

Board Agenda Item
October 11, 2017

CLOSED SESSION

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A)(3).
- b) **Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Virginia Code § 2.2-3711(A)(7).**

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INFORMATION – 1 (with presentation)

Systemwide RECenter Sustainability Plan Update

The Park Authority's RECenter system is now entering a new era due to the aging of existing facilities that require lifecycle redevelopment along with potential expansion to continue to meet the needs of our residents and remain fiscally sustainable as an enterprise funded activity. Staff informed the Park Authority Board in June 2016 that the consultant team of Hughes Group Architects (HGA) and their sub-consultant, Brailsford and Dunlavey (B&D) had been hired to study the RECenter system and work with staff to develop a RECenter systemwide sustainability plan. The study is being conducted using a two-phase approach which allowed for a preliminary assessment phase and a detailed assessment phase. Staff and the consultant discussed the results of the detailed assessment phase with the Park Authority Board in April 2017. Between May of 2017 and July 2017 the HGA/B&D team have been working with staff to reconcile the financial model information with their capital development recommendations.

With the completion of the detailed assessment phase, representatives from B&D will be in attendance with staff to update the Park Authority Board on the recommended future capital investments of the RECenter system.

ENCLOSED DOCUMENTS:

None

STAFF:

Sara Baldwin, Acting Executive Director
Aimee L. Vosper, Deputy Director/CBD
Cindy Walsh, Acting Deputy Director/COO
David Bowden, Director, Planning & Development Division
Todd Brown, Director, Park Operations Division
Barbara Nugent, Director, Park Services Division
Judy Pederson, Public Information Officer
Isabel Villarroel, Project Manager, Planning & Development Division
Janet Burns, Fiscal Administrator



FAIRFAX COUNTY PARK AUTHORITY

SYSTEM-WIDE SUSTAINABILITY PLAN FOR RECENTERS

Board Presentation | October 11, 2017



AGENDA

1. Sustainability Plan
 - The Definition of Sustainability
 - Summary of Findings
2. Market Analysis
3. Financial Analysis
4. Strategic Recommendations
 - Site-level Improvements
 - Phasing Plan and Capital Investment Requirements
 - Revised Financial Performance
5. Q & A



SUSTAINABILITY PLAN

WHAT DEFINES SUSTAINABILITY?

- ◆ What constitutes “sustainability” for the RECenter system?

- ◆ Sustainability **is defined** by the system’s ability to maintain and improve upon the value the system delivers to Fairfax County residents

- ◆ Sustainability **is achieved** by addressing and developing recommendations for three key components that:
 - Ensure existing financial performance is protected and improved upon;
 - Improve community responsiveness throughout the County and system; and
 - Maximize operational effectiveness of individual sites and throughout the system.

SUSTAINABILITY PLAN

OVERVIEW OF RECOMMENDATIONS & TARGETED OUTCOMES

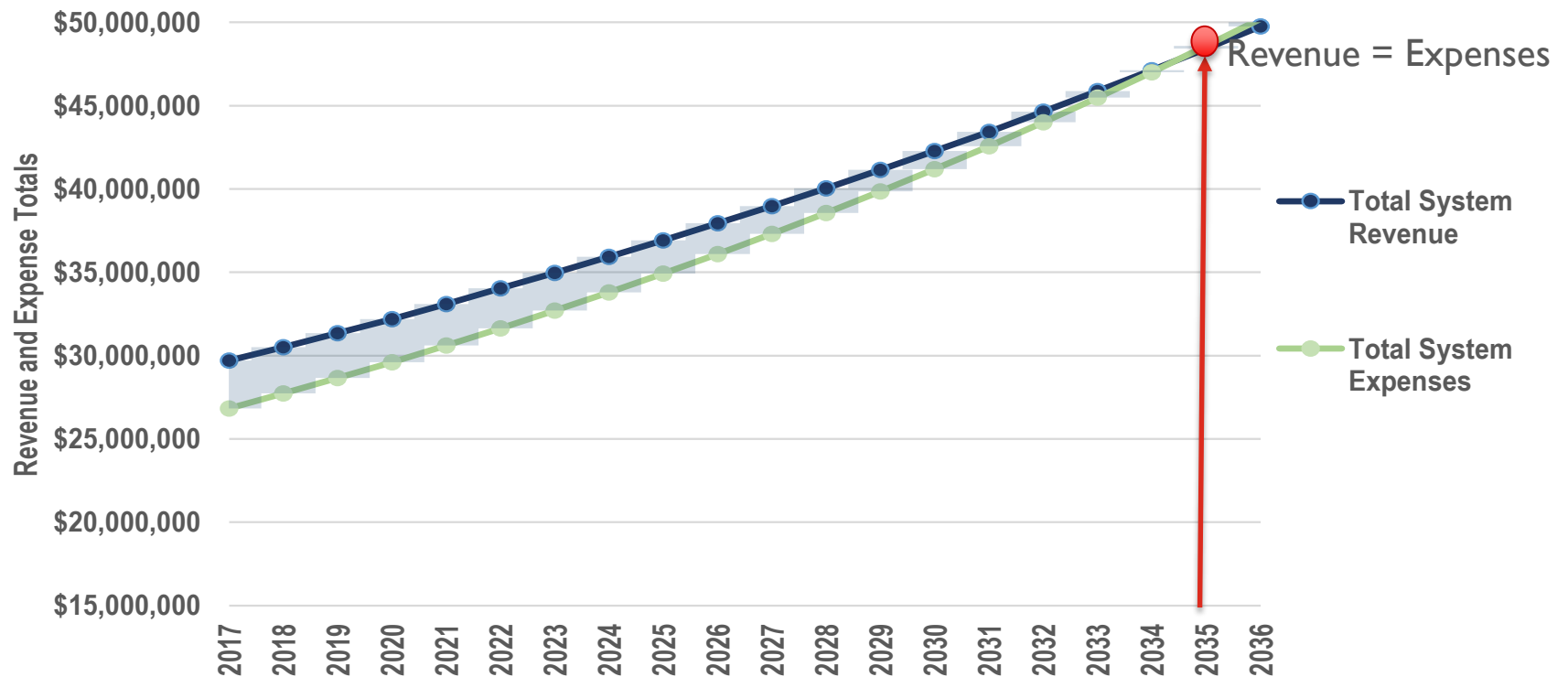
1. The Park Authority provides strong stewardship of the RECenter system, resulting in strong financial performance and very high patron satisfaction levels
2. System financial performance is being impacted by new market entrants, limited investment at many sites, and increasing expenses, including shifting cost from the general fund to the revenue fund
3. A passive approach to capital investment will cause a more pronounced financial downturn or compromise level of service; both **cannot** be maintained in its absence
4. Strategic capital investments will reverse the downward financial trend, facilitate improved community responsiveness, and ensure long-term sustainability
5. Strategic investments would yield \$38.7 Million in net present day improved financial performance over a 20-year horizon

SUSTAINABILITY PLAN

20-YEAR PROJECTED SYSTEM FINANCIAL PERFORMANCE

- ◆ Revenues and expenses will converge at a rate of \$150,000 and breakeven by 2035 without further capital investment
- ◆ Capital investments are **critical** for reversing the RECenter system trend

