

Board Agenda Item
November 10, 2015

ADMINISTRATIVE – 1

Adoption of Minutes – October 28, 2015, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the October 28, 2015, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the October 28, 2015, Park Authority Board meeting.

TIMING:

Board action is requested on November 10, 2015.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the October 28, 2015, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
October 28, 2015**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael Thompson, Secretary*
Harold L. Strickland, Treasurer*
Walter Alcorn
Edward R. Batten, Sr.
Mary Cortina
Linwood Gorham
Faisal Khan
Frank S. Vajda
Anthony J. Vellucci
Grace Han Wolf

Staff:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen
David Bowden
Barbara Nugent
Todd Brown
Janet Burns
Bobbi Longworth
Anne Cissel
Carol McDonnell

Absent*

Guests: Edward L. Long, Jr., County Executive
Joe Mondoro, Chief Financial Officer
Sully Foundation:
Lee Hubbard, Vice Chair;
Chip Paciulli, Treasurer;
Paula Elsey, Secretary;
Beverly Horton, Member
Anne Stuntz, Member

PUBLIC COMMENT: No speakers were present.

PRESENTATION

County Executive Edward L. Long, Jr., and Chief Financial Officer Joe Mondoro provided a presentation on the Lines of Business exercise the county is currently undertaking.

ADMINISTRATIVE ITEMS

DRAFT

ADMIN-1 Resolution Honoring the Sully Foundation Ltd. Upon Its 45th Anniversary
Mr. Quincy made a motion to approve the resolution honoring the Sully Foundation upon its 45th Anniversary; seconded by Ms. Cortina. The motion carried. Messrs. Strickland and Thompson were absent.

ADMIN-2 Adoption of the Minutes, October 14, 2015, Park Authority Board Meeting
Mr. Quincy made a motion to approve the minutes of the October 14, 2015, Park Authority Board meeting; seconded by Mr. Vajda.

Mr. Alcorn made a motion to amend the attendance list; seconded by Mr. Batten. The motion carried. Messrs. Strickland and Thompson were absent.

At 8:07 p.m. Mr. Bouie called a brief recess. The meeting reconvened at 8:09 p.m.

ACTION ITEMS

A-1 Appointment of Rich Harpe to the Fairfax County Park Foundation Board
Mr. Batten made a motion to approve appointment of Rich Harpe to the Foundation's Board of Directors; seconded by Mr. Khan. The motion carried. Messrs. Strickland and Thompson were absent.

A-2 Letter of Endorsement to the East Coast Greenway Alliance for the East Coast Greenway segments in Grist Mill and Laurel Hill Parks (Mount Vernon District)
Mr. Gorham made a motion to approve the letter of endorsement to the East Coast Greenway Alliance for the East Coast Greenway segments of trail in Grist Mill and Laurel Hill Parks; seconded by Mr. Khan. The motion carried. Messrs. Strickland and Thompson were absent.

A-3 Approval – Ruckstuhl Park Master Plan (Providence District)
Mr. Quincy made a motion to approve the Ruckstuhl Park Master Plan; seconded by Mr. Alcorn. The motion carried. Messrs. Strickland and Thompson were absent.

INFORMATION ITEMS

I-1 Annual Fee Review Calendar – FY 2016
No action was necessary.

I-2 Fairfax County Park Foundation Audited Financial Statements
No action was necessary.

I-3 Green Spring Gardens Draft Master Plan Revision for Public Comment
No action was necessary.

I-4 Natural Resource Management Plan FT15 Accomplishments and FY16 Plan

No action was necessary.

I-5 Cultural Resource Management Plan FT15 Accomplishments and FY16 Plan

No action necessary.

NEW BUSINESS

Mr. Vellucci put forward a motion for a resolution for the adoption of a Fairfax County Park Authority (FCPA) Encroachment Management Plan.

Whereas the Fairfax County Park Authority is the single largest real property owner in Fairfax County with over 23, 500 acres and 420 park facilities located throughout the county in each magisterial district for the benefit of Fairfax County citizens; and,

Whereas some citizens whose property borders Park Authority property have taken it upon themselves to encroach upon Park Authority property which is public land; and

Whereas the Fairfax County Park Authority has taken various measures to limit encroachment and educate the public regarding encroachment with limited effectiveness, to wit, Park Authority Regulations §1.15 Protection of Park Property, Sub-Paragraph B. Encroachments, and, <http://www.fairfaxcounty.gov/parks/resource-management/archives/encroachment.htm>; and

Whereas the Fairfax County Park Authority Board of Directors has a fiduciary responsibility for the stewardship of the public's property that it has been entrusted with;

Be it now resolved that the Fairfax County Park Authority Board of Directors, seeking to provide proper stewardship of the public lands it has been entrusted with hereby direct the Director, Fairfax County Park Authority to develop a Fairfax County Park Authority Encroachment Management Plan to more actively and aggressively address encroachment infractions upon Park Authority property.

Mr. Batten seconded the motion.

Discussion ensued about the merits of approving the resolution versus the chairman directing the director to start pulling information together to bring back to the board with a very detailed presentation about what's happening. What Parks is seeing. What it is doing. What the actions are that Parks is putting into place relative to its current Strategic Plan and the NRMP and CRMP as staff looks at defining the need for an encroachment plan. Staff wants to be sure that the board

has all the information related to what it would take, what it would mean, what Parks is doing now, what it's missing, and where additional resources are needed.

Following discussion, Mr. Vellucci tabled his motion; seconded by Mr. Batten.

Chairman Bouie directed Mr. Kincannon to come back to the board with the information that was discussed to help the board make an informed decision on the importance of this issue and how it should move forward.

CHAIRMAN'S MATTERS

- Mr. Bouie noted that a number of emails have come in concerning the Pimmit Barn situation. Staff will come back to the board with information on where Parks is with the easement that Washington Gas is trying to acquire in that area.
- Dr. Gloria Addo-Ayensu, Health Department, sent a message concerning the synthetic turf fields. The EPA is going to do a study on the effect to kids. When the results of the study are in, she will share the report. Until then, the status remains the same—they are not dangerous and the county will keep monitoring the situation.
- Mr. Bouie extended congratulations to Mr. Khan. The cricket championship was held on Tuesday, October 27, and Mr. Khan's team won. Mr. Khan was the MVP. Messrs. Thompson, Quincy, and Bouie had the opportunity to meet the entire squad.

Mr. Bouie stated that the league is to be commended for the tremendous job, not only with the adults in the cricket community, but with the programs that they started with kids. Anyway Parks could support Mr. Khan's efforts would be fantastic.

- Mr. Bouie reminded the board that the next board meeting will be held on Tuesday rather than Wednesday. There are two meetings in November – committee meetings on Wednesday, November 4, and the following Tuesday, November 10, committee meetings will be held, followed by a board meeting.

DIRECTOR'S MATTERS

- Mr. Kincannon reported that earlier in the day he had the pleasure to speak at the Green Spring Volunteer Luncheon. Green Spring has 140 volunteers. It's an incredible program. Ms. Olien told the director that there was a record turnout to hear the new director; about 65 people attended, which is about 20 more than they have had in previous years. So word is getting out that good things are happening with the board and with staff. Parks has the support of the Board of Supervisors as well. Mr. Kincannon thanked the volunteers and gave accolades for the great partnership and the work they have done. He talked about the great

work volunteers do throughout the county and how they truly support Parks to provide the best service to the community.

- Mr. Kincannon reemphasized the upcoming board schedule for November and December. As Mr. Bouie noted the meetings in November are on the 4th (committees only) and the 10th. The December meetings will take place on the 9th (committees only) and on the 16th. Mr. Kincannon reminded the board that the dates are on the board calendar, and recommended they check the schedule online.
- Mr. Kincannon also reminded the board that the holiday reception this year will be held on December 11 at Twin Lakes.
- On October 24 Sully Historic Site hosted Historic All Hallows Eve. This annual family event explores the origins of our modern Halloween customs and its link to harvest time. Tours of the first floor of the 1794 house highlighted Halloween traditions of the 1950s, volunteers produced a skit featuring scenes from the Legend of Sleepy Hollow. One hundred twenty patrons learned about cooking in the open hearth, historic herbal medicines, helped make apple butter, heard traditional folk tales at the slave quarter and visited the “fortune teller.” Children played in the maze, made a paper pumpkin to take home, trick or treated at the historic buildings, and visitors toured the site on the hay wagon.

Mr. Bouie turned the floor to Ms. Pedersen who introduced the new Deputy PIO, Anne Cissel. Ms. Cissel came to Parks from the Health Department where she has been since 2012 and served as the primary online communicator. Ms. Cissel’s background is in English literature and she is a graduate of Columbia University. In the few weeks Ms. Cissel has been with Parks she has raised the social media profile substantially.

BOARD MATTERS

- Mr. Vajda had no matters to bring forward.
- Mr. Bouie congratulated Ms. Wolf. She announced that she had gotten married last week.

Ms. Wolf invited everyone to bring come out to Colvin Run Mill on Saturday, October 31, Halloween, and bring the kids, it’s free. There will be crafts, hands-on activities, a grain grinding demonstration, and trick-or-treat around the site. Colvin Run is the only working mill in Fairfax County and the fall is a great time to come out to the site.

- Mr. Vellucci thanked Ms. Stallman and Ms. Dorlester who met with the Friends of Royal Lake on Thursday, October 22. The interesting thing they discovered was that the exercise stations that are on the trail do not have to comply with the ADA. That is a significant change and changes the entire dynamic of what the Friends group is trying to do. There will be another meeting to figure out what they are going to do now that that’s off its shoulders.

DRAFT

Mr. Vellucci thanked the board for having a wonderful discussion on encroachments.

- Walter Alcorn had no matters to bring forward.
- Mr. Strickland was absent.
- Mr. Thompson was absent.
- Mr. Quincy reported that the Annual Providence VolunteerFest was held on Saturday, October 24. This is an event held by Supervisor Smyth's office and Parks is involved. A mini-golf tournament was held for disadvantaged children at Jefferson District Park. Merrifield Gardens contributed the prizes.

An equestrian demonstration was held at Oakton Community Park. The event was attended by the director and his wife. This event was run by the Spirit group and it had a couple of horses there giving rides and some riding exhibitions. It was very well attended.

There have been some IMA projects at Nottoway, Idylwood, and Borge Street Parks. There were a many volunteers, kids, and adults alike.

The Great Falls Sierra Club performed its annual cleanup of Scotts Run. It was very gratifying to see all the volunteers, and discouraging – almost as much as encroachment – to see the amount of trash that's pulled out of our parks, such as tires, beer cans, pieces of lumber, baseball bats, and everything. They had collected five or six bags of things that would fit into bags. Mr. Quincy stated that he shared Mr. Vellucci's feelings about encroachment, but the trash issue is even worse.

- Ms. Cortina thanked Mr. Bowden, Ms. Cronauer, Mr. Boston, and Transportation staff for coming out to the public meeting on October 15 for the project to pave part of the CCT in Wakefield Park. Fifty to sixty people attended the meeting. A number of people were opposed to the project, not wanting to lose the character of the park with the off-road mountain biking and they were also concerned that the CCT might turn into the W&OD trail-become too fast and not safe for children and families. Majority of the people were concerned about the project. Ms. Cortina appreciates the fact that Mr. Bowden and his team told the attendees they would take a look to see if they could accommodate all the uses as well as the needs of the entire CCT.
- Mr. Batten congratulated Mr. Khan on his victory.

Mr. Batten thanked Ms. Baldwin for dealing with him and Supervisor McKay on Mount Vernon Woods situation.

Mr. Batten reminded the board to think in terms of valuable candidates for the Park Foundation Board.

- Mr. Gorham asked for a resolution of condolence to the friends and family of Howard Bowdring who passed away at the Mount Vernon RECenter. Mr. Gorham would also like a resolution of support and appreciation to staff at Mount Vernon RECenter who, he was sure, is struggling with the incident.

After discussion, Mr. Bouie stated that he would draft a letter to the family and staff on behalf of the board.

- Mr. Khan said that he cricket team had a great year. They played 16 games and lost only one, won the championship. He thanked Messrs. Quincy, Thompson, and especially Mr. Bouie for showing up. He thanked everyone for showing up and those that tried.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 9 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on November 10, 2015

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

DRAFT

Board Agenda Item
November 10, 2015

ACTION – 1

Approval of Annual Review and Distribution of Telecommunications Revenues

RECOMMENDATION:

The Park Authority Director recommends approval of the CRMP, NRMP and district specific projects, as presented to and reviewed by the Budget Committee on October 28, 2015.

ACTION – 2

Scope Approval – Colvin Run Miller’s House – Structural and Exterior Envelope Rehabilitation (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to rehabilitate structural elements and exterior envelope of the Miller’s House, as presented to and reviewed by the Planning and Development Committee on November 4, 2015.

ACTION – 3

Scope Approval – Playground Replacement and Related Work at Audrey Moore RECenter (Braddock District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope for design and installation of replacement playground equipment and related work at Audrey Moore RECenter, as presented to and reviewed by the Planning and Development Committee on November 4, 2015.

Board Agenda Item
November 10, 2015

ACTION – 4

Scope Approval – Mount Vernon RECenter Renewal Phase I (Mount Vernon District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope for Phase I for renewal of Mount Vernon RECenter, as presented to and reviewed by the Planning and Development Committee on November 4, 2015.

Board Agenda Item
November 10, 2015

INFORMATION - 1

Needs Assessment Update and Service Level Standards

The purpose of the Needs Assessment Study is to determine countywide park and recreation needs and determine how best to meet those needs through service level standards, contribution levels, and development of a long range capital improvement plan. The PROS Consulting team has been engaged to assist in conducting the Needs Assessment.

Staff last provided the Park Authority Board with an update in September 2015. Since that meeting on survey results, staff has continued to work with the PROS consulting team. In this update, staff will present proposed service level standards, as recommended and developed by PROS and staff, and lead Board members through consideration of contribution levels. This process sets facility provision goals for FCPA, recognizing that we are not the sole provider in many cases.

Staff anticipates returning to the Board in January 2016 for final approval of the service level standards and contribution levels.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
David Bowden, Director, Planning & Development Division
Cindy Walsh, Director, Resource Management Division
Todd Johnson, Director, Park Operations Division
Barbara Nugent, Director, Park Services Division
Judy Pederson, Public Information Officer
Sandy Stallman, Manager, Planning & Development Division
Anna Bentley, Planner, Planning & Development Division

Needs Assessment Update

Park Authority Board

10 November 2015



Parks

better parks

better living

Count!

<http://www.fairfaxcounty.gov/parks/parkscount/>

Review what we know, what
we've heard



**Parks
Count!**



Public Input

- Multiple means of input, online and in-person
 - IdeaScale, over 700 users, 60 ideas, 300+ comments, 2300+ votes
 - Seven meetings in a box
 - 800+ other online/email responses
 - In-person, best guess is between 150-300

Public Input

- What was said
 - Wide variety of opinions, concerns, ideas
 - Majority constructive
 - About use, some operational and funding
 - Specific topics include: trails, athletics, indoor facilities, programs/fitness, special events, volunteerism/education, maintenance (upkeep, signage), conservation, historic and natural resources

Public Input

- A few takeaways
 - Interest groups, communities rallied around specific facilities or activities
 - No service or facility went unmentioned
 - Passion for parks
 - High use and reliance on the system evident
 - Concern about the age and condition of the system also evident

Facility analysis, lifecycle review

Facility analysis: 8 RECenters assessed for major building systems. Approximately \$65 million in reinvestment over the next 20 years cited.

Lifecycle review: Consultant analysis indicates backlog of deferred maintenance for all facility types

Confirmation of what survey is saying and things staff has shared

Survey

- Status:
 - Use is at all time high
 - Importance is at all time high
 - Condition rating is good-fair
 - Satisfaction is lower than in past
- Facilities and programs well used with areas for improvement and continued emphasis
- Reinvest in and maintain the system

NA Products

- Qualitative input
- Survey and results
- Facility assessments (RECenters)
- Natural and cultural cost assessment reports (80%)
- Service level standard recommendations, FCPA contribution level targets
- CIP
- Needs Assessment Study Final Report

Service level standards, contribution levels



**Parks
Count!**



Service Level Standard

Establish a countywide goal for the whole universe of public park facility provision.

- Population based metric for public facilities
- Considers entire county population and all public facilities
- A measurable standard helpful in understanding need for facility types
- Should track to population shifts, global (countywide) changes in use
- Used in development review to help understand likely impacts of new development
- Helps guide decision making concerning service provision

FCPA Contribution Level

FCPA strategic direction for meeting service level goals

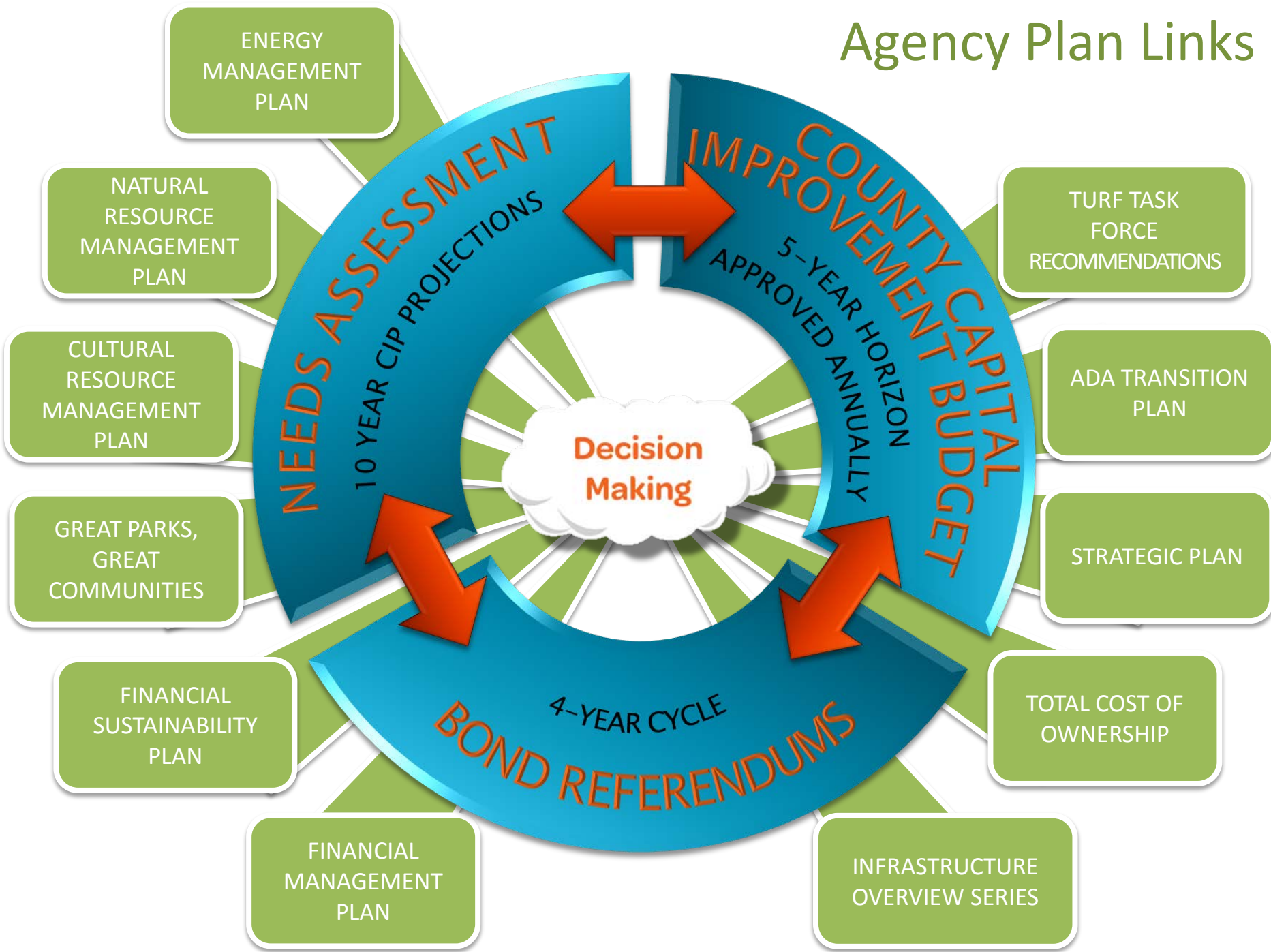
- FCPA is one of many providers
- Considers how our agency will contribute to meeting needs
- Considers service level standards
- Establishes strategies and recommends actions
- Considers addition of new and improvement of existing

Facility Type	Adopted Standard	FCPA New Facility Goals
Rectangle Fields	1 per 2,700 residents	93
Adult Baseball	1 per 24,000 residents	9
Adult Softball	1 per 22,000 residents	4
Youth Baseball	1 per 7,200 residents	0
Youth Softball	1 per 8,800 residents	0
Multi-use Courts	1 per 2,100 residents	12
Playgrounds	1 per 2,800 residents	2 destination playgrounds
Nature Centers	.04 square feet/person	13,070 sf
Picnic Shelters	1 per 12,000 residents	20
RECenters	1.1 square feet/person	122,118 sf
Local Dog Parks	1 per 86,000 residents	6
County Dog Parks	1 per 400,000 residents	1
Local Skate Parks	1 per 106,000 residents	9
County Skate Parks	1 per 210,000 residents	2
Golf (# of holes)	1 hole per 3,200 residents	0
Indoor Gyms	2.8 square feet/person	101,741 sf
Outdoor Family Aquatics	1/570,000 residents	Expand Water Mine
Horticulture Parks	1/350,000 residents	Improve 2 existing parks
Equestrian	1/595,000 residents	1
Waterfront Parks	1/90,000 residents	2
Trails Count!	Consistent with Trails Plan	75 miles

Parks
Count!



Agency Plan Links



Today's Task

1. **Begin discussion of SLS:** Consultant has made recommendations, staff has discussed, ready to make a recommendation to PAB.
2. **Concurrently, discussion of contribution levels:** Staff only exercise using consultant recommendations, data. Staff is ready to make recommendations.

We will work through worksheets facility by facility, pulling from consultant analysis and information and staff input

Facilities to be discussed are those for which standards were adopted in 2004, plus two park/facility types for which we did not previously adopt standards (based on consultant recommendation)

Worksheet Layout

1. Right hand side: data points at a glance, graphs
2. Left/main column
 - A. Service level standards
 - 1) Consideration factors: key points to be reminded of when thinking of SLS
 - 2) Consultant recommended SLS
 - B. FCPA contribution levels
 - 1) Consideration factors: again, key points to keep in mind when thinking of FCPA contribution levels
 - 2) Staff recommended strategies and contribution levels

As we get started...

- Consultant recommendation: across the board, no change to Service Level Standard metric
- Contribution levels, a focus on reinvestment, maintenance
- Of note, Great Parks Plan's recommendations for service delivery echo sentiments
- Operational cost considerations
- Approval with final report

Worksheets



**Parks
Count!**



Needs Assessment Update

Park Authority Board

10 November 2015



Parks

better parks

better living

Count!

<http://www.fairfaxcounty.gov/parks/parkscount/>

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Board Agenda Item
November 10, 2015

INFORMATION – 2

Infrastructure Overview – Roadways and Parking Lots

As presented to and reviewed by the Park Operations Committee on October 28, 2015.

INFORMATION – 3

Energy Management Plan Update

As presented to and reviewed by the Park Operations Committee on October 28, 2015.

INFORMATION – 4

FY 2016 First Quarter Budget Review, Fund 10001, Park Authority General Fund

As presented to and reviewed by the Budget Committee on November 4, 2015.

INFORMATION – 5

FY 2016 First Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on November 4, 2015.

INFORMATION – 6

Planning and Development Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on November 4, 2015.