

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
FISCAL OVERSIGHT COMMITTEE MEETING MINUTES
AUGUST 18, 2022**

The CSB Fiscal Oversight Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Dan Sherrange called the meeting to order at 4:02 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; JENNIFER ADELI;
KAREN ABRAHAM; ANDREW SCALISE; SANDRA SLAPPEY-BROWN

REMOTE: **BOARD MEMBER:** MAJOR DEREK DEGEARE (LOUDON COUNTY, VA); LARYSA
KAUTZ (ALEXANDRIA, VA)

ABSENT: **BOARD MEMBERS:** BETTINA LAWTON

Also present: Deputy Director of Administrative Operations Daniel Herr, Deputy Director Community Living Barbara Wadley-Young, Director of Analytics & Evaluation Linda Mount, Chief Financial Officer Paresh Patel, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Committee member Sandra Slappey requested to add to Action item No. 9 on the Agenda.

MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY COMMITTEE MEMBER DAN SHERRANGE TO APPROVE AGENDA ITEM NO. 4.

5. Approval of Minutes

The July 21, 2022, Fiscal Oversight Committee Meeting minutes were provided for review. Linda Mount, noted action item No. 7, Clinical Operations Report, there was no Quarterly Performance Measures report.

MOVED BY COMMITTEE MEMBER JENNIFER ADELI, SECONDED BY COMMITTEE MEMBER MAJOR DEREK DEGEARE TO APPROVE AGENDA ITEM NO. 5.

*Committee Chair Dan Sherrange abstained, citing his absence during the July 21, 2022, Fiscal Oversight Committee Meeting.

6. Administrative Operations Report

Deputy Director of Administrative Operations Daniel Herr recognized and congratulated Barbara Wadley-Young for her promotion to Deputy Director of Community Living. The CSB Executive Leadership Structure is reclassifying some positions and advertising to fill the vacant positions. Accenture, the vendor supporting the county's strategic work, is still negotiating the exact scope of work for them and hopes to formally launch the strategic planning process within the next four to six weeks. The first step is identifying all the stakeholders, their roles, and how they would be engaged. They will help us determine the current state of CSB services and focus on what future stake might look like and what methodologies we would employ to mark our progress along the way. The General Assembly has pre-funding for the final step of the STEP-VA (System Transformation Excellence and Performance). Services impacted by the final step are Case Management Care Coordination and Psych Social Rehabilitation. The funding allocations for all the CSBs were the same; Case Management, \$75,462; Care Coordination Services, \$284,000; and Psych Social Rehabilitation Services, \$55,000. The Abatement Authority, from the settlement agreements, received \$40M and expects to receive \$286M over the next nine to sixteen years. The CSB is finalizing the details of its Electronic Healthcare Records and has a full expectation that the RFP will launch before the end of this month.

7. Clinical Operations Report

Deputy Director of Community Living Barbara Wadley-Young provided an overview of the CSB Clinical Operations Report and the July 2022 Service Capacity Report. She noted that our overall vacancy numbers are trending slowly in the right direction.

Director of Analytics & Evaluation Linda Mount presented the CSB Status Report and Quarterly Performance Measures.

8. Financial Status

Chief Financial Officer Paresh Patel provided the staff report and an overview of the Modified Fund Statement, Variable Revenue Report, and Expenditures-Budget and Actuals Financial Reports.

9. Open Discussion

Committee Member Sandy Slappey-Brown requested for the Fiscal Oversight Committee to meet nine times a year rather than twelve.

10. Adjournment

MOVED BY COMMITTEE MEMBER JENNIFER ADELI TO ADJOURN THE MEETING AT 6:06 PM

09/22/2022

Date Approved

DocuSigned by:

Sameera Awan

BE18E1AEAF94B1...

Clerk to the Board