



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

Dan Sherrange, Chair

Wednesday, January 17, 2024, 4:00 PM

**Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West
Fairfax, VA 22031**

MEETING AGENDA

- | | |
|--|-------------------------|
| 1. Meeting Called to Order | Dan Sherrange |
| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the December 13, 2023, Meeting Minutes | Dan Sherrange |
| 6. Compliance Committee Update | Joan Rodgers |
| A. Comply Track Report | |
| B. CSB Serious Incident (Level III) Report | |
| 7. Directors Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 8. Review of the January 24, 2024, CSB Board Meeting Agenda | Dan Sherrange |
| 9. CSB Board Annual Planning Calendar | Dan Sherrange |
| 10. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Evan Jones |
| B. Compliance Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Claudia Volk |
| D. Other Matters | |
| 11. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.com/municipal-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
DECEMBER 13, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Captain Daniel Wilson called the meeting to order at 4:30 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** ACTING COMMITTEE CHAIR, CAPTAIN DANIEL WILSON;
CLAUDIA VOLK; ANDREW SCALISE; EVAN JONES

ABSENT: **BOARD MEMBERS:** DAN SHERRANGE; GARRETT MCGUIRE; BETTINA LAWTON

Also present: Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Director of Clinical Operations Abbey May, Division Director of BHOP Eileen Bryceland, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The October 18, 2023, Executive Committee Meeting minutes were presented for review and revision in the December 13, 2023, agenda, given the absence of a quorum at the November 8, 2023, meeting.

MOTION TO ADOPT OCTOBER 18, 2023, MEETING MINUTES WAS MOVED BY COMMITTEE MEMBER CLAUDIA VOLK, SECONDED BY COMMITTEE MEMBER ANDREW SCALISE.

MOTION TO ADOPT WAS APPROVED BY CAPTAIN DANIEL WILSON, EVAN JONES, CLAUDIA VOLK, AND ANDREW SCALISE.

6. Director's Report

Deputy Director of Community Living Barbara Wadley-Young provided an update, stating that in the recent State Budget Amendment, \$30M was allocated for permanent supportive housing, with an additional \$7M surplus. Meetings with the state are ongoing to discuss the allocation of these funds. The Fairfax County Housing Authority has committed to supporting 300 housing units starting in the spring of 2023 through August 2026 at a rate of eight units per

month. The priority populations for permanent supportive housing are individuals exiting psychiatric hospitals and those experiencing chronic homelessness. The CSB's permanent housing support team manages 228 units at present, with plans to collaborate with the state for an additional 300 units. Three critical time intervention Case Management positions funded by the American Rescue Plan Act of 2021 (ARPA) and Mental Health Block Grant funds are proposed to work with individuals transitioning into housing. The CSB is also asked to manage client assistance funds for housing-related needs and coordinate referrals for community providers. Preliminary discussions with the state indicate plans for increased staffing to support the additional housing units. The CSB has received 82 waiver slots and an additional 15 slots, with expectations of more over the fiscal year. Updates on the Department of Justice Settlement Agreement note progress in compliance, particularly in Case Management quality reviews. Challenges include high turnover rates for support coordinators and average caseloads across the state at 31.5, compared to the CSB's range of 20 to 27. The CSB is actively addressing compliance issues and improving case management reviews. Dr. Wadley-Young also shared information on a Washington Post article regarding the JLARC (Joint Legislative Audit and Review Commission) report, highlighting challenges faced by state-operated psychiatric hospitals, including recruitment and retention issues, patient safety concerns, and high complaint volumes received by the Office of the Inspector General.

