



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

FROM: Kirk W. Kincannon, Executive Director

DATE: July 21, 2017

Agenda

Committee of the Whole
Wednesday, July 26, 2017 – 6:10 p.m.
Boardroom – Herrity Building
Chairman: William G. Bouie
Vice Chair: Mary Cortina

1. Park Authority Master Plan Draft – Authorization for Publication – Action*
2. Application for Special Exception to Zoning Ordinance – Action* w/presentation
3. FY 2019 Proposed General Fund Budget Requests– Information*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

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Board Agenda Item
July 26, 2017

ACTION

Parks and Recreation System Master Plan Draft – Authorization for Publication (with presentation)

ISSUE:

Authorization to publish the Parks and Recreation System Master Plan Draft.

RECOMMENDATION:

The Park Authority Executive Director recommends authorization to publish the Parks and Recreation System Master Plan Draft.

TIMING:

Board authorization to publish the Parks and Recreation System Master Plan Draft is requested on July 26, 2017, for the master plan public comment period to begin.

BACKGROUND:

As part of the Park Authority Park System Master Plan (master plan) process, staff continues to engage the Fairfax County Park Authority Board. The preliminary draft of the master plan, the accompanying appendix, and a comment matrix were distributed to the Board electronically on July 11, 2017, and a hard copy was presented to the Board at the July 12, 2017, Committee of the Whole meeting.

The preliminary draft master plan compiled input, analysis and materials that were shared and discussed with the Board throughout the course of the planning process. Comments and feedback from Board members on the preliminary draft master plan have been addressed and incorporated into a revised draft of the master plan.

The revised version of the draft master plan includes highlights from the needs assessment and master plan process, culminating with the board-approved master plan guiding principles, goals and recommendations. Supporting analysis and documentation is captured in the accompanying appendix or incorporated by reference to other Park Authority plans and reports where appropriate.

The purpose of this meeting with the Board is to discuss and obtain authorization to publish the draft master plan.

Board Agenda Item
July 26, 2017

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Aimee L. Vosper, Deputy Director/CBD
Sara Baldwin, Deputy Director/COO
Cindy Walsh, Director, Resource Management Division
Todd Brown, Director, Park Operations Division
Barbara Nugent, Director, Park Services Division
David Bowden, Director, Planning & Development Division
Judy Pedersen, Public Information Officer
Janet Burns, Fiscal Administrator
Andrea Dorlester, Manager, Planning Branch



GREAT PARKS, GREAT COMMUNITIES

Park Authority Master Plan

A 10-year Plan for the Fairfax County Park System

Authorization to Publish the Draft Plan

Samantha Hudson

7/26/2017



Agenda

- Introduction
- Comments & Revisions
- Roll-out & Publication of Draft Plan
- Next Steps & Key Dates

Introduction

Major Master Plan Objectives

- Alignment
- New/Updated Data
- Accreditation by early 2018

Comments & Revisions

- Revised based on minor and substantive comments
- Most significant revisions/reformatting made to the Appendix document

Draft Plan Roll-Out

- Get the plan web-ready
- News story series
- Public comment opportunities
 - Project Website
 - Parkmail
 - Meetings/presentations to key groups
 - Open houses

Next Steps

- Kick-off strategic plan (implementation)
- Review and update mission & vision statements

Key Dates

- Publication of Draft – by August 4th
- Meetings w/ key groups – dates pending
 - Athletic Council
 - Friends Groups
 - Other County Agency Leadership
 - Others as needed
- Public Comment Period – ends September 15th
- Return to CoW – September 27th

THANK YOU!

Board Agenda Item
July 26, 2017

ACTION (with Presentation)

Application for Special Exception to Zoning Ordinance

ISSUE:

Authorization for the Executive Director to sign and submit a special exception application for Turner Farm, 10609 Georgetown Pike, to the Department of Planning and Zoning.

RECOMMENDATION:

The Park Authority Executive Director recommends the Park Authority Board authorize the Executive Director or Deputy Director to sign and submit a special exception application request for 10609 Georgetown Pike, Tax Map 12-1 ((1)) 24B, 24C and 12-2 ((1)) 47 to the Department of Planning and Zoning during the August 2017 recess.

TIMING:

Board Approval is requested on July 26, 2017, in advance of the Board's August recess.

BACKGROUND:

The Resident Curator Program administrative staff received three applications in February 2017 for Turner Farm. One application made it through the administrative, financial, and Evaluation Team review process. The Resident Curator Evaluation Team recommends the application move forward. RMD staff will present an update of the application processes timeline and briefly discuss the process.

The applicant has proposed a retreat center for approximately 20 participants, a pony farm, and a residence. According to the use determination made by Zoning Administration, since the proposed uses are to be operated under the auspices of the Turner Farmhouse Foundation, a private nonprofit organization, they would be classified as a public benefit association. The referenced property is zoned to the R-I District (residential, one dwelling unit per acre). A public benefit association may be allowed by special exception in the R-I District with approval by the Board of Supervisors.

Authorization for the Executive Director to sign and submit a special exception application must be approved by the Park Authority Board. In order to continue to move the Resident Curator process forward for Turner Farm, staff is requesting the Park Authority Board grant authority to the Park Authority Executive Director to sign and submit the application.

Board Agenda Item
July 26, 2017

The Executive Director/Deputy Director will notify the Board when the special exception application is submitted to the Department of Planning and Zoning.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: March 29, 2016, memo from the County Executive delegating authority to Park Authority Executive Director to implement Resident Curator Program Ordinance

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer
David Bowden, Director, Planning & Development Division
Cindy Walsh, Director, Resource Management Division
David Buchta, Manager, Heritage Conservation Branch



County of Fairfax, Virginia

MEMORANDUM

DATE: March 29, 2016

TO: Kirk Kincannon, Director
Fairfax County Park Authority

FROM: Edward L. Long
County Executive

SUBJECT: Delegation to Kirk Kincannon, Director, Fairfax County Park Authority of authority to implement the Resident Curator Program Ordinance

REF: Matter ID 134107

Chapter 125 of the Code of Fairfax County, Virginia ("County Code") establishes a Resident Curator Program. Specifically, County Code § 125-1-6 assigns numerous responsibilities associated with the Resident Curator Program to the County Executive or his designee. In order to effectuate the efficient administration of the Resident Curator Program, this memorandum serves to designate Kirk Kincannon, Director, Fairfax County Park Authority, as my designee to exercise all authority granted to me or my designee pursuant to Chapter 125 of the Code. However, this memorandum does not delegate my review of, or signature authority for, any lease between the Board of Supervisors and a resident curator.

Resident Curator Program Update

Presentation to the Fairfax County Park
Authority Board

July 26, 2017



Turner Farm



Resident Curator Process Turner Farm

- * Advertise, Open House
- * Administrative Review
- * Financial Review
- * Evaluation Team Review
- * Master Plan Revision
- * **Lease Negotiations and Zoning Process**
- * BOS Leasing Process

Late Summer 2017

Leases

- PAB to BOS under OCA review
- BOS to Curator draft – 2 month process; public hearing

MP

- Public meeting (June 27, 2017)
- Public comment (June 27 – end of MP process)

2232

- 3-6 month process

SE

- PA Applicant (Action Item July 26, 2017)
- Curator responsible for required documents and execution
- 10 month process – 2 public hearings

Fall 2017

Leases

- PAB to BOS - Draft completed and reviewed
- BOS to Curator - Draft completed, review by FMD and OCA

MP

- Master Plan draft
- Public meeting
- 30 day comment period

2232

- 3-6 month process

SE

- Application in review

Winter 2017-18

Leases

- PAB to BOS – Draft completed and reviewed
- BOS to Curator – Draft completed and reviewed

MP

- PAB Approval

2232

- Moves to Review

SE

- Application in review

Spring 2018

Leases

- Both leases move forward to BOS simultaneously

MP

- Complete

2232

- 2232 review completed before SE hearings

SE

- Application review complete

Summer 2018

Leases ✓

MP ✓

2232 ✓

SE to
BOS

QUESTIONS?



INFORMATION

FY 2019 Proposed General Fund Budget Requests

The Park Authority continues to face challenges brought about by many years of reduced General Fund budgets, rising costs and stretching existing funding to meet growing demands. This is an opportunity to share the most critical needs and concerns with DMB so they can be aware of the funding shortfalls and the impact on the operations of the Park Authority. Both staff and Park Authority Board members have shared their proposed requests.

The Park Authority will present those additional funding requests so that, as DMB prepares the FY 2019 budget, the critical needs of the Park Authority may be considered for funding.

While staff is continues to refine these requests, the current list of FY 2019 Proposed General Fund Budget Requests include:

<u>Division</u>	<u>Critical Funding Needs</u>
Park Operations	<ul style="list-style-type: none">• Additional staff for Energy Management Projects• Additional funding for Arboreal Services• Expand Restroom Cleaning• Additional funding for Grounds Equipment• Expand Mowing Contracted Services• Funding for additional Maintenance Staff• Additional Trail Maintenance Funding
Park Services	<ul style="list-style-type: none">• County assistance for Summer Entertainment Series• Funding for Social Equity Programs• ADA Transition Plan
Planning & Development	<ul style="list-style-type: none">• Funding for expansion of GIS Capabilities
Resource Management	<ul style="list-style-type: none">• Funding for an additional Archaeologist• Funding for an additional Ecologist• Funding for Inventorying, Classifying and Ranking of Vegetative Land

Committee Agenda Item
July 26, 2017

ENCLOSED DOCUMENTS:
None

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst