

Board Agenda Item
February 24, 2016

ADMINISTRATIVE – 1

Resolution Honoring Joyce Quay upon Her Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Joyce Quay for 26 years of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Joyce Quay.

TIMING:

Board action is requested on February 24, 2016.

BACKGROUND:

Joyce Quay has been an invaluable member of the Spring Hill RECenter management team. She is a hard worker who completes all assigned and implied tasks with little or no supervision required. She has been the “go to” person for all aquatic questions, answers and issues throughout her long career, and her professional attributes are exemplary.

As the director of Spring Hill Aquatic Programs and Operations, Ms. Quay has been responsible for the planning, implementation and evaluation of revenue-producing classes and programs. During her tenure at Spring Hill, class offerings and revenue increased by 35 percent.

Ms. Quay ensured that all programs were conducted in accordance with existing standards while maintaining participant safety, and she ensured instructor quality and professionalism through the use of spot checks, plus testing and quality assurance evaluations. She also held oversight responsibility for the successful installation of the innovative ultra-violet light water treatment system at Spring Hill.

Through her work, Ms. Quay saved the Park Authority over \$200,000 in maintenance costs by being able to successfully operate the natatorium pool mechanical systems for six consecutive years between scheduled/required maintenance. She also set the

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standard for effective time management by coordinating all leave and related personal absences to ensure continuity of site aquatic operations.

Ms. Quay was able to maximize the utilization of available space in Spring Hill's 25-meter pool while coordinating high quality programs designed to meet public aquatic program expectations. In addition, she actively promoted diversity in community outreach by supporting and participating in Spring Hill's Hawaiian Dance group. In recognition of her efforts, Ms. Quay received the Elly Doyle Volunteer Service Award in 1988, the Spring Hill RECenter Employee of the Year Award in 2003, and a Fairfax County Outstanding Performance Award in 2005.

Ms. Quay's ability to plan, organize, implement and maintain aquatic instructional programs through effective space management is without peer. Not only will she be missed, her work ethic has set the mark for all devoted aquatics team members to achieve.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara Nugent, Director, Park Services Division
Judy Pedersen, Public Information Officer

WHEREAS, Joyce Quay has provided 26 years of outstanding service to the Fairfax County Park Authority working in aquatic programming at Spring Hill RECenter; and

WHEREAS, Ms. Quay has been an invaluable member of the Spring Hill RECenter management team, completing all assigned and implied tasks with little or no supervision required, and serving as the “go to” person for all aquatic questions and answers; and

WHEREAS, Ms. Quay, as the Director of Spring Hill Aquatic Programs and Operations while addressing the responsibility for the planning, implementation and evaluation of revenue-producing classes and programs, has increased class offerings and revenue at Spring Hill during her tenure by 35 percent; and

WHEREAS, Joyce has saved the Park Authority more than \$200,000 in maintenance costs by successfully operating the natatorium/pool mechanical systems for six consecutive years between scheduled/required maintenance, setting the standard for effective time management by coordinating all leave and related personal absences to ensure continuity of site aquatic operations; and

WHEREAS, Ms. Quay has been recognized for her exemplary professional attributes as a recipient of the Elly Doyle Volunteer Service Award in 1988, the Spring Hill RECenter Employee of the Year Award in 2003, and a Fairfax County Outstanding Performance Award in 2005; and

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority Board that it expresses appreciation and thanks to

Joyce Quay

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on February 24, 2016

Michael W. Thompson, Jr.
Secretary

William G. Bowie

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Board Agenda Item
February 24, 2016

ADMINISTRATIVE – 2

Adoption of Minutes – February 4 and February 10, 2016, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the February 4 and February 10, 2016, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the February 4 and February 10, 2016, Park Authority Board meeting.