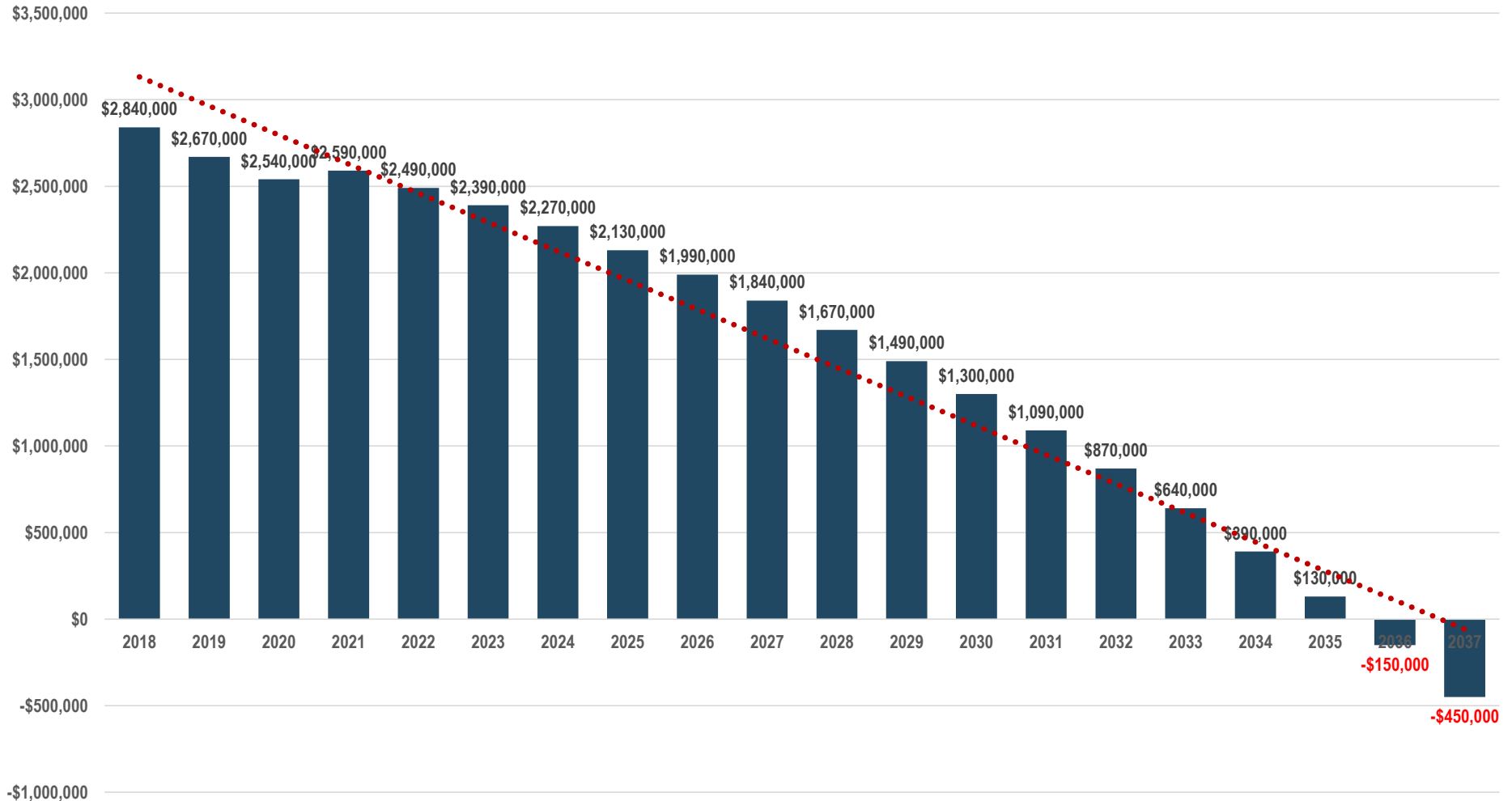
RECenter System-Wide Extrapolation of Existing Conditions



SUSTAINABILITY PLAN

20-YEAR PROJECTED SYSTEM NOI

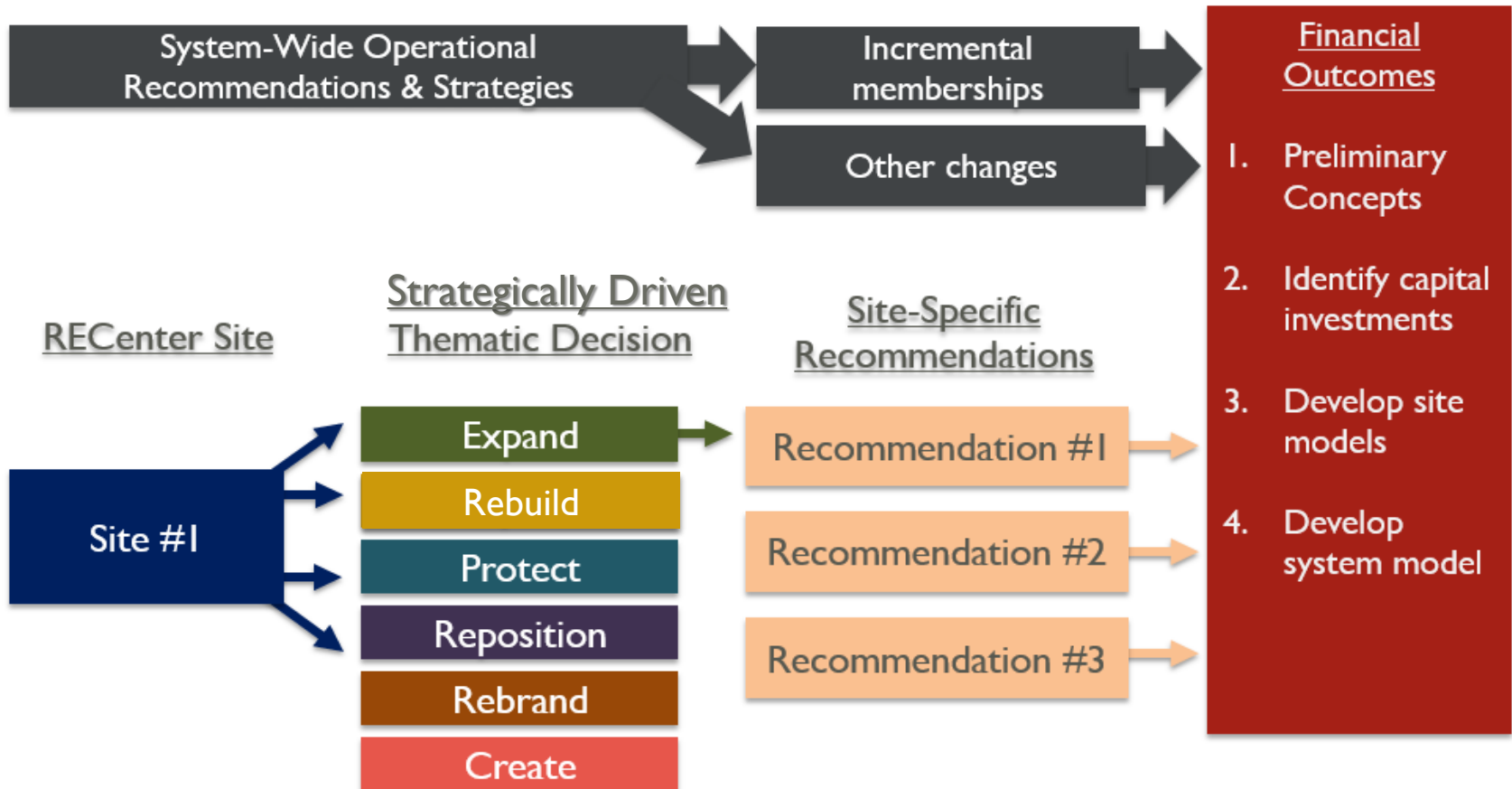
RECenter System-Wide Net Operating Income



