



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Kirk W. Kincannon, Executive Director

FROM: Todd Brown, Director
Park Operations Division

DATE: June 8, 2017

Agenda

**Park Operations Committee
Wednesday, June 14, 2017 – 5:15 p.m.**

Boardroom – Herrity Building

Chairman: Linwood Gorham

Vice Chair: Michael Thompson

Members: Mary Cortina, Timothy Hackman, Faisal Khan

1. Monticello Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Dogs – Action*
2. Clemyjontri Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Community Foundation and Rotary Club of McLean – Action*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
June 28, 2017

ACTION

Monticello Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Dogs (Braddock District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Braddock Dogs in the amount of \$10,000 to develop a dog park at Monticello Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Braddock Dogs in the amount of \$10,000 to develop a dog park at Monticello Park.

TIMING:

Board action is requested on June 28, 2017, in order to award the grant.

BACKGROUND:

On June 27, 2012, the Park Authority Board approved the Master Plan for Monticello Park. The Master Plan for the park includes the development of a dog park, parking lot, playground, skate activity area, and multi-use area (Attachment 1).

Braddock Dogs formed several years ago with the goals of partnering with the Park Authority to identify a suitable location within the Braddock District to develop a dog park, and to raise funds to support the development of the dog park once a location was identified. After Monticello Park was identified as the location for a dog park and years collecting funds to develop it, Braddock Dogs is now requesting \$10,000 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the development of the dog park (Attachment 2). If approved, the \$10,000 from the Mastenbrook Volunteer Matching Fund Grants Program, along with a \$10,000 contribution from Braddock Dogs, and \$52,360 from the 2012 Park Bond, will provide the funds sufficient to complete the project. The total project budget is \$72,360.

The Park Authority Board Member for the Braddock District supports approval of the Grant request. Staff from Planning and Development will manage the project along with the development of a parking lot and playground at the park. The dog park will be developed consistent with current standards, be approximately one acre in size, have

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small and large dog areas, and have a water spigot. The park is scheduled for completion during the summer of 2018. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$72,360. Funds are currently available in the amount of \$10,000 in WBS PR-000009, Community Parks/New Facilities-2012, in Fund 300-C30400, Park Authority Bond Construction; \$52,360 in PR-000005-052, Park and Building Renovations, Fund 300-C30400 Park Authority Bond Construction; and \$10,000 from Braddock Dogs, resulting in the total available funding of \$72,360. Operational expenses will be managed using existing resources.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$56,562.61.

ENCLOSED DOCUMENTS:

Attachment 1: Master Plan for Monticello Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –
Braddock Dogs

STAFF:

Kirk W. Kincannon, Executive Director

Aimee L. Vosper, Deputy Director/CBD

Sara Baldwin, Deputy Director/COO

Todd Brown, Director, Park Operations Division

David Bowden, Director, Planning and Development Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services



Figure 12: Conceptual Development Plan Map



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: Braddock Dogs Association

Contact Person: Erin Mays

Mailing Address: 12851 Popes Head Road

Phone: 703,618-8306

Fax: ()

2. Project

Title: Off-Leash Dog Area at Monticello Park Project

3. Funding Requested

Amount \$ ~~40,000.00~~ 20,000.00

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

A one to two acre parcel of land at Monticello Park has been demarcated for use as the first off-leash dog area (OLDA) within the Braddock District, in accordance with the Monticello Park Master Plan approved on 27 June, 2012. The Braddock Dogs Association is the sponsor organization for this effort and has raised \$10,000 in donated funds to support the development of the OLDA. The OLDA at Monticello Park will include separate areas for large and small dogs, which is not a feature supported by the nearest OLDAs to the Braddock District. See attached extra pages for additional details.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The Monticello Park OLDA will benefit residents of the Braddock District, which does not currently have an OLDA. With the completion of the developments called for in the Master Plan, Monticello Park will be one of the few parks in Fairfax County with both an OLDA and a playground in view, which provides activities for both canines and children, making the park extremely family friendly. This will alleviate some of the need for many families to choose between spending time with their children and getting much needed exercise for the family dog. The Monticello OLDA also includes separate areas for large and small dogs, as specified in the Master Plan, which is not a feature of the OLDAs nearest to the Braddock District.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

The Braddock Dogs Association has signed both a Letter of Intent (LOI) and a Memorandum of Understanding (MOU), committing to the sponsorship and maintenance of the Monticello OLDA. In keeping with Fairfax County Park Authority MOU requirements, the Braddock Dogs Association will assist with keeping the OLDA clean of feces and litter, act as a liaison between users and local residents, educate users on OLDA rules, report maintenance issues, and assist with issues related to animal control within the OLDA.

7. Proposed Budget

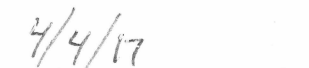
You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. See attached extra pages for additional details.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
 We must have Park Authority grant funds prior to beginning the project.



