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## **FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE VIRTUAL MEETING**

**Garrett McGuire, Chair**

**Wednesday, November 9, 2022, 4:00 PM**

Will be held electronically due to the COVID-19 pandemic

**Dial by your location to access live audio of the meeting:**

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+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

**Meeting ID: [870 6009 6844](https://www.zoom.us/j/87060096844) • Passcode: 880793**

### **MEETING AGENDA**

- |   |                         |
|---|-------------------------|
| <b>1. Meeting Called to Order</b>                                   | <b>Garrett McGuire</b>  |
| <b>2. Roll Call, Audibility and Preliminary Motions</b>             | <b>Garrett McGuire</b>  |
| <b>3. Matters of the Public</b>                                     | <b>Garrett McGuire</b>  |
| <b>4. Amendments to the Meeting Agenda</b>                          | <b>Garrett McGuire</b>  |
| <b>5. Approval of the September 21, 2022, Meeting Minutes</b>       | <b>Garrett McGuire</b>  |
| <b>6. Approval of the October 19, 2022, Meeting Minutes</b>         | <b>Garrett McGuire</b>  |
| <b>7. Compliance Committee Update</b>                               | <b>Joan Rodgers</b>     |
| A. Comply Track Report  |                         |
| B. CSB Serious Incident (Level III) Report                          |                         |
| <b>8. Directors Report</b>  | <b>Daryl Washington</b> |
| A. County, Regional, State and Cross Agency Initiatives             |                         |
| B. Electronic Health Record Update                                  |                         |
| <b>9. Review of the November 16, 2022, CSB Board Meeting Agenda</b> | <b>Garrett McGuire</b>  |
| <b>10. CSB Board Annual Planning Calendar</b>                       | <b>Garrett McGuire</b>  |
| <b>11. Matters of the Executive Committee</b>                       |                         |
| A. Service Delivery Oversight Committee                             | <b>Anne Whipple</b>     |
| B. Compliance Committee   | <b>Garrett McGuire</b>  |
| C. Fiscal Oversight Committee                                       | <b>Dan Sherrange</b>    |
| D. Other Matters  |                         |
| <b>12. Adjournment</b>  |                         |

Meeting materials are posted online at [www.fairfaxcounty.com/municipal/community-services-board/board/archives](http://www.fairfaxcounty.com/municipal/community-services-board/board/archives) or may be requested by contacting Sameera Awan at 703-324-7827 or at [Sameera.Awan@fairfaxcounty.gov](mailto:Sameera.Awan@fairfaxcounty.gov)

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
SEPTEMBER 21, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to physically assemble a quorum in one location or have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment 30 minutes before the meeting was called to order.

**1. Meeting Called to Order**

Board Chair Garrett McGuire called the meeting to order at 4:02 PM.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); ANDREW SCALISE (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)  
**ABSENT:**       **BOARD MEMBERS:** JENNIFER ADELI

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Deputy Director of Community Living Barbara Wadley-Young, and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee member Bettina Lawton to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and approved unanimously.

**Preliminary Motions**

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. Motion was seconded by Committee Member Andrew Scalise. The motion was approved by a vote of 4-1.

A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 821 3794 4254 and Passcode: 632088. Motion was seconded by Committee Member Andrew Scalise and approved unanimously.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Andrew Scalise and approved unanimously.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

**5. Approval of the Minutes**

The August 17, 2022, Executive Committee minutes were distributed for review. Following which, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Bettina Lawton and unanimously approved.

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

**7. Director's Report**

**A. County, Regional, State and Cross Agency Initiatives**

**Executive Director Daryl Washington** shared that the Opioid Abatement Authority will have somewhere between \$20-30M before the end of this calendar year from additional lawsuit settlements. Once all the payouts have been distributed, the state expects the Opioid Abatement Authority will have around \$450M. There was a Board of Supervisors meeting this week, and the County Leadership Team has been asked to look at changing their bonus structure for sign-on bonuses. The systematic challenge over the statewide crisis service data platform with the CSB is causing both delays and problems with being able to have successful launches due to a lack of ongoing project management structure. There is an upcoming VACSB Board Conference at the Westfields Marriot, Chantilly, VA, from October 5-7, 2022. If you can come for one day, Daryl recommends October 6, 2022, from 2-5 PM. There will be a presentation on the State Budgeting Office specifically for board members. If you are interested, please let Sameera know as soon as possible so we can get you signed up for the conference. The first round of interviews for the Deputy Director of Administration Operations position will start this week. Once the top candidate is selected, a Board Member will be part of the second interview panel. Strategic Plan Update: The contract vendor is redesigning a few things and plans to propose a cost for the Strategic Plan.