TIMING:

Board action is requested on February 24, 2016.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the February 4, 2016, Park Authority Board

Attachment 2: Minutes of the February 10, 2016, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
February 4, 2016**

The Chairman called the meeting to order at 7:35 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Walter Alcorn
Edward R. Batten, Sr.*
Mary Cortina
Maggie Godbold
Linwood Gorham
Faisal Khan
Frank S. Vajda
Anthony J. Vellucci
Grace Han Wolf

***Absent**

Guests: Paul Emerick, County Attorney
Marc Gori, County Attorney
Beth Teare, County Attorney

Staff Present:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Johnson
Barbara Nugent
Cindy Walsh
Janet Burns
Cindy McNeal
Eric Inman
Brian Williams
John Stokely
Liz Crowell

CLOSED SESSION

At 7:37 p.m. Mr. Thompson MOVED the Park Authority Board convene in closed session for:

- a) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Virginia Code § 2.2-3711(A) (7).
 1. Callaghan, et al v. Park Authority, et al.
 2. Kaveh Sari v. Board of Supervisors et al

Seconded by Mr. Quincy. The motion carried unanimously. Mr. Batten was absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson MOVED the Park Authority Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the

meeting by the Board; seconded by Mr. Quincy the motion carried unanimously. Mr. Batten was absent.

ACTION FROM CLOSED SESSION

- C-1 Callaghan, et al v. Park Authority, et al
No action was necessary.
- C-2 Kaveh Sara v. Board of Supervisors, et al
No action was necessary.
- C-3 Columbia Gas Update was an additional item added.
No action was necessary.

ADMINISTRATIVE ITEMS

- ADMIN-1 Adoption of Minutes – January 13, 2016
Mr. Thompson made a motion to approve the minutes of the January 13, 2016, Park Authority Board meeting; the motion carried unanimously. Mr. Batten was absent.

ACTION ITEMS

- A-1 Scope Approval – Burke Lake Clubhouse Replacement, Driving Range Expansion, Public Sanitary Sewer Line Extension Installation and Related Site Improvements (Springfield District)
Mr. Thompson made a motion to approve the project scope for the Burke Lake clubhouse replacement, driving range expansion, public sanitary sewer line extension installation and related site improvements.
- Ms. Cortina inquired whether all community meetings and Friends' meetings had taken place to ensure Parks did its due diligence. Mr. Thompson indicated that several meetings were held with various groups and by the district supervisor.
- Seconded by Mr. Quincy. The motion carried unanimously. Mr. Batten was absent.
- A-2 Scope Approval – Lake Fairfax Park – Americans with Disabilities Act Replacement of Bathhouse “C” Serving Tent Camping Area and Restroom “B” Serving Picnic Area (Hunter Mill District)
Mr. Quincy made a motion to approve the project scope for Lake Fairfax Park – Americans with Disabilities Act replacement of bathhouse “C” serving tent camping area and restroom “B” serving picnic area; seconded by Mr. Thompson. The motion carried unanimously. Mr. Batten was absent.

A-3 Reallocation of Bond Project Fund Balances for McNaughton Fields Park Renovation (Mount Vernon District)

Mr. Gorham made a motion to approve the reallocation of bond project fund balances for McNaughton Fields Park renovation; seconded by Mr. Quincy. The motion carried unanimously. Mr. Batten was absent.

A-4 Authorization to Advertise Notice and Hold a Public Hearing Regarding the Exchange of Langley Oaks Park for Langley Fork Park (Dransville District)

Ms. Wolf made a motion to authorize the advertisement notice and hold a public hearing regarding the exchange of Langley Oaks Park for Langley Fork Park; seconded by Mr. Thompson. The motion carried unanimously. Mr. Batten was absent.

INFORMATION ITEMS

I-1 Encroachments

Mr. Kincannon provided a presentation regarding the Park Authority's approved policies and plans that currently include encroachment language, an overview of the current processes, case studies of closed encroachment issues, and additional initiatives underway. Mr. Kincannon also identified the process needed to develop an Encroachment Plan.

Mr. Gorham indicated that he had no idea Parks was dealing with encroachments as much as it is, but just the fact alone that the agency is falling approximately nine cases behind every year shows that Parks needs to address the encroachments. Staff recommendations, timeline, and priorities are spot-on.

