including employment and training opportunities and services related to affordable health insurance, emergency medical intervention, adult protective services, mental health services, and physical and sensory disabilities for program residents. The key to connecting FCRHA residents to these services and resources will be partnerships established with other County agencies. Such partnerships already exist but are in the process of being formalized. They include partnerships with the Northern Virginia Workforce Investment Board and its non-profit employment training and job placement arm—The SkillSource Group, Inc. and partnerships with sister County agencies including the Fairfax County Department of Family Services and the CSB. The federal Residential Opportunity Self Sufficiency (ROSS) Grant of \$486,000 will be used to support this program.

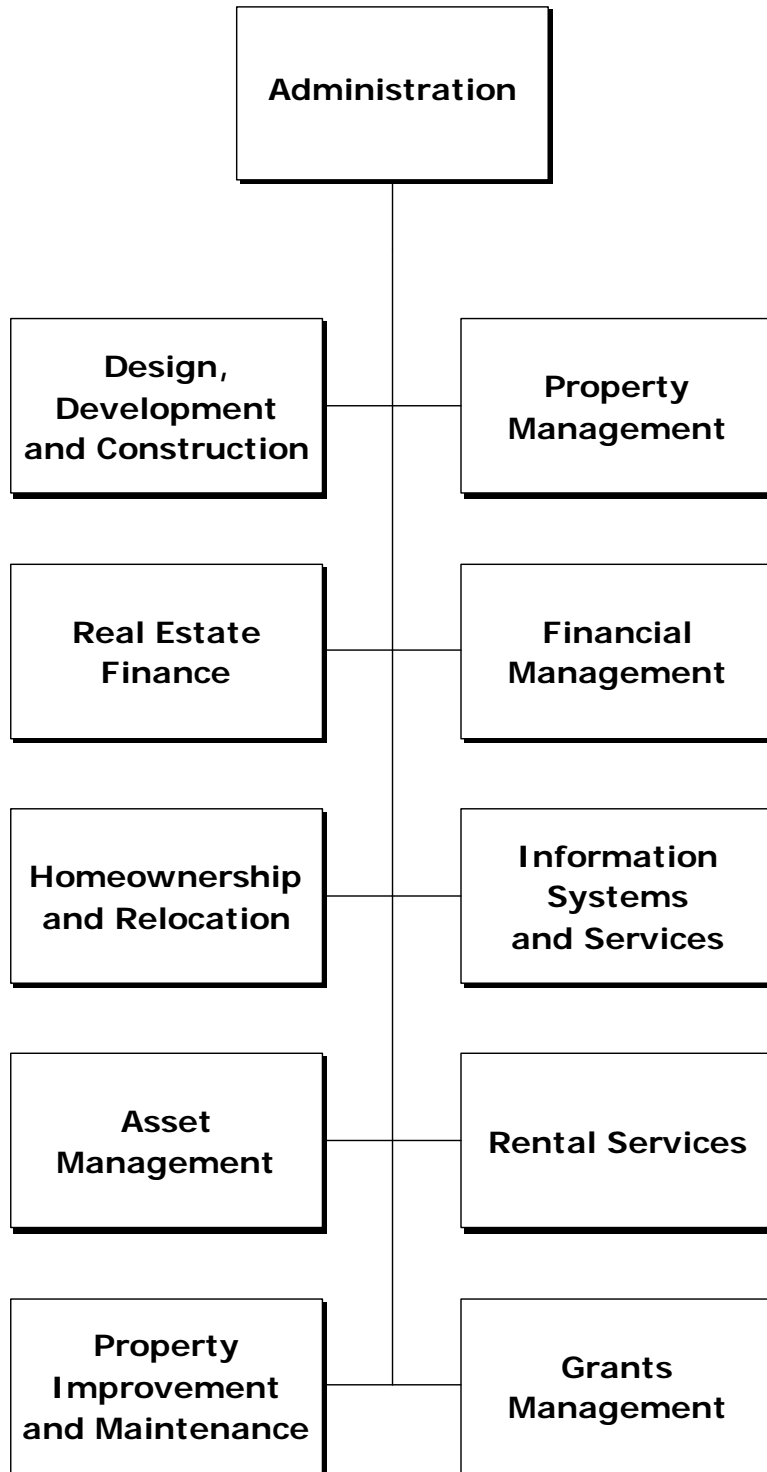
### ◆ Federal Section 8 Rental Assistance

- Fund 81510, Housing Choice Voucher (HCV) Program  
The HCV program is a federal housing rental assistance program for lower income families to assist them in leasing housing in the private marketplace. A portion of rent payments is provided by HUD, through HCD, and is calculated under various formulas, incorporating family income and the fair market rent for various types of housing in the Washington Metropolitan Area. The FCRHA administers the program, providing rental vouchers to eligible participants and rental subsidies to certain housing developments.

### ◆ Public Housing Program

- Fund 81520, Public Housing Projects Under Management
- Fund 81530, Public Housing Projects Under Modernization  
These funds represent the Federal Public Housing Program that supports the operation, modernization, or acquisition of rental housing to be owned and operated by local housing authorities such as the FCRHA. The Federal Public Housing Program had been divided into two separate components: projects in operation and modernization of existing Public Housing facilities. Under the program qualifications for Public Housing, units are leased to low-income tenants, and tenants pay no more than 35 percent of adjusted income toward dwelling rent or a minimum of \$50 per month.

# Department of Housing and Community Development





# Department of Housing and Community Development

## Mission

To provide the residents of the County with safe, decent and more affordable housing for low- and moderate-income households. In addition, the Department of Housing and Community Development (HCD) seeks to preserve, upgrade and enhance existing neighborhoods through conservation and rehabilitation of housing, and through the provision of public facilities and services. HCD staff also serve as staff to the Fairfax County Redevelopment and Housing Authority (FCRHA).

## Focus

The Fairfax County HCD provides housing opportunities for low- and moderate-income residents in Fairfax County and assists in the renovation and improvement of neighborhoods. HCD, which acts as staff to the FCRHA, supports, develops and administers a wide variety of FCRHA programs, including:

- ◆ Rental housing and tenant subsidies;
- ◆ Specialized housing;
- ◆ Loans for home ownership and home improvement;
- ◆ Affordable housing finance; and
- ◆ Community development.

County resources within the HCD General Fund provide support for positions in Agency 38, Housing and Community Development. These positions coordinate the County's community development and improvement programs, support the development and operation of FCRHA-assisted housing, and provide critical support in financial management, computer network operations and policy planning.

The HCD General Fund also supports the federal public housing and local rental programs by funding a portion of the administrative and maintenance staff costs, as well as condominium fees, limited partnership real estate taxes and building maintenance.

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$3,531,840	\$4,565,940	\$4,609,590	\$4,633,246	\$4,645,117
Operating Expenses	2,278,952	2,353,572	2,034,431	2,122,772	2,122,772
Capital Equipment	0	0	0	0	0
<b>Subtotal</b>	<b>\$5,810,792</b>	<b>\$6,919,512</b>	<b>\$6,644,021</b>	<b>\$6,756,018</b>	<b>\$6,767,889</b>
Less:					
Recovered Costs	(\$249,375)	(\$512,500)	(\$273,250)	(\$512,500)	(\$512,500)
<b>Total Expenditures</b>	<b>\$5,561,417</b>	<b>\$6,407,012</b>	<b>\$6,370,771</b>	<b>\$6,243,518</b>	<b>\$6,255,389</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	44 / 44	44 / 44	44 / 44	43 / 43	43 / 43

# Department of Housing and Community Development

## FY 2016 Funding Adjustments

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Employee Compensation** **\$111,254**  
An increase of \$111,254 in Personnel Services includes \$50,227 for a 1.10 percent market rate adjustment (MRA) for all employees and \$61,027 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Position Adjustment** **(\$32,077)**  
A net decrease of \$32,077 in Personnel Services due to interdepartmental realignments is comprised of a decrease of \$110,000 associated with the transfer of 1/1.0 FTE position to the Department of Administration for Human Services from HCD, partially offset by an increase of \$77,923 associated with 1/1.0 FTE position transferred from the Office of Public Affairs to HCD in FY 2014.

## Department of Housing and Community Development

◆ **Reductions**

(\$230,800)

A decrease of \$230,800 reflects reductions utilized to balance the FY 2016 budget. The following table provides details on the specific reductions, including funding and associated positions:

Title	Impact	Posn	FTE	Reduction
Reduce Salaries	The targeted FY 2016 3 percent reduction for the agency's County-supported programs is \$180,000 in the Housing General Fund plus an additional \$45,000 in Elderly Housing Programs. Consistent with prior reduction year recommendations, the agency will reflect the total reduction of \$225,000 in the Housing General Fund. This savings will be achieved by reducing the amount of Housing General Fund support for positions in the FCRHA Operating Fund, which budgets an annual revenue budget of \$515,000 generated from the Housing General Fund support for business activities that cross Housing programs. The amount available for support will be reduced from \$515,000 to \$290,000. In order to compensate for this decrease, the FCRHA Operating Fund, which currently has a position vacancy rate of 20 percent, will require an additional three positions be held vacant and increase the vacancy rate to more than 30 percent, if other funding cannot be identified to support the positions. Since the FCRHA Operating fund supports agency-wide programs and initiatives, this will impact Homeownership, Strategic Planning, Project Management, and Partnerships.	0	0.0	\$225,000
Reduce Use of Paper Documents	This reduction will result in savings in printing costs through the expansion of electronic communication and file sharing. This already occurs in HCD, but will propose a culture shift in making greater use of electronic communication.	0	0.0	\$5,000

## Department of Housing and Community Development

Title	Impact	Posn	FTE	Reduction
Reduce Printing and Copying Supplies	This reduction is associated with a countywide policy decision being implemented to reduce the volume of printing and copying documents over a multi-year period. This was a common and recurring theme brought forward by employees as part of the Mission Savings process in Fall 2014. Agencies are being directed to review internal printing policies and reduce the use of individual desktop printers by utilizing the Multi-Functional Devices (MFDs) available throughout County buildings. In addition, agencies are being directed to reduce paper and toner consumption by only printing documents when necessary and by printing materials double-sided whenever possible.	0	0.0	\$800

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$66,209**  
 As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved encumbered carryover of \$66,209 primarily for office equipment, supplies and contractual services.
- ◆ **Third Quarter Adjustments** **(\$75,000)**  
 As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved a net reduction of \$75,000 to generate one-time savings primarily to make a down payment on the recommended changes to the County's reserve policies.
- ◆ **Incentive Reinvestment Initiative** **(\$27,450)**  
 A net decrease of \$27,450 reflects 50 percent of the savings generated as the result of careful management of agency expenditures during the fiscal year and was returned to the General Fund as part of the *FY 2015 Third Quarter Review*. The remaining 50 percent was retained by the agency to be reinvested in employee training, conferences and other employee development and succession planning opportunities.

# Department of Housing and Community Development

## Cost Centers

### Organizational Management & Development

Organizational Management and Development supports the core business areas of the FCRHA and HCD by providing financial management to the agency's various programs and responding to computer network requests from employees; answers public information requests from citizens, departments and other interested individuals and groups; conducts data collection and analysis; and provides administrative management of the department.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$1,902,754	\$2,466,134	\$2,574,948	\$2,634,674	\$2,641,270
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	24 / 24	24 / 24	24 / 24	24 / 24	24 / 24
1 Director		2 Accountants II		1 Information Officer III	
1 Deputy Director		2 Accountants I		7 Administrative Assistants IV	
1 HCD Division Director		1 Housing/Community Developer IV		1 Administrative Assistant III	
1 Finance Manager		1 Human Resources Generalist II			
1 Financial Specialist IV		1 Info. Tech. Program Manager I			
1 Contract Analyst III		2 Network/Telecom. Analysts II			
<b>TOTAL POSITIONS</b>					
24 Positions/ 24.0 FTE					

### Rental Housing Property Management

Rental Housing Property Management provides services to manage and maintain affordable housing that is decent, safe and sanitary for eligible families; to maintain FCRHA housing in accordance with community standards; and, to provide homeownership opportunities to eligible households. The division also provides asset management services and rental assistance.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,687,321	\$2,889,887	\$2,744,832	\$2,534,242	\$2,536,785
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	11 / 11	11 / 11	11 / 11	10 / 10	10 / 10
2 HCD Division Directors		1 Housing/Community Developer V		2 Administrative Assistants IV	
1 Housing Services Specialist V		1 Management Analyst III		1 Administrative Assistant III	
1 Material Management Supervisor		1 Housing/Community Developer II (-1T)			
<b>TOTAL POSITIONS</b>					
10 Positions (-1T) / 10.0 FTE (-1.0T)					

(T) Denotes Transferred Position

# Department of Housing and Community Development

## **Affordable Housing Finance**

Affordable Housing Finance plans, implements and maintains community-based and department-based support services designed to improve the quality of life for residents in low- and moderate-income communities, and provides financial services in order to facilitate the preservation and development of affordable housing. The division also provides financing services to the FCRHA, non-profits and other affordable housing providers; ensures compliance with federal laws; and provides economic opportunities to low- and moderate-income residents.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$110,882	\$216,392	\$216,392	\$221,233	\$221,795
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	1/1	1/1	1/1	1/1	1/1
1 Housing/Community Developer II					
<b>TOTAL POSITIONS</b>					
1 Position / 1.0 FTE					

## **Community/Neighborhood Improvement**

Community Neighborhood Improvement addresses current program needs associated with countywide residential improvement and repair projects within the Department of Housing and Community Development, home repair programs for the elderly, and the development of FCRHA properties.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$860,460	\$834,599	\$834,599	\$853,369	\$855,539
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	8/8	8/8	8/8	8/8	8/8
1 Deputy Director		1 Finance Manager		1 Administrative Assistant IV	
1 HCD Division Director		3 Housing/Community Developers IV			
1 Real Estate/Grant Manager					
<b>TOTAL POSITIONS</b>					
8 Positions / 8.0 FTE					

# Fund 30300

## The Penny for Affordable Housing Fund

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### Focus

Fund 30300, The Penny for Affordable Housing Fund, formerly known as the Housing Flexibility Fund, was established in FY 2006 and is designed to serve as a readily available local funding source with the flexibility to preserve and promote the development of affordable housing. For fiscal years 2006 through 2009, the Board of Supervisors (BOS) dedicated revenue commensurate with the value of one cent from the Real Estate tax rate to the Preservation of Affordable Housing, a major County priority. In FY 2010, the BOS reduced annual funding to the The Penny for Affordable Housing Fund by 50 percent in order to balance the FY 2010 budget. From FY 2006 through FY 2015, the fund has provided a total of \$170.9 million for affordable housing in Fairfax County; a total of \$16 million is provided in FY 2016.

Between FY 2000 and FY 2007, the mean assessed value of residential property in Fairfax County rose over 180 percent. The national financial crisis precipitated declines in the County's mean assessed housing value over the next four years. The County has seen modest rises in values from FY 2012 through FY 2015. While the FY 2015 value is below the FY 2007 peak, the mean assessed value in FY 2015 was approximately 142 percent higher than FY 2001. According to the United States Department of Housing and Urban Development (HUD), Fairfax County remains a high cost area for homeownership.

Fairfax County also remains a high cost area for rental housing. Between 2002 and 2010, Fairfax County lost approximately 8,051 non-subsidized rental units affordable to households earning up to 70 percent of the Area Median Income (AMI), or \$72,450 for a family of four in FY 2010. The percentage of rental units affordable at 70 percent of AMI fell from 75 percent in 2002 to 56 percent in 2008, and remained at 56 percent in 2010. The AMI for Fairfax County in FY 2015, as published by HUD, is \$109,200. The annual income needed to afford a two bedroom apartment at the HUD-published fair market rate of \$1,458 per month was estimated to be \$58,320 in FY 2015. This is over 50 percent of the AMI for a family of four, meaning that there are many working families for whom living in Fairfax County is a significant financial struggle. A worker earning minimum wage would have to work nearly four full-time jobs to be able to afford a two-bedroom apartment at the HUD fair market rate.

According to the Virginia Tech Center for Housing Research, the total current affordable housing gap for low- and moderate-income renters in Fairfax County (those earning 80 percent of the AMI and below) is approximately 31,630 rental units. Based on job growth and housing data prepared by the Center for Regional Analysis at George Mason University, it is estimated that there is a need for approximately 49,284 net new affordable units for households earning up to \$125,000 per year (slightly over 120 percent of the AMI) by 2032. Taken together, this represents a need for nearly 82,000 units of affordable workforce housing in Fairfax County within the next 17 years.

Fund 30300 represents a major financial commitment by the County to preserving and creating affordable housing opportunities by dedicating a portion of its revenue specifically for affordable and workforce housing. To maximize the effectiveness of these funds, the BOS recommended a minimum leverage ratio of 3:1 with non-County funds and that units funded by Fund 30300 remain affordable at a minimum for a period of time consistent with the County's Affordable Dwelling Unit Ordinance, which was amended to be 30 years effective February 2006.

## Fund 30300

### The Penny for Affordable Housing Fund

Over the past years, a total of 2,701 affordable units have been preserved for both homeownership and rental purposes in a variety of large and small projects. Of that number, 252 units are preserved as affordable housing for periods of five years or less, and 2,449 units are preserved for 20 years or longer. A variety of funding sources were used to preserve these units; however, Fund 30300 funds were critical for the preservation efforts associated with several large multifamily complexes that were purchased by private nonprofits and for profit organizations, and which represent a significant portion of the units preserved:

Development	District	Ownership	Units Preserved
Janna Lee Villages, Hybla Valley	Lee	For-profit	319
Hollybrooke II & III, Falls Church	Mason	Non-profit	148
Coralain Gardens, Falls Church	Mason	For-profit	105
Sunset Park, Falls Church	Mason	Non-profit	90
Mount Vernon House, Alexandria	Mt. Vernon	For-profit	130
Madison Ridge, Centreville	Sully	Non-profit	216
<b>Total</b>			<b>1,008</b>

Fund 30300 was also instrumental in preserving two large complexes: 180 units at the Crescent apartment complex in Reston (Hunter Mill District) and 672 units at the Wedgewood Apartments complex in Annandale (Braddock District). These projects were purchased by the County and are being managed by the Fairfax County Redevelopment and Housing Authority as part of the low- and moderate-income rental program. Without the availability of Fund 30300, both of these apartment complexes may have been lost as affordable housing.

In the past, the BOS has used the flexibility of Fund 30300 to address emerging local affordable housing opportunities and needs other than preservation. In FY 2009, the fund provided \$6.3 million for the construction of 90 units of affordable active senior living at Olley Glen (Braddock District). The fund also provided \$0.8 million in FY 2009 to support the Silver Lining Initiative, which provides below-market second trusts to income-qualified Fairfax County first-time homebuyers purchasing foreclosed homes. Most recently, Fund 30300 has been used to provide funding for rental subsidies via the Bridging Affordability program.

During its retreat in June 2009, the BOS reaffirmed the County's commitment to affordable housing and discussed the use of affordable housing resources in future fiscal years. As a part of these discussions, the BOS identified the following as priorities for housing policy: 1) providing housing for those in greatest need, 2) partnering with non-profits, 3) refocusing existing resources, 4) bridging the affordability gap, 5) completing projects in the pipeline and 6) promoting workforce housing through land use policy and private sector partnerships. In response, the "Housing Blueprint" was adopted by the BOS in 2010. The Blueprint was a collaborative effort among County agencies, non-profits and advocates and laid out the priorities for housing, 1) To end homelessness in 10 years; 2) To provide affordable housing options to those with special needs; 3) To meet the affordable housing needs of low-income working families; and 4) To produce workforce housing sufficient to accommodate projected job growth.



## **Fund 30300**

### **The Penny for Affordable Housing Fund**

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The collaborative process that resulted in the Blueprint also helped to create specific FY 2011 metrics for each of the four overarching Blueprint goals. In addition to refocusing existing resources and other efforts, the FY 2011 Blueprint metrics called for the creation of a locally-funded “Bridging Affordability” program to address the homelessness and waiting list goals. The BOS subsequently provided, as part of the FY 2011 budget process, a total of \$4.1 million in project revenue from the County-owned Wedgewood Apartments complex for the Bridging Affordability program. The program commenced in June 2011 with the selection of a coalition of nine non-profits to operate the program.

The Bridging Affordability program is intended as a gateway into the FCRHA’s federal housing programs, including the Housing Choice Voucher and Public Housing programs, and provides local rental subsidies to individuals and families experiencing homelessness and households currently on Fairfax County’s affordable housing waiting lists, including those managed by the FCRHA, the Fairfax-Falls Church Community Services Board, the Office to End and Prevent Homelessness and the homeless shelters. Through a competitive request for proposals (RFP) process in FY 2011, an award of \$4.8 million was made to Northern Virginia Family Service (NVFS) to provide long-term rental subsidies to homeless individuals and families and those on the County’s waiting lists over a three-year period. In FY 2013, a second award of \$7 million was made to NVFS and when combined with the initial award, the coalition of non-profits will serve over 500 households. HCD provides program compliance, inspects units and administers the contracts with non-profit partners. As designated by the Housing Blueprint, a portion of the operations revenue at the County-owned Wedgewood property is being used to fund two merit positions that support this program.

In FY 2016, Fund 30300 funding of \$16,033,900 is composed of \$11,300,000 in Real Estate Tax Revenue, \$4,318,400 in operating revenue from the Wedgewood Apartments, and \$415,500 in Affordable Housing Partnership Program loan repayments. FY 2016 funding is allocated as follows: \$5,753,888 for Wedgewood for the annual debt service, \$3,350,000 for Crescent Apartments for the annual debt service, \$6,647,512 for the Housing Blueprint Project, and \$282,500 for Affordable/Workforce Housing.

On March 3, 2015, the BOS approved the redevelopment plan for the Crescent property after the County completed final negotiations with Lake Anne Development Partners (LADP), the developer selected through the Requests for Proposals (RFP) process. As part of the redevelopment plan, Community Preservation and Development Corporation (CPDC) will replace the existing 181 affordable units with at least 181 new affordable units in a larger project at Lake Anne, plus construct 20 percent of any new units in excess of 181 as affordable housing units. It should be noted that the payment for the outstanding principal of \$26.73 million for the five-year Bond Anticipation Note (BAN) became due on March 1, 2013, however the negotiation and closing was not anticipated to be completed by then. Thus, on February 5, 2013, the County extended the term of the BAN (Series 2013) for an additional two-year period to complete the selection process and the follow-on negotiations that would lead to BOS approval of the redevelopment plan. In FY 2015, the Series 2013 BAN with an outstanding balance of \$21.465 million was privately placed as part of a direct loan for a three-year term to allow additional time for CPDC to secure low-income housing tax credits and allow for closing thereafter. The direct loan structure provides the County flexibility for prepayment upon receipt of the cash proceeds from the sale of the Crescent property. The agreement between the County and LADP will yield a cash payment and the County will maintain a leasehold interest in the property for 99 years. The cash proceeds will be used to retire the direct loan with the remaining balance available for additional affordable housing.

## Fund 30300 The Penny for Affordable Housing Fund

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$25,873,262**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$25,873,262 due to the carryover of unexpended project balances in the amount of \$25,330,326 and the appropriation of \$542,936 associated with additional program income received in FY 2014.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30300

## The Penny for Affordable Housing Fund

### FUND STATEMENT

#### Fund 30300, The Penny for Affordable Housing Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$21,604,873	\$0	\$25,873,262	\$0	\$0
Revenue:					
Real Estate Tax Revenue Associated with The Penny for Affordable Housing Fund	\$10,330,000	\$10,930,000	\$10,930,000	\$11,300,000	\$11,300,000
Miscellaneous	8,511,336	5,548,400	5,548,400	4,733,900	4,733,900
<b>Total Revenue</b>	\$18,841,336	\$16,478,400	\$16,478,400	\$16,033,900	\$16,033,900
<b>Total Available</b>	\$40,446,209	\$16,478,400	\$42,351,662	\$16,033,900	\$16,033,900
<b>Total Expenditures</b>	\$14,572,947	\$16,478,400	\$42,351,662	\$16,033,900	\$16,033,900
<b>Total Disbursements</b>	\$14,572,947	\$16,478,400	\$42,351,662	\$16,033,900	\$16,033,900
<b>Ending Balance<sup>1</sup></b>	\$25,873,262	\$0	\$0	\$0	\$0

<sup>1</sup> Capital projects are budgeted based on the total project costs. Many projects span multiple years, and therefore, funding for those projects is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30300

## The Penny for Affordable Housing Fund

### FY 2016 Summary of Capital Projects

#### Fund 30300, The Penny for Affordable Housing Fund

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Affordable/Workforce Housing (2H38-072-000)		\$249,375.00	\$593,772.33	\$282,500	\$282,500
Bridging Affordability Program (2H38-084-000)		2,764,554.95	13,502,056.20	0	0
Community Challenge - Housing Blueprint (2H38-182-000)		1,308,250.42	209,836.58	0	0
Crescent Apartments Debt Service (2H38-075-000)		3,406,366.98	4,279,416.77	3,350,000	3,350,000
Development of Housing @ Rt. 50 & West Ox (HF-000055)	2,000,000	0.00	2,000,000.00	0	0
Housing Blueprint Project (2H38-180-000)		0.00	7,000,000.61	6,647,512	6,647,512
Matching Grants to Non-Profits (2H38-181-000)		301,352.57	1,031,147.54	0	0
Mt. Vernon Gardens Rehabilitation (2H38-205-000)	1,413,938	0.00	1,413,938.00	0	0
Murraygate Village Apt. Rehabilitation (2H38-194-000)	5,895,717	0.00	5,895,717.21	0	0
Wedgewood Debt Service (2H38-081-000)		5,750,962.51	5,751,750.49	5,753,888	5,753,888
Wedgewood Renovation (2H38-150-000)	2,174,026	792,084.99	674,025.77	0	0
<b>Total</b>	<b>\$11,483,681</b>	<b>\$14,572,947.42</b>	<b>\$42,351,661.50</b>	<b>\$16,033,900</b>	<b>\$16,033,900</b>

# Fund 30310

## Housing Assistance Program

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### **Focus**

Fund 30310, Housing Assistance Program has been a source of funds for the development of low- and moderate-income housing and support of public improvement projects in low- and moderate-income neighborhoods. In addition, proceeds from the U.S. Department of Housing and Urban Development (HUD) Section 108 Loan provided for public improvement projects in five of the County's Conservation Areas: Bailey's, Fairhaven, Gum Springs, James Lee and Jefferson Manor.

