

Board Agenda Item  
February 4, 2016

**ADMINISTRATIVE – 1**

Adoption of Minutes – January 13, 2016, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the January 13, 2016, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the January 13, 2016, Park Authority Board meeting.

TIMING:

Board action is requested on February 4, 2016.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 13, 2016, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority  
Board Meeting  
January 13, 2016**

The Chairman called the meeting to order at 7:37 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members:**

William G. Bouie, Chairman  
Ken Quincy, Vice Chair  
Michael W. Thompson, Jr., Secretary  
Walter Alcorn  
Edward R. Batten, Sr.  
Mary Cortina  
Maggie Godbold  
Linwood Gorham  
Faisal Khan  
Frank S. Vajda  
Anthony J. Vellucci  
Grace Han Wolf

**Staff Present:**

Kirk W. Kincannon, Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Judy Pedersen, PIO  
David Bowden  
Todd Johnson  
Barbara Nugent  
Cindy Walsh  
Janet Burns

**Guests:** Everett 'Butch' Loughry

**AGENDA CHANGES**

There was no need for a closed session.

**PUBLIC COMMENT**

Speaker: Carrie Sawicki  
Moirra Callaghan

Subject: Baron Cameron Dog Park  
Baron Cameron Dog Park

**ADMINISTRATIVE ITEMS**

**ADMIN-1 Resolution Honoring Everett Butch Loughry upon His Retirement from the Fairfax County Park Authority**

Mr. Thompson made a motion to approve the resolution honoring Everett Butch Loughry upon his retirement from the Fairfax County Park Authority. The motion was seconded and carried unanimously.

**ADMIN-2 Adoption of Minutes – December 16, 2015, Park Authority Board Meeting**

Mr. Thompson made a motion to approve the minutes of the December 16, 2015, Park Authority Board meeting. The motion was seconded and carried unanimously.

**INFORMATION ITEMS****I-1 Resident Curator Program Update**

Cindy Walsh and Denice Dressel brought the board up to date on the progress of the Resident Curator Program and discussed the next steps. Bill Bouie suggested looking into the possibility that in lieu of leasing the property to the Board of Supervisors that perhaps the properties could become part of the land bank.

**CHAIRMAN'S MATTERS**

- Mr. Bouie welcomed Ms. Godbold, the new Sully District representative, to the Park Authority Board.

Mr. Bouie congratulated Mr. Kincannon on his appointment by Mr. Stalzer to attend the Local Government Manager Certificate Program offered by Virginia Tech as part of his leadership development.

- Mr. Bouie stated that while the board did not get an opportunity to say good-bye to Mr. Strickland, it goes without saying that he will be missed on this board. Mr. Strickland is Parks. Parks will come up with a special way to celebrate his independence with him. This now makes Mr. Strickland a candidate for captain of the Green Team for the bond program this year.
- Mr. Bouie recommended that board members meet with their Supervisors with regard to the potential bond program to get as much input as possible. The board will be advocating for more dollars. A couple of Supervisors were kind enough to get Parks an additional \$15M-\$20M in the past and Mr. Bouie is hoping Parks can get an additional \$13M to take Parks to \$100M. He is also hoping to get Parks past the \$13.5M spending threshold.
- Mr. Bouie welcomed everyone back from the holiday break and hoped they were all well-rested because there is a lot of work to do in the coming months.

**DIRECTOR'S MATTERS**

- Mr. Kincannon thanked Mr. Bouie and the board for its support adding that he is very appreciative.
- The 2015 Eakin Philanthropy Awardee, Suzan Syron-Singh, contributed \$20,000 for Chessie's BIG Backyard, bringing donations made via The Kelley Syron Sunshine Fund to more than \$70,700.

**BOARD MATTERS:**

- Mr. Khan wished everyone a Happy New Year. He congratulated Mr. Kincannon on his achievement and welcomed Ms. Godbold to the board.
- Mr. Gorham wished everyone a Happy New Year and congratulated Ms. Godbold on her appointment to the Park Board.
- Mr. Batten extended wished a very blessed and Happy New Year. He hoped that Ms. Godbold would find being on the Park Board as exciting as her predecessor had. He indicated that Parks looks forward to working with her to make that a reality.

