

March 22, 2022 – 9:30 a.m.
Matters Presented by Board Members

Chairman (At-Large):

1-2 Presentations Requests

3 *Joint Board Matter with Supervisor Foust - New Housing Goal for Affordable Housing Units*

4 Announcement for Aid Program for Refugees from Ukraine

5-6 WMATA Yellow Line Shutdown

Vice Chairman (Mason):

7-8 Pets on Wheels 35th Anniversary

Braddock:

None Submitted.

Dranesville:

9-11 McLean Community Center Election Candidates

12-13 Recognizing The McLean Symphony on its 50th Anniversary

Hunter Mill:

14 *Joint Board Matter with Supervisor Foust - Proclamation of Dark Sky Week in Fairfax County, April 22-30, 2022*

15-16 Campus Commons Pedestrian Improvements

Lee:

None Submitted.

Mount Vernon:

17 *Joint Board Matter with Chairman McKay and Supervisors Gross and Lusk - Recognition of Ed Ballard and his 35 years of Service to Fairfax County*

18-19 *Joint Board Matter with Chairman McKay and Supervisor Gross - Recognizing County Board/School Board Joint Environmental Taskforce Members*

20-63 Adoption of the Auditor of the Board's March 2022 Quarterly Report and Approval of the Audit Committee Work Plan for the Upcoming Quarter

64-65 *Joint Board Matter with Chairman McKay and Supervisor Gross - Solarize Fairfax*

Providence:

66-67 *Joint Board Matter with Chairman McKay and Supervisors Alcorn, Foust, Gross, Herrity, Lusk, Smith, Storck, and Walkinshaw - Literacy Council of Northern Virginia's 60th Anniversary*

68-69 Partial Waiver of Special Permit Fees - Temporary Roller and Ice Rink at the Mosaic District

Springfield:

70 High School Student Shark Tank Technology Challenge 2021-22

71 Designate May as Older Americans Month

72 Recognizing Greenbriar West Elementary's 50th Anniversary

73-75 Consideration of Economic Opportunity Reserve Grant for Patriot Park North

Sully:

76 Building Safety Month – May 2022

77 Motion to Allow Concurrent Site Plan Processing - RZ/FDP 2021-SU-017 & PCA 78-S-063-12 - K. Hovnanian at Gallery Park at Westfields LLC (Sully District)



JEFFREY C. MCKAY
CHAIRMAN

COMMONWEALTH OF VIRGINIA
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BOARD OF SUPERVISORS
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Board Matter

March 22, 2022

I move to approve, without objection, the proclamation requests listed in this document, to be presented inside or outside of the Board room as appropriate:

- A proclamation to recognize Bangladeshi-Americans Independence Day on March 26, 2022.
- A proclamation to recognize World MS Day as March 30, 2022.
- A proclamation to recognize Robert E. Buchanan as a regional champion for mass transit.
- A proclamation to recognize Korean American Women's Day, April 2, 2022.
- A proclamation to recognize Reston Founders Day, April 9, 2022, co-sponsored with Supervisor Alcorn.
- A proclamation to recognize Mental Health Awareness and Youth Awareness Month in May 2022.
- A proclamation to recognize Teacher Appreciation Month in May 2022.
- A proclamation to recognize Early Childhood Educators Week on May 1-7, 2022.
- A proclamation to recognize National Police Week on May 15-21, 2022.
- A proclamation to recognize National Public Works Week on May 15-21, 2022.

- A proclamation to recognize Ryan Zimmerman following his retirement from the Washington Nationals and celebrate his partnership with Fairfax County after playing for 16 seasons in the Major Leagues.
- Jointly with Supervisor Alcorn, a proclamation to recognize the James Madison HS Girls Basketball team for winning the Class 6 State Basketball Championship.
- Jointly with Supervisor Lusk, a proclamation to recognize the Hayfield HS Boys Basketball team for winning the Class 6 State Basketball Championship.
- A proclamation to recognize Fairfax County Police Department as they recently received Virginia Law Enforcement Professional Standards Commission (VLEPSC) on their 7th re-accreditation demonstrating their commitment to upholding high standards in strengthening their partnership with the communities they serve and demonstrate ethical, principled policing.
- A resolution to recognize Dave Anglin on his outstanding stormwater project management with the Hayfield Road Pipe Project.



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Joint Board Matter

**Chairman McKay
Supervisor Foust**

March 22, 2022

As the Board will recall, when we set a goal of 5,000 new affordable housing units by 2034, we knew that this would be an amount we would set out to exceed. It has always been a “floor”, not a “ceiling”, to meet our County’s identified need of 15,000 net new units of affordable housing as laid out by the Affordable Housing Resources Panel.

We set this goal with the intent to blow it out of the water, and I’m happy to report that we are doing just that. With 2,200 new units in the development pipeline right now and many more on the way, in every corner of Fairfax County, we are making enormous progress towards our current goal.

With this progress, I believe it is time to re-evaluate our minimum goal of 5,000 units. We have always set out to be aspirational in our affordable housing work, and it’s paid off.

Therefore, we move that our Board adopt a new housing goal of 10,000 net new affordable housing units by 2034. County staff should evaluate this new goal and identify the resources needed to achieve it.



JEFFREY C. MCKAY
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Board Matter

March 22, 2022

Since Russia's unprovoked and unjustified invasion of Ukraine, more than 3 million residents have fled their homes.

As I've always said, our Fairfax County community is one of the most generous and caring communities there is. My office has been flooded by requests to help, as I'm sure many of my colleagues' offices have as well.

To that end, I wanted to announce a press conference that will be held tomorrow in the Forum in conjunction with the Northern Virginia Regional Commission and some of our regional colleagues to launch an aid program to collect new/gently used coats, as well as new blankets, socks, and gloves, for refugees from Ukraine. It is open to everyone and will be held at 10 a.m.

I also wanted to thank each of my colleagues for agreeing to use their offices as drop-off points for these items. A full list of drop-off sites will be announced tomorrow when the campaign officially begins.

Keep an eye on www.HelpUkraineNova.org for more information.



JEFFREY C. MCKAY
CHAIRMAN

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Board Matter

March 22, 2022

WMATA announced the Yellow Line tunnel and bridge crossing the Potomac will shut down starting September 10 for up to eight months because of essential safety rehab work.

Clearly, safety must be the highest priority when it comes to our transit system. However, the seemingly endless stream of shutdowns, delays, and missed completion dates is making Fairfax County commuters increasingly frustrated and hampering Metro's ability to rebound from pandemic ridership numbers. While during the height of COVID, these issues were less impactful due to the robust teleworking taking place, I am greatly concerned about the impacts of this shutdown, especially as people slowly return to the workplace - something we see in traffic volumes daily.

Everyone is trying to get back to normal and Fairfax County is on the fast track to recovery from the pandemic, so a reliable transit is more important than ever.

Therefore, I move that the Board write a letter to WMATA urging them to investigate ways they can provide a more robust system of convenient bussing than what has already been proposed, to provide transit alternatives while this essential route is offline. Other methods should also be explored, such as fare reductions and parking fare reductions at Yellow Line stations, like Huntington. The letter should also encourage the Virginia

Railway Express (VRE) to play a lead role in possibly providing relief in ways like fare incentives for Yellow Line riders.

Lastly, the letter should urge WMATA to conduct a thorough review to see if a tighter timeline can be developed.

The Northern Virginia Transportation Commission (NVTC) has already convened a working group and plans to write a similar letter, and that's a good thing. We need all the help we can get.



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Board Matter March 22, 2022

Pets on Wheels 35th Anniversary

Mister Chairman,

This year, Fairfax Pets on Wheels Inc., (FPOW) celebrates its 35th year of “Helping Lick Loneliness” in the Fairfax community. FPOW connects pets with people living in nursing homes and assisted living facilities. An all-volunteer program, begun 35 years ago, – donates more than 5,000 hours of pet visitation annually to 14 long term care facilities and 3 Adult Day Health Care Centers. Petting animals has been medically proven to assist in curtailing the loneliness, depression and withdrawal often associated with residency in a nursing facility, enabling older adults to recall happier times

I MOVE THAT the Fairfax County Board of Supervisors applaud this milestone, proclaim September 2022 as “Fairfax Pets on Wheels Month,” and invite members of Fairfax Pets on Wheels to appear before the Board of Supervisors on September 13, 2022. A copy of the proclamation is attached.

Penelope A. “Penny” Gross
Mason District Supervisor
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Fairfax County Board of Supervisors' Proclamation

WHEREAS, Fairfax Pets on Wheels, under sponsorship of the Department of Family Services' Fairfax Area Agency on Aging, in cooperation with nursing homes and assisted living facilities in Fairfax County, provides pet therapy services to older adults; and,

WHEREAS, petting animals has been medically proven to assist in curtailing the loneliness, depression, and withdrawal often associated with residency in a nursing facility, enabling older adults to recall happier times; and,

WHEREAS, Fairfax Pets on Wheels – an all-volunteer program, begun 35 years ago, -donates more than 5,000 hours of pet visitation annually to 14 long-term care facilities and 4 Adult Day Health Care Centers; and,

WHEREAS, the American Kennel Club has approved Fairfax Pets on Wheels as an AKC-recognized therapy dog organization;

NOW THEREFORE BE IT RESOLVED, that the Fairfax County Board of Supervisors, on behalf of all residents of Fairfax County, does hereby proclaim September 2022 as

Fairfax Pets on Wheels Month

in Fairfax County and does extol, thank, and congratulate Fairfax Pets on Wheels on the occasion of its 35th anniversary for outstanding and noteworthy service to older residents of Fairfax County.



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COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX

McLean Governmental Center
1437 Balls Hill Rd
McLean, VA 22101



JOHN W. FOUST
DRANESVILLE DISTRICT SUPERVISOR

Board Matter
Supervisor John W. Foust,
March 22, 2022

MCLEAN COMMUNITY CENTER ELECTION CANDIDATES

Background: Mr. Chairman, on Wednesday, March 16th, 2022, my office received notice that 12 Dranesville Small District –1A residents, nine adults and three youth, have successfully petitioned to become candidates and have their names placed on the ballots for the McLean Community Center Governing Board elections. Three adult positions and two youth positions are open this year.

Attached to this Board Matter is a copy of the MCC’s certification of the candidates dated March 16th, 2022. Pursuant to the Memorandum of Understanding between the Fairfax County Board of Supervisors and the Governing Board of the McLean Community Center dated February 8th, 1984, as revised, (the “MOU”), notice of all certified candidates is to be presented to the Dranesville District Supervisor and through him or her to the Board of Supervisors at their next regular meeting.

Early voting began on Wednesday, March 16th, 2022, and will continue through Wednesday, May 18th, 2022.

Pursuant to the requirements of the MOU, the results of the election will be reported to the Board of Supervisors at its first meeting following the election.

If the Board of Supervisors determines that it is in the public interest to do so, the Board will appoint the three adult candidates and one youth candidate from the McLean High School boundary area and one from the Langley High School boundary area who receive the highest number of votes to the McLean Community Center Governing Board.

Motion: Mr. Chairman, I ask without objection that the record reflect receipt by the Board of Supervisors of the attached list of candidates for the MCC Governing Board election.



County of Fairfax, Virginia

MAR 16 2022

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

**McLean
Community Center
2021-2022
Governing Board**

March 16, 2022

The Honorable John W. Foust
McLean Governmental Center
1437 Balls Hill Road
McLean, VA 22101

Barbara Zamora-Appel
Chair

Dear Supervisor Foust,

Carla Post
Vice-Chair

The following residents of Small District 1A-Dranesville have successfully petitioned to become candidates and have their names placed on the ballots for the McLean Community Center Governing Board election. Early voting begins tomorrow, March 16 and will continue through Wednesday, May 18, 2022.

Maria Foderaro-Guertin
Secretary

People may request ballots for their household via phone, e-mail, regular U.S.

Shivani Saboo
Treasurer

Mail, by walk-in to the Welcome Desk at MCC, or via a special link on our website. Ballot packages will be sent to requesting homes by regular U.S. Mail.

Adult Candidates:

Members

Anna Bartosiewicz	1535 Candlewick Court	McLean, VA 22101
Debra Butler	7012 Green Oak Drive	McLean, VA 22101
Ari Ghasemian	1703 Briar Ridge Road	McLean, VA 22101
Katharine C. Gorka	6337 Georgetown Pike	McLean, VA 22101
Kristina Groennings	1104 Roberta Court	McLean, VA 22101
Lauren S. Kahn	1126 Pine Hill Road	McLean, VA 22101
Maire Shine	1813 MacArthur Drive	McLean, VA 22101
James P. Lawless	6724 Melrose Drive	McLean, VA 22101
Ishah (Laurah Guillen) Wright	6841 Elm Street	McLean, VA 22101

Max Blacksten

Ivy Chen

William Glikbarg

Suzanne Le Menestrel

Lisa Mariam

Rasheq Rahman

Melanie Sletten

Youth Candidates:

Langley High School Boundary Area

Charlotte Loving 8414 Martingale Drive McLean, VA 22101

McLean High School Boundary Area

Max Blacksten 1847 MacArthur Drive McLean, VA 22101

Sarah Tran 7027 Old Dominion Drive McLean, VA 22101

Daniel Phoenix Singh

Executive Director

703-790-0123

We kindly request that you place the names of these candidates before the Board of Supervisors at the upcoming April meeting. If you or your staff have any questions, please contact me at 703-744-9348 or Executive Director Daniel Singh at 703-744-9342.

Sincerely,

Holly Novak

Executive Assistant to the Governing Board

Old Firehouse Center

703-448-8336

E-mail address

mail@mcleancenter.org

cc: Daniel Singh

Executive Director – McLean Community Center

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COMMONWEALTH OF VIRGINIA
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JOHN W. FOUST
DRANESVILLE DISTRICT SUPERVISOR

BOARD MATTER
SUPERVISOR JOHN FOUST
March 22, 2022

Recognizing The McLean Symphony on its 50th Anniversary

BACKGROUND: Mr. Chairman, this year The McLean Symphony, led by Maestro Dingwall Fleary, will celebrate 50 years of providing concerts in McLean and throughout Northern Virginia. Without a doubt, this is quite an achievement.

In the fall of 1971, the late June and Robert Trayhern, founders and directors of the McLean Academy of Musical Arts, approached conductor Dingwall Fleary about establishing an orchestra in McLean. The primary purpose was to create a local ensemble with which their advanced students could perform. Their combined efforts resulted in the formation of the all-volunteer McLean Chamber Orchestra.

After three successful seasons, it became apparent to the founders that it was time to organize in a way that would enable more support from the community. In 1974, a governing board was established for the orchestra, and it gained status as a not-for-profit 501(c)(3) organization.

McLean's first Community Arts Award was given to Mr. Fleary at the end of the 1975-76 season. To better reflect its growth in size and scope, the Board and players dropped "chamber" from the name. In 1986, in response to a change in philosophy from the Board, the players unanimously reorganized under its current name, The McLean Symphony, retaining Maestro Fleary as its conductor.

Since its inception, the orchestra has had a tradition of performing American works with a special emphasis on local, living composers as well as new music from around the world. The orchestra has premiered over 65 new works. As dedicated music education advocates, Maestro Fleary and symphony members have continuously provided a stage for talented youth soloists and composers. Members have graciously performed at area schools and senior communities.

