

Board Agenda Item
December 14, 2016

ADMINISTRATIVE – 1

Resolution Honoring Cecil Hardee, Jr. upon His Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Cecil Hardee, Jr. for 14 years of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Cecil Hardee, Jr.

TIMING:

Board action is requested on December 14, 2016.

BACKGROUND:

Cecil Hardee, Jr. is retiring after a career spanning 28 years with Fairfax County Government – half of that time with the Park Authority Planning & Development Division. During his time at the Park Authority, he successfully completed more than 25 design and/or construction projects.

Mr. Hardee transferred from the Department of Environmental Management to the Park Authority in 1990-1994 as a School/Park Construction Inspector. In 2007 he accepted an Engineer III promotion within the Park Authority.

With a professional background in heating, ventilation and air conditioning (HVAC), a Master License in HVAC, an Associate of Applied Science Degree, and credentials as a Virginia certified Master Combination Inspector, he was well suited for and led a number of critical systems replacement projects for various RECenters. Mr. Hardee grouped athletic field lighting projects at Alabama Drive, Nottoway, Lake Fairfax, and Poplar Tree parks; as well as parking lot renovations at Burke Lake Park and the Audrey Moore, Lee District, and Providence RECenters; and led a number of dam reconstruction/renovation projects. His largest and most challenging professional accomplishments include fitness center additions at South Run and Oak Marr, the Historic Huntley Tenant House renovation and rehabilitation, and construction of the roll-top building at Observatory Park at Turner Farm.

Board Agenda Item
December 14, 2016

In addition to the project management duties, Mr. Hardee led the agency-wide effort to digitize all RECenter building plans, which are now available electronically.

Mr. Hardee performed his duties throughout his years of service in a conscientious and responsible manner that can be seen in many other successfully completed projects, such as:

- Middleridge Park tennis/basketball courts
- Deerlick Park parking lot, trails and tennis court
- Popes Head Park parking lot and playground
- Grouped playground projects that included South Run and Eakin parks
- Reconstruction of the South Dam at Twin Lakes Golf Course
- Heating, ventilation and air conditioning (HVAC) replacement projects at Lee District, Providence, Oak Marr, Spring Hill, and Audrey Moore RECenters
- Great Falls Grange ADA Improvements
- ADA Improvements at Providence, Lee District and South Run RECenters

Mr. Hardee has consistently responded with ingenuity, imagination and foresight to the duties and responsibilities given him, fulfilling them with outstanding accuracy, competency, and devotion. He is considered a technical expert in the field of construction and mechanical, electrical and plumbing design.

Throughout his career, he assisted his coworkers from various departments in obtaining required building permits for construction and assisted on construction administration of their projects. He has a long list of awards that attest to his expertise. Those honors include multiple Team Excellence and Outstanding Performance awards.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director

Aimee L. Vosper, Deputy Director/CBD

David Bowden, Director, Park Planning & Development

Judy Pedersen, Public Information Officer

***WHEREAS**, Cecil Hardee, Jr. has provided 14 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County as a school/park construction inspector and as an engineer with the Planning & Development Division; and*

***WHEREAS**, Cecil Hardee used his extensive background in heating, ventilation, and air conditioning to lead a number of critical system replacements for the Lee District, Providence, Oak Marr, Spring Hill and Audrey Moore RECenters; and*

***WHEREAS**, Cecil Hardee has successfully completed more than 25 design and/or construction projects, including athletic field lighting projects and parking lot renovations at numerous parks and RECenters, dam reconstruction/renovation projects, fitness center additions at South Run and Oak Marr RECenters, renovation and rehabilitation work at the Historic Huntley Tenant House, and construction of the roll-top building at Observatory Park at Turner Farm; and*

***WHEREAS**, Cecil Hardee excelled as an innovator and led the agencywide effort to digitize RECenter building plans, making them all available electronically; and*

***WHEREAS**, Cecil Hardee is considered a technical expert in the field of construction and mechanical, electrical, and plumbing design; and*

***WHEREAS**, Cecil Hardee has been the recipient of many awards at the Park Authority that attest to his expertise, including Team Excellence and Outstanding Performance Awards, and has consistently responded with ingenuity, imagination, and foresight to the duties and responsibilities given him, fulfilling them professionally,*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Cecil Hardee, Jr.

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 14, 2016

Michael W. Thompson, Jr.
Secretary

William G. Bouie

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Board Agenda Item
December 14, 2016

ADMINISTRATIVE – 2

Resolution Honoring Sandy Stallman upon Her Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Sandy Stallman for 15 years of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Sandy Stallman.

TIMING:

Board action is requested on December 14, 2016.

BACKGROUND:

Sandy Stallman came to the Park Authority after serving the county for five years as a land use planner in the Department of Planning and Zoning. One of her first major tasks was project manager for a Needs Assessment that allowed her to learn about the park system directly from division directors and other Park Authority veterans.

Ms. Stallman started with the Park Authority in 2001 as a Planner III in the Planning & Development Division responsible for long-range planning and over the years was promoted from a Planner III to a Planner V and her current position as Manager of the Planning Branch in the Planning & Development Division. During her time at the agency, she assembled a talented and effective team who honored her in 2012 with a Trailblazer Award for Supervisor of the Year. Ms. Stallman calls this a highlight of her parks career “because the nomination came from my great team.”

At the Park Authority, she successfully completed and participated in two park Needs Assessments and three agency Strategic Plans, as well as the Great Parks, Great Communities Long Range Park Plan, CAPRA accreditation and reaccreditation, five Park Bonds, and dozens of individual park master plans. Her work also included park policy updates to the County Comprehensive Plan, development of the Urban Park Framework in the Comprehensive Plan and then applying that framework to the urban development of Tysons and Reston.

Board Agenda Item
December 14, 2016

Ms. Stallman has reviewed thousands of development plans, rezoning cases and site plans for impacts to Fairfax County parks. She has led the planning effort for a number of park master plans and considers these to be among some of her most challenging and significant accomplishments:

- The Sully Woodlands Regional Park Plan.
- The John C. & Margaret K. White Horticultural Park Master Plan
- Riverbend Park Revised Master Plan
- The Olander and Margaret Banks Neighborhood Park Master Plan
- Ruckstuhl Park Master Plan
- Mount Vernon Woods Park Master Plan
- Heartland Greens Park Master Plan
- Ongoing effort to update the Master Plan for Lake Accotink Park
- Reconstruction of the baseball field complex at McNaughton Fields
- Tysons Park System Concept Plan

Ms. Stallman has been honored for her work with numerous awards, including:

- 2015 - Outstanding Performance Award, Tysons Team Award
- 2012 - Supervisor of the Year, Trailblazer Award
- 2009 - Outstanding Performance Award, Urban Parks Initiative
- 2005 - VAPA Outstanding Comprehensive Plan of the Year Award for the Fairfax County Parks and Recreation Needs Assessment, American Planning Association, Virginia Chapter
- 2005 - Master Gardener certification, - Green Spring Gardens
- 2004 - Fairfax County Outstanding Performance Award for management of Parks Needs Assessment process
- 2001 - Department of Planning and Zoning, Honor Award as a team member, Comprehensive Plan electronic publication on the internet
- 2000 - Department of Planning and Zoning, Honor Award, Urban Design Guidelines for Richmond Highway
- Several Directors' Team Leadership Awards for participation in successful Park Bond Programs.