Director of Clinical Operations Abbey May provided updates on the Youth Behavioral Health Expansion teams, including the Youth Medicated Assisted Therapy and Outreach and Engagement teams. Interviews for management positions are scheduled by the end of the month, with decisions on team locations expected soon. The Youth and MAT program spaces have been identified at South County and Sharon Bulova, marking progress. Regarding the Opioid Abatement Authority (OAA) funding for the regional Youth Detox program, a tiered approach is being considered, and a vote from the regional management group is awaited. The plan involves purchasing a service agreement for Youth Detox and Crisis Receiving Center for Youth. The RFP (request for proposal) is being tweaked to broaden the scope to include mental health crisis services. Additionally, efforts are ongoing to identify sites for the long-term facility purchase. An exciting partnership with George Mason University for their Bridge Program was highlighted. The collaborative effort, involving the Opioid Task Force and INOVA Health Systems, aims to provide Medicated Assisted Treatment to Youth and Adults in emergency situations. The Bridge Program would follow up within 24 to 48 hours, offering continued support until they can access services from a private provider or the CSB, depending on insurance and other factors. A meeting is scheduled tomorrow to discuss workflows and logistics with INOVA and the Opioid Task Force.

Deputy Director of Administrative Operations Jean Post provided updates on various matters. She mentioned the \$58M in the governor's budget for Crisis Receiving Centers and noted that region 2, including Northern Virginia, is evaluating facilities in Prince William, Loudoun, and Fairfax counties to determine priorities for moving forward with the state. The state has already awarded programs to other regions, excluding region 2. Regarding the new STEP-VA (System Transformation Excellence and Performance) funding, Jean informed the group about the addition of positions for care coordination, case management, psychiatric rehab services, primary care screening, outpatient, and same-day access. A total of 6 positions are being considered, and this matter is expected to be presented to the Board of Supervisors (BOS) on January 23, 2024, for approval of just under \$200K. Jean discussed the feedback from exit surveys, indicating that supervisor and management issues were flagged as a primary reason for

staff turnover. In response, efforts are underway to enhance leadership training programs, including implementing a Development Program focusing on Wellness and Leadership training. The next session is scheduled for March 2024. Additionally, a senior learning and development consultant is preparing a proposal for middle and first-line manager development. In Human Resources, Jean shared positive news about appointing a new Director of Human Resources for the county. Starting on January 8th, the new director brings experience from Yellowstone, Washington, where she served as the Human Resource Director with responsibilities for labor negotiations and legal contracts. Jean expressed anticipation in meeting the new director and closed on a positive note.

B) Healthcare Record Update

Deputy Director of Administrative Operations Jean Post shared that there were no updates on the electronic health record.

7. CSB Board Annual Planning Calendars

Acting Committee Chair Captain Daniel Wilson reminded everyone that the Fiscal Oversight Committee meeting scheduled for December 14, 2023, would be conducted virtually.

8. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

Service Delivery Oversight Committee Chair Evan Jones provided updates from last week's meeting. He shared that at the previous Service Delivery Oversight Committee meeting, there was a surprising announcement that Anne Whipple had resigned, and Evan was suggested as the new chair. Anne, who is still active on the committee, expressed that someone else might have more ideas for revitalizing the committee, given the decline in attendance. Evan is willing to accept the role and expressed a commitment to making a positive impact. He, along with Abbey May and Barbara Wadley-Young, plan to strategize and implement ideas to increase community involvement. Evan mentioned a legislative update during the meeting and highlighted a presentation from a member of the public who shared a challenging experience with CSB services. Evan suggested the need for protocols or guidelines in handling such situations, acknowledging Anne's effective handling of the matter, and expressing a desire to have a plan in place should a similar situation arise. **The next Service Delivery Oversight Committee meeting is Wednesday, February 14, 2024, at 5:00 PM.**

B. Compliance Committee:

Acting Compliance Committee Chair Captain Daniel Wilson had no updates or information to share from the November 2023 meeting. **The next meeting of the Compliance Committee will be held on Wednesday, January 17, 2024, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Claudia Volk mentioned that Abby May is collaborating with the Services Director to thoroughly assess and report on the utilization of Substance Abuse Services and beds. The goal is to enhance understanding and consider reallocating resources if the demand doesn't warrant current allocations. The discussion also touched on the unassigned Medicare waivers issued in July, exploring how many remain unassigned and identifying the reasons for unassignment, spanning from July onward. **The next Fiscal Oversight Committee meeting is Thursday, December 14, 2023, at 4:00 PM.**

9. Adjournment

A motion to adjourn the meeting was made by Committee Member Andrew Scalise and seconded by Committee Member Evan Jones. The motion was approved unanimously, and the meeting was adjourned at 5:34 PM.