Therefore, Mr. Chairman, without objection, I ask that the Board direct staff to invite members of The McLean Symphony and Maestro Fleury to come before the Board at a future Board meeting to be acknowledged for their musical contributions to our community.



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Joint Board Matter
Hunter Mill District Supervisor Walter Alcorn
and
Dranesville District Supervisor John Foust
March 22, 2022

Proclamation of Dark Sky Week in Fairfax County, April 22-30, 2022

Background:

In the United States and Europe, 99% of people live under a light-polluted sky. Globally, it is estimated to be one-third of the population. Yet, few are aware of its impact. The damage of artificial light at night goes far beyond blocking our view of the stars and disrupting migratory patterns of wildlife. Its significant impacts on human quality of life warrant far more attention. Scientists link light pollution to global insect decline, the death of millions of migrating birds, increased carbon emissions, and disease.

International Dark Sky Week raises awareness of light pollution and provides solutions to protect dark skies while enjoying safe outdoor lighting. International Dark Sky Week events will be celebrated across the globe to help raise awareness of the benefits of community friendly lighting and our heritage of dark skies.

The good news for the county is that the Turner Farm Park Observatory is expected to be designated soon as an Urban Night Sky Place by the International Dark Sky Association.

Motion:

Therefore Mr. Chairman, I request that the Office of Public Affairs work with the Park Authority and other appropriate agencies to promote April 22-30, 2022 as Dark Sky Week in Fairfax County and the importance of community and nature-friendly lighting.

Walter L. Alcorn, Supervisor
Hunter Mill District
Fairfax County Board of Supervisors
1801 Cameron Glen Drive, Reston, VA 20190
703-478-0283, FAX: 703-471-6847
HUNTERMILL@fairfaxcounty.gov





County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Board Matter Hunter Mill District Supervisor Walter Alcorn March 22, 2022

Campus Commons Pedestrian Improvements

Background:

Chairman, on Oct. 15, 2019, the Board of Supervisors approved RZ 2017-HM-018 – Campus Commons LLC – to entitle a mixed-use development at the northeast corner of Wiehle Avenue and Sunrise Valley Drive. As part of this application, the developer, TF Cornerstone, proffered to provide pedestrian improvements for a crossing of Wiehle Avenue at the eastbound Dulles Toll Road ramps at the northwest corner of the site. The approved proffer statement is attached (Attachment 1). To provide a public process to identify the preferred crossing alternative, the proffers envision the formation of a group to study three proposed pedestrian overpasses, as well as any alternative crossings identified by the study group. The study group was also to review an evaluation of a separate proposed at-grade crosswalk across Wiehle Avenue. The study group held 15 meetings from December 2019 to August 2021.

The results of the study group's efforts are also included [here](#). This document, written by the study group, includes a summary of findings along with individual comments and perspectives from members of the study group. The overall study group findings included:

- A unanimous rejection of the three overpass options proffered by the applicant, and
- Unanimous support of an alternative crossing option

On Sept. 14, 2021, the Board of Supervisors approved a [Board Matter](#) and directed staff to conduct a study of the Wiehle Avenue corridor between Sunrise Valley Drive and the Washington & Old Dominion Trail to evaluate opportunities to improve multimodal access and mobility. This study will consider mobility along both sides of Wiehle Avenue, with a particular focus on the Dulles Toll Road overpasses and its approaches. This study is fully funded and should begin six months after the opening of Phase 2 of the Dulles Corridor Metrorail Project.

Also on Sept. 14, 2021, the Board of Supervisors accepted the findings of the Wiehle Avenue Study Group for review. Consistent with the timeline specified, the Board must now determine the most appropriate pedestrian crossing option proposed with the Campus Commons LLC application.

Walter L. Alcorn, Supervisor

Hunter Mill District
Fairfax County Board of Supervisors
1801 Cameron Glen Drive, Reston, VA 20190
703-478-0283, FAX: 703-471-6847
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Motion:

Therefore Mr. Chairman, I move that the Board of Supervisors, in accordance with the approved proffer statement for RZ 2017-HM-018, determine that the developer provide an at-grade crossing of Wiehle Avenue at the Dulles Toll Road eastbound ramps and provide a cash contribution of \$1.650 million toward an alternative crossing option to be determined by the Board of Supervisors. The alternative crossing option should:

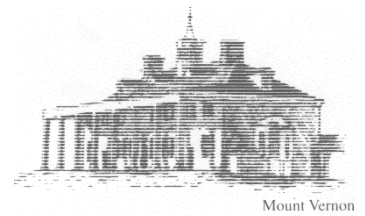
1. Be further refined through the forthcoming Wiehle Avenue corridor study in coordination with future designs and nearby crossings of Wiehle Avenue.
2. Improve the at-grade crossing design or progress design of a pedestrian underpass, among other options.
3. Be provided in conjunction with pedestrian accommodations along the east side of Wiehle Avenue across the Dulles Toll Road overpass.





Dan Storck

*Mount Vernon District Supervisor
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Mount Vernon

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Supervisor Dan Storck Jointly with Chairman Jeff McKay and Supervisors Penny Gross and Rodney Lusk

Recognition of Ed Ballard and his 35 years of Service to Fairfax County

March 22, 2022

Ed Ballard, Supervising Engineering Inspector of Site Development and Inspections Division in Land Development Services, retired on March 11, 2022, after 35 years of dedicated service to Fairfax County. Ed joined the County in 1987 and began his career as a site inspector and then eventually served in several progressively more responsible roles. For the last 15 years, he supervised a team of site inspectors providing site inspections for developments in the Mason, Lee, and Mount Vernon Districts.

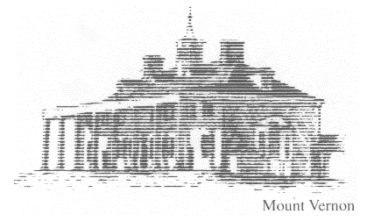
His tremendous experience coupled with his knowledge of Codes and Regulations were instrumental in addressing and solving many complicated field situations. Ed provided excellent customer service to our residents and was highly praised and admired by Board Members, as well as his supervisors and colleagues throughout his career. He is an exceptional individual who contributed significantly to the successful implementation and completion of development projects in Fairfax County.

Ed was a respected supervisor and leader who was invested in and facilitated his staff's growth and advancement. Many of his team members were promoted to different agencies in the County.

Therefore, Chairman McKay, I ask without objection, that a proclamation be signed by the Chairman, myself, and Supervisors Gross and Lusk to be presented to Mr. Ballard at a future board meeting for his outstanding service to Fairfax County and our residents.



Dan Storck
Mount Vernon District Supervisor
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Recognizing County Board/School Board Joint Environmental Taskforce Members

Supervisor Dan Storck, Joint with Chairman Jeff McKay and Supervisor Penny Gross

March 22, 2022

The Joint Environmental Task Force, or JET, was formed in April 2019 by the Fairfax County Board of Supervisors and the Fairfax County School Board. The JET's mission is to join the political and administrative capabilities of the county and the school system to proactively address climate change and environmental sustainability. The final meeting of the JET was held in September 2020.

The JET aimed to set and meet aggressive goals in areas of common influence such as workforce development, infrastructure and sustainability of public facilities and transportation, land use planning, communication, and community engagement. The JET provided a forum for collaboration and alignment of institutional policies and practices. The JET organized subcommittees around four specific focus areas: Energy, Transportation, Waste Reduction/Recycling, and Workforce Development.

Members attended many meetings and spent hundreds of hours over two years debating and developing its recommendations. In October 2020, the JET issued a final report with recommendations from each of the four subcommittees. The overarching recommendation from JET members was to set the County and schools goal of being carbon neutral by 2040, further establishing Fairfax County as a leader in climate action. County staff has expanded on this goal by creating the Carbon Neutral Counties Declaration and encouraging other jurisdictions to sign on. The JET recommendations have been accepted by both Boards and incorporated into the County's Operational Energy Strategy.

The JET was composed of 13 members from the Board of Supervisors, the School Board, and the community at large.

Executive Board

Supervisor Dan Storck
Supervisor Penny Gross
School Board Member Elaine Tholen
School Board Member Karl Frisch

Task Force Members

Richard Aiken
Karen Campblin
Richard Clayton
Meg Mall
Susan Stillman
Smita Chandra Thomas
Greg Ulses

Task Force Student Members

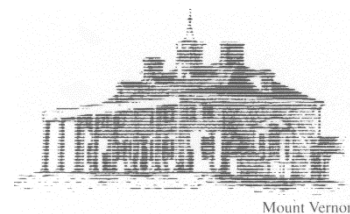
Wendy Gao
Ire Kim

Therefore, Mr. Chairman, we ask, without objection, that proclamations in recognition of their service be prepared to be signed by the Chairman, myself and Supervisor Penny Gross to be presented to each member at a future Board meeting.



Dan Storck

Mount Vernon District Supervisor
Fairfax County Board of Supervisors
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Adoption of the Auditor of the Board's March 2022 Quarterly Report and Approval of the Audit Committee Work Plan for the Upcoming Quarter.

March 22, 2022

BACKGROUND: Chairman McKay, the Board of Supervisors has received the Auditor of the Board's Quarterly Report for March 2022. The report included the following study areas, recommendations, consideration item, and managements' concurrence.

March 2022 Quarterly Report:

External Systems Integration to FOCUS Review:

Auditor Recommends Staff:

- Liaise with agencies to interface external systems where appropriate.
- Complete interfaces for systems reported in prior study.
- Incorporate system update documentation processes for external systems.
- Assess duplicative functionalities between external systems and FOCUS.
- Obtain and update DIT External Systems Inventory Tracker.
- Liaise with agencies to update and/or execute vendor contracts for external systems.
- Mortarium on p-card system purchases no longer under consideration. Management to put updates and monitoring processes in place and report back at the September 2022 Audit Committee meeting.

Miscellaneous G/L Accounts Revenue & Expenditure Analysis Study:

Auditor Recommends Staff:

- Update guidance for recording miscellaneous transactions including creating new G/L accounts where appropriate.
- Pursue avenues to implement alerts in FOCUS requiring completed text and attachments for manual JE transactions.
- Update ATB020 and DOF approved monthly reconciliation plans to include reconciling miscellaneous transactions.

❖ *Management agreed with the recommendations.*

MOTION: *Chairman McKay, I move that the Board of Supervisors adopt the Auditor of the Board's March 2022 Quarterly Report and approve the attached Audit Committee Work Plan for the upcoming quarter.*



**OFFICE OF FINANCIAL AND PROGRAM AUDIT
MARCH 2022 DRAFT QUARTERLY REPORT**

**BOARD OF SUPERVISORS
AUDITOR OF THE BOARD**

www.fairfaxcounty.gov/boardauditor

Fairfax County
Office of Financial and Program Audit
Draft



Jim L. Shelton, Jr., MBA, CRP (Auditor of the Board)
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Fairfax County
Office of Financial and Program Audit
Draft

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REPORT ABSTRACT

Working under the guidance and direction of the Audit Committee (AC), the Auditor of the Board provides an independent means for assessing management's compliance with policies, programs and resources authorized by the Board of Supervisors (BOS). Further to this process, efforts are made to gain reasonable assurance that management complies with all appropriate statutes, ordinances and directives.

This agency plans, designs, and conducts studies, surveys, evaluations and investigations of County agencies as assigned by the BOS or the AC. For each study conducted, the agency focuses primarily on the County's Corporate Stewardship vision elements. The agency does this by developing, whenever possible, information during the studies performed which are used to maximize County revenues or reduce County expenditures.

To assist the Office of Financial and Program Audit (OFPA) with executing the responsibilities under our charge, members of the Fairfax County BOS submit study recommendations of which the findings and management responses are included in published studies. This process is utilized to provide the constituents, BOS and management reasonable assurance that fiscal and physical controls exist within the County.

Additionally, this agency conducts follow-up work on prior period studies. As part of the post study work conducted, we review the agreed upon managements' action plans. To facilitate the process, we collaborate with management prior to completion of studies. Through this collaboration, timelines for the implementation of corrective action and status updates are documented for presentation at the upcoming AC Meetings.

The results of studies may not highlight all the risks/exposures, process gaps, revenue enhancements and/or expense reductions which could exist. Items reported are those which could be assessed within the scheduled timeframe, and overall organization's data-mining results. The execution of the OFPA's studies are facilitated through various processes such as; sample selections whereby documents are selected and support documentation is requested for compliance and other testing attributes. Our audit approach includes interviewing appropriate staff and substantive transaction testing. OFPA staff employs a holistic approach to assess agencies/departments whereby the review is performed utilizing a flow from origination to closeout for the areas under review.

There are several types of studies performed by OFPA, e.g.; operational, financial, compliance, internal controls, etc. To that end, it is important to note; OFPA staff reserves the option to perform a holistic financial and analytical data-mining process on all data for the organization being reviewed where appropriate. This practice is most often employed to perform reviews for highly transactional studies.

LDS Update Regarding Escrows Transferred from FAMIS

Bill Hicks, Director, Land Development Services
March 15, 2022

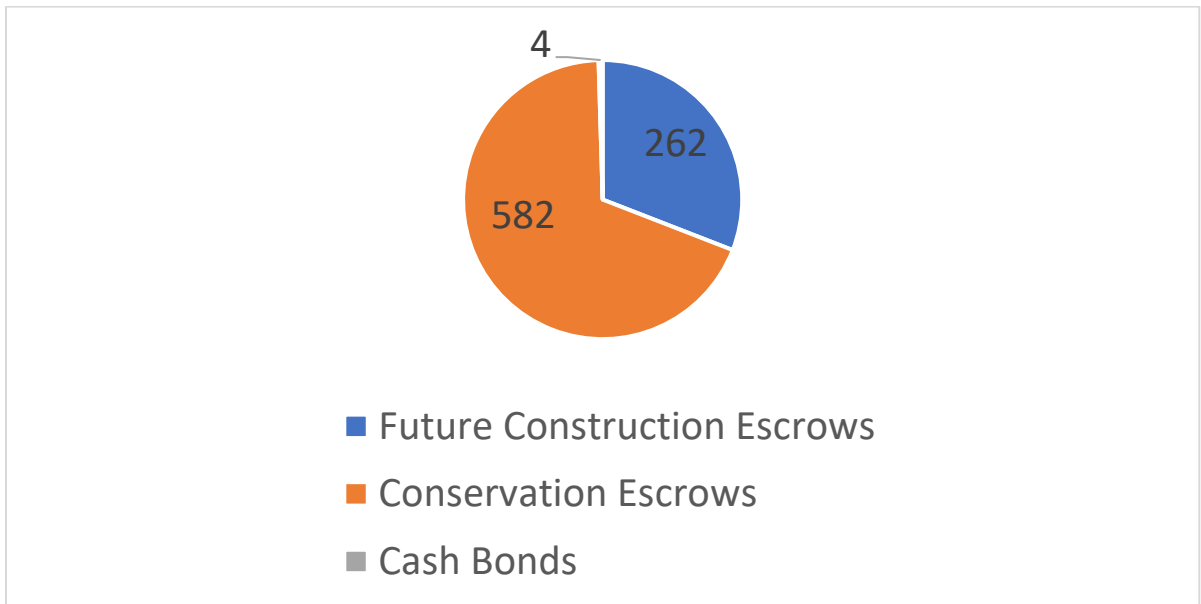
Request Number 2 From...