Throughout her parks career, Ms. Stallman has performed at the highest level and has continually provided strong, effective leadership of the Planning Branch within the Planning & Development Division while making significant contributions to the agency's Leadership Team and performing additional planning functions for the agency. Her participation and input in county planning initiatives leaves a legacy of outstanding park and recreation opportunities for the community as Fairfax County continues to grow. Her leadership of the latest 10-year Needs Assessment process, along with significant

Board Agenda Item
December 14, 2016

county planning initiatives in Tysons and Reston, serves as a road map for park planning and development going forward.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director

Aimee L. Vosper, Deputy Director/CBD

David Bowden, Director, Park Planning & Development Division

Judy Pedersen, Public Information Officer

***WHEREAS**, Sandy Stallman has provided 15 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County as a park planner in the Planning and Development Division; and*

***WHEREAS**, Ms. Stallman has consistently performed at the highest levels and was promoted throughout the years, starting as a Planner III and moving up to her current position as Manager of the Planning Branch in the Planning & Development Division; and*

***WHEREAS**, Ms. Stallman successfully completed two park Needs Assessments, three agency Strategic Plans, the Great Parks, Great Communities Long Range Park Plan, and played a significant role in the CAPRA accreditation and reaccreditation, five Park Bonds, and dozens of individual park master plans, as well as park policy updates to the County Comprehensive Plan and development of the urban park framework applied in development of Tysons and Reston; and*

***WHEREAS**, Ms. Stallman has reviewed thousands of development plans, rezoning cases, and site plans for impacts to parks; and*

***WHEREAS**, Ms. Stallman has led the planning effort for master plans or master plan revisions for Sully Woodlands Regional Park, John C. & Margaret K. White Horticultural Park, Riverbend Park, Olander and Margaret Banks Neighborhood Park, Ruckstuhl Park, Mount Vernon Woods Park, Heartland Greens Park, and Lake Accotink Park; and*

***WHEREAS**, Ms. Stallman has been honored for her work with multiple Outstanding Performance Awards, the Supervisor of the Year Trailblazer Award, the VAPA Outstanding Comprehensive Plan of the Year Award for the Fairfax County Parks and Recreation Needs Assessment, Department of Planning and Zoning Honor Awards, and several Directors' Team Leadership Awards for participation in successful Park Bond Programs; and*

***WHEREAS**, Ms. Stallman has provided strong, effective leadership, leaves a legacy of outstanding park and recreation opportunities for the community, and a road map for park planning and development going forward;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Sandy Stallman

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 14, 2016.

*Michael W. Thompson, Jr.
Secretary*

*William G. Bouie
Chairman*

Board Agenda Item
December 14, 2016

ADMINISTRATIVE – 3

Resolution Honoring John Lehman upon His Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of a resolution to honor John Lehman for nearly three decades of outstanding service to the residents of Fairfax County and more than 20 years of service to the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring John Lehman.

TIMING:

Board action is requested on December 14, 2016.

BACKGROUND:

John Lehman is retiring from government service after spending 29 years with the Fairfax County Department of Environmental Management, Department of Public Works and Park Authority, of which 20 years, including the last 16 years, have been with the Park Authority in the Park Development Area.

During his time at the Park Authority, Mr. Lehman successfully completed hundreds of park design and construction projects valued at more than \$200 million dollars. He started with the Park Authority in October of 1990 as a Project Manager in the Construction Division, and throughout the years has received steady promotions from an Engineer II to an Engineer VI. He is retiring as Manager of the Project Management Branch in the Planning & Development Division.

Mr. Lehman has lead project teams in the successful completion of many significant and award-winning projects, including:

- Redevelopment of Lake Fairfax Park, including the renovation of the marina area, the new administration buildings, lakefront picnic facilities, expansion of the Water Mine, new skate park, and partnering with Public Works for stream restoration of Colvin Run through the park

Board Agenda Item
December 14, 2016

- Development of the Family Recreation Area at Lee District Park, including Chessie's Big Back Yard playground, Our Special Harbor sprayground, restroom facilities and infrastructure, and the accessible Tree House
- Spring Hill RECenter Expansion, including the new gymnasium and fitness center
- Rebuilding of state-regulated dams, including north and south dams at Twin Lakes Golf Course, upper and lower dams at Pinecrest Golf Course, and Lake Accotink dam
- Huntley Meadows Park Wetlands Restoration
- Historic Restoration of the Clark House and Historic Huntley
- Roll-top Observatory at Turner Farm
- Frying Pan Farm Park equestrian stables
- Reconstruction of the baseball field complex at McNaughton Fields

For his outstanding performance on these and other projects, Mr. Lehman has been honored with:

- Three Fairfax County Outstanding Performance Awards
- Two Fairfax County Outstanding Performance Team Awards
- Park Authority Trailblazer Award for Supervisor of the Year
- Several Directors' Team Leadership Awards for participation in successful park bond programs.

Coworkers praise him for his exceptional leadership of the Project Management Branch where projects are routinely completed on time and within budget. Mr. Lehman's leadership has been the key ingredient in the Project Management Branch's ability to sustain the level of exceptional performance established under his supervision.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
David Bowden, Director, Park Planning and Development Division
Judy Pedersen, Public Information Officer

***WHEREAS**, John Lehman has provided 20 years of outstanding service to the Fairfax County Park Authority (FCPA) and the residents of Fairfax County as an engineer and project manager for the Planning & Development Division's Project Management Branch; and*

***WHEREAS**, Mr. Lehman has guided hundreds of park design and construction projects valued at more than \$200 million dollars to successful completion; and*

***WHEREAS**, Mr. Lehman has led project teams on such diverse and award-winning projects as the redevelopment of Lake Fairfax Park, development of the Family Recreation Area at Lee District Park, the Spring Hill RECenter expansion, rebuilding of state-regulated dams, Huntley Meadows Park Wetlands Restoration, historic restoration of the Clark House and Historic Huntley, a new Roll-top Observatory at The Turner Farm, the Frying Pan Farm Park equestrian stables, and reconstruction of the baseball field complex at McNaughton Fields; and*

***WHEREAS**, Mr. Lehman has been honored for his outstanding work with three Fairfax County Outstanding Performance Awards, two Fairfax County Outstanding Performance Team Awards, the Park Authority Trailblazer Award for Supervisor of the Year, and several Director's Leadership Awards for participation in successful Park Bond programs; and*

***WHEREAS**, Mr. Lehman has been praised by coworkers for his exceptional leadership of the Project Management Branch in its development of outstanding park facilities that will serve generations of residents of Fairfax County; and*

***WHEREAS**, Mr. Lehman has been a teacher and mentor to young project managers and helped them in the advancement of their careers; and*

***WHEREAS**, he leaves a legacy of unmatched commitment in directing the project management team in providing outstanding park facilities in budget and on schedule;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

John Lehman

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 14, 2016

Michael W. Thompson, Jr.
Secretary

William G. Bouie

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Board Agenda Item
December 14, 2016

ADMINISTRATIVE – 4

Resolution Honoring Peter Furey upon His Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Peter Furey for 34 years of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Peter Furey.