As the instigator of this presentation, Mr. Vellucci apologized for the amount of time staff put into the presentation. However, it has been an important exercise because it did relay a lot of information he was unaware of. While he asked for a plan to formalize the issue, he feels the plan is already there it just needs to be committed to paper. As landowners, Parks has a fiduciary responsibility to its constituents to protect the land. He suggested making this a line item for the Board of Supervisors and to ask for its help.

Mr. Kincannon noted that since 1988 Parks is dealing with twice the population, 100 more park sites, and fewer full-time staff. Park staff is incredible for having kept it up for so long.

Mr. Alcorn suggested that it's important to frame it up as to why it's important. Instead of making it sound like Parks is trying to protect its turf. It's necessary to somehow estimate the environmental damage that is being done by encroachment in terms of impervious surface, the effect of stormwater run-off, diminished habitat, and things like that is probably is going to get resonance from the Board of Supervisors.

Mr. Kincannon agreed, noting that through the MOU and legislative this is Parks charge. As Parks brings this back to the board for budget options in 2018 is that it takes the information and the actions and wrap them into the existing NRMP, which is where this program should reside.

Mr. Vellucci indicated that he intends to bring an edited motion back to the Board, which he will work on with Mr. Kincannon that will satisfy everybody.

Mr. Bouie indicated that encroachment should be a topic of conversation in a joint meeting with the Board of Supervisors.

CHAIRMAN'S MATTERS:

- Mr. Bouie extended condolences to Ms. Longworth and her family, whose mother passed away. He asked that the board be notified of any arrangements.
- On Tuesday, February 2, The Board of Supervisors took action to name the animal shelter for former board member, Michael Frey; an honor well-deserved.
- The recent snowstorm took its toll on the roof of the Visitors Center at Sully. The center will be closed until an assessment can be made. Mr. Bowden indicated that it would reopen in three weeks.
- Mr. Bouie noted that former member of the Board of Supervisors, Elaine McConnell, passed away about two weeks ago. She was a supporter of Parks. A field at Patriot Park had been named in her honor. Condolences to her family and friends.
- There is some legislation related to synthetic turf fields that may be introduced in Richmond calling for a three-year moratorium on turf. Parks has made it known that it is still working with the Health Department, saying that it is unaware of any inherent health risks but are open to any discovery that may come and will reassess if that time comes. The Athletic Council came out with a letter to the Board of Supervisors strongly stating the same thing. In terms of actual findings, nothing has changed except that we have an advocate out there stirring up the pot.
- While a number of board members have met with their Supervisors concerning the bond. Mr. Bouie encouraged those that have not to meet with them soon. He the board members to come prepared to the next bond project discussion.
- Mr. Bouie noted that Mr. Kincannon released FY 2016 Third Quarter General Fund Budget Submissions to the board earlier in the day via email.

DIRECTOR'S MATTERS:

- Mr. Kincannon reported that Parks is getting ready to start its LOBs presentation. Deputy County Executive Rob Stalzer is going to present a high-level overview of Human Services, Libraries, OP3, and Parks on Friday, February 5, to the Board of Supervisors. This will precede his LOBs presentation scheduled for February 23. He invited the board to attend, adding that he would advise the board of the time as the date gets closer. The information will be posted online about one week to ten day prior to the presentation.
- 2016 is the 50th anniversary of the National Historic Preservation Act. The Fairfax County Park Authority and the Fairfax County Department of Planning and Zoning are collaborating on a series of efforts to celebrate the anniversary. An exhibit was installed in the case in the Fairfax County Government Center which highlights one of the key elements of this federal legislation, which was the establishment of the National Register of Historic Places, the official list of the nation's historic places worthy of preservation. The National Register is part of a program to coordinate and support public and private efforts to identify, evaluate, and protect America's historic and cultural resources. Over the past 50 years, 59 properties and districts located in Fairfax County have been listed in the National Register of Historic Places. The video may be found at <http://www.fairfaxcounty.gov/dpz/historic/hp50.htm>. Channel 16 will be presenting monthly videos focusing on National Register properties. As well, symposia will be held in April and in the fall celebrating this important historic event in the County, the Commonwealth and the region.
- Mr. Kincannon announced that Kevin Fay has recently tendered his resignation from the Park Foundation Board due to his work schedule.
- It's time to begin thinking about representation at the Board of Supervisor's budget hearings and the Planning Commissions CIP hearing. Mr. Kincannon suggested that anyone that would like to speak at the hearings should be in touch with the Park chairman. Barbara Gorski will make arrangements for speaking dates/times.
- Hats off to staff for the great job they did during Snowzilla. As a result of the snowstorm Mr. Kincannon realized that Parks is in need of some money for the purchase of snow equipment from the Character 60 items.