Evaluate the full population of escrows transferred from FAMIS (previous accounting platform) to FOCUS (current accounting platform).

Assess the population to create a timeline for reviewing and prioritize escrows for resolution.

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Escrows Transferred from FAMIS to FOCUS (848 Total)



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Defining These Financial Instruments

- **Future Construction Escrows (FCE)** – Developer contributions for specific future infrastructure (e.g., roads, traffic signals).
- **Conservation Escrows** – Securities posted by Developers to protect environment (i.e., erosion and sediment controls, tree preservation) while a project is actively under construction.
- **Cash Bonds** – Securities posted by Developers ensuring that required public infrastructure will be completed prior to project closeout.

Routine Evaluation Schedule

- **Future Construction Escrows (FCE)** – **Evaluated Annually** by Site and Technical Services (STS) [Smartsheet Tracker].
- **Conservation Escrows** – **Evaluated Annually** by Bonds and Agreements Center (BAC) [FOCUS Valentine's Day Report].
- **Cash Bonds** – **Evaluated Monthly** by BAC [Extension Notice Report].

Final Disposition of: Future Construction Escrows

From an LDS perspective, final disposition of these funds will occur in one of three manners:

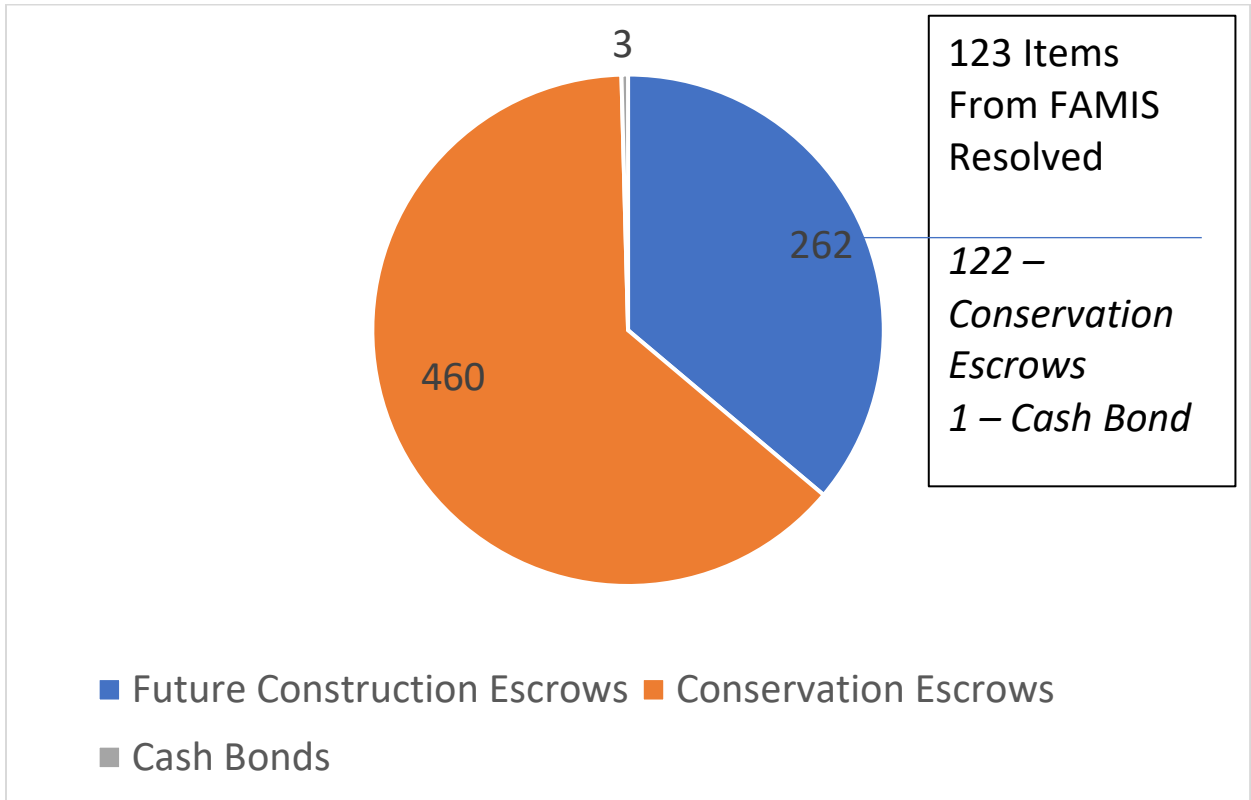
- Release the funds to the entity who constructs the infrastructure;
- Release the funds to the original depositor of the escrow if the infrastructure is no longer needed; or,
- Escheat the funds to the state if the infrastructure is no longer needed and the original depositor cannot be located.

Final Disposition of: Conservation Escrows or Cash Bonds

From an LDS perspective, final disposition of these funds will occur in one of two manners:

- Release the funds back to the developer at the proper completion of the project; or,
- Claim the funds to properly complete the project.

After Review (725 Total Items Remain)



In Summary...

- Through this process, 123 escrow records from FAMIS did not match the current condition in FOCUS. LDS has corrected these.
[Timeline – Complete]
- The 460 Conservation Escrows and three (3) Cash Bonds exist in FOCUS and will remain in active status until the associated projects are complete.
[Timeline – Developer Driven]
- As described, LDS will continue to monitor the 262 active Future Construction Escrows annually.
*[Timeline – Driven by Market, Economy, Infrastructure Need
(Funds held in perpetuity by BOS policy)]*

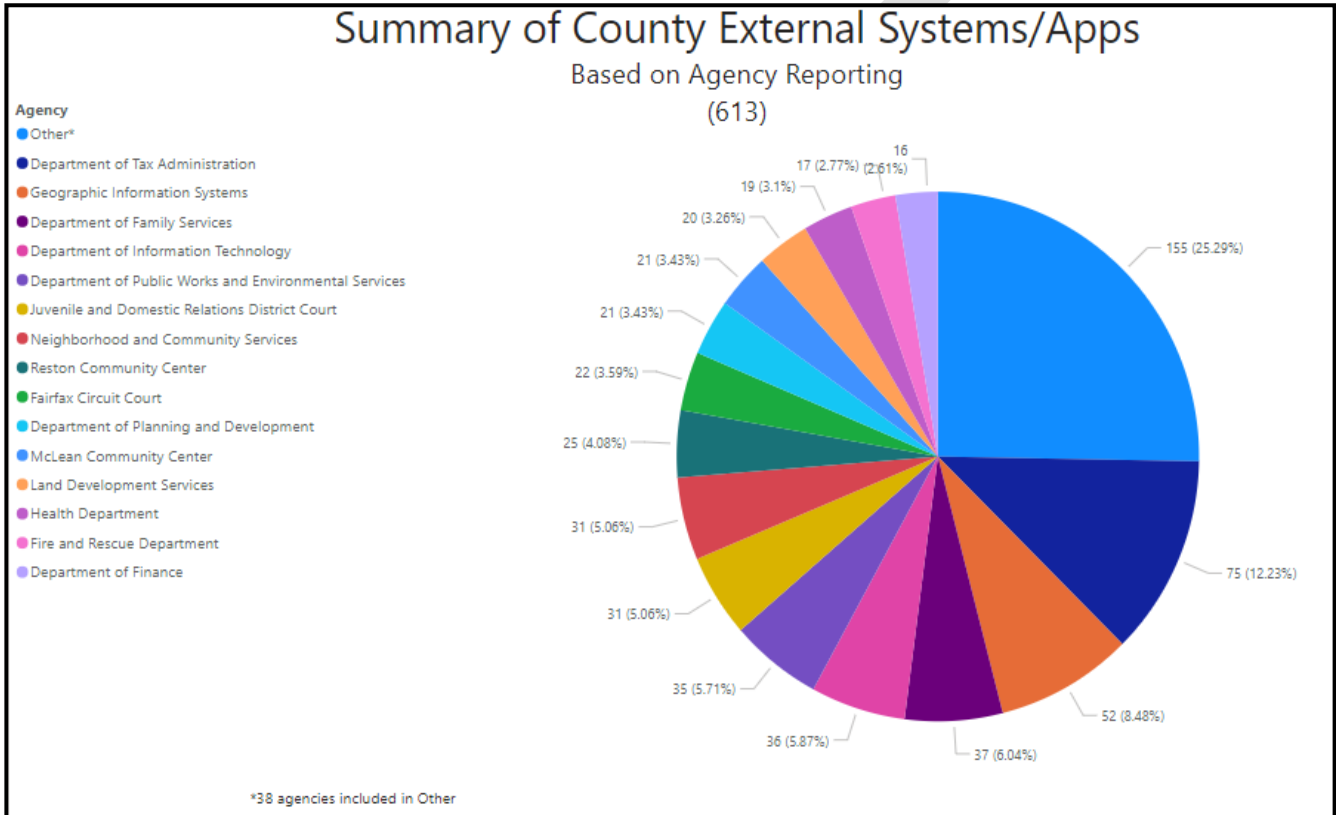
EXTERNAL SYSTEMS

INTEGRATION TO FOCUS REVIEW

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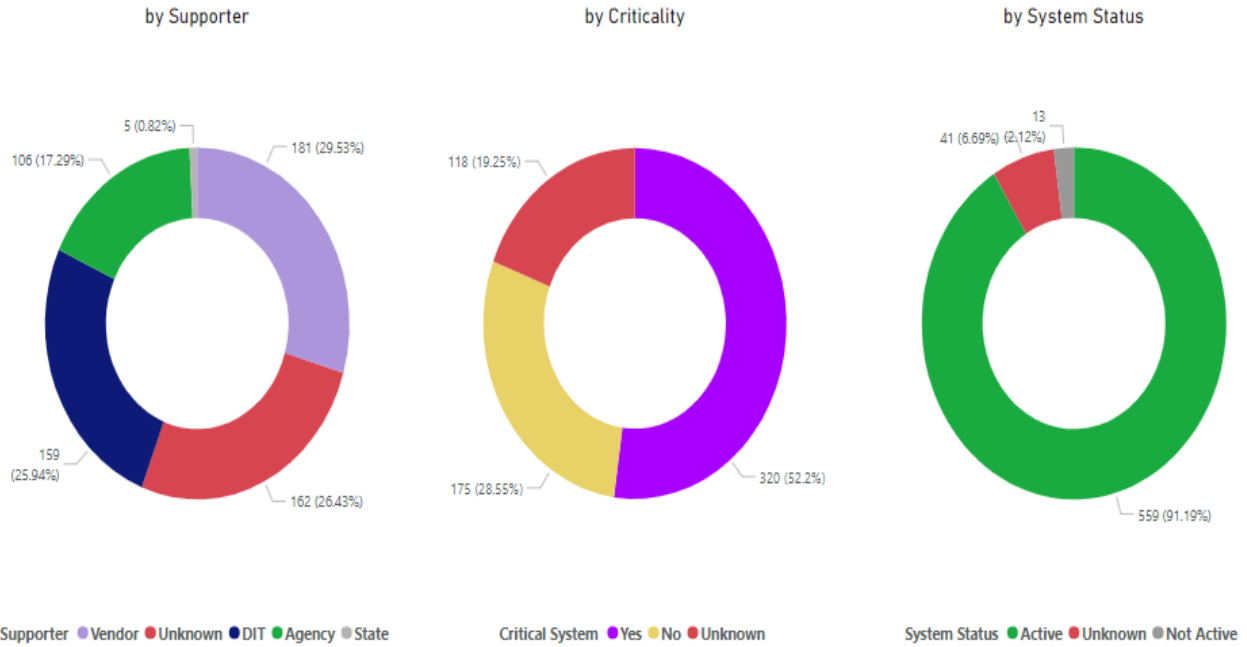
OVERVIEW OF COUNTY EXTERNAL SYSTEMS

This external system study was performed to assess the status of systems not interfaced to FOCUS, new systems procured and plans to interface, reconciliation of external systems to FOCUS, and follow up on prior studies and areas identified through the performance of this study. The graph below provides the full population of inventoried/tracked external systems included in this review.



Summary of County External Systems/Apps

Based on Agency Reporting
(613)



OBSERVATIONS AND ACTION PLANS

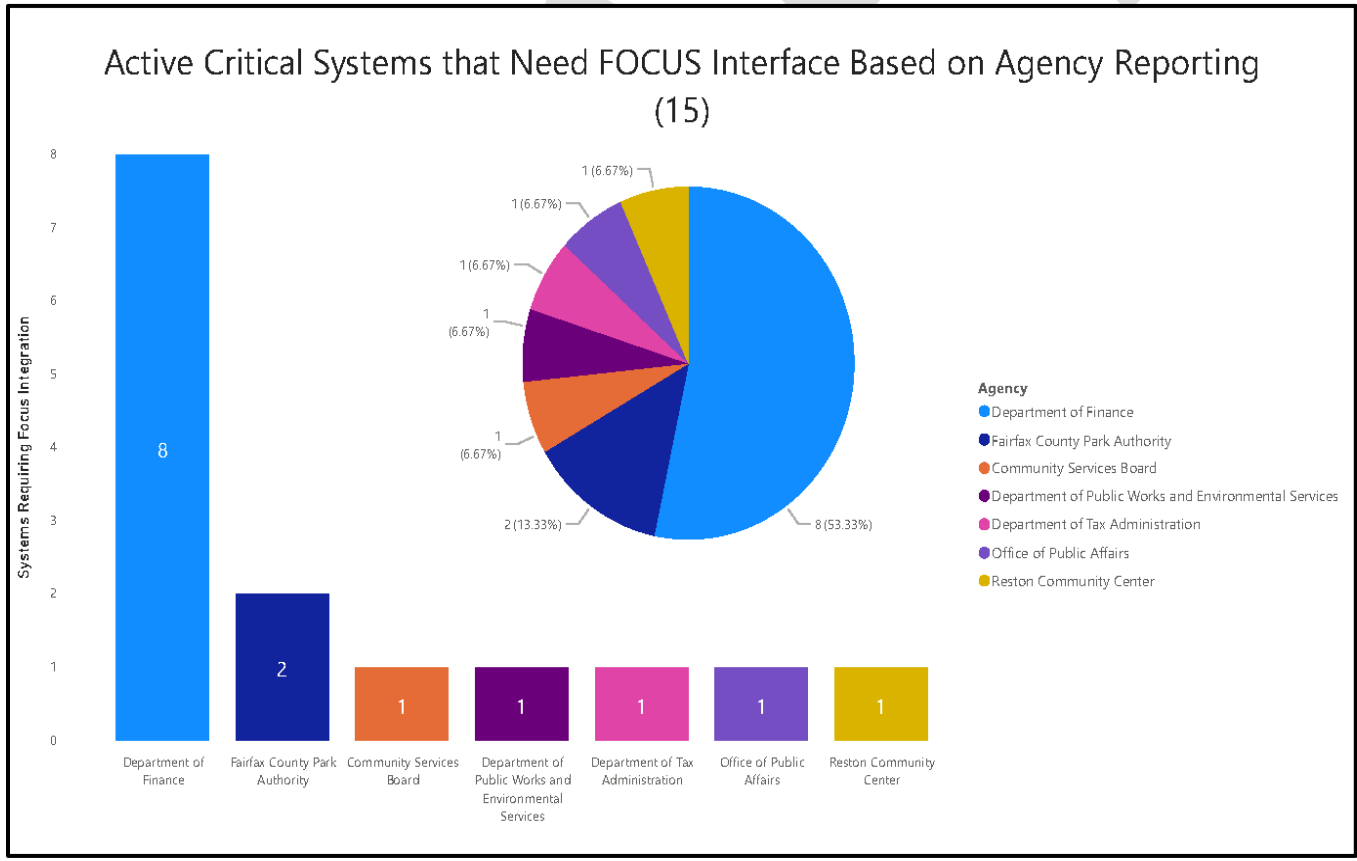
The following tables detail the observations and recommendations for this study along with management’s responses.