TIMING:

Board action is requested on December 14, 2016.

BACKGROUND:

Peter Furey's career at the Park Authority spans four decades. He got his start in November of 1982 as a Wakefield Park Facility Attendant I and Assistant Manager at Lake Fairfax Park. Three years later he successfully combined his love of golf with his work for the Park Authority by becoming the General Manager of Twin Lakes Golf Course in 1985.

As manager of Twin Lakes, Mr. Furey led the team involved in the 1998 expansion of the course. That major project included the addition of the 18-hole Oaks Course, renovation of portions of the Lakes Course, a new driving range, a new clubhouse, a new maintenance facility, and fully integrated cart paths and irrigation. For a while, the project put Mr. Furey in the unique position of being manager of the Park Authority's oldest and newest golf courses.

In 2000 Mr. Furey was honored for his leadership at the agency as he received the Trailblazer Award for Supervisor of the Year.

In the spring of 2003 Mr. Furey was chosen to become the Manager of Golf Enterprises. In that role Mr. Furey oversaw an expansion of the agency's golf offerings. In 2005 the Park Authority added the Laurel Hill Golf Club, which hosted the Amateur Public Links Championship in 2013. Mr. Furey also led the expansion of the Twin Lakes Clubhouse

Board Agenda Item
December 14, 2016

Oaks Room, the implementation of the new POS-Tee sheet program EZ Links, and the expansion of the Burke Lake Driving Range.

Under Mr. Furey's leadership, golf revenues grew from \$8 million a year to \$10 million a year in 2016. More than three million rounds of golf were played at Park Authority golf facilities during his tenure.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

***WHEREAS**, Peter Furey has provided 34 years of outstanding service to the Fairfax County Park Authority (FCPA) and the residents of Fairfax County, primarily as a manager of golf facilities and operations; and*

***WHEREAS**, Peter Furey has consistently performed at the highest levels and was promoted throughout the years from a Facility Attendant at Wakefield Park and Assistant Manager at Lake Fairfax, to General Manager at Twin Lakes Golf Course, to his current role as Manager of Golf Enterprises; and*

***WHEREAS**, Peter Furey, led a major expansion of Twin Lakes Golf Course that included the addition of a new course, driving range, clubhouse and maintenance facility, renovation of the Park Authority's first golf course, and fully integrated cart paths and irrigation; and*

***WHEREAS**, Peter Furey was honored for his work and leadership as the recipient of the 2000 Trailblazer Award for Supervisor of the Year; and*

***WHEREAS**, Peter Furey, as Manager of Golf Enterprises, oversaw an expansion of the agency's golf facilities that included the addition of the Laurel Hill Golf Club, the expansion of the Twin Lakes Clubhouse Oaks Room, and the expansion of the Burke Lake Driving Range; and*

***WHEREAS**, Peter Furey has served customers by modernizing the system for signing up for tee times through implementation of the new POS-Tee sheet program EZ Links; and*

***WHEREAS**, Peter Furey has seen golf revenues grow from \$8 million to \$10 million a year in 2016 as Manager of Golf Enterprises; and*

***WHEREAS**, more than three million rounds of golf were played at Park Authority golf facilities during Peter Furey's tenure;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Peter Furey

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 16, 2016

*Michael W. Thompson, Jr.
Secretary*

William G. Bouie

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Board Agenda Item
December 14, 2016

ADMINISTRATIVE – 5

Adoption of Minutes – November 16, 2016, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the November 16, 2016, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the September 14, 2016, Park Authority Board meeting.

TIMING:

Board action is requested on December 14, 2016.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the November 16, 2016, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
Minutes
November 16, 2016**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chairman
Michael W. Thompson, Jr., Secretary
Mary Cortina, Treasurer
Walter Alcorn
Cynthia Jacobs Carter
Maggie Godbold
Linwood Gorham*
Timothy Hackman
Faisal Khan
Frank S. Vajda
Anthony J. Vellucci

Staff Present:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, PIO
Barbara Gorski
David Bowden
Todd Brown
Barbara Nugent
Cindy Walsh
Janet Burns
Mike Baird
Shashi Dua
Dolores Claytor
Susan Tavallai

Absent*

Guest(s): Rob Churchman, Cherry Bekaert

PUBLIC COMMENT

Speakers:

- #1. Catherine Ledec
- #2. Carolyn Gamble
- #3. Todi Carnes

Topic:

Dominion Virginia Power Project on Huntley Meadows Park Property
Dominion Transmission Line Rebuild SCC Application process
Viewshed of Historic Huntley

PRESENTATION

P-1 Rob Churchman, partner at Cherry Bekaert, presented the Comprehensive Annual Financial Report (CAFR) for Fiscal Year ended June 30, 2016. Mr. Churchman reported that there were no findings.

ADMINISTRATIVE ITEM

- ADMIN-1 Adoption of Minutes – October 26, 2016, Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the October 26, 2016, Park Authority Board meeting; seconded by Ms. Cortina. The motion carried by all members present; Mr. Gorham was absent.

INFORMATION ITEMS

- I-1 Overview of 2016 Park Bond Election Results, Green Team Efforts
Judy Pedersen presented the election results, an update on the Green Team efforts, and plans for future bonds. No action was necessary.
- I-2 The Resident Curator Program Update
No action was necessary.
- I-3 The American Alliance of Museums Accreditation Update
No action was necessary.
- I-4 The Cultural Resource Management Plan FY 2016 Accomplishments and FY 2017 Implementation Plan
No action was necessary.
- I-5 The Natural Resource Management Plan FY 2016 Accomplishments and FY 2017 Implementation Plan
No action was necessary.
- I-6 The Infrastructure Overview
No action was necessary.
- I-7 The Richmond Highway Initiatives Briefing – EMBARK, North Hill and Mount Vernon High School Reuse Study
No action was necessary.
- I-8 The Trail Development Update
No action was necessary.
- I-9 Planning and Development Division's Quarterly Project Status Report
No action was necessary.
- I-10 FY 2017 First Quarter Budget Review, Fund 10001, General Fund
No action was necessary.

I-11 FY 2017 First Quarter Budget Review for Fund 80000, Park Revenue and Operating Fund

No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie reminded everyone that the Elly Doyle Park Services Awards ceremony will take place on Friday, November 18, and the Park Authority/Park Foundation holiday reception at Twin Lakes on Friday, December 9.
- The Park Authority Board and Park Foundation Board retreat is being held on Saturday, December 3, at Spring Hill RECenter.
- He congratulated Parks on the CAFR report.
- He also congratulated Parks on the Annual Report. Parks received kudos from Chairman Bulova, who immediately put it on her Facebook page.
- Mr. Bouie announced that he has a television interview schedule for Friday, November 18, to discuss one of his favorite topics – the Northern Virginia Senior Olympics. The Office for Aging is putting the program together which will be aired on Channel 16. He asked people to please get involved and noted that they are trying to expand this program next year.

DIRECTOR'S MATTERS

- Mr. Kincannon acknowledged Parks' awesome team, board, and the support that everyone has put together. Parks was recognized by the Virginia Recreation and Park Society Annual Conference winning several awards.
 - Volunteer Cathy Ledec won Distinguished Volunteer of the Year – 100,001 & Up
 - Best New Program – 100,001 & Up – Footgolf at Pinecrest
 - Best New Renovation/Addition – Bricks and Mortar – 100,001 & Up–Spring Hill RECenter
 - Best New Renovation/Addition – PPGT – 100,001 & Up – Family Swimmin' Hole
 - Best Promotional Effort -Traditional–100,001 & Up – 2015 Strategic Plan Report
 - Best Promotional Effort-Specialty–100,001 & Up–15 Second Video Promotion for Annual RECenter Membership Sale

He congratulated the suite of teams that are represented by these projects.

- Mr. Kincannon provided an update on one of the strategic project, the Friends Handbook/MOU/Policy work.

The staff review team made up of Aimee Vosper, Sara Baldwin, Lizzie Ehrreich, Bobbi Longworth, Judy Pedersen, Todd Brown, Emilie Shumate, John Callow, Debbie Lodato, Tammy Schwab, Dan Sutherland, and Cindy Messinger met for the first time on November 2 and work is now underway.

Following the August survey, Parks received input from 11 different Friends Groups on what they would like to see included.

With input from Friends and the staff team and reviewing other handbooks on line a Table of Contents was developed to guide and organize the project's development.

Friends Groups will be sent a monthly email update and their input will be encouraged and welcomed throughout the process.

Mr. Kincannon will provide periodic updates to the Park Authority Board and the Foundation on the projects progress. Periodic meetings with Mary Cortina and Harry Glasgow will be held to keep them updated and help ensure Parks are on track in meeting expectations and dealing with any issues that may arise.

The general project schedule entails:

- November, December and January – develop drafts of a Handbook, MOU and a Friends Groups Board Policy.
- January and February – Incorporation of input from various groups.
- March - Finalization of Handbook language. Once approved by the Director's office, the text will be provided to a graphic artist to develop the on-line version.
- Mid April – Announcement and unveiling of a centralized 'Friends' Park Authority web portal that will house information about all of our Friends Groups, the new Handbook, provide downloadable forms, resources, FAQs, and contacts for various ways our citizens can support their parks.

A Federation meeting is being planned for Saturday, January 28, 2017, from 9 a.m. – noon at Twin Lakes Golf Course. The meeting will provide a Handbook/MOU/Policy update and possible work session, will host several speakers from the county to provide information related to county, state, and federal code, and provide guidance on insurance. In addition, we plan to provide an update on the upcoming budget.

A second Federation meeting is also being considered for the beginning of March.

Mr. Bouie welcomed Dr. Cynthia Jacobs Carter to the board. Dr. Carter is filling the seat vacated by Mr. Batten.

BOARD MATTERS

- Mr. Khan extended kudos to staff and the board for the CAFR and Annual Report.

He welcomed Dr. Carter and stated that he looks forward to doing some great work together.

- Dr. Carter stated that it was a great pleasure to spend the first night of her tenure on the board with the members of the board; everyone has been so friendly. She knows many from past meetings and associations, and is looking forward to working with everyone. She thanked everyone for being so welcoming.
- Ms. Godbold said that she was very glad that Dr. Carter was on the board.

She emphasized how some things so little can mean so much to some. She has been working with some people on this little playground at Horsepen Park. They wanted changes to the park, and then a new bench appeared. They were very excited about the bench, such a small thing, but they were very appreciative. Never forget that a small thing can make a huge difference in the community.

Ms. Godbold met with Bill Niedringhaus on Thursday, November 10, who has a number of ideas about small little areas that Parks can connect to trails to make big trails. She and Mr. Niedringhaus will start walking these trails once she can leave her cane behind and put on her hiking boots.

- Mr. Vajda extended a warm welcome from the Mason District to Dr. Carter and wished her well in her tenure.

He wished everyone a Happy Thanksgiving.

- Mr. Hackman welcomed Dr. Carter adding that he is delighted that having her onboard and having her share her knowledge across many areas with the rest of the board.

A meeting is scheduled with the Great Falls folks to discuss the future of the Grange in the context of potentially getting them more actively involved in the scheduling for community groups and other activities, as well as picking up or sharing the operational cost of that facility. This would be a win-win in Parks' view. It helps to avoid cost and gives the community more flexibility in terms of its use. It will be interesting to see how that progresses. Thanks to Mr. Kincannon and Ms. Vosper and others on the staff, there is a great framework for which to proceed with those discussions.

- Mr. Vellucci thanked Judy Pedersen for the Lake Accotink Park dedication. He thanked Mr. Kincannon for being the MC at the event. Chairman Bulova attended and had gone around the lake several times before it had gotten fixed. Kudos to the Planning and Development team. Liz Cronauer and Bill Boston did an incredible job. Parks hit a grand slam with that

project. The community loves it as well as everyone that has walked around the park loves it. It was small dollar wise, but one that was needed. This is something Mr. Kincannon has wanted to do since he was the manager at Lake Accotink. It is done now, and is reaping dividends.

Kudos to Gayle Hooper for the Lake Accotink Park workshop that was held on October 27, not only to Ms. Hooper but also to Liz Cronauer, Andy Galusha, Chris Goldbecker, Samantha Hudson, Ed Richardson, John Rutherford, Sandy Stallman, Ryan Stewart, Julie Tahan, and Sajan Pokharel (Stormwater Planning). Ms. Hooper did an incredible job and Parks received some incredible input.

Mr. Vellucci welcomed Dr. Carter, adding that she is about to learn a lot about Lake Accotink Park.

He thanked Supervisor Herrity, Mr. Thompson, and Ms. Cortina, for attending the workshop.

The next Lake Accotink workshop is being held on December 5 at Crestview Elementary School.

Mr. Vellucci asked where Parks stands with regard to an MOU with DPWES. Mr. Kincannon indicated that it is still under process. DPWES is in the midst of so many changes that it has not had time to sit down and work on the Capital Facilities which is a significant of the MOU. Parks is hoping to have the MOU by the first of the year.

Mr. Vellucci added that Don Sweeney has some serious competition from Anne Cissel, Public Information Office, who took pictures at the Danbury Forest loop dedication. Anne is really, really good.

- Walter Alcorn and Dave Bowden attended a meeting of the Planning Commission's Telecommunications Committee recently. The Committee wanted to talk to Parks and Schools about cell phone towers and telecommunication towers. It was a good conversation. He learned some things. First, there some changes in the General Assembly and some things the county had to do. Towers going in onto public land now will require a special exception. Instead of just going to the Planning Commission for approval, they will have to go to the Board of Supervisors. That is drawing additional scrutiny to the process. Mr. Bowden is looking at some things in terms of additional documentation about communication about tower locations. The market is changing for these things, so it is somewhat of a moving target. The Planning Commission is very interested in working with Parks.

Mr. Alcorn welcomed Dr. Carter to the board, adding that he still feels like a rookie on this board.