The Park Authority Board will hold a joint meeting with the Park Foundation Board on March 5 at Frying Pan Farm Park. Mr. Batten encouraged the Park Board to submit potential positive topics for discussion at that meeting.

He feels this will be a very special meeting and noted that the two boards do not meet often enough. There has been some sentiment about there being more informal socializing rather than formal gatherings which would prove to be very beneficial. He is hoping to discuss this at the March 5 meeting.

Mr. Batten deferred to Mr. Thompson who commented on Mr. Batten's behalf that if anyone on the Park Board knows of anyone who is interested in or would be an asset to the Foundation Board they should contact Ms. Longworth or Mr. Batten.

- Ms. Cortina wished everyone a Happy New Year and welcomed Ms. Godbold to the board and congratulated Mr. Kincannon.

Ms. Cortina attended the EQAC meeting on Tuesday, January 12, and spoke on behalf of the Park Board. She advised EQAC on the 2015 Needs Assessment results that place emphasis on the environment which is utmost in peoples' minds this survey period. Ms. Cortina made an ask for preference for stormwater. EQAC Chair, Ms. Stella Koch, said to stay away from stormwater money.

EQAC is interested in having a joint meeting. Mr. Kambiz Agazi, the Environmental Coordinator, would like to come before the board to give a presentation and perhaps do it as part of the joint meeting.

- Mr. Vajda congratulated Mr. Kincannon and welcomed Ms. Godbold. He wished everyone a Happy New Year. It was an especially Happy New Year for him as he had emergency surgery on Christmas Eve from which he has recovered.

Because of his surgery he was unable to participate in the cleanup of Hogge Park, which a lot of people have been abusing. Because of neighbor's concerns about the types of people

gathering there, a three-team effort – the police, the Sheriff’s Department, and the Park Authority – worked together to clean up the park. Officer Kathleen ‘Kat’ O’Leary was the prime mover of the cleanup. The Sheriff’s Department provided people-power from people working off their sentences. In addition to the three organizations, Officer Kat had mobilized the students from J.E.B. Stuart to come out to help. Area 2 management is doing more of the invasive cleanup. Mr. Vajda is very pleased with this project and suggested other board members consider this if they need help in their districts with cleanup.

- Ms. Wolf wished everyone a Happy New Year and welcomed Ms. Godbold. She congratulated Mr. Kincannon and stated that she is interested in hearing more about his adventure. Ms. Wolf noted that she had a friend who started law school in her late forties and admitted that she could not do that.
- Mr. Vellucci wished everyone a Happy New Year, welcomed Ms. Godbold, and congratulated Mr. Kincannon.

While he is not part of the P&D Committee he brought forward an issue for consideration regarding addressing the 50+ and 65+ crowd and his pet peeve, which is the demographic of the teenager. Fifteen to 18-year-olds are big into pull-ups and things like that. He believes this could be part of the outdoor fitness and doesn’t know if it will impact which parks are selected, but Parks is missing this demographic. Parks needs to think about teenagers that are not involved in organized sports and get them into our parks in a constructive manner. He asked if staff could please look into this.

He would like staff to consider Lake Accotink Park which has 13 different entrances, is a lakefront park, and for all intents and purposes is a neighborhood park.

There is about to be a new friends group in the Braddock District, the Friends of Oak Hill Park. This group got started by the Friends of Accotink Creek. Oak Hill Park is about ½-mile from the Oak Hill Mansion, is a 10-acre park in the center of the community and has some gravesites on it. The group is interested in looking into the archeological side of that and basically cleaning it up. They have been working with the district manager

As the Park Authority gets more friends groups in the county and as more friends groups are needed for cleanups and such, perhaps it is time for the board to consider a committee that addresses friends groups and how it can better work with them through interaction that the board should have with them. He feels that MOUs and MOAs may not be the best way to do that and that the board may want them to be more involved in what they can do and how they can be used. Mr. Vellucci hopes that is something that could be looked at during the next cycle.

The Friends of Long Branch Stream Valley met on January 12. Ms. Cronauer and Mr. Bowden were present along with Mr. Richardson. The meeting focused on the consideration

of part of the countywide trails project for the bond and whether or not parks want to pave part of it.