No FY 2016 funding is included for Fund 30310.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$6,698,527**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$6,698,527 due to the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 30310 Housing Assistance Program

## FUND STATEMENT

### Fund 30310, Housing Assistance Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,831,016	\$0	\$6,698,527	\$0	\$0
Revenue:					
Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	\$0	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$6,831,016	\$0	\$6,698,527	\$0	\$0
Expenditures:					
Capital Projects	\$132,489	\$0	\$6,698,527	\$0	\$0
<b>Total Expenditures</b>	\$132,489	\$0	\$6,698,527	\$0	\$0
<b>Total Disbursements</b>	\$132,489	\$0	\$6,698,527	\$0	\$0
<b>Ending Balance<sup>1</sup></b>	\$6,698,527	\$0	\$0	\$0	\$0

<sup>1</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 30310

## Housing Assistance Program

### FY 2016 Summary of Capital Projects

#### Fund 30310, Housing Assistance Program

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
108 Loan Issuance Costs (2H38-100-000)		\$88.82	\$115,463.45	\$0	\$0
Bailey's Road Improvements (2H38-087-000)	298,604	0.00	45,824.49	0	0
Commerce Street Redevelopment (2H38-102-000)	2,181,021	0.00	2,101,648.23	0	0
Community Improvement Program Costs (2H38-106-000)		0.00	4,903.97	0	0
Emergency Housing (2H38-086-000)	578,448	0.00	76,543.49	0	0
Fairhaven Public Improvements-County (2H38-089-000)	1,600,754	0.00	308,824.63	0	0
Fairhaven Public Improvements-Sec 108 (2H38-088-000)	187,642	0.00	87,159.06	0	0
Gum Springs Public Improvements (2H38-090-000)	8,561	0.00	5,517.35	0	0
Huntington Flood Insurance Program (2H38-107-000)		0.00	295,224.00	0	0
James Lee Community Center (2H38-092-000)	170,645	0.00	3,441.20	0	0
James Lee Road Improvement (2H38-093-000)		0.00	14,268.99	0	0
James Lee Road Improvement-Sec 108 (2H38-095-000)	98,043	0.00	25,414.49	0	0
Jefferson Manor Public Improvements-Sec 108 (2H38-098-000)	1,909,190	0.00	1,453,933.89	0	0
Revitalization Field Services (2H38-105-000)		0.00	5,476.24	0	0
Richmond Highway Corridor (2H38-103-000)	100,000	400.00	22,942.25	0	0
Woodley Hills Estate (2H38-085-000)	3,364,417	132,000.00	2,131,941.76	0	0
<b>Total</b>	<b>\$10,497,325</b>	<b>\$132,488.82</b>	<b>\$6,698,527.49</b>	<b>\$0</b>	<b>\$0</b>

# Fund 40300

## Housing Trust Fund

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### Focus

Fund 40300, Housing Trust Fund, was created in FY 1990 to reflect the expenditures and revenues of funds earmarked to encourage and support the acquisition, preservation, development and redevelopment of affordable housing by the Fairfax County Redevelopment and Housing Authority (FCRHA), non-profit sponsors and private developers. The fund is intended to promote endeavors that will furnish housing to low- and moderate-income individuals in Fairfax County by providing low-cost debt and equity capital in the form of loans, grants and equity contributions.

Under the criteria approved by the FCRHA and the Board of Supervisors for the Housing Trust Fund, highest priority is assigned to projects which enhance existing County and FCRHA programs, acquire, construct or preserve housing which will be maintained for lower income occupants over the long-term, promote affordable housing and leverage private funds.

In FY 1996, the Board of Supervisors authorized the FCRHA to implement a pre-development fund as a component of the Housing Trust Fund.

On behalf of the County, the FCRHA administers the Housing Trust Fund, and on an on-going basis, accepts and reviews applications from non-profit corporations and private developers for contributions from this source. The FCRHA forwards its recommendations of projects to be funded to the Board of Supervisors based on this review. The FCRHA itself may submit proposals meeting the Housing Trust Fund criteria to the Board of Supervisors at any time for the Board's approval.

In FY 2016, revenues are estimated to be \$580,391, a decrease of \$59,581 or 9.3 percent from the FY 2015 Adopted Budget Plan. The decrease in revenue is due to a decline in projected interest income and a decline in projected equity share income from the sale of Affordable Dwelling Units (ADUs). FY 2016 expenditures of \$580,391 will be allocated to two projects, the Land/Unit Acquisition and the Undesignated Housing Trust Fund, for reallocation to specific projects when identified and approved.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$5,544,419**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$5,544,419 due to the carryover of \$5,159,229 in unexpended project balances and the appropriation of \$385,190 in additional program income received in FY 2014.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).



# Fund 40300 Housing Trust Fund

## FUND STATEMENT

### Fund 40300, Housing Trust Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,041,595	\$229,060	\$5,773,479	\$229,060	\$229,060
Revenue:					
Proffered Contributions	\$331,973	\$0	\$0	\$0	\$0
Investment Income	5,323	17,687	17,687	5,227	5,227
Miscellaneous Revenue	541,314	622,285	622,285	575,164	575,164
<b>Total Revenue</b>	\$878,610	\$639,972	\$639,972	\$580,391	\$580,391
<b>Total Available</b>	\$6,920,205	\$869,032	\$6,413,451	\$809,451	\$809,451
Expenditures:					
Capital Projects	\$1,146,726	\$639,972	\$6,184,391	\$580,391	\$580,391
<b>Total Expenditures</b>	\$1,146,726	\$639,972	\$6,184,391	\$580,391	\$580,391
<b>Total Disbursements</b>	\$1,146,726	\$639,972	\$6,184,391	\$580,391	\$580,391
<b>Ending Balance<sup>1</sup></b>	\$5,773,479	\$229,060	\$229,060	\$229,060	\$229,060
Reserved Fund Balance <sup>2</sup>	\$229,060	\$229,060	\$229,060	\$229,060	\$229,060
<b>Unreserved Ending Balance</b>	\$5,544,419	\$0	\$0	\$0	\$0

<sup>1</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

<sup>2</sup> The Reserved Fund Balance reflects revenue receivable to the Housing Trust Fund for interest owed by Cornerstone Housing Corporation (formerly Reston Interfaith) on an equity lien held by the FCRHA.

# Fund 40300 Housing Trust Fund

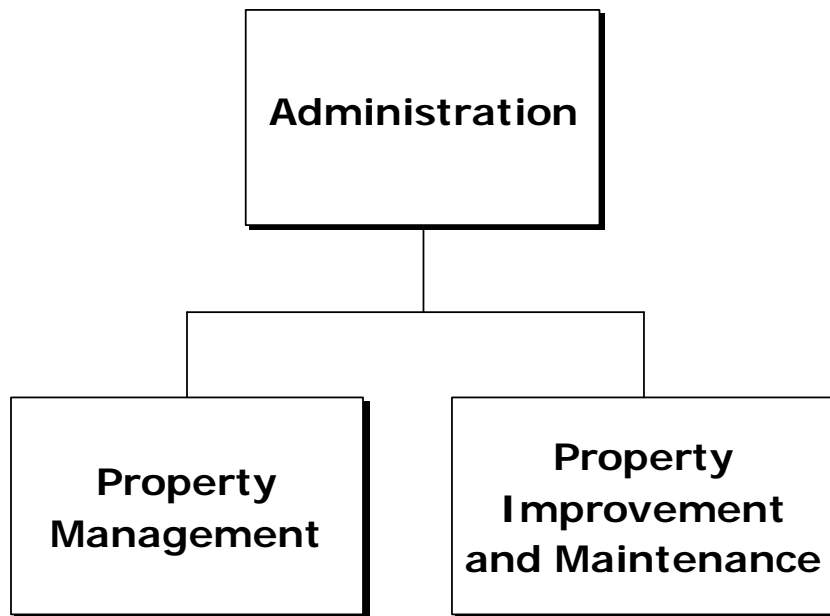
## FY 2016 Summary of Capital Projects

### Fund 40300, Housing Trust Fund

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
AHPP Tier III (2H38-149-000)		\$0.00	\$200,000.00	\$0	\$0
Housing First: Hanley Transitional Housing (2H38-067-000)	1,177,632	588,470.71	539,384.33	0	0
James Lee Road Improvement (2H38-148-000)	624	0.00	623.88	0	0
Land/Unit Acquisition (2H38-066-000)		476,444.00	999,227.21	505,878	505,878
Lewinsville Expansion Project (2H38-064-000)	2,932,752	81,811.00	1,633,728.81	0	0
Little River Glen II (2H38-061-000)	8,199,494	0.00	3,979.00	0	0
Mondloch House (2H38-071-000)	155,321	0.45	150,809.00	0	0
Rehabilitation of FCRHA Properties (2H38-068-000)		0.00	1,078,806.62	0	0
Reservation/Emergencies & Opportunities (2H38-065-000)		0.00	150,131.48	0	0
Senior/Disabled Housing/Homeless (2H38-192-000)	1,400,000	0.00	1,400,000.00	0	0
Undesignated Housing Trust Fund (2H38-060-000)		0.00	27,701.00	74,513	74,513
<b>Total</b>	<b>\$13,865,823</b>	<b>\$1,146,726.16</b>	<b>\$6,184,391.33</b>	<b>\$580,391</b>	<b>\$580,391</b>

## Fund 40330 Elderly Housing Programs

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### **Mission**

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) for the benefit of the elderly, and to maintain and preserve the units for long-term rental availability.

### **Focus**

Fund 40330, Elderly Housing Programs, accounts for personnel, operating, and equipment costs related to the County's support of the operation of the three locally-funded elderly housing developments owned or leased by the FCRHA. The three facilities are: Lewinsville Senior Residences, Little River Glen and Lincolnia Senior Residences. Funding for five other facilities, Gum Springs Glen, Morris Glen, Olley Glen, Herndon Harbor House and Braddock Glen is not presented in Fund 40330. Although they are owned by a limited partnership where the FCRHA is the managing general partner, the facilities are managed by private firms. The Housing and Community Development (HCD) staff administers the contracts between the FCRHA and the private firms hired to manage the facilities. Together, in FY 2016, these eight facilities will provide for 610 congregate housing units including, four Adult Day Health Care Centers and two assisted living facilities affordable to low-income older adults (see following table).

## Fund 40330 Elderly Housing Programs

Property Name	Supervisor District	Ownership	Operating Funding	Programs	# of Units	Funding Provided
Lewinsville Senior Residences	Dranesville	FCRHA	Fund 40330 Elderly Housing	Independent Living Adult Day Health Care Congregate Meals Senior Recreation	22	\$162,596
Little River Glen	Braddock	FCRHA	Fund 40330 Elderly Housing	Independent Living Congregate Meals Senior Recreation	120	\$1,786,982
Lincolnia Senior Residences	Mason	FCRHA	Fund 40330 Elderly Housing	Independent Living Assisted Living Adult Day Health Care Congregate Meals Senior Recreation	26 52	\$1,517,111
Gums Springs Glen	Mt. Vernon	Gums Springs LP	Fund 81200 Housing Partnerships	Independent Living Head Start	60	NA
Morris Glen	Lee	Morris Glen LP	Fund 81200 Housing Partnerships	Independent Living	60	NA
Olley Glen	Braddock	FCRHA Olley Glen LP	Fund 81200 Housing Partnerships	Independent Living	90	NA
Herndon Harbor House I & II	Dranesville	Herndon Harbor House LP Herndon Harbor House II LP	Fund 81200 Housing Partnerships	Independent Living Adult Day Health Care Congregate Meals	120	NA
Braddock Glen	Braddock	Fairfax County	Privately managed	Assisted Living Adult Day Health Care Congregate Meals Senior Recreation	60	NA
<b>Total Units</b>					<b>610</b>	<b>\$3,466,689</b>

In FY 2016, the operation of the Elderly Housing Programs will be supported in part with rental income, a state auxiliary grant for indigent care in the Adult Care Residence component at the Lincolnia Center, County support, and rental subsidy from the federally-funded HOME program. The County's General Fund transfer of approximately \$1.90 million supports 55 percent of expenditures. Gum Springs Glen, Morris Glen, Olley Glen, Herndon Harbor House and Braddock Glen are self-supporting and do not require County General Fund support.

Other costs related to the County's housing program at these sites, including the operating costs of senior centers, adult day health care centers, and congregate meal programs, are reflected in the agency budgets for the Department of Neighborhood and Community Services, Department of Family Services, the Health Department, Fund 50000, Federal/State Grant Fund, and capital project requirements are funded in Fund 20000, Consolidated Debt Service.

Certain expenses reflected in this fund are not directly related to housing operations. The FCRHA, as landlord of these facilities, has inter-agency agreements, which provide for budgeting by HCD for common area expenses for utilities, telecommunications, maintenance, custodial services, and contracts. The facilities provide space for general community use, as well as for services provided by other County agencies.

# Fund 40330

## Elderly Housing Programs

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$679,493	\$930,619	\$930,619	\$903,279	\$905,313
Operating Expenses	2,155,718	2,416,168	3,099,791	2,561,376	2,561,376
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$2,835,211</b>	<b>\$3,346,787</b>	<b>\$4,030,410</b>	<b>\$3,464,655</b>	<b>\$3,466,689</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	13 / 13	13 / 13	13 / 13	13 / 13	13 / 13
<b>RENTAL HOUSING PROPERTY MANAGEMENT</b>					
1 Director of Senior Housing	1	1 Housing Services Specialist I	1	1 General Building Maintenance Worker I	
1 Housing Services Specialist III	1	1 Chief Building Maintenance Section	1	1 Maintenance Trade Helper II	
1 Housing Services Specialist II	1	1 Trades Supervisor	3	3 Facility Attendants II	
	1	1 Electrician II			
<b>TOTAL POSITIONS</b>					
13 Positions / 13.0 FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$26,966**  
 An increase of \$26,966 in Personnel Services includes \$8,603 for a 1.10 percent market rate adjustment (MRA) for all employees and \$18,363 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Project-Based Budgeting Adjustments** **(\$52,272)**  
 A decrease of \$52,272 in Personnel Services is primarily associated with salary and fringe benefit adjustments due to project-based budgeting requirements based on U.S. Department of Housing and Urban Development (HUD) policy guidelines and County accounting systems.
- ◆ **Operating and Maintenance Costs** **\$145,208**  
 A net increase of \$145,208 in Operating Expenses is primarily associated with increases in expenses for contractual services, utilities, and repair and maintenance based on project-based budgeting requirements.

## Fund 40330 Elderly Housing Programs

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$683,623**

As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$683,623 in Operating Expenses including encumbered carryover of \$83,623 for contractual services, repairs and maintenance, and utilities, as well as \$600,000 associated with unencumbered carryover for the temporary relocation of Lincolnia residents during property renovations. In June 2008, following a notification from the Virginia Department of Social Services (VDSS) regarding violations of physical plant standards at Lincolnia, the Department of Housing and Community Development entered into a Corrective Action Plan with VDSS. The proposed renovations will meet the Plan's requirements to maintain the existing Assisted Living Facility License issued by VDSS.

# Fund 40330 Elderly Housing Programs

## FUND STATEMENT

### Fund 40330, Elderly Housing Programs

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,060,801	\$1,127,653	\$2,717,028	\$2,145,454	\$2,200,358
Revenue:					
Rental Income <sup>1</sup>	\$1,317,410	\$1,334,926	\$1,334,926	\$1,318,209	\$1,318,209
Miscellaneous Revenue <sup>1</sup>	104,944	147,548	147,548	150,318	150,318
Rental Assistance	204,813	161,583	161,583	204,013	204,013
<b>Total Revenue</b>	<b>\$1,627,167</b>	<b>\$1,644,057</b>	<b>\$1,644,057</b>	<b>\$1,672,540</b>	<b>\$1,672,540</b>
Transfers In:					
General Fund (10001)	\$1,864,271	\$1,869,683	\$1,869,683	\$1,894,615	\$1,896,649
<b>Total Transfers In</b>	<b>\$1,864,271</b>	<b>\$1,869,683</b>	<b>\$1,869,683</b>	<b>\$1,894,615</b>	<b>\$1,896,649</b>
<b>Total Available</b>	<b>\$5,552,239</b>	<b>\$4,641,393</b>	<b>\$6,230,768</b>	<b>\$5,712,609</b>	<b>\$5,769,547</b>
Expenditures:					
Personnel Services	\$679,493	\$930,619	\$930,619	\$903,279	\$905,313
Operating Expenses <sup>1</sup>	2,155,718	2,416,168	3,099,791	2,561,376	2,561,376
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$2,835,211</b>	<b>\$3,346,787</b>	<b>\$4,030,410</b>	<b>\$3,464,655</b>	<b>\$3,466,689</b>
<b>Total Disbursements</b>	<b>\$2,835,211</b>	<b>\$3,346,787</b>	<b>\$4,030,410</b>	<b>\$3,464,655</b>	<b>\$3,466,689</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$2,717,028</b>	<b>\$1,294,606</b>	<b>\$2,200,358</b>	<b>\$2,247,954</b>	<b>\$2,302,858</b>
Unrestricted Reserve	\$2,614,528	\$1,294,606	\$1,995,358	\$1,940,454	\$1,995,358
Accrued Interest Receivable	102,500	0	205,000	307,500	307,500
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected as an increase of \$48,642.87 in FY 2014 revenues to record revenue accrual adjustments and a decrease of \$6,261.16 in FY 2014 expenditures to record accrued expenses for contracts and building maintenance in the proper fiscal period. These audit adjustments were included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> Ending Balances fluctuate due to program adjustments, carryover of operating expenditures, audit adjustments and adjustments in the general fund transfer.

# Fund 40360

## Homeowner and Business Loan Programs

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### Mission

The overall goals of the Homeowner and Business Loan Programs are to enhance the quality of life and economic base of the County by providing support for homeownership, to repair and upgrade existing housing, and to assist small and minority businesses.

### Focus

Fund 40360, Homeowner and Business Loan Programs, is comprised of the following programs designed to meet the agency mission as detailed below:

- ◆ The First-Time Homebuyers Program is designed to provide affordable homeownership opportunities for low- to moderate-income families who otherwise could not afford to purchase a home. The Moderate Income Direct Sales (MIDS) program as established in 1978, acquired or constructed units sold by the Fairfax County Redevelopment and Housing Authority (FCRHA) to moderate income families, with second trust loans provided to make the loan amount affordable. The resale price of the unit is limited, and the FCRHA has the right of first refusal when the home is resold. Since 1993, the FCRHA has been marketing units that are provided under provisions of Fairfax County's Affordable Dwelling Unit (ADU) Ordinance. These units also serve low- and moderate-income households who are first-time homebuyers earning at least \$25,000. Homes range in price from \$70,000 to \$190,000. Restrictive covenants apply that limit the sales price and require owners to occupy the home. Homes purchased currently have a 30-year control period. The FCRHA has the right of repurchase or the right to assign the purchase to a new homebuyer. Applicants for both MIDS and ADU units are required to participate in homeownership education classes and obtain a pre-conditional approval from a lender to participate in drawings to receive these homes.
  
- ◆ The Fairfax County's Affordable Dwelling Unit Housing Acquisition program was established in FY 2015 for the FCRHA to exercise its right of first purchase of ADUs in the extended control period in order to preserve the affordability of the units for low- to moderate-income families. The units are then rented out as part of the Fairfax County Rental Program, or resold to non-profit organizations that would then be responsible for maintaining the affordability of the units.
  
- ◆ The Home Improvement Loan Program (HILP) provides loans, grants and materials to low- and moderate-income individuals for the purpose of home improvements. The HILP program has been significantly down-sized and new HILP loans are now limited to emergency situations. Old loans are repaid, generating revenue to the Fund, but most loans are deferred and repaid when the homeowner decides to sell their home. Grants are provided for low-income elderly or disabled residents through the Home Repair for the Elderly Program (HRE) to make needed repairs and provide for handicapped accessibility, to prevent displacement, and to allow these individuals to live in safe and sanitary housing.
  
- ◆ The Small and Minority Business Loan program was initiated in FY 1996, and Fund 40360, Homeowner and Business Loan Programs, was expanded to include the receipt of federal funds for the operations of this program which provided loans to qualified small and minority businesses. Program funds were administered by the Community Business Partnership (formerly the South Fairfax Regional Business Partnership, Inc.) through an agreement with the Department of Housing and Community Development. Given the current economic conditions, high administrative cost



## Fund 40360 Homeowner and Business Loan Programs

and low demand for the program, the Small and Minority Business Loan program has been discontinued. The Section 108 loan will be repaid according to scheduled payments.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Operating Expenses	\$2,418,720	\$2,230,085	\$4,574,595	\$2,333,715	\$2,333,715
<b>Total Expenditures</b>	<b>\$2,418,720</b>	<b>\$2,230,085</b>	<b>\$4,574,595</b>	<b>\$2,333,715</b>	<b>\$2,333,715</b>

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Moderate Income Direct Sales Program** **\$201,810**  
An increase of \$201,810 is due to higher expenditures for the estimated number of units purchased and resold.
- ◆ **Home Improvement Loan Program** **(\$96,380)**  
A decrease of \$96,380 is due to lower expenditures for loan repayments and administrative costs based on a previous three-year average of activity.
- ◆ **Small and Minority Business Loan Program** **(\$1,800)**  
A decrease of \$1,800 is due to lower expenditures for U.S. Department of Housing and Urban Development Section 108 Loan 7 repayments based on the repayment schedule.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$2,344,510**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$2,344,510 due to carryover of unexpended FY 2014 program balances anticipated for the FY 2015 Moderate Income Direct Sales (MIDS) Program, County Rehabilitation Loans and Grants Program, and Business Loan Program, as well as the initiation of a new program, the Affordable Dwelling Unit Housing Acquisition.

# Fund 40360

## Homeowner and Business Loan Programs

### FUND STATEMENT

#### Fund 40360, Homeowner and Business Loan Programs

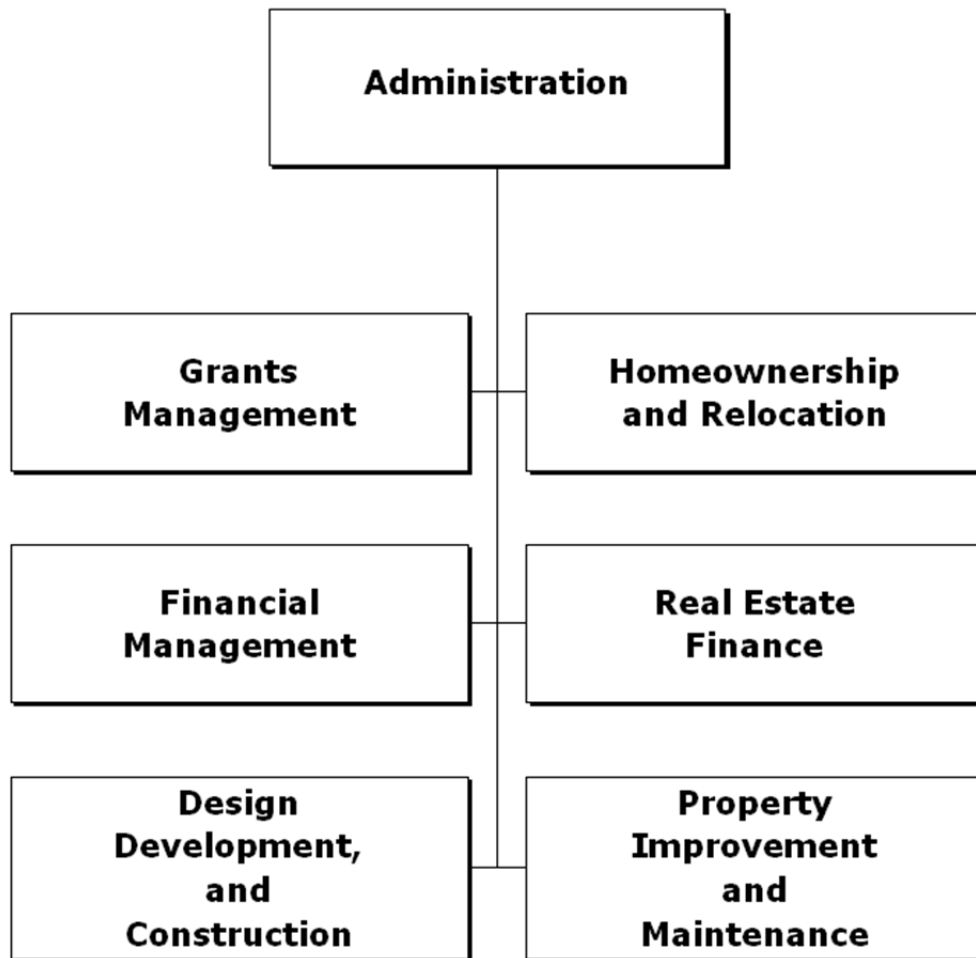
	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$3,780,066	\$3,780,066	\$3,652,426	\$3,476,739	\$2,803,961
Revenue:					
Program Income (MIDS)	\$1,986,282	\$2,059,020	\$3,200,000	\$2,260,830	\$2,260,830
County Rehabilitation Loan Repayments	304,273	128,580	500,000	0	0
Business Loan Program	525	0	26,130	26,130	26,130
<b>Total Revenue</b>	<b>\$2,291,080</b>	<b>\$2,187,600</b>	<b>\$3,726,130</b>	<b>\$2,286,960</b>	<b>\$2,286,960</b>
<b>Total Available</b>	<b>\$6,071,146</b>	<b>\$5,967,666</b>	<b>\$7,378,556</b>	<b>\$5,763,699</b>	<b>\$5,090,921</b>
Expenditures:					
Moderate Income Direct Sales Program (MIDS)	\$2,384,650	\$2,059,020	\$3,200,000	\$2,260,830	\$2,260,830
Affordable Dwelling Unit Housing Acquisition	0	0	800,000	0	0
Rehabilitation Loans and Grants <sup>1</sup>	(4,193)	128,580	500,000	32,200	32,200
Business Loan Program	38,263	42,485	74,595	40,685	40,685
<b>Total Expenditures</b>	<b>\$2,418,720</b>	<b>\$2,230,085</b>	<b>\$4,574,595</b>	<b>\$2,333,715</b>	<b>\$2,333,715</b>
<b>Total Disbursements</b>	<b>\$2,418,720</b>	<b>\$2,230,085</b>	<b>\$4,574,595</b>	<b>\$2,333,715</b>	<b>\$2,333,715</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$3,652,426</b>	<b>\$3,737,581</b>	<b>\$2,803,961</b>	<b>\$3,429,984</b>	<b>\$2,757,206</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments totaling a net decrease of \$127,222.82 have been reflected in FY 2014 expenditures to accurately record expenses. These audit adjustments were included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> Projects are budgeted based on the total program costs and most programs span multiple years. Therefore, funding is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 50800

## Community Development Block Grant



### Mission

To conserve and upgrade low- and moderate-income neighborhoods through the provision of public facilities, home improvements, public services and economic development, and to stimulate the development and preservation of low- and moderate-income housing.

### Focus

Fund 50800, Community Development Block Grant (CDBG), seeks to stimulate the development and preservation of low- and moderate-income housing through the provision of loans, public facilities, and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households. Fairfax County receives an annual CDBG entitlement through the U.S. Department of Housing and Urban Development (HUD) based on a formula allocation method. The use of these funds is subject to eligibility criteria established by Congress for the program and must meet one of three national objectives: (1) benefit to the low- and moderate-income population of the County; (2) elimination of slums and blight; and (3) meet urgent needs. Specific uses of each annual grant are outlined in the [Consolidated Plan One-Year Action Plan](#). The Board of Supervisors has designated the Consolidated Community Funding Advisory Committee (CCFAC) as the citizen advisory group charged with overseeing the Consolidated Plan process. The Consolidated Plan also incorporates the recommendations of the Fairfax

# Fund 50800

## Community Development Block Grant

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County Redevelopment and Housing Authority (FCRHA) concerning the use of CDBG funds. The CCFAC forwards the Plan to the Board of Supervisors for a public hearing and adoption. The Plan is then forwarded to HUD for approval and final grant award.

Historically, CDBG funds have been used for:

- development and preservation of affordable housing;
- neighborhood improvements in communities designated as Conservation or Redevelopment Areas by the Board of Supervisors;
- programs providing needed services to the low- and moderate-income population;
- financial and technical assistance to homeowners for housing rehabilitation and repair;
- payments on loans used for affordable housing development; and
- costs to administer this grant and related programs.

Details for specific projects in Program Year 41 (FY 2016) were approved by the Board of Supervisors (BOS) on April 28, 2015 and submitted to HUD as part of the Consolidated Plan One-Year Action Plan for FY 2016.