- Ms. Cortina welcomed Dr. Carter adding that she is thrilled that Dr. Carter is on the board and that she will represent the Lee District very well. Lee District has one of the greatest parks in the system in Huntley Meadows Park. She added that if Dr. Carter is not inspired by what the Friends have been able to do for the Park Authority and the citizens of Fairfax County, just listen to Cathy Ledec. The amount of time research and effort the Friends put in is invaluable. Parks cannot do that without them. She is so glad that Cathy Ledec, Todi Carnes, and others came to address the board about the power of using the residents to help in that cause.

Ms. Cortina thanked the voters of Fairfax County for voting for these bonds. They do love their parks and that was shown with their pencils.

She mentioned that the Lines of Business (LOBs) review materials are online. The county conducted an informal survey to make comments, state what they liked or didn't like in all of those lines of business. There is a graph in which Parks, Libraries, Human Services are lumped together and those were the ones that people wanted to expand services and other areas they may want to curtail. That was the highest number of expands as well as the most number of comments. The citizens really do love and value their parks and find that they are very important to their lives in Fairfax County. Mary thanks them.

Ms. Cortina attended the Partnership for a Healthier Fairfax which is a coalition of groups across the county that are focused on a healthier Fairfax. The focus of this meeting was all the data that is out there and available. There were at least 12 if not more studies. The Park Authority was there presenting the Needs Assessment data. INOVA has its data out and has a focus area for each of its hospitals. They have surveyed the community as required by the Affordable Healthcare Act. The number one priority identified by Fair Oaks is to attack diabetes. As a result they are going to reach out to the community to see how they can partner. She thinks this is an opportunity for Parks to partner with INOVA. The list is long of all the initiatives going on and the ways that Parks can affect change through that partnership.

The Elly Doyle Awards are very inspirational and if anyone has not been, they should make the time to go because it really rejuvenates and inspires one and makes one want to do even more for this system, which is incredible. The people that make the system incredible including the people who come, our voters and citizens, and the people who volunteer, it's really the staff. They are great staff and they do wonderful things. She thanked them for everything they do and thanked Janet Burns and her team for the CAFR.

The presentations and briefings to the board lately have been phenomenal.

- Mr. Thompson welcomed Dr. Carter and stated that he is looking forward to working with her.

He thanked Judy Pedersen's staff and all of the Green Team for all their efforts on the bond program.

He echoed Mr. Vellucci's comments about the Lake Accotink meeting. They continue to do well and draw a lot of people, and get a lot of important feedback.

Mr. Thompson thanked John Berlin and folks from the Foundation and others for the meeting earlier in the week with Supervisor Herrity about the summer entertainment program that will roll out in Springfield. It looks like there will be some music opportunities as well as movie opportunities. He is looking forward to getting that underway.

Mr. Thompson also thanked the following

- Staff for continuing to push the GoApe project. The project will hopefully get underway this spring.
- Dave Bowden for his help on the track project, helping to show how tracks can potentially be in Parks' facilities.
- Todd Brown, Dan Sutherland, and Ed Richardson for the report on the portable goal policy as Parks tries to be a better partner with the athletic organizations that wants to use Parks' fields as efficiently as possible.

As in the past, Mr. Thompson will miss or be late to the Elly Doyle Awards as he once again reprises his award winning role for the sixth year in Burke Center's Nutcracker as a party guest, Act 1, Scene 1, and stage hand. Friday night is final rehearsal before shows on the weekend. If he is allowed out early, he will try to make the awards ceremony.

- Mr. Quincy reported that a public hearing was held on November 15 with the Department of Transportation on the pedestrian improvements project for Scott's Run Trail. This trail is in high demand and will form part of the pedestrian transportation system for the Metro and other areas. It was very well attended. Liz Cronauer and her colleagues at FCDOT did a superb job of handling the presentation as well as comments. Nearly all the comments were positive; however, there are some issues regarding the bike versus the pedestrian trail, but that is true in probably all of Parks' trails.

Mr. Quincy welcomed Dr. Carter and looks forward to working with her.

He wished everyone a Happy Thanksgiving.

- Mr. Bouie added that he is looking forward to Monday, November 21, and the meeting with Chairman Bulova on the RECenter Study.

He stated that we live in a crazy world and recommended that everyone go out and do something nice for someone between now and Thanksgiving. He wished everyone, their loved ones, and their families a Happy Thanksgiving.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:40 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on December 14, 2016

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

ACTION – 1

FY 2018 Proposed Budget Cuts/Savings – Fund 10001, Park Authority General Fund

ISSUE:

The Department of Management in Budget has directed all agencies to present at least two general fund cost savings or reduction suggestions for the FY 2018 budget. No specific direction on amount was provided, but it was indicated that the total should be commensurate with each agency's portion of the budget.

RECOMMENDATION:

The Park Authority Director is recommending that a total amount equal to \$247,225.94, or a little more than 1% of the Authority's general fund budget, be submitted as reductions/savings ideas for the FY 2018 Proposed Budget for Fund 10001, Park Authority General Fund. The suggestions are as follows:

Division	Cost Savings/Reduction
Park Ops	Transfer salary costs from the general fund to the county construction fund.
Park Ops	Eliminate a limited term position at HQ
Planning & Dev	Partial WPFO recovery from Telecom Revenue to cover partial salary for Land Acquisition Branch Manager position
Planning & Dev	Partial WPFO recovery from Bond Projects for salary for Project Management Branch Manager position
Director's Office	Eliminate a limited term position at HQ.
Director's Office	Transfer a portion of the Deputy Director/CBD salary to supported bond projects.
Resource Mgmt	WPFO Archaeology Staff to various supported bond projects.
Park Foundation	Transfer funding to GF to cover expenses and a portion of salaries.

If any of the above are rejected or if further savings is required of the Park Authority, the Director requests that the Park Authority Board consider implementing a gate fee at the three lakefront parks.

Board Agenda Item
December 14, 2016

TIMING:

Board action is requested on December 14, 2016. Submissions are due to the Department of Management and Budget on December 15, 2016.

FISCAL IMPACT:

Various projects in the bond fund and construction fund will be reduced by additional salary absorption. Eliminating headquarter project support positions may lengthen the time to complete and implement projects.

ENCLOSED DOCUMENT:

None

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Janet Burns, Senior Fiscal Administrator
Michael P. Baird, Manager, Capital and Fiscal Services
Susan Tavallai, Senior Budget Analyst

ACTION – 2

Approval to Advertise Proposed Fee Adjustments and Date of Public Comment Meeting

ISSUE:

Authorization to notify the public of both the proposed fee adjustments for FY 2017 and the related public comment meeting concerning the fee proposal.

RECOMMENDATION:

The Park Authority Director recommends approval to advertise both the proposed fee changes and notification of the January 18, 2017, public comment meeting concerning the proposed fee changes.

TIMING:

Board action is requested on December 14, 2016, so that timely notification concerning the public comment period may proceed.

BACKGROUND:

Park Authority staff reviews fees annually to ensure the agency remains on target to meet financial goals established by the Park Authority Board. As a result of this year's review a select number of fees have been proposed for modification or addition.