A good mile of the Lake Accotink Park trail was just paved and it is absolutely gorgeous. The water area is paved with downturn concrete. Mr. Vellucci urged the board to take a walk on the trail. There is a lot more to do on the trail now and there are a lot more good people on the trail now – moms with strollers, kids on scooters, and small kids on bikes. While naturalist and bikers would like to leave it the way it is, the reality is that parks serves a lot more park patrons by having paved trails and reduce the impact on the environment. He wanted to go on record that while he was not a believer he is now and definitely supports the Long Branch Stream Valley trail paving project and just needs to get the rest of the community onboard.

The Friend of Lake Accotink Park is holding a meeting on January 14.

Mr. Vellucci received a call from Ms. Lepold, who opposed the photographers' fees in 2015, to report that she had been approached by Green Spring Gardens to promote wedding photo shoots at the park.

It being a new year, Mr. Vellucci reported that he intends to come up with his list of district priorities and top ten things he is concerned with in the Braddock District which he will share with the board. He noted that he would love to hear from the other members of the board as to what is important to them. He recommended last year, and recommends it again, believing it is good to share this with each other. Mr. Kincannon will get to see them all and see a partner develop among a number of members and to employ his assets.

With regard to one of Mr. Vellucci's favorite topics, encroachment, he asked when staff would be coming back to the board. Mr. Kincannon indicated that it would be at the next board meeting on January 27.

- Mr. Alcorn welcomed Ms. Godbold. Following the length of Mr. Vellucci's remarks he commented to Ms. Godbold that she is not obligated to say anything.

Mr. Alcorn commended staff and the board for the process it is going through with regard to the bond. This is the first time he is going through this process and it is very thorough. It started with a good methodology, the Needs Assessment, but now is very transparent. Going through each project and being able to ask questions, seeing how things are changing or if there are modifications, this is the way it should be done. He thanked staff and the board.

- Ms. Godbold stated that she realized immediately that she had very big shoes to fill. Mr. Strickland has been around forever. He was very gracious to meet with her for a couple of hours and overfilled her brain. He is still going to be around. He has offered his help and she will call on him when she needs to.

She thanked everyone for the wonderful welcome and looks forward to working with everybody.

- Mr. Thompson welcomed Ms. Godbold and congratulated Mr. Kincannon.

He thanked Ms. Baldwin and the team for working on a potential partnership with 4H on some garden stuff. It's a unique request and staff needs to figure out how to make all those things come together.

Before Mr. Strickland comes to get his plaque and gets a chance to talk to the board, Mr. Thompson wanted to put on the record how much he appreciated everything Mr. Strickland contributed to the board and to the county, not just the Sully District, but with the county leadership. Mr. Strickland acted as a mentor to him when he first came onto the board. Mr. Thompson and Mr. Strickland didn't always agree, but they always got along. It was incredibly useful. They recently had a disagreement regarding cell towers and they worked through it with laughter and with the understanding that we all wanted to do what was best for the county and the Park Authority. In this day and age when people disagree too many people make it personal and make you an enemy instead of coming to a like-minded end. Mr. Thompson wanted to ensure the record reflected the admiration he had for Mr. Strickland.

- Mr. Quincy stated that he looks forward to working with everyone this coming year. He congratulated Mr. Kincannon adding that he would look at his grades.

Mr. Quincy also welcomed Ms. Godbold and said that the board will help her fill those shoes. He hopes she finds the position very challenging and very gratifying.

While Mr. Vellucci had mentioned the friends groups helping Parks with cleanup, the Providence District has had some fairly good luck with help from the Sierra Club. They use friends groups and environment groups.

- Mr. Bouie noted that the Nomination Committee's slate of officers for 2016 was distributed. The elections will take place on January 27. If anyone has any comments or concerns they should get in touch with the Nomination Committee chair, Mr. Batten.
- Mr. Bouie disagreed with Mr. Vellucci in terms of putting together a list of top ten things for his district. Before anyone else puts their list together Mr. Bouie indicated that the director and staff have a work plan that they work off of. If there are things that are not addressed, they should be brought up in the context of new items. He wants to be sure this board or any individual board member does not make busy work for the director to chase down a rabbit hole. Mr. Bouie hopes that the board sticks to the work plan and anything outside the work plan should be taken through the proper channels. That does not dissuade any conversation

between members of the board about things that are going on, but collectively look at it as one single picture.