Date Approved

Clerk to the Board

DRAFT

CSB Board CAP Report For December 2023

Item Custom Id	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
5217	12/7/23	Assisted Community Residential Services (ID Group Homes)	DBHDS	Corrective Action Plan submitted to DBHDS Office of Licensing (OL).	Pending Review	Late Reporting
5218	12/7/23	Residential Treatment & Detox Services (Crisis Care/Wellness Center)	DBHDS	Corrective Action Plan submitted to DBHDS Office of Licensing (OL).	Pending Review	Late Reporting
5219	12/20/23	Supportive Community Residential Services (MH Supervised Living Program - RIC)	DBHDS	Corrective Action Plan submitted to DBHDS Office of Licensing (OL).	Pending Review	Late Reporting

CAP LEGEND	
Item CustomId	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report
Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided
Agency	Agency requesting and reviewing the CAP
Narrative	Description of the reason for the CAP
Closed	Date the reviewing agency approved the CAP

CSB Board 2023 Annual Training is open to staff for completion by January 31, 2024



FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Dan Sherrange, Chair

Wednesday, January 24, 2024, 5:00 PM

Sharon Bulova Center for Community Health

8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West Fairfax,
VA 22031

MEETING AGENDA

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| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the November 15, 2023, Meeting Minutes | Dan Sherrange |
| 6. Staff Presentation | Bob MacMurdo |
| A. Intensive Community Treatment Services | |
| 7. Director's Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 8. Matters of the Board | Dan Sherrange |
| 9. Committee Reports | Evan Jones |
| A. Service Delivery Oversight Committee | Dan Sherrange |
| B. Compliance & Executive Committee | Claudia Volk |
| C. Fiscal Oversight Committee | |
| D. Other Reports | |
| 10. Adjournment | |

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2024 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2024 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	17	18	24
February	14	*	21	22	28
March	*	*	20	21	27
April	10	17	17	18	*
May	*	*	15	16	22
June	12	*	20	20	26
July	*	*	17	*	24
August	14	21	21	22	*
September	*	*	18	19	25
October	9	*	16	17	23
November	*	*	6**	14**	13**
December	4**	11**	11*	12**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

January 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3 <i>House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget</i>	4 <i>House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget</i>	5	6 FFX County GA Public Hearing	7
8	9	10	11	12	13	14
15 Martin Luther King, Jr Holiday	16 VACSB Legislative Conference (Richmond, VA)	17 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	18 Fiscal Oversight Committee Meeting – 4:00 PM	19	20	21
22	23	24 CSB Board Meeting – 5:00 PM	25 <i>Superintendent releases FY 2025 Proposed Budget</i>	26	26	28
29	30	31				

Board Review, Action, or Information:

- House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget - January 3-4, 2024
- Fairfax County General Assembly Delegation's Pre-2024 Session Public Hearing | County Executive - January 6, 2024

Events of Interest:

- Superintendent releases FY 2025 Proposed Budget
- *VACSB Legislative Conference - January 16-17, 2024 (Marriot Downtown – Richmond, VA)

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

February 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5 School Board holds public hearing on budget	6	7	8	9	10	11
12	13	14 Service Delivery Oversight Committee Meeting – 5:00 PM	15	16	17	18
19 President's Day	20 County Exec releases FY 2025 Advertised Budget Plan	21 CSB Executive Committee Meeting – 4:00 PM	22 CSB Fiscal Oversight Committee Meeting – 4:00 PM	23	24	25
26	27 School Budget Comm discuss Budget & Tax rate	28 CSB Board Meeting – 5:00 PM	29			

