

Board Agenda Item
June 14, 2017

ADMINISTRATIVE – 1

Adoption of Minutes – May 24, 2017, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the May 24, 2017, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends adoption of the minutes of the May 24, 2017, Park Authority Board meeting.

TIMING:

Board action is requested on June 14, 2017.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the May 24, 2017, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
May 24, 2017**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Mary Cortina, Vice Chair
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Walter Alcorn*
Dr. Cynthia Jacobs Carter*
Maggie Godbold
Timothy Hackman
Ronald Kendall
Faisal Khan
Ken Quincy
Anthony J. Vellucci

Absent***Staff Present:**

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Brown
Barbara Nugent
Cindy Walsh
Samantha Hudson
Andrea Dorlester
David Buchta
Roberta Longworth
Cindy McNeal

PUBLIC COMMENT – No speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of the Minutes – May 10, 2017, Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the May 10, 2017, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

ACTION ITEMS

A-1 Scope Approval – Mason District Park Diamond Field #1 – Athletic Field Lighting Replacement and Approval of the Memorandum of Agreement with the Washington Nationals Dream Foundation for Turnkey Donation of Field Improvements (Mason District)
Mr. Kendall made a motion to approve the project scope to design, permit, and install athletic field lighting and to approve a Memorandum of Agreement with the Washington Nationals Dream Foundation for a turnkey donation of field improvements at Mason

District park diamond field #1; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

A-2 Mason District Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Mason District Little League (Mason District)

Mr. Kendall made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Mason District Little League in the amount of \$20,000 for improvements to diamond field #1 at Mason District Park; seconded by Ms. Cortina.

Mr. Bowden indicated that the request for \$20,000 was to be divided--\$14,000 will be used for improvements to diamond field #1 at Mason District Park and \$6,000 will be used for improvements of the infield at the Little League field at Parklawn Park, which will be used while the renovations are taking place at Mason District Park field #1.

Mr. Kendall amended the motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Mason District Little League in the amount of \$20,000, \$6,000 to be used for improvements of the infield at the Little League field at Parklawn Park and \$14,000 to be used for improvements to diamond field #1 at Mason District Park; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

A-3 Scope Approval – Eakin Community Park – Picnic Shelter (Providence District)

Mr. Quincy made a motion to approve the project scope to construct the picnic shelter and associated accessible trail; seconded by Ms. Cortina. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

A-4 Fred M. Packard Center Lease Agreements with Northern Virginia Conservation Trust, American Youth Philharmonic Association, Artisans United, Fairfax Choral Society, Japanese Americans' Care Fund, League of Woman Voters of the Fairfax Area, and Chinese Culture Institute, Inc. (Mason District)

Mr. Kendall made a motion to approve five-year lease agreements with Northern Virginia Conservation Trust, American Youth Philharmonic Association, Artisans United, Fairfax Choral Society, Japanese Americans' Care Fund, League of Woman Voters of the Fairfax Area, and Chinese Culture Institute, Inc. at a rate of \$6.19 per square foot with an automatic two percent (2%) annual escalation; seconded by Ms. Cortina and Mr. Khan. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

A-5 Planning and Development FY 2018 – FY 2022 Capital Improvement Program Including Out-years to FY 2024 – Project Development Schedule

Mr. Quincy made a motion to approve the Planning and Development FY 2018 – FY 2022 Capital Improvement Program Including Out-years to FY 2024 – Project Development schedule for projects included as part of the fall 2016 Park Bond Program;

seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

A-6 Request to Use the Revenue & Operating Fund Stabilization Reserve

Ms. Cortina made a motion to approve the request to use the Revenue & Operating Fund Stabilization Reserve per the established Park Authority guideline that was adopted on June 25, 2014; seconded by Mr. Thompson.

Mr. Vellucci asked what the amount was going to be. The chairman responded that it was approximately \$17,000 + \$1. Mr. Thompson stated that the board is being asked to approve up to 50% of the Revenue & Operating Fund Stabilization Reserve. Mr. Hackman noted that the director indicated that he would return to the board if the amount were significantly different.

The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

INFORMATION ITEMS

I-1 Park Authority Agency Master Plan Update

Ms. Hudson provided an update on recent community engagement activities and also reviewed and discussed the revised preliminary draft goals and recommendations for inclusion in the master plan. The board offered more comments on the goals and following the exercise there was a consensus on the goals for the master plan.