SUSTAINABILITY PLAN

OVERVIEW

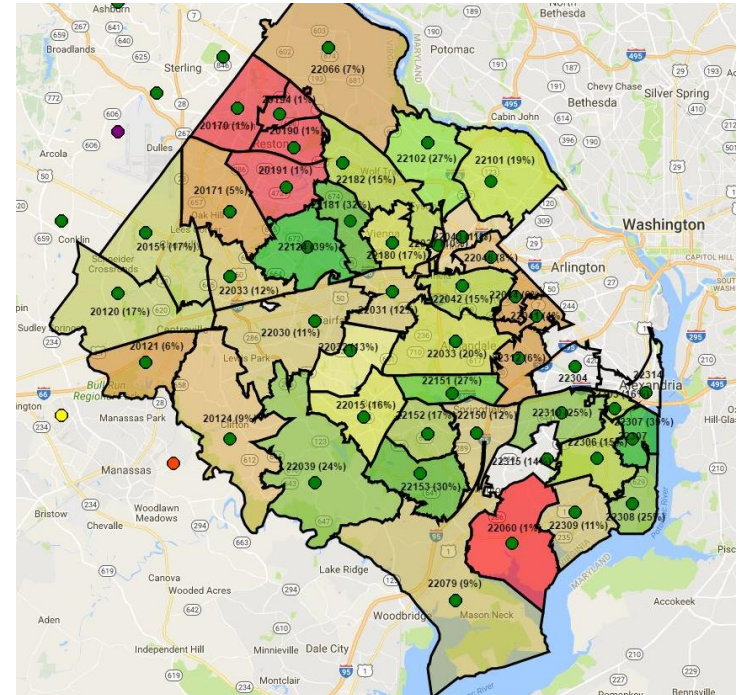
- ◆ Capital investment recommendations rely on a formal decision framework



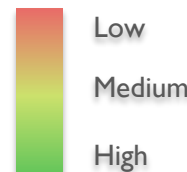
MARKET ANALYSIS

RECENTER SYSTEM COVERAGE

- ◆ RECenter siting throughout the County promotes and nearly achieves equitable access
- ◆ **Over 90%** of County residents fall within at least one RECenter service area
- ◆ RECenter pass sales are noticeably lacking in only two areas – Reston/Herndon and Fort Belvoir
- ◆ Program offerings and enrollment are also remarkably consistent throughout the County



PASS SALE CAPTURE RATIO ANALYSIS ACROSS FAIRFAX COUNTY



FINANCIAL ANALYSIS

SITE COST RECOVERIES

- ◆ System-wide cost recovery averaged 109% from 2014 to 2016
- ◆ Recovery is significantly down from 2012 and 2013 peaks of 115% and 113%
- ◆ System downturn is partially attributable to South Run's declining performance and increase in direct and indirect costs
 - South Run's Net Operating Income (NOI) has fallen from \$1.7 M in 2012 to \$1.1 M in 2016
- ◆ Recent investments in Oak Marr and Spring Hill have improved system income

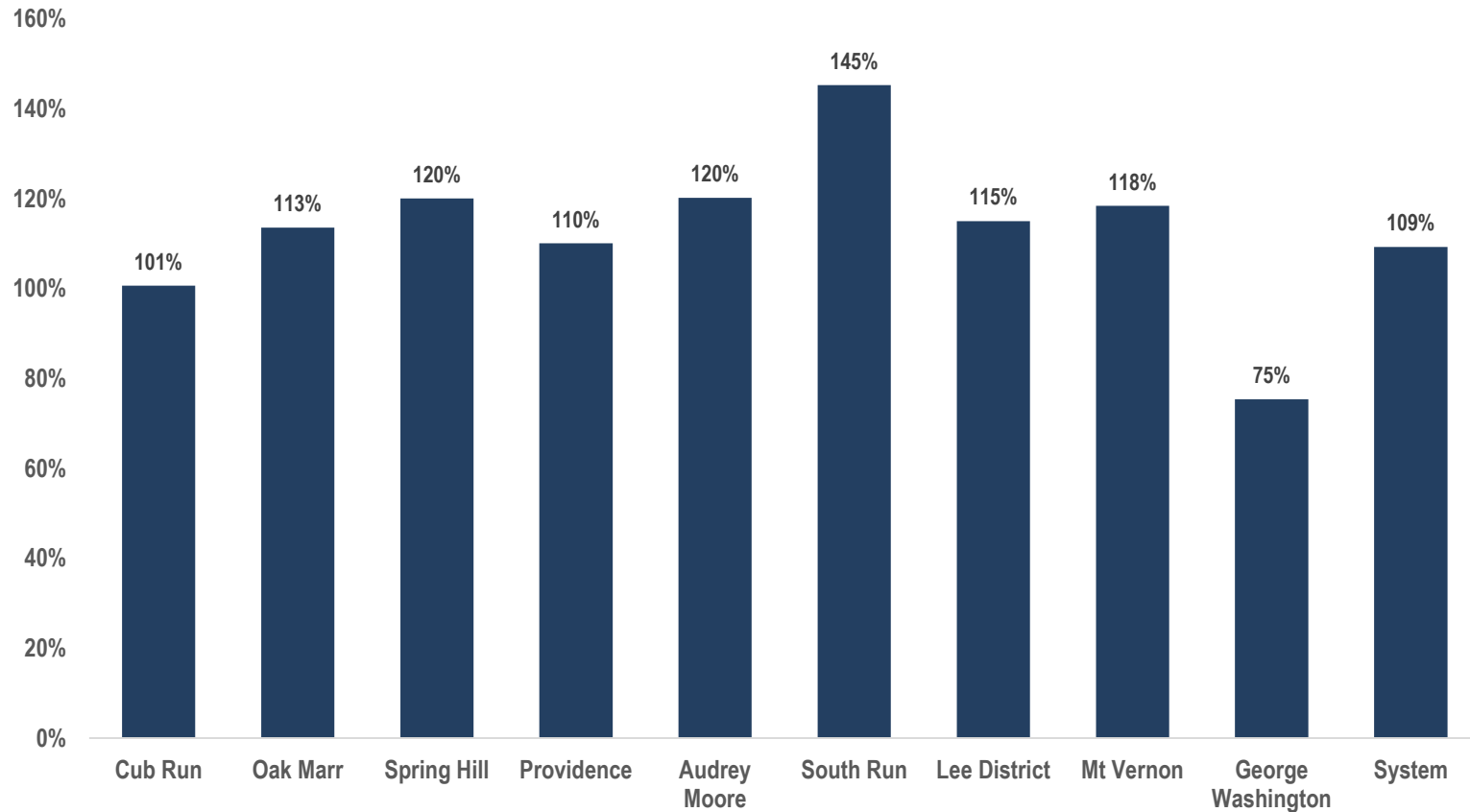
Year	Revenue	Expense	NOI	Recovery
2007	\$20,244,632	\$17,952,059	\$2,292,573	112.8%
2008	\$21,313,262	\$19,272,660	\$2,040,602	110.6%
2009	\$22,025,504	\$20,585,328	\$1,440,176	107.0%
2010	\$22,786,076	\$20,286,983	\$2,499,093	112.3%
2011	\$23,918,252	\$21,704,093	\$2,214,159	110.2%
2012	\$25,447,157	\$22,213,644	\$3,233,513	114.6%
2013	\$26,283,844	\$23,205,898	\$3,077,946	113.3%
2014	\$26,144,272	\$24,119,356	\$2,024,916	108.4%
2015	\$27,473,328	\$24,986,466	\$2,486,861	110.0%
2016	\$28,358,114	\$25,975,482	\$2,382,632	109.2%