Fee adjustments are suggested in only a limited number of areas for 2017 due to continuing concerns about general economic conditions. Fees included in the FY 2017 fee proposal include the following:

- RECenters – general admission fees, specialty skating session fees (Mt. Vernon), freestyle skating session fees (Mt. Vernon), indoor swimming pool base rates;
- Boating – boat launch fees (Lake Accotink, Lake Fairfax), kayak fees – NEW (Burke Lake);
- Camping – campsite rental fees, group camping fees (Burke Lake, Lake Fairfax);
- Sand volleyball court rental (Burke Lake, Lake Accotink, Lee District, Nottoway, Stratton Woods);
- Amphitheater Rental (Burke Lake, Ellanor C. Lawrence, Lake Fairfax);
- Mini golf field, event use rental – NEW (Burke Lake);
- Picnic reservation fees (select locations);
- Alcoholic beverage permit fee.

Board Agenda Item
December 14, 2016

Initial review of the FY 2017 fee proposal occurred in Budget Committee on November 9, 2016. No changes were requested to the fee proposal and the committee voted to move the proposal on to the full board for action to advertise the proposed fee adjustments and public comment meeting. For attachments showing the FY 2017 fee proposal and the current fee schedule, see the November 9, 2016 Budget Committee fee item at: <http://www.fairfaxcounty.gov/parks/archives/110916-budget-pkg.pdf>.

Pending Board approval to advertise, information outlining all proposed fee changes will be available for public review at the Park Authority's staffed park sites, headquarters and on the Park Authority web site for a 30-day comment period beginning January 4, 2017, and ending February 2, 2017. A public comment meeting will be held on January 18, 2017, at 7 p.m. in room 106 of the Herrity Building. After public comment has been received, final proposed fee adjustments will be presented to the Park Authority Board for action on March 8, 2017. Adopted fee adjustments then take effect beginning April 1, 2017.

FISCAL IMPACT:

Proposed fee changes are projected to generate an estimated \$86,145 in additional revenue in FY 2017 and \$398,646 in FY 2018.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Barbara Nugent, Director, Park Services Division
Nick Duray, Marketing Services Manager, Park Services Division

Board Agenda Item
December 14, 2016

ACTION – 3

Byron Avenue Park – Mastenbrook Volunteer Matching Fund Grant Program Request – West Springfield Little League (Lee District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$8,515 to replace the scoreboards on fields 1 and 3 at Byron Avenue Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$8,515 to replace the scoreboards on fields 1 and 3 at Byron Avenue Park.

TIMING:

Board action is requested on December 14, 2016, in order to award the grant.

BACKGROUND:

West Springfield Little League (WSLL) has requested to purchase and install scoreboards for fields 1 and 3 at Byron Avenue Park (Attachment 1), to replace existing scoreboards that have exceeded their life expectancy and are in poor condition. The new scoreboards meet County requirements, are similar in size to the ones they are replacing, and are LED which will consume less power and require less maintenance.

WSLL is requesting \$8,515 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 2). If approved, the \$8,515 from the Mastenbrook Volunteer Matching Fund Grants Program, along with a \$8,515 contribution from the WSLL, will provide the funds sufficient to complete the project. The total project budget is \$17,030.

WSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Byron Avenue Park as well as many school athletic fields.

The Park Authority Board Member for the Lee District supports approval of the Grant request. Staff from the Park Operations Division will manage the project, which is

Board Agenda Item
December 14, 2016

scheduled for completion by the spring of 2017. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$17,030. Funds are currently available in the amount of \$8,515 in WBS PR-000009, Community Parks/New Facilities-2012, in Fund 300-C30400, Park Authority Bond Construction; and \$8,515 from WSL, resulting in the total available funding of \$17,030.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$156,397.61.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Byron Avenue Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – West
Springfield Little League

STAFF:

Kirk W. Kincannon, Executive Director

Aimee L. Vosper, Deputy Director/CBD

Todd Brown, Director, Park Operations Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

Byron Avenue Park

Project Areas





Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization:

West Springfield Little League

Contact Person:

Shawn James

Mailing
Address:

P.O. Box 2563 Springfield, VA 22152

Phone:

7033006947

Fax:

()

2. Project

Title:

Scoreboard Replacement

3. Funding Requested

Amount \$

8515

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

Replace two existing non-functioning scoreboards at Byron Ave Park on Wrigley and Yankee fields. Both scoreboards have reached the end of their useful lives and are also in poor condition. We will replace with similar size scoreboards on the existing steel beams. The new scoreboards will also be LED which will consume less power and require less maintenance. The new scoreboards are also wireless and have a 5 year warranty. Total cost for the scoreboards with installation is \$17,030.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The scoreboards benefit the children and families that make up the West Springfield Little League. In addition, the fields are also used by neighboring leagues during fall baseball and Northern Virginia little league districts during summer tournaments.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Fairfax County park authority will organize the work. While WSLI currently maintains the fields, the County has overarching authority. In 2015, WSLI and the county installed a new scoreboard on a third field at Byron park. This project will not be as big since existing beams and electrical lines are already in place. The installation will be performed by a Fairfax County Park Authority hired contractor.

7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. The total budget for the project is \$17,030.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
 We must have Park Authority grant funds prior to beginning the project.

Shawn L James

Signature

10/14/2016

Date

DAKTRONICS QUOTE # 596187-1-0

Alternate Equipment: 1

Item No.	Model	Description	Qty	Price
1	BA-624-R-PV-F	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: _____; Caption Color: _____ Cabinet Dimensions: 6' 0" H X 16' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: RED Max Power: 150 watts/display Weight: Unpackaged 300 lbs per display; Packaged 730 lbs per display	2	\$14,080.00
	Stripe; 0A-1091-0184	Border Stripe for BA-624 Scoreboards; Color: _____	2	
	I-Beam Mounting Method (A)	For 2 I-Beams	2	
	RC-100 Handheld Controller Kit	Charger, Case and Inserts Included	2	
	RC-100 Scoreboard Receiver Kit	RC-100 Receiver (Base Station)	2	
	ID_18x192_O	18in x 16ft non-backlit sponsor/identification panel Weight: Packaged 80 lbs per display	2	
	FREIGHT	Shipping to site	1	
Services				
2	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

Total Price Excluding Sales Tax: \$14,080.00

Please reference listed sales literature: DD1628366 for G2C2-W, DD1628383 for G5C5-W, DD1823614 for Retrofit; Incand to LED, BA-624-11 w/ RC-100, DD2118116 for BA-624-R-PV-F, SL-07397 for RC-100 Handheld Controller Kit

Options

Please contact your sales representative for additional information

Angle Clamp Mounting Method (A)	For 2 Tubes	2	
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H & M Signs, Inc.
 700 N. Hammonds Ferry Rd
 Linthicum, MD 21090

Phone: (410) 789-1640
 Fax: (410) 789-2790

Quotation/Contract


Quote Number:
 12062

Quote Date:
 October 5, 2016

Page:
 1

Quoted to:

Byron Avenue Park
 7500 Byron Ave
 Springfield, VA 22151

Customer ID	Good Thru	Payment Terms	Sales Representative
BAP-01	Nov 4, 2016	Net 10 Days	Keith Hohlbein
Description			Amount
Provide labor and equipment needed to remove (2) existing scoreboards and replace with (2) customer supplied scoreboards as per Daktronics quote 596187-1-0 If permits are required there will be additional charges.			2,950.00
Final Inspections, if required cost \$ 400.00 Date _____ Accepted by _____			Subtotal 2,950.00 Sales Tax Total 2,950.00
_____ by  H & M Signs, Inc.			

