

Fairfax-Falls Church Community Services Board

Virtual Meeting Minutes

June 23, 2021

The CSB Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, there was an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

The following CSB members were present: Bettina Lawton Chair, (Vienna); Daria Akers, (Fairfax); Karen Abraham, (Fairfax); Jennifer Adeli (Great Falls); Robert Bartolotta (City of Falls Church); Captain Derek DeGeare (Loudoun County); Sheila Jonas (Alexandria); Larysa Kautz (MD.); Garrett McGuire (Hot Springs, VA); Srilekha Palle (Herndon) Edward Rose (Falls Church); Andrew Scalise, (Fairfax); Daniel Sherrange (unable to be heard, did not participate); Sandra Slappey Brown, (Fairfax City); and Anne Whipple (Great Falls).

The following CSB Board members were absent:

The following CSB staff was present: Daryl Washington, Executive Director; Jennifer Aloï, Healthcare Systems Director; Georgia Bachman, Asst. Dep. Dir. Acute & Therapeutic Treatment Services; Eileen Bryceland, Director Behavioral Health Outpatient & Case Management Services; Jessica Burris, Chief Financial Officer; Lisa Flowers, Communications Director; Daniel Herr, Dep. Dir. Administrative Operations; Kevin Lafin, Dir. Employment & Day Services; Elizabeth McCartney, Legislative Liaison; Linda Mount, Dir. Analytics & Evaluation; Sierra Simmons, Director, Support Coordination Services; Cynthia Tianti, Deputy County Attorney; Barbara Wadley-Young, Asst. Dep. Dir. Community Living Treatment & Supports

1. Meeting Called to Order

Bettina Lawton, CSB Board Chair, called the meeting to order at 5:00 p.m.

2. Matters of the Public

None were presented.

3. Roll Call and Audibility

CSB Board Chair Bettina Lawton conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Ms. Lawton passed the virtual gavel to CSB Board Vice Chair Garrett McGuire to make several motions required at the start of the meeting.

A motion was offered confirming that each member's voice was audible to each other member of the CSB Board in attendance acknowledging that Daniel Sherrange was attending via telephone and could not be heard. The motion was seconded by Derek DeGeare and passed unanimously.

4. Preliminary Motions

CSB Board Chair Bettina Lawton made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and

unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically.

A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 927 9285 2431 and Passcode 626360. Motions were seconded by Garrett McGuire and unanimously approved.

Ms. Lawton made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded Sheila Jonas and unanimously passed.

5. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Acknowledging no revisions were forthcoming the agenda was accepted as presented.

6. Approval of the Minutes

Draft minutes of the May 26, 2021, meeting of the Fairfax-Falls Church Community Services Board were presented for review. As no revisions were suggested, Garrett McGuire made a motion for approval, which was seconded by Daria Akers and unanimously passed.

7. Director's Report

Executive staff provided the agency updates.

Highlights of the updates provided by Daryl Washington included:

- An overview to the County Return to Office plan includes guidance from the CDC (Centers for Disease Control), and state and local guidelines. Telework will be allowed with a maximum of 60% (three days/week) for scheduled work hours for full time staff. Provision of service will impact telework allowances recognizing the different requirements of business/administrative staff and clinical staff. The plan will be implemented gradually over the summer.
 - The positivity rate for Fairfax County is less than 1% with no recent COVID cases for the CSB.
 - The CSB meets quarterly with DMB (Department of Management and Budget). At the recent meeting, discussion topics included carryover items and the possibility of using reserve funding to establish new or strengthen existing services. In consideration are:
 - Increased purchase of substance use disorder (SUD) residential treatment beds and detoxification services.
 - Increased outreach and engagement for individuals who have discharged from Detox and are waiting for an available residential treatment bed.
 - Establishment of an ACT (Assertive Community Treatment) program team of 50 persons.
 - Carryover requests including management of new positions for STEP-VA (System Transformation Excellence Performance in Virginia) initiatives and awarded Grants. However, as approvals are not issued until October, dual
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encumbrance of existing positions will be utilized to alleviate any delays in implementation.

