

## FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD SERVICE DELIVERY OVERSIGHT COMMITTEE VIRTUAL MEETING

Anne Whipple, Chair

**Wednesday, December 1, 2021, 5:00 p.m.**

Will be held electronically due to the COVID-19 pandemic

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Meeting ID: [847 0638 8845](#) • Passcode: 650806

### MEETING AGENDA

- |  |               |
|--|---------------|
| 1. Meeting Called to Order                           | Anne Whipple  |
| 2. Roll Call, Audibility and Preliminary Motions     | Anne Whipple  |
| 3. Matters of the Public                             | Anne Whipple  |
| 4. Amendments to the Meeting Agenda                  | Anne Whipple  |
| 5. Approval of the October 13, 2021, Meeting Minutes | Anne Whipple  |
| 6. CASA Services                                     | Anne Whipple  |
| 7. Associate Member Reports, Updates, and Concerns   | Anne Whipple  |
| 8. Staff Reports                                     | Lyn Tomlinson |
| 9. Adjournment                                       | Anne Whipple  |

Meeting materials are posted online at [www.fairfaxcounty.com/municipal-services-board/board/archives](http://www.fairfaxcounty.com/municipal-services-board/board/archives) or may be requested by contacting Joseline Cadima at 703-324-7827 or at [joseline.cadimasalvatierrade@fairfaxcounty.gov](mailto:joseline.cadimasalvatierrade@fairfaxcounty.gov)

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD**  
**SERVICE DELIVERY OVERSIGHT COMMITTEE VIRTUAL MEETING MINUTES**  
**OCTOBER 13, 2021**

The Service Delivery Oversight Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Committee Chair Anne Whipple called the meeting to order at 5:01 p.m.

**2. Roll Call, Audibility and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** ANNE WHIPPLE (GREAT FALLS, VA), COMMITTEE CHAIR;  
DARIA AKERS (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY,  
VA); SHEILA JONAS (ALEXANDRIA, VA); LARYSA KAUTZ (ALEXANDRIA, VA)  
SRILEKHA PALLE (ALEXANDRIA, VA)

**ABSENT:**       **BOARD MEMBERS:** ROBERT BARTOLOTTA; EDWARD ROSE

**Associate Members in Attendance:** Kathleen Baker and Lauren Goldschmidt, ServiceSource; Cathy Benn, Second Story; Sharon Denisar, Fairfax County Public Schools; Diane Monnig, The Arc of Northern Virginia; Joe Getch, Psychiatric Rehabilitation Services, Inc.; Susan Keenan, Community Living Alternatives; Cindy Koshatka, Northern Virginia Mental Health Foundation; Julie Allen, Community Residences, Inc., CRi – Choice. Respect. Independence; Elaine Sommer, Northwest Center for Mental Health Advisory Board; Bill Taylor, Concerned Fairfax; Natasha Lantz, Hartwood Foundation, Inc.; Michelle Hurrell, Recovery Program Solutions of Virginia; Zanelle Nichol, ECHO; Heather Peck, Laurie Mitchell Empowerment and Career Center; Pat Vinson, Job Discovery, Inc.

**Staff in Attendance:** Deputy Director of Clinical Operations Lyn Tomlinson, Assistant Deputy Director of Community Living Treatment and Support Barbara Wadley-Young, Assistant Deputy Director of Acute & Therapeutic Treatment Services Georgia Bachman, Director of Individual and Family Affairs Michael T. Lane, Legislative and Grants Analyst Elizabeth McCartney, Director of Communications Lisa Flowers, Service Director Kevin Lafin, Service Director Sierra Simmons, Service Director Joe Rajnic and Board Clerk Joseline Cadima.

Committee Chair Anne Whipple conducted roll call, as identified above, to confirm that a quorum of Board members was present and audible. Committee Chair Anne Whipple passed the virtual gavel to Committee Co-Chair Sheila Jonas to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of

the CSB Board present; this motion was seconded by Board Member Sheila Jonas and passed unanimously.

Committee Chair Anne Whipple made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 854 2925 4638 and Passcode: 023831. Motions were seconded by Board Member Sheila Jonas and unanimously approved. Committee Chair Anne Whipple made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded and unanimously passed, following the return of the virtual gavel to Committee Chair Anne Whipple.

3. **Matters of the Public.**

None were presented.

4. **Amendments to the Meeting Agenda**

The meeting agenda was provided for review, no amendments were made.

**COMMITTEE MEMBER CONSENSUS TO APPROVE AGENDA ITEM NO. 4**

**AYES: BOARD MEMBERS:** ANNE WHIPPLE (GREAT FALLS, VA), COMMITTEE CHAIR; DARIA AKERS (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); SHEILA JONAS (ALEXANDRIA, VA); LARYSA KAUTZ (ALEXANDRIA, VA) SRILEKHA PALLE (ALEXANDRIA, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** ROBERT BARTOLOTTA; EDWARD ROSE

5. **Approval of Minutes**

Meeting minutes of the August 11, 2021, Compliance Committee were provided for review.