Acceptance: by signing above, you indicate your acceptance of the Price Quotation and Description as your agreement with H & M Signs, Inc. This is subject to Terms and Conditions attached hereto:

Board Agenda Item
December 14, 2016

ACTION – 4

Byron Avenue Park – Mastenbrook Volunteer Matching Fund Grant Program Request – West Springfield Little League (Lee District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$11,485 to replace the backstop and dugouts on field 1 at Byron Avenue Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$11,485 to replace the backstop and dugouts on field 1 at Byron Avenue Park.

TIMING:

Board action is requested on December 14, 2016, in order to award the grant.

BACKGROUND:

West Springfield Little League (WSLL) is requesting to replace the existing backstop and dugout fencing on field 1 at Byron Avenue Park (Attachment 1). The existing fencing, dugouts and dugout covers are in poor condition and do not meet current standards. As part of the project an existing net system which is in poor condition will be replaced with the new fencing for the backstop and dugouts, the concrete pads for the dugouts will be expanded and installed to drain appropriately, and new dugout covers will be installed. All of these improvements will improve the safety, provide better protection for vehicles parked adjacent to the field, and improve the playing experience for the players.

WSLL is requesting \$11,485 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 2). If approved, the \$11,485 from the Mastenbrook Volunteer Matching Fund Grants Program, along with a \$27,468.73 contribution from the WSLL, will provide the funds sufficient to complete the project. The total project budget is \$38,953.73. This is WSLL's second request for funds this fiscal year. The previous request for funds was for \$8,515, which combined

Board Agenda Item
December 14, 2016

with this request of \$11,485, totals \$20,000 which is the most a group is eligible to be awarded in a fiscal year.

WSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Byron Avenue Park as well as many school athletic fields.

The Park Authority Board Member for the Lee District supports approval of the Grant request. Staff from the Park Operations Division will manage the project, which is scheduled for completion by the spring of 2017. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$38,953.73. Funds are currently available in the amount of \$11,485 in WBS PR-000009, Community Parks/New Facilities-2012, in Fund 300-C30400, Park Authority Bond Construction; and \$27,468.73 from WSLL, resulting in the total available funding of \$38,953.73.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$144,912.61.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Byron Avenue Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – West Springfield Little League

STAFF:

Kirk W. Kincannon, Executive Director

Aimee L. Vosper, Deputy Director/CBD

Todd Brown, Director, Park Operations Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

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Byron Avenue Park

Project Area





Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization:

West Springfield Little League

Contact Person:

Shawn James

Mailing Address:

P.O. Box 2563 Springfield, VA 22152

Phone:

7033006947

Fax:

()

2. Project

Title:

Backstop and Dugout Replacement

3. Funding Requested

Amount \$

11485

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

Replace the existing backstop and dugouts on Yankee Field at Byron Park. The existing backstop does not provide adequate protection to individuals and vehicles around the field. In addition, the current design on the backstop is a safety hazard to kids that decide to climb the fence to retrieve balls lodged on top of the backstop. With regards to the dugouts, the dugouts are also out of spec with existing standards and are too small. In addition, the dugouts are subject to flooding due to a poor design. The league will replace with a new 30ft dugout.

-over-

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The backstop and dugouts benefit the children and families that make up the West Springfield Little League. In addition, the fields are also used by neighboring leagues during fall baseball and Northern Virginia little league districts during summer tournaments.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Fairfax County park authority will organize the work. While WSLI currently maintains the fields, the County has overarching authority. The county has replaced additional backstops and dugouts at Byron Park over the years.

Note: While we have the quote for the dugout, the cost of the dugouts is estimated based on verbal quote from Fairfax County Park Personnel. Currently, the county is finalizing the new specifications on dugouts. Given the timing of the project, it's critical that the work be completed prior to the start of the baseball season in late March.

7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. The total budget for the project is \$36,000.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
 We must have Park Authority grant funds prior to beginning the project.

Shawn L James

Signature

11/08/2016

Date

Byron Avenue field #1 (Yankee)

Existing net and posts
Demolish

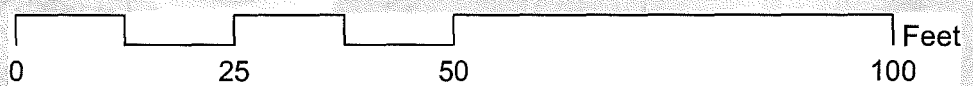
Dugout
Remove existing amenities from dugout before work begins and replace after work is complete (by FCPA staff).
Demolish existing dugout roof (by FCPA staff).
Remove existing 6' fence fabric on side and rear of dugout. Leave existing posts for 6' fence on back and sides of dugout.
Install new concrete floor at higher elevation than existing floor. Slope new floor away from retaining wall to prevent puddling. Floor to extend 1' beyond new fence posts.

Existing bleacher and sideline fencing
Demolish

Existing backstop
Demolish and replace with 30' tall backstop without hood.

Proposed new 24' tall or 30' tall bleacher and dugout fencing
Install one 3' x 7' gate from field to dugout
Low retaining wall behind fence to be moved (by FCPA staff).
Area behind wall to be back-filled to match existing grade (by FCPA staff).

Apex of home plate to proposed fence
Apex of home plate to existing net post





42521 John Mosby Hwy
 Chantilly, VA 20152
 Tel: 703-471-0960 Ext 2512
 Fax: 703-478-3545
crooney@longfence.com
www.longfence.com

December 6, 2016

Fairfax County Park Authority

Re: Byron Ave Park

Subject: Option 2-30' high fence at Backstop and along 1st base line

Dear: Walter

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per Fairfax County Contract #4400003922.

Remove and Haul

- 84 linear feet of chain link fence and netting to include (4) wood posts

Install

- 30 linear feet of 30' high aluminized chain link fence at backstop. Center panel to be 6 gauge aluminized mesh.
- 54 linear feet of 30' high aluminized chain link fence along 1st base line to include (1) 7' high x 4' wide aluminized single swing gate

Specifications:

- Chain Link Fabric: 2" mesh x 9 gauge aluminized mesh at backstop wings and base line
- Chain Link Fabric: 2" mesh x 6 gauge aluminized mesh at center of backstop
- Terminal Posts: 6 5/8" OD galvanized steel
- Terminal Post Footers: 24" diameter by 96" deep concrete footers
- Line Posts: 6 5/8" OD galvanized steel
- Line Post Footers: 24" diameter by 96" deep concrete footers
- Top Rail: 1 5/8" OD galvanized steel
- Int Rail: 1 5/8" OD rail spaced at 6', 12', 18', and 24' above ground level
- Bottom Rail: 1 5/8" OD galvanized steel
- Backstop Rail: 1 5/8" OD galvanized steel rail at 2", 1', 2', 4', 6', 12', 18', 24', and 30'

Fence Material		\$14661.57
Concrete	(10 yds @\$200/yd)	\$2000.00
Equipment		\$3000.00
Private Utility Locate		\$900
Demo		\$1,500
Labor		\$1,698.40
Total Price		\$23,759.97

Add Option to install 54 linear feet of 30' high fence along 3rd base line

- Add \$10961.76

Add Option to install 80 linear feet of 6' high chain link mesh (40LF at each dugout)

- Add \$482.00

\$35,203.73



PROPOSAL

DATE: December 02, 2016
TO: Ed Richardson
703-425-2123
FROM: AL SHELTON
CONTRACT: #4400004828
PROJECT: BYRON AVENUE PARK – FIELD #1
Install Bench Pads

We hereby propose to provide all labor, equipment, and materials to perform the concrete work per the scope of work as follows:

SCOPE OF WORK:

- Install (2) new 6" slabs – 10' wide x 32' long

Line Item #72 – New 6" concrete slab – 75 SY @ \$50.00 - \$ 3,750.00

TOTAL AMOUNT **\$ 3,750.00**

Thank you.