- A reminder was offered that the Diversion First budget request included four full time positions. Two were awarded with an additional two approved with dual encumbrance allowing all four positions to be filled.
- The Fairfax-Falls Church CSB will participate in Phase II of the Marcus Alert initiative. This requires that the Fairfax-Falls Church community establish protocols by July 1, 2022. The planning process will include gathering community input including stakeholders' groups and broader communication efforts focusing on under-served communities, staffing needs, and funding proposals. A reminder was offered that state funding, beyond the initial funding of \$600K, is unlikely. Recommendations will be submitted in a report to the BOS and to the CSB Board.
- Related to Marcus Alert protocols is Rapid SOS, a digital platform that provides a database for community members to register special needs information alerts for first responders. The alerts are assigned via cell phone number and can include the home address for identification as well; it does not work with land lines. The platform is anticipated to be operational by the end of June 2022.

Daniel Herr provided an update to recent activities of the Office of Compliance and Risk Management reporting that Luann Healy would be leaving the CSB. The Position Description has been reviewed and revised and the job ad will be posted the first Saturday in July. It was confirmed that Mr. Herr will be supervising the staff until the position is filled.

Barbara Wadley-Young provided updates to Employment & Day Services re-engagement plans that included:

- Approximately 1300 individuals are served in Day, Sheltered, and Group and Individual Supported Employment. There has been an increase in individuals served in recent months (April and May) primarily attributed to vaccinations. It was further reported that staffing may present a challenge to address the increase in individuals served.
- The Behavioral Health Services update included the substantial success of telehealth services provision. It is anticipated that employment sites will see a significant increase in services over the next two months.

8. Matters of the Board

Bettina Lawton reported that a new CSB Board member, Diana D. Rodriguez, was appointed by Jeff McKay on June 22, 2021, to fill the vacant At-Large #4 position. Ms. Lawton offered an overview of the pending changes to meeting requirements related to the expiration of the state of emergency in Virginia. This included required revisions to CSB Board policy #1600 that will be submitted for review and approval later in the meeting. Ms. Lawton further reported that in-person CSB Board and Committee meetings would resume in July.

9. Committee Reports

A. *Service Delivery Oversight Committee (BHOC)*

Sheila Jonas provided an overview of the June meeting reporting a dynamic presentation by Ellen Volo, Opioid Taskforce, that ended with small group discussions in breakout rooms, following which each group provided a summary of each discussion and recommendations.

The next meeting is Wednesday, August 11, at 5:00 p.m. at the Merrifield Center, Room 3-314, West.

B. *Compliance Committee*

Bettina Lawton reported ongoing efforts to finalize a contract with a new electronic healthcare record (EHR). Additional topics included review of the ComplyTrack reports noting no significant concerns were reported. Members were encouraged to attend the Compliance and Executive Committee meetings.

The next meeting is Wednesday, July 21 at 4:00 p.m. at the Merrifield Center, Room 3-314, West.

Fiscal Oversight Committee

Jennifer Adeli, noting that some of the topics were covered by Daryl Washington in the Director's Report, highlighted two topics of great interest presented to the Committee that included a small decrease in the number of vacancies, Ms. Adeli reported that efforts to implement a new virtual, streamlined interview process are nearing completion and a reformatted fiscal budget report that provides some additional detail was provided and well received. Members were encouraged to attend and/or join the Fiscal Committee.

The next meeting is Thursday, July 15, at 4:00 p.m. at the Merrifield Center, Room 3-314, West.

C. *Other Reports*

Bettina Lawton reported that the CSB Board Ad Hoc Metrics & Reports Committee had begun meeting.

A reminder was offered that all members are required to volunteer for a Standing Committee.

10. Information Item

A. *FY 2022 Human Services Issues Paper*

Elizabeth McCartney directed attention to the Human Services Issue Paper handouts in the meeting materials and provided an overview of the annual process to update the Paper. Members were encouraged to review the Paper and the accompanying summary of changes. Once reviewed, members were asked to forward recommendations to the CSB Board Clerk and to please direct any questions to Elizabeth directly.