STATUS OF SYSTEMS NOT INTERFACED TO FOCUS BASED ON AGENCY REPORTING

ACTIVE CRITICAL SYSTEMS NOT INTERFACED TO FOCUS

Observation

This study section focused on external systems not interfaced to FOCUS (the County SAP System). Systems not integrated to FOCUS require manual journal entry (JE) data uploads. This manual process has inherent risk of data entry errors, rework by staff and increased staff time to provide accurate information for reporting. Agencies JE data uploads processes range from daily, weekly, monthly, and yearly. Based on Google Fiber¹ published reporting times based on speed 1,000 MBPS: **8 Seconds for 1GB, 15 Minutes for 100 GB, and 2.5 Hours for 1,000 GB** of data. Deloitte LLP asserts: integration of reporting within and across agencies maximizes efficiencies. Cost savings for these efficiencies are challenging to quantify due to several variables; multiple levels of staff involved and random frequencies in reporting. We compiled our reporting using the Department of Information Technology (DIT) External Systems Inventory Tracker referencing the interface statuses e.g., Currently Has Interface and Needs FOCUS Interface. Our review revealed **15 out of 613 (or 2.4%)** active critical systems not interfaced to FOCUS. Please see table below:



¹ Google Fiber is part of the Access division of Alphabet Inc. It provides fiber-to-the-premises service in the United States, providing broadband Internet and IPTV to a small and slowly increasing number of locations.

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Due to the voluminous number of systems that have not been interfaced with FOCUS (571) coupled with the daily, weekly, monthly, and yearly manual journal entry process: which generate great number of transactions, the reconciliation process was not feasible under this review. This process could be reviewed as a stand-alone process in a subsequent quarter.

Recommendation

We recommend DIT liaise with the respective agencies to assess the accuracy of agency reporting for external systems reported as “Need Interface”. Upon completion of this process, the information on the systems inventory file should be updated and the systems should be interfaced accordingly. Interfacing these systems will streamline the upload process and reduce the likelihood of potential errors.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	10/31/2022 Liaise with each agency to determine what interfaces are needed. Interface implementation dates TBD based on the assessment and availability/readiness of the agency and external system vendors.	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov
Sam Nandi (DIT, FOCUS team)		Samarendra.Nandi@fairfaxcounty.gov
Nonie Strike (Dep. Dir, DMB – FOCUS)		Nonie.Strike@fairfaxcounty.gov

MANAGEMENT RESPONSE:

The FOCUS team will work with each respective agency to understand the 15 external system’s financial functions, confirm their current method to posting financial transactions to FOCUS (such as manual journal entry (JE) or the JE Upload tool) and determine the necessity and feasibility of creating an automated interface to FOCUS. Once information is gathered, the external system inventory will be updated, and the FOCUS team will coordinate with the respective agencies to plan and schedule the agreed upon interface builds.

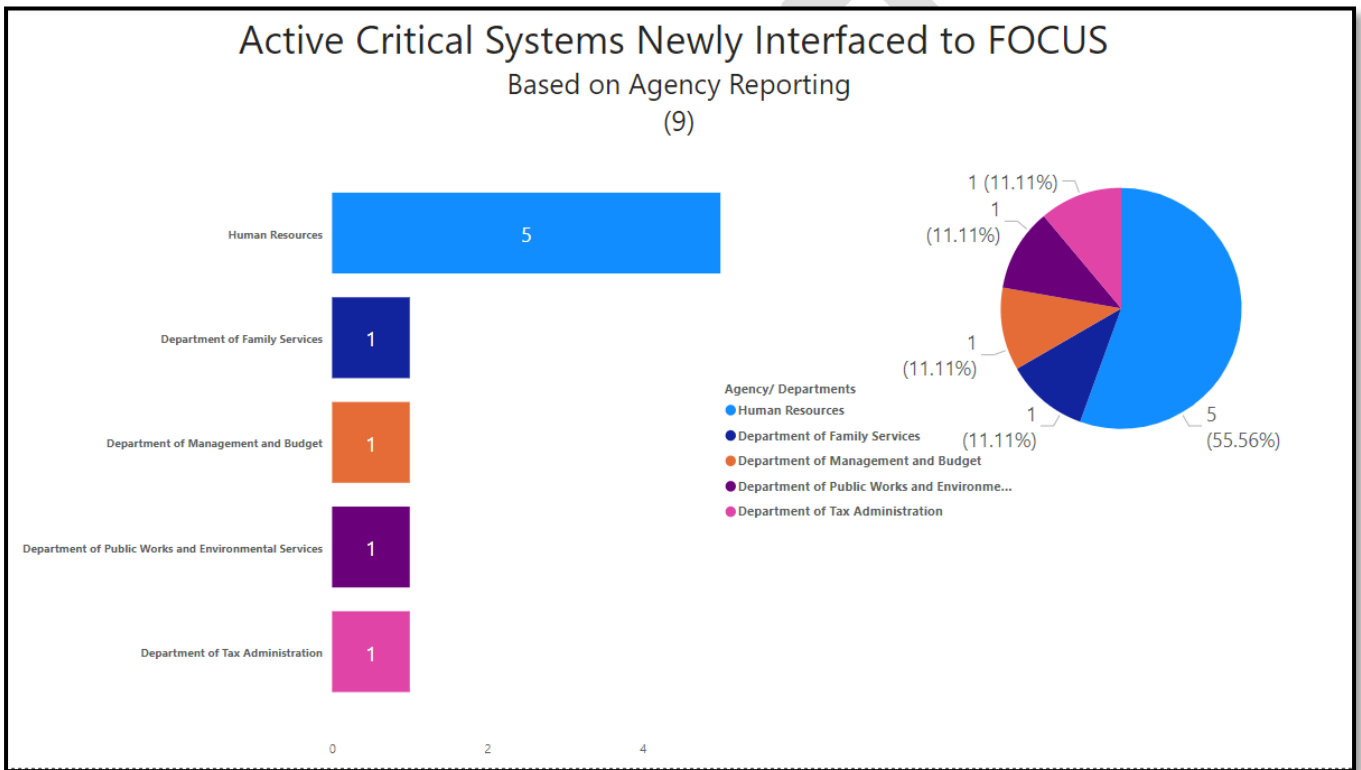
Note: The FOCUS Team is actively working with the Park Authority on an interface for RecDynamics. Also, there are currently interfaces in place between FOCUS and Conservice.

NEW SYSTEMS PROCURED WITH PLANS TO INTERFACE BASED ON AGENCY REPORTING

REASONABLE ASSURANCE PROVIDED / PROCESS IS FUNCTIONING AS EXPECTED

Observation

In this section of the study, we reviewed FOCUS interface status for newly procured external systems (in 2021). We identified a total of 9 active critical external systems implemented in 2021 based on information in the DIT External Systems Inventory Tracker. Two data fields on this Tracker were utilized for this analysis: Go-Live Date and Currently Has FOCUS Interface. **9** out of **9** (or **100%**) active critical systems are interfaced to FOCUS. Based on this information, we have gained reasonable assurance that the process of interfacing new systems is functioning as expected. Please see graph below for our analysis:



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(OFPA) FOLLOW-UP AND NEW REPORTING AREAS #1

SYSTEM INTEGRATION PLANS FROM PRIOR STUDY (JUNE 2018)

Observation

In the June 2018 External Systems study, we identified 10 systems not interfaced to FOCUS. Agencies' staff purported these systems would not be interfaced as they are scheduled for replacement. Staff reported, in some cases multiple systems will be replaced by one. Additionally, several of the new systems had target implementation dates which included FOCUS interfacing (ranging between 2018 – 2020). As part of this study, we followed-up to assess the implementation/interface statuses for the prior study systems. Based on the prior inventory to current inventory revealed: one system (RecDynamics: Recreation Management System for class registration, facility reservations, and in-person POS sales) is implemented without FOCUS interface, three systems (TaxPP: Personal Property Tax Payment System, and HCSIS: Healthcare Information Services System, Plus: Planning, Permitting, and Construction Payments System) remain not implemented/interfaced, The results were 4 systems (*10 systems reverted to 4*) that remained not implemented or interfaced to FOCUS. Manual JE uploads continue to be part of the processing for these agencies. This manual process has inherent risk of data entry errors, rework by staff and increased staff time to provide accurate information for reporting. Agencies JE data uploads processes range from daily to yearly.

Recommendation

We recommend a follow-up is performed by DIT on the implementation/FOCUS interface status for these systems. Upon completion of this process, the systems should be interfaced accordingly. This interfacing effort should reduce the inherent risk of data entry errors, rework by staff and decrease staff time to provide accurate information for reporting.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	Follow-up has been completed. Interface completion dates will vary based on each systems project plan and readiness.	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov
Sam Nandi (DIT, FOCUS team)		Samarendra.Nandi@fairfaxcounty.gov
Nonie Strike (Dep. Dir, DMB – FOCUS)		Nonie.Strike@fairfaxcounty.gov

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MANAGEMENT RESPONSE:

- Management agrees with the recommendation and has provided status updates on the 4 systems identified in the prior review period:
- **RecDynamics** – the FOCUS team is actively working with the Park Authority on an interface. **(OFPA Follow-up After March 2023)**
- **TaxPP** – The FOCUS team has been working with DTA/DIT on interfaces for the new tax systems. BPOL and Personal Property interfaces have been completed. In addition, the FOCUS team will work with DTA/DIT to complete any interfaces that are required for future phases. **(OFPA Follow-up After March 2023)**
- **HCSIS** – System implementation for the HCSIS system (Patagonia) is in the early stages with interface planning in progress. The HCSIS team recently reached out to the FOCUS team to discuss the interface requirements and the FOCUS team is actively working with the team to develop the required interfaces. **(OFPA Follow-up After March 2023)**
- **PLUS** – The FOCUS team is actively working with the PLUS team on interfaces as they move through the phases of their project. Note: 6 interfaces have been implemented. In addition, the FOCUS team will work with the PLUS team to complete any future interfaces that are required. **(Projected go-live for final phases of PLUS - October 2022)**

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(DIT) FOLLOW-UP AND NEW REPORTING AREAS #2

ACTIVE CRITICAL SYSTEMS WITHOUT SYSTEM UPDATE AND DOCUMENTATION

Observation

Our review of the DIT External Systems Inventory Tracker revealed active critical systems without update and documentation based on agency reporting whereby **35 out of 293 (or 12%)** had no update and documentation. Triggered by this review, DIT performed an analysis on OFPA extracted data files which resulted in **28 out of 293 (or 10%)** systems labeled as active and critical without update and documentation. DIT informed us of two main update and documentation datacenters for the County: Cisco VXLAN and Microsoft Azure public cloud. These datacenters document critical information (e.g., applications and County network data) should any interruptions occur. These systems house both financial and non-financial data. The critical data maintained in these systems includes: online booking and in-person POS sales, tax forms, internal/external trainings, recreation activities fees, operation/maintenance records, employee onboarding, and other related areas.

Recommendation

We recommend DIT review the 28 external systems identified to incorporate system updates and documentation. The County has two system update and documentation datacenters, DIT should consider the use of these platforms or alternative approaches, if applicable.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	07/01/2022	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov

MANAGEMENT RESPONSE:

Management agrees with the recommendation. Of the 28 systems identified, 26 systems are hosted/Cloud solutions supported by software as service vendors. In those instances, DIT has worked with the external vendors and agencies to develop service level agreements (SLA) and requirements for update and documentation. DIT will review and update the system inventory to reflect those systems that have updates and documentation in place.

The other two systems, Therapeutic Recreation Services and Integrated Parcel Lifecycle System, are on the County's infrastructure and are currently a part of the County's update and documentation process.

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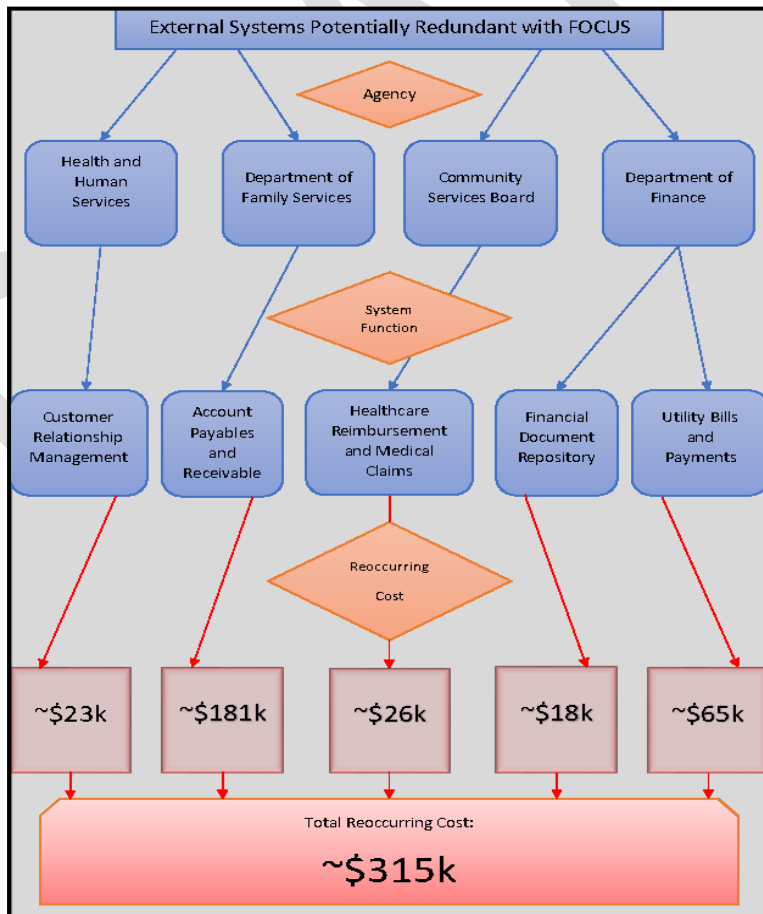
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(OFPA) FOLLOW-UP AND NEW REPORTING AREAS #3

EXTERNAL SYSTEMS WITH FOCUS FUNCTIONALITIES

Observation

We reviewed functionalities that could be performed in both external systems and FOCUS. We are aware that FOCUS was implemented to integrate the County's budget, finance, procurement, and human resources systems. We utilized the App Description data attribute on the DIT External Systems Inventory Tracker to identify potential external systems with similar FOCUS functionalities. There were limitations to this section of the study as our assessment was relegated to specific word searches on the file and not a direct comparison of FOCUS functionalities to the external system functionalities as no database for this information exist. OFPA utilized the following searches for our analysis: Active System, Reoccurring Cost Licensing Model, Development and Production App Environment, App Supporter as Unknown or Vendor and Keyword Searching in App Short name, App Full name, and App Description for: Finance, Billing, Payment, Human Resources, Human Services, POS, Payable, reimbursement, and Financial document. We identified **six** active systems whereby similar functionalities appear to exist, such as: human services, accounts payable and receivable transactions, financial document repository, and billing/payments. We identified annual reoccurring costs for **6 out of 6** systems which totaled **~\$315k**.