Source: FCPA

FINANCIAL ANALYSIS

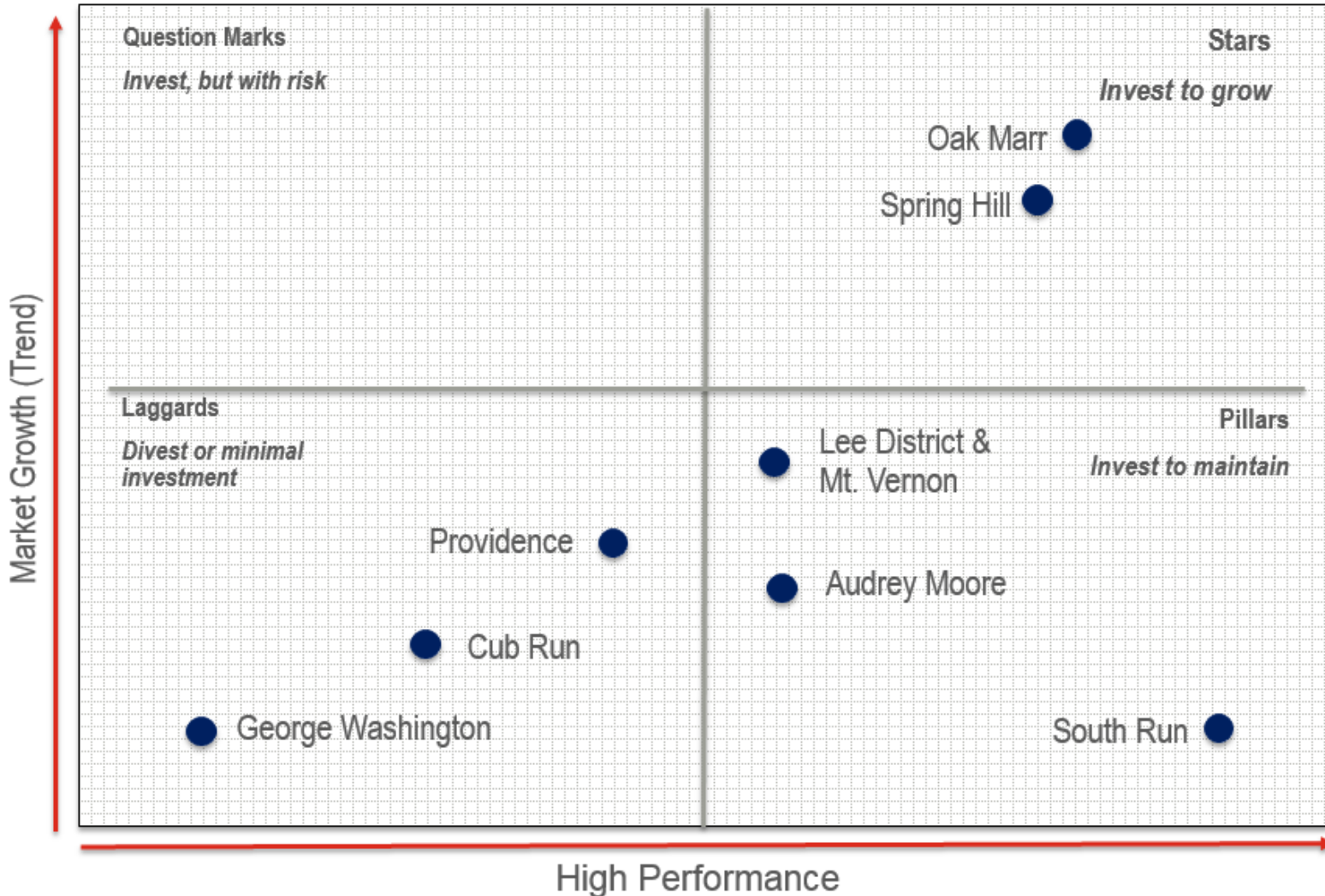
SITE COST RECOVERIES

RECenter Three-Year Average Cost Recovery (2014 to 2016)