### **FY 2016 Initiatives**

Funding in the amount of \$5,128,616, an increase of \$378,589 or 8.0 percent over the FY 2015 Adopted Budget Plan amount of \$4,750,027, represents an estimated award of \$4,837,674 from the U.S. Department of Housing and Urban Development (HUD) for FY 2016 (Program Year 41) and anticipated program income of \$290,942. Necessary adjustments to the estimate will be made as part of the *FY 2015 Carryover Review* after the final HUD award is received. The following identifies some of the projected funding initiatives:

- ◆ A portion of the County's CDBG entitlement will be combined with County General Funds and the Community Services Block Grant into a Consolidated Community Funding Pool (CCFP), providing funds through a competitive process to non-profit organizations for human services and affordable housing development and preservation. The Working Advisory Group (WAG) discusses community needs and funding priorities to formulate funding recommendations to the Board of Supervisors. The WAG reviews the FCRHA Strategic Plan recommendations for funding included in the proposed Consolidated Plan One-Year Action Plan for FY 2016 prior to release for public comment. In FY 2016, it is initially projected that an amount of \$1,859,139 will be available for the CCFP.
- ◆ An amount of \$94,500 is projected for the Fair Housing Program implementation, including conducting and reporting on fair housing tests, filing fair housing complaints, training rental agents and housing counselors in the County's rental market, establishing and staffing the Fair Housing Task Force, and continuing to study and report on the County's fair housing needs.
- ◆ An amount of \$287,973 is projected to support staff and operating costs for the Home Repair for the Elderly Program. This program provides minor home repairs to low-income elderly or disabled residents to enable these individuals to live in safe and sanitary housing.

# Fund 50800

## Community Development Block Grant

- ◆ Funding of \$1,139,633 is projected to be available for payments on Section 108 Loan Payments. These loans, approved by the BOS and HUD, are designated for affordable housing preservation and development, the reconstruction of Washington Plaza, Strawbridge Square, Olley Glen and road and storm drainage improvements in five conservation areas (Baileys, Fairhaven, Gum Springs, James Lee and Jefferson Manor).
- ◆ Also included in Fund 50800 is support for staff and operating costs to provide federally-mandated relocation and advisory services to individuals affected by federally-funded County and FCRHA programs. In addition, funding is provided for staff support and operating costs for overall program management and planning for CDBG and Section 108 Loan programs. This includes preparation of the annual HUD Consolidated Plan and other program reports, administration and monitoring of non-profit contracts, evaluation of program performance, and planning for the development of affordable housing in the County. In FY 2016, funding for these services is estimated to be \$1,068,596 (Planning and Urban Design, General Administration and Housing Program Relocation projects).
- ◆ The Homeownership Assistance Program provides funding in the amount of \$275,407 for the support of staff in the Relocation Services Branch, who provide support to the First-Time Homebuyer and Moderate Income Direct Sales programs. The main duties of these positions include application data entry, waiting list maintenance, application processing, conducting lotteries, annual occupancy certifications, and counseling applicants.
- ◆ Upon approval of the final HUD award in May 2015, it is anticipated that funding in the amount of \$403,368 for Contingency Fund requirements would be available for allocation to rehabilitation, and/or Special Needs Housing, which was outlined in the Consolidated Plan One-Year Action Plan for FY 2016.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
CDBG Projects	\$4,810,979	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
<b>Total Expenditures</b>	<b>\$4,810,979</b>	<b>\$4,750,027</b>	<b>\$10,458,332</b>	<b>\$5,128,616</b>	<b>\$5,128,616</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Grant	22 / 22	22 / 22	22 / 22	22 / 22	22 / 22
<u>COMMUNITY / NEIGHBORHOOD IMPROVEMENT</u>			<u>HOMEOWNERSHIP PROGRAM</u>		
1 HCD Division Director	1	Accountant III	1	Housing/Community Developer V	
2 Housing/Community Developers V	1	Administrative Assistant V	1	Housing Services Specialist IV	
4 Housing/Community Developers IV	2	Administrative Assistants IV	3	Housing Services Specialists II	
2 Housing/Community Developers III	1	Senior Maintenance Supervisor	1	Administrative Assistant IV	
	2	General Building Maintenance Workers I			
<b>TOTAL POSITIONS</b>					
22 Grant Positions / 22.0 Grant FTE					

# Fund 50800

## Community Development Block Grant

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### **FY 2016 Funding Adjustments**

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Employee Compensation** **\$0**  
It should be noted that no funding is included for a 1.10 percent market rate adjustment (MRA) for all employees or for performance-based and longevity increases for non-uniformed merit employees in FY 2016, as the fund will absorb the impact within the existing HUD award authorization.
  
- ◆ **U.S. Department of Housing and Urban Development (HUD) Award** **\$378,589**  
An increase of \$378,589 is associated with the FY 2015 HUD award and anticipated program income that was used to project expenditures for this fund in FY 2016.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$5,708,305**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$5,708,305 due to carryover of \$4,495,233 in unexpended project balances, appropriation of \$1,125,425 in unanticipated program income received in FY 2014 and \$87,647 due to the amended U.S. Department of Housing and Urban Development (HUD) award approved by the Board of Supervisors on April 29, 2014.

A Fund Statement and a Summary of Grant Funding are provided on the following pages.

# Fund 50800

## Community Development Block Grant

### FUND STATEMENT

#### Fund 50800, Community Development Block Grant

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$36,843	\$0	\$1,033,715	\$0	\$0
Revenue:					
Community Development Block Grant (CDBG)	\$4,682,426	\$4,750,027	\$9,424,617	\$4,837,674	\$4,837,674
CDBG Program Income	1,125,425	0	0	290,942	290,942
<b>Total Revenue</b>	\$5,807,851	\$4,750,027	\$9,424,617	\$5,128,616	\$5,128,616
<b>Total Available</b>	\$5,844,694	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
Expenditures:					
CDBG Projects	\$4,810,979	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
<b>Total Expenditures</b>	\$4,810,979	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
<b>Total Disbursements</b>	\$4,810,979	\$4,750,027	\$10,458,332	\$5,128,616	\$5,128,616
<b>Ending Balance<sup>1</sup></b>	\$1,033,715	\$0	\$0	\$0	\$0

<sup>1</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 50800

## Community Development Block Grant

### FY 2016 Summary of Grant Funding

#### Fund 50800, Community Development Block Grant

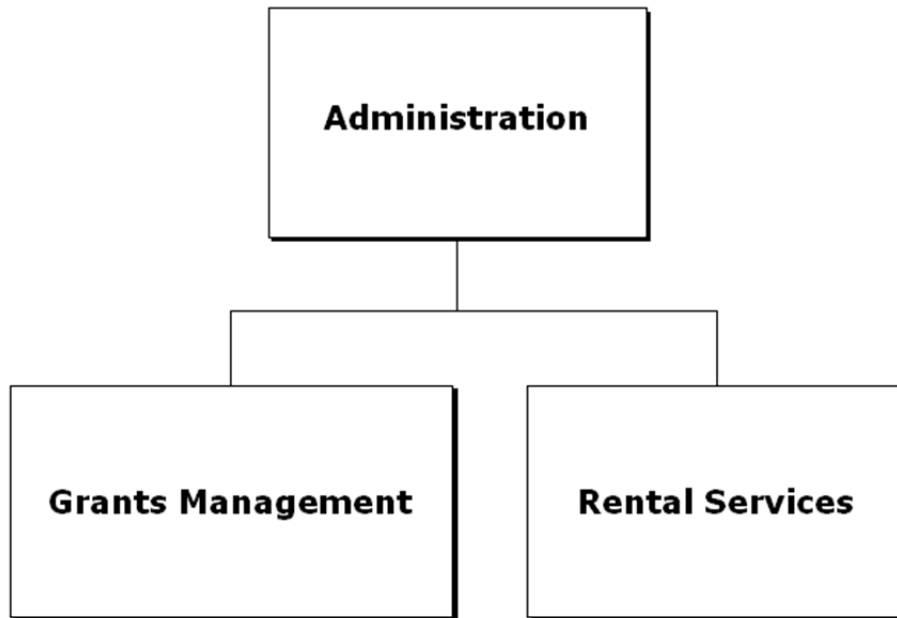
Grant #	Description	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
1380020	Good Shepherd	\$645,434.00	\$733,294.00	\$0	\$0
1380024	Fair Housing Program	84,149.91	124,185.26	94,500	94,500
1380026	Rehabilitation of FCRHA Properties	323,773.48	1,134,037.45	0	0
1380028	Mondloch House	132,868.89	0.00	0	0
1380035	Home Repair for the Elderly	286,446.89	506,019.52	287,973	287,973
1380036	Contingency Fund	0.00	0.00	403,368	403,368
1380039	Planning and Urban Design	270,130.36	575,500.75	273,903	273,903
1380040	General Administration	436,314.97	712,373.55	598,980	598,980
1380042	Housing Program Relocation	179,931.86	317,361.73	195,713	195,713
1380043	Section 108 Loan Payments	1,219,747.85	1,246,746.49	1,139,633	1,139,633
1380046	Homestretch	0.00	400,000.00	0	0
1380055	Christian Relief Services	107,673.00	23,597.31	0	0
1380057	Wesley/Coppermine	31,221.00	33,779.00	0	0
1380058	Bilingual Rehabilitation	82,387.00	24,432.00	0	0
1380060	Homeownership Assistance Program	303,907.26	535,405.67	275,407	275,407
1380061	Magnet Housing	6,073.01	0.00	0	0
1380062	Special Needs Housing	203.94	1,973,285.17	0	0
1380070	North Hill	0.00	620,212.86	0	0
1380073	The Brain Foundation	337,809.00	209,271.00	0	0
1380076	Community Havens	240,000.00	400,892.00	0	0
1380077	New Hope Housing	107,870.00	0.00	0	0
1380078	Cornerstones (formerly Reston Interfaith)	0.00	718,605.00	0	0
1380079	Adjusting Factors	0.00	169,333.34	1,859,139	1,859,139
1380081	Non-Profit Blueprint	5.91	0.00	0	0
1380089	Woodley Hills	15,031.11	0.00	0	0
<b>Total</b>		<b>\$4,810,979.44</b>	<b>\$10,458,332.10</b>	<b>\$5,128,616</b>	<b>\$5,128,616</b>



# Fund 50810

## HOME Investment Partnerships Program

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### Mission

The goal of the HOME Investment Partnerships Program (HOME) is to provide affordable housing through acquisition, rehabilitation, new construction and tenant-based rental assistance.

### Focus

The HOME Program was established as part of the Cranston-Gonzalez National Affordable Housing Act of 1990. HOME funds are allocated on an annual basis to eligible participating jurisdictions based on a formula allocation system. The HOME Program requires a 25 percent local match from the participating jurisdiction. The local match can come from any Housing and Community Development project, regardless of funding source that is HOME eligible. Any expenditure beginning in October 1992 in qualifying projects can be considered as part of the required matching funds. In FY 2016, the County will have adequate matching funds from all eligible projects to satisfy the requirement. Therefore, no additional local funds will need to be allocated to meet this requirement.

Details for specific projects in Program Year 24 (FY 2016) were approved by the Board of Supervisors (BOS) on April 28, 2015 and submitted to the U.S. Department of Housing and Urban Development (HUD) as part of the Consolidated Plan One-Year Action Plan for FY 2016.

### FY 2016 Initiatives

In FY 2016, funding of \$1,580,878, an increase of \$163,364 or 11.5 percent over the FY 2015 Adopted Budget Plan amount of \$1,417,514, represents an estimated award from the U.S. Department of Housing and Urban Development and anticipated program income of \$45,407. Necessary adjustments to the estimate will be made as part of the *FY 2015 Carryover Review* after the final HUD award is received. FY 2016 funding will support Community Housing Development Organizations and various other new and ongoing projects, including:

# Fund 50810

## HOME Investment Partnerships Program

- ◆ A minimum 15 percent set-aside of \$230,321 mandated under HOME regulations from the County's total HOME allocation for eligible Community Housing Development Organizations (CHDOs) and a 10 percent set-aside of \$153,547 for administrative expenses (which includes \$24,427 for the Fair Housing program) as permitted under HOME regulations will support CHDOs and Fairfax County Redevelopment and Housing Authority (FCRHA) organizational capacity.
- ◆ Upon approval of the final HUD award in May 2015, it is anticipated that funding in the amount of \$650,000 will be available for the Tenant-Based Rental Assistance program (TBRA) and \$547,010 will be available for allocation to specific projects outlined in the Consolidated Plan One-Year Action Plan for FY 2016.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures: <sup>1</sup>					
Housing Capital	\$813,433	\$1,063,136	\$856,039	\$547,010	\$547,010
Homeless/Special Needs Organizations	668,025	0	1,803,839	650,000	650,000
Administration	615,191	212,627	1,329,924	230,321	230,321
	228,953	141,751	481,956	153,547	153,547
<b>Total Expenditures</b>	<b>\$2,325,602</b>	<b>\$1,417,514</b>	<b>\$4,471,758</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Grant	2 / 2	2 / 2	2 / 2	2 / 2	2 / 2

<sup>1</sup> Categories as required by the U.S. Department of Housing and Urban Development (HUD) for reporting purposes.

<u>GRANTS MANAGEMENT</u>	
1 Housing/Community Developer IV	1 Housing Services Specialist II
<u>TOTAL POSITIONS</u>	
2 Grant Positions / 2.0 Grant FTE	

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** \$0  
It should be noted that no funding is included for a 1.10 percent market rate adjustment (MRA) for all employees or for performance-based and longevity increases for non-uniformed merit employees in FY 2016, as the fund will absorb the impact within the existing HUD award authorization.
- ◆ **U.S. Department of Housing and Urban Development (HUD) Award** \$163,364  
An increase of \$163,364 is associated with the FY 2015 HUD award and anticipated program income that was used to project expenditures for this fund in FY 2016.

## Fund 50810 HOME Investment Partnerships Program

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$3,054,146**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$3,054,146 due to carryover of \$2,592,786 in unexpended project balances, the appropriation of \$343,403 in additional program income revenue received in FY 2014, and an increase of \$117,957 due to the amended U.S. Department of Housing and Urban Development (HUD) award approved by the Board of Supervisors on April 29, 2014.

A Fund Statement and a Summary of Grant Funding are provided on the following pages.

# Fund 50810

## HOME Investment Partnerships Program

### FUND STATEMENT

#### Fund 50810, HOME Investment Partnerships Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$164,073	\$0	\$222,924	\$0	\$0
Revenue:					
HOME Grant Funds	\$2,041,050	\$1,417,514	\$4,248,834	\$1,535,471	\$1,535,471
HOME Program Income	343,403	0	0	45,407	45,407
<b>Total Revenue</b>	<b>\$2,384,453</b>	<b>\$1,417,514</b>	<b>\$4,248,834</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>
<b>Total Available</b>	<b>\$2,548,526</b>	<b>\$1,417,514</b>	<b>\$4,471,758</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>
Expenditures:					
HOME Projects <sup>1</sup>	\$2,325,602	\$1,417,514	\$4,471,758	\$1,580,878	\$1,580,878
<b>Total Expenditures</b>	<b>\$2,325,602</b>	<b>\$1,417,514</b>	<b>\$4,471,758</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>
<b>Total Disbursements</b>	<b>\$2,325,602</b>	<b>\$1,417,514</b>	<b>\$4,471,758</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$222,924</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<sup>1</sup> In order to account for expenditures in the proper fiscal year, an audit adjustment in the amount of \$98.00 has been reflected as a decrease to FY 2014 expenditures to record an expenditure accrual in the proper fiscal period. There is an offsetting expenditure adjustment of \$98.00 to the *FY 2015 Revised Budget Plan* as a result of this adjustment. This audit adjustment has been included in the FY 2014 Comprehensive Annual Financial Report. Details of the audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 50810

## HOME Investment Partnerships Program

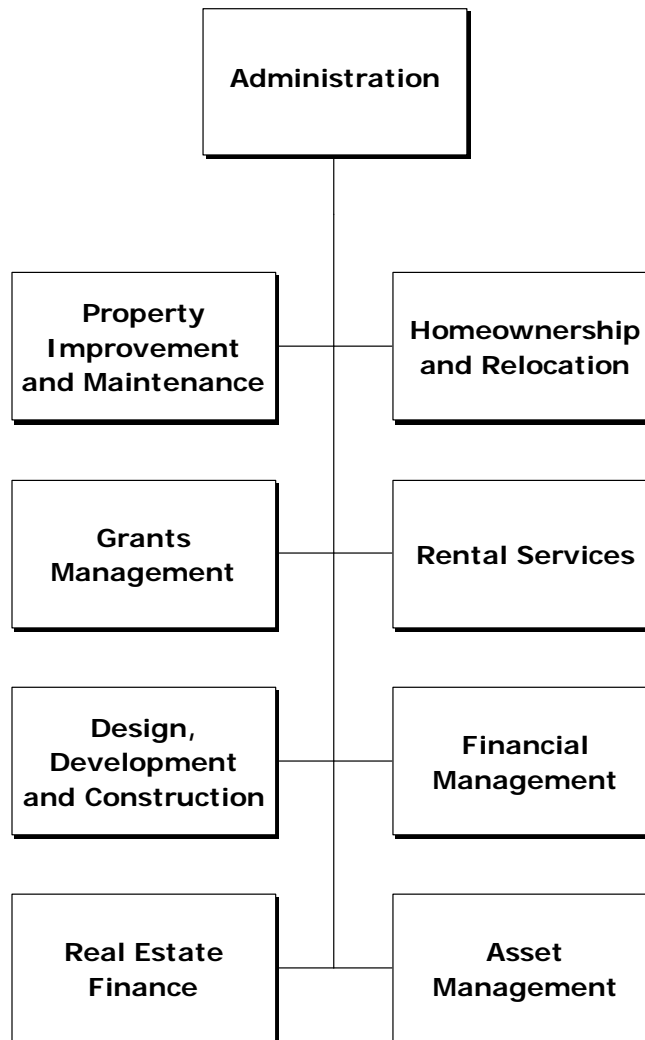
### FY 2016 Summary of Grant Funding

#### Fund 50810, HOME Investment Partnerships Program

Grant #	Description	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
1380021	Good Shepherd Housing	\$238,000.00	\$186,641.00	\$0	\$0
1380025	Fair Housing Program	8,654.62	41,132.00	24,427	24,427
1380027	Rehabilitation of FCRHA Properties	307,013.91	856,038.69	0	0
1380029	Mondloch House	506,418.94	0.00	0	0
1380048	Cornerstones (formerly Reston Interfaith)	0.00	912,962.35	0	0
1380049	CHDO Undesignated	0.00	230,321.00	230,321	230,321
1380050	Tenant-Based Rental Assistance	628,531.00	795,662.58	650,000	650,000
1380051	Development Costs	0.00	0.00	547,010	547,010
1380052	Administration	220,298.82	440,823.89	129,120	129,120
1380065	Housing First	39,494.03	3,132.27	0	0
1380082	Special Needs Housing	0.00	1,005,044.14	0	0
1380087	The Brain Foundation	77,191.00	0.00	0	0
1380090	Pathway Homes Inc.	300,000.00	0.00	0	0
<b>Total</b>		<b>\$2,325,602.32</b>	<b>\$4,471,757.92</b>	<b>\$1,580,878</b>	<b>\$1,580,878</b>

# Fund 81000

## Fairfax County Redevelopment and Housing Authority General Operating



### Mission

To preserve and increase opportunities for affordable housing in Fairfax County based on need, community priorities and the policy of the Board of Supervisors and the Fairfax County Redevelopment and Housing Authority (FCHRA). Driven by community vision, to lead efforts to revitalize older areas of Fairfax County, to spur private reinvestment, maximize existing infrastructure and public investment, reverse negative perceptions and create employment opportunities.

### Focus

Fund 81000, FCRHA General Operating, includes all FCRHA revenues generated by financing fees earned from the issuance of bonds, monitoring and service fees charged to developers, management fees, investment income, project reimbursements, consultant fees and ground rents on land leased to developers. Revenue supports operating expenses for the administration of the private activity bonds, Homeownership Programs, and other administrative costs, which crosscut many or all of the housing programs.

## **Fund 81000**

### **Fairfax County Redevelopment and Housing Authority General Operating**

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In FY 2016, revenue projections for this fund are \$3,069,930, an increase of \$120,746 or 4.1 percent over the FY 2015 Adopted Budget Plan amount. The increase in revenue is primarily due to an anticipated increase in management fee income from various properties including the Fairfax County Rental Program and the Lincolnia Senior Residences. Expenditures are \$3,069,930, an increase of \$115,555 or 3.9 percent over the FY 2015 Adopted Budget Plan amount. This increase is primarily due to adjustments associated with project-based budgeting requirements.

A portion of the staff costs associated with the FCRHA Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency (PROGRESS) Center, Homeownership Programs, and FCRHA real estate development and financing activities are supported by the financing and development/management fees generated by these activities.

In FY 2011, HCD established the Bridging Affordability Program. It was conceived during the development of the Housing Blueprint, and is intended to provide up to three years of local rental subsidies to individuals and families experiencing homelessness and households currently on Fairfax County's affordable housing waiting lists, including those managed by the FCRHA, the Fairfax-Falls Church Community Services Board, the Office to End and Prevent Homelessness and the homeless shelters. The program makes grants available to one or more of the County's non-profit partners per the Board's direction in the Housing Blueprint, and the Bridging Affordability Program is administered by HCD and funded by the operations revenue of the County-owned Wedgewood property. While the revenue and loans made for this program are recorded in Fund 30300, The Penny for Affordable Housing, a portion of the budget is used to fund three merit positions (in Fund 81000) that support this program by providing program compliance, inspecting units and administering the contracts with non-profit partners. Bridging Affordability is intended to serve as a gateway to the FCRHA's federal housing programs, including the Housing Choice Voucher and Public Housing programs.

The FCRHA will continue to make tax-exempt financing available and earn related financing fees. The financing will be used for the agency's own development as well as for the construction or preservation of qualified multi-family housing owned by other developers. However, because many types of projects must compete for an allocation of tax-exempt bond authority from the limited pool of such authority available in the Commonwealth of Virginia, the number of FCRHA tax-exempt bond issues in any year is limited and will vary significantly from year to year. Under this financing mechanism, a percentage of the units in a housing development must meet lower income occupancy requirements. Since 1986, there have been two alternate standards for meeting these requirements. Either 20 percent of the units must be occupied by households with incomes at 50 percent or less of the Washington D.C./Baltimore Metropolitan Statistical Area (MSA) median income (adjusted for household size), or 40 percent of the units must be occupied by households with 60 percent or less of the MSA median income. In addition, the FCRHA will continue to monitor existing tax-exempt financed multi-family housing projects to assure continuing developer compliance with program guidelines.

# Fund 81000

## Fairfax County Redevelopment and Housing Authority General Operating

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$1,990,612	\$2,185,918	\$2,185,918	\$2,346,313	\$2,351,477
Operating Expenses	709,007	768,457	865,278	718,453	718,453
<b>Total Expenditures</b>	<b>\$2,699,619</b>	<b>\$2,954,375</b>	<b>\$3,051,196</b>	<b>\$3,064,766</b>	<b>\$3,069,930</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	26 / 26	26 / 26	27 / 27	26 / 26	27 / 27
<u>ORGANIZATIONAL MANAGEMENT &amp; DEVELOPMENT</u>		<u>RENTAL HOUSING PROPERTY MANAGEMENT</u>		<u>GRANTS MANAGEMENT</u>	
1 HCD Division Director		2 Housing Services Specialists IV		1 Housing/Community Developer IV	
1 Housing/Community Developer IV		1 Housing/Community Developer III		1 Housing/Community Developer III	
2 Financial Specialists IV					
2 Financial Specialist III		<u>HOMEOWNERSHIP PROGRAM</u>			
2 Accountants II		1 HCD Division Director			
1 Information Officer II		1 Housing/Community Developer V			
1 GIS Analyst II		2 Housing/Community Developers III			
1 Administrative Assistant V					
2 Administrative Assistants IV		<u>AFFORDABLE HOUSING FINANCE</u>			
2 Administrative Assistants III		1 Housing/Community Developer IV			
2 Administrative Assistants II		1 Housing Services Specialist IV			
<b>TOTAL POSITIONS</b>					
27 Positions / 27.0 FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$61,437**  
 An increase of \$61,437 in Personnel Services includes \$21,849 for a 1.10 percent market rate adjustment (MRA) for all employees and \$39,588 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Project-Based Budgeting Adjustments** **\$53,352**  
 A net increase of \$53,352 is required to support project-based budgeting based on U.S. Department of Housing and Urban Development (HUD) policy guidelines. This is comprised of an increase of \$103,356 in Personnel Services associated with salary and fringe benefit adjustments, partially offset by a decrease of \$50,004 in Operating Expenses primarily associated with projected expenses for contractual services, utilities, and repair and maintenance.



**Fund 81000**  
**Fairfax County Redevelopment and**  
**Housing Authority General Operating**

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- ◆ **Other Post-Employment Benefits** **\$766**  
An increase of \$766 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

**Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$96,821**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved encumbered carryover of \$96,821 primarily associated with maintenance and repairs, computer equipment, computer services and contractual requirements.
  
- ◆ **Position Adjustment** **\$0**  
Subsequent to the *FY 2015 Third Quarter Review*, 1/1.0 FTE Accountant II position was transferred from Fund 81200, Housing Partnerships, to Fund 81000 to properly align program duties and responsibilities with the appropriate fund. Funding adjustments, if necessary, will be included in a future quarterly review.

# Fund 81000

## Fairfax County Redevelopment and Housing Authority General Operating

### FUND STATEMENT

#### Fund 81000, FCRHA General Operating

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$14,155,287	\$14,086,798	\$15,310,751	\$15,261,007	\$15,191,467
Revenue:					
Investment Income	\$20,328	\$37,272	\$20,000	\$35,127	\$35,127
Monitoring/Developer Fees	987,941	453,685	453,685	439,266	439,266
Rental Income	79,198	79,198	79,198	83,540	83,540
Program Income	2,459,032	2,094,990	2,094,990	2,221,760	2,221,760
Other Income	308,584	284,039	284,039	285,073	290,237
<b>Total Revenue</b>	<b>\$3,855,083</b>	<b>\$2,949,184</b>	<b>\$2,931,912</b>	<b>\$3,064,766</b>	<b>\$3,069,930</b>
<b>Total Available</b>	<b>\$18,010,370</b>	<b>\$17,035,982</b>	<b>\$18,242,663</b>	<b>\$18,325,773</b>	<b>\$18,261,397</b>
Expenditures:					
Personnel Services	\$1,990,612	\$2,185,918	\$2,185,918	\$2,346,313	\$2,351,477
Operating Expenses <sup>1</sup>	709,007	768,457	865,278	718,453	718,453
<b>Total Expenditures</b>	<b>\$2,699,619</b>	<b>\$2,954,375</b>	<b>\$3,051,196</b>	<b>\$3,064,766</b>	<b>\$3,069,930</b>
<b>Total Disbursements</b>	<b>\$2,699,619</b>	<b>\$2,954,375</b>	<b>\$3,051,196</b>	<b>\$3,064,766</b>	<b>\$3,069,930</b>
<b>Ending Balance</b>	<b>\$15,310,751</b>	<b>\$14,081,607</b>	<b>\$15,191,467</b>	<b>\$15,261,007</b>	<b>\$15,191,467</b>
Plaza	\$1,524,135	\$1,272,890	\$1,272,890	\$1,272,890	\$1,272,890
Cash with Fiscal Agent	7,506,315	7,565,810	7,565,810	7,565,810	7,565,810
<b>Unreserved Ending Balance</b>	<b>\$6,280,301</b>	<b>\$5,242,907</b>	<b>\$6,352,767</b>	<b>\$6,422,307</b>	<b>\$6,352,767</b>

<sup>1</sup> In order to account for the expenditures in the proper fiscal year, audit adjustments in the amount of \$69,539.80 have been reflected as an increase to FY 2014 expenditures to record accrual adjustments. These audit adjustments have been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter package.