Mr. Vellucci stated that he did not want to change the work plan, but wanted to share his concerns that are park-related, but not a park issue. He used the dredging of Royal Lake and the loss of aquatic life as an example.

With regarding encroachment, Mr. Bouie indicated that there have been several instances in the past month where encroachment has been increasing in a public places particularly in Montgomery County with the addition of the Purple Line. Mr. Bouie asked the director, in addition to what has already been done, what would it take at this point for Parks to notify the encroacher of their encroachment and to go on the record that they are encroaching that will help Parks establish a case if Parks ever does get to a point that it does have to challenge those people as far as enforcement is concerned. Parks already knows when an encroachment is taking place, is it up to Parks to notify those people that they are encroaching and are being put on notice so that there is a record of property damage.

Mr. Kincannon said that will be part of the presentation.

#### **ADJOURNMENT**

There being no further business, Mr. Bouie called the meeting to a close at 8:37 p.m.

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Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting  
on February 4, 2016

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Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

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Barbara J. Gorski, Administrative Assistant



Board Agenda Item  
February 4, 2016

**ACTION – 1**

Scope Approval – Burke Lake Golf Course Clubhouse Replacement, Driving Range Expansion, Public Sanitary Sewer Line Extension Installation and Related Site Improvements (Springfield District)

**RECOMMENDATION:**

The Park Authority Director recommends approval of the project scope to replace the Burke Lake Golf Course clubhouse, expand the driving range, install public sewer and related site improvements, as presented to and reviewed by the Planning and Development Committee on January 13, 2016.

**ACTION – 2**

Scope Approval – Lake Fairfax Park – Americans with Disabilities Act Replacement of Bathhouse “C” Serving Temp Camp Area and Restroom “B” Serving Picnic Area (Hunter Mill District)

**RECOMMENDATION:**

The Park Authority Director recommends approval of the project scope to replace Bathhouse “C” serving the tent camping area and Restroom “B” serving the picnic area and perform related site work to bring the facility into ADA compliance at Lake Fairfax Park, as presented to and reviewed by the Planning and Development Committee on January 13, 2016.

Board Agenda Item  
February 4, 2016

**ACTION – 3**

Reallocation of Bond Project Fund Balance for McNaughton Fields Park Renovation  
(Mount Vernon District)

RECOMMENDATION:

The Park Authority Director recommends approval of the reallocation of project fund balance from a completed Park Bond project to increase construction funding for the McNaughton Fields Park Renovation project, as presented to and reviewed by the Planning and Development Committee on January 13, 2016.

**ACTION – 4**

Authorization to Advertise Notice and Hold a Public Hearing Regarding the Exchange of  
Langley Oaks Park for Langley Fork Park (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends authorization to hold a public hearing on the conveyance of the land exchange. The public hearing is tentatively scheduled for March 23, 2016, at 7:30 p.m. in the Herrity Building, as presented to and reviewed by the Planning and Development Committee on January 13, 2016.

Board Agenda Item  
February 4, 2016

## **INFORMATION – 1**

### Encroachment

The Board directed staff to provide a presentation on the Park Authority's current encroachment practices and include a discussion on the potential of developing an Encroachment Plan.

The presentation contains the approved policies and plans that currently include encroachment language, overview of the current processes, case studies of closed encroachment issues, and additional initiatives underway. The presentation will also include the identification of the process needed to develop an Encroachment Plan.

### ENCLOSED DOCUMENTS:

None

### STAFF:

Kirk W. Kincannon, Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Todd Johnson, Director, Park Operations Division  
David Bowden, Director, Planning and Development Division  
Cindy Walsh, Director, Resource Management  
Cynthia McNeal, Land Acquisition and Management Branch  
Dan Sutherland, Manager, Grounds Management Branch  
Jeannette O'Dell, Park Operations Division  
John Stokely, Manager, Natural Resource Management Branch  
Liz Crowell, Manager, Cultural Resource Management Branch

# Park Authority Board Update

## FCPA Encroachment Resolution Program

February 4, 2016

Fairfax County Park Authority



# Guiding FCPA Policy and Plans

- ▶ Policy #209 Protection of Lands and Facilities
- ▶ Cultural Resource Management Plan
- ▶ Natural Resource Management Plan - Action 9
- ▶ FCPA 2013 - 2018 Strategic Plan



# History

- In 1970 - 5,000 acres      1980 -12,100 acres
- Door to Door approach - be a “Good Park Neighbor”
- **Chesapeake Bay Preservation Act - 1988**
- By **2005**, the Park Authority grew by 4x’s
- Significant workload to monitor **21,000 acres**
- **Began collaboration with DPWES and DPZ**

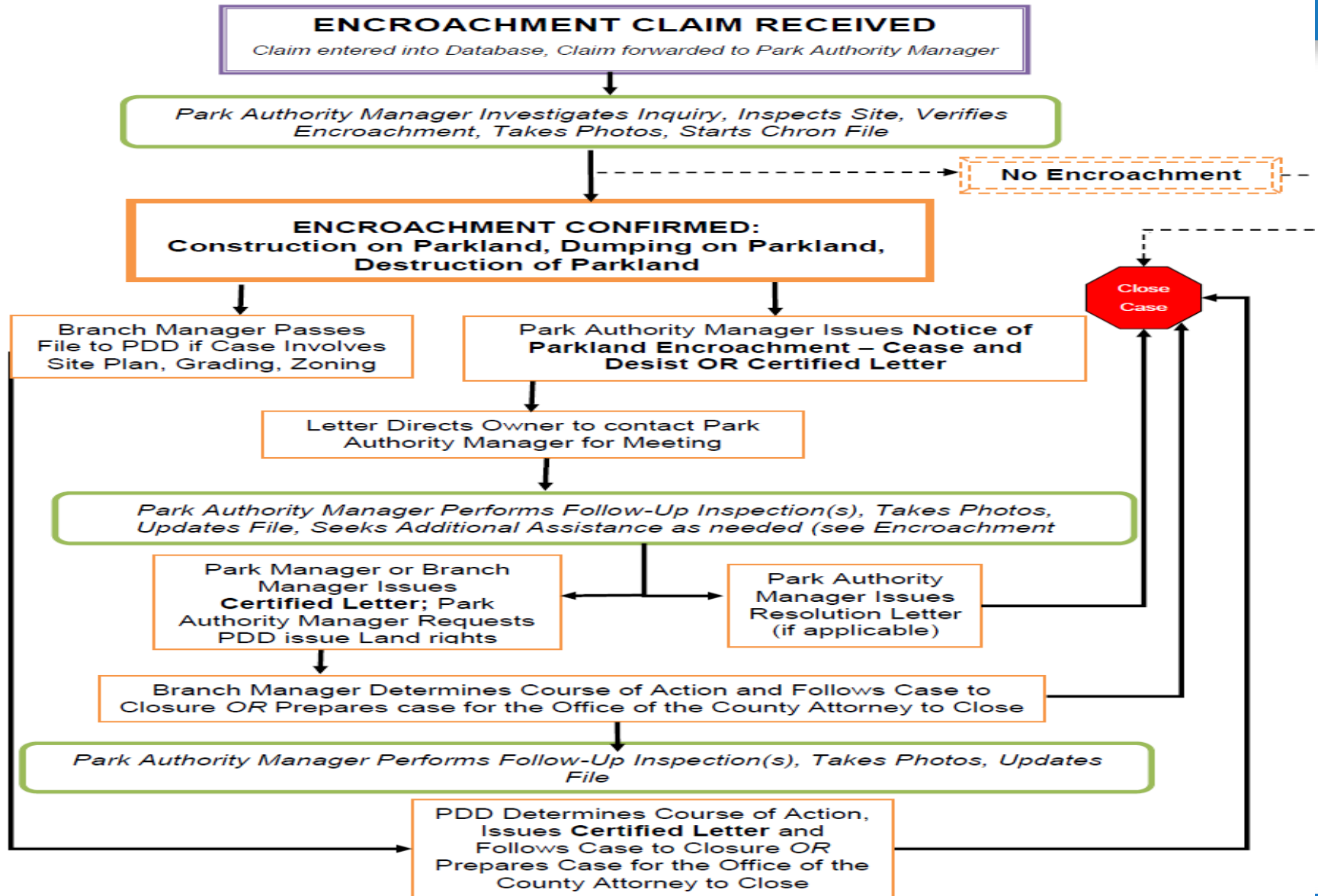


# History

- **2009** - Development of Enforcement Procedures
- **2009** - Enhanced “Encroachment Enforcement Process” and flow chart to guide staff



# ENCROACHMENT PROCESS FLOW CHART





# Chesapeake Bay Preservation Act 1988

- ▶ Designed to improve water quality in the Chesapeake Bay and other waters of the State
- ▶ Requires effective land management and land use planning
- ▶ **Fairfax County Board of Supervisors adopted a Chesapeake Bay Ordinance that became effective on Nov. 18, 2003**
- ▶ Revised in 2005, 2006 and 2013.
- ▶ **FCPA Lands- regardless of who encroached - FCPA responsible for Encroachments in RPA**
  - Requires Water Quality Impact Assessment reports
  - Actions to remediate violations



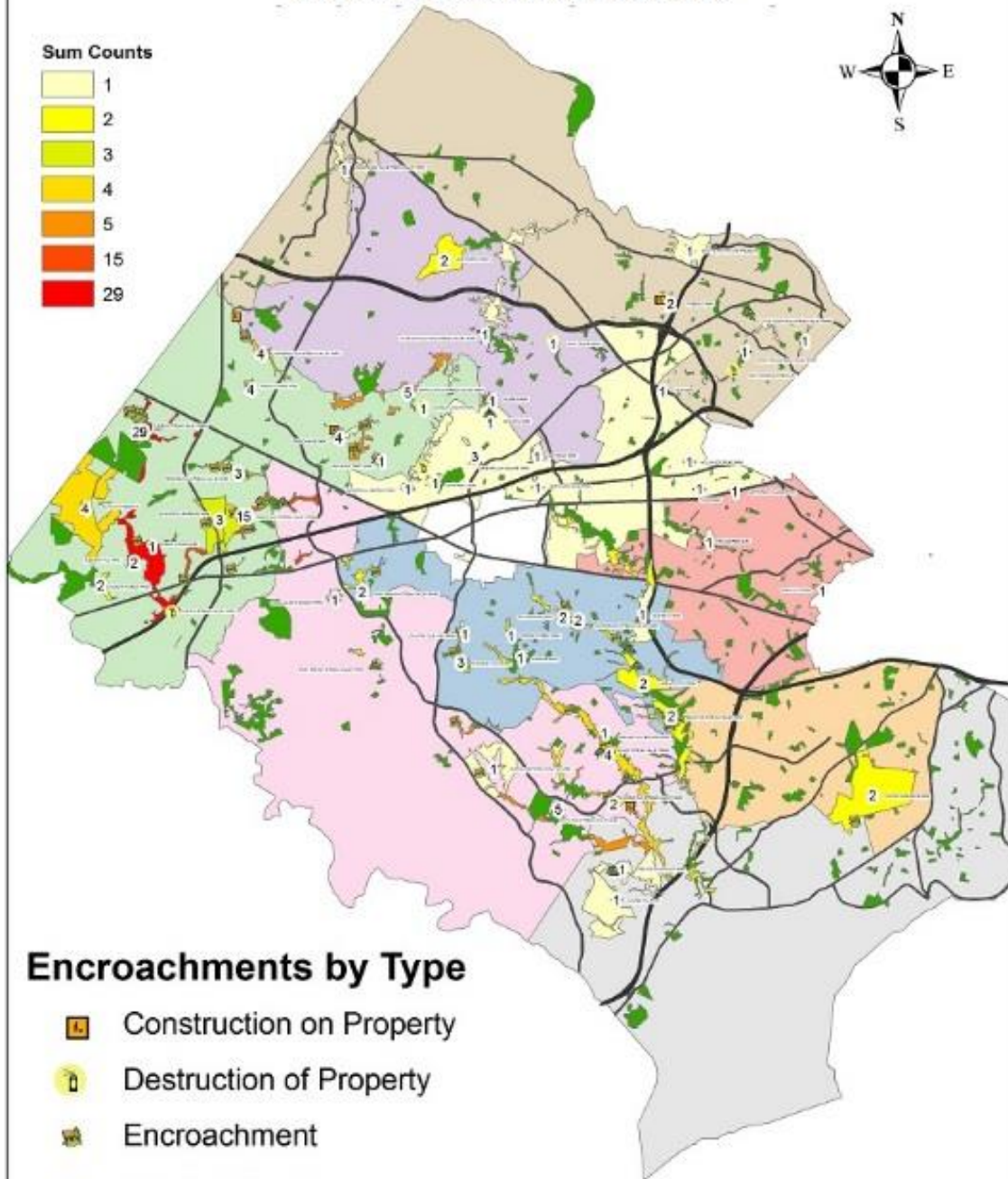
# Impact of the Chesapeake Bay Preservation Act

- ▶ **As a result of Ches. Bay Act -County Revised the Stormwater Management Code**
- ▶ **Creation of DPWES Stormwater Planning Division**
  - ▶ Focused Work Efforts on Stream Valley's
  - ▶ Improve Water Quality and Run off Issues
  - ▶ Began Collaboration with FCPA on park areas
  - ▶ **Focused Project Work Finds More Encroachment**







# Active Encroachments

## Sum Counts



## Encroachments by Type

-  Construction on Property
-  Destruction of Property
-  Encroachment
-  Trash-Debris Dumping

Date: 12/18/2015



# Encroachment Categories

**Category 1** - Current Activity, Impeding Public Access, Recreational Feature for Private Use, Safety Concern, Hazardous Condition



Cub Run SV Mowing



Cub Run SV Dumping



# Current Actions- Frying Pan Stream Valley Cat.1 - Shed on Parkland



# Clarks Landing

## Current Actions Cat. 1 - Dumping



# Encroachments Categories

**Category 2** - Major Permanent Structures, Encroachments Requiring Assistance, or Approvals from other County Agencies



Orange Hunt Estates-  
Construction & clearing  
land in RPA



Horsepen Run SV -  
Basketball court, stairs  
and lighting

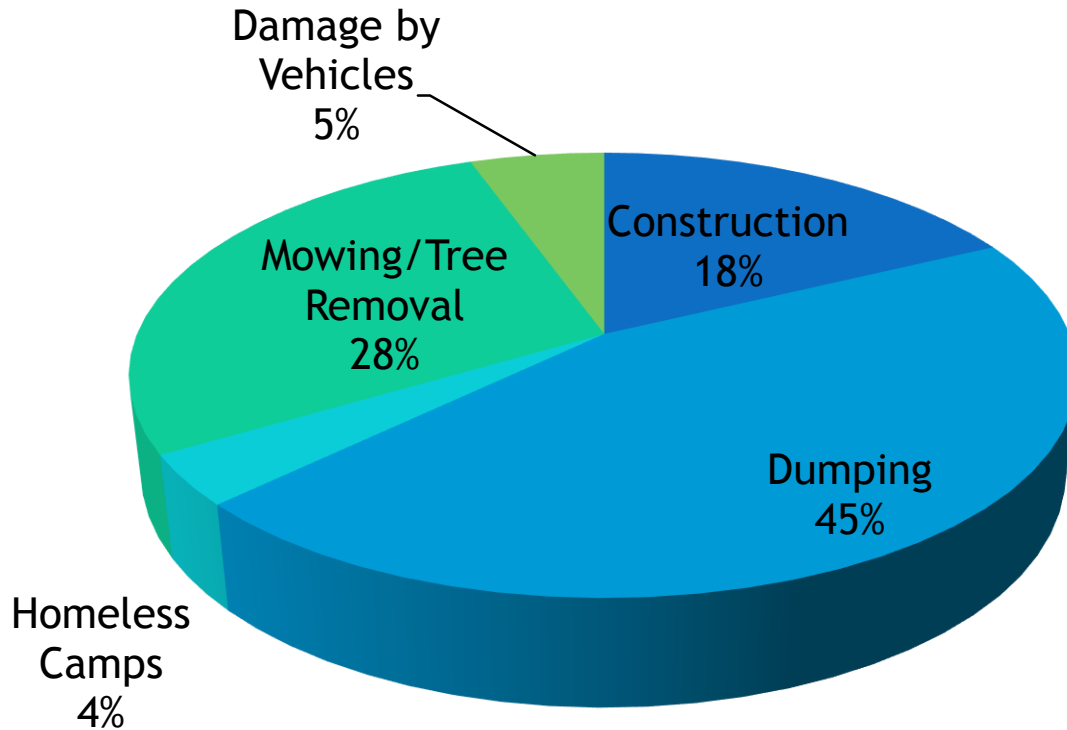


# George Washington RECenter Current Actions Cat. 2





# Encroachments Reported 2007-2015



Reported: 679  
Closed: 535 or 79%  
Active: 144 or 21%



# FCPA Encroachment Data FY2011 - FY15

- Average Active Encroachments: 144
- Average Additional Encroachments Reported Annually: 69
- Encroachments Closed Annually: 60



# Current Encroachment Program

1. Work with Park Neighbor - Voluntary Remediation.
2. Temp. land rights -Permits/Easements - Facilitate Corrective Action
3. Work with DPWES/DPZ/Code on Violations that span Agencies.
4. **Civil Action** - Office of County Attorney, Injunction with the Land if Needed/Future Compliance
5. **Pursue a Criminal case** - Commonwealth Attorney.



# Current Encroachment Program

- ▶ **FY16 Strategic Plan Goal:** Develop and implement an Encroachment Education Outreach Strategy.
  - ▶ Develop message
  - ▶ Targeted outreach
  - ▶ Identify and educate park neighbors and potential partners
  - ▶ Educate school children
  - ▶ Evaluate education and outreach
  - ▶ Develop next action steps



# Encroachment Plan Considerations

- Evaluation of current program and strategies
- Additional Focus - SP 2016 Action
- Beyond Current Program - Resource Needs/Timeline Plan Development 12-18 mo. Incl. Budget Work, Public Comment
- Shift of Work Plan Items by Board (PDD, DO, RMD)
- Bond, Needs Assessment, RMD Accreditation, Natural/Cultural Resource Plans, Park Master Plans - PDD Work Plan, Resident Curator Program, Agency Master Plan, Agency Accreditation, Resident Curator



# Expanded Program Resource Needs

c

Staff Salary/Benefits

Vehicle Costs Life Cycle Expense,  
Computer, ipad, Survey Costs,  
Attorney Fees, other unknowns

- **Recommendation:**

- ▶ Begin Work in FY 2017 on Identification of Increased Enforcement Resource Needs
- ▶ Submit Funding Request as part of the 2018 Budget Process to Support Additional Measures
- ▶ Pending 2018 Budget Approvals - Enhance Encroachment Program Actions as Part of the Existing Natural Resource Management Plan

Questions?



# County Enforcement

- ▶ DPWES Code Development and Compliance handles illegal land disturbance, violations of Resource Protected Areas
- ▶ DPWES Code Compliance handles unlicensed Contractors and Zoning related violations such as hoarding, tall grass, blight
- ▶ Blight cases may require BOS resolution
- ▶ DPZ handles boarding houses, unauthorized 2<sup>nd</sup> kitchen, too many vehicles on a property, commercial activity in a residential area
- ▶ The County reaches out to Homeowner or Responsible Party, Advise of Non-Compliance, Issue Notice of Violation, Contact Police if needed, Contact other County Agencies as necessary
- ▶ Seek Attorney Assistance after 90-180 days, staff provides required documentation to pursue legal case, lien can be placed on property if County requires reimbursement for expenses related to remediation



# County Statistics for Comparison

## DPWES Code Enforcement started in 2010

- ▶ Averages from 2009 to 2011:
  - 12,400 inspections
  - 9,400 code violations
  - 7,500 cases
- ▶ FY 2013 Estimates:
  - 20,000 complaints received in call center
  - 4,000 web complaints
  - 52 staff (some of which are seasonal, for tall grass)
  - \$3.5 M for personnel and operating costs