The goal definitions will be provided to the board on June 2 and Ms. Hudson asked that the board provide comments back to her by June 8, in preparation for the June 14 meeting of the Committee of the Whole. She indicated that the board would be seeing the first draft of the master plan at the end of June. No action was necessary.

The chairman welcomed two visitors and asked them to introduce themselves. Kyle (last name not distinguishable) was with his son Ely from Boy Scout Troop 1345 from Fairfax Station. Ely was there to earn the Citizenship in the Community merit badge. He felt it was appropriate to attend a Park Authority Board meeting since he uses a lot of park resources. Mr. Thompson encouraged Ely and his troop to visit and enjoy the Go Ape ropes course at South Run Park.

I-2 Telecommunications Update

No action was necessary.

I-3 Proposed Amendment to the Zoning Ordinance Regarding Planned Development District Recreational Fees

No action was necessary.

I-4 Planning and Development Division Quarterly Project Status Report

No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie thanked everyone that could attend the joint meeting with the Board of Supervisors. He thought it was a great meeting. Parks heard the recurring themes that it has been discussing. He understood that some members were unhappy because they were not given enough notice, but he believes he touched base with most about the agenda. He apologized if some did feel that their comments were covered but he thinks Parks accomplished its purpose. He had planned to address it at the last meeting but he was unable to attend.

He envisions a follow up letter with comments going back to the Board of Supervisors from the Park Board. He would like a draft by the middle of June, which will be provided to the board for review and comment.

One of the things Parks looks to address right away is its ability to expand its bond spending on an annual basis, the possibility of one major bond which would include taking the RECenters and maintenance off the board instead of waiting years and years trying to catch up. The concert series was discussed with regard to funding. One of the ways to do it would be to ask for General Fund dollars to fund them all.

The Park Authority's Strategic Plan and its implementation were also discussed.

The plan is to let the letter sit with the Supervisors for a while then have a couple of Park Board members meet with the chairman sometime in late September or early October after budgets have been finalized beginning the budget planning process for FY 2019. The intent is to have a second planning session, a two-hour session, with the Board of Supervisors based on its feedback and comments relating to the discussions in the follow-up letter. He is hoping to hold that meeting then go into the cocktail hour followed by dinner, if possible. This would be a great way to end the year.

- The Water Mine opens on Saturday, May 27, he encouraged everyone to get out there and participate.

DIRECTOR'S MATTERS

- Mr. Kincannon reported that he and Sara Baldwin met with Supervisor Gross and Park Board member, Mr. Kendall, and Police Chief Ed Roessler and several other on Monday, May 15, to discuss and look at the current gang activity and awareness related to gang activity in the Mason District. It is occurring in all of Northern Virginia now and certain areas are hot spots relative to increased activity. They discussed the actions the police are taking, reiterating the

information Supervisor Gross provided to the community and stakeholders. Ms. Baldwin mentioned that there used to be a Park Watch program instituted in the 1990s that was tied into the neighborhood watch that each community had. Over the years the program lost its support and the county got into more policing activities and other volunteer activities took place. Parks is going to look at this, particularly in the Holmes Run area, to see what our opportunities are, but look at it in a systemwide perspective to show we can tie into the existing community watch programs. It may also include looking at the parks in the community versus just the community. Being aware in your community, this is one of the things the Chief stated was important – if you see something suspicious, call the police.

- The Park Authority has been an enthusiastic partner and supporter of events and activities commemorating Fairfax County's 275th anniversary. In the spring and summer issues of Parktakes, we offered a series of day trips to historic locations around the county enabling residents to explore some of the milestones in our local history. This year's Discovery Trail Map also includes a 275th anniversary theme with historical information about the 12 featured sites. As people visit the 12 featured sites, they may encounter Lord Fairfax VI who will be following the trail this summer. Participants are encouraged to snap a selfie with him and post the photo to Instagram at #WhereIsLordFairfax. He actually stopped by Mr. Kincannon's office recently to help us launch the Discovery Trail Map campaign. Mr. Kincannon suggested that people look at the Facebook post. There's already some buzz about this on Facebook, and Parks anticipates that will help motivate people to attend the county's signature celebration at the historic courthouse on June 17. Several of our parks including Ellanor C. Lawrence, Frying Pan, Colvin Run Mill and Sully will have booths. Frying Pan is bringing small animals. Colvin Run Mill's staff will talk about milling, and several Friends Groups and other Park Authority partner organizations will have booths. As a participant there is an opportunity to win a bicycle from Spokes and the Park Foundation.