FINANCIAL ANALYSIS

RECENTER PORTFOLIO



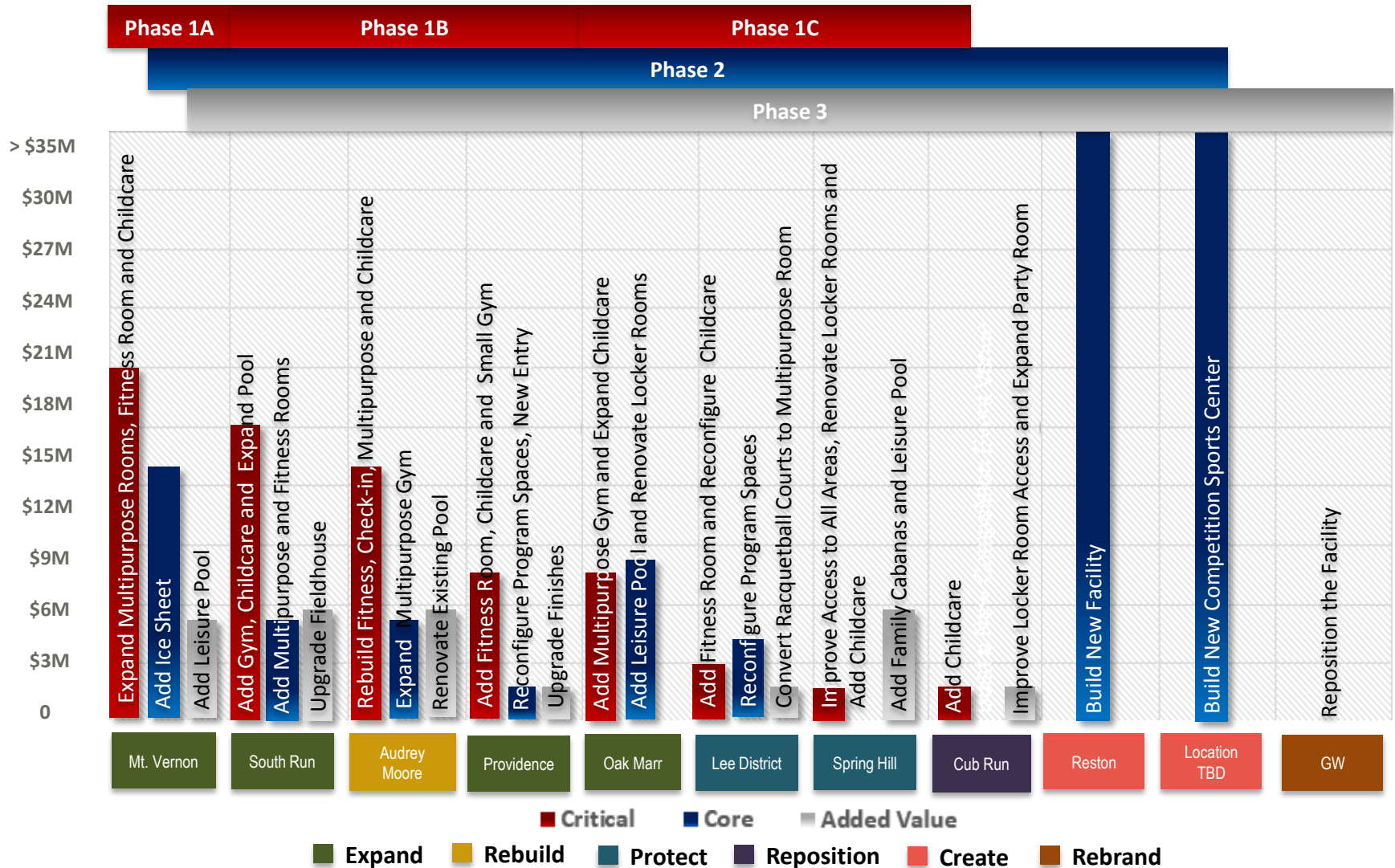
STRATEGIC RECOMMENDATIONS

THEMATIC DECISIONS BY SITE

- ◆ **Expand (Mt. Vernon, South Run, Providence, Oak Marr):** Sites require addition of program spaces to meet market demand and generate revenue
- ◆ **Rebuild (Audrey Moore):** Necessitates rebuilding the site in phases or at once. Infrastructure costs are so significant rebuilding is most efficient financial solution.
- ◆ **Protect (Spring Hill, Lee District):** Requires reconfiguration or operational changes to insulate the site from new market entrants and protect market share
- ◆ **Reposition (Cub Run):** Realignment of operational policies or program offerings to improve financial performance
- ◆ **Rebrand (George Washington):** Entails rebranding the site to appropriately match programmatic offerings and deliver a consistent RECenter experience
- ◆ **Create (Reston, Multi-Purpose Facility):** Create a new facility to target underserved areas or achieve a strategic goal

STRATEGIC RECOMMENDATIONS

PRIORITIZATION AND CLASSIFICATION



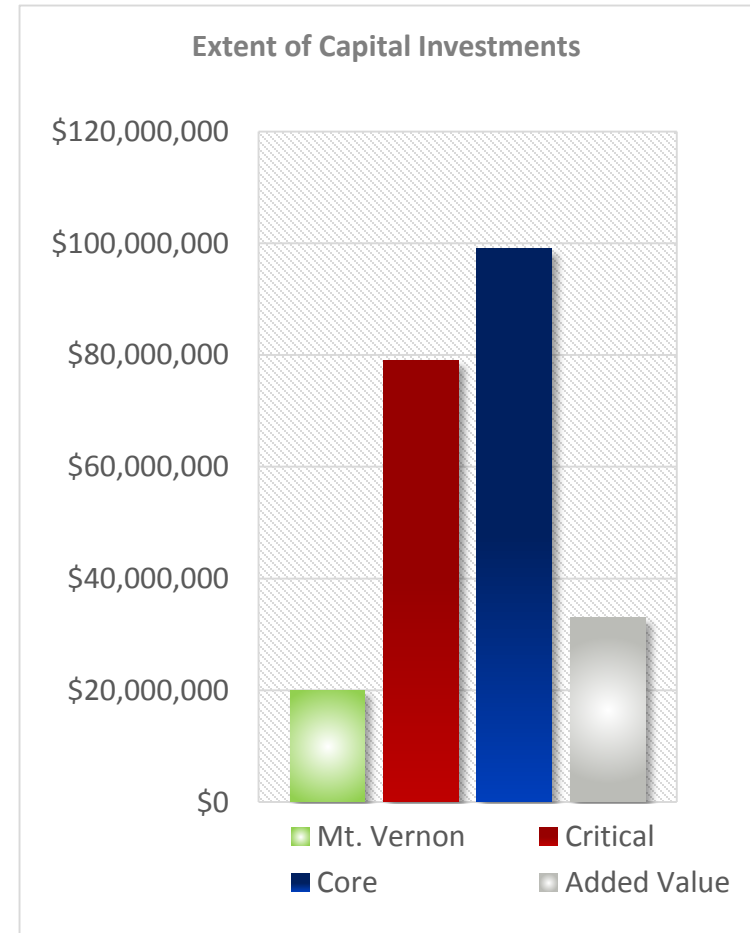
■ Critical ■ Core ■ Added Value

■ Expand ■ Rebuild ■ Protect ■ Reposition ■ Create ■ Rebrand

STRATEGIC RECOMMENDATIONS

CRITICAL, CORE, ADDED VALUE

- ◆ Table compares extent of critical, core and added value capital investments for the system
- ◆ Total capital investments are approximately **\$230 Million** in hard and soft costs (2017 figures)
- ◆ Total critical improvements are approximately **\$100 Million** in hard and soft costs
- ◆ Critical improvements for the system are approximately **\$80 Million** in hard and soft costs, excluding Mount Vernon