**MOVED BY BOARD MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER DARIA AKERS TO APPROVE AGENDA ITEM NO. 5**

**AYES: BOARD MEMBERS:** ANNE WHIPPLE (GREAT FALLS, VA), COMMITTEE CHAIR; DARIA AKERS (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); SHEILA

JONAS (ALEXANDRIA, VA); LARYSA KAUTZ (ALEXANDRIA, VA) SRILEKHA PALLE  
(ALEXANDRIA, VA)

**NOES: BOARD MEMBERS: NONE**

**ABSTAIN: BOARD MEMBERS: NONE**

**ABSENT: BOARD MEMBERS: ROBERT BARTOLOTTA; EDWARD ROSE**

## **6. Discussion of Workforce Challenges**

**Assistant Director Barbara Wadley-Young** mentioned preliminary meetings held with Executive Director Daryl Washington, CSB Service Directors and George Mason University representatives in regards to the engagement and orientation of students towards the human services field; meeting with representatives from ServiceSource, MLB, VIVA Program, and Human Resources recruitment specialist observed the following successful workforce recruitment methods: use of VidCruiter as an initial screening recruitment tool, site based interviews along with hosting your own job fair which allows applicants to speak with program staff and ability to view a list of all program vacancies, sponsoring job postings on Indeed, LinkedIn, and Craigslist, with referrals and sign on bonuses; the following recruitment efforts have not yielded any positive results: posting flyers at Universities or local stores, global job fairs at University sites; the following methods will be monitored for positive recruitment outcomes such as job postings on Handshake, LinkedIn, Facebook, and ZipRecruiter, while also accommodating flexible work schedules; stated that some schools have relaxed their requirements that supervisors and interns need to have a social work degree; 11 identified schools that will be reached out to engage in different ways to lead them in the human services career path; recruitment program proposal to George Mason University to have one classroom with faculty oversight to help with the development and coordination of presentation materials, video webinars, and job reviews.

**Sharon Denisar from Fairfax Public Schools** provided her contact information and mentioned assistance with providing contact names to help facilitate interaction with public schools.

**Legislative & Grants Analyst Elizabeth McCartney** presented an overview of the discussion held with legislators during the General Assembly Session in the September 29, 2021, CSB Board Meeting, which included DD waivers, opioid epidemic, STEP-VA, Marcus Alert, and an emphasis on the current workforce challenges.

**Committee Members** commented on a very productive and engaging general assembly session; and noted the need to emphasize Health Sciences starting in elementary schools.

## **7. Associate Member Reports, Updates, and Concerns**

**Cindy Koshatka of Northern Virginia Mental Health Foundation** kindly reminded the need of volunteers with the focus being on digital, strategic and organizational fundraising capacity.

**Joe Getch of Psychiatric Rehabilitation Services** noted the continued and ongoing challenges with the transportation of clients to day programs.

**Pat Vinson of Job Discovery Inc.** mentioned the reopening of their services, primarily for staffing services, but noted the continued challenges with the transportation of clients.

## **8. Staff Reports**

**Deputy Director of Clinical Operations Lyn Tomlinson** commented that staff has returned to the office for a minimum of 40% of their work time, COVID-19 vaccine mandate is in effect which requires staff to be vaccinated unless there is a medical or religious exemption which will then require weekly testing; continued concerns with the hospital bed crisis which affects care to individuals; continued work on the implementation of the Marcus Alert program.

**Assistant Director Barbara Wadley-Young** mentioned the promotion of Kevin Lafin to the Service Director position which now oversees CSB contracts and supportive services; on September 25, 2021, from 5:00 p.m.-6:30p.m., staff will be providing an update on all four areas of recommendation and employment services re-engagement activities.

**Service Director Sierra Simmons** stated that the Individual and Family Support Program (IFSO) which is funded by the Department of Behavioral and Developmental Services (DBHDS) who distribute \$3 million dollars to assist individuals on the wait list to pay for services that they would not otherwise receive elsewhere, opened their portal for applications at 10:00 a.m. on October 7, 2021, unfortunately there was a data breach and DBHDS Informatics Team is working on identifying the individuals who could have had their personal information compromised, individuals will receive an approval of their application if they had submitted their application by 11:59, October 4, 2021 deadline; as done in the past, DBHDS might provide credit monitoring services for those affected by the breach.

**Service Director Michael Lane** reported on the successful conference of the 20<sup>th</sup> Annual Pathways to Wellness which was held on Thursday, October 7, 2021, and had an attendance of over 100 members.

## **9. Adjournment**

Board Member Daria Akers made the motion to adjourn the meeting at 5:56 p.m.

**AYES: BOARD MEMBERS:** ANNE WHIPPLE (GREAT FALLS, VA), COMMITTEE CHAIR; DARIA AKERS (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); SHEILA JONAS (ALEXANDRIA, VA); LARYSA KAUTZ (ALEXANDRIA, VA) SRILEKHA PALLE (ALEXANDRIA, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** ROBERT BARTOLOTTA; EDWARD ROSE

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Date Approved

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Clerk to the Board

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