Signature



Date

COST ESTIMATE- FCPA Monticello Park

DOG PARK

Item	Quantity	Unit	Unit Cost	Total
4" Stonedust	750	TONS	\$ 28.00	\$ 21,000.00
12' Maintenance Gate	1	ea	\$ 1,250.00	\$ 1,250.00
4' Gate	3	ea	\$ 250.00	\$ 750.00
FENCE (6' CHAIN LINK)	1000	LF	\$ 49.36	\$ 49,360.00

SUBTOTAL \$ 72,360.00

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ACTION

Clemyjontri Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Community Foundation and Rotary Club of McLean (Dranesville District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from McLean Community Foundation and Rotary Club of Mclean in the amount of \$16,845 to develop a shade structure covered picnic area at Clemyjontri Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from McLean Community Foundation and Rotary Club of Mclean in the amount of \$16,845 to develop a shade structure covered picnic area at Clemyjontri Park.

TIMING:

Board action is requested on June 28, 2017, in order to award the grant.

BACKGROUND:

The McLean Community Foundation (MCF) and Rotary Club of McLean (RCM) are partnering with the Park Foundation (PF) to fund the development of a shade structure picnic area at Clemyjontri Park. The improvement will be located along the southern edge of the accessible play area (Attachment 1), and will provide additional shade for users of the facility as well as revenue generating opportunities for staff through birthday parties and other rentals. The structure will be 20' x 20', have a concrete floor, have seating wall on three sides, and have three to four picnic tables.

MCF and RCM are requesting \$16,845 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 1). If approved, the \$16,845 from the Mastenbrook Volunteer Matching Fund Grants Program, along with a combined \$16,845 contribution from MCF and RCM, and \$46,310 in collected donations for Clemyjontri Park from the PF, will provide the funds sufficient to complete the project. The total project budget is estimated to be \$80,000.

MCF has been a long time partner with the Park Authority and the PF. Over the years, they have contributed toward improvements at Clemyjontri, Kent Gardens, and Bryn

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Mawr Parks. RCM has also been a great partner, and has contributed to improvements at Clemyjontri and REC-PAC Summer Camp Scholarships.

The Park Authority Board Member for the Dranesville District supports approval of the Grant request. Staff from Planning and Development will manage the project, which is tentatively scheduled for completion by the spring of 2018. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$80,000. Funds are currently available in the amount of \$16,845 in WBS PR-000009, Community Parks/New Facilities-2012, in Fund 300-C30400, Park Authority Bond Construction; \$46,310 in PR-000064, Clemyjontri – Picnic Shelter in Fund 800-C80300; and \$16,845 from MCF and RCM, resulting in the total available funding of \$80,000. Operational expenses will be managed using existing resources.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$39,717.61.

ENCLOSED DOCUMENTS:

Attachment 1: Mastenbrook Volunteer Matching Fund Grant Program Request –
McLean Community Foundation and Rotary Club of McLean

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Sara Baldwin, Deputy Director/COO
Todd Brown, Director, Park Operations Division
David Bowden, Director, Planning and Development Division
Barbara Nugent, Director, Park Services Division
Bobbi Longworth, Director, Park Foundation
Dan Sutherland, Manager, Park Management Branch, Park Operations Division
Janet Burns, Senior Fiscal Manager
Michael P. Baird, Manager, Capital and Fiscal Services



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: McLean Community Foundation / Rotary Club of McLean

Contact Person: Amee Burgoyne, President / Vance Zavela, Rotarian

Mailing Address: P.O. Box 75 McLean, VA 22101 / P.O. Box 561 McLean, VA 22101

Phone: 703-848-2939 / 703-324-5171

Fax: none / 703-222-9198

2. Project

Title: Clemyjontri Park - New Picnic Area

3. Funding Requested

Amount \$ 16,845 (\$11,845 + \$5,000)

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

McLean Community Foundation (MCF) and The Rotary Club of McLean (RCM) partnered to fund this gift at the request of the Fairfax County Park Foundation for an additional picnic area to help continue the legacy of long-time McLean resident, the late Mrs. Adele Lebowitz, benefactor of the 18-acre property and provided the vision that ultimately became known as Clemyjontri Park, derived from the donor's four children. Please see the attached updated site location and picnic area drawing as recommended by the Planning and Development Division of the FCPA.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The project benefits virtually all users of the accessible Clemyjontri Park including visitors and the residents. Adding this additional picnic area for families to use on weekends will increase options and vary the experiences of all ages, young and old. Adding shade to the park enhances the experience and protects the visitors from the hot sun as well.

This new picnic area will enable FCPA to generate additional revenue through rentals which are in high demand for birthday parties and other celebrations at this popular park that was created where 'every child can play'.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

MCF funded \$11,845 and RCM funded \$5,000, respectively, to support the new picnic area project proposed by the FCPA.

This gift continues a long history between FCPA, FCPF and MCF which granted \$50,000 in 2004 to fund the Fitness n' Fun quadrant. MCF also funded \$10,000 for Kent Gardens and Brynmar Park playground upgrades and \$1,000 for the Liberty Swing.

RCM granted more than \$10,000 to Clemyjontri Park, \$1,000 for Rec-PAC summer camp scholarships and \$1,000 for the Liberty Swing, all through FCPF.