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Recommendation

We recommend DIT liaise with the respective agencies for the systems above to identify if the operations can be performed in FOCUS. Decommissioning these external systems would reduce annual operating and internal costs (e.g., staff time and inherent risk of errors). Additionally, housing this information in FOCUS would ensure backed up data is included in the County’s update and documentation initiative.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	Liaise with each agency to determine if any additional financial interfacing to FOCUS is needed. 10/31/2022	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov
Sam Nandi (DIT, FOCUS team)		Samarendra.Nandi@fairfaxcounty.gov
Nonie Strike (Dep. Dir, DMB – FOCUS)		Nonie.Strike@fairfaxcounty.gov

MANAGEMENT RESPONSE:

Management agrees with the recommendation. DIT and the FOCUS Team will liaise with the respective agencies to better understand the 6 systems core functionalities and whether those can be performed in FOCUS. On initial review, most of the 6 systems provide agency/industry specific functionality, such as healthcare management, that is not a function of FOCUS. Since these systems may also perform some financial subfunctions, we will discuss and determine if any additional interfacing is needed with FOCUS.

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Agency	System	Comments
Health and Human Services	Health and Human Services Customer Relationship Management	CRM is not a function of FOCUS
Health and Human Services	Health and Human Services Customer Relationship Management Internal	CRM is not a function of FOCUS
Department of Family Services	Web Harmony	FOCUS currently interfaces to Harmony. Harmony provides healthcare specific functionality not available in FOCUS. In addition, many healthcare systems manage highly sensitive information that should not be tracked in FOCUS.
Community Services Board	Allscripts Payerpath	Provides healthcare specific functionality not available in FOCUS. In addition, many healthcare systems manage highly sensitive information that should not be tracked in FOCUS. The FOCUS team will reach out to agency to determine if any financial automated interfacing is needed.
Department of Finance	Laserfiche	Laserfiche is a document management system. FOCUS is not a document management system, but rather should integrate with a document management system as it does with OpenText for Vendor Invoice Management. The FOCUS team will work with the agency to understand their use of Laserfiche and if any documents should be connected to FOCUS in any way.
Department of Finance	Conservice	FOCUS currently interfaces to Conservice (2 interfaces: County and Housing). Conservice is a 3rd party utility management company that provides services and functionality not available in FOCUS.

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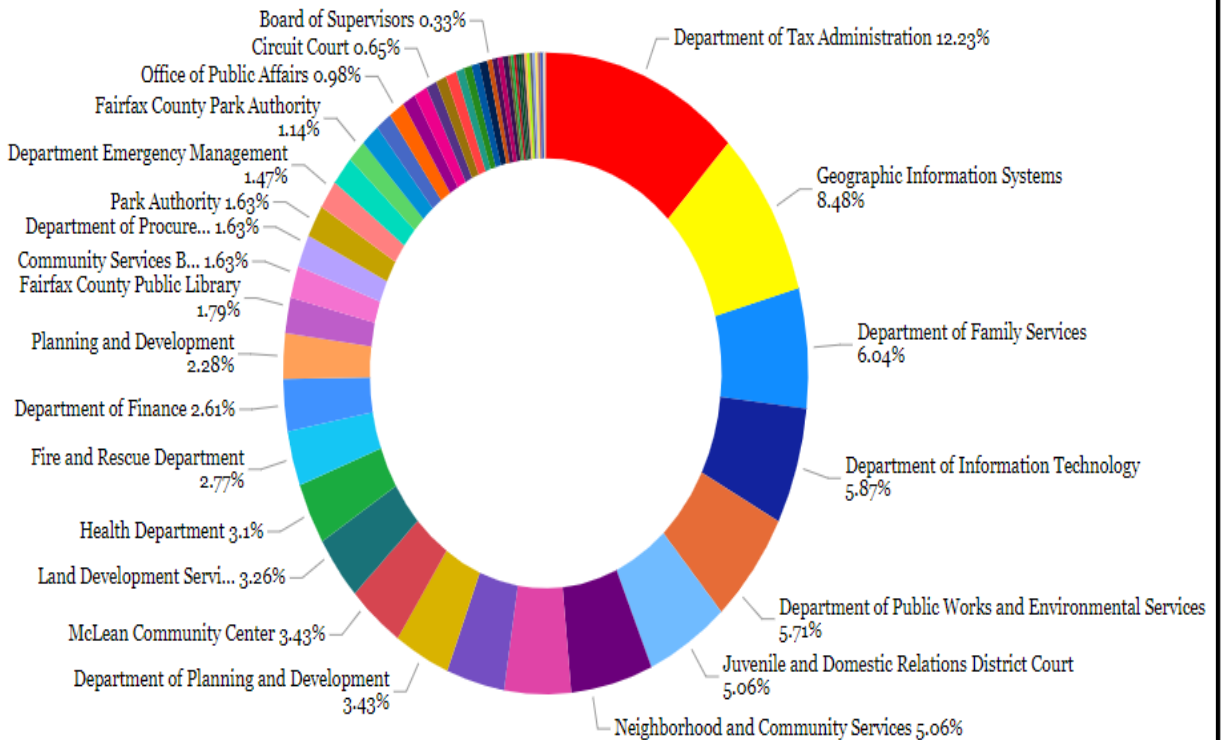
(AGENCY) FOLLOW-UP AND NEW REPORTING AREAS #4

INCOMPLETE EXTERNAL SYSTEMS INVENTORY TRACKER AGENCY REPORTED

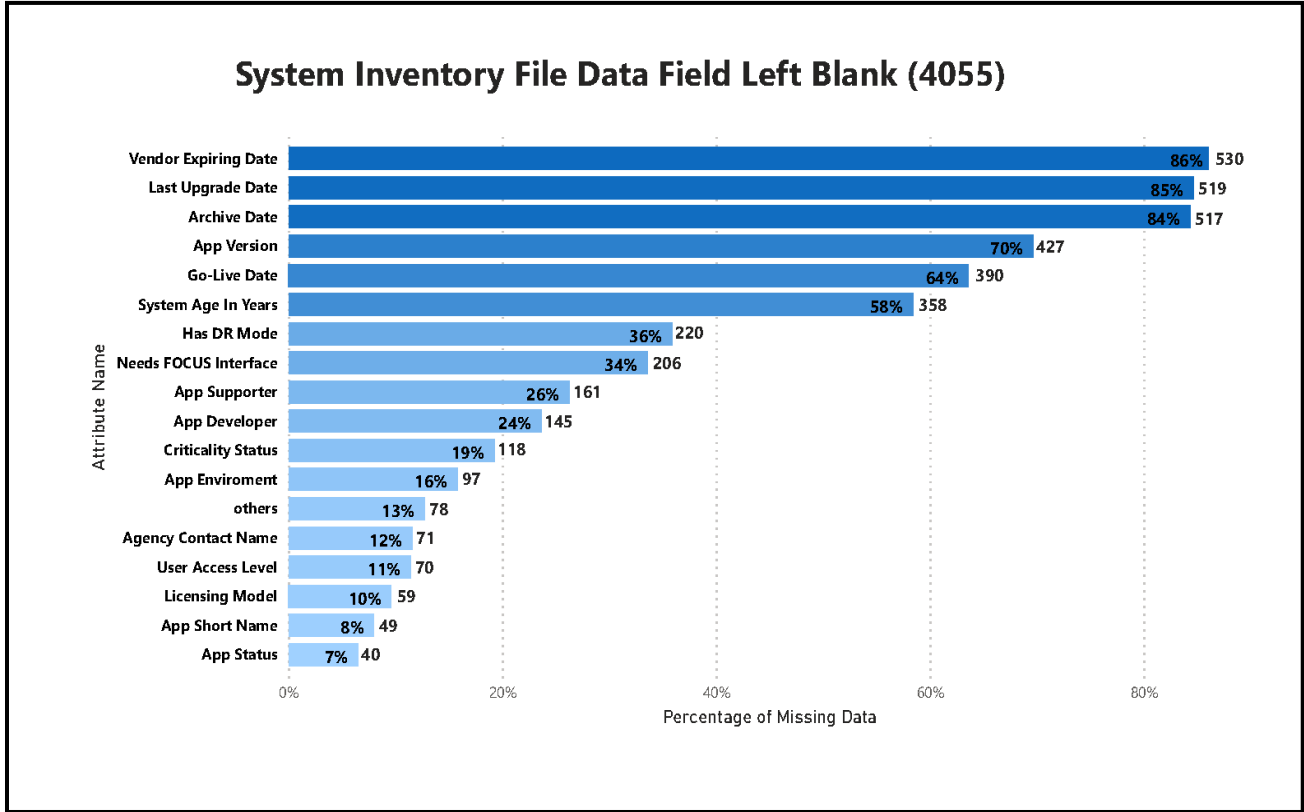
Observation

A review of the DIT External Systems Inventory Tracker revealed **23** of **29** critical data attributes with information left blank. The table legend highlights the data fields that were not completed in the tracker. While DIT is responsible for managing the External Systems Tracker, the information captured in this tracker was reported by user agencies. DIT has continued to reach out to the agencies to update or obtain incomplete information. The details for this section are highlighted below:

Missing Data By Agency/Department (4055)



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We identified a total of **4,055** or **20%** data fields of missing information. Maintaining complete and accurate information on this tracker improves the staff's ability to track user agencies, timely update systems, ensure documentation for data exists, interface systems, monitor costs, and other critical processes.

Recommendation

We recommend DIT liaise with the appropriate agencies to obtain and update the DIT External Systems Inventory Tracker for completeness. This enhancement should assist staff in managing the external systems including assessing business requirements.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	07/01/2022	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov

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MANAGEMENT RESPONSE:

Management agrees with the recommendation. DIT will review and update the External Systems Inventory Tracker for completeness.

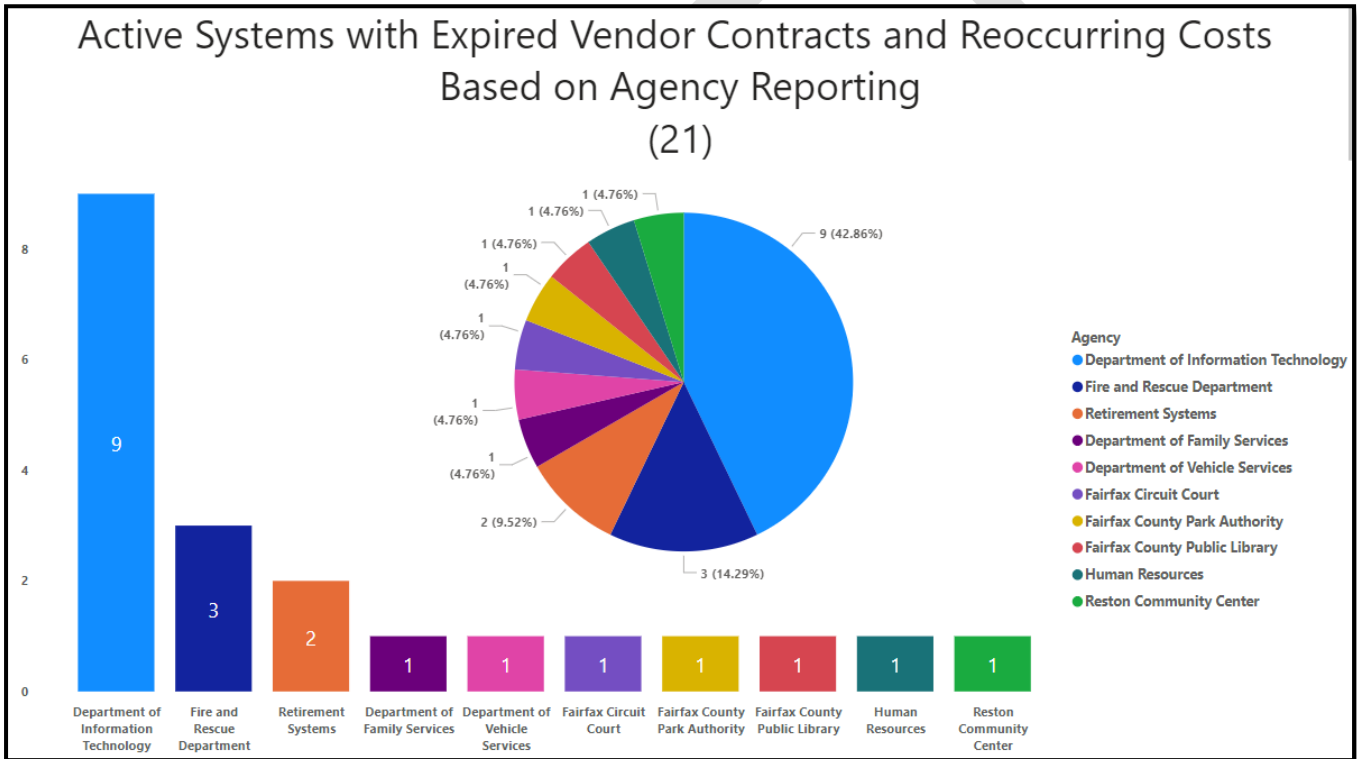
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(AGENCY) FOLLOW-UP AND NEW REPORTING AREAS #5

ACTIVE SYSTEMS WITH EXPIRED VENDOR DATES AND COSTS

Observation

A review of the DIT External Systems Inventory Tracker revealed **21 out of 114 (or 18%)** active systems with reoccurring cost and expired vendor dates. Each of these systems are supported by various vendors. **19 out of 21 (or 90%)** active systems expired between 2/28/2021 – 12/26/2021 (or 1 – 11 months), **1 out of 21 (or 5%)** list an inaccurate date (7/18/1905), and **1 out of 21 (or 5%)** lists expired and no date. There are reoccurring costs associated with these systems which could not be aggregated due to incomplete information in the inventory tracker. Continuing to operate external systems with expired vendor dates may limit user agencies' recourse for support. Please see graph below for our analytics:



Recommendation

We recommend DIT liaise with the appropriate parties to identify where responsibility lies for updating and/or executing vendor contracts for the external systems identified above. We also suggest a process be put in place to track and identify contracts approaching expiration to effectuate timely contract execution.