# Fund 81020

## FCRHA Non-County Appropriated Rehabilitation Loan Program

### Mission

To enhance the quality and economic life of existing housing in the County through the provision of affordable loans for housing improvement and rehabilitation to qualifying low-income homeowners or homeowners living in areas targeted for improvement.

### Focus

Fund 81020, FCRHA Non-County Appropriated Rehabilitation Loan Program, provides the Fairfax County Redevelopment and Housing Authority (FCRHA) additional options for funding the Home Improvement Loan Program (HILP).



The purpose of the HILP has been to provide financial and technical assistance to low- and moderate-income homeowners for the rehabilitation of their property. The program preserved the affordable housing stock in the County and upgraded neighborhoods through individual home improvements. The HILP Program has been significantly down-sized with the loss of staff due to budget cuts which prompted an FCRHA decision to limit the program to emergencies and special projects. The agency continues to monitor and collect outstanding loans.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Operating Expenses	\$0	\$1,000	\$1,000	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Program Adjustments** (\$1,000)  
A decrease of \$1,000 is associated with no anticipated loan activity in FY 2016.

**Fund 81020**  
**FCRHA Non-County Appropriated**  
**Rehabilitation Loan Program**

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**Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ There have been no adjustments to this fund since the approval of the FY 2015 Adopted Budget Plan.

# Fund 81020

## FCRHA Non-County Appropriated Rehabilitation Loan Program

### FUND STATEMENT

#### Fund 81020, Non-County Appropriated Rehabilitation Loan Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$234,865	\$235,865	\$235,074	\$235,889	\$235,889
Revenue:					
Homeowners Contributions	\$0	\$1,000	\$1,000	\$0	\$0
Other (Pooled Interest, etc.)	209	815	815	536	536
<b>Total Revenue</b>	\$209	\$1,815	\$1,815	\$536	\$536
<b>Total Available</b>	\$235,074	\$237,680	\$236,889	\$236,425	\$236,425
Expenditures:					
Homeowners Contributions	\$0	\$1,000	\$1,000	\$0	\$0
<b>Total Expenditures</b>	\$0	\$1,000	\$1,000	\$0	\$0
<b>Total Disbursements</b>	\$0	\$1,000	\$1,000	\$0	\$0
<b>Ending Balance</b>	\$235,074	\$236,680	\$235,889	\$236,425	\$236,425

# Fund 81030

## FCRHA Revolving Development

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### **Focus**

Fund 81030, Fairfax County Redevelopment and Housing Authority (FCRHA) Revolving Development provides initial funds in the form of advances for projects for which federal, state, or private financing is later available. Initial project costs, such as development support for new site investigations for proposed projects, architectural and engineering plans, studies and fees, are advanced from this fund and are later included in permanent financing plans for repayment to this fund. This funding mechanism ensures that sufficient funding is available to provide adequate plans and proposals for individual projects prior to obtaining construction and permanent project financing.

No funding for advances is required for Fund 81030, FCRHA Revolving Development in FY 2016. As projects are identified and approved by the FCRHA that require Revolving Development funds, adjustments will be made through allocations during the year. Repayment of previously advanced loans totaling \$5,000 is anticipated in FY 2016.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$701,851**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$701,851 associated with the carryover of unexpended project balances.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 81030 FCRHA Revolving Development

## FUND STATEMENT

### Fund 81030, FCRHA Revolving Development

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$5,018,537	\$4,180,008	\$4,866,429	\$4,187,963	\$4,187,963
Revenue:					
Investment Income	\$4,278	\$18,385	\$18,385	\$9,618	\$9,618
Repayment of Advances	5,000	5,000	5,000	5,000	5,000
<b>Total Revenue</b>	<b>\$9,278</b>	<b>\$23,385</b>	<b>\$23,385</b>	<b>\$14,618</b>	<b>\$14,618</b>
<b>Total Available</b>	<b>\$5,027,815</b>	<b>\$4,203,393</b>	<b>\$4,889,814</b>	<b>\$4,202,581</b>	<b>\$4,202,581</b>
Expenditures:					
Advances	\$161,386	\$0	\$701,851	\$0	\$0
<b>Total Expenditures</b>	<b>\$161,386</b>	<b>\$0</b>	<b>\$701,851</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Disbursements</b>	<b>\$161,386</b>	<b>\$0</b>	<b>\$701,851</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$4,866,429</b>	<b>\$4,203,393</b>	<b>\$4,187,963</b>	<b>\$4,202,581</b>	<b>\$4,202,581</b>

<sup>1</sup> Ending balances fluctuate due to increases and decreases in investment income and the repayment of advances.

# Fund 81030 FCRHA Revolving Development

## FY 2016 Summary of Capital Projects

### Fund 81030, FCRHA Revolving Development

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Affordable/Workforce Housing (2H38-123-000)		\$0.00	\$50,000.00	\$0	\$0
Castellani Meadows (2H38-121-000)		0.00	4,122.59	0	0
Crescent Redevelopment Project (2H38-124-000)		0.00	300,000.00	0	0
Lincolnia (2H38-119-000)		161,385.96	346,317.38	0	0
Ox Road (2H38-126-000)		0.00	1,411.36	0	0
<b>Total</b>	<b>\$0</b>	<b>\$161,385.96</b>	<b>\$701,851.33</b>	<b>\$0</b>	<b>\$0</b>



# Fund 81050

## FCRHA Private Financing

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### Focus

Fund 81050, FCRHA Private Financing, was established to budget and report costs for capital projects which are supported in full or in part by funds borrowed by the Fairfax County Redevelopment and Housing Authority (FCRHA) through the FCRHA sale of notes or bonds, or through equity financing received through the sale of federal low-income housing tax credits. Housing development and improvement projects may be financed with funds borrowed from private lenders, the Virginia Housing Development Authority, or the federal government. At times, the FCRHA has invested in short-term notes of the County to provide an interim source of financing until permanent financing from one of these sources can be secured. Fund 81050, FCRHA Private Financing, permits the accounting for the receipt of proceeds from the lender and disbursements made by the FCRHA so that the total cost of a project can be maintained in the County's financial system and can be reflected on the FCRHA balance sheet.

An amount of \$25,275 is included in FY 2016 for payment of debt service on a Section 108 Loan (Loan 5) paid by this fund. Debt service payments in the amount of \$19,275 are budgeted in Fund 50800, Community Development Block Grant (CDBG), and are received as revenue in Fund 81050. The expenditures are made from Fund 81050 to accommodate accounting requirements. The remaining debt service of \$6,000 will be paid from a scheduled repayment on Loan 5A (partial payment).

In FY 2016, necessary adjustments will be made to Fund 81050 to track revenue and disbursements, as new projects and additional plans that require private financing are developed and approved by the FCRHA and the Board of Supervisors.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$2,191,886**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$2,191,886 due to the carryover of unexpended project balances of \$2,193,666 and the reprogramming of \$2,487 in unanticipated investment earnings received in FY 2014, offset by a decrease of \$4,267 due to project realignments and close-outs.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 81050 FCRHA Private Financing

## FUND STATEMENT

### Fund 81050, FCRHA Private Financing

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,335,943	\$4,022,361	\$6,220,109	\$4,028,223	\$4,028,223
Revenue:					
Section 108 Debt Service	\$117,841	\$25,775	\$25,775	\$25,275	\$25,275
Investment Income	2,487	0	0	0	0
Total Revenue	\$120,328	\$25,775	\$25,775	\$25,275	\$25,275
<b>Total Available</b>	<b>\$6,456,271</b>	<b>\$4,048,136</b>	<b>\$6,245,884</b>	<b>\$4,053,498</b>	<b>\$4,053,498</b>
Expenditures:					
Capital Projects	\$236,162	\$25,775	\$2,217,661	\$25,275	\$25,275
Total Expenditures	\$236,162	\$25,775	\$2,217,661	\$25,275	\$25,275
<b>Total Disbursements</b>	<b>\$236,162</b>	<b>\$25,775</b>	<b>\$2,217,661</b>	<b>\$25,275</b>	<b>\$25,275</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$6,220,109</b>	<b>\$4,022,361</b>	<b>\$4,028,223</b>	<b>\$4,028,223</b>	<b>\$4,028,223</b>

<sup>1</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate reflecting the carryover of these funds.

# Fund 81050 FCRHA Private Financing

## FY 2016 Summary of Capital Projects

### Fund 81050, FCRHA Private Financing

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Section 108 Loan Payments (24300) (2H38-168-000)		\$26,028.25	\$25,775.00	\$25,275	\$25,275
Section 108 Loan Payments (24800) (2H38-169-000)		90,362.25	0.00	0	0
Section 108 Loan Payments (24900) (2H38-170-000)		115,462.87	0.00	0	0
Undesignated Projects (2H38-127-000)		4,308.17	2,191,885.91	0	0
<b>Total</b>	<b>\$0</b>	<b>\$236,161.54</b>	<b>\$2,217,660.91</b>	<b>\$25,275</b>	<b>\$25,275</b>

# Fund 81060

## FCRHA Internal Service Fund

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### Focus

Fund 81060, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, and copying, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for building maintenance and repair, extermination, custodial work, elevator maintenance and grounds maintenance. The fund allows one purchasing document to be established for each vendor, as opposed to multiple purchase orders in various funds. Reimbursed charges incurred on behalf of other Department of Housing and Community Development funds are recorded as revenue.

### FY 2016 Funding Adjustments

*The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.*

- ◆ **Program Adjustments** **(\$405,818)**  
A decrease of \$405,818 in Operating Expenses reflects adjustments based on prior year actuals and anticipated FY 2016 program requirements.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$165,145**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered carryover of \$165,145 primarily associated with maintenance services, building materials and supplies, telecommunication related expenses, supplies and contractual services.

# Fund 81060

## FCRHA Internal Service Fund

### FUND STATEMENT

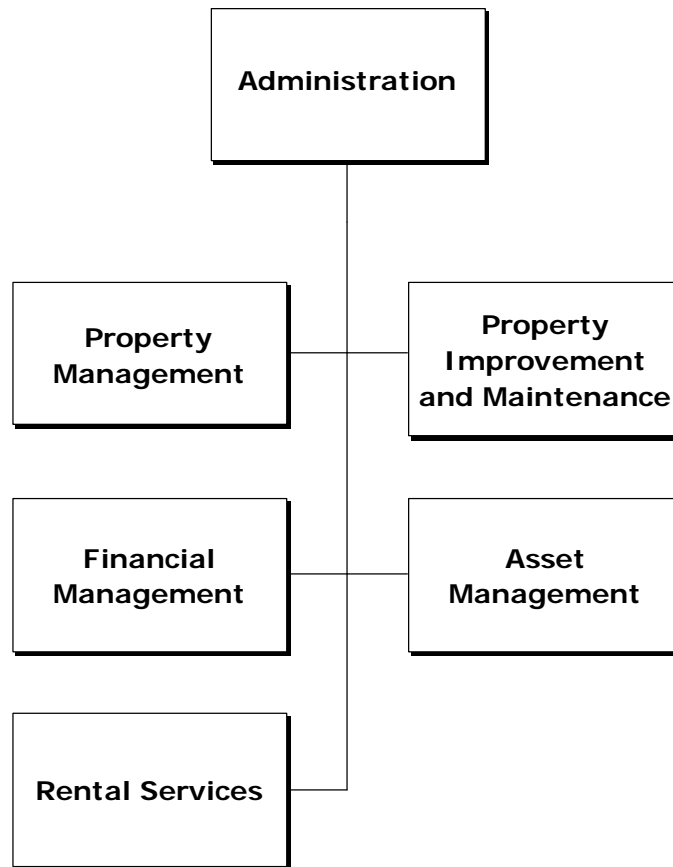
#### Fund 81060, FCRHA Internal Service Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	(\$1,130)	\$0	(\$1,130)	\$0	\$0
Revenue:					
Reimbursement from Other Funds	\$3,297,305	\$4,129,169	\$4,295,444	\$3,723,351	\$3,723,351
<b>Total Revenue</b>	\$3,297,305	\$4,129,169	\$4,295,444	\$3,723,351	\$3,723,351
<b>Total Available</b>	\$3,296,175	\$4,129,169	\$4,294,314	\$3,723,351	\$3,723,351
Expenditures:					
Operating Expenses	\$3,297,305	\$4,129,169	\$4,294,314	\$3,723,351	\$3,723,351
<b>Total Expenditures</b>	\$3,297,305	\$4,129,169	\$4,294,314	\$3,723,351	\$3,723,351
<b>Total Disbursements</b>	\$3,297,305	\$4,129,169	\$4,294,314	\$3,723,351	\$3,723,351
<b>Ending Balance<sup>1</sup></b>	(\$1,130)	\$0	\$0	\$0	\$0

<sup>1</sup> The Ending Balance is reserved for inventory and represents goods to be sold. The FY 2014 negative balance was associated with a budget system issue that is being resolved.

# Fund 81100

## Fairfax County Rental Program



### Mission

To manage affordable rental housing acquired by the Fairfax County Redevelopment and Housing Authority (FCRHA) and to maintain and preserve the units for long term rental availability.

### Focus

Fund 81100, Fairfax County Rental Program (FCRP) is a local rental-housing program developed and managed by the Department of Housing and Community Development (HCD) for the FCRHA. The FCRP is designed to provide affordable rental housing in the County for low- and moderate-income families. The FCRP includes projects developed by the FCRHA and other privately developed or rehabilitated housing units acquired by the FCRHA or Fairfax County. In FY 2016, Fund 81100 will support a total of 1,462 units consisting of multi-family rental properties, senior independent units, and specialized units and beds in FCRHA-owned group homes.

The operation of this program is primarily supported by tenant rents. In FY 2016, the County's General Fund is being charged directly for payments in support of condominium fees in the amount of \$313,432. In addition, debt service contributions are received from Fund 40330, Elderly Housing Programs, to provide support for the debt service costs of Little River Glen, an elderly housing development owned by the FCRHA. Accounting procedures require that the debt service for this project be paid out of Fund 81100, Fairfax County Rental Program, although the operating costs are reflected in Fund 40330.

## Fund 81100 Fairfax County Rental Program

In addition, HCD staff administers contracts between the FCRHA and private firms hired to manage Crescent Apartments, Hopkins Glen, Little River Square, Mt. Vernon Gardens, and Wedgewood Apartments.

The following charts summarize the total number of units in the Rental Program and Group Homes in FY 2016 and the projected operating costs associated with the units:

<u>Project Name</u>	<u>Units</u>	<u>2016 Cost</u>	<u>District</u>
Bryson at Woodland Park	4	\$66,893	Hunter Mill
Cedar Lakes	3	26,579	Sully
Charleston Square	1	7,710	Springfield
Chatham Town	10	79,072	Braddock
Coan Pond (Working Singles Housing Program)	19	130,535	Providence
Colchester Towne	24	200,590	Lee
East Market	4	62,553	Springfield
Fair Oaks Landing	3	43,964	Springfield
Faircrest	6	62,000	Sully
Fairfax Ridge Condo	1	11,165	Springfield
FCRHA Operating <sup>1</sup>	NA	100,712	N/A
Glenwood Mews	9	117,943	Lee
Halstead	4	56,442	Providence
Holly Acres	2	27,072	Lee
Island Creek	8	76,181	Lee
Laurel Hill	6	84,457	Mt. Vernon
Legato Corner Condominiums	13	93,279	Springfield
Little River Glen (Debt Service)	NA	519,930	Braddock
Lorton Valley	2	17,406	Mt. Vernon
Madison Ridge	10	86,058	Sully
McLean Hills	25	276,851	Providence
Northampton	4	66,964	Lee
ParcReston	23	262,527	Hunter Mill
Penderbrook	48	513,840	Providence
Saintsbury Plaza <sup>2</sup>	6	44,168	Providence
Springfield Green	14	153,894	Lee
Stockwell Manor	3	45,972	Dranesville
Stonegate at Faircrest	1	10,761	Springfield
Westbriar	1	7,940	Providence
Westcott Ridge	10	107,643	Springfield
Willow Oaks	7	127,310	Sully
Woodley Homes Estates	<u>115</u>	<u>927,871</u>	Mt. Vernon
<b>Subtotal</b>	<b>386</b>	<b>\$4,416,282</b>	

<sup>1</sup>FCRHA operating project tracks occupancy cost allocation to the FCRP.

<sup>2</sup>The six units at Saintsbury Plaza are age restricted and managed as senior properties. Senior independent properties, other than Saintsbury Plaza, that are directly managed by the FCRHA are reflected under Fund 40330, Elderly Housing Programs.

## Fund 81100 Fairfax County Rental Program

<u>Third-Party Managed Projects<sup>1</sup></u>	<u>Units</u>	<u>FY 2016 Budget</u>	<u>District</u>
Crescent Apartments	180	\$0	Hunter Mill
Hopkins Glen	91	0	Providence
Little River Square	45	0	Springfield
Mt. Vernon Gardens	34	0	Lee
Wedgewood Apartments	<u>672</u>	<u>0</u>	Braddock
<b>Subtotal</b>	<b>1,022</b>	<b>\$0</b>	
<u>Group Homes</u>	<u>Units</u>	<u>FY 2016 Budget</u>	<u>District</u>
Dequincey Group Homes	5	\$10,893	Braddock
First Stop Group Home	8	74,468	Springfield
Leland Group Home	8	72,587	Sully
Minerva Fisher Group Home	12	84,618	Providence
Mount Vernon Group Home	8	11,119	Mt. Vernon
Patrick Street Group Home	8	20,271	Providence
Rolling Road Group Home	<u>5</u>	<u>13,654</u>	Mt. Vernon
<b>Subtotal</b>	<b>54</b>	<b>\$287,610</b>	
<b>Total Units/Fund Expenditures</b>	<b>1,462</b>	<b>\$4,703,892</b>	
<b>Less: Debt Service</b>	<b>NA</b>	<b>(\$519,930)</b>	
<b>Total Program Operations</b>	<b>1,462</b>	<b>\$4,183,962</b>	

<sup>1</sup> The units at Crescent Apartments, Hopkins Glen, Little River Square, Mt. Vernon Gardens, and Wedgewood Apartments are part of the FCRP Program. The properties are managed and maintained by private contractors. All funding for these units will be budgeted and reported by the property management firm and reported to the department on a regular basis. It should also be noted that a variety of other FCRP multifamily and senior independent units are owned by FCRHA-controlled partnerships and are either privately managed by third-party entities or are managed directly by the FCRHA under Fund 81200, Housing Partnerships.

### Budget and Staff Resources

<b>Category</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Adopted</b>	<b>FY 2015 Revised</b>	<b>FY 2016 Advertised</b>	<b>FY 2016 Adopted</b>
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$1,877,250	\$2,028,388	\$2,039,909	\$2,120,604	\$2,125,388
Operating Expenses	2,673,591	2,615,197	2,786,340	2,578,504	2,578,504
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$4,550,841</b>	<b>\$4,643,585</b>	<b>\$4,826,249</b>	<b>\$4,699,108</b>	<b>\$4,703,892</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	23 / 23	23 / 23	23 / 23	23 / 23	23 / 23



# Fund 81100

## Fairfax County Rental Program

### RENTAL HOUSING PROPERTY MANAGEMENT

1	Housing/Community Developer V	1	Chief Building Maintenance Section	3	General Building Maintenance Workers II
1	Housing/Community Developer IV	1	Material Management Specialist III	2	General Building Maintenance Workers I
1	Housing/Community Developer II	1	Electrician II	1	Administrative Assistant V
1	Housing Services Specialist IV	1	Plumber II	1	Administrative Assistant IV
2	Housing Services Specialists II	1	Engineering Technician II	1	Administrative Assistant II
1	Housing Services Specialist I	2	Human Services Assistants		
1	Assistant Supervisor Facilities Support				

### TOTAL POSITIONS

23 Positions / 23.0 FTE

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$62,265**  
 An increase of \$62,265 in Personnel Services includes \$20,237 for a 1.10 percent market rate adjustment (MRA) for all employees and \$42,028 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Other Post-Employment Benefits** **\$678**  
 An increase of \$678 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Project-Based Budgeting Adjustments and Operating Requirements** **(\$2,636)**  
 A net decrease of \$2,636 for project-based budgeting adjustments and operating requirements, comprised of an increase of \$34,057 in Personnel Services and a decrease of \$36,693 in Operating Expenses, is based on U.S. Department of Housing and Urban Development (HUD) policy guidelines.

## Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$135,864**  
 As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered carryover of \$135,864 in Operating Expenses associated with utilities, building repairs and maintenance, grounds recreation and parks services and other operating requirements.
- ◆ **Out-of-Cycle Adjustments** **\$46,800**  
 Subsequent to the FY 2014 Carryover Review, an allocation provided \$46,800 for the Dequincey Group Home facility, comprised of \$11,521 in Personnel Services and \$35,279 in Operating Expenses, to support building repairs and maintenance requirements.

# Fund 81100

## Fairfax County Rental Program

### FUND STATEMENT

#### Fund 81100, Fairfax County Rental Program

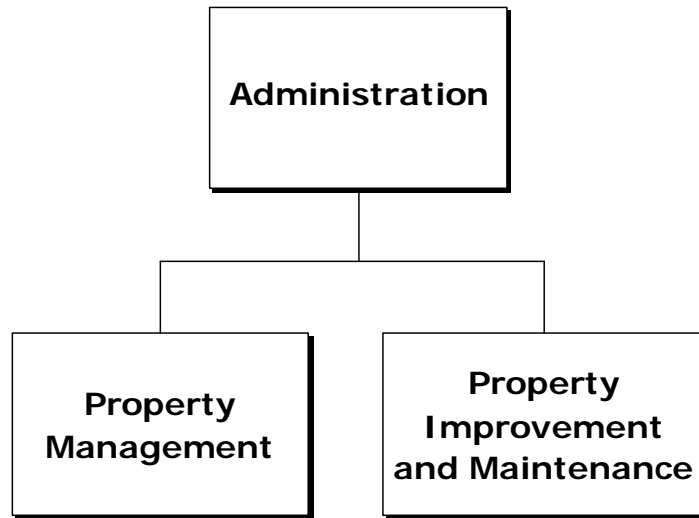
	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$6,333,919	\$6,166,184	\$6,141,864	\$5,910,332	\$5,931,910
Revenue:					
Dwelling Rents <sup>1</sup>	\$3,569,279	\$3,802,036	\$3,848,836	\$3,730,411	\$3,730,411
Investment Income <sup>1</sup>	80,893	123,659	123,659	87,007	87,007
Other Income <sup>1</sup>	199,795	239,776	134,981	135,796	135,796
Debt Service Contribution (Little River Glen)	508,819	508,819	508,819	508,819	508,819
<b>Total Revenue</b>	\$4,358,786	\$4,674,290	\$4,616,295	\$4,462,033	\$4,462,033
<b>Total Available</b>	\$10,692,705	\$10,840,474	\$10,758,159	\$10,372,365	\$10,393,943
Expenditures:					
Personnel Services	\$1,877,250	\$2,028,388	\$2,039,909	\$2,120,604	\$2,125,388
Operating Expenses <sup>1</sup>	2,673,591	2,615,197	2,786,340	2,578,504	2,578,504
<b>Total Expenditures</b>	\$4,550,841	\$4,643,585	\$4,826,249	\$4,699,108	\$4,703,892
<b>Total Disbursements</b>	\$4,550,841	\$4,643,585	\$4,826,249	\$4,699,108	\$4,703,892
<b>Ending Balance<sup>2</sup></b>	\$6,141,864	\$6,196,889	\$5,931,910	\$5,673,257	\$5,690,051
Replacement Reserve	\$5,558,177	\$5,613,202	\$5,348,223	\$5,089,570	\$5,106,364
Cash with Fiscal Agent	583,687	583,687	583,687	583,687	583,687
<b>Unreserved Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected as a decrease of \$6,960.70 to FY 2014 revenues to properly record interest income and closing costs, and a decrease of \$28,538.63 to FY 2014 expenditures to record expenses and accrual adjustments in the proper fiscal year. These audit adjustments have been included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter package.

<sup>2</sup> Ending balances fluctuate due to adjustments in revenues and expenditures, as well as the carryover of balances each fiscal year.

## Fund 81200 Housing Partnerships

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### **Mission**

To provide affordable rental housing through partnerships between the Fairfax County Redevelopment and Housing Authority (FCRHA) and private investors.

### **Focus**

Fund 81200, Housing Partnerships, was created in FY 2002 to allow the FCRHA to efficiently track partnership properties in the Federal Low Income Housing Tax Credit program, which promotes private investment in affordable housing through partnerships with nonprofit entities such as the FCRHA. The Housing Partnerships fund supports a portion of the operating expenses for local rental-housing programs that are owned by limited partnerships of which the FCRHA is the managing general partner. In FY 2016, the FCRHA will directly manage five partnership properties: Castellani Meadows, The Green, Tavenner Lane, Murraygate Village and Olley Glen. Some operating costs of these five properties are tracked through the County's financial system; however, a separate property management system, Yardi, is required to maintain partnership accounts and meet partnership calendar year reporting schedules. The operation of these developments is primarily supported by tenant rents with a County contribution for real estate taxes. The revenue collected from rents and property excess income is also monitored by Yardi and utilized by the partnerships to reimburse the FCRHA for expenses incurred to support salaries, maintenance and other operating expenses as identified in Fund 81200.

Six other partnership properties receive a County contribution for real estate taxes, but are managed by a private management company and are not reported in the County's financial system. These other partnership properties include: Herndon Harbor House I & II, Gum Springs Glen, Morris Glen, Stonegate Village Apartments, and Cedar Ridge.

## Fund 81200 Housing Partnerships

The following chart summarizes the total number of units in the FCRHA managed portion of the Partnership Program in FY 2016 and the projected operating costs associated with the units:

	<u>Units</u>	<u>FY 2016 Cost</u>	<u>District</u>
Castellani Meadows	24	\$168,998	Sully
The Green <sup>1</sup>	74	474,193	Providence, Hunter Mill, and Sully
Tavenner Lane <sup>2</sup>	24	155,198	Lee
Murraygate Village	199	958,831	Lee
Olley Glen	90	410,238	Braddock
<b>Total Partnership Program</b>	<b>411</b>	<b>\$2,167,458</b>	

<sup>1</sup> An additional 50 units counted as part of The Green Partnership property are part of the federally assisted Public Housing program and are reflected in Fund 81520, Public Housing Projects Under Management. However, operating expenses for all 74 units are included in Fund 81200 since they are all owned by a limited partnership.

<sup>2</sup> An additional 12 units at Tavenner Lane are part of the federally assisted Public Housing program and are reflected in Fund 81520, Public Housing Projects Under Management. However, operating expenses for all 24 units are included in Fund 81200 since they are all owned by a limited partnership.

### Budget and Staff Resources

<u>Category</u>	<u>FY 2014 Actual</u>	<u>FY 2015 Adopted</u>	<u>FY 2015 Revised</u>	<u>FY 2016 Advertised</u>	<u>FY 2016 Adopted</u>
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$1,098,016	\$1,083,808	\$1,083,808	\$1,018,652	\$1,021,124
Operating Expenses	1,000,564	1,219,568	2,162,328	1,146,334	1,146,334
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$2,098,580</b>	<b>\$2,303,376</b>	<b>\$3,246,136</b>	<b>\$2,164,986</b>	<b>\$2,167,458</b>

#### **AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)**

Regular	9 / 9	9 / 9	8 / 8	9 / 9	8 / 8
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#### **RENTAL HOUSING PROPERTY**

##### **MANAGEMENT**

1	HCD Division Director	1	Housing Services Specialist I	2	General Building Maintenance Workers II
2	Housing Services Specialists II	1	Plumber I		

#### **TOTAL POSITIONS**

8 Positions / 8.0 FTE

# Fund 81200

## Housing Partnerships

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$21,691**  
An increase of \$21,691 in Personnel Services includes \$10,456 for a 1.10 percent market rate adjustment (MRA) for all employees and \$11,235 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Project-Based Budgeting Adjustments** **(\$157,875)**  
A total decrease of \$157,875 includes a decrease of \$84,641 in Personnel Services associated with salary and fringe benefit adjustments and other necessary program adjustments to support project-based budgeting based on U.S. Department of Housing and Urban Development (HUD) policy guidelines and County accounting systems. The agency is continuing to properly align positions with duties and responsibilities and is spreading costs to correlate with these adjustments. In addition, there is a decrease of \$73,234 in Operating Expenses primarily associated with project-based contractual services and repair and maintenance requirements.
  