## **B. Healthcare Record Update**

**Healthcare Systems Director Jennifer Aloï** provided an update on the Electronic Health Record Implementation status. The RFP was released and is expected to close by October 18, 2022. Credible is still undergoing several enhancements, such as updates and the creation of new Modules, to enhance the program's functionality, efficiency, and productivity.

## **8. Review of the CSB Board September 28, 2022, Agenda**

The September 28, 2022, CSB Board Meeting agenda was presented for review and Daryl Washington requested to add Action Item to the September CSB Board Meeting regarding Federal Earmarks for three different HRSA grant funds for approval.

Dan Sherrange proposed that the Fiscal Oversight Committee review Grants and Contracts before bringing them to the full CSB Board Meeting for approval.

## **9. CSB Board Annual Planning Calendar**

The CSB Annual Planning Calendar was reviewed, the General Assembly Legislative Session Board Meeting will take place on October 26, 2022, and the calendar was accepted as revise.

## **10. Matters of the Executive Committee**

### **A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple reported that Anika Harris presented an overview of One Fairfax. Joe Getch from PRS (Psychiatric Rehabilitation Services) provided a background on the National 988 Crisis and Suicide Hotline. **The next meeting of the Service Delivery Oversight Committee is Wednesday October 12, 2022, at 5:00 p.m., via Zoom Conference.**

### **B. Compliance Committee:**

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report. mentioned Joan Rodgers as the new Director of Quality Improvement position.

### **C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Chair Dan Sherrange shared concerns on the layout of the Accenture contract. We're looking at 25-30% vacancies in the financial area, which is also concerning. The Fiscal Committee is in a discussion about meeting nine times a year rather than twelve. **The next meeting for the Fiscal Oversight Committee is Thursday, October 20, 2022, at 4:00 p.m. via Zoom Conference.**

### **D. Other Matters:**

Committee Chair Garrett McGuire shared updates from Legislative Committee. The General Assembly Delegation Session Board Meeting will occur on October 26, 2022, at the Pennino Building.

**11. Adjournment**

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:31 PM.

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Date Approved

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Clerk to the Board

DRAFT

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
OCTOBER 19, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to physically assemble a quorum in one location or have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment 30 minutes before the meeting was called to order.

**1. Meeting Called to Order**

Board Chair Garrett McGuire called the meeting to order at 4:01 PM

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**      **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); ANDREW SCALISE (WASHINGTON, DC); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (HERNDON, VA)

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Director of Nursing Services Yusuf Enum and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members were present and audible. Committee Chair McGuire passed the virtual gavel to Committee member Jennifer Adeli to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and approved unanimously.

**Preliminary Motions**

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 879 0916 9949 and Passcode: 640407. Motion was seconded by Committee Member Andrew Scalise. The motion was approved by a vote of 4-1.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Anne Whipple and approved unanimously.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review and no amendments were made.

**COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4**

**5. Approval of the Minutes**

Meeting minutes of the September 21, 2022, Executive Committee were provided for review and revision. Committee Chair Garrett McGuire noted the last sentence under preliminary motions should read, "Motions were seconded by Committee Member Andrew Scalise with Committee Member Bettina Lawton opposing, motion approved with Committee Member Jennifer Adeli absent."

**MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY BOARD MEMBER DAN SHERRANGE TO APPROVE ITEM NO. 5**

**ABSTAIN: BOARD MEMBERS: JENNIFER ADELI**

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

**7. Director's Report**

**Executive Director Daryl Washington** introduced Yusuf Enum as the new Director of Nursing Services. There was a VACSB Conference in October, attended by the Commissioner and his Senior Leadership team. They focused on the transformation of Crisis Services, such as developing a robust, well-trained, sustainable workforce, increasing access to growing capacity, and ensuring the quality of care in the most integrated continuum. There was a Wellness Circle Open House on October 4, 2022, attended by the CSB staff and private provider networks. They discussed how welcoming the program is, and the services provided there. There was a Personnel Committee Meeting earlier this week. They discussed changing the sign-on bonus structure. Currently, \$2K is the sign-on bonus we have in place for our Clinical positions. There will be a listening session hosted by the Opioid Abatement Authority on Saturday, December 3, 2022, at the Government Center auditorium. An annual report regarding staff turnover released from the VACSB indicates that the Fairfax-Falls Church CSB has had a better vacancy percentage than other CSBs in Northern Virginia. The Board of Supervisors (BOS) has released a memo

regarding the Youth Roundtable. The Department of Behavioral Health plans to leave the Department of Justice settlement agreement with Developmental Disability Services by the end of next year. The Health Department launched an Opioid Overdose Data Dashboard to keep the community updated.

**B) Healthcare Record Update**

**Healthcare Systems Director Jennifer Aloï** reported that things have been progressing well with the Electronic Health Records. The RFP closed on October 18, 2022, and proposals are being reviewed. Credible’s profile system update will take place on November 14, 2022, but it is still undergoing several enhancements.

**8. Review of the CSB Board October 26, 2022, Agenda**

The October 26, 2022, CSB Board Meeting agenda was presented for review, no revisions were made, the agenda was accepted as presented.

**9. CSB Board Annual Planning Calendar**

The CSB Annual Planning Calendar was reviewed, it was recommended to move the Fiscal Oversight Committee November 10, 2022, meeting, and to schedule on November 17, 2022, instead, the calendar was accepted as revised.

**10. Matters of the Executive Committee**

**A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple did not have a report as they did not meet in the month of October. **The next meeting of the Service Delivery Oversight Committee is Wednesday, December 7, 2022, at 5:00 p.m., via Zoom Conference.**

**B. Compliance Committee:**

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

**C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Chair Dan Sherrange shared his attendance at the VACSB meeting. **The next meeting for the Fiscal Oversight Committee is Thursday, November 17, 2022, at 4:00 p.m., via Zoom Conference.**

**11. Adjournment**

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:15 PM.

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Date Approved

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Clerk to the Board



## Audit Report CSB Board For November 2022

Item Custom ID	Audit Start Date	Entity	Audit Scope	Audit Type	Sample Size	CSB Board Reporting	Audit Action Plan	Additional Information
3267	7-Feb-22	DBHDS	Group Homes, Supervised Living, and Support Coordination Annual Inspection	Records, Training, Personnel, and Environment	4 staff/4 individuals	Standard business risk	License Review	Licensing activity
3319	31-May-22	DBHDS	DD Case Management	Records	1	Standard business risk	License Review	Licensing activity
	14-Jun-22	Virginia Board of Pharmacy	Fairfax Detox	Records	on-site review	Standard business risk	Pharmacy License Review	Licensing and DEA
3320	14-Jun-22	DBHDS	OBOT	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3374	24-Jun-22	DBHDS	SA Medical/Detox Diversion	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3375	24-Jun-22	DBHDS	Crossroads	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3376	24-Jun-22	DBHDS	Cornerstones	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity

3377	24-Jun-22	DBHDS	SA Supervised Living	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3378	24-Jun-22	DBHDS	Youth Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3379	24-Jun-22	DBHDS	Intensive Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
2934	1-Jul-22	CSB Internal	Merrifield	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Adult MH Case Management
3593	1-Jul-22	CSB Internal	Chantilly	Records	3 records	Standard business risk	Monitoring	Routine/Ongoing Cornerstones ASAM 3.3
3595	1-Jul-22	CSB Internal	Chantilly	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing DD Case Management
3598	1-Jul-22	CSB Internal	Northwest Center Reston	Records	1 record	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient
3600	1-Jul-22	CSB Internal	Merrifield	Records	2 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient
3686	1-Jul-22	CSB Internal	South County Human Services Center	Records	5 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient
3689	1-Jul-22	CSB Internal	Gartlan (Outpatient)	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
3691	1-Jul-22	CSB Internal	Merrifield	Records	3 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
3597	22-Jul-22	CSB Internal	Gartlan (Outpatient)	Billing	5 records	Standard business risk	Monitoring	Routine/Ongoing