BOARD MATTERS:

- Mr. Khan congratulated Mr. Kincannon on his presentation regarding encroachments. It was very revealing, informative, and comprehensive.
- Mr. Gorham thanked staff for attending the groundbreaking for McNaughton Fields Park.
- Ms. Cortina thanked the citizens for attending the public hearing regarding the fee proposal, adding that it is very important for the public to participate.

She thanked staff for working on the display case at the government center.

Ms. Cortina also thanked Ms. Nugent for helping with periodic concerns.

The Federation of Friends meeting will be held on February 27 from 9 am to noon at Huntley Meadows Visitor Center.

- Mr. Vajda and Ms. Wolf had nothing to report.
- Mr. Vellucci requested that the list of his top ten concerns for 2016 that were shared with the board be entered into the record as follows:

“Braddock District Park Authority Board Rep 2016 Top Ten Concerns / Priorities

1. Royal Lake Dredging
 - a. Park availability through dredging operations
 - b. Aquatic wildlife conservation – Royal Lake Mussel Rescue Party
 - c. Use of dredge soil to replenish eroded parts of park – natural soccer field.
2. Friends of Royal Lake Outdoor Exercise Equipment
 - a. Continued strengthening of Friends of Royal Lake
 - b. Acceptance of fitness equipment / Mastenbrook Grant request
 - c. Acquisition and installation of outdoor fitness equipment
3. Completion Lake Accotink Park Use Study / Master Plan Kick Off
 - a. Continued strengthening of Friends of Lake Accotink Park
 - b. Identification of park amenities to be funded with 2016 bond
 1. Vehicular loop with pocket parking
 2. Outdoor fitness equipment installation
4. Monticello Park
 - a. Completion of park design / permitting
 - b. Construction of first Braddock District Off Leash Dog Area (OLDA)
 - c. Identification of second Braddock District OLDA site
5. Audrey Moore RECenter
 - a. Continued strengthening of MooreFriends – Friends of AMRC
 - b. Identification of RECenter improvements to be funded with 2016 bond
 - c. Installation of pilot slack line incidental to Skatepark
6. Long Branch Stream Valley
 - a. Life estate acquisition of Olley Lane property to realize Woodson - Wakefield trail continuity
 - b. Resolution of conflicting stream valley easements
 - c. Continued FCPA support (material) of Friends group for repair of LBSV trail
 - d. Community support for trail construction / paving decision.
7. Rutherford Park

- a. Venue for Braddock Nights Summer Concert Series during Royal Lake dredging ops
 - b. Fund raising for outdoor fitness area
 - c. Master plan mod that moves the “Apparatus Area” from the RPA nearer to the tennis courts
 - d. Acquisition and installation of outdoor fitness equipment
8. Oak Hill Park –
 - a. Establishment of new Friends group - Friends of Oak Hill Park
 - b. Potential loop trail development
 - c. Identification / markings of graves
 - d. Historical interpretive signs
 9. Royal Lake Park / Lakeside Park / Kings Park West Park Consolidated Master Plan Update
 10. Fairfax County Park Authority Encroachment Management Plan”

He thanked Dave Bowden, John Lehman, Kelly Davis, Mohamed Kadasi, and Ed Richardson for showing up and presenting a Monticello Park design meeting on February 1. There was a lot of support for the dog park and people wanted to know when it could be put in the park.

The Friends of Oak Hill will meet on February 29 at Braddock Hall at 7 p.m.

The Friends of Royal Lake has finished its fundraising drive and raised approximately \$12,000 and will be applying for Mastenbrook Grant application in the future for outdoor physical fitness equipment at Royal Lake.