BOARD MATTERS

- Mr. Khan reported that he and Ms. Cortina had a meeting with Chairman Bulova last week with all of her appointees. Everyone shared a few things. He told Chairman Bulova about the good things Parks is doing, especially about the good board and amazing staff.

He announced that the Town of Vienna is holding Viva Vienna festival on Church Street in Vienna, on May 27-30. He encouraged everyone to stop by, it's a great family event.

- Mr. Quincy commented that the joint meeting was successful in large part because of the outstanding presentation provided by Mr. Kincannon. It brought out the main points Parks wanted to bring out and brought the response back from the Board of Supervisors. Many of the things they talked about Parks knew about, but it was good that they came up in a forum that put us all on the same page.
- Ms. Godbold also thought the joint meeting was a good start.

- Ms. Cortina reiterated Mr. Quincy's comment about the director's presentation. He was very succinct and kept the points clear. Clarity is important in everything we do, including the master plan. It lets us focus on what the important things are. She expressed appreciation to Mr. Kincannon and to Chairman Bouie for representing the board.

Ms. Cortina thanked Aimee Vosper, Sara Baldwin, Lizzie Ehrreich, and Cindy Messinger for the Friends Policy update. They met along with Harry Glasgow, representing the Foundation.

On May 13, the Burke Lake Golf Course driving range ribbon cutting was excellent. It was a little drizzly but the covered stalls enabled everyone to use the driving range.

The meeting with Chairman Bulova on May 18 enabled her and Mr. Khan to tag team to talk about the Park Authority. Mr. Khan mentioned the 46,000 kids that go through the summer camp program and she talked about the need for a collection facility, natural resource funding and the number of unmanaged acres. These items were delivered as part of the challenges.

Chairman Bulova had remarked that there were four main things she wanted to get across. The budget season is over but the Supervisors were unable to fund everything they wanted to do because diversion first was really important to them. Police reform was a huge topic. In the past the county wanted to keep everything close because of litigation or investigation and the standard for transparency and getting everything out to the public has changed over the years because that's what the public needs and wants. That applies to the county as well. There will be a town hall on police reform on Monday.

The third item was the 275th anniversary celebration for the county. Ms. Cortina thanked the Park Authority for its cooperation with the county for the event.

Finally, the fun in the county, which the Chairman named—the farmers' markets, which are run by Parks, and the concerts also run by Parks. As a result, Ms. Cortina thanked the Park Authority for the fun everyone gets to enjoy in the county.

- Mr. Thompson remarked that the Burke Lake driving range is awesome and thanked staff and contractors for the greatly improved facility. He stated that it was great to see folks out there no matter what the weather is. Mr. Thompson added that the opening of the Burke Lake clubhouse will take place in October. He thanked Judy Pedersen and her team for another great event.

He extended thanks to Samantha Hudson and Andi Dorlester for the great presentations they provided at the Athletic Council meeting, one on the master plan process and one on Tysons.

He also thanked Todd Brown who has stepped into his new role that has received incredibly positive feedback from different groups.

Mr. Thompson echoed everyone's comments and thanked Mr. Kincannon and Mr. Bouie for their work on the joint meeting with the Board of Supervisors. He stated that he hopes that the two-hour work session that Mr. Bouie had mentioned will provide an opportunity for engagement.

The Park Foundation and Supervisor Herrity tried to start a twilight film series for this summer, but were unable to because of the change in the fundraising process. So, Mr. Thompson noted that he echoes Supervisor Cook's comments during the joint meeting.

Mr. Thompson announced that the National Trails' Day celebration will take place on June 3 at 10 a.m. with a ribbon cutting at Liberty Trail in Pohick Stream Valley.

- Mr. Gorham had nothing to report.
- Mr. Vellucci reported that he had received several positive comments from a number of Braddock District Friends Groups that attended the agency master plan workshop on May 15.

He reported that there was a court decision on May 19 that struck down an FAA requirement for a 55-lb. registration requirement for drones, which should impact the current policy effort. Mr. Vellucci inquired if Parks was still on track with the policy. Mr. Kincannon commented that staff met with the regional director of the FAA last week, adding that the draft approach should be available by June 28. Ms. Cortina added that the recommendation needs to be worked through the process and may require public input. Team recommendations will be provided to board the in July.

Mr. Vellucci indicated that Mr. Lamond asked for a specific date and he would like to be able to provide the information. Mr. Kincannon indicated that whether this becomes a policy or a procedure Parks is receiving comments from the birders and the naturalists that had heard of Mr. Lamond's information and are being very critical of it. Parks is dealing with that and is saying that it is not set yet and is still in discussion with the community and talking about what needs to be done. That will be what the board will need to consider. Mr. Vellucci indicated that he was unaware of those comments and would share that information with Mr. Lamond.

The Department of Environmental Quality (DEQ) Accotink Creek TMDL Technical Advisory Committee meeting will be held on Wednesday, June 7, from 1 p.m.-3 p.m. at Richard Byrd Library meeting room. DEQ will put out its standards and it will be up to DPWES to come up with a plan to get to those standards. Mr. Vellucci's concern is that Parks has been waiting on this for continuation of the Lake Accotink Park Master Plan and is

concerned that it will throw the master plan further into a delay. He suggested that the plan be truncated into a terrestrial and aquatics section in order to keep the community engaged. Mr. Kincannon noted that the Lake Accotink Plan is incredibly detailed and that Park's master plan is very high level related to the system as a whole and that the details will be in the Strategic Plan. Gayle Hooper has continued to work with the community and recently had a meeting with the Accotink community. It is moving forward but Parks is waiting to see if there are any unknowns that may surprise it. Parks is also in discussion with DPWES as to where the value is related to a stormwater reduction program that can be achieved as it looks to long term master planning efforts. There is a huge need to do this right. Lake Accotink will be there for twenty or more years and Parks wants to do it right for the community.

Mr. Vellucci stated that the joint meeting was an incredible meeting and that the presentation was well done. He was upset that the board was not consulted ahead of time in terms of the presentation but he understands that were snafus. As long as the board is involved in the future meetings with the Board of Supervisors he doesn't have an issue with it.

With regard to the summer entertainment series is something that Parks needs to look at especially in light of the social equity situation identified in the One Fairfax adoption passed by the board. Mr. Vellucci believes Parks needs to have something in place by the 2018 season.

Mr. Vellucci was very impressed with Supervisor Gross' comments on invasive species and the fact that she referred to the fact that there many issues in the Mason District parks with invasive species. He wanted to use this as an opportunity to identify that encroachment has a significant impact on invasive species. He was encouraged by the fact that she identified that we may need additional resources to address invasive species and as Parks does that, he asked the board to consider again the issue of encroachment and the adoption of an encroachment management plan. He intends to bring a motion regarding an encroachment management plan to the next meeting for everyone to think about again by which it becomes a vehicle by which Parks can articulate the need for additional resources not only for encroachment but also for invasive species management.

With regard to scope approval, he stated that if one goes by a metric, the Park Authority values Planning and Development activities as seen times more valuable than park maintenance activities through policy. There are seven pages of policy statement devoted to Planning and Development opposed to three-quarters of a page devoted to maintenance. He would like to see the scope approval on the Planning and Development side modified to include operations and maintenance and how Parks is going to take care of the stuff that it is going to build. Mr. Vellucci said that he would get with the director and address that with him to see if he could get concurrence and bring it to the board at a future meeting.

Mr. Vellucci reminded everyone to submit their Elly Doyle, Mayo Stuntz, and Sally Ormsby award nominations in as quickly as possible.

In conclusion, he offered a moment of remembrance for all our veterans who did not make it back.

- Mr. Hackman extended kudos to Sam and Andi for the plan focus session at Twin Lakes. It went very well.

He thanked Judy Pedersen and Sara Baldwin for the press briefing at Scotts Run last week with the help of the ramped-up enforcement from the McLean District office of the Fairfax Police. A number of officers were there. There was also a cleanup that day and the police will be more strictly enforcing the no swimming and other regulations at Scotts Run, most importantly as a matter of public safety.

He and Dave Bowden will be at the Great Falls Grange on Thursday, May 25, for another in what seems to be a series of town hall meetings. This one about the Nike field #7 synthetic turf and lighting installation.

Mr. Hackman offered a shout out to his colleagues, the Friends of Riverbend will hold a benefit barbeque at Riverbend Park on June 3. Mookie's which is catering the event often makes its cornbread using Colvin Run cornmeal.