11. Action Item

A. *FY 2022 CSB Board Officer Nominations*

Sheila Jonas, on behalf of the CSB Nominating Committee, reviewed the process for developing the proposed slate of officer nominations for FY2022. A call was made for any nominations from the floor. There being none, nominations were closed. The

nominees presented for election include Garrett McGuire for Chair, Daniel Sherrange for Vice Chair and Captain Derek DeGeare as Secretary. Sheila Jonas offered a motion to elect the slate of FY2022 CSB officer nominations by acclamation which was seconded by Daria Akers and passed without opposition or abstentions.

B. *Service Delivery Oversight Committee Associate Member Approval*

Sheila Jonas, directing attention to the roster of Associate Members that was provided for consideration at the April CSB Board meeting, offered a motion to approve the list of FY 2020 Service Delivery Oversight Committee Associate Members, which was seconded by Rob Bartolotta and approved.

C. *Review and Approval of CSB Board Policy #1600, CSB Board Member Participation in Meetings by Electronic Communication*

Bettina Lawton provided an overview of the revised policy and the reason for the revision. Sheila Jonas made a motion to approve CSB Board Policy #1600 – CSB Board Member Participation in Meetings by Electronic Communication, be approved as revised. The motion was seconded by Captain Derek DeGeare and unanimously approved.

D. *Approval to Post Community Services Performance Contract for Public Comment*

Linda Mount provided an overview of the FY 2022 – FY 2023 Community Services Performance Contract and the process for approval by the CSB and the Board of Supervisors. Highlights of the substantial changes included an overall reorganization to streamline the 233-page document with Exhibits and supporting documents as addendums, defined terms used throughout, and provisional changes for the use of funds due to a disaster. Exhibit B includes revised measures related to PACT, Same-Day Access, treatment for service members, veterans, and families, and Peer Support Services. Exhibit G includes the core mandated services by code and revised language related to LIPOS (Local Inpatient Purchase of Service) requirements including some changes to measures due to funding methods.

The request before the Board is to approve posting of the Contract for the required 30-day public comment period. Noting the timing, the Contract will be submitted to the CSB Board Executive Committee July 21, 2021, for approval pending the approval of the BOS. Once approved by the BOS, the Contract will be signed by the CSB Board Chair and the Executive Director and forwarded to the state.

Daria Akers made a motion to approve posting the FY 2022-FY 2023 Community Services Performance Contract for a 30-day public comment period that was seconded by Sheila Jonas and unanimously approved.

E. *Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for a FY 2021 Justice and Mental Health Collaboration Program Grant Application*

Georgia Bachman provided background on the request to approve submission of a grant application for the CSB to apply for, and if awarded, accept funding from the Department of Justice, the Office of Justice Programs, and the Bureau of Justice Assistance for funds of up to \$550,000 for three years. Use of funds includes one position to work with individuals with mental illness and co-occurring disorder on the Supervised Release Docket to connect with community supports with a goal of

lowered recidivism and reduction in non-compliance. The grant period is from October 1, 2021, through September 20, 2024.

Edward Rose made a motion to submit for and if awarded accept funding from Department of Justice, the Office of Justice Programs, and the Bureau of Justice Assistance to support individual on the Supervised Release Docket that was seconded by Daria Akers and unanimously approved.

There being no further business to come before the CSB Board, a motion to adjourn was made by Garrett McGuire, seconded by Daria Akers, and unanimously passed at 6:20 p.m.

Actions Taken - -

- ◆ Motions to confirm audibility, purpose, and accessible electronic access to the meeting as required were proposed and unanimously passed.
- ◆ The June 23, 2021, CSB Board meeting agenda was accepted.
- ◆ The May 26, 2021, CSB Board meeting draft minutes were approved.
- ◆ FY 2022 CSB Board Officer appointments were approved as presented.
- ◆ Associate Members of the Service Delivery Oversight Committee for FY 2022 were appointed as presented.
- ◆ Revisions to the CSB Board Policy #1600, CSB Board Member Participation in Meetings by Electronic Communication were approved.
- ◆ Posting of the Community Services Performance Contract for 30 days of public comment was approved.
- ◆ The Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for a FY 2021 Justice and Mental Health Collaboration Program Grant Application was approved.

July 28, 2021

Date Approved



Staff to the CSB Board