STRATEGIC RECOMMENDATIONS

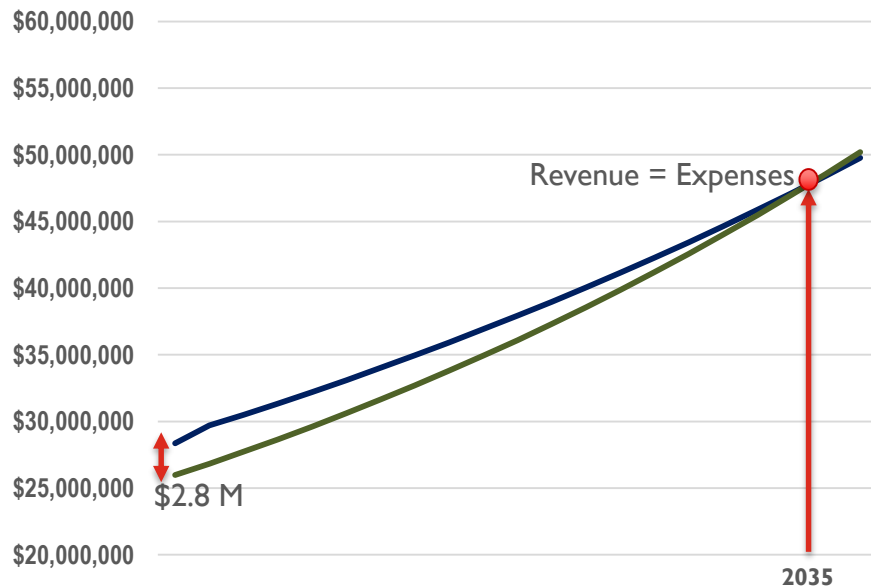
CRITICAL, CORE, ADDED VALUE

Capital Improvements Budget Projection			
Year	Phase	Hard + Soft Cost Budget In 2017 Dollars	Hard + Soft Cost Budget With Escalation
Years 1 - 3	Phase 1 - Critical Improvements	\$80,000,000	\$93,000,000
Years 4 - 6	Phase 2 - Core Improvements	\$100,000,000	\$134,000,000
Years 7 - 9	Phase 3 - Added Value Improvements	\$34,000,000	\$52,000,000
	Total	\$214,000,000	\$279,000,000

STRATEGIC RECOMMENDATIONS

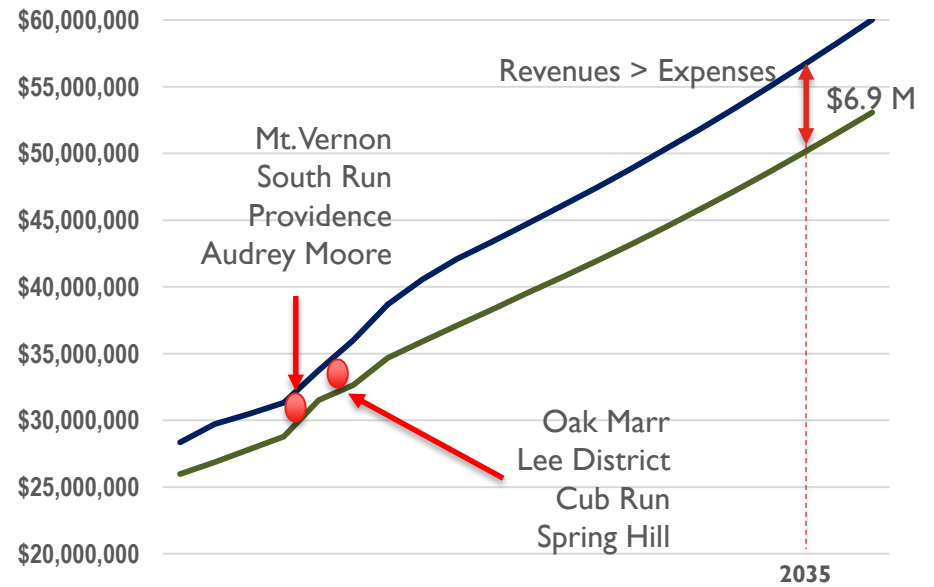
COMPARISON OF 20-YEAR PERFORMANCE

Comparison of Improved System Performance and Extrapolation of Existing Conditions



— Extrapolation of Revenue
— Extrapolation of Expenses

Existing Conditions with No Improvements



— Improved System Revenue
— Improved System Expenses

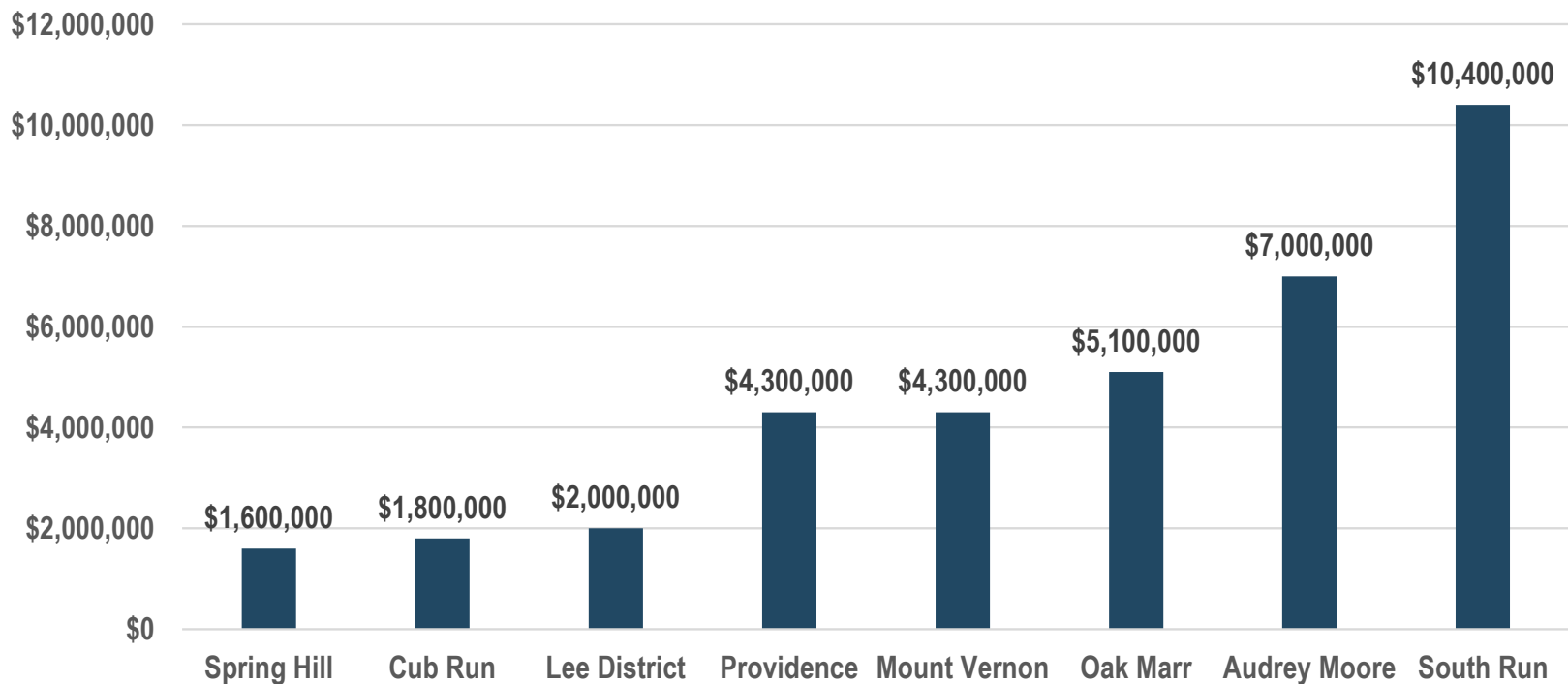
Improved System Performance with Critical, Core and Added Value Improvements