- Mr. Kendall reiterated the director's comments about the anti-gang meeting. It is now at the top of the list with Supervisor Gross as well as with the Chief of Police. They are trying to consider things with current resources and trying not to burden the county with additional calls. Mr. Kincannon did identify that there was some additional security funds made available for FY2018 that Mr. Kendall assumes, would be a countywide issue. The chief identified that the police would be willing to increase its bike patrols both motorized/ motorcycle and bike within the parks. They are working on that over the summer time. Another piece is that Schools need to play a role in what is being done in both the early identification of people that might be susceptible to the kinds of violence and issues that may cause problems in the parks because they are a copartner in this because a lot of park property abuts the schools.

Green Spring Gardens recently held its plant sale and had a great turnout. A couple of thousand people showed up with over 40 vendors of plants.

Mr. Kendall thanked Dave Bowden and his staff for putting together the Nationals work for the Mason District Park and getting some additional leverage for getting something additional for Parklawn. It was an impressive leap which provided an opportunity which showed up over the last week, providing the opportunity to expand the umbrella.

He distributed a flyer regarding the concert series, Spotlight by Starlight, and he will be there nearly every night. So, if anyone wants to see him, they will know where to find him. And, they should bring a friend.

Mr. Bouie added that the partnership with the Washington Nationals has grown. Twenty-five of Park Operations staff will attend a turf management clinic put on by the Nats and in addition to that they are going to give Parks \$10,000 grants. So that relationship continues to blossom.

CLOSED SESSION

At 8:39 p.m. Mr. Thompson made a motion to convene in closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
- b) Personnel Matters, pursuant to Virginia Code §2.2-3711(A)(1).

Seconded by Mr. Hackman and approved by all members present, Dr. Carter and Mr. Alcorn were absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Quincy and approved by all members present.

ACTIONS FROM CLOSED SESSION

No action was necessary.

ADJOURNMENT

At 9:01 p.m. Mr. Hackman made a motion to adjourn; seconded by Mr. Quincy. The motion carried by all members present. Dr. Carter and Mr. Alcorn were absent.

Michael W. Thompson, Jr., Secretary

[SIGNATURES CONTINUE ON THE FOLLOWING PAGE]

Minutes Approved at Meeting
on June 14, 2017

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
June 14, 2017

INFORMATION – 1

Update on Dominion Virginia Power Transmission Rebuild of Belvoir-Gum Springs Double Circuit 230 kV Lines #204 and #220 Adjacent to Huntley Meadows Park, Muddy Hole Farm Park and Mount Vernon Woods Park (Lee and Mount Vernon Districts)

Staff will update the Park Authority Board on Dominion Virginia Power's (DVP) plan to rebuild their Belvoir-Gum Springs Double Circuit 230 kV Lines #204 and #220 in accordance with the Virginia State Corporation Commission (SCC) approval. DVP is in the process of completing the construction plans with an expected construction start in July 2017. Staff will provide the Park Authority Board with information on DVP's plans that address cultural and natural resource impacts to Huntley Meadows Park and Historic Huntley Park based on the SCC's project approval in July 2016 which included requirements to address and mitigate the impacts and DVP's acceptance of the requirements in August 2016.

ENCLOSED DOCUMENTS:

Attachment 1: Project Location Map

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

David Bowden, Director, Planning and Development Division

Cindy Walsh, Director, Resource Management Division

Karen Sheffield, Park Manager, Huntley Meadows Park and Historic Huntley, Resource Management Division

Cynthia McNeal, Project Coordinator, Planning and Development Division

HUNTLEY

**HUNTLEY MEADOWS
PARK**

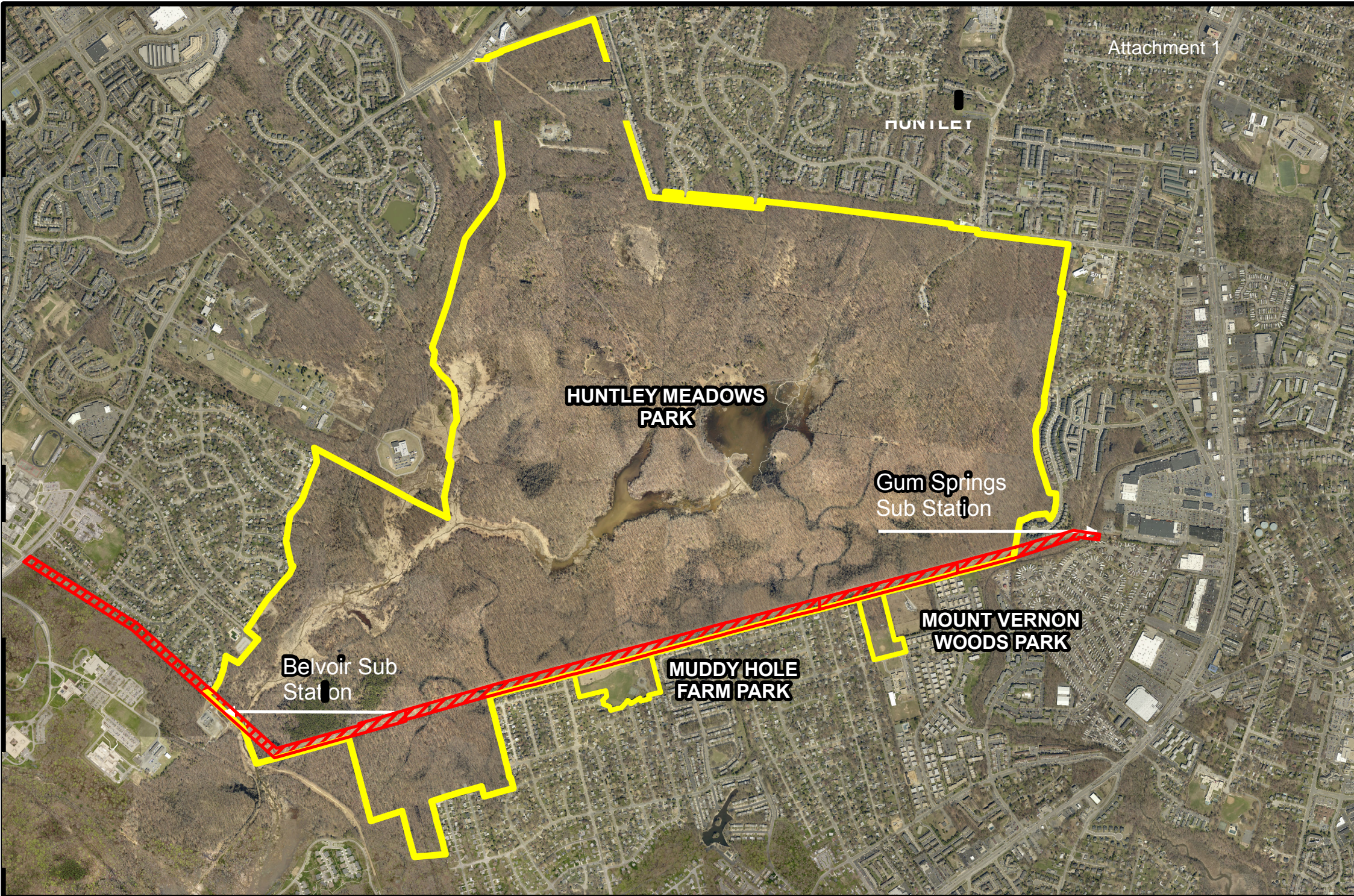
Gum Springs
Sub Station

Bevoir Sub
Station

**MUDDY HOLE
FARM PARK**

**MOUNT VERNON
WOODS PARK**

Huntley Meadows Park - Dominion Virginia Power Easement



Board Agenda Item
June 14, 2017

ACTION – 1

FY 2018 Adopted Budget Plan, Park Revenue and Operating Fund 80000

RECOMMENDATION:

The Park Authority Director recommends adoption of the FY 2018 Adopted Budget for the Park Revenue and Operating Fund 80000, as presented to and reviewed by the Budget Committee on May 24, 2017.

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Board Agenda Item
June 14, 2017

INFORMATION – 2

FY 2017 Third Quarter Budget Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on May 24, 2017.

INFORMATION – 3

FY 2017 Third Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on May 24, 2017.

INFORMATION – 4

FY 2018 Adopted Budget Plan General Fund 10001

As presented to and reviewed by the Budget Committee on May 24, 2017.

INFORMATION – 5

FY 2018 Adopted Budget Plan General County Construction Fund

As presented to and reviewed by the Budget Committee on May 24, 2017.

Board Agenda Item
June 14, 2017

INFORMATION – 6

FY 2018 Deer Management Plan

As presented to and reviewed by the Budget Committee on May 24, 2017.