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Action Plan

Point of Contact	Target Implementation Date	Email Address
Gregory Scott (Director, DIT)	03/31/2022	Gregory.Scott@fairfaxcounty.gov
George Coulter (Deputy Director, DIT)		George.Coulter@fairfaxcounty.gov
TBD		

MANAGEMENT RESPONSE:

Management agrees with the recommendation. DIT is actively reviewing and updating contract expiration date.

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EXTERNAL SYSTEM PROCURED BY AGENCIES (USING P-CARDS)

Consideration Item

Some results of this study have revealed several areas for enhancement in the oversight of external systems procured by the County's agencies with P-Cards. Some systems procured by these agencies have not been interfaced with FOCUS whereby manual journal entry uploads are required. Discussed earlier there are inherent risks with this process. Following up on prior studies has revealed intended integration processes are still needed. Several systems are operating without updates and documentation, these items are operating without adequate data documentation. Secondly, there are several systems operating with duplicative functionality as FOCUS. The external system inventory file used for oversight has a considerable amount of missing information of which the onus is on the agency to provide to DIT to monitor these items. For these reasons we are suggesting a mortarium *(or implement processes to update and maintain the system inventory tracker)* on procurement of systems through the P-Card process until all items in the report have been addressed. ***(Pass Further Audit Work)***

Mortarium no longer in consideration. Management to put in place processes and report back at the September 2022 Audit Committee meeting.

MISCELLANEOUS G/L ACCOUNTS

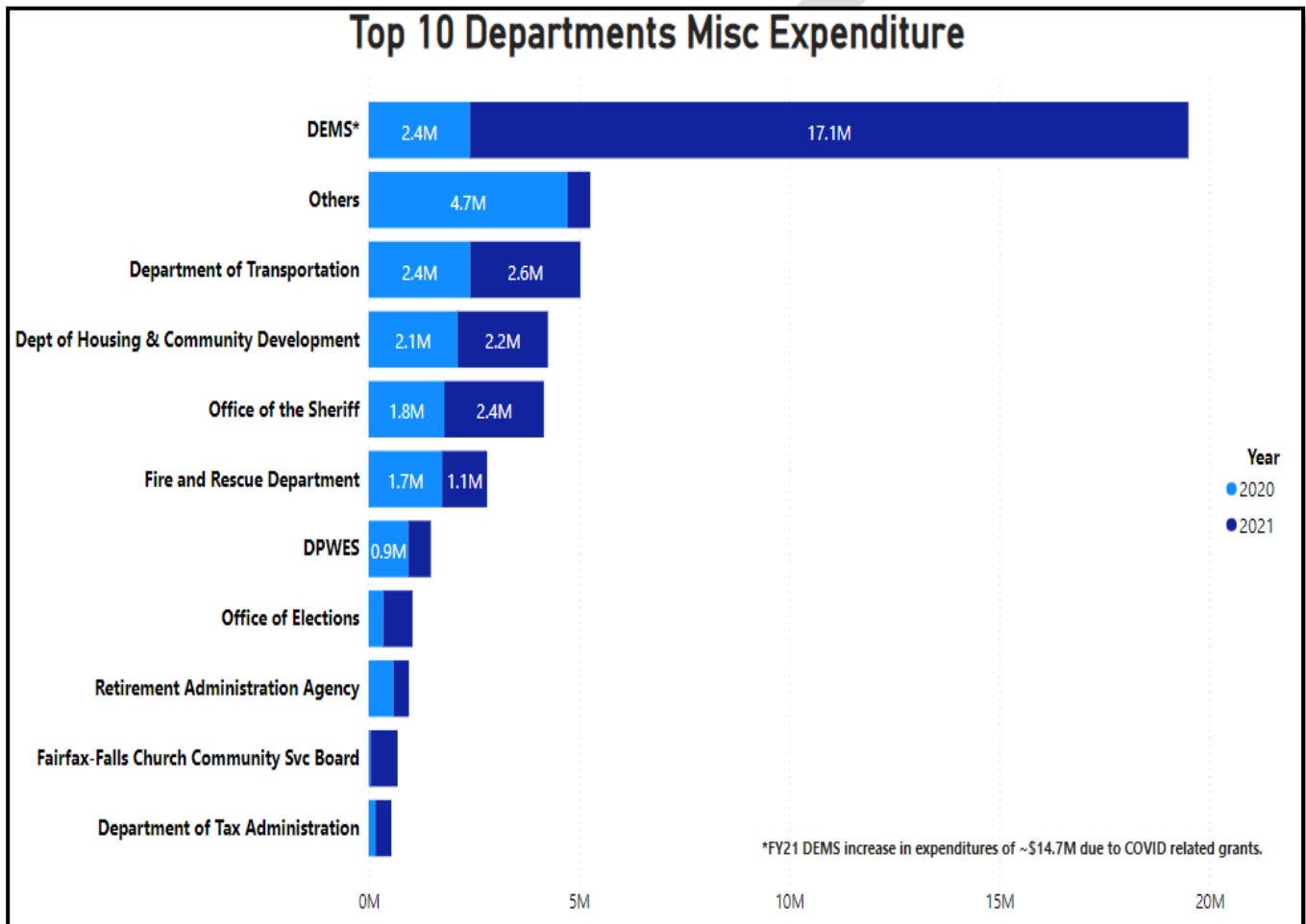
REVENUE & EXPENDITURE ANALYSIS STUDY

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OVERVIEW OF MISCELLANEOUS G/L ACCOUNTS

The miscellaneous G/L accounts study was performed to assess the recognition of revenues and expenditures, assess the financial effect of mislabeled transactions, systematic use of inappropriate miscellaneous recording and follow-up on prior recommendations. The graph below provides the full population of revenue and expense items included in this review.

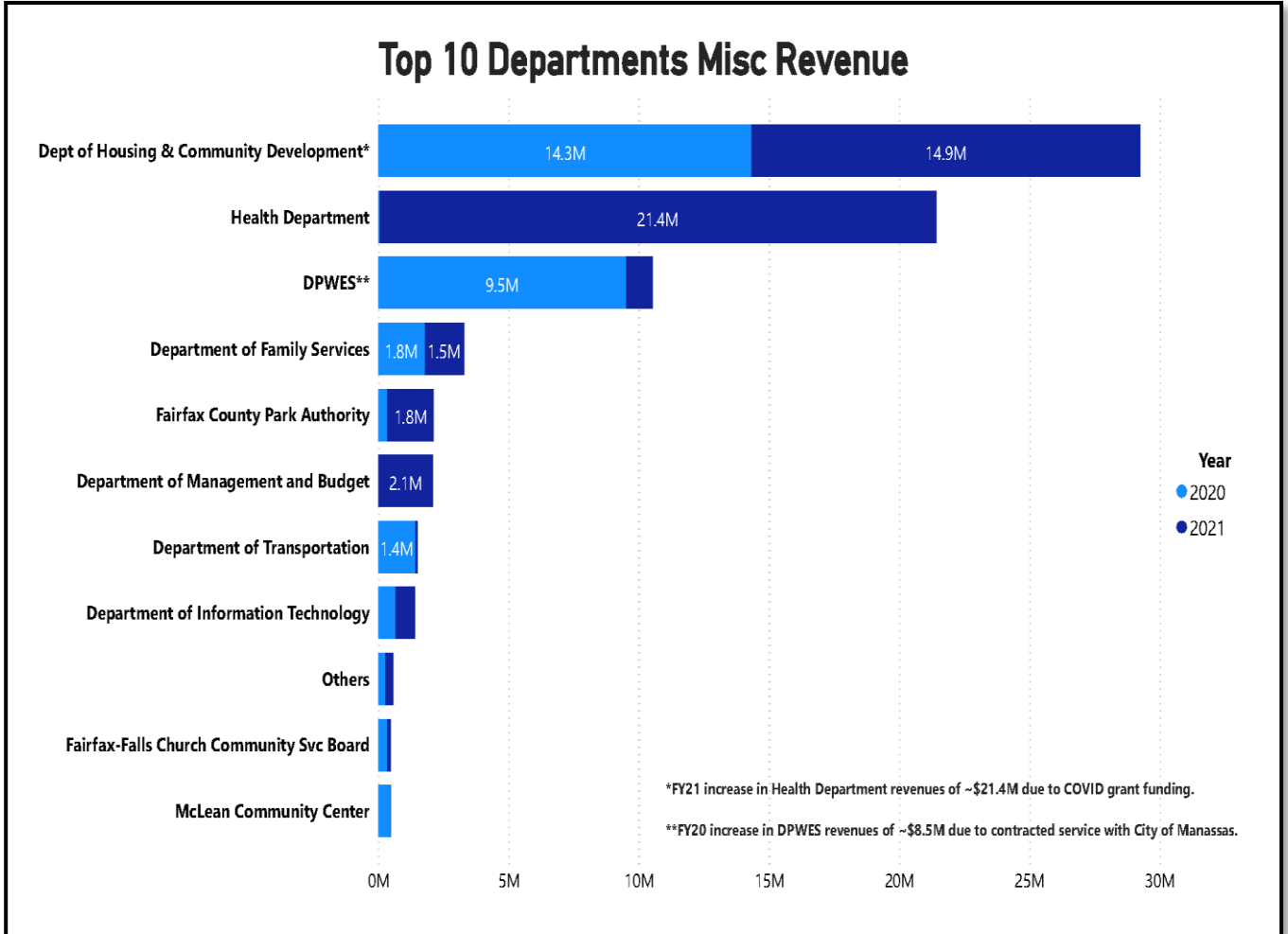
FY20 & FY21 EXPENDITURES



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OVERVIEW OF MISCELLANEOUS G/L ACCOUNTS (CONT'D)

FY20 & FY21 REVENUES



OBSERVATIONS AND ACTION PLANS

The following tables detail the observations and recommendations for this study along with management's responses.

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**RECOGNITION OF REVENUES & EXPENDITURES TO APPROPRIATE G/L ACCOUNTS
&
ASSESSMENT OF SYSTEMIC USE OF RECORDINGS TO MISCELLANEOUS**

RECORDING MISCELLANEOUS TRANSACTIONS

Observation

We reviewed miscellaneous revenue and expenditure G/L accounts to assess if transactions were properly recorded. We utilized four lists for this review: FY20 Revenues ~\$29M (7,778 line-items), FY20 Expenditures ~\$12M (7,035 line-items), FY21 Revenues ~\$44M (7,114 line-items), and FY21 Expenditures ~\$28M (6,815 line-items). These data were stratified on revenues and expenditures for each fiscal year based on existing G/L accounts. We utilized the Text data fields to identify the respective categories. Our analytics were reviewed with the Department of Finance (DOF), DOF agreed with the analysis confirming some items identified in our analysis should be recorded to existing G/L accounts. Further to the issues, identified items without G/L accounts, DOF is considering creating new accounts for these items where appropriate.

Secondly, we identified areas of systemic use of inappropriate accounts whereby miscellaneous revenues and expenditure transactions were recorded when existing accounts and/or not enough data was provided to adequately assess the transactions. ***Systematically recording transactions to incorrect or miscellaneous G/L accounts when related, more accurate GL accounts exist*** has an adverse effect on revenue and expenditure tracking and projections. The exercise of forecasting expenditures and revenues often include a review of prior related financial activity. This systemic practice degrades the ability of staff charged with these monitoring and forecast functions to accurately complete the process as these transactions were not properly recorded.

Departments' miscellaneous transactions recorded with existing G/L accounts were: FY20 aggregated revenues and expenditures identified were ~\$352k (36 line-items) and ~\$222k (847 line-items) and the FY21 aggregated of revenues and expenditures were ~\$503k (68 line-items) and ~\$7.1M (654 line-items). **Recording reflects systemic activity.**

Departments' miscellaneous transactions file recorded without specific existing G/L accounts were: FY20 aggregated of expenditures were ~\$410k (618 line-items) and the FY21 aggregated revenues and expenditures identified were ~\$73k (155 line-items).

Miscellaneous transactions recorded with insufficient data in the miscellaneous transaction file provided by DOF were: FY20 aggregated revenues and expenditures were ~\$1k (8 line-items) and ~\$8.7M (3,913 line-items) and the FY21 aggregated revenues and expenditures identified were ~\$72k (6 line-items) and ~\$25M (3,902 line-items). **Recording reflects systemic activity.**

Recommendation

We recommend DOF review the categories identified in our analysis and liaise with these departments to understand why Miscellaneous G/L accounts were used. DOF should use information garnered through discussion to develop resolutions. Additionally, DOF should develop guidance and/or trainings for County

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staff to limit use of miscellaneous G/L accounts. These processes should assist in reducing the count and dollar amounts recorded to these accounts.

We also recommend DOF review the expenditure categories identified in our analysis for potential creation of new G/L accounts. This enhancement would have a direct impact in the reduction of expenditures count and dollars recorded to miscellaneous G/L accounts. Any updates to the Chart of Accounts should be communicated to the County's departments.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Chris Pietsch (Director, DOF)	08/01/2022	Christopher.Pietsch@fairfaxcounty.gov
Tanya Burrell (Deputy Director, DOF)		Tanya.Burrell@fairfaxcounty.gov
Richard Modie (Chief, Financial Reporting Division, DOF)		Richard.Modie@fairfaxcounty.gov

MANAGEMENT RESPONSE:

DOF will work with agencies to identify opportunities to limit the use of Miscellaneous G/L accounts when recording transactions, including the creation of new G/L accounts where practical. Additionally, the year-end conference information will be enhanced to include a training refresher associated with G/L account look-up functions available in FOCUS. There are several ways to obtain the full listing of general ledgers/commitment items in the FOCUS system. The reports below are available to all FOCUS users with the General Reporting Role. When possible, it is always best practice to align the proper general ledger to the intent/purpose of the posting being made in the FOCUS system.

- FOCUS [Datawarehouse Master Data Report](#) (available to all users)
- FOCUS Commitment Items Master Data Report - S_KI4_38000034
- FOCUS General Ledger Master Data Report - S_ALR_87012333

We note there are circumstances where the use of a non-specific G/L account may be preferred or necessary. Examples include transactions of a rare and infrequent nature and de-minimis transactions that are not significant to a department's operating activities. There are also circumstances where the FOCUS G/L account is used for general accounting and reporting purposes, but more detailed information regarding a specific program or agency operations is tracked using other cost elements within the FOCUS system. Finally, there are G/L accounts with names such as "Other Financing Sources," or "Other Categorical Aid," which include specific items that are externally defined and require the "Other" classification.

**ASSESSMENT OF FINANCIAL EFFECT OF MISLABELED TRANSACTIONS
(REVENUES/EXPENDITURES) AS MISCELLANEOUS**

REASONABLE ASSURANCE PROVIDED / PROCESS IS FUNCTIONING AS EXPECTED

Observation

In this section of the study, we assessed the balancing of miscellaneous revenue and expenditure transactions performed on a daily, monthly, or yearly basis. We also reviewed the balancing process at year-end close. Per Governmental Accounting Standards Board (GASB) Statement No. 11, governmental budgets are required by law to be balanced. We performed this analysis for all FY21 revenue and expenditure transactions labeled as miscellaneous. OFPA worked with the FOCUS Business Support Group (FBSG) to extract data for this analysis. There was a total of **13,929** line-items with several transactions of which **6,165** were unique. These transactions were the basis for our analysis. The revenue transactions totaled **~\$44M** and expenditures totaled **~\$28M**. OFPA utilized transaction codes, unique transaction numbers, and data extracts from FOCUS to perform our analysis. All **13,929** transactions were balanced at year-end. Therefore, OFPA has gained reasonable assurance that the process of balancing revenues and expenditures is functioning as expected.

FOLLOW-UP AND NEW REPORTING AREAS

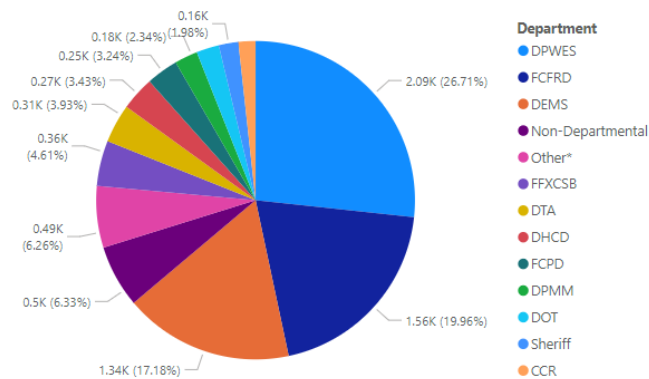
INCOMPLETE MISCELLANEOUS ACCOUNTS TEXT FIELDS

Observation

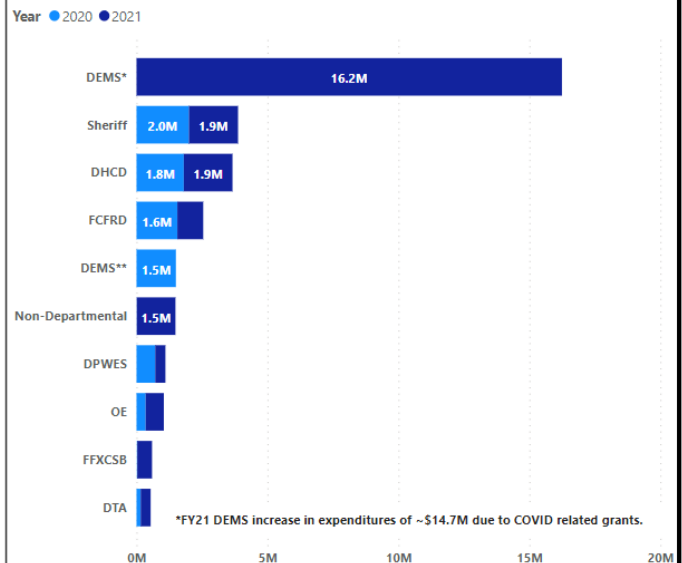
We stratified the miscellaneous transaction file on revenues and expenditures for fields left blank. These text files provide descriptions of the recorded transactions. For items left blank, the transactions could not be assessed to determine if they were properly recorded. For FY20 we identified 3,913 expenditures (**totaling ~8.7M**) and 8 revenues (**totaling ~1k**). For FY21, we identified **3,902** expenditures (**totaling ~\$25M**) and **6** revenues (**totaling ~\$72k**). The top 10 departments with incomplete recording of miscellaneous expenditures are listed in the table below. There are five departments with incomplete recording of miscellaneous revenues: Health Department, Department of Public Works and Environmental Services, Department of Housing and Community Development, Department of Neighborhood and Community Services, and Fairfax County Park Authority. We are not asserting any misuse of miscellaneous account, nor did we identify any from our data reviewed. However, implementing a requirement to complete the text fields would assist County staff in measuring and monitoring the types of transactions being recorded as miscellaneous. FBSG agrees to assess the recommendation of implementing alerts (*for systems not integrated*) to require and facilitate the completion of text fields and the attachment of transaction support to manual Journal entries(JEs). Staff is pursuing avenues to implement this process. Please see graph below:

Incomplete Recording of Miscellaneous Expenses

Expenses with Incomplete Recording by Count of Line Item Transactions



Top 10 Departments by Sum of Expenses with Incomplete Recording



Fairfax County
Office of Financial and Program Audit
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Recommendation

We recommend DOF and FBSG pursue avenues to implement alerts requiring completed text and the attachment of transaction support to manual JEs. This enhancement could assist County staff in measuring and monitoring the types of transactions being recorded as miscellaneous.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Nonie Strike (Deputy Director, DMB)	Assessment by: 09/01/2022 Implementation date TBD based on assessment results	Nonie.Strike@fairfaxcounty.gov
Joel Comer FOCUS Lead, FBSG)		Joel.Comer@fairfaxcounty.gov
Chris Pietsch (Director, DOF)		Christopher.Pietsch@fairfaxcounty.gov
Tanya Burrell (Deputy Director, DOF)		Tanya.Burrell@fairfaxcounty.gov
Jerry Wilhelm (Deputy Director, DOF)		Jerry.Wilhelm@fairfaxcounty.gov

MANAGEMENT RESPONSE:

DOF and FBSG will assess the feasibility of implementing system alerts for manual Journal Entries (JEs) to remind users to complete appropriate descriptive text fields and attach backup documentation to provide proper descriptions of the recorded transactions. The implementation of these alerts must be assessed to ensure there would be no negative impact to automated system jobs and interfaces that create postings to the FOCUS system. If a system solution is not feasible, we will focus on enhancing documentation and training for communication at year-end on appropriate use and documentation of Miscellaneous G/Ls.

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RECONCILIATION OF MISCELLANEOUS TRANSACTIONS

Observation

The County's Accounting Technical Bulletin 020 (ATB020) requires departments/departments to have and use a DOF approved monthly reconciliation plan. A reconciliation of revenues and expenditures recorded to miscellaneous accounts is not part of this reconciliation process. DOF agrees with the enhancement of the reconciliation plans to include a review of miscellaneous transactions. Throughout this study we have identified several areas of exposure whereby transactions were not properly recorded or supporting information for the transactions were not provided in FOCUS, the current process has an adverse effect on the revenue and expenditure forecasting process.

Recommendation

We recommend DOF provide guidance to departments on enhancements to the Monthly Reconciliation Plans used by the departments. These enhancements should include procedures for reconciling miscellaneous transactions. The updated plans should be sent to DOF for review and approval per ATB020 similarly to the original plan. This enhancement should assist in reducing the count and dollar amounts recorded to these accounts.

Action Plan

Point of Contact	Target Implementation Date	Email Address
Chris Pietsch (Director, DOF)	08/01/2022	Christopher.Pietsch@fairfaxcounty.gov
Tanya Burrell (Deputy Director, DOF)		Tanya.Burrell@fairfaxcounty.gov
Richard Modie (Chief, Financial Reporting Division, DOF)		Richard.Modie@fairfaxcounty.gov

MANAGEMENT RESPONSE:

DOF is currently in the midst of a project involving a full update of ATB 020 Reconciliation of Financial Transactions and converting that policy into the standard Financial Policy Statement format. The new FPS will include a requirement for departments, as part of their monthly reconciliation process, to review Miscellaneous G/L account activity. Departments will be instructed to determine if activity within the accounts should be moved to a separate G/L account that more closely aligns with the business purpose of the expense or revenue. When the new FPS is released, DOF plans to add a requirement that county departments include the review of Miscellaneous G/L accounts in their Monthly Reconciliation Plans and submit the plans to DOF for approval.

Fairfax County
Office of Financial and Program Audit
Draft

ADDENDUM SHEET

OFPA (March 2022 /Agency Report and/or Debriefing)

3/15/2022

The table below lists discussions from the Audit Committee.

<i>Location in Report</i>	<i>Comments</i>

~End~

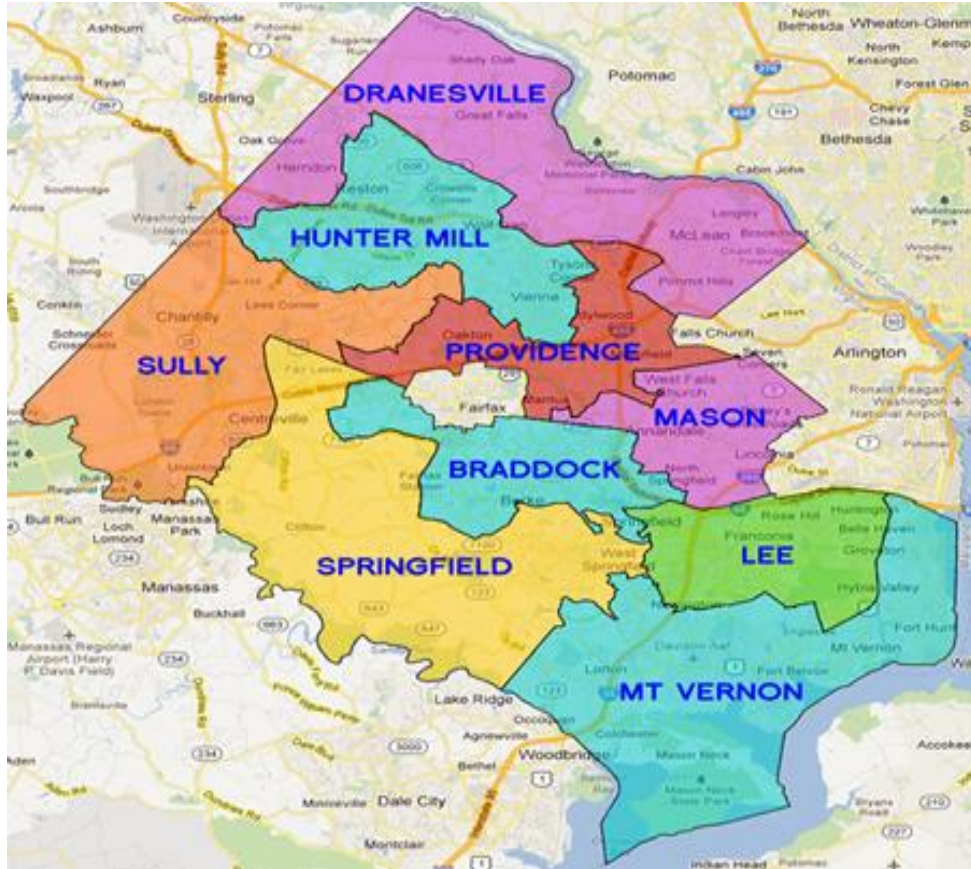
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Office of Financial and Program Audit
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LIST OF ACRONYMS

AC	Audit Committee
ATB020	Accounting Technical Bulletin 020
BOS	Board of Supervisors
CRM	Customer Relationship Management
DIT	Department of Information Technology
DMB	Department of Management and Budget
DOF	Department of Finance
OFPA	Office of Financial and Program Audit
FBSG	FOCUS Business Support Group
FCPD	Fairfax County Police Department
JE	Journal Entry
LDS	Land Development Services

DRAFT

Fairfax County
Office of Financial and Program Audit
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County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods, and diverse communities of Fairfax County

June 2022 Proposed Work Plan Board of Supervisors – Audit Committee

Studies may extend over several quarters based on the availability of information and resources. The below mentioned study areas are not all-inclusive review processes, other areas may be included if deemed appropriate. The execution of Office of Financial and Program Audit (OFPA's) studies are facilitated through various processes such as sample selections whereby documents are selected, and support documentation is requested for compliance and other testing attributes. There are several types of studies performed by OFPA, e.g., operational, financial, compliance, internal controls, etc. To that end, it is important to note; OFPA staff reserves the option to perform a holistic financial and analytical data-mining process on all data for the organization being reviewed where appropriate. This practice is most often employed to perform reviews for highly transactional studies.

Special Revenue & Enterprise Funds Review

The Solid Waste Management (SWMP), Wastewater Management (WMP), and Land Development Services (LDS) are fee for services programs and permits. FY21 fee for service revenues for all enterprise and special funds are ~\$417.8M. Fee for service revenues for the three programs and departments are: SWMP: ~\$79.2M, WMP: ~\$239.2M, and LDS: ~\$47M. Other special revenue and enterprise fund review will be covered under future studies. The FY21 annual transfers for all special revenue and enterprise funds from these funds to the General Fund total ~\$6.3M. Annual transfers for the funds under this review were: SWMP: ~\$1.4M, WMP: ~\$2.9M, and LDS: **No Transfers**. These transfers are made to partially offset central support services supported by the General Fund.

Review Areas Include (*but not limited to*):

- State Approved Fee Amounts vs Actual Fees
- Use of Fee of Service Revenues
- Methodology of General Fund Offset

Fuel Cost Review

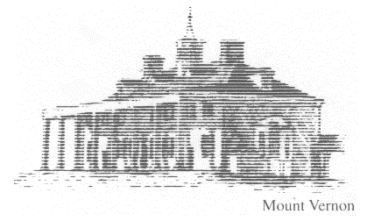
Fairfax County participates in a cooperative purchasing program with the Metropolitan Washington Council of Governments (COG). The COG was established in 1971 with the purpose of reducing cost for participating jurisdictions by buying in volume. Unleaded and diesel fuels are both supplied by Mansfield Oil. The fuel is delivered to the County's 53 fueling sites. In FY21, the County purchased ~10.5M gallons of fuel for costs of ~\$11.3M. Additionally, the Department of Vehicle Services (DVS) manages the Voyager Fleet Credit Cards. Fuel cards are for use while on official business outside the County. The cards should only be used inside the County if a County-owned fuel pump is not available.

Review Areas Include (*but not limited to*):

- Average Fuel Prices vs Costs
- Fuel Credit Card Purchases
- Hybrid or Electric Vehicle Replacement Status



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Solarize Fairfax

Supervisor Dan Storck, Joint with Chairman Jeff McKay and Supervisor Penny Gross
March 22, 2022

For half a decade Fairfax County has joined the Northern Virginia Regional Commission and the nonprofit Local Energy Alliance Program to offer Solarize Fairfax County, a campaign to help make solar panels more affordable and accessible to County residents and businesses. This year, we are pleased to partner once again with NVRC and LEAP to offer Solarize from April 1 through June 30.

This is an especially important year for our residents and businesses to consider installing solar, for several reasons. At the end of this calendar year, the federal income tax credit for solar installations will drop from 26% to 22%, which represents a marked decrease. Anyone interested in installing solar will need to have signed a contract and their solar project installed before December 31 to qualify for the 26% tax credit.

Additionally, on a local level, 2022 marks the beginning of implementation of our Community-wide Energy and Climate Action Plan, or CECAP, in earnest. CECAP includes a goal of achieving carbon neutrality within our community by 2050. Using on-site renewable energy, like solar, can help us achieve this goal. Choosing to pursue solar for a home or business is an excellent way to take climate action, right here in Fairfax County.

Solarize participants can receive free, no-obligation site assessments of their properties from a pre-qualified vendor. Those who decide to move forward and install solar panels receive bulk discounts on their purchase, financing options, guidance on how to make the most of the federal tax incentive, and more. Additionally, anyone who installs solar in Fairfax County is eligible

for County solar incentives, which currently include a waiver for the permit application and a five-year solar energy equipment tax exemption.

Last year, more than 320 residents and businesses signed up for Solarize in Fairfax County to assess the solar readiness of their properties. Of those sign ups, 64 went on to install solar, collectively standing up more than \$1.6 million of solar technology capable of generating 631 kilowatts of energy. That's nearly 50% of the total capacity of the solar arrays installed through Solarize in Northern Virginia in 2021.

In addition to solar panels, the Solarize campaign also offers participants the chance to install battery storage systems at a discount. Installing battery storage along with a solar array is a great way to increase the value of the solar system and provide peace of mind in the case of severe weather or other events that interrupt power supply from utilities.

Finally, Solarize allows participants to bundle electric vehicle charging stations with their solar system purchase, making EV charging technology available at a discount. As EVs are another critically important piece of our carbon-neutrality puzzle in Fairfax County, this is a tremendous opportunity to take step toward EV ownership and adoption on a larger scale across the county.

Therefore, Mr. Chairman, we ask, without objection, that the Board direct the Office of Environmental and Energy Coordination, in partnership with the Office of Public Affairs, to proceed with the promotion of the **2022 Solarize Fairfax County** campaign.



DALIA A. PALCHIK
PROVIDENCE SUPERVISOR

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March 22, 2022

**Joint Board Matter with Chairman McKay, Supervisors Alcorn, Foust,
Gross, Herrity, Lusk, Smith, Storck, and Walkinshaw
Literacy Council of Northern Virginia's 60th Anniversary**

Members of the Board,

The Literacy Council of Northern Virginia (LCNV), established in 1962, has a mission to teach adults the basic skills of reading, writing, speaking, and understanding English so they can better access employment and educational opportunities and more fully and equitably participate in the community.

LCNV is proud to have served nearly 60,000 beginning-level English language and literacy adult learners in its 60 years. Their programs are focused on best practices in research-based pedagogy and provide student-centered instruction. This entails assessing each adult, placing him or her at the appropriate level within the learning continuum, gearing instruction to personal learning goals, and addressing special learning needs or disabilities. They also provide an opportunity for many working age and retired county residents to serve as trained volunteer teachers.

One of their recent initiatives is Destination Workforce®. This is a program that delivers language-based workforce training that teaches industry-recognized credential training in addition to the language skills necessary to obtain, succeed, and advance in many entry level jobs. With these courses, adults learn critical language and soft skills, while leveraging their employability and marketability. LCNV collaborates with businesses interested in upskilling their employees and committed to addressing barriers for low-wage employees to

advance in the workforce. Such partners include Arlington Partnership for Affordable Housing, BF Saul Company Hospitality Group, Capital One, Centreville Immigration Forum, DoubleTree by Hilton McLean Tysons Corner, José Andrés ThinkFoodGroup, and Korean Community Service Center Job Readiness Project.

LCNV says that that literacy is a survival skill. Never has that been more true than this past couple of years, where filling out online vaccination forms, and going to the doctor, or COVID testing became part of the new normal. Language is integral to our own health and safety.

LCNV will be hosting two in-person events to celebrate their 60th anniversary. First is their breakfast fundraiser, A Taste of Literacy, on March 25 from 8am to 9:30am where we will hear from students, instructors, and partners who have worked together to break down barriers and to overcome obstacles. And their Annual Recognition Ceremony will be on the evening of June 21. More details on that to come.

Therefore, I move without objection that the Board recognize the Literacy Council of Northern Virginia's contributions to the community and request that the Office of Public Affairs prepare a proclamation to be presented at LCNV's Annual Recognition Ceremony on June 21st.



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March 22, 2022

Board Matter

Partial Waiver of Special Permit Fees

Temporary Roller and Ice Rink at the Mosaic District

Members of the Board,

As you may know, Edens, the developer and owner of the Mosaic District, accommodated a temporary roller rink in the Mosaic District last year. This outdoor activity was successful in helping to activate Mosaic District, bring people together in spite of the COVID-19 restrictions in effect at the time, and provide support for local nonprofits from the fees generated by the activity. Edens did not generate a profit last year and the same outcome is planned for this year.

Edens is interested in bringing back the roller rink in June and an ice rink in October. The extended duration of these uses will trigger the need for a Special Permit for a Temporary Special Event or a Proffered Conditioned Amendment to revise the development plan to add these uses to the property. The fee for a Special Permit for a temporary event would be \$16,375.

Under the uncodified ordinance passed by this Board last summer, hospitality uses are entitled to a 75% reduction in zoning fees to assist the industry in their response to the pandemic. Outdoor commercial recreation uses were not included under the uncodified COVID-19 ordinance, however in this instance, the proposed

skating rinks are intended to add significant outdoor activities to an existing, established shopping and lifestyle center. I therefore believe that they are essentially the same as the hospitality uses defined in Section C of the uncodified ordinance and feel that this offers good cause to support a modification of the zoning fees in line with that authorized by the uncodified ordinance for other hospitality industry uses.

Therefore, Mister Chairman, I move that the Board of Supervisors authorize a 75% reduction of the Special Permit Fee for the temporary accommodation of a roller and ice rink at Mosaic District.

This motion should not be construed as a favorable recommendation by the Board or the Board of Zoning Appeals on the proposed application and does not relieve the applicant from compliance with the provisions of all applicable ordinances, regulations and adopted standards.



County of Fairfax, Virginia

**Supervisor Pat Herrity
Board Matter
March 22, 2022**

High School Student Shark Tank Technology Challenge 2021-22

Background: The first Fairfax County High School Student Shark Tank Technology Challenge was held in 2015. The project was launched to help implement a Fairfax 50+ Community Action Plan initiative entitled: Help People Stay in their Homes with Technology. The annual challenge was interrupted by the public health safety concerns brought about by the COVID-19 pandemic.

The student “Shark Tank” technology challenge was restated this school year and students from six different high schools accepted the challenge. Three schools will be represented in the finals. Selected projects will be presented to the Shark Tank judges on April 1. Winners will be announced on April 14.

Partners of the high school challenge include Fairfax Area Agency on Aging, Neighborhood & Community Services, George Mason’s Kellar Institute, Fairfax County Public Schools, and INTEGRITYOne Partners. INTEGRITYOne Partners is generously providing the monetary award this year, as they have each year since 2015. Judges for this event are representatives from INTEGRITYOne Partners, the Kellar Institute, Inova and AARP.

Motion: Mr. Chairman, I ask without objection that the Board of Supervisors hold May 24th for a reception to honor the “Shark Tank” technology challenge students and their families and that the winners be invited before the Board to receive certificates recognizing their achievements and contributions to our community.

**SUPERVISOR PAT HERRITY
SPRINGFIELD DISTRICT
FAIRFAX COUNTY BOARD OF SUPERVISORS**

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County of Fairfax, Virginia

**Supervisor Pat Herrity
Board Matter
March 22, 2022
Designate May as Older Americans Month**

Background: This year, the U.S. Administration for Community Living has chosen the theme “Age My Way” for Older Americans Month. Older adults play vital, positive roles in our communities as family members, friends, mentors, volunteers, civic leaders, members of the workforce, and more. Just as every person is unique, so too is how they age and how they choose to do it.

The 2022 theme provides an opportunity to celebrate the strength of older adults and the Aging Network in Fairfax County, with special emphasis on aging in place so older adults can plan to stay in their homes and live independently in their communities for as long as possible.

May is also Adult Abuse Prevention Month in the Commonwealth. While recognizing the vitality of the county’s older adults, we also recognize that vulnerable older adults need protection from abuse, neglect, and exploitation.

Fairfax County has many resources for older adults who want to age in place and live here in the county. We also have many resources available for older adults, caregivers, and individuals with disabilities through the Aging, Disability, and Caregiver Resources Line.

Motion: Therefore, Mr. Chairman, I would ask without objection that we designate May as “Older Americans Month” in Fairfax County and invite a representative from the Commission on Aging to receive a proclamation from the Board at our May 10th meeting.

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County of Fairfax, Virginia

**Supervisor Pat Herrity
Board Matter
March 22, 2022
Recognizing Greenbriar West Elementary's 50th Anniversary**

Background: Mr. Chairman, Greenbriar West Elementary School in Fairfax will soon be celebrating its 50th anniversary.

Opening to students on March 27th, 1972, Greenbriar West Elementary had an enrollment of 615 students. With the increase in housing developments in Fairfax during the mid-late 1960s, the original Greenbriar Elementary School on Point Pleasant Drive had been suffering from overcrowding, requiring construction of an additional elementary school in the Greenbriar subdivision. The developer of Greenbriar, Levitt and Sons, donated the land for the project and the School Board in 1970 awarded a contract to construct a new school on Poplar Tree Road at the cost of \$1.195M. This construction cost was much higher than that of other schools in Fairfax County at that time because it required special soundproofing due to its location in the Dulles Airport flight paths. While the school was under construction in 1971, the existing Greenbriar Elementary School was renamed Greenbriar East and this school was officially named Greenbriar West.

The 50th Anniversary of the school is an exciting milestone for Greenbriar, where longtime County residents continue to welcome young families and bright students in a uniquely intergenerational community.

Motion: Mr. Chairman, I ask without objection that staff prepare a resolution to recognize Greenbriar West Elementary's 50th Anniversary and for its contributions to the surrounding community. This resolution will be presented outside the Board room at the Greenbriar West Elementary Anniversary celebration on March 26th.

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County of Fairfax, Virginia

**Supervisor Pat Herrity
Board Matter
March 22, 2022**

Consideration of Economic Opportunity Reserve Grant for Patriot Park North

Background: Patriot Park North will be the first sports tourism complex in Fairfax County upon its completion later this year. As previously discussed by this Board, investment in this complex is an avenue to diversify the County's revenue through sports tourism, which has proven to be a recession-proof industry. In order to be a successful sports tourism facility, Patriot Park North requires the amenities outlined in the attached memo from the Park Authority. Without these amenities, the facility will not be able to attract tournaments. Investing in these amenities will ensure that the facility can open to tournaments without delay and contribute to the overall revenue to the County as well as local businesses, the full extent of which can be identified by Visit Fairfax.

Motion: Mr. Chairman, I move that staff prepare an Initial Project Evaluation to review these critical amenities at Patriot Park North under the guidelines adopted for the Economic Opportunity Reserve. The review should evaluate a \$669,000 contribution to this project and the impacts such an investment would make in furthering the County's goals in areas of strategic importance. In accordance with the established process, no additional investment from the Economic Opportunity Reserve will be made to the Patriot Park North project unless and until the Board has approved the use of the funds for that purpose.

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Patriot Park North Opening Needs - \$669,000

Construction on the new Patriot Park North is well underway with substantial completion expected in the next twelve months. This premier sports tourism development will have six baseball diamonds with upgraded restrooms, concession, and press areas. As construction and development costs increased during the design and procurement processes, we had to accept several cost-saving initiatives to keep costs at the revised budget level. These initiatives included the elimination of one-time start-up costs totaling \$669,000 that are necessary for us to open a successful venue. Those costs include the purchase of maintenance utility vehicles \$48,000, a specialized field groomer \$7,000, non-standard trash and recycling receptacles \$18,000, fencing \$36,000, first aid and emergency supplies \$7,000, and batting screens for all six fields \$3,000.

All the above-referenced items are necessary for the successful operation of the fields while three specific larger items (scoreboards, concession stand FF&E, and a central playground) are required to ensure that the venue is truly ready to host tournaments and events as a major destination in the region.

Item	Capital/One-Time
Utility Vehicles (2)	\$ 48,000
Field Groomer	\$ 7,000
Trash Receptacles (Non-Standard)	\$ 18,000
Scoreboards (Six Fields)	\$ 200,000
Fencing	\$ 36,000
First Aid/Emergency Supplies	\$ 7,000
Batting L-Screens (Six Fields)	\$ 3,000
Concession Stand FF&E	\$ 50,000
Playground	\$ 300,000
TOTAL	\$ 669,000

To add to the sports tourism experience, we also need to find resources for scoreboards for each field, to properly outfit the central concession stand to prepare and sell food and drink and to construct a playground in the complex for siblings and others to recreate while games and practices are being held. Our current plans call for conduit, wiring, and all necessary site preparations to accommodate scoreboards, but, at a cost of close to \$35,000 per scoreboard, they had to be reduced so the construction bid could be awarded. The Park Authority does not have other unobligated funding options for the scoreboards, and this cannot be a true sports tourism site for tournaments and the like without them, so we are requesting \$200,000 in one-time funds for these costs. This must be funded during the active construction phase, or those costs will further escalate.

The current plans for the concession stand call for a room with four walls, plumbing, and electrical hookups. There are no funds in the current project budget available for FF&E to properly outfit the concession stand with cooking surfaces, displays, counters, etc. For the investment of \$50,000, the concession stand will be operational on opening day.

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A central playground to offer additional recreation opportunities for families attending events at the complex has always been part of the plan, but the economic realities required us to remove this from the construction bids. This playground concept at a cost of \$300,000 will allow for a full and lively recreational experience for all who come to Patriot Park North.

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Sully District

Board Matter
March 22, 2022
Building Safety Month – May 2022

Mr. Chairman,

Staff from Land Development Services, the Department of Code Compliance and the Fire and Rescue Department enforce the Virginia Uniform Statewide Building Code and Statewide Fire Prevention Code to ensure life safety requirements are incorporated into the design, construction and maintenance of the buildings and structures in Fairfax County. We celebrate Building Safety Month each year to raise awareness of the importance of complying with these codes to provide safe buildings and infrastructure that serve our community every day.

Although 2021 proved to be a challenging year due to the continuing pandemic, staff were able to overcome many obstacles and continue to facilitate safe and sustainable buildings in our county. Our dedicated staff has implemented virtual inspections, electronic permitting and plan review, and online meetings to support the building industry to ensure buildings are safe.

Therefore, Mr. Chairman, I move that the Fairfax County Board of Supervisors name May as "Building Safety Month" in Fairfax County and direct staff to prepare a resolution to be presented outside the Board Room to the Building Safety Month Planning Committee members, along with Mr. William Hicks and Mr. Jay Riat.

Kathy L. Smith
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Sully District

Board Matter
March 22, 2022

MOTION TO ALLOW CONCURRENT SITE PLAN PROCESSING
RZ/FDP 2021-SU-017 & PCA 78-S-063-12
K. Hovnanian at Gallery Park at Westfields LLC (Sully District)

Mr. Chairman,

K. Hovnanian at Gallery Park at Westfields, LLC has filed a rezoning, final development plan and proffer condition amendment, RZ/FDP 2021-SU-017 and PCA 78-S-063-12, for a site previously approved for office use, to permit 2-over-2 style townhouses on tax Map Reference 043-2 ((2)) 0029G3

A formal public hearing is scheduled before the Planning Commission on April 20, 2022. In order to facilitate review of the FDPA application the applicant has requested authorization to process concurrent site and building plans for the project in advance of the public hearing.

Therefore, I move that the Board of Supervisors direct the Director of the Department of Land Development Services to accept for concurrent and simultaneous review a site plan, architectural drawings, building permits and other materials as may be necessary in conjunction with the pending application.

This motion should not be construed as a favorable recommendation by the Board on the pending application and does not relieve the applicant from compliance with the provisions of all applicable ordinances, regulations, or adopted standards, nor does it prejudice in any way the Board's consideration of this pending application.