STRATEGIC RECOMMENDATIONS

PRESENT DAY VALUE OF IMPROVEMENTS

- ◆ Improvements at South Run (\$10.4 M), Audrey Moore (\$7.1 M), and Oak Marr (\$5.1 M) provide the greatest net present value
- ◆ Proposed phasing strategy mostly aligns with net present valuations of improvements

Net Present Value of Improved Performance by Site

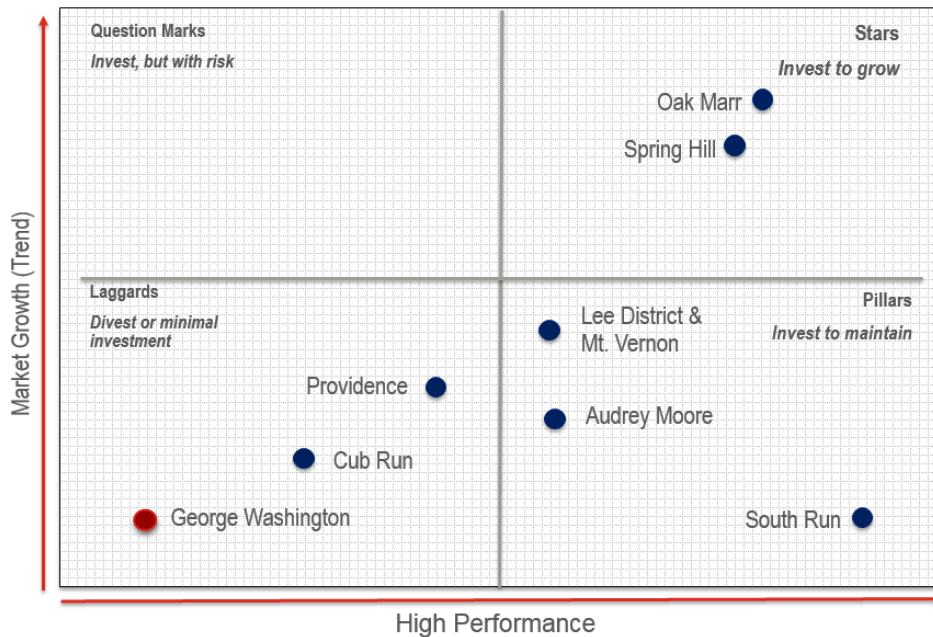


STRATEGIC RECOMMENDATIONS

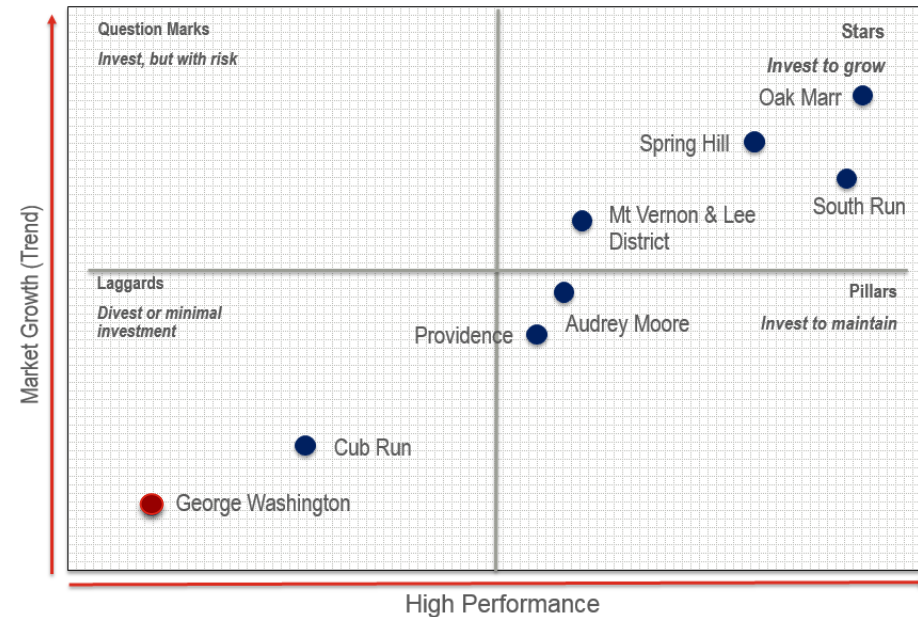
RECENTER PORTFOLIO COMPARISON

- ◆ Improvements results in a portfolio of five stars, two pillars, and two laggards
- ◆ Mt. Vernon, Lee District, and South Run improve from pillars to stars
- ◆ The portfolio is a much “healthier” mix of assets with improved long-term outlooks

