

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
MAY 18, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:30 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (RICHMOND, VA), BOARD CHAIR;
MAJOR DEREK DEGEARE (LOUNDOUN COUNTY, VA); BETTINA LAWTON
(VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT
FALLS, VA)
ABSENT: **BOARD MEMBERS:** JENNIFER ADELI

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, Healthcare Systems Director Jennifer Aloj and Board Clerk Joseline Cadima.

Committee Chair Garrett McGuire conducted a roll call with each CSB Executive Committee present, as identified above, to confirm that a quorum of CSB committee members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee Member Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Executive Committee present; this motion was seconded by Committee Member Major Derek DeGeare and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Executive Committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Executive Committee and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Committee may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 844 7399

4198 and Passcode: 680682. Motions were seconded by Committee Member Major Derek DeGeare, with Committee Member Bettina Lawton opposing, and unanimously approved.

Committee Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Executive Committee's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Major Derek DeGeare and unanimously passed.

3. Matters of the Public

None were presented

4. Amendments to the Meeting Agenda

The May 18, 2022, Executive Committee meeting agenda was presented for review by the Consensus of the Committee. The agenda was accepted as presented.

5. Approval of Minutes

The April 20, 2022, Executive Committee minutes were provided for review and revision

MOVED BY COMMITTEE MEMBER MAJOR DEREK DEGEARE

ABSTAIN: BOARD MEMBERS: DAN SHERRANGE

*Board Member Dan Sherrange abstained from the vote, citing his absence during the April 20, 2022, Executive Committee Meeting.

6. Director's Report

A. County, Regional, State and Cross Agency Initiatives

Executive Director Daryl Washington announced that the Opioid Abatement Authority Meeting will take place on June 3, 2022, in Richmond, Virginia, and the Diversion First Stakeholders Group will hold a virtual meeting on Wednesday, May 25, 2022, at 7:00 p.m. The Crisis Service and Marcus Alert internal stakeholders' group is working behind the scenes to draft an outline of what the protocol will look like when a 911 call is received. Should the call be transferred to the regional crisis call center, is an issue being addressed, or should the police unit be dispatched. The VACSB Department of Behavioral Health and regional partners are working together to make the Regional Crisis Center more robust. The protocol and IT system are an ongoing process. We want The Department of Behavioral Health to merge with Marcus Alert and Crisis Service at the state level to submit one plan as a community to provide one list of services to individuals in crisis. We will continue to define the case management care coordination and

psychosocial rehabilitation under Step Virginia. Case management proposed that there will be a dollar split 40 ways among all the Behavioral Health local agencies. Care coordination suggested dollars would be higher than other CSB's. The state uses Exhibit Ds of all the State Performance business contracts. The Department of Justice is working with the courts. We will provide updates once the state has come to some agreement. The COVID status moved from low to medium; the organization continues to get 10-15 staff testing positive weekly. We met with a provider that wants to move into the South County to open a Detoxification Center located on Route 1, Lorton, VA. The Detoxification Center has given testimony before the Healthcare Advisory Board, and the next steps are in process. Medicaid has implemented a new IT system-wide structure. Providers were having issues gaining access to the system, which caused the revenue numbers to drop. We have resolved the access issues, and the Revenue drop should decrease once the back billing is complete. Due to the audit results, the reimbursement structure has changed from bi-weekly to monthly payments. A youth overdosed on Opioids in our Mount Vernon Community.

B. Healthcare Record Update

Healthcare Systems Director Jennifer Aloï stated that Credible is undergoing several enhancements, such as updates and the creation of new Modules, to enhance the program's functionality, efficiency, and productivity. We are in the process of signing the State of Work (SOW) with Credible to use their consultant services to review our server to see what they think we can optimize.

7. Information Item:

A. Amendment to CSB Board Bylaws to Allow Nine CSB Board Meetings in a Year

Committee Chair Garrett McGuire proposed amending the Bylaws to allow for nine Board Meetings in a year instead of meeting monthly. This amendment request will go to the CSB Board as an information item on May 25, 2022, and then be voted on as an action item at the June 22, 2022, meeting. Discussion took place on the number of meetings the other Committees should have yearly, leaving that decision up to the Chair of each Committee. The Legislative Ad Hoc Committee will resume, with Legislative and Grants Analyst Elizabeth McCartney taking part as a primary CSB Staff. The Compliance Committee will meet quarterly to remain a standing committee. Joan Rodgers and Daniel Herr will provide updates before the Directors on combining The Compliance Committee meeting with The Executive Committee meetings.

8. Review of the CSB Board May 25, 2022, Agenda

The April 27, 2022, CSB Board Meeting agenda was presented for review, no revisions were made, and the agenda was accepted as presented

9. CSB Board Annual Planning Calendar

The CSB Planning Calendar will not be presented because some changes are coming in the long term. The monthly calendar will reflect the legislative proposals about the Human Services paper. Next month, the CSB Board election of officers will take place.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported no meeting for the month of May 2022. **The next meeting of the Service Delivery Oversight Committee is Wednesday, June 8, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided status reports pertaining to audits, corrective action plans, and education. **The next meeting of the Compliance Committee is Wednesday, June 15, 2022, at 4:00 p.m., via Zoom Conference.**

C. Fiscal Oversight Committee:

The Fiscal Oversight Committee is tracking the statistics closely. There is a capacity issue in the Behavioral Youth Program. Youth and Family service capacity with the number of staff is not meeting that capacity. We will continue to track how that affects the treatment time and numbers due to staff on FMLA. **The next meeting for the Fiscal Oversight Committee is Thursday, May 19, 2022, at 4:00 p.m. and will be held at the Sharon Bulova Center for Community Health.**

D. Other Matters:

Committee Chair McGuire stated the Health Service Advisory audit went well, and a 4th Health Service Advisory audit is planned. The CAP update and serious incident report were given. Committee members Dan Sherrange and Bettina Lawton will join the meeting with the CSB Executive Leadership Team to discuss the strategic plan and relay information back to the CSB Board Members.

CLOSED SESSION

At 6:02 p.m. Committee Chair Garrett McGuire offered a motion to meet in a closed session to discuss a personnel matter as permitted by Virginia Code Section 2.2-3711(A)(1), which was seconded by Committee Member Major Derek DeGeare and passed.

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CERTIFICATE OF CLOSED SESSION

The Committee reconvened the open session at 6:54 PM, following which a motion was offered by Committee Chair Garrett McGuire, certifying to the best of the Committee’s knowledge that only public business matters are lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such matters identified in the motion to convene a closed meeting, were heard, discussed or considered by the CSB Executive Committee in closed session. Committee Member Major Derek DeGeare seconded the motion, and each Committee member made the certification.

11. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 6:55 PM.

08/17/2022

Date Approved

DocuSigned by:

Samara Awan

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Clerk to the CSB Board