



Charge Up Fairfax Terms and Conditions

- 1. Ownership Structure of the Charging Stations:** Electric Vehicle Supply Equipment (EVSE) must be owned by the community association and operated and maintained by the community association or a contracted vendor. The power for the EVSE must be sourced from an electric account paid for by the community association.
- 2. Accessible for Use by Residents and Their Guests:** Residents and their guests must have the ability to access and use the chargers. The chargers must be in a location physically accessible to residents and their guests.
- 3. Located on Non-Residential Property:** The parking spaces and charging stations must be located on common property, owned by the community association, in Fairfax County. The parking spaces must be unassigned where parking by all residents and their guests is authorized.
- 4. Operating Plan:** The Charge Up Fairfax program is for charging stations that are made available to residents and their guests. Applicants agree to create a basic operating and maintenance plan with the charging device manufacturer, describing how this service will be provided over a period of at least three years. The operating plan will include a description of user fees and charges.
- 5. Project Lifespan:** The EVSE must be maintained and operational for three or more years.
- 6. Basis for Reimbursement:** Applicants must acknowledge and agree that Charge Up Fairfax grant funds, if awarded, will be provided on a reimbursement basis after the EVSE is installed and operational. If grant funds are desired, applicants must contact the Fairfax County Office of Environmental and Energy Coordination (OEEC) to submit a request for grant funds within one year of acceptance into Charge Up Fairfax and provide documentary evidence of eligible expenditures before grant funding will be disbursed. OEEC staff will verify the EVSE is complete and operational.
- 7. After Action Evaluation:** Any community association participating in this program agrees to participate in an after-action evaluation of the program documents and processes. OEEC will use this information to refine the program and develop a program blueprint that can be launched widely. Program evaluation will be ongoing for up to one year following grant reimbursement.
- 8. Other Incentive Programs:** If selected for the Charge Up Fairfax program, the community association will not pursue other EV incentive programs that would provide a professional evaluation site assessment (e.g. the [Dominion Energy Level 2 Charging Program](#)), to avoid duplication of costs associated with site assessments.

This document must be signed and submitted by the President of the board of directors or their authorized designee. Please provide evidence of your authority to bind the community association. Examples of acceptable evidence include a copy of the community association’s governing documents, providing a link to a website or database, or the minutes of a recent board meeting.

I agree to the terms and conditions set forth in this document.

Printed name and role with community association:

Signature: _____ Date: _____