- ◆ **Other Post-Employment Benefits** **\$266**  
An increase of \$266 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$192,780**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved encumbered funding of \$192,780 in Operating Expenses for grounds maintenance, custodial work, repair and maintenance and physical need assessments performed by a private consultant. Revenues were increased by a commensurate amount to reimburse expenses.
  
- ◆ **Out-of-Cycle Adjustment** **\$749,980**  
Subsequent to the FY 2014 Carryover Review, an allocation provided a total of \$749,980 in Operating Expenses for Stonegate Village Apartments to support a property needs assessment and renovations in order to preserve the aging property and comply with U.S. Department of Housing and Urban Development's Real Estate Assessment Center (REAC) standards. Revenues were increased by a commensurate amount to reimburse expenses.

## Fund 81200 Housing Partnerships

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- ◆ **Position Adjustment** \$0  
Subsequent to the *FY 2015 Third Quarter Review*, 1/1.0 FTE Accountant II position was transferred to Fund 81000, FCRHA General Operating, from Fund 81200, to properly align program duties and responsibilities with the appropriate fund. Funding adjustments, if necessary, will be included in a future quarterly review.

# Fund 81200 Housing Partnerships

## FUND STATEMENT

### Fund 81200, Housing Partnerships

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$63,060	\$63,060	\$35,413	\$63,060	\$63,060
Revenue:					
FCRHA Reimbursements	\$2,070,933	\$2,303,376	\$3,273,783	\$2,164,986	\$2,167,458
<b>Total Revenue</b>	\$2,070,933	\$2,303,376	\$3,273,783	\$2,164,986	\$2,167,458
<b>Total Available</b>	\$2,133,993	\$2,366,436	\$3,309,196	\$2,228,046	\$2,230,518
Expenditures:					
Personnel Services	\$1,098,016	\$1,083,808	\$1,083,808	\$1,018,652	\$1,021,124
Operating Expenses	1,000,564	1,219,568	2,162,328	1,146,334	1,146,334
<b>Total Expenditures</b>	\$2,098,580	\$2,303,376	\$3,246,136	\$2,164,986	\$2,167,458
<b>Total Disbursements</b>	\$2,098,580	\$2,303,376	\$3,246,136	\$2,164,986	\$2,167,458
<b>Ending Balance<sup>1</sup></b>	\$35,413	\$63,060	\$63,060	\$63,060	\$63,060
Replacement Reserve	\$35,413	\$63,060	\$63,060	\$63,060	\$63,060
<b>Unreserved Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup>The Housing Partnerships fund maintains fund balances at adequate levels relative to projected operating and maintenance requirements. These costs change annually, therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

## **Fund 81500 Housing Grants**

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### **Grants Management**

#### **Mission**

To provide the residents of the County with safe, decent, and more affordable housing for low- and moderate-income households.

#### **Focus**

Fund 81500, Housing Grants, separately tracks grants which are awarded to the Fairfax County Redevelopment and Housing Authority (FCRHA). This fund currently provides accounting for the Resident Opportunity and Self Sufficiency (ROSS) Grant received by the FCRHA from the U.S. Department of Housing and Urban Development (HUD). The ROSS grant is a three-year grant that provides and coordinates supportive services that help public housing residents move toward self-sufficiency. In FY 2015, the Department of Housing and Community Development (HCD) is administering two ROSS programs, the Public Housing Family Self-Sufficiency Program, and the Partnership for Resident Opportunities, Growth, Resources and Economic Self-Sufficiency (PROGRESS) Center.

HUD's Public Housing Family Self-Sufficiency Program leverages public and private support services for selected Public Housing families to help them achieve economic independence and self-sufficiency.

HCD established the PROGRESS Center in FY 2011 to focus on a number of critical areas including crisis intervention, employment and training opportunities and services related to affordable health insurance, emergency medical intervention, adult protective services, mental health services, and physical and sensory disabilities for program residents. The key to connecting FCRHA residents to these services and resources are partnerships with other County agencies and the community. For example, the Northern Virginia Workforce Investment Board and its non-profit employment training and job placement services, the Skill Source Group, Inc. (SkillSource) are important partners. Similarly, the PROGRESS Center collaborates with the Department of Family Services, the Department of Neighborhood and Community Services, and the Fairfax-Falls Church Community Services Board.

No FY 2016 funding is included for Fund 81500, Housing Grants at this time. Funding will be allocated once official notification of award is received from HUD.



# Fund 81500 Housing Grants

## Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$217,253	\$0	\$463,736	\$0	\$0
Operating Expenses	23,641	0	50,959	0	0
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$240,894</b>	<b>\$0</b>	<b>\$514,695</b>	<b>\$0</b>	<b>\$0</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Grant	4 / 4	4 / 4	4 / 4	4 / 4	4 / 4
<b>GRANTS MANAGEMENT</b>					
1 Housing/Community Developer III		2 Housing Services Specialists III		1 Housing Services Specialist II	
<b>TOTAL POSITIONS</b>					
4 Grant Positions / 4.0 Grant FTE					

## FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$0**  
It should be noted that no funding is included for a 1.10 percent market rate adjustment (MRA) for all employees or for performance-based and longevity increases for non-uniformed merit employees in FY 2016, as the fund will absorb the impact within the existing HUD award authorization.

## Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$377,846**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$377,846, including \$69,000 from the allocation of a Resident Opportunity Self-Sufficiency Grant from HUD and \$308,846 due to the carryover of unexpended FY 2014 grant balances.
- ◆ **Out-of-Cycle Adjustments** **\$136,849**  
Subsequent to the FY 2015 Third Quarter Review, an award from the U.S. Department of Housing and Urban Development provided funding for the FCRHA Family Self-Sufficiency Program in the amount of \$136,849.

# Fund 81500 Housing Grants

## FUND STATEMENT

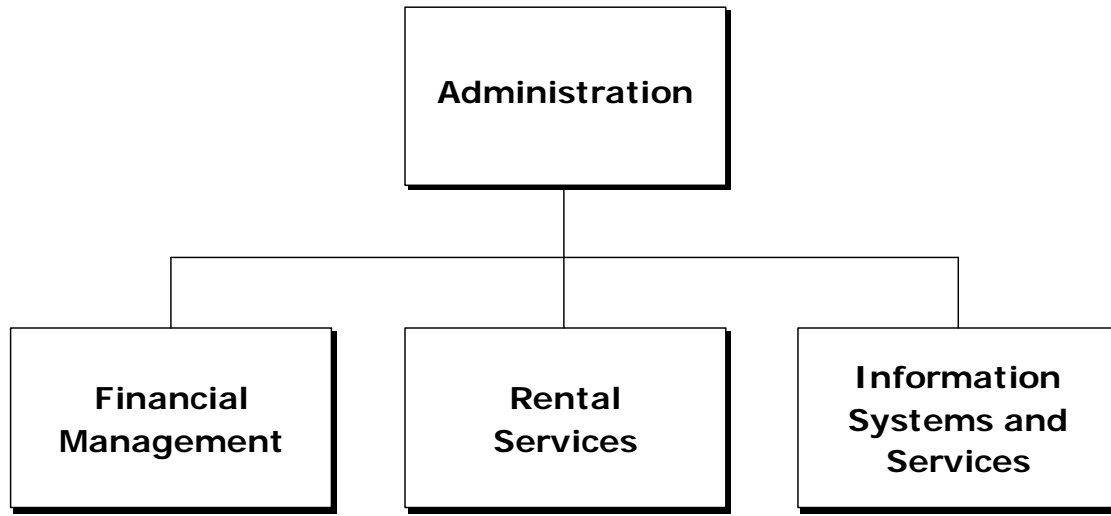
### Fund 81500, Housing Grants

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$0	\$0	(\$1,473)	\$0	\$0
Revenue:					
ROSS Grant <sup>1</sup>	\$239,421	\$0	\$516,167	\$0	\$0
<b>Total Revenue</b>	\$239,421	\$0	\$516,167	\$0	\$0
<b>Total Available</b>	\$239,421	\$0	\$514,694	\$0	\$0
Expenditures:					
ROSS Grant <sup>1</sup>	\$240,894	\$0	\$514,695	\$0	\$0
<b>Total Expenditures</b>	\$240,894	\$0	\$514,695	\$0	\$0
<b>Total Disbursements</b>	\$240,894	\$0	\$514,695	\$0	\$0
<b>Ending Balance</b>	(\$1,473)	\$0	\$0	\$0	\$0

<sup>1</sup> Grant projects are based on total grant costs. Most grants span multiple years, therefore funding for grant projects is carried forward each fiscal year. The FY 2014 negative Ending Balance is associated with a duplicate expense entry. A correction will be made during FY 2015.

# Fund 81510

## Housing Choice Voucher Program



### Mission

To ensure that participants in the Federal Housing Choice Voucher program are provided with decent, safe and affordable private market housing.

### Focus

The Housing Choice Voucher (HCV) program is a Federal Housing Assistance Program for lower income families seeking housing in the private market place. As of FY 2016, the Fairfax County Redevelopment and Housing Authority (FCRHA) has 3,868 authorized vouchers. In FY 2014, the FCRHA was designated as a Moving to Work (MTW) agency. This designation includes the majority of the HCV program and the agency's federal Public Housing program, Fund 81520. Under the MTW designation, funds between the HCV and Public Housing programs are fungible. However, there are benchmarks within each program that must be met for program compliance and performance evaluation. Therefore, a decision to use the fungible nature of this program would only be considered once each program has met its annual benchmarks. HCV programs excluded from the MTW program are Family Unification Program (FUP), Non-Elderly Disabled (NEDS), and Veterans Affairs Supportive Housing (VASH).

The goal of the MTW program is to provide participants with the necessary tools through supportive services that will help them move along the housing continuum to self-sufficiency. The FCRHA will implement the MTW program through the THRIVE initiative (Total Housing Reinvention for Individual Success, Vital Services, and Economic Empowerment), allowing families to not only find an affordable and safe place to call home, but also be connected to services and supports that will help families succeed and become self-sufficient. In addition to providing housing options made available by the FCRHA, the THRIVE initiative will link families to services and programs offered by other County agencies or nonprofit organizations. These programs are designed to help families better manage their money, train for a new job, pursue college or other training, become a better parent, learn English, and perhaps even purchase a home.

## **Fund 81510**

### **Housing Choice Voucher Program**

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The FCRHA will continue to receive HCV annual funding from the United States Department of Housing and Urban Development (HUD). For the HCV portion of the program, HUD provides housing assistance subsidies to pay a portion of the family's rent to a private sector landlord. In most cases, the housing assistance subsidy provided for each tenant is the difference between 35 percent of the eligible family's income and a HUD-approved Fair Market Rent (FMR) for a housing unit, although FMRs are different for the HCV program and the project-based components of the program. The rent subsidy payments are made pursuant to a Housing Assistance Payments (HAP) Contract with the owner of the housing. Housing authorities administer the contract for these subsidy funds on behalf of HUD, which involves making the monthly subsidy payments, verifying that those benefiting from the subsidy are eligible and monitoring compliance with federal regulations. This is done pursuant to an Annual Contribution Contract between the FCRHA and HUD. In some cases, the subsidies are associated with a particular housing development known as project based rental assistance (PBRA). In other cases, they are transferable with the tenant known as tenant based rental assistance (TBRA). Private developers, local housing authorities and state housing finance agencies all participate in different aspects of the HCV program.

The Annual Contribution Contract between the FCRHA and HUD provides HUD established administrative fees for managing the program. The administrative fee earned is used to cover expenses associated with administering the HCV program. Within the Portability Program, one aspect of the HCV program, a tenant from another locality finds housing in Fairfax County and the FCRHA pays the subsidy portion of the rent on behalf of the originating housing authority. A subsequent reimbursement from the originating housing authority is received by the FCRHA as Portability Program Revenue to cover the subsidy payment as well as 80 percent of the originating Housing Authority's administrative fee to cover administrative costs.

The FY 2016 funding level of \$57,806,807 consists of housing assistance payments of \$53,593,911 and administrative expenses of \$4,212,896. The FY 2016 request for this program is based on projected leasing and current Calendar Year (CY) 2014 proration factors for HAP and Administrative Fees using HUD guidance for a MTW agency.

The FY 2016 revenue projection of \$58,088,616, an increase of \$3,133,116 over the FY 2015 Adopted Budget Plan, is primarily the result of \$4.28 million due to an increase in the Annual Contributions from HUD and a decrease in Portability leasing, which decreases Recovered Costs. The FY 2016 request is based on the current CY 2014 proration factors of 99.7 percent for HAP funding and 79 percent for Administration Fees earned. This is an increase over the FY 2015 Adopted Budget Plan, where funding was based on CY 2013 funding levels using CY 2013 proration factors of approximately 94 percent for HAP funding, and 68 percent for Administrative Fees earned. These proration factors determined by HUD are assumed to continue into CY 2015.

Current HUD guidelines indicate the final award will be higher than anticipated with a national proration factor of 99.8 percent of the eligible baseline funding for HAP funding. Subsequent to final federal approval of Fairfax County's actual award, appropriate revisions to the FY 2016 Fund 81510 budget will be made as part of the *FY 2015 Carryover Review* or a future quarterly review.

## Fund 81510 Housing Choice Voucher Program

The current income limits for most components of the HCV Program as established by HUD, effective March 6, 2015 and currently in effect, are shown below:

Household Size	Very Low Income	Low Income
1	\$38,250	\$47,600
2	\$43,700	\$54,400
3	\$49,150	\$61,200
4	\$54,600	\$68,000
5	\$59,000	\$73,450
6	\$63,350	\$78,900
7	\$67,750	\$84,350
8+	\$72,100	\$89,800
FY 2016 SUMMARY OF PROJECTS		
PROJECTS		NUMBER OF UNITS
Consolidated Vouchers <sup>1</sup>		3,868
<b>Total Contract P-2509 Fund 81510</b>		<b>3,868</b>

<sup>1</sup> Actual number of vouchers issued may be lower than HUD-approved count due to local market conditions and funding limitations.

Fund 81510 covers the following components in FY 2016:

◆ **Housing Choice Vouchers – 3,868 issued through the FCRHA**

Under this component of the HCV housing program, local or state housing authorities contract with HUD for housing assistance payment subsidy funds and issue vouchers to eligible households who may lease any appropriately sized, standard quality rental unit from a participating landlord. The ability to fully lease authorized vouchers is contingent upon annual federal funding levels. In FY 2016, FCRHA is considering a competitive solicitation of Project Based Rental Assistance in order to create efficiencies in the HCV program, as well as provide financial stability to participating landlords and tenants.

- ◆ The housing authority maintains a waiting list of those seeking a Housing Choice Voucher, verifies applicant income eligibility before issuing a voucher, inspects the unit the family selects to ensure compliance with HCV Housing Quality Standards, computes the portion of rent the family must pay or the maximum subsidy, contracts with the landlord to pay the subsidy, recertifies eligibility annually, and maintains required financial records and reports. The owner of the housing (landlord), not the housing authority, selects the families to whom the landlord will rent, and renews or terminates the family's lease in accordance with the terms of the lease.

# Fund 81510

## Housing Choice Voucher Program

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$3,187,446	\$3,096,126	\$3,219,695	\$3,516,968	\$3,524,049
Operating Expenses	53,594,850	52,284,790	53,407,617	54,282,758	54,282,758
<b>Total Expenditures</b>	<b>\$56,782,296</b>	<b>\$55,380,916</b>	<b>\$56,627,312</b>	<b>\$57,799,726</b>	<b>\$57,806,807</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Grant	39 / 39	39 / 39	39 / 39	39 / 39	39 / 39
<b><u>AFFORDABLE RENTAL HOUSING SUBSIDIES</u></b>					
3 Housing Services Specialists V		1 Network/Telecom. Analyst III		1 Administrative Assistant IV	
5 Housing Services Specialists III		1 Accountant II		2 Administrative Assistants III	
24 Housing Services Specialists II		1 Fraud Investigator		1 Administrative Assistant II	
<b><u>TOTAL POSITIONS</u></b>					
39 Grant Positions / 39.0 Grant FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$111,470**  
 An increase of \$111,470 in Personnel Services includes \$29,954 for a 1.10 percent market rate adjustment (MRA) for all employees and \$81,516 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Other Post-Employment Benefits** **\$1,032**  
 An increase of \$1,032 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
- ◆ **Housing Assistance Program** **\$2,047,922**  
 An increase in the Housing Assistance Program of \$2,047,922 is associated with an increase in Housing Assistance Payments of \$3,179,626 due to an increase in the proration factors determined by HUD, offset by a decrease in Portability leasing payments of \$1,131,704.
- ◆ **Ongoing Administrative Expenses** **\$265,467**  
 An increase of \$265,467 in Ongoing Administrative Expenses is due to an increase of \$315,421 in Personnel Services primarily associated with project-based budgeting adjustments, and a decrease in anticipated Operating Expenses of \$49,954.

## Fund 81510 Housing Choice Voucher Program

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### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$3,723,048**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$3,723,048, including an increase of \$3,179,626 in Housing Assistance Payment expenses to support leasing an additional 23 vouchers per month; phasing in a 35 percent Total Tenant Payment (TTP) for all tenants as part of their annual recertification with the exception of Veterans Affairs Supportive Housing, Homeownership, and Fixed Income clients; and, the implementation of a reduced Fair Market Rent for tenant unit transfers and new move-in. In addition, an increase of \$543,422 is associated with \$523,586 in increased Ongoing Administrative Expenses and \$19,836 for the carryover of FY 2014 encumbrances.
  
- ◆ **Third Quarter Adjustments** **(\$2,470,072)**  
As part of the *FY 2015 Third Quarter Review*, the Board of Supervisors approved a decrease of \$2,470,072 associated primarily with a decrease in Housing Assistance Payments due to an anticipated decline in leasing activity in the Portability Program.

# Fund 81510

## Housing Choice Voucher Program

### FUND STATEMENT

#### Fund 81510, Housing Choice Voucher Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$5,621,767	\$2,079,667	\$4,248,221	\$4,213,202	\$4,895,721
Revenue:					
Annual Contributions	\$48,812,164	\$46,661,829	\$51,059,476	\$50,944,759	\$50,944,759
Investment Income <sup>1</sup>	1,550	10,064	10,064	10,064	10,064
Portability Program	6,372,199	8,238,474	6,118,948	7,088,660	7,088,660
Miscellaneous Revenue	222,837	45,133	86,324	45,133	45,133
<b>Total Revenue</b>	\$55,408,750	\$54,955,500	\$57,274,812	\$58,088,616	\$58,088,616
<b>Total Available</b>	\$61,030,517	\$57,035,167	\$61,523,033	\$62,301,818	\$62,984,337
Expenditures:					
Housing Assistance Payments	\$53,064,631	\$51,545,989	\$52,248,963	\$53,593,911	\$53,593,911
Ongoing Admin. Expenses <sup>1</sup>	3,717,665	3,834,927	4,378,349	4,205,815	4,212,896
<b>Total Expenditures</b>	\$56,782,296	\$55,380,916	\$56,627,312	\$57,799,726	\$57,806,807
<b>Total Disbursements</b>	\$56,782,296	\$55,380,916	\$56,627,312	\$57,799,726	\$57,806,807
<b>Ending Balance<sup>2</sup></b>	\$4,248,221	\$1,654,251	\$4,895,721	\$4,502,092	\$5,177,530
HAP Reserve <sup>3</sup>	\$216,837	\$0	\$354,872	\$216,837	\$354,872
Operating Reserve	4,031,384	1,654,251	4,540,849	4,285,255	4,822,658
<b>Unreserved Ending Balance</b>	\$0	\$0	\$0	\$0	\$0

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected as an increase of \$4,117.00 in FY 2014 revenues to record interest income and an increase of \$6,580.58 in FY 2014 expenditures to record accrued leave and adjustments to payroll accruals, to reclassify expenditures and to adjust operating expense accruals for accounting purposes. These audit adjustments were included in the FY 2014 Comprehensive Annual Financial Report (CAFR). Details of the audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> The fluctuations in the Ending Balance are primarily a result of projected adjustments in leasing trends and corresponding administrative expenses.

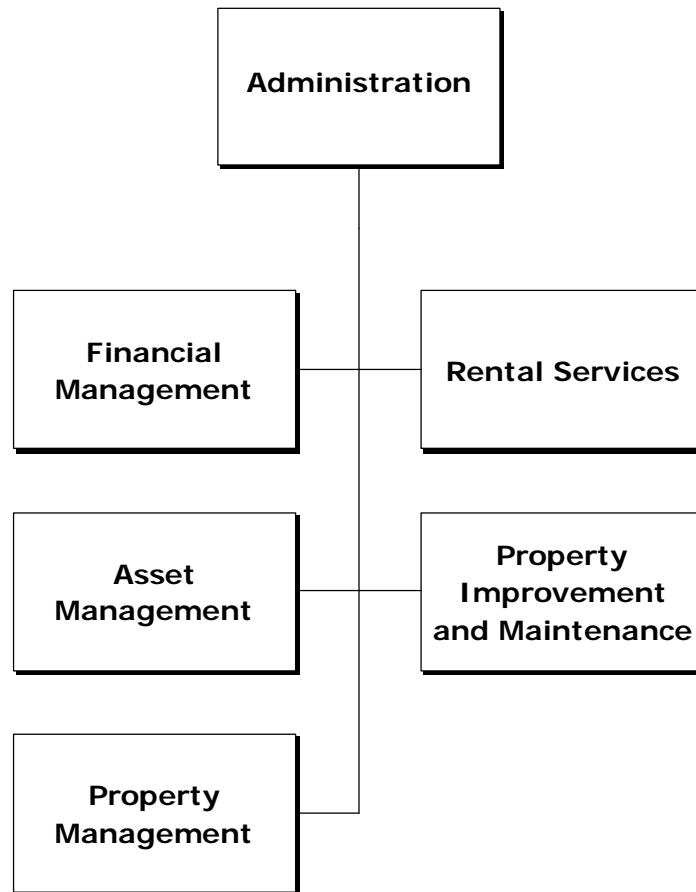
<sup>3</sup> Based on the agency's Moving to Work status, there is no longer a requirement to separately track the Net Restricted Asset balance, also known as Housing Assistance Payment (HAP) Reserve. However, any unused funding for HAP for the non-Moving to Work vouchers such as Family Unification Program (FUP), Non Elderly Disabled (NEDs), and Veterans Affairs Supportive Housing (VASH) continue to be restricted and will continue to be reported as HAP Reserve.



# Fund 81520

## Public Housing Projects Under Management

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### Mission

To ensure that all tenants of Fairfax County Redevelopment and Housing Authority's (FCRHA) owned and operated public housing units are provided with decent, safe and adequate housing; maintenance and management; social services referrals; and housing counseling.

### Focus

The Federal Public Housing Program is administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for rental housing serving low-income households owned and operated by local housing authorities such as the FCRHA. There are two components of this program with each having separate funding for operations and capital improvements. Fund 81520, Public Housing Projects Under Management, is for management and maintenance of public housing properties and includes an annual federal operating subsidy from HUD. Fund 81530, Public Housing Projects Under Modernization, provides funds for capital improvements and repairs of existing public housing through an annual Capital Fund Grant (formerly the Comprehensive Grant).

Revenues are derived from dwelling rents, HUD provided contributions and subsidies, payments for utilities in excess of FCRHA established standards, investment income, and maintenance charges. Projected FY 2016 revenues of \$10,544,111 represent an increase of \$385,594 or 3.8 percent over the FY 2015 Adopted Budget Plan primarily due to increases in Dwelling Rental Income and the projected HUD Operating Subsidy. The HUD Operating Subsidy calculation is based on HUD's Final Rule (Revisions to Public Housing Operating Fund) published on September 19, 2005, using a formula

## Fund 81520

### Public Housing Projects Under Management

developed by HUD to provide a mechanism to align expenditures and revenues for Public Housing Authorities.

The FCRHA is required by HUD to be in compliance with Project Based Accounting and Budgeting, which requires separate reporting for the County's Public Housing properties. The Public Housing properties are grouped into 11 Asset Management Projects (AMPs) for HUD Reporting purposes. In addition to the project reporting requirement, Public Housing Authorities are also required to track and report activities of the Central Office for various types of expenses including indirect administrative costs, which are covered by HUD prescribed management fees. The expenses for the AMPs are covered by program revenues, which are mainly Dwelling Rental Income and the HUD Operating Subsidy.

In addition to the public housing support provided in this fund, FY 2016 funds are provided in the General Fund, Agency 38, Department of Housing and Community Development, in support of townhouse/condominium-association fees for a portion of these properties.

The current income limits for the program as established by HUD effective March 6, 2015 and currently in effect, are shown below:

INCOME LIMITS		
Household Size	Very Low Income	Low Income
1	\$38,250	\$47,600
2	\$43,700	\$54,400
3	\$49,150	\$61,200
4	\$54,600	\$68,000
5	\$59,000	\$73,450
6	\$63,350	\$78,900
7	\$67,750	\$84,350
8	\$72,100	\$89,800

The Public Housing projects, as reflected in the following chart, are located throughout the County.

Project Name	HUD Number	Number of Units	Supervisory District
Audubon Apartments	VA 19-01	46	Lee
Rosedale Manor	VA 19-03	97	Mason
Newington Station	VA 19-04	36	Mt. Vernon
The Park	VA 19-06	24	Lee
Shadowood	VA 19-11	16	Hunter Mill
Atrium Apartments	VA 19-13	37	Lee
Villages of Falls Church <sup>1</sup>	VA 19-25	37	Mason
Heritage Woods I	VA 19-26	19	Braddock
Robinson Square	VA 19-27	46	Braddock
Heritage Woods South	VA 19-28	12	Braddock
Sheffield Village	VA 19-29	8	Mt. Vernon
Greenwood	VA 19-30	138	Mason
Briarcliff II	VA 19-31	20	Providence
West Ford II	VA 19-32	22	Mt. Vernon

## Fund 81520

### Public Housing Projects Under Management

Project Name	HUD Number	Number of Units	Supervisory District
West Ford I	VA 19-33	24	Mt. Vernon
West Ford III	VA 19-34	59	Mt. Vernon
Barros Circle	VA 19-35	44	Sully
Belle View	VA 19-36	40	Mt. Vernon
Kingsley Park	VA 19-38	108	Providence
Heritage Woods North	VA 19-39	25	Various
Reston Town Center	VA 19-40	30	Hunter Mill
Old Mill Site	VA 19-42	48	Lee
Ragan Oaks	VA 19-45	51	Sully
Tavenner Lane <sup>2</sup>	VA 19-51	12	Lee
Waters Edge	VA 19-52	9	Sully
The Green <sup>2</sup>	VA 19-55	50	Hunter Mill
Greenwood II	VA 19-56	7	Various
<b>Total Units<sup>3</sup></b>		<b>1,065</b>	

<sup>1</sup> This HUD project includes one unit at Heritage Woods South in Braddock District.

<sup>2</sup> Properties are owned by limited partnerships of which the FCRHA is the managing general partner. Therefore, rental revenue and other expenses for these properties are not reported in Fund 81520.

<sup>3</sup> There are projected to be 1,065 units of Public Housing; however, only 1,060 are income producing. The units are off-line and used as office space and community rooms as allowed under HUD guidelines. Tavenner Lane and The Green are reported separately when reporting to HUD, since they are partnership properties and have different reporting requirements.

On November 7, 2013, HUD executed the FCRHA Moving To Work (MTW) agreement. This designation includes the majority of the Housing Choice Voucher (HCV) program and the agency's federal Public Housing program, Fund 81520. Under the MTW designation, funds between the HCV and Public Housing programs are fungible. However, there are benchmarks within each program that must be met for program compliance and performance evaluation. Therefore, a decision to use the fungible nature of this program would only be considered once each program has met its annual benchmarks. The FCRHA MTW Plan is designed to ensure that individuals and families are provided not only affordable and attractive housing, but are connected to services and support that help them succeed and become self-sufficient. The Public Housing program will serve extremely and very low-income households that need assistance in attaining an intermediate self-sufficiency skill set, provide individual job-skill development, address transportation needs, and ensure ongoing participation in health care services.

Rental Assistance Demonstration (RAD) provides a new subsidy platform, similar to project-based Housing Choice Vouchers, which can leverage private financing for planned capital improvements. In the FY 2015 federal budget, the U.S. Congress appropriated the expansion of the RAD program to include Fairfax County. In 2016, the FCRHA will explore ways to reposition the public housing assets which would entail rehabilitation and potential redevelopment of high priority assets.

Admissions and Occupancy policies for this program are governed by the Quality Housing and Work Responsibility Act of 1998 (which amended the United States Housing Act of 1937) and are consistent with the objectives of Title VI of the Civil Rights Act of 1964. Eligibility for admission and occupancy to Low-Income Housing requires the applicants to fulfill the following general criteria: (1) qualify as a family, (2) have annual income which does not exceed the income limits for admission to a designated development, and (3) qualify under the Local Preference if head or spouse is employed, attending school

# Fund 81520

## Public Housing Projects Under Management

or participating in a job training program, a combination thereof at least 30 hours per week; or is 62 or older; or is a primary caretaker of a disabled dependent; or meets HUD's definition of being disabled. In addition, the FCRHA approved a new income policy on May 1, 2008, to support the FCRHA's mission to serve low-income households. Eligible applicants for Public Housing who live or work in Fairfax County, City of Fairfax, City of Falls Church or Town of Herndon can have household income above 50 percent of the AMI and must be from households that pay more than 35 percent of gross income for rent and utilities for the past 90 days (excluding telephone and cable costs), or have household incomes at or below 50 percent of AMI.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$3,703,033	\$4,065,716	\$3,947,214	\$3,954,465	\$3,954,465
Operating Expenses	6,180,320	6,030,406	6,515,163	6,589,646	6,589,646
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$9,883,353</b>	<b>\$10,096,122</b>	<b>\$10,462,377</b>	<b>\$10,544,111</b>	<b>\$10,544,111</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Grant	48 / 48	48 / 48	48 / 48	48 / 48	48 / 48
<b>RENTAL HOUSING PROPERTY MANAGEMENT</b>					
1 HCD Division Director	1	Financial Specialist IV	1	Chief Building Maintenance Section	
1 Housing/Community Developer V	1	Accountant III	2	Plumbers II	
3 Housing Services Specialists V	1	Management Analyst I	4	HVACs I	
3 Housing Services Specialists V	1	Human Services Coordinator II	6	General Building Maintenance Workers II	
3 Housing Services Specialists III	1	Administrative Assistant IV	4	General Building Maintenance Workers I	
11 Housing Services Specialists II	3	Administrative Assistants III	1	Locksmith II	
2 Housing Services Specialists I	1	Administrative Assistant II			
<b>TOTAL POSITIONS</b>					
48 Grant Positions / 48.0 Grant FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** \$0  
It should be noted that no funding is included for a 1.10 percent market rate adjustment (MRA) for all employees or for performance-based and longevity increases for non-uniformed merit employees in FY 2016, as the fund will absorb the impact within the existing HUD award authorization.

## Fund 81520 Public Housing Projects Under Management

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- ◆ **Other Post-Employment Benefits** **\$1,385**  
An increase of \$1,385 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Project-Based Budgeting Adjustments and Operating Requirements** **\$446,604**  
A net increase of \$446,604 is associated with an increase of \$559,240 in Operating Expenses due to an increase in the projected HUD Operating Subsidy, partially offset by a decrease of \$112,636 in Personnel Services to account for project-based budgeting efforts based on HUD policy guidelines and County accounting systems.

### **Changes to FY 2015 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$366,255**  
As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$366,255 in Operating Expenses associated with encumbered carryover primarily for contractual services and repair and maintenance services.

# Fund 81520

## Public Housing Projects Under Management

### FUND STATEMENT

#### Fund 81520, Projects Under Management

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,088,762	\$2,062,918	\$1,465,537	\$1,614,916	\$1,614,915
Revenue:					
Dwelling Rental Income <sup>1</sup>	\$5,107,527	\$5,464,053	\$5,917,291	\$5,917,291	\$5,917,291
Excess Utilities	231,075	315,171	315,171	231,075	231,075
Interest on Investments	10,481	30,169	30,169	17,468	17,468
Other Operating Receipts <sup>1</sup>	168,928	187,800	187,800	168,929	168,929
Management Fee - Capital Fund <sup>2</sup>	1,127,159	1,425,279	1,425,279	1,171,499	1,171,499
HUD Operating Subsidy <sup>3</sup>	2,614,958	2,736,045	2,736,045	3,037,849	3,037,849
<b>Total Revenue</b>	<b>\$9,260,128</b>	<b>\$10,158,517</b>	<b>\$10,611,755</b>	<b>\$10,544,111</b>	<b>\$10,544,111</b>
<b>Total Available</b>	<b>\$11,348,890</b>	<b>\$12,221,435</b>	<b>\$12,077,292</b>	<b>\$12,159,027</b>	<b>\$12,159,026</b>
Expenditures: <sup>4</sup>					
Administration <sup>1</sup>	\$2,265,287	\$1,708,431	\$2,713,595	\$2,530,026	\$2,530,026
Central Office <sup>1</sup>	1,475,246	1,228,704	1,451,609	1,492,960	1,492,960
Tenant Services	36,247	55,918	56,868	46,613	46,613
Utilities	2,340,464	2,322,962	2,399,457	2,489,848	2,489,848
Ordinary Maintenance and Operation <sup>1</sup>	3,705,258	4,672,812	3,733,452	3,923,813	3,923,813
General Expenses <sup>1</sup>	42,203	66,715	66,815	42,203	42,203
Non-Routine Expenditures	18,648	40,580	40,581	18,648	18,648
<b>Total Expenditures</b>	<b>\$9,883,353</b>	<b>\$10,096,122</b>	<b>\$10,462,377</b>	<b>\$10,544,111</b>	<b>\$10,544,111</b>
<b>Total Disbursements</b>	<b>\$9,883,353</b>	<b>\$10,096,122</b>	<b>\$10,462,377</b>	<b>\$10,544,111</b>	<b>\$10,544,111</b>
<b>Ending Balance<sup>5</sup></b>	<b>\$1,465,537</b>	<b>\$2,125,313</b>	<b>\$1,614,915</b>	<b>\$1,614,916</b>	<b>\$1,614,915</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments have been reflected as an increase of \$18,863.89 in FY 2014 revenues to record asset management fees in the proper fiscal period for accounting purposes and an increase of \$18,863.89 in FY 2014 expenditures to record accrued leave and adjustments to payroll accruals in the proper fiscal period. These audit adjustments have been included in the FY 2014 Comprehensive Annual Financial Report. Details of the audit adjustments were included in the FY 2015 Third Quarter Package.

<sup>2</sup> Revenue is associated with fees received for the oversight and management of the Central Office. Management Fee revenues that are based on U.S. Department of Housing and Urban Development (HUD) prescribed fees consist of property management, bookkeeping and asset management fees. Fees from Fund 81530, Public Housing Projects Under Modernization, are also included.

<sup>3</sup> HUD Operating Subsidy is based on revenue and expenditures criteria developed by HUD under the Final Rule that was effective January 1, 2007. FY 2016 HUD Operating Subsidy is based on HUD-approved *CY 2014 Operating Subsidy Final Eligibility Report* for Fairfax County Redevelopment and Housing Authority.

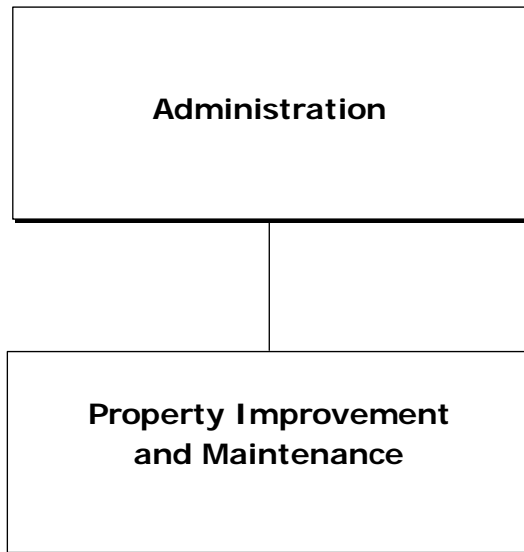
<sup>4</sup> Expenditure categories reflect HUD required cost groupings. Decrease in expenditures is primarily associated with costs for the oversight and management of the fund, repair and maintenance expenses and increased utility expenses.

<sup>5</sup> The Ending Balance fluctuates due primarily to revenue adjustments for HUD Operating Subsidy and Management Fee Income, as well as expenditure adjustments related to the oversight and management of the fund.

# Fund 81530

## Public Housing Projects Under Modernization

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### Focus

Fund 81530, Public Housing Projects Under Modernization, receives an annual federal grant, determined by formula, to be used for major physical and management improvements to public housing properties owned by the Fairfax County Redevelopment and Housing Authority (FCRHA). This grant program fund, which was called the Comprehensive Grant Program (CGP) or the Modernization Program, is now referred to as the Capital Fund Program (CFP). It is one of the two components of the Public Housing Program. The other fund supporting this program is Fund 81520, Public Housing Projects Under Management, which supports the daily maintenance and management of public housing properties.

Local public housing authorities submit a five-year comprehensive capital and management improvement plan to the U.S. Department of Housing and Urban Development (HUD) as part of the FCRHA's Five-Year Plan. The plan is updated each year as part of the Annual Plan. HUD reviews the plan and releases the annual capital grant amount that supports administrative and planning expenses as well as improvements to one or more projects. Housing authorities may revise the annual plan/budget to substitute projects as long as they are part of the Five-Year Plan.

Three grant positions are supported in this fund for the administration of the program to include monitoring of all construction in process for projects that have been approved by HUD.

The FCRHA submitted an improvement plan for Program Year 43 (FY 2015) funding and received HUD approval in May 2014 for \$1,513,545. Program Year 43 provides for staff administration and capital improvements for Grant 3380017, Atrium; Grant 3380037, Kingsley Park; Grant 3380042, Old Mill Site; and Grant 3380044, Ragan Oaks.

No FY 2016 funding is included for Fund 81530 at this time. Funding will be allocated at the time of the official award from HUD and will provide Program Year 44 funding for new and ongoing projects.

## Fund 81530 Public Housing Projects Under Modernization

It should be noted that the federal FY 2015 budget included an action which lifted the cap on Public Housing units which can be converted under the Rental Assistance Demonstration (RAD). The FCRHA applied to convert its Public Housing stock under RAD, and will now be able to move forward with determining the feasibility of doing so. RAD provides a new subsidy platform, similar to project-based Housing Choice Vouchers, which can leverage private financing for planned capital improvements.

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<u>RENTAL HOUSING PROPERTY</u>		
<u>MANAGEMENT</u>		
1	Housing/Community Developer V	1 Housing/Community Developer III
		1 Housing Services Specialist IV
<u>TOTAL POSITIONS</u>		
3 Grant Positions / 3.0 Grant FTE		

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation**
**\$0**
- It should be noted that no funding is included for a 1.10 percent market rate adjustment (MRA) for all employees or for performance-based and longevity increases for non-uniformed merit employees in FY 2016, as the fund will absorb the impact within the existing HUD award authorization.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments**
**\$1,691,552**
- As part of the FY 2014 Carryover Review, the Board of Supervisors approved funding of \$1,691,552 due to the carryover of unexpended project balances from FY 2014.
- ◆ **Out-of-Cycle Adjustments**
**\$1,513,545**
- Subsequent to the approval of the FY 2014 Carryover Review, an allocation of \$1,513,545 was provided by HUD for Program Year 43 staff administration and capital improvements for Grant 3380017, Atrium; Grant 3380037, Kingsley Park; Grant 3380042, Old Mill Site; and Grant 3380044, Ragan Oaks.

A Fund Statement and a Summary of Grant Funding are provided on the following pages.



# Fund 81530

## Public Housing Projects Under Modernization

### FUND STATEMENT

#### Fund 81530, Projects Under Modernization

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$2,173,574	\$1,214,923	\$2,173,574	\$1,214,923	\$1,214,923
Revenue:					
HUD Authorizations	\$0	\$0	\$1,513,545	\$0	\$0
HUD Reimbursements <sup>1</sup>	1,557,942	0	732,901	0	0
<b>Total Revenue</b>	\$1,557,942	\$0	\$2,246,446	\$0	\$0
<b>Total Available</b>	\$3,731,516	\$1,214,923	\$4,420,020	\$1,214,923	\$1,214,923
Expenditures:					
Administration	\$404,282	\$0	\$669,273	\$0	\$0
Capital/Related Improvements	1,153,660	0	2,535,824	0	0
<b>Total Expenditures</b>	\$1,557,942	\$0	\$3,205,097	\$0	\$0
<b>Total Disbursements</b>	\$1,557,942	\$0	\$3,205,097	\$0	\$0
<b>Ending Balance<sup>2</sup></b>	\$2,173,574	\$1,214,923	\$1,214,923	\$1,214,923	\$1,214,923

<sup>1</sup> This represents the HUD reimbursements for capital improvements, major repairs/maintenance and modernization of public housing properties.

<sup>2</sup> Capital projects are budgeted based on the total project costs. Most projects span multiple years from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

# Fund 81530

## Public Housing Projects Under Modernization

### FY 2016 Summary of Grant Funding

#### Fund 81530, Public Housing Projects Under Modernization

Grant #	Description	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
3380007	4500 University Drive	\$263,736.31	\$203,226.24	\$0	\$0
3380010	Rosedale Manor	775,185.53	6,612.65	0	0
3380017	Atrium	21,400.00	120,892.50	0	0
3380032	Westford III	0.00	41,000.00	0	0
3380034	Barros Circle	31,625.95	1,481.16	0	0
3380037	Kingsley Park	(149.33)	467,013.60	0	0
3380039	Heritage North	125,650.39	15,890.61	0	0
3380042	Old Mill Site	38,810.00	343,310.80	0	0
3380044	Ragan Oaks	23,800.00	1,303,450.56	0	0
3380051	Newington Station	0.00	708,190.25	0	0
3380053	Heritage Woods	285,155.31	(5,971.31)	0	0
3380058	Reston Towne Center	(7,271.90)	0.01	0	0
<b>Total</b>		<b>\$1,557,942.26</b>	<b>\$3,205,097.07</b>	<b>\$0</b>	<b>\$0</b>



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## FY 2016 ADOPTED REVENUE & RECEIPTS BY FUND SUMMARY OF NON-APPROPRIATED FUNDS

Fund	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>HUMAN SERVICES</b>							
<b>Special Revenue Funds</b>							
83000 Alcohol Safety Action Program	\$1,465,715	\$1,578,314	\$1,578,314	\$1,465,715	\$1,465,715	(\$112,599)	(7.13%)
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>							
<b>Agency Funds</b>							
10031 Northern Virginia Regional Identification System	\$18,661	\$18,799	\$18,799	\$18,799	\$18,799	\$0	0.00%
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b>Other Housing Funds</b>							
81000 FCRHA General Operating	\$3,855,083	\$2,949,184	\$2,931,912	\$3,064,766	\$3,069,930	\$138,018	4.71%
81020 Non-County Appropriated Rehabilitation Loan	209	1,815	1,815	536	536	(1,279)	(70.47%)
81030 FCRHA Revolving Development	9,278	23,385	23,385	14,618	14,618	(8,767)	(37.49%)
81050 FCRHA Private Financing	120,328	25,775	25,775	25,275	25,275	(500)	(1.94%)
81060 FCRHA Internal Service	3,297,305	4,129,169	4,295,444	3,723,351	3,723,351	(572,093)	(13.32%)
81100 Fairfax County Rental Program	4,358,786	4,674,290	4,616,295	4,462,033	4,462,033	(154,262)	(3.34%)
81200 Housing Partnerships	2,070,933	2,303,376	3,273,783	2,164,986	2,167,458	(1,106,325)	(33.79%)
81500 Housing Grants	239,421	0	516,167	0	0	(516,167)	(100.00%)
<b>Total Other Housing Funds</b>	<b>\$13,951,343</b>	<b>\$14,106,994</b>	<b>\$15,684,576</b>	<b>\$13,455,565</b>	<b>\$13,463,201</b>	<b>(\$2,221,375)</b>	<b>(14.16%)</b>
<b>Annual Contribution Contract</b>							
81510 Housing Choice Voucher Program	\$55,408,750	\$54,955,500	\$57,274,812	\$58,088,616	\$58,088,616	\$813,804	1.42%
81520 Public Housing Projects Under Management	9,260,128	10,158,517	10,611,755	10,544,111	10,544,111	(67,644)	(0.64%)
81530 Public Housing Projects Under Modernization	1,557,942	0	2,246,446	0	0	(2,246,446)	(100.00%)
<b>Total Annual Contribution Contract</b>	<b>\$66,226,820</b>	<b>\$65,114,017</b>	<b>\$70,133,013</b>	<b>\$68,632,727</b>	<b>\$68,632,727</b>	<b>(\$1,500,286)</b>	<b>(2.14%)</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$80,178,163</b>	<b>\$79,221,011</b>	<b>\$85,817,589</b>	<b>\$82,088,292</b>	<b>\$82,095,928</b>	<b>(\$3,721,661)</b>	<b>(4.34%)</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>							
<b>Special Revenue Funds</b>							
80000 Park Revenue and Operating	\$43,055,110	\$46,285,055	\$46,285,055	\$46,935,007	\$46,935,007	\$649,952	1.40%
<b>Capital Projects Funds</b>							
80300 Park Improvement	\$2,253,550	\$0	\$0	\$0	\$0	\$0	-
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$45,308,660</b>	<b>\$46,285,055</b>	<b>\$46,285,055</b>	<b>\$46,935,007</b>	<b>\$46,935,007</b>	<b>\$649,952</b>	<b>1.40%</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$126,971,199</b>	<b>\$127,103,179</b>	<b>\$133,699,757</b>	<b>\$130,507,813</b>	<b>\$130,515,449</b>	<b>(\$3,184,308)</b>	<b>(2.38%)</b>
<b>Appropriated from (Added to) Surplus</b>	<b>\$7,368,441</b>	<b>(\$1,015,725)</b>	<b>\$23,854,447</b>	<b>(\$489,899)</b>	<b>(\$407,551)</b>	<b>(\$24,261,998)</b>	<b>(101.71%)</b>
<b>TOTAL AVAILABLE</b>	<b>\$134,339,640</b>	<b>\$126,087,454</b>	<b>\$157,554,204</b>	<b>\$130,017,914</b>	<b>\$130,107,898</b>	<b>(\$27,446,306)</b>	<b>(17.42%)</b>

**EXPLANATORY NOTE:**

The "Total Available" indicates the revenue in each fiscal year that is to be used to support expenditures. This amount is the total revenue adjusted by the amount of funding that is either appropriated from fund balance or added to fund balance. The "Total Available" matches the expenditure totals by fiscal year on the "Expenditure by Fund/Summary of Non-Appropriated Funds," net of any transfers between funds.

## FY 2016 ADOPTED EXPENDITURES BY FUND SUMMARY OF NON-APPROPRIATED FUNDS

Fund	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>HUMAN SERVICES</b>							
<b>Special Revenue Funds</b>							
83000 Alcohol Safety Action Program	\$1,654,550	\$2,005,479	\$2,006,624	\$1,940,057	\$1,944,513	(\$62,111)	(3.10%)
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>							
<b>Agency Funds</b>							
10031 Northern Virginia Regional Identification System	\$33,744	\$18,799	\$44,901	\$18,799	\$18,799	(\$26,102)	(58.13%)
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b>Other Housing Funds</b>							
81000 FCRHA General Operating	\$2,699,619	\$2,954,375	\$3,051,196	\$3,064,766	\$3,069,930	\$18,734	0.61%
81020 Non-County Appropriated Rehabilitation Loan	0	1,000	1,000	0	0	(1,000)	(100.00%)
81030 FCRHA Revolving Development	161,386	0	701,851	0	0	(701,851)	(100.00%)
81050 FCRHA Private Financing	236,162	25,775	2,217,661	25,275	25,275	(2,192,386)	(98.86%)
81060 FCRHA Internal Service	3,297,305	4,129,169	4,294,314	3,723,351	3,723,351	(570,963)	(13.30%)
81100 Fairfax County Rental Program	4,550,841	4,643,585	4,826,249	4,699,108	4,703,892	(122,357)	(2.54%)
81200 Housing Partnerships	2,098,580	2,303,376	3,246,136	2,164,986	2,167,458	(1,078,678)	(33.23%)
81500 Housing Grants	240,894	0	514,695	0	0	(514,695)	(100.00%)
<b>Total Other Housing Funds</b>	<b>\$13,284,787</b>	<b>\$14,057,280</b>	<b>\$18,853,102</b>	<b>\$13,677,486</b>	<b>\$13,689,906</b>	<b>(\$5,163,196)</b>	<b>(27.39%)</b>
<b>Annual Contribution Contract</b>							
81510 Housing Choice Voucher Program	\$56,782,296	\$55,380,916	\$56,627,312	\$57,799,726	\$57,806,807	\$1,179,495	2.08%
81520 Public Housing Projects Under Management	9,883,353	10,096,122	10,462,377	10,544,111	10,544,111	81,734	0.78%
81530 Public Housing Projects Under Modernization	1,557,942	0	3,205,097	0	0	(3,205,097)	(100.00%)
<b>Total Annual Contribution Contract</b>	<b>\$68,223,591</b>	<b>\$65,477,038</b>	<b>\$70,294,786</b>	<b>\$68,343,837</b>	<b>\$68,350,918</b>	<b>(\$1,943,868)</b>	<b>(2.77%)</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$81,508,378</b>	<b>\$79,534,318</b>	<b>\$89,147,888</b>	<b>\$82,021,323</b>	<b>\$82,040,824</b>	<b>(\$7,107,064)</b>	<b>(7.97%)</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>							
<b>Special Revenue Funds</b>							
80000 Park Revenue and Operating	\$41,402,650	\$43,410,674	\$43,410,674	\$44,898,963	\$44,969,446	\$1,558,772	3.59%
<b>Capital Projects Funds</b>							
80300 Park Improvement	\$7,131,048	\$0	\$21,825,934	\$0	\$0	(\$21,825,934)	(100.00%)
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$48,533,698</b>	<b>\$43,410,674</b>	<b>\$65,236,608</b>	<b>\$44,898,963</b>	<b>\$44,969,446</b>	<b>(\$20,267,162)</b>	<b>(31.07%)</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$131,730,370</b>	<b>\$124,969,270</b>	<b>\$156,436,021</b>	<b>\$128,879,142</b>	<b>\$128,973,582</b>	<b>(\$27,462,439)</b>	<b>(17.56%)</b>

**FY 2016 ADOPTED CHANGES IN FUND BALANCE  
SUMMARY OF NON-APPROPRIATED FUNDS**

Fund	Balance 6/30/13	Balance 6/30/14	Balance 6/30/15	Balance 6/30/16	From/ (Added to) Surplus
<b>HUMAN SERVICES</b>					
<b>Special Revenue Funds</b>					
83000 Alcohol Safety Action Program	\$64,388	\$69,417	\$68,272	\$76,152	(\$7,880)
<b>NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)</b>					
<b>Agency Funds</b>					
10031 Northern Virginia Regional Identification System	\$74,147	\$59,064	\$32,962	\$32,962	\$0
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>					
<b>Other Housing Funds</b>					
81000 FCRHA General Operating	\$14,155,287	\$15,310,751	\$15,191,467	\$15,191,467	\$0
81020 Non-County Appropriated Rehabilitation Loan	234,865	235,074	235,889	236,425	(536)
81030 FCRHA Revolving Development	5,018,537	4,866,429	4,187,963	4,202,581	(14,618)
81050 FCRHA Private Financing	6,335,943	6,220,109	4,028,223	4,028,223	0
81060 FCRHA Internal Service	(1,130)	(1,130)	0	0	0
81100 Fairfax County Rental Program	6,333,919	6,141,864	5,931,910	5,690,051	241,859
81200 Housing Partnerships	63,060	35,413	63,060	63,060	0
81500 Housing Grants	0	(1,473)	0	0	0
<b>Total Other Housing Funds</b>	<b>\$32,140,481</b>	<b>\$32,807,037</b>	<b>\$29,638,512</b>	<b>\$29,411,807</b>	<b>\$226,705</b>
<b>Annual Contribution Contract</b>					
81510 Housing Choice Voucher Program	\$5,621,767	\$4,248,221	\$4,895,721	\$5,177,530	(\$281,809)
81520 Public Housing Projects Under Management	2,088,762	1,465,537	1,614,915	1,614,915	0
81530 Public Housing Projects Under Modernization	2,173,574	2,173,574	1,214,923	1,214,923	0
<b>Total Annual Contribution Contract</b>	<b>\$9,884,103</b>	<b>\$7,887,332</b>	<b>\$7,725,559</b>	<b>\$8,007,368</b>	<b>(\$281,809)</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$42,024,584</b>	<b>\$40,694,369</b>	<b>\$37,364,071</b>	<b>\$37,419,175</b>	<b>(\$55,104)</b>
<b>FAIRFAX COUNTY PARK AUTHORITY</b>					
<b>Special Revenue Funds</b>					
80000 Park Revenue and Operating	\$5,483,245	\$4,117,571	\$5,446,603	\$5,791,170	(\$344,567)
<b>Capital Project Funds</b>					
80300 Park Improvement	\$28,696,358	\$24,033,860	\$2,207,926	\$2,207,926	\$0
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$34,179,603</b>	<b>\$28,151,431</b>	<b>\$7,654,529</b>	<b>\$7,999,096</b>	<b>(\$344,567)</b>
<b>TOTAL NON-APPROPRIATED FUNDS</b>	<b>\$76,342,722</b>	<b>\$68,974,281</b>	<b>\$45,119,834</b>	<b>\$45,527,385</b>	<b>(\$407,551)</b>

**FY 2016 ADOPTED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

Fund	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b>APPROPRIATED FUNDS</b>							
<b>General Fund</b>							
Department of Housing and Community Development	\$5,561,417	\$6,407,012	\$6,370,771	\$6,243,518	\$6,255,389	(\$115,382)	(1.81%)
<b>Capital Project Funds</b>							
30010 General Construction and Contributions	\$85,638	\$0	\$254,362	\$0	\$0	(\$254,362)	(100.00%)
30300 The Penny for Affordable Housing Fund	14,572,947	16,478,400	42,351,662	16,033,900	16,033,900	(26,317,762)	(62.14%)
30310 Housing Assistance Program	132,489	0	6,698,527	0	0	(6,698,527)	(100.00%)
<b>Total Capital Project Funds</b>	<b>\$14,791,074</b>	<b>\$16,478,400</b>	<b>\$49,304,551</b>	<b>\$16,033,900</b>	<b>\$16,033,900</b>	<b>(\$33,270,651)</b>	<b>(67.48%)</b>
<b>Special Revenue Funds</b>							
40300 Housing Trust Fund	\$1,146,726	\$639,972	\$6,184,391	\$580,391	\$580,391	(\$5,604,000)	(90.62%)
40330 Elderly Housing Programs	2,835,211	3,346,787	4,030,410	3,464,655	3,466,689	(563,721)	(13.99%)
40360 Homeowner and Business Loan Programs	2,418,720	2,230,085	4,574,595	2,333,715	2,333,715	(2,240,880)	(48.99%)
50800 Community Development Block Grant	4,810,979	4,750,027	10,458,332	5,128,616	5,128,616	(5,329,716)	(50.96%)
50810 Home Investment Partnerships Program	2,325,602	1,417,514	4,471,758	1,580,878	1,580,878	(2,890,880)	(64.65%)
<b>Total Special Revenue Funds</b>	<b>\$13,537,238</b>	<b>\$12,384,385</b>	<b>\$29,719,486</b>	<b>\$13,088,255</b>	<b>\$13,090,289</b>	<b>(\$16,629,197)</b>	<b>(55.95%)</b>
<b>TOTAL APPROPRIATED HOUSING AUTHORITY</b>	<b>\$33,889,729</b>	<b>\$35,269,797</b>	<b>\$85,394,808</b>	<b>\$35,365,673</b>	<b>\$35,379,578</b>	<b>(\$50,015,230)</b>	<b>(58.57%)</b>
<b>NON-APPROPRIATED FUNDS</b>							
<b>Other Housing Funds</b>							
81000 FCRHA General Operating	\$2,699,619	\$2,954,375	\$3,051,196	\$3,064,766	\$3,069,930	\$18,734	0.61%
81020 Non-County Appropriated Rehabilitation Loan	0	1,000	1,000	0	0	(1,000)	(100.00%)
81030 FCRHA Revolving Development	161,386	0	701,851	0	0	(701,851)	(100.00%)
81050 FCRHA Private Financing	236,162	25,775	2,217,661	25,275	25,275	(2,192,386)	(98.86%)
81060 FCRHA Internal Service	3,297,305	4,129,169	4,294,314	3,723,351	3,723,351	(570,963)	(13.30%)
81100 Fairfax County Rental Program	4,550,841	4,643,585	4,826,249	4,699,108	4,703,892	(122,357)	(2.54%)
81200 Housing Partnerships	2,098,580	2,303,376	3,246,136	2,164,986	2,167,458	(1,078,678)	(33.23%)
81500 Housing Grants	240,894	0	514,695	0	0	(514,695)	(100.00%)
<b>Total Other Housing Funds</b>	<b>\$13,284,787</b>	<b>\$14,057,280</b>	<b>\$18,853,102</b>	<b>\$13,677,486</b>	<b>\$13,689,906</b>	<b>(\$5,163,196)</b>	<b>(27.39%)</b>
<b>Annual Contribution Contract</b>							
81510 Housing Choice Voucher Program	\$56,782,296	\$55,380,916	\$56,627,312	\$57,799,726	\$57,806,807	\$1,179,495	2.08%
81520 Public Housing Projects Under Management	9,883,353	10,096,122	10,462,377	10,544,111	10,544,111	81,734	0.78%
81530 Public Housing Projects Under Modernization	1,557,942	0	3,205,097	0	0	(3,205,097)	(100.00%)
<b>Total Annual Contribution Contract</b>	<b>\$68,223,591</b>	<b>\$65,477,038</b>	<b>\$70,294,786</b>	<b>\$68,343,837</b>	<b>\$68,350,918</b>	<b>(\$1,943,868)</b>	<b>(2.77%)</b>
<b>TOTAL NON-APPROPRIATED HOUSING AUTHORITY</b>	<b>\$81,508,378</b>	<b>\$79,534,318</b>	<b>\$89,147,888</b>	<b>\$82,021,323</b>	<b>\$82,040,824</b>	<b>(\$7,107,064)</b>	<b>(7.97%)</b>
<b>TOTAL HOUSING AND COMMUNITY DEVELOPMENT</b>	<b>\$115,398,107</b>	<b>\$114,804,115</b>	<b>\$174,542,696</b>	<b>\$117,386,996</b>	<b>\$117,420,402</b>	<b>(\$57,122,294)</b>	<b>(32.73%)</b>

**FY 2016 ADOPTED SUMMARY OF EXPENDITURES FOR PROGRAMS WITH  
APPROPRIATED AND NON-APPROPRIATED FUNDS**

Fund	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
<b><u>FAIRFAX COUNTY PARK AUTHORITY</u></b>							
<b>APPROPRIATED FUNDS</b>							
<b>General Fund</b>							
Fairfax County Park Authority	\$23,036,747	\$23,524,286	\$23,543,070	\$23,432,007	\$23,440,278	(\$102,792)	(0.44%)
<b>Capital Project Funds</b>							
30400 Park Authority Bond Construction	\$18,650,538	\$0	\$79,525,061	\$0	\$0	(\$79,525,061)	(100.00%)
<b>TOTAL APPROPRIATED PARK AUTHORITY</b>	<b>\$41,687,285</b>	<b>\$23,524,286</b>	<b>\$103,068,131</b>	<b>\$23,432,007</b>	<b>\$23,440,278</b>	<b>(\$79,627,853)</b>	<b>(77.26%)</b>
<b>NON-APPROPRIATED FUNDS</b>							
<b>Special Revenue Funds</b>							
80000 Park Revenue and Operating	\$41,402,650	\$43,410,674	\$43,410,674	\$44,898,963	\$44,969,446	\$1,558,772	3.59%
<b>Capital Project Funds</b>							
80300 Park Improvement	\$7,131,048	\$0	\$21,825,934	\$0	\$0	(\$21,825,934)	(100.00%)
<b>TOTAL NON-APPROPRIATED PARK AUTHORITY</b>	<b>\$48,533,698</b>	<b>\$43,410,674</b>	<b>\$65,236,608</b>	<b>\$44,898,963</b>	<b>\$44,969,446</b>	<b>(\$20,267,162)</b>	<b>(31.07%)</b>
<b>TOTAL FAIRFAX COUNTY PARK AUTHORITY</b>	<b>\$90,220,983</b>	<b>\$66,934,960</b>	<b>\$168,304,739</b>	<b>\$68,330,970</b>	<b>\$68,409,724</b>	<b>(\$99,895,015)</b>	<b>(59.35%)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$205,619,090</b>	<b>\$181,739,075</b>	<b>\$342,847,435</b>	<b>\$185,717,966</b>	<b>\$185,830,126</b>	<b>(\$157,017,309)</b>	<b>(45.80%)</b>





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# Fairfax County Park Authority Trust Funds

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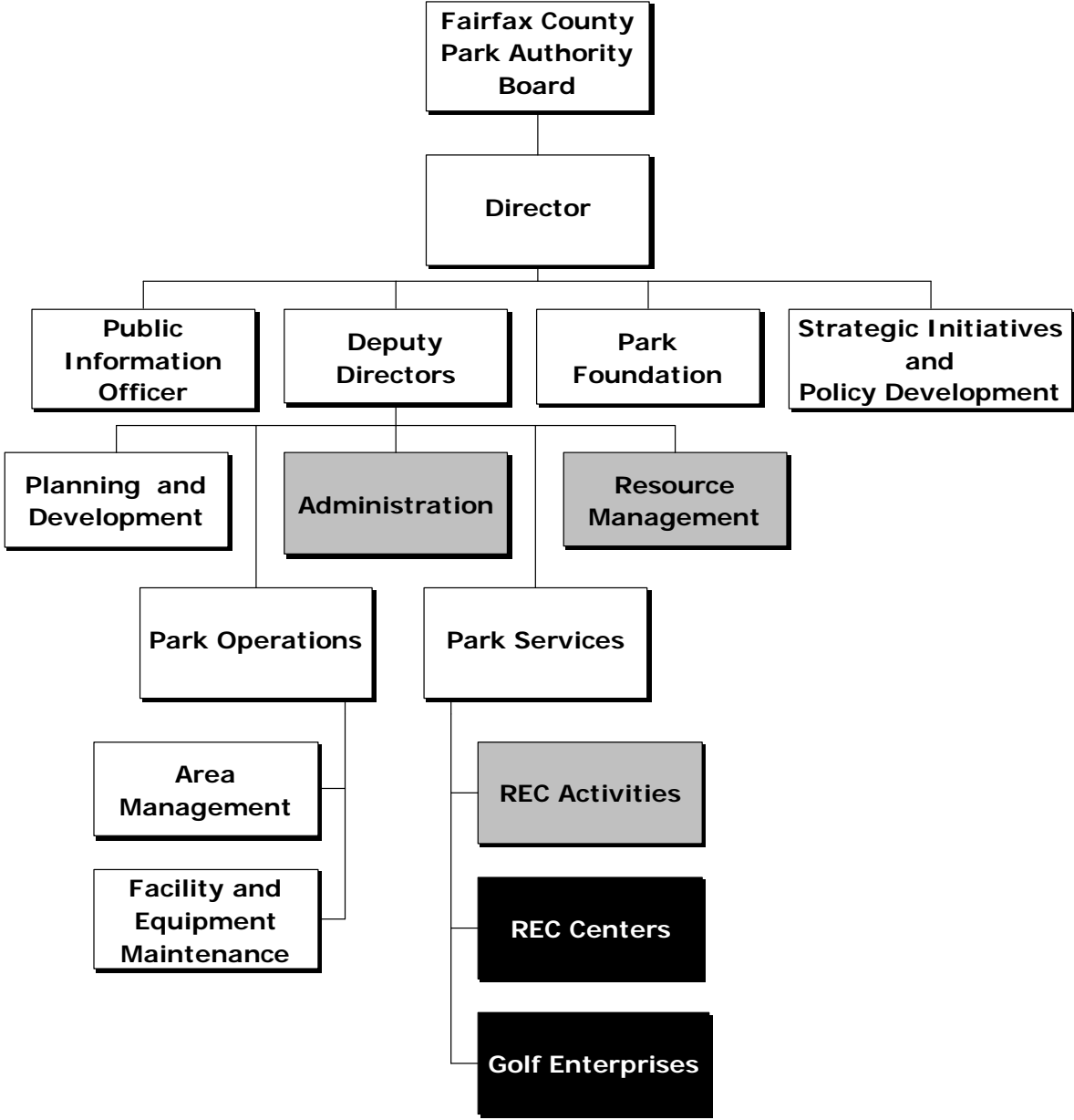
## Overview

The Fairfax County Park Authority operates two separate and distinct Trust Funds. All funds received by the Park Authority Board under these Trust Funds are held and applied solely to expenditures determined by the Park Authority Board as authorized under the Commonwealth's Park Authorities Act. These funds provide support for the Park Authority which currently maintains and operates 426 parks, and 23,346 acres of park land, including recreation centers, historic sites, nature centers, and golf courses.

The Park Authority, in its memorandum of agreement with the Fairfax County Board of Supervisors, adopted budgeting and reporting procedures for its Trust Funds which are used by the General County Government. These two Trust Funds are being published in accordance with this agreement.

- ◆ **Fund 80000 - Park Revenue and Operating Fund**
  
- ◆ **Fund 80300 - Park Improvement Fund**

# Fund 80000 Park Revenue and Operating Fund



Denotes Cost Centers that are included in both the General Fund and Fund 80000, Park Revenue and Operating Fund.

Denotes Cost Center that is only in Fund 80000, Park Revenue and Operating Fund.

# Fund 80000

## Park Revenue and Operating Fund








### Mission

To set aside public spaces for and assist citizens in the protection and enhancement of environmental values, diversity of natural habitats and cultural heritage; to guarantee that these resources will be available to both present and future generations; to create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

### Focus

The Fairfax County Park Authority (the Authority), created by legislative action in 1950, serves the most populous jurisdiction in both the Virginia and Washington D.C. metropolitan area with over 1 million people. Under the direction of a Board of Supervisors' appointed 12-member Park Authority Board, the Authority works collaboratively with constituents, partners, stakeholders, and government leaders, and appointees to implement Board policies, champion the preservation and protection of natural and cultural resources, and facilitate the development of park and recreation programs and facilities. The Authority oversees the operation and management of a county park system with 23,346 acres, 426 parks, nine RECenters centers, eight golf courses, an ice skating rink, 210 playgrounds, 668 public garden plots, five nature centers, three equestrian facilities, 459 Fairfax County Public School owned natural turf athletic fields, 35 synthetic turf athletic fields, 240 Park Authority-owned athletic fields, 10 historic sites, two waterparks, a horticultural center, and more than 320 miles of trails. The Authority has balanced the dual roles of providing recreational, fitness and wellness opportunities to citizens and serving as stewards and interpreters of Fairfax County's natural and cultural resources.

**The Park Revenue Fund supports the following County Vision Elements:**

-  **Maintaining Safe and Caring Communities**
-  **Creating a Culture of Engagement**
-  **Connecting People and Places**
-  **Practicing Environmental Stewardship**
-  **Maintaining Healthy Economies**
-  **Building Livable Spaces**
-  **Exercising Corporate Stewardship**

The Authority, a three-time National Gold Medal Award winner and a nationally accredited agency, is one of the largest, most diverse park systems in the nation. The agency offers leisure and recreational opportunities through an array of programmed and un-programmed resources which enrich the quality of life for all County residents. This enrichment is accomplished through the protection and preservation of open space and natural areas, nature centers, RECenters, historic sites, golf courses, athletic fields, public gardens, horticulture sites, trails, and neighborhood, community, district and countywide parks, as well as stewardship education, park programs, classes, camps, and tours. Delivering high-quality inclusive service in parks is an important focus for the Park Authority as demand and usage continue to grow.

## Fund 80000

### Park Revenue and Operating Fund

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Fund 80000, Park Revenue and Operating Fund, is supported from user fees and charges from admissions, pass sales, retail sales, equipment and facility rentals, classes and events generated at the Authority's revenue-supported facilities and is supplemented by donations and grants. Revenue generating facilities and programs include RECenters, golf courses, nature centers, historic sites and various other major parks. Fees offer a mechanism to offer programs and services that the General Fund does not provide and are generally applied in areas serving an individual's benefit. As per the Financial Management Principles, revenue received is applied towards fully recovering the annual operating and maintenance costs of programs and services at these facilities. The Authority also strives to achieve an overall positive net cost recovery in order to contribute to capital renewal, maintenance, and repairs for revenue generating facilities to meet County residents' service expectations.

Some park operations are funded from both the General Fund and the Park Revenue and Operating Fund. For example, the General Fund supports some camps, trips and tours, lakefront park operations, and resource management sites and programs. The General Fund pays for the leadership, policy, and communication activities of the director's office, the requirements of the public information office, and administrative costs for purchasing, accounting, budgeting, and payroll, and risk management procedural compliance.



#### **Park Board**

The Authority operates under the policy oversight of a Board of Supervisors' appointed 12-member Park Authority Board, in accordance with a Memorandum of Understanding with the County's Board of Supervisors. The Authority manages acquisition, preservation, development, maintenance, and operation of its assets and activities through five funds: the Parks General Fund Operating Budget, Park Revenue and Operating Fund, General Construction and Contributions Fund, Park Authority Bond Construction Fund and Park Improvement Fund. The Park

Authority Board has direct fiduciary responsibility for the Park Revenue and Operating Fund and the Park Improvement Fund, while the County has fiduciary responsibility for the three other funds. The Authority persistently pursues partnerships and alternate funding sources to sustain the delivery of quality services and facilities.

Maintaining economic vitality and sustainability are longstanding components of the Board of Supervisors' vision for Fairfax County. In order to address the increasing challenges, the Authority created a Financial Sustainability Plan (FSP) in December 2011. This plan focuses on core services and identifies opportunities for improving the overall cost recovery of the organization. It contains clearly defined recommendations that when collectively implemented will assist the Authority with becoming more self-sustainable. Completed projects in the FSP include the expansion of the Oaks Room at Twin Lakes Golf Course and the expansion of Oak Marr RECenter. Projects that are underway include the fitness expansion and addition of a gymnasium at Spring Hill RECenter and the expansion of the Water Mine Family Swimmin' Hole at Lake Fairfax. Replacement of the Burke Lake Golf Course clubhouse and

## **Fund 80000**

### **Park Revenue and Operating Fund**

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expansion of the driving range are currently in the planning stages. In addition, the Park Board approved the FY 2015 – FY 2017 Financial Management Plan. The Financial Management Plan provides the overall Park Revenue and Operating Fund business strategy, outlines financial projections for three years, and elaborates on the challenges facing the agency that are uncontrollable such as weather, employee compensation, employee benefits, aging equipment, indirect costs, and most recently, Fairfax County Public Schools programmatic changes that will impact the services and revenue potential of this fund.

#### **Current Trends**

A comprehensive Park and Recreation Needs Assessment is conducted every 5 to 10 years to address a growing population and evolving recreation needs of County residents. The 2004 Needs Assessment resulted in the identification of funds required to address the decline of facilities and infrastructure due to age, high usage, and limited available resources needed to perform required life-cycle maintenance as well as the need for new facilities. The Needs Assessment was a significant part of the justification for the 2004, 2006, 2008, and 2012 voter approved park bond referenda. An update to the Needs Assessment has been initiated to determine countywide capital park and recreation needs and the final report is anticipated to be delivered by the end of 2015.

Although revenues are projected to increase in FY 2016, the Park Revenue and Operating Fund will continue to face financial challenges. This is primarily due to the general economic downturn that has reduced participation in key revenue-generating activities and created stagnation for participation in other activities. Market pressure and the economic conditions that the community is facing are exerting downward pressure on the pricing of services, which limits the ability to generate additional revenue through fee increases. On the cost side of the equation, projected program offerings and staff to support them have placed additional cost recovery pressure on the fund. In FY 2016, the Revenue and Operating Fund will transfer an \$820,000 indirect cost payment to the General Fund. The Indirect Cost payment is designed to partially offset central support services provided by the County's General Fund. In addition, the Park Revenue and Operating Fund experiences many uncontrollable factors that may impact its business (weather, facility closures, local economy, etc.), and the Park Authority is concerned about potential impacts to users if the Authority should experience some difficult times.

To further safeguard and align with County practices, a Park Revenue and Operating Fund Stabilization Reserve and a Capital Sinking Fund were established with certain criteria for use. Annual Net revenue is designed to be transferred to these reserves to contribute to ongoing needs; however, there are increasing demands that decrease the realization of any available net revenue. Recent analysis identified an unfunded annual need for lifecycle/capital renewal maintenance at revenue supported facilities. This critical funding element of sustainability cannot be realized through charging of fees. Funding for lifecycle/capital renewal maintenance of the revenue facilities will need to be a combined and collaborative effort between the Authority and Fairfax County to ensure park and recreation services will be available into the future.

Resident demand for services continues to grow due to an increasing population, changing needs, and diversity of the community. Visiting parks and park programs has been a popular community recreational outlet during the economic downturn. The Authority must quickly respond to changing expectations in order to maintain customer loyalty and stability in the revenue base. Recent or near-term initiatives include enabling customer-oriented services such as online pass sales/renewals, e-mail classes and camp surveys, electronic distribution of camp registration packets, updated concert series web pages

# Fund 80000

## Park Revenue and Operating Fund

that include new search capability for citizens to find programs, and development of an enhanced Parktakes online web portal.

### Strategic Plan

On June 26, 2013, the Park Authority Board approved the FY 2014 – FY 2018 Strategic Plan and Balanced Scorecard. The Strategic Plan is a tool that is designed to help the agency focus on the mission critical, most pressing concerns and opportunities over the next five years. In light of increasing demands and limited and shrinking resources, it is more important than ever that priorities be strategically determined and focused. Key focus areas include:

- Emphasizing and communicating the park system’s value and benefits
- Encouraging park users to utilize the park system from generation to generation
- Inspiring tomorrow’s stewards
- Investing in aging infrastructure and natural capital
- Strengthening community partnerships
- Stabilizing funding resources and prioritizing core services
- Building leadership capacity to champion innovative solutions

Using the Balanced Scorecard approach and input from park leadership, staff, stakeholders, and the general public, the strategic plan is structured around four important perspectives: Customer, Financial, Business Process and Learning and Growth.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$28,157,182	\$28,824,333	\$28,824,333	\$30,026,037	\$30,096,520
Operating Expenses	13,723,071	14,286,882	14,286,882	14,516,920	14,516,920
Capital Equipment	246,571	543,000	543,000	605,000	605,000
Bond Expenses	180,206	809,774	809,774	804,321	804,321
<b>Subtotal</b>	<b>\$42,307,030</b>	<b>\$44,463,989</b>	<b>\$44,463,989</b>	<b>\$45,952,278</b>	<b>\$46,022,761</b>
Less:					
Recovered Costs	(\$904,380)	(\$1,053,315)	(\$1,053,315)	(\$1,053,315)	(\$1,053,315)
<b>Total Expenditures</b>	<b>\$41,402,650</b>	<b>\$43,410,674</b>	<b>\$43,410,674</b>	<b>\$44,898,963</b>	<b>\$44,969,446</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	245 / 245	245 / 245	245 / 245	245 / 245	245 / 245

# Fund 80000

## Park Revenue and Operating Fund

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### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$659,400**  
An increase of \$659,400 in Personnel Services includes \$298,180 for a 1.10 percent market rate adjustment (MRA) for all employees and \$361,220 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
  
- ◆ **Other Post-Employment Benefits** **\$7,220**  
An increase of \$7,220 in Personnel Services reflects required adjustments associated with providing Other Post-Employment Benefits (OPEBs) to retirees, including the Retiree Health Benefits Subsidy. For more information on Other Post-Employment Benefits, please refer to Fund 73030, OPEB Trust Fund, in Volume 2 of the FY 2016 Adopted Budget Plan.
  
- ◆ **Operational Requirements** **\$835,605**  
An increase of \$835,605 includes a \$605,567 increase in Personnel Services and a \$230,038 increase in Operating Expenses primarily associated with projected growth in program attendance and participation as a result of facility expansions related to Oak Marr and Spring Hill RECenters, Twin Lakes Oaks, and Water Mine. Revenue is expected to be sufficient to fund operational increases.
  
- ◆ **Capital Equipment** **\$605,000**  
Funding in the amount of \$605,000 is included for Capital Equipment, including \$225,000 for the replacement of equipment that has exceeded the industry standard lifecycle. This equipment includes a mission critical utility vehicle required to complete tasks on a daily basis; several mowers, a truckster, and a sand trap rake that are critical to the operations of Golf Enterprises cost center. In addition, \$250,000 is for the replacement of exercise equipment that is necessary for the successful business operations of the self-supporting RECenters in order to meet customer expectations and to minimize waiting time, and \$130,000 is for the replacement of an ice resurfer that has surpassed its useful life. These replacement items have all exceeded the useful life and are required to be replaced based on age, usage, frequency of costly repairs, and overall condition.
  
- ◆ **Bond Expenses** **(\$5,453)**  
A decrease of \$5,453 in Bond Expenses is consistent with principal and interest requirements for FY 2016.

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ There have been no adjustments to this fund since approval of the FY 2015 Adopted Budget Plan.



# Fund 80000

## Park Revenue and Operating Fund

### Cost Centers

The five cost centers of the Park Revenue and Operating Fund are Administration, Golf Enterprises, REC Activities, RecCenters and Resource Management. The cost centers work together to fulfill the mission of the Fund and carry out the key initiatives for the fiscal year.

#### Administration

The Administration Division implements Park Authority Board policies and provides high quality administrative business support to all levels of the Park Authority in order to assist the other Divisions in achieving Park Authority mission related objectives.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$1,540,927	\$2,065,094	\$2,065,094	\$2,303,359	\$2,306,936
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	15 / 15	15 / 15	15 / 15	15 / 15	15 / 15

1 Training Specialist III	4 Engineers III
1 Network/Telecom Analyst II	3 Construction/Maintenance Project Managers II
1 Network/Telecom Analyst I	1 Materials Requirements Specialist
1 Internet/Intranet Architect I	1 Senior Right-of-Way Agent
2 Engineers IV	

**TOTAL POSITIONS**  
15 Positions / 15.0 FTE

#### Golf Enterprises

The Golf Enterprises Division operates and maintains eight golf courses in Fairfax County. This division's primary functions and responsibilities include facility operations, maintenance, programming, agencywide support and customer service.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$9,254,976	\$9,807,457	\$9,807,457	\$9,750,377	\$9,765,218
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	80 / 80	80 / 80	80 / 80	80 / 80	80 / 80

3 Park/Rec Specialists IV	1 Maintenance Crew Chief	4 Motor Equip. Operators
4 Park/Rec Specialists III	5 Facility Attendants II	2 Automotive Mechanics II
3 Park/Rec Specialists II	1 Park Management Specialist II	3 Golf Course Superintendents III
7 Park/Rec Specialists I	10 Senior Maintenance Workers	1 Golf Course Superintendent II
9 Park/Rec Assistants	22 Maintenance Workers	4 Golf Course Superintendents I
1 Administrative Assistant III		

**TOTAL POSITIONS**  
80 Positions / 80.0 FTE

# Fund 80000

## Park Revenue and Operating Fund

### REC Activities

The REC Activities Division seeks to enrich the community by promoting active, fun, and healthy lifestyles for all.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$4,325,832	\$4,275,828	\$4,275,828	\$4,582,970	\$4,589,629
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	24 / 24	24 / 24	24 / 24	24 / 24	24 / 24
1 Producer/Director	1	1 Park Management Specialist I	1	1 Business Analyst III	
1 Park/Rec Specialist IV	1	1 Park/Rec Assistant	1	1 Communications Specialist II	
2 Park/Rec Specialists III	1	1 Management Analyst III	2	2 Communications Specialists I	
1 Park/Rec Specialist II	2	2 Management Analysts II	1	1 Contract Analyst II	
4 Park/Rec Specialists I	1	1 Management Analyst I	3	3 Administrative Assistants III	
			1	1 Publications Assistant	
<b>TOTAL POSITIONS</b>					
24 Positions / 24.0 FTE					

### REC Centers

The Rec Centers Division operates and manages nine RECenters in Fairfax County that provide a wide variety of recreational, aquatic and fitness programs and classes to both citizens and visitors.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$24,052,094	\$25,085,979	\$25,085,979	\$25,923,550	\$25,964,930
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	108 / 108	108 / 108	108 / 108	108 / 108	108 / 108
2 Park Management Specialists II	8	8 Park/Rec Specialists I	8	8 Prevent. Maintenance Specs.	
2 Park Management Specialists I	23	23 Park/Rec Assistants	1	1 Electronic Equipment Tech. II	
9 Park/Rec Specialists IV	1	1 Facility Attendant I	7	7 Custodians II	
2 Park/Rec Specialists III	9	9 Administrative Assistants III	4	4 Custodians I	
30 Park/Rec Specialists II	1	1 Naturalist/Historian Senior Interpreter	1	1 Painter II	
<b>TOTAL POSITIONS</b>					
108 Positions / 108.0 FTE					

# Fund 80000

## Park Revenue and Operating Fund

### Resource Management

The Resource Management Division interprets and preserves Fairfax County's natural and cultural resources for the enjoyment, health and inspiration of current and future generations.