Mr. Vellucci thanked MR. Kincannon for the presentation on encroachments. It convinces him more than ever that Parks needs an encroachment plan.

- Mr. Alcorn had nothing to report.
- Ms. Godbold thanked Mr. Kincannon and staff for the orientation.

She also thanked Judy Pedersen for helping her with the quick turnaround to put together an article for her Supervisor’s newsletter.

- Mr. Thompson thanked all staff for helping with the public comment meeting on proposed fees.

He thanked Dave Bowden for preparing a response to the inquiry from the Hillside Ridge Community Association regarding trails near Hidden Pond.

He thanked staff that have been meeting with members from the Athletic Council regarding the Needs Assessment.

Mr. Thompson extended his condolences to the family of Elaine McConnell. She was a huge advocate for the community and for parks. She and staff worked to combine various properties and right of ways leftover from building the parkway to put together Patriot Park. Her legacy also includes her work as an educator, including opening the first school for learning disabled children in the DC metro area. As a dyslexics who also continues struggle with learning disabilities her work in this area was and continues to be a model for the whole school system in the county.

- Mr. Quincy seconded Ms. Cortina's comments regarding the public comment hearing on fees.

Just days before the snowstorm an IMA project at Nottoway Park was carried out with 82 volunteers. This again stresses the importance of volunteers to our mission.

ELECTION OF OFFICERS – 2016

Mr. Khan, Vice Chairman of the Nominating/Election Committee stated that the 2016 Election of Park Authority Board Officers was placed on the Agenda and duly advertised. He thanked the Ms. Cortina, and Messrs. Thompson and Mr. Batten for serving with him on the Nominating/Election Committee.

Having previously distributed copies of the committee's memorandum regarding the Nominating/Election Committee Report dated January 13, 2016, Mr. Khan reported the names of the Committee's nominees:

Chairman:	William G. Bouie (Incumbent)
Vice Chairman:	Ken Quincy (Incumbent)
Secretary:	Michael Thompson, Jr. (Incumbent)
Treasurer:	Mary Cortina

Mr. Vellucci called for discussion.

He thanked the committee members for their efforts. He applauded the Nomination/Election Committee for the addition of two new members noting that this provides for upward mobility and training of the more junior members. The slate is much more reflective of current board composition and addresses many of the issues/points of contention he raised in past elections.

Organizational Concerns

Caveats –

- Mr. Vellucci recognized the capabilities of incumbents and is in no way disrespectful of the current chair/vice chair. However, he is concerned that Bill Bouie and Ken Quincy were appointed Chairman and Vice Chairman for Life.

He commented that business schools such as Harvard, Wharton, and Sloan have published numerous studies discussing the need for stability in an organization for it to thrive and have published just as many studies discussing the need for change if an organization is to be healthy and grow.

Some Background

The Current slate of officers comprises the Executive Committee
Initial assignment to Park Authority – Executive Committee Meetings
Not open to public
Not open to other board members
Committee never brought an action to the board for decision
Decisions made, then communicated to the board
Many board members felt disenfranchised –
Result: dysfunctional board
We now know – most practices (closed meetings) totally illegal

Mr. Vellucci pushed a revision of our bylaws due to some disturbing language.
Chairman as the CEO; no recognized board members but officers.

He views bylaws as a means for the board to establish roles and responsibilities and the scope of members and committees; executive committee being his key concern.

Why: BOS gives no authority to the chairman, nor to the Executive Committee, but to this board as a whole.

He believes that the board should determine the roles, responsibilities, scope of committees. He shared his concerns with Chairman Bouie.

Current bylaws vote 11-1 gives the chairman that power which he still does not agree with.

To his credit Chairman Bouie has not held an executive committee meeting in quite some time.

Reality: Practices of the past no longer exist. With the departure of some past board members, and addition of new ones, he believes the board is now a very functional board.

Current Concern

New board composition presents an opportunity to implement three paradigm shifts in our viewing of chair/vice chair/officers.

First - Roles should be rotated among all board members each year so that each has the opportunity to serve.

Not organizationally healthy to have the same chair/vice chair/officers for more than two consecutive years. Only special situation - executive search for a new director.