7. Proposed Budget

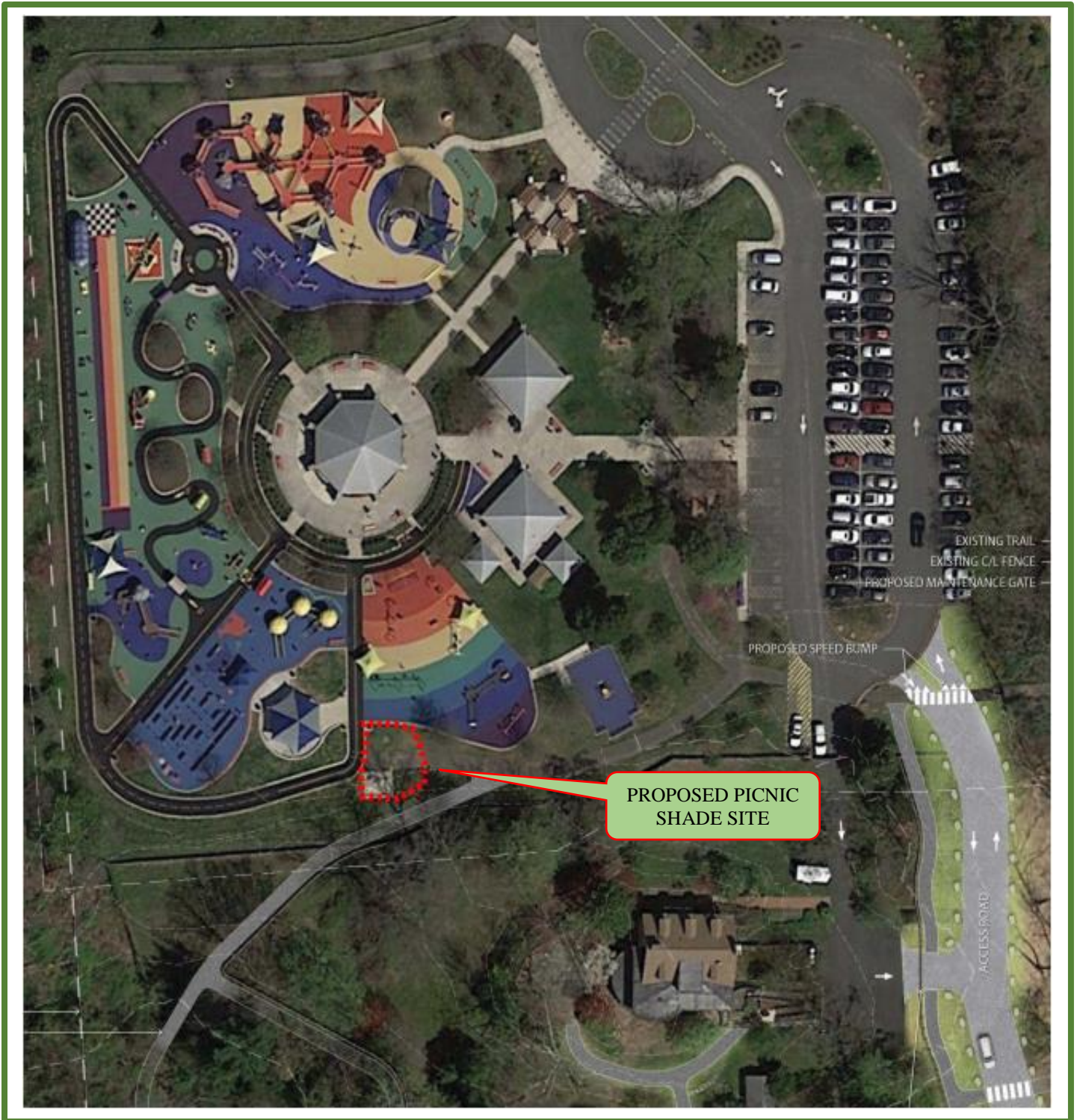
You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. FCPA provided to MCF and RCM through FCPF.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
- We must have Park Authority grant funds prior to beginning the project.

David Zuber
Anee Bragg
 Signature

4/6/17
3/22/17
 Date



FAIRFAX COUNTY PARK FOUNDATION

CLEMJONTRI PARK – PROPOSED PICNIC SITE





PRELIMINARY SCOPE COST ESTIMATE

Clemyjontri Park
Shade Structure \ Picnic Area

Professional Services		\$	5,000
Permitting		\$	1,100
Construction -			
Demolition & Erosion Control Fencing	\$	17,825	
Picnic Shade & Installation	\$	10,250	
Retaining\Sitting Wall, Picnic Slab and Walk	\$	24,975	
Misc. Items - Donor Pedestal, Cleanup	\$	<u>5,350</u>	
Subtotal Construction		\$	58,400
Inspection		\$	3,000
Surveying/Engineering		\$	-
Contingency (10%)		\$	8,000
Administration		\$	<u>4,500</u>
Total Project Estimate		\$	80,000