

Fairfax-Falls Church Community Services Board
Executive Committee
April 17, 2019

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Suzette Kern, Chair; Gary Ambrose; Captain Basilio ‘Sonny’ Cachuela, Jr.; Ken Garnes; Sheila Coplan Jonas; Bettina Lawton; and Edward Rose

The following Committee members were absent:

The following staff was present: Mike Goodrich, and Lyn Tomlinson

1. Meeting Called to Order

The meeting was called to order at 5:00 p.m.

2. Approval of the Minutes

Edward Rose made a motion for approval of the March 20, 2019 Executive Committee minutes as presented, which was seconded and passed.

3. Adoption of the Executive Committee Agenda

No revisions were offered for the April 17, 2019 Executive Committee meeting agenda, that was accepted as presented.

4. Director’s Report

Mike Goodrich offered a reminder that the new Recruiter, Donna Chittum, is highly engaged in recruitment efforts including attending several recent job fairs.

Lyn Tomlinson provided several agency updates as highlighted below:

- Efforts to finalize the Veterans Docket Grant are ongoing, noting it will be presented to the Board of Supervisors (BOS) on May 7th.
- An update to Partner Feedback efforts include
 - A planning meeting with Executive Staff, vendor partners and CSB Board Committee Associate Members has been scheduled on Monday, May 13th. The primary objective is to collaboratively identify solutions for the concerns reported in the feedback received in February.
 - Efforts to respond to feedback in as timely a manner as possible include forwarding the Executive Organizational Chart that includes contact information for Contract staff, forwarding Support Coordination information, and adding a legislative update as a standing agenda item of both the BHOC and the DD Committee meetings, noting that CSB Legislative Liaison, Elizabeth McCartney, will attend both meetings.
- Related to recruitment and retention is the anticipated launch of The CSB Academy in Summer 2019. The Academy was developed to provide an opportunity for students graduating with a License-Eligible Master’s Degree to be employed while obtaining licensure. Limited to 10-12 students, initial recruitment efforts are focused on George

Mason university (GMU) students. Once training is completed, each student will be paired with a ‘buddy/mentor’ in each clinical program to gain skills and familiarity so that once graduated from the Academy, they will be fully trained and experienced staff at the start. Acknowledging that this is a pilot program, it is anticipated that the training and mentoring will take six months. *It was recommended that this effort be added to the End of Year report provided annually by the CSB Board.*

- A STEP-VA (System Transformation Excellence and Performance) implementation update was provided noting that efforts to develop definitions are ongoing.
- A reminder was offered that Health Planning Region (HPR) II includes Alexandria and the counties of Arlington, Fairfax, Loudoun, and Prince William. In response to the state hospital bed crisis, the state is offering funding for treatment in an alternative setting. HPR II is submitting a proposal for individuals to enter the Crisis Stabilization Unit (CSU) to detox from alcohol or drugs, acknowledging there is an added benefit in having the CSU program licensed for detox services. *Suzette Kern requested additional information on this matter.*
- Ms. Tomlinson reported attending a meeting on April 8th also attended by Daryl Washington, Sheriff Kincaid, Lt. Col. Mark Sites, and Major J.J. Snyder. Supporting a recommendation from Sheriff Kincaid, a change was made to prescribers in the jail. A follow up meeting, that will include CSB Medical Director Dr. Colton Hand, has been scheduled for April 29th to further discuss prescribing practices.
- Preliminary efforts for review and revision of the Priority Access Guidelines, include forwarding read-ahead materials to stakeholders in anticipation of on-site meetings with contract and agency partners that will be attended by Lyn Tomlinson. Michael T. Lane will also be in attendance to ensure Peers are represented in this process. A reminder was offered that as the STEP-VA definitions are developed, there may be an impact to the Guidelines.
- Jim Gillespie, Daryl Washington, and Ms. Tomlinson will attend a community meeting in McLean on April 24th, directly following the CSB Board meeting. The focus of the meeting is to learn more about the plans of a Florida-based group to establish Mental Health Group Homes for youth across the street from McLean High School, and to provide information if needed.