If I can answer any questions, please call me. THANK YOU.

Board Agenda Item
December 14, 2016

ACTION – 5

Scope Approval – Rocky Run Stream Valley Trail Improvements in Ellanor C. Lawrence Park at Cabell’s Mill (Sully District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to design, and construct improvements to an existing section of the Rocky Run Stream Valley trail in Ellanor C. Lawrence Park at Cabell’s Mill, as presented to and reviewed by the Planning and Development Committee on December 7, 2016.

ACTION – 6

Scope Approval – Flatlick Branch Stream Valley Trail Improvement (Sully District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope for trail improvements in the Flatlick Branch Stream Valley, as presented to and reviewed by the Planning and Development Committee on December 7, 2016.

ACTION – 7

Approval – Land Dedication Request – RZ 2011-HM-012 – Dominion Square/CARS-DBI, LLC (Hunter Mill District)

RECOMMENDATION:

The Park Authority Director recommends approval of dedication of approximately 1.97 acres of land to the Park Authority as part of the rezoning application RZ 2011-HM-012 – Dominion Square/CARS-DBI, LLC, as presented to and reviewed by the Planning and Development Committee on December 7, 2016.

Board Agenda Item
December 14, 2016

ACTION – 8

Approval – Request by Great Falls Lacrosse to Install a Donor Recognition Wall at Great Falls Nike Park Field #4 (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval to of the request by Great Falls Lacrosse to install a donor recognition wall at Great Falls Nike Park Field #4, as presented to and reviewed by the Planning and Development Committee on December 7, 2016.

ACTION – 9

Approval of Patriot Park North at Willow Springs Park (aka Lincoln Lewis Vannoy) Conceptual Development Plan (CDP)

RECOMMENDATION:

The Park Authority Director recommends approval of Patriot Park North at Willow Springs Park (aka Lincoln Lewis Vannoy) Conceptual Development Plan (CDP), as presented to and reviewed by the Planning and Development Committee on December 7, 2016. At the recommendation of the Committee, current consideration of a park name change to Tom Davis Park is being deferred for future discussion.

ENCLOSED DOCUMENT:

Attachment 2: Revised Conceptual Development Plan



KEY:

- 1. 90' DIAMOND BASEBALL FIELD
- 1* FIELD WITH BEST ORIENTATION FOR TOURNAMENT FINALS (EXTENDED BLEACHERS)
- 2. 60' DIAMOND SOFTBALL/LITTLE LEAGUE FIELD (CONVERTS TO 50' PITCH DIST, 70' DIAMOND)
- 3. PRESSBOX/CONCESSION STAND
- 4. WARM UP AREA
- 5. BATTING CAGE
- 6. PITCHING WARM UP
- 7. FLAGPOLES OR OTHER SITE FEATURE
- 8. FOOD TRUCK AREA
- 9. BUS TURN AROUND
- 10. PAVILION
- 10* PAVILION / RESTROOMS
- 11. PLAYGROUND
- 12. TRAIL
- 13. FITNESS AREA
- 14. RIGHT TURN LANE
- 15. STORMWATER MANAGEMENT FACILITY
- 16. LOW IMPACT DEVELOPMENT FACILITY
- 17. TREE PRESERVATION AREA
- 18. EXISTING WETLANDS
- 19. EXISTING CEMETERY AREA
- 20. CONCRETE PLAZA WITH CAFE TABLES (SCORING INCLUDES BASEBALL SYMBOL)
- 21. APPROVED ACTIVE DRAINFIELD, TYPICAL
- 22. APPROVED RESERVE DRAINFIELD, TYPICAL
- 23. OVERFLOW PARKING

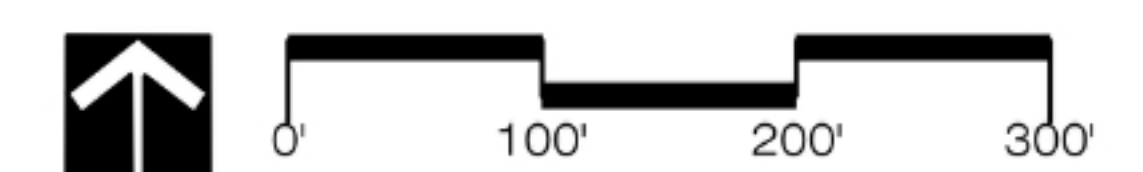
LEGEND

- LARGE DECIDUOUS TREE
- EVERGREEN TREE
- ORNAMENTAL TREE
- MEADOW SEED MIX
- LOW IMPACT DEVELOPMENT FACILITY
- ORNAMENTAL BOLLARDS
- 6' BENCH
- RESOURCE PROTECTION ZONE

NOTES:

- 1. THE PARK SITE CONSIST OF FOUR (4) PARCELS, IDENTIFIED ON FAIRFAX COUNTY TAX MAP 66-2 ((1)) PARCELS 4B2, 4D, 8D, AND 8E.
- 2. THE PROPOSED PARK LAYOUT IS CONCEPTUAL AND SHOULD BE USED FOR MASTER PLANNING PURPOSES ONLY.
- 3. WETLAND LIMITS SHOWN WERE IDENTIFIED AND LOCATED BY STANTEC ON OCTOBER 28, 2014.
- 4. A TOPOGRAPHIC SURVEY WAS PREPARED BY PENNONI IN OCTOBER 2014 USING AERIAL PHOTOGRAPHY AND SUPPLEMENTAL FIELD SURVEYS.
- 5. AERIAL SURVEY PROVIDED BY MCKENZIE SNYDER, DATED APRIL 2014.
- 6. FOR ADDITIONAL SITE INFORMATION, REFER TO THE SITE ANALYSIS REPORT PREPARED BY PENNONI, DATED FEBRUARY 2015.
- 7. DRAINFIELDS ARE ACCORDING TO PLANS APPROVED BY HEALTH DEPARTMENT, JANUARY 2016.
- 8. 400 TOTAL PARKING SPACES ARE PROVIDED WITHIN THE PARKING LOT. A GRASS OVERFLOW AREA IS PROVIDED THAT CAN ACCOMMODATE AN ADDITIONAL 100± SPACES.

Patriot Park North Draft Conceptual Development Plan Formerly Lincoln Lewis Vannoy Park



DATE: NOV. 14, 2016