	29-Jul-22	DBHDS	MH Supervised Living	Records, Training, Personnel, and Environment	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021-on 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	29-Jul-22	DBHDS	Assertive Community Treatment Services	Records, Training, and Personnel	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021-on 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	6-Aug-22	DBHDS	Block Grant Review	Mental Health Services & Substance Use Disorder Services	Policies and Procedures, Records, Site Visit, Personnel	Standard business risk	Block Grant Review	A review of programs to ensure the implementation is in accordance with the Block Grant funding and requirements MHOP Adult and Youth, MHCM Adult and Youth, SA OP Adult and Youth, ACT, EAR, IOP, Jail Diversion, MAT, and SUD 3.1-3.7.
	6-Aug-22	VCU (DBHDS)	ACRS (ID/DD Group Homes)	Interview with 1 individual in service	Satisfaction with services	Standard business risk	National Core Indicators (contracted to VCU)	Licensing activity

	15-Aug-22	Diox Health (Anthem)	System Review	5 Records Review (1/1/20 - 12/31/22)	Quality Review	Standard business risk	Quality of Care	Quality of Care Review
	15-Aug-22	HSAG	Support Coordination & DD Services	Records and interviews	1 - DD; 77 - Support Coordination	Standard business risk	DOJ Settlement	4th Round (did a site review on Saturday, September 10) Dequincey on 9/10/22
	16-Aug-22	DBHDS	Support Coordination	Quality Reviews with Individual, family, staff, & records	4 records, staff, family, and individual interviews	Standard business risk	License Review	Licensing activity
3591	23-Aug-22	DMAS	Intensive Outpatient (Agency-wide)	DMAS Desk Audit (2019, 2020)	Chart reviews (3), Provider Requirements, Employee Records (32 staff)	Standard business risk	DMAS Quality Review	Chart requirements: assessments, reassessments, intakes, service plans, quarterlies, service authorizations, progress notes, discharge summaries, admission paperwork (releases, rights), med and hospital documentation, supervision documents Provider - DBHDS license, MCO agreement, EHR policy & procedure, approval of marketing materials Employee Records - application, resume, college transcripts, position identification, date of hire, licenses & certifications, triennial license with QMHP-eligible staff, approval of any DMAS variance related to QMHPs, Monthly OIG LEIE exclusion database (List of Excluded Individuals/Entities), documentation of required supervision

	19-Sep-22	IPS Employment Center/DMA S	Behavioral Health Employment Team	Evidence- based Practice Fidelity Review	Charts, Interviews with Staff and Individuals in service	Standard business risk	Base-line program review	DARS (Virginia Department for Aging and Rehabilitative Services) as the contracting entity, Individual Placement and Support: an evidence-based approach to supported employment for people who have a mental illness.
	November (exact date unknown)	DBHDS	Mental Health Programs licensed by DBHDS	Records (#TBD), Training, and Personnel (#TBD)	1. All active individuals with admission dates during the period of review 2. All discharged individuals during the period of review 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	: Includes Youth & Family, Behavioral Health Outpatient Services, Partial Hospitalization Services, and Residential Crisis Stabilization Services

AUDIT LEGEND	
Item CustomID	Identification number automatically assigned by ComplyTracker
Start Date	Date the audit was initiated
Entity	Location where the audited service was provided
Audit Scope	The agency conducting the audit and the scope of the audit
Audit Type	Description of audit, e.g., record review only, onsite audit

Sample Size	Number of charts reviewed
Board Reporting	Level of business risk associated with audit findings
Action Plan	Description of actions taken in response to the audit

## CSB Board CAP Report For November 2022

Item Custom ID	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
3694	22-Sep-02	Detox Diversion	DBHDS	Corrective Action Plan accepted by DBHDS. This was a result of a review by the Office of Human Rights (OHR).	CAP Accepted	SIR reporting
3693	27-Sep-22	Assisted Community Residential Services	DBHDS	Corrective Action Plan accepted by DBHDS. This was a result of a review by the Office of Human Rights (OHR).	CAP Accepted	Medication error
3714	11-Oct-22	Youth & Family Outpatient Services	DBHDS	Corrective Action Plan accepted by DBHDS. This was a result of a review by the Office of Human Rights (OHR).	CAP Accepted	SIR reporting
3765	12-Oct-22	Intensive Case Managements	DBHDS	Corrective Action Plan submitted to DBHDS. This was a result of a review by the Office of Human Rights (OHR).	Waiting for DBHDS review	SIR reporting

<b>CAP LEGEND</b>	
Item CustomId	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report
Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided

Reviewing Agency	Agency requesting and reviewing the CAP
CAP	Description of the reason for the CAP
Date CAP	Date the reviewing agency approved the CAP



## CSB Board Education Report For November 2022

Item Custom ID	Start Date	Training Name	Duration	Entity	Number of Attendees	Method of Delivery	Training Type
1776	Mar 8, 2021	DBHDS Licensure Education	0.5	Pennino	38	Webinar	Regulatory
1845	Apr 7, 2021	SIR Training	2	Northwest Center	15	Webinar	Regulatory
1918	May 5, 2021	SIR Education	1	Pennino	5	Webinar	Educational
2028	Jun 9, 2021	Human Rights Training Refresher	2	Chantilly	22	Live On-site	Educational
2029	Jun 9, 2021	Human Rights Training Refresher	2	Chantilly	20	Live On-site	Educational
2167	Aug 5, 2021	Root Cause Analysis	0.5	Merrifield	3	Webinar	Educational
2374	Oct 6, 2021	SIR Training	1.5	Chantilly	27	Webinar	Educational
2461	Oct 27, 2021	Root Cause Analysis	0.5	Chantilly	3	Webinar	Educational
2462	Oct 28, 2021	Root Cause Analysis	0.75	Chantilly	6	Webinar	Educational
2475	Nov 4, 2021	Root Cause Analysis	0.5	Chantilly	5	Webinar	Educational
2476	Nov 5, 2021	Root Cause Analysis	0.5	Chantilly	6	Webinar	Educational
2954	Feb 17, 2022	Root Cause Analysis	0.5	Merrifield	3	Webinar	Educational
3154	April 18, 2022	SIR Training	1	Merrifield	3	Live On-site	Educational
3153	April 20, 2022	SIR Training	0.5	Gartlan	2	Live On-site	Educational
3155	Apr 28, 2022	SIR Training	1.	Northwest Center	10	Webinar	Educational
3337	Jun 24, 2022	SIR Education	1.25	Merrifield	42	Webinar	Educational
3425	Jul 19, 2022	SIR Education	0.45	Merrifield	30	Webinar	Educational
	Oct 14, 2022	SIR Education	1	Merrifield	31	Webinar	Educational

EDUCATION REPORT LEGEND	
Item Custom ID	Number automatically assigned by ComplyTracker
Start Date	Date the education was provided
Training Name	Type of Training Provided
Duration	Length of time for the educational activity
Entity	Site receiving the education
Number of Attendees	Number of staff who participated in the educational activity
Method of Delivery	How the training was provided
Training Type	Whether the training was to address a regulatory matter or for professional develop



**FAIRFAX-FALLS CHURCH CSB BOARD MEETING**

**Garrett McGuire, Chair**

**Sharon Bulova Center for Community Health**

**8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West**

**Fairfax, VA 22031**

**Wednesday, November 16, 2022, 5:00 PM**

**This meeting can also be attended via electronics access through Zoom**

**Dial by your location to access live audio of the meeting:**

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+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

**Meeting ID: [865 1640 7470](#) Passcode: 304875**

**MEETING AGENDA**

- |   |                         |
|---|-------------------------|
| <b>1. Meeting Called to Order</b>                           | <b>Garrett McGuire</b>  |
| <b>2. Roll Call, Audibility and Preliminary Motions</b>     | <b>Garrett McGuire</b>  |
| <b>3. Matters of the Public</b>                             | <b>Garrett McGuire</b>  |
| <b>4. Amendments to the Meeting Agenda</b>                  | <b>Garrett McGuire</b>  |
| <b>5. Approval of the October 26, 2022, Meeting Minutes</b> | <b>Garrett McGuire</b>  |
| <b>6. Director’s Report</b>                                 | <b>Daryl Washington</b> |
| A. County, Regional, State and Cross Agency Initiatives     |                         |
| B. Covid Update   |                         |
| C. Electronic Health Record Update                          |                         |
| <b>7. Matters of the Board</b>                              | <b>Garrett McGuire</b>  |
| <b>8. Committee Reports</b>                                 |                         |
| A. Service Delivery Oversight Committee                     | <b>Anne Whipple</b>     |
| B. Compliance Committee                                     | <b>Garrett McGuire</b>  |
| C. Fiscal Oversight Committee                               | <b>Dan Sherrange</b>    |
| D. Other Reports  |                         |
| <b>9. Adjournment</b>                                       |                         |

Meeting materials are posted online at [www.fairfaxcounty.community-services-board/board/archives](http://www.fairfaxcounty.community-services-board/board/archives) or may be requested by contacting Sameera Awan at [Sameera.Awan@fairfaxcounty.gov](mailto:Sameera.Awan@fairfaxcounty.gov)

## 2022 CSB Board and Committee Meetings

	Service Delivery Oversight Committee	Legislative Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2022 Meetings	2 <sup>nd</sup> Wednesday 5:00 p.m.	3 <sup>rd</sup> Wednesday 11:00 a.m.	3 <sup>rd</sup> Wednesday 4:00 p.m.	3 <sup>rd</sup> Wednesday 4:30 p.m.	3 <sup>rd</sup> Thursday 4:00 p.m.	4 <sup>th</sup> Wednesday 5:00 p.m.
January	*	*	19	19	20	26
February	9	*	16	16	17	23
March	*	*	16	16	17	23
April	13	*	20	20	21	27
May	*	*	18	18	19	25
June	*	*	15	15	23	22
July	*	*	*	20	21	27
August	*	17	*	17	18	*
September	14	***	21	21	22	28
October	*	***	*	19	20	26
November	*	***	*	9**	17**	16**
December	7**	***	14**	14**	15**	*

## Fairfax-Falls Church Community Services Board

**\*No Meeting**

**\*\* Meeting date changed to accommodate holiday schedule**

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

**\*\*\*Meet as needed**

**Note:** All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

**FAIRFAX- FALLS CHURCH  
COMMUNITY SERVICES BOARD**

# November 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8 Election Day	9 *Executive Committee Meeting – 4:30 PM	10	11 Veteran's Day	12	13
14	15	16 *CSB Board Meeting – 5:00 PM	17 *Fiscal Oversight Committee Meeting – 4:00 PM	18	19	20
21	22	23	24 Thanksgiving Holiday	25 Thanksgiving Holiday	26	27
28	29	30				

**Board Review, Action, or Information:**

- CSB Board Meeting Schedule Approval (A)
- Identify CSB speakers, priorities & prepare testimony for January 2023 Hearings (R)
- FY 2023 CIP Budget (I)

**Events of Interest:**

- Review and Prepare Board of Supervisors (BOS) Legislative Priority Issues, VACSB & Region II CSB Priorities
- Upcoming: VACSB Legislative Conference

\*Meeting schedule date change to accommodate holiday schedule

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# December 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6 BOS Meeting *BAC Appts	7 **Service Delivery Oversight Committee ***Meeting- 5:00 PM	8	9	10	11
12	13	14 **Compliance Committee Meeting – 4:00 PM ** Executive Committee Meeting – 4:30 PM	15 **Fiscal Oversight Committee Meeting – 4:00 PM	16	17	18
19	20	21	22	23 Christmas Eve (½ Day)	24	25
26	27	28	29	30 New Year's Day Observed	31	

### Board Review, Action, or Information:

- Finalize Testimony: January 2023 State Budget Hearings (R)
- FY 2023 CIP Budget (I)

\*BAC Appointments: Boards, Authorities, and Commissions

\*\*Meeting schedule date change to accommodate holiday schedule

\*\*\*SDOC meets on the 2<sup>nd</sup> Wednesday of every even month

### Events of Interest:

- Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget (January 2023)
- Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing (January 2023)
- Review Governor's Proposed Budget
- Upcoming: VACSB Legislative Conference January 2023