5. CSB Board Agenda

Several revisions to the agenda were recommended including, under Other Reports, elimination of the Ad Hoc Partner Feedback update and addition of Priority Access Guidelines (Gary Ambrose) and CSB Board Retreat (Suzette Kern). Edward Rose will provide an update to the testimony provided at the Budget Public Hearings, and Suzette Kern will provide the Compliance Committee meeting update. Ms. Kern further asked Ms. Tomlinson to confirm the response dates related to the Executive Director’s evaluation for possible revision to the calendar, asking that the closed session be moved to May 2019. Following these revisions, Edward Rose offered a motion to approve the agenda as revised, which was seconded and approved.

6. Matters of the Executive Committee

A. *Behavioral Health Oversight Committee (BHOC):*

Gary Ambrose provided highlights of the April meeting to include:

- An announcement that the meeting on June 12th would be a joint meeting with the Developmental Disabilities Committee for discussion of legislative concerns, also noting that a new Committee Chair will be nominated. It was decided to use Room 1-308 A/B at Merrifield, accommodating the larger group by arranging the chairs theatre -style.
- Participation in reviewing and revising the Priority Access Guidelines was strongly encouraged.
- Enthusiasm for the solicitation of Partner Feedback was expressed.
- Numerous updates were provided by staff and Associate Members.
- Two Associate Member presentation were provided. Speakers included Bill Taylor with Concerned Fairfax and from ServiceSource, Lauren Goldschmidt and Emily Wilson provided a report that was focused on Employment Services.

The next BHOC meeting is scheduled Wednesday, May 10, 2019, at 5:00 p.m. at the Merrifield Center, Level 1-Room 1-308 A/B, West.

B. *Compliance Committee:*

No update was provided as the Compliance Committee had convened just prior to this meeting.

The next meeting of the Compliance Committee is Wednesday, May 15, 2019, at 4:00 p.m. at the Merrifield Center, Level 1-308A/B, West.

C. *Developmental Disability (DD) Committee:*

Sheila Coplan Jonas, provided an overview of the February meeting, highlighting the following:

- Dennis Brown reported a great concern with an employment requirement related to DD waiver recipients. Staff and members engaged in robust discussion including consideration of communication with Department of Behavioral Health and Developmental Services (DBHDS).
- Evan Jones shared an impactful video that will also be shared at the April CSB Board meeting.
- Jean Post and Randy Buckland provided a robust update to the Northern Virginia Regional Projects Office (NVRPO) including the Quarterly (Q2) Report and a slideshow presentation.

The next meeting of the Developmental Disabilities Committee is a joint meeting with the Behavioral Health Oversight Committee on Wednesday, June 12, 2019 at 5:00 p.m. at the Merrifield Center, Level 1-308A/B, West.

D. *Fiscal Oversight Committee:*

Captain Basilio ‘Sonny’ Cachuela, Jr., noting that the April meeting was the following Friday, reported the agenda included end of year projections and a revenue update.

The next meeting of the Fiscal Oversight Committee is Friday, April 19, 9:00 a.m., at the Pennino Building, Room 836A.

CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Revision recommendations included adding the CSB Board Retreat to the Issues for Board Review,

Action, or Information for May through September for planning purposes and as a reminder to add the retreat date, once determined. Following revision, the Board calendar was accepted as revised. *The Board Clerk will forward the suggested September 2019 dates to poll the Board for availability.*

Suzette Kern inquired whether there was anything that needed to be discussed in closed session. No one raised any issues or need for a closed session.

There being no further business to come before the Executive Committee, the meeting was adjourned at 5:57 p.m.

Actions Taken –

- The March Executive Committee meeting minutes were approved.
- The April Executive Committee agenda was accepted as presented.
- The April 24, 2019 CSB Board agenda was accepted as presented.
- The Annual Planning calendar was accepted as revised.

May 15, 2019

Date Approved



Staff to the Board