Board Review, Action, or Information:

- Fee Schedule submitted for CSB Board approval to submit to BOS (A)
- FY Strategic Plan Mid-Year Accomplishments (R)

Events of Interest:

- School Board adopts FY 2025 Advertised Budget
- Joint County/Schools Budget Committee Meeting to discuss FY 2025 budget and tax rate
- Release of FY 2025 Advertised County Budget by County Executive

***SDOC meets on the 2nd Wednesday of every even month**

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FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

March 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5 Board of Supervisors Advertises Tax Rate	6	7	8	9	10
11	12	13	14	15	16	17
18	19 BOS FY 24 3 rd Quart Review	20 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	21 Fiscal Oversight Committee Meeting – 4:00 PM	22	23	24
25	26	27 CSB Board Meeting – 5:00 PM	28	29	30	

Board Review, Action, or Information:

- Identify CSB Board Members for Budget Testimony (R)
- Prepare for Budget Testimony & Board of Supervisors Budget Public Hearings in April 2024 (R)
- Development of CSB Input for Human Services Council 2024 Budget Testimony before the Board of Supervisors (R)
- CSB Board Approval of FY 2024 CSB Fee Schedule Submission to Board of Supervisors

Events of Interest:

- Board of Supervisors (BOS) Advertises FY 2025 Tax Rate – March 5, 2024
- Board of Supervisors (BOS) Advertises FY 2024 Third Quarter Review

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

April 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10 *Service Delivery Oversight Committee Meeting – 5:00 PM	11	12	13	14
15	16 School Board Presents FCPS Budget to BOS	17 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	18 Fiscal Oversight Committee Meeting – 4:00 PM	19	20	21
22	23	24	25	26	27	28
29	30 BOS Markup of County FY 25 Budget					

Board Review, Action, or Information:

- Appointment of CSB Officer Nominating Committee (A)
- Board of Supervisors FY 2025 Advertised Budget Public Hearings – CSB Testimony (R)

Events of Interest:

- Board of Supervisors (BOS) Markup of County FY 2025 Budget
- Board of Supervisors (BOS) holds public hearings on FY 2025 Budget - April 16-18, 2024
- School Board Present FCPS Budget to Board of Supervisors (BOS)

***SDOC meets on the 2nd Wednesday of every even month**

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

May 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
6	7 BOS adopts FY 25 Budget	8	9	10	11	12
13	14	15 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	16 Fiscal Oversight Committee Meeting – 4:00 PM	17	18	19
20	21	22 CSB Board Meeting – 5:00 PM	23 School Board adopts FY 2025 Approved Budget	24	25	26
27 Memorial Day	28	29	30	31		

Board Review, Action, or Information:

- Approval of FY 2024 Budget in Concept (A)
- Match Members with General Assembly Representatives for Outreach (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)
- Board Carryover Actions (R)

Events of Interest:

- Upcoming: Board of Supervisors (BOS) Carryover Approvals
 - Board of Supervisors (BOS) adopt FY 2025 Budget
- School Board adopts FY 2025 Approved Budget

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

June 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4	5	6	7	8	9
10	11	12 *Service Delivery Oversight Committee Meeting – 5:00 PM	13	14	15	16
17	18	19 Juneteenth	20 Compliance & Executive Committee Meeting – 4:00 PM Fiscal Oversight Committee Meeting – 5:15 PM	21	22	23
24	25	26 CSB Board Meeting – 5:00 PM	27	28	29	30

Board Review, Action, or Information:

- Approval of FY 2024 Budget in Concept (A)
- Match Members with General Assembly Representatives for Outreach (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)
- Board Carryover Actions (R)
- Approval to Submit Annual FYE 2022 Report (A)

Events of Interest:

- Upcoming: Board of Supervisors (BOS) Carryover Approvals

***SDOC meets on the 2nd Wednesday of every even month**