Park Authority Board not a private entity with a majority stockholder; a public entity where individuals come and serve and then pass onto to successors.

Arlington Board of Supervisors – practice to rotate chairmanship annually
EU – rotates chairmanship every six months among 20+ member nations.

Although many organizational bylaws have a discussion of term limits, our bylaws are silent. Intend to introduce a bylaw change to the board addressing that soon.

Second paradigm shift –

Question the value of an Executive Committee given the Chairman's ability to call a meeting of the Committee of the Whole on issues of great importance such as the bond, search for a new director, etc.

Committee of The Whole - Includes all - inclusive vice exclusive
Practical experience: Applaud Hal's decision for the Bond Committee deferral to the Committee of the Whole for the 2016 bond

Third paradigm shift –

All are qualified ... so nominate two individuals for each position vice one
Chairman –

One nominee would be the most senior who has not already served

Vice Chairman –

May/may not fleet up to chairman.

Current Options

Proceed with current vote

Implement some/all of the proposed paradigm shifts. Have the nominating committee come back with a revised slate at the next board meeting. Park Authority Board in good hands till then.

No doubt each nominee is qualified for the position for which they are nominated, but believing that periodic change is a necessary ingredient to a healthy and growing organization, he cannot in good faith support the current nominees for chairman/vice chairman.

Mr. Khan called for nominations from the floor for the office of chairman. Mr. Vellucci made a motion to add himself to the slate. The motion failed for lack of a second.

Mr. Thompson moved the nomination for Chairman be closed, the motion carried; Mr. Batten was absent.

Mr. Vajda called for a vote to elect Mr. Bouie to serve as Chairman. The motion carried. Ms. Cortina, Ms. Wolf, Ms. Cortina, Messrs. Quincy, Thompson, Vajda, Gorham, Khan, Alcorn, and Bouie voted "AYE". Mr. Batten was absent and Mr. Vellucci abstained.

Mr. Khan called for nominations from the floor for the office of Vice Chairman. Mr. Vellucci made a motion to add his name to the slate. The motion failed for lack of a second.

Mr. Thompson moved the nominations for Vice Chairman be closed, the motion carried. Mr. Vadja called for a vote for Mr. Quincy to serve as Vice Chairman; the motion carried. Ms. Cortina, Ms. Wolf, Ms. Cortina, Messrs. Quincy, Thompson, Vajda, Gorham, Khan, Alcorn, and Bouie voted "AYE". Mr. Batten was absent and Mr. Vellucci abstained.

Mr. Khan called for nominations from the floor for the office of Secretary. Hearing none, Mr. Alcorn moved the nominations for Secretary be closed, the motion carried unanimously. Mr. Batten was absent.

Mr. Gorham made a motion for Mr. Thompson to serve as Secretary; the motion carried unanimously. Mr. Batten was absent.

Mr. Khan called for nominations from the floor for the office of Treasurer. Hearing none, Mr. Alcorn moved the nominations for Treasurer be closed, the motion carried unanimously. Mr. Batten was absent.

Mr. Vajda called made a motion for Ms. Cortina to serve as Treasurer; the motion carried unanimously. Mr. Batten was absent.

Mr. Khan announced the 2016 Fairfax County Park Authority Board Officers:

Chairman:	William G. Bouie
Vice Chairman:	Ken Quincy
Secretary:	Michael Thompson, Jr.
Treasurer:	Mary Cortina

Installation of Officers

Mr. Khan announced that the installation of officers would be effective immediately and they would serve until the elections in 2017.

On behalf of the Nominating/Election Committee, Mr. Khan congratulated the 2016 Fairfax County Park Authority Board Officers and thanked the Board members for their support during

the nominating process. Mr. Bouie thanked the Nominating/Election Committee, Mr. Batten, Ms. Cortina, and Messrs. Thompson and Khan for their participation.