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>EXPENDITURES</b>					
Total Expenditures	\$2,228,821	\$2,176,316	\$2,176,316	\$2,338,707	\$2,342,733
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	18 / 18	18 / 18	18 / 18	18 / 18	18 / 18
1 Historian II	2	Park/Rec Specialists I	1	Administrative Assistant III	
2 Historians I	2	Naturalists I	2	Facility Attendants II	
1 Park/Rec Specialist IV	4	Park/Rec Assistants	1	Custodian II	
1 Park/Rec Specialist II	1	Administrative Assistant V			
<b>TOTAL POSITIONS</b>					
18 Positions / 18.0 FTE					

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Administration</b>					
Percent of annual work plan objectives achieved	63%	69%	75% / 71%	75%	75%
<b>Golf Enterprises</b>					
Percent change in rounds played	4.6%	(6.1%)	4.8% / (3.1%)	8.2%	0.0%
Cost recovery percentage	118.60%	109.00%	110.10% / 108.25%	113.74%	112.35%
<b>Resource Management</b>					
Percent change in number of visitor contacts	10.1%	0.0%	3.5% / (7.2%)	3.5%	3.5%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/80000.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/80000.pdf)

## **Fund 80000**

### **Park Revenue and Operating Fund**

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#### **Performance Measurement Results**

The Park Authority Administrative workload has continued to increase as a result of the opening of a number of facilities over the last several years as well as increased audit requirements. The Administrative Division accomplished 71 percent of its work plan objectives in FY 2014 and will work to achieve an objective target of 75 percent in FY 2016. In FY 2014, golf rounds decreased about 3.1 percent from FY 2013 due to the extremely cold and snowy winter and wet spring which impacted play. Due to the bad weather in both the winter and spring, it is expected that there will be no percent change in the rounds played in FY 2016. The actual cost recovery in golf for FY 2014 was down to 108 percent; however, this is expected to improve in FY 2016. Lastly, in the Resource Management Division, there was a slight decrease in the number of visitor contacts. This may have been due to an exceptional increase in FY 2012 of over 10 percent in addition to a change in recording information for coded revenue fund programs as this division changed to a more efficient registration process. The Park Authority will strive to maintain the goal of increasing visitor contacts by at least 3.5 percent in FY 2016.

# Fund 80000

## Park Revenue and Operating Fund

### FUND STATEMENT

#### Fund 80000, Park Revenue and Operating Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$5,483,245	\$4,112,549	\$4,117,571	\$5,446,603	\$5,446,603
Revenue:					
Interest on Bond Proceeds	\$39	\$12,497	\$12,497	\$0	\$0
Park Fees <sup>1</sup>	42,066,097	45,485,027	45,485,027	45,956,683	45,956,683
Interest	6,621	133,735	133,735	46,137	46,137
Equipment	50,998	32,459	32,459	32,459	32,459
Donations and Miscellaneous Revenue	931,355	621,337	621,337	899,728	899,728
<b>Total Revenue</b>	<b>\$43,055,110</b>	<b>\$46,285,055</b>	<b>\$46,285,055</b>	<b>\$46,935,007</b>	<b>\$46,935,007</b>
<b>Total Available</b>	<b>\$48,538,355</b>	<b>\$50,397,604</b>	<b>\$50,402,626</b>	<b>\$52,381,610</b>	<b>\$52,381,610</b>
Expenditures:					
Personnel Services	\$28,157,182	\$28,824,333	\$28,824,333	\$30,026,037	\$30,096,520
Operating Expenses	13,723,071	14,286,882	14,286,882	14,516,920	14,516,920
Recovered Costs	(904,380)	(1,053,315)	(1,053,315)	(1,053,315)	(1,053,315)
Capital Equipment	246,571	543,000	543,000	605,000	605,000
<b>Subtotal</b>	<b>\$41,222,444</b>	<b>\$42,600,900</b>	<b>\$42,600,900</b>	<b>\$44,094,642</b>	<b>\$44,165,125</b>
Debt Service:					
Fiscal Agent Fee	\$0	\$3,233	\$3,233	\$3,233	\$3,233
Bond Payments <sup>2</sup>	180,206	806,541	806,541	801,088	801,088
<b>Subtotal</b>	<b>\$180,206</b>	<b>\$809,774</b>	<b>\$809,774</b>	<b>\$804,321</b>	<b>\$804,321</b>
<b>Total Expenditures</b>	<b>\$41,402,650</b>	<b>\$43,410,674</b>	<b>\$43,410,674</b>	<b>\$44,898,963</b>	<b>\$44,969,446</b>
Transfers Out:					
General Fund (10001) <sup>3</sup>	\$775,000	\$775,000	\$775,000	\$820,000	\$820,000
County Debt Service (20000) <sup>4</sup>	743,134	770,349	770,349	800,994	800,994
Park Improvement Fund (80300)	1,500,000	0	0	0	0
<b>Total Transfers Out</b>	<b>\$3,018,134</b>	<b>\$1,545,349</b>	<b>\$1,545,349</b>	<b>\$1,620,994</b>	<b>\$1,620,994</b>
<b>Total Disbursements</b>	<b>\$44,420,784</b>	<b>\$44,956,023</b>	<b>\$44,956,023</b>	<b>\$46,519,957</b>	<b>\$46,590,440</b>
<b>Ending Balance<sup>5</sup></b>	<b>\$4,117,571</b>	<b>\$5,441,581</b>	<b>\$5,446,603</b>	<b>\$5,861,653</b>	<b>\$5,791,170</b>
Debt Service Reserve	\$743,134	\$770,349	\$770,349	\$800,904	\$800,904
Revenue and Operating Fund Stabilization Reserve <sup>6</sup>	2,053,518	2,136,097	2,136,097	2,174,926	2,174,926
Donation/Deferred Revenue <sup>7</sup>	1,246,804	1,246,804	1,350,000	1,350,000	1,350,000
Set Aside Reserve <sup>8</sup>	74,115	1,288,331	1,190,157	1,535,823	1,465,340
<b>Unreserved Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Fund 80000

## Park Revenue and Operating Fund

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<sup>1</sup> Revenue in FY 2014 was reduced by an amount of \$810,000 based on the Oak Marr RECenter fitness room temporary closure due to renovation/expansion.

<sup>2</sup> Debt service represents principle and interest on Park Revenue Bonds which supported the construction of the Twin Lakes and Oak Marr Golf Courses. In addition, the FY 2014 Actual amount reflects the actual Debt Service payment required after one-time refunding savings.

<sup>3</sup> Funding in the amount of \$820,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 80000. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

<sup>4</sup> Debt service payments which support the development of the Laurel Hill Golf Club are made from Fund 20000, County Debt Service.

<sup>5</sup> The Park Revenue and Operating Fund maintains fund balances at adequate levels relative to projected operation and maintenance expenses, as well as debt service requirements. These costs change annually; therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

<sup>6</sup> The Revenue and Operating Fund Stabilization Reserve includes set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

<sup>7</sup> The Donation/Deferred Revenue Reserve includes donations that the Park Authority is obligated to return to donors in the event the donation cannot be used for its intended purpose. It also includes a set aside to cover any unexpected delay in revenue from sold but unused Park passes.

<sup>8</sup> The Set Aside Reserve is used to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

# Fund 80300

## Park Improvement Fund

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### Focus

This fund was established under the provisions of the Park Authority Act to provide for improvements to the agency's revenue-generating facilities and parks, as well as to various park sites. Through a combination of grants, proffers, and donations, this fund provides for specific park improvements. Funding is also derived through lease payments and revenue bonds for golf course development. In addition, transfers from Fund 80000, Park Revenue and Operating Fund, often support improvements to park facilities; however, the amount of funding received from Fund 80000 fluctuates from year to year.

No funding is included for Fund 80300, Park Improvement Fund, in FY 2016. Work will continue on existing and previously funded projects.

### Changes to FY 2015 Adopted Budget Plan

*The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.*

- ◆ **Carryover Adjustments** **\$21,825,934**  
As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$21,825,934 due to the carryover of unexpended project balances in the amount of \$16,999,973 and an adjustment of \$4,825,961. This increase was due to the appropriation of \$2,253,550 in easement fees, donations and Park proffers received in FY 2014, and the appropriation of \$2,572,411 from the Facilities and Services Reserve to Project PR-000101, Revenue Facilities Capital Sinking Fund.

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

# Fund 80300

## Park Improvement Fund

### FUND STATEMENT

#### Fund 80300, Park Improvement Fund

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$28,696,358	\$4,780,337	\$24,033,860	\$2,207,926	\$2,207,926
Revenue:					
Interest	\$23,855	\$0	\$0	\$0	\$0
Other Revenue <sup>1</sup>	2,229,695	0	0	0	0
<b>Total Revenue</b>	\$2,253,550	\$0	\$0	\$0	\$0
Transfers In:					
Park Revenue and Operating Fund (80000)	\$1,500,000	\$0	\$0	\$0	\$0
<b>Total Transfer In:</b>	\$1,500,000	\$0	\$0	\$0	\$0
<b>Total Available</b>	\$32,449,908	\$4,780,337	\$24,033,860	\$2,207,926	\$2,207,926
Total Expenditures	\$7,131,048	\$0	\$21,825,934	\$0	\$0
Transfers Out:					
General Construction and Contributions (30010) <sup>2</sup>	\$1,285,000	\$0	\$0	\$0	\$0
<b>Total Transfer Out</b>	\$1,285,000	\$0	\$0	\$0	\$0
<b>Total Disbursements</b>	\$8,416,048	\$0	\$21,825,934	\$0	\$0
<b>Ending Balance<sup>3</sup></b>	\$24,033,860	\$4,780,337	\$2,207,926	\$2,207,926	\$2,207,926
Lawrence Trust Reserve <sup>4</sup>	\$1,507,926	\$1,507,926	\$1,507,926	\$1,507,926	\$1,507,926
Repair and Replacement Reserve <sup>5</sup>	700,000	700,000	700,000	700,000	700,000
Facilities and Services Reserve <sup>6</sup>	2,572,411	2,572,411	0	0	0
<b>Unreserved Ending Balance</b>	\$19,253,523	\$0	\$0	\$0	\$0

<sup>1</sup> Other revenue reflects easements, donations, monopole revenue, and proffer revenue.

<sup>2</sup> In lieu of General Fund support, a transfer of \$1,085,000 from Fund 80300, Park Improvement Fund, to Fund 30010, General Construction and Contributions, supported Project PR-000083, ADA Compliance - Parks, in FY 2014. The funding provided for the continuation of improvements required as part of the Department of Justice (DOJ) audit and identified in the settlement agreement signed by the Board of Supervisors on January 28, 2011. Moreover, an amount of \$200,000 was transferred to Fund 30010, General Construction and Contributions, in order to support Project 2G51-006-000, Parks-Ground Maintenance, for tennis and basketball courts maintenance.

<sup>3</sup> Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year and ending balances fluctuate, reflecting the carryover of these funds.

<sup>4</sup> This Reserve separately accounts for the Ellanor C. Lawrence monies received for maintenance and renovation to this site. In accordance with the Fairfax County Park Authority Board, the principal amount of \$1,507,926 received from the donation will remain intact, and any interest earned will be used according to the terms of the Trust.

<sup>5</sup> The Golf Revenue Bond Indenture requires that a repair and replacement security reserve be maintained in the Park Improvement Fund for repairs to park facilities.

<sup>6</sup> In FY 2001, the Park Authority created a reserve dedicated to the maintenance and renovation of revenue-generating facilities and services. During the *FY 2014 Carryover Review*, the balance of the Facilities and Services Reserve was reallocated to project PR-000101, Revenue Facilities Capital Sinking Fund. This new project was established based on the recommendations of the Fairfax County Infrastructure Finance Committee to allow the Park Authority to provide support for planned, long-term, life-cycle maintenance of revenue facilities.



# Fund 80300

## Park Improvement Fund

### FY 2016 Summary of Capital Projects

#### Fund 80300, Park Improvement

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Archaeology Proffers (2G51-022-000)	\$169,732	\$3,784.81	\$49,379.37	\$0	\$0
Beulah Road Park (PR-000046)	7,670	4,421.79	3,248.21	0	0
Braddock Districtwide (Wakefield) Telecommunications	2,004,338	0.00	18,736.65	0	0
Burke Lake Driving Range PPEA (2G51-033-000)	50,000	6,564.00	42,926.00	0	0
Catastrophic Events (2G51-038-000)	250,000	0.00	250,000.00	0	0
Cost of Facility Ownership Study (2G51-036-000)	10,000	0.00	10,000.00	0	0
Countywide Park Improvements (PR-000100)	149,711	0.00	149,711.00	0	0
Countywide Trails (PR-000026)	55,276	5,628.00	26,251.45	0	0
Dranesville Districtwide (Pimmit) Telecommunications (PR-000029)	182,754	0.00	166,790.94	0	0
Dranesville Districtwide (Riverbend) Telecommunications	96,164	0.00	10,604.04	0	0
Dranesville Districtwide-Pimmit Run (PR-000094)	172,053	3,772.84	168,280.16	0	0
E.C. Lawrence Trust (2G51-025-000)	500,644	184.68	314,879.30	0	0
Fox Mill Park (2G51-015-000)	116,045	5,180.90	0.00	0	0
Ft. Willard-Fort Restoration (PR-000034)	85,000	1,711.23	0.00	0	0
Gabrielson Gardens (2G51-027-000)	2,000	0.00	2,000.00	0	0
General Park Improvements (PR-000057)	15,719,519	895,371.69	3,038,100.24	0	0
Grants and Contributions (2G51-026-000)	828,928	5,629.74	31,065.42	0	0
Grants Match (2G51-037-000)	250,000	0.00	250,000.00	0	0
Green Spring Farm Park (PR-000053)	110,000	0.00	60,250.00	0	0
Grist Mill Park-Smith Synthetic Turf Field (PR-000098)	208,944	0.00	208,944.00	0	0
Historic Artifacts Collections (2G51-019-000)	52,382	245.95	4,043.58	0	0
Historic Huntley (PR-000062)	479,195	0.00	463,303.83	0	0
History Special Events (2G51-020-000)	8,000	148.75	0.00	0	0
Hunter Mill Districtwide (Clark Cross) Telecommunications	91,263	0.00	91,263.00	0	0
Hunter Mill Districtwide (Frying Pan) Telecommunications	425,171	16,708.62	174,144.53	0	0
Hunter Mill Districtwide (Stratton) Telecommunications	2,288,301	19,261.13	754,092.13	0	0
Hunter Mill Districtwide (Stuart) Telecommunications (PR-000073)	93,672	0.00	93,672.00	0	0
Land Acquisition (PR-000039)	10,773,305	2,211,559.75	0.00	0	0
Land Acquisition Support (2G51-028-000)	111,058	0.00	9,000.43	0	0

# Fund 80300

## Park Improvement Fund

### FY 2016 Summary of Capital Projects

#### Fund 80300, Park Improvement

Project	Total Project Estimate	FY 2014 Actual Expenditures	FY 2015 Revised Budget	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
Laurel Hill (PR-000074)	25,000	25,000.00	0.00	0	0
Lee District Land Acquisition & Develop (PR-000025)	781,362	177,606.53	63,500.00	0	0
Lee District Tree House (PR-000036)	259,515	7,338.40	0.00	0	0
Lee Districtwide (Byron Avenue) Telecommunications (PR-000040)	499,294	118,471.53	268,385.96	0	0
Lee Districtwide (Lee District Park) Telecommunications (PR-000028)	345,408	73,570.41	58,283.47	0	0
Lewinsville Park-Field #2 Synthetic Turf (PR-000088)	2,395,619	1,749,030.09	22,436.71	0	0
Mark Bleiweis Memorial Field (2G51-014-000)	8,500	1,281.80	0.00	0	0
Mason District Park (PR-000054)	805,791	44,426.00	415,512.75	0	0
Mastenbrook Volunteer Grant Program (PR-000061)	501,270	0.00	79,183.26	0	0
Merrilee Park (PR-000027)	17,139	0.00	17,139.00	0	0
Mt. Air Park (PR-000060)	46,701	0.00	3,059.92	0	0
Mt. Eagle Park (PR-000086)	30,000	651.08	0.00	0	0
Mt. Vernon Districtwide (So Run SV) Telecommunications	71,170	0.00	71,170.00	0	0
Mt. Vernon Districtwide Parks (PR-000037)	395,569	0.00	335,082.83	0	0
Oakton Community Park (PR-000038)	100,000	0.00	93,784.40	0	0
Open Space Preservation (PR-000063)	713,319	283,165.00	30,154.00	0	0
Park Authority Resource Management Plans (2G51-035-000)	455,604	0.00	455,604.00	0	0
Park Easement Administration (2G51-018-000)	3,808,981	239,840.25	655,211.30	0	0
Park Rental Building Maintenance (2G51-021-000)	1,593,558	83,263.28	106,324.73	0	0
Park Revenue Proffers (PR-000058)	12,728,760	820,244.46	5,000,287.22	0	0
ParkNet (PR-000084)	3,327,000	24,940.42	1,153,945.18	0	0
Restitutions For VDOT Takings (2G51-011-000)	316,541	17,742.01	103,194.56	0	0
Revenue Facilities Capital Sinking Fund (PR-000101)	2,574,782	0.00	2,574,782.00	0	0
Robert E Lee Recreation Center (PR-000047)	554,636	9,015.00	26,255.80	0	0
Springfield Districtwide (Confed Fort) Telecommunications	116,200	0.00	113,538.18	0	0
Springfield Districtwide (So Run) Telecommunications (PR-000045)	326,017	0.00	103,131.32	0	0
Stewardship Education (2G51-010-000)	137,314	2,114.72	41,990.41	0	0
Stewardship Exhibits (2G51-024-000)	13,325	0.00	3,496.35	0	0
Stewardship Publications (2G51-023-000)	75,877	6,340.00	39,206.33	0	0
Stuart Ridge/Sugarland Run Park (PR-000056)	24,886	0.00	14,896.00	0	0

# Fund 80300 Park Improvement Fund

## FY 2016 Summary of Capital Projects

### Fund 80300, Park Improvement

<b>Project</b>	<b>Total Project Estimate</b>	<b>FY 2014 Actual Expenditures</b>	<b>FY 2015 Revised Budget</b>	<b>FY 2016 Advertised Budget Plan</b>	<b>FY 2016 Adopted Budget Plan</b>
Sully Districtwide (Cub Run SV) Telecommunications (PR-000048)	368,173	86,538.06	171,026.21	0	0
Sully Districtwide Parks (PR-000044)	102,565	51,083.80	51,104.70	0	0
Sully Plantation (PR-000052)	898,876	7,914.06	561,826.05	0	0
SullyHighlands Park (PR-000099)	120,000	0.00	120,000.00	0	0
Telecommunications-Administration (2G51-016-000)	26,000	0.00	25,814.45	0	0
Vulcan (PR-000032)	3,678,055	121,297.39	2,655,920.22	0	0
<b>Total</b>	<b>\$73,533,932</b>	<b>\$7,131,048.17</b>	<b>\$21,825,933.59</b>	<b>\$0</b>	<b>\$0</b>

# Fund 83000

## Alcohol Safety Action Program

### Alcohol Safety Action Program

### Mission

To improve driver and resident safety in Fairfax County by reducing the incidence of crashes caused by driving under the influence of alcohol and other drugs as well as through other dangerous driving behaviors. ASAP accomplishes these objectives through alcohol, drug, aggressive driver, and driver improvement education programs as well as through case management, public education, and referral to alcohol or drug treatment programs as needed.

### Focus

The Fairfax County Alcohol Safety Action Program (ASAP), Fund 83000, serves a probationary function for the Fairfax County Circuit and General District Courts under the supervision of the ASAP Policy Board and the Commission on Virginia Alcohol Safety Action Program (VASAP). Fairfax ASAP is one of 24 ASAPs in Virginia and clients are either court ordered, Department of Motor Vehicle (DMV) referred, or voluntary participants. Core programs are state mandated and include: intake, client assessment, rehabilitative alcohol and drug education, referral to treatment service programs, and case management for individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, programs for adolescent substance abusers, and Virginia DMV-required classes for non-alcohol related driving offenses. ASAP also participates in outreach activities to educate the community about its mission with programs available in English and Spanish. ASAP's primary focuses are the supervision of DUI offenders and enforcement of the Code of Virginia. The agency also continues to rely on partnerships with the courts, the Office of the Commonwealth Attorney and with its treatment providers.

#### The Alcohol Safety Action Program supports the following County Vision Elements:



*Maintaining Safe and Caring Communities*



*Creating a Culture of Engagement*



*Exercising Corporate Stewardship*

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services (DAHS). ASAP is expected to be a self-supporting agency, funded primarily through client fees. The State imposes a service fee ceiling of \$300 per client as well as a \$100 charge per client for the state-mandated core program. However, in spite of efforts to reduce expenditures and maximize fee collection, the actual cost in recent years to operate the ASAP program has exceeded the revenue generated. Expenditures have increased primarily due to higher salary costs associated with market rate adjustments and performance-based scale and salary increases. Rising fringe benefit costs, primarily related to health insurance premiums, have also increased expenditures. Client

## Fund 83000

### Alcohol Safety Action Program

fee revenues have also decreased substantially, due to a reduced client referral total, but also due to a substantial number of referred clients who do not possess established residences or addresses. This makes it challenging to enforce payment through traditional collection methods. As a result, beginning in FY 2015, the County is providing direct support for administrative costs, as well as indirect support through office space and utilities. The General Fund Transfer is increasing from \$427,165 to \$486,678 as a result of employee compensation adjustments, and now supports 25 percent rather than 21 percent of the cost of the Fairfax ASAP program.

### Budget and Staff Resources

Category	FY 2014 Actual	FY 2015 Adopted	FY 2015 Revised	FY 2016 Advertised	FY 2016 Adopted
<b>FUNDING</b>					
Expenditures:					
Personnel Services	\$1,536,178	\$1,861,143	\$1,861,143	\$1,805,057	\$1,809,513
Operating Expenses	118,372	144,336	145,481	135,000	135,000
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,654,550</b>	<b>\$2,005,479</b>	<b>\$2,006,624</b>	<b>\$1,940,057</b>	<b>\$1,944,513</b>
<b>AUTHORIZED POSITIONS/FULL-TIME EQUIVALENT (FTE)</b>					
Regular	21 / 21	21 / 21	21 / 21	21 / 21	21 / 21
1 Program Manager	1	1 Probation Counselor III		1 Administrative Associate	
1 Probation Supervisor I	9	9 Probation Counselors II		2 Administrative Assistants IV	
	1	1 Financial Specialist II		5 Administrative Assistants II	
<b>TOTAL POSITIONS</b>					
21 Positions / 21.0 FTE					

### FY 2016 Funding Adjustments

The following funding adjustments from the FY 2015 Adopted Budget Plan are necessary to support the FY 2016 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on April 28, 2015.

- ◆ **Employee Compensation** **\$59,513**  
 An increase of \$59,513 in Personnel Services includes \$18,853 for a 1.10 percent market rate adjustment (MRA) for all employees and \$40,660 for performance-based and longevity increases for non-uniformed merit employees, both effective July 2015.
- ◆ **Program Adjustments** **(\$120,479)**  
 A total decrease of \$120,479 is due to a reduction of \$111,143 in Personnel Services and a decrease of \$9,336 in Operating Expenses to better align the budget with prior year actuals and anticipated FY 2016 program requirements.

# Fund 83000

## Alcohol Safety Action Program

### Changes to FY 2015 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2015 Revised Budget Plan since passage of the FY 2015 Adopted Budget Plan. Included are all adjustments made as part of the FY 2014 Carryover Review, FY 2015 Third Quarter Review, and all other approved changes through April 30, 2015.

- ◆ **Carryover Adjustments** **\$1,145**  
 As part of the *FY 2014 Carryover Review*, the Board of Supervisors approved funding of \$1,145 associated with encumbered carryover primarily for office equipment and furniture.

### Key Performance Measures

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate/Actual	FY 2015	FY 2016
<b>Alcohol Safety Action Program</b>					
Percent of individuals successfully completing education program	84%	75%	85%/ 75%	83%	85%

A complete list of performance measures can be viewed at [www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/83000.pdf](http://www.fairfaxcounty.gov/dmb/fy2016/adopted/pm/83000.pdf)

### Performance Measurement Results

In FY 2014, 3,127 individuals were served in ASAP education programs, which was 178 individuals or 5 percent less than the target of 3,305. There has been a general decline in the number of individuals entering ASAP programs due to a reduction in the number of referrals to the program by the courts, and the estimates for FY 2015 and FY 2016 have been adjusted accordingly.

The cost per individual served in FY 2014 was \$434 per client, which was \$13 lower than the estimate and \$4 more per client than in FY 2013. This modest increase in per client cost was attributed to some position vacancies, coupled with increasing fringe rates for all employees. ASAP expects the cost per client to increase in FY 2016 to \$523 due to filling critical vacant positions to meet client caseload requirements, rising healthcare costs, and a potential reduction in client referrals. The cost per client served has exceeded the \$400 per client that Fairfax ASAP may charge clients per the Code of Virginia, a trend which started in FY 2013.

Of the individuals that were served, 75 percent successfully completed DUI- and reckless driving-related education programming, falling short of the 85 percent target because of a staffing shortage and high caseloads. ASAP anticipates 85 percent of clients in FY 2016 will complete the courses successfully with the addition of new probation staff.

Education programming is only one of several services that ASAP provides Fairfax County residents. ASAP also provides other services such as alcohol and drug intervention services, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. The total number of clients from all programs and services referred to ASAP in FY 2014 was 5,499, which is down from 6,236 in FY 2013 and 7,151 in FY 2012. In FY 2016, ASAP anticipates that overall referrals to the program will continue to decline to 4,940.

# Fund 83000

## Alcohol Safety Action Program

### FUND STATEMENT

#### Fund 83000, Alcohol Safety Action Program

	FY 2014 Actual	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	FY 2016 Advertised Budget Plan	FY 2016 Adopted Budget Plan
<b>Beginning Balance</b>	\$64,388	\$55,799	\$69,417	\$68,272	\$68,272
Revenue:					
Client Fees	\$1,370,801	\$1,482,677	\$1,482,677	\$1,371,261	\$1,371,261
ASAP Client Transfer In	18,916	26,770	26,770	18,455	18,455
ASAP Client Transfer Out	(37,674)	(35,003)	(35,003)	(37,674)	(37,674)
Interest Income	162	125	125	163	163
Interlock Monitoring Income	113,510	103,745	103,745	113,510	113,510
<b>Total Revenue</b>	<b>\$1,465,715</b>	<b>\$1,578,314</b>	<b>\$1,578,314</b>	<b>\$1,465,715</b>	<b>\$1,465,715</b>
Transfers In:					
General Fund (10001)	\$193,864	\$427,165	\$427,165	\$482,222	\$486,678
<b>Total Transfers In</b>	<b>\$193,864</b>	<b>\$427,165</b>	<b>\$427,165</b>	<b>\$482,222</b>	<b>\$486,678</b>
<b>Total Available</b>	<b>\$1,723,967</b>	<b>\$2,061,278</b>	<b>\$2,074,896</b>	<b>\$2,016,209</b>	<b>\$2,020,665</b>
Expenditures:					
Personnel Services	\$1,536,178	\$1,861,143	\$1,861,143	\$1,805,057	\$1,809,513
Operating Expenses	118,372	144,336	145,481	135,000	135,000
Capital Equipment	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,654,550</b>	<b>\$2,005,479</b>	<b>\$2,006,624</b>	<b>\$1,940,057</b>	<b>\$1,944,513</b>
<b>Total Disbursements</b>	<b>\$1,654,550</b>	<b>\$2,005,479</b>	<b>\$2,006,624</b>	<b>\$1,940,057</b>	<b>\$1,944,513</b>
<b>Ending Balance<sup>1</sup></b>	<b>\$69,417</b>	<b>\$55,799</b>	<b>\$68,272</b>	<b>\$76,152</b>	<b>\$76,152</b>

<sup>1</sup> Ending Balance fluctuations are the result of the uncertain nature of client referrals to ASAP-sponsored programs. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline.