INFORMATION TECHNOLOGY POLICY ADVISORY COMMITTEE (ITPAC)
Meeting Schedule 2024

DATE*	AGENDA	LOCATION
January 18	• IT Agenda • ITPAC Letter to BOS (Begin Discussion)	Remote
March 7	• IT Agenda / Budget Highlights • Finalize ITPAC Letter to BOS – Due to DMB mid-March	GC 232
April 25	• IT Agenda	GC 232
June 4 *9:30 AM – 11:00 AM*	• *Board IT Committee Meeting* • *Streamed on-line* • *ITPAC Invited*	Conference Room 11
July 11	• IT Agenda / Follow up from Spring BOS IT Comm • DIT Interns	GC 232
September 12	• IT Agenda • Memberships Expirations (Begin Discussion)	Remote
October 29 *11:00 AM – 12:30 PM*	• *Board IT Committee Meeting* • *Streamed on-line* • *ITPAC Invited*	Conference Room 11
November 21	• IT Agenda / Follow up from Fall BOS IT Comm • Memberships Discussion • ITPAC Letter to CEX – Due to DMB mid-Dec	GC 232

Six meetings (four are required by Charter), are proposed for calendar year 2024. Meetings are held on Thursdays spread throughout the year. Due to FOIA rules, any communications of committee matters must be done through the distribution list and must include the DIT staff coordinating the committee (Brian Heffern).

Bi-annual timeslots (shaded in beige) are noted on the ITPAC calendar for scheduled Board IT Committee meetings. ITPAC members are invited to attend; however, this is optional. These meetings are also streamed or can be watched on Channel 16.

For onsite meetings, ITPAC gathers at 8:00 AM in Conference Room 232 with meetings starting no later than 8:15 AM. IT presentations and ITPAC discussions run about 1 hour and 45 minutes, adjourning around 10:00 AM. Two remote meetings are planned in 2024, consistent with legislation approved as part of 2022 General Assembly. Board IT Committee meetings are held in Conference Room 232 and generally run for about 1.5 hours.

*Schedule subject to change.