ADJOURNMENT

There being no further business and without objection Mr. Bouie called the meeting to a close at 9:18 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on February 10, 2016

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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**Fairfax County Park Authority
Board Meeting
February 10, 2016**

The Chairman called the meeting to order at 7:35 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Walter Alcorn (late arrival)
Edward R. Batten, Sr.*
Mary Cortina
Maggie Godbold
Linwood Gorham
Faisal Khan (late arrival)
Frank S. Vajda
Anthony J. Vellucci
Grace Han Wolf*

Staff Present:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, PIO
David Bowden
Todd Johnson
Barbara Nugent
Cindy Walsh
Janet Burns

Absent*

Guests: James 'Jimmy' Duncan

PUBLIC COMMENT: No speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring James Duncan upon His Retirement from the Fairfax County Park Authority

Mr. Thompson made a motion to approve the resolution honoring James Duncan upon his retirement from the Park Authority Board; seconded by Mr. Quincy. The motion carried. Ms. Cortina, Ms. Godbold, Messrs. Gorham, Quincy, Bouie, Thompson, Vellucci, and Vajda voted "AYE". Mr. Batten and Ms. Wolf were absent. Mr. Khan and Mr. Alcorn arrived after the vote.

CHAIRMAN'S MATTERS:

- Mr. Bouie stated that you can't replace guys like Jimmy Duncan. Parks has the greatest staff ever. Every time we have one of these presentations it just continues to reinforce what a great team Parks has and what a challenge it will have going forward putting folks in place. Jimmy has been a jewel to the system.

DIRECTOR'S MATTERS:

- Mr. Kincannon reminded the board that there will be a joint retreat with the Park Foundation Board to talk about project and to think strategically over the next several years. Chairmen Bill Bouie and Bruce McLeod will be fine-tuning the agenda which will be shared within the next few days. The meeting will be held on Saturday, March 5, 2016, at Frying Pan Farm Park Visitors Center. Barbara Gorski will send an invitation and asked the board to respond to her poll. The day will open with a continental breakfast beginning at 8:30 a.m. and the meeting will begin promptly at 9 a.m.

Bill Bouie indicated that he added Walter Alcorn and Maggie Godbold to the committee assignments, which the board will receive in a day or two.

BOARD MATTERS:

- Mr. Vellucci inquired about a new group photo. Mr. Bouie indicated that a photo may be taken at the retreat; however, everyone may not have their FCPA attire at that time.

Mr. Vellucci recently met former Park board member, Marie Reinsdorf who was instrumental in helping to inaugurate the public comment sessions at the board meetings. However, he noted that the board does not have a feedback mechanism. It is noted that minutes reflect the speaker and the topic presented; however, it is not a verbatim. Mr. Vellucci asked the director if it were possible for the Board to get feedback as to what actions Parks is taking or if there are still actions outstanding.

Kirk indicated that staff will take a look at what the Board of Supervisors does and model what it does.

Noting his comments during the elections, Mr. Vellucci stated the he intends to offer an amendment to the bylaws with regard to term limits indicating that he would send it to the director's office to forward to the board which would serve as the required notice for amendments to the bylaws.

Mr. Bouie stated the he would prefer that Mr. Vellucci's amendment follow the proper process by going through the Administration and Board Management Committee before coming to the board.

- In the interest of time, all other board members present had no items to report.

CLOSED SESSION

At 7:58 p.m. Mr. Thompson made a motion to enter into closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
 - 1. Quarterly Project Status Report Update

Seconded by Mr. Quincy. The motion carried unanimously. Mr. Batten and Ms. Wolf were absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion that the Park Authority Board certify that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Vajda. The motion carried unanimously. Mr. Batten and Ms. Wolf were absent.

ACTIONS FROM CLOSED SESSION

No action was taken.

ADJOURNMENT

There being no further business and without objection Mr. Bouie called the meeting to a close at 8:10 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on February 24, 2016

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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Board Agenda Item
February 24, 2016

ACTION – 1

Scope Approval – Burke Road/Liberty Bell Court to Burke Station Park Trail

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to design and permit 2,800 linear feet of 8' wide asphalt trail and two stream crossings in the Pohick Stream Valley Park near Burke Station Park, as presented to and reviewed by the Planning and Development Division on February 10, 2016.

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Board Agenda Item
February 24, 2016

INFORMATION – 1

Planning and Development Division – Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Division on
February 10, 2016.