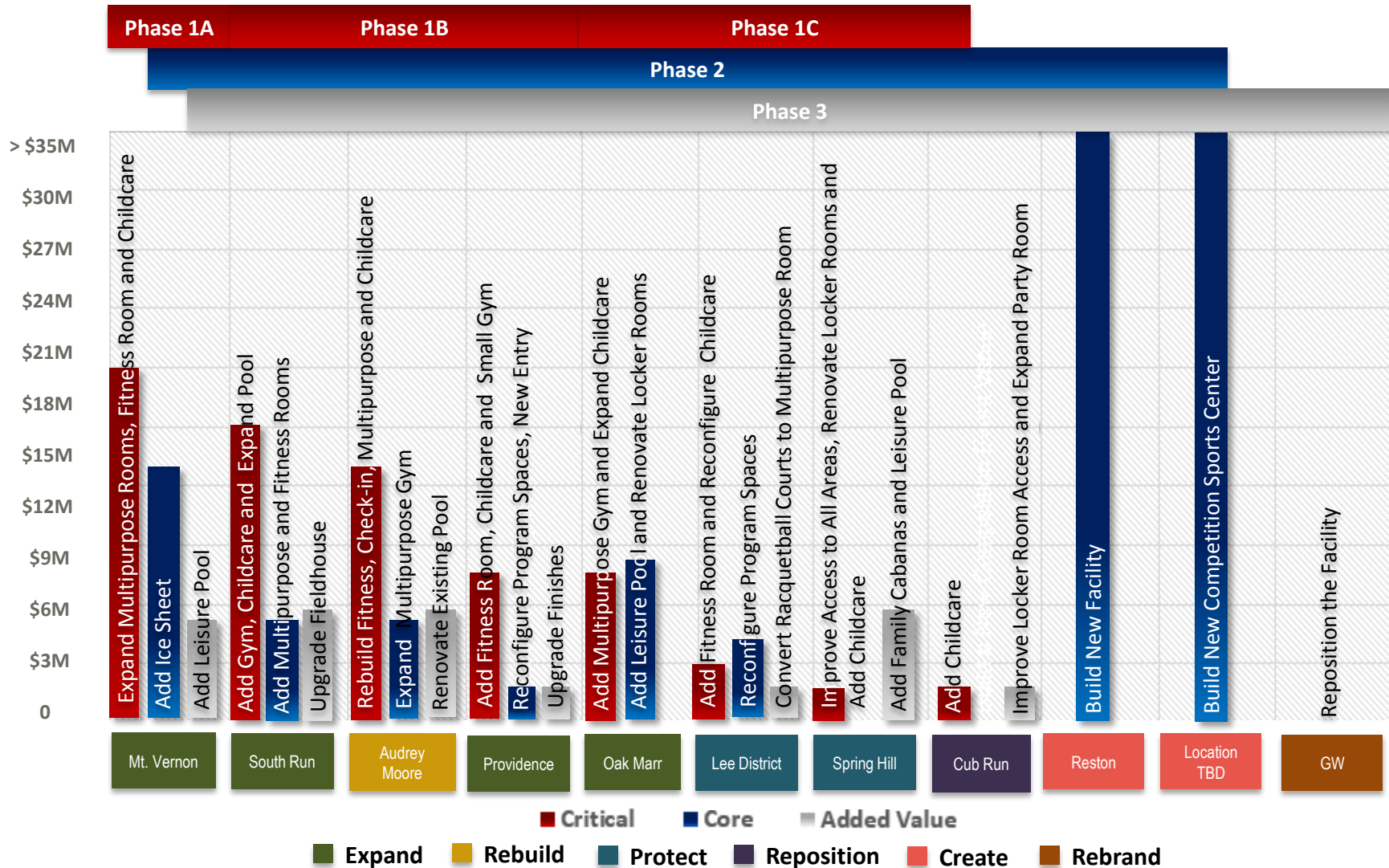
Before Investment



After Investment



PRIORITIZATION AND CLASSIFICATION



■ Critical ■ Core ■ Added Value

■ Expand ■ Rebuild ■ Protect ■ Reposition ■ Create ■ Rebrand

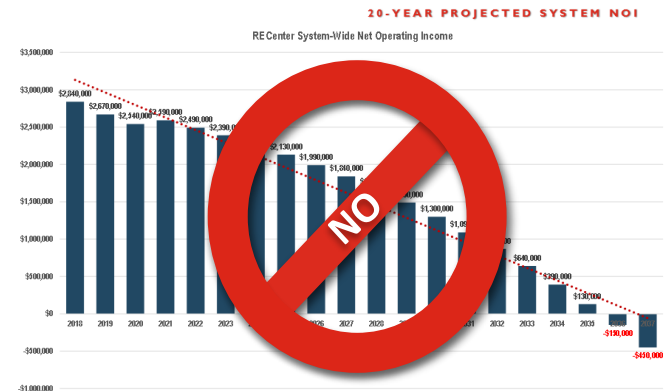
NEXT STEPS

PRE-IMPLEMENTATION OF CAPITAL INVESTMENTS

Assuming acceptance of the prioritization of capital investments by site, minimally, we recommend the next steps listed below

- ◆ Develop and implement a capital development plan based on strategic recommendations

- Identification of program mix
- Development of site-specific building program
- Development of specific financial projections
- Develop a capital improvements plan
- Avoid project specific scope creep



- ◆ Partner with the County to evaluate the development of a multi-sports complex



FAIRFAX COUNTY PARK AUTHORITY

SYSTEM-WIDE SUSTAINABILITY PLAN FOR RECENTERS

Board Presentation | October 11, 2017



Board Agenda Item
October 11, 2017

ADMINISTRATIVE – 1

Adoption of Minutes – September 27, 2017, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the September 27, 2017, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends adoption of the minutes of the September 27, 2017, Park Authority Board meeting.

TIMING:

Board action is requested on October 11, 2017.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 27, 2017, Park Authority Board Meeting

STAFF:

Sara Baldwin, Acting Executive Director
Cindy Walsh, Acting Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
September 27, 2017**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Mary Cortina, Vice Chair
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Walter Alcorn
Dr. Cynthia Jacobs Carter
Mary Cortina
Maggie Godbold
Timothy Hackman
Ronald Kendall
Faisal Khan*
Ken Quincy
Anthony J. Vellucci

Staff Present:

Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Brown
Barbara Nugent
Janet Burns
Andi Dorlester
Andy Miller
Elizabeth Crowell
Margaret Thaxton, Park Foundation
Roberta Longworth, Park Foundation

*Left the meeting at 8:45 p.m.

Guests: Cynthia Bailey, County Attorney's
Office
Corrine Lockett, County Attorney's
Office

CHANGES TO THE AGENDA

PUBLIC COMMENT

Speaker: Sydney Rico

Topic: Tennis ball can project

CLOSED SESSION

At 7:37 p.m. Mr. Thompson made a motion to convene in closed session for

- a) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. 2.2-3711(A)(7).

- b) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).

Seconded by Mr. Alcorn and approved by all members present. The motion carried unanimously.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Alcorn. The motion carried unanimously.

ACTIONS FROM CLOSED SESSION

No action was necessary.

ADMINISTRATIVE ITEMS

- ADMIN-1 Adoption of the Minutes – September 13, 2017, Park Authority Board Meeting
Mr. Thompson made a motion to adopt the minutes of the September 13, 2017, Park Authority Board Meeting; seconded by Ms. Godbold. The motion carried. Messrs. Alcorn and Vellucci abstained.

ACTION ITEMS

- A-1 McNaughton Park - Mastenbrook Volunteer Matching Fund Grant Program Request – MVP Baseball Corporation (Mount Vernon District)
Mr. Gorham made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Woodlawn Little League in the amount of \$7,468.72 to install a scoreboard at McNaughton Park; seconded by Mr. Thompson. The motion carried unanimously.
- A-2 Linway Terrace and Spring Hill Parks – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Little League (Dranesville District)
Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from McLean Little League in the amount of \$15,376.13 to install batting cages at Linway Terrace and Spring Hill Parks; seconded by Mr. Quincy. The motion carried unanimously.

- A-3 Fort Hunt Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fort Hunt Little League (Mount Vernon District)
Mr. Gorham made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Fort Hunt Little League in the amount of \$10,254.37 to install a batting cage at Fort Hunt Park; seconded by Mr. Thompson. The motion carried unanimously.
- A-4 Eakin Mantua Park - Mastenbrook Volunteer Matching Fund Grant Program Request – Fairfax Little League (Providence District)
Mr. Quincy made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Fairfax Little League in the amount of \$6,303.50 to renovate the infield on field 1 at Eakin Mantua Park; seconded by Mr. Thompson. The motion carried unanimously.
- A-5 Pinecrest Golf Course - Mastenbrook Volunteer Matching Fund Grant Program Request – Wayne Valis (Mason District)
Mr. Kendall made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Wayne Valis in the amount of \$20,000 for an indoor golf simulator for Pinecrest Golf Course; seconded by Mr. Thompson. The motion carried unanimously.
- A-6 Historic Huntley - Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Historic Huntley (Lee District)
Dr. Carter made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Historic Huntley in the amount of \$1,000 for educational equipment for the visitor center at Historic Huntley; seconded by Mr. Quincy. The motion carried unanimously.
- A-7 Approval – Pinecrest Golf Course – Naming of Renovated Indoor Practice Facility in Honor of Wayne Valis and His Family (Mason District)
Mr. Kendall made a motion to approve the naming of the “Valis Family Golf Learning Center” at Pinecrest Golf Course in honor of Wayne Valis and his family; seconded by Mr. Thompson. The motion carried unanimously.
- A-8 FY 2019 Budget Submission, Fund 10001, Park Authority General Fund
Ms. Cortina made a motion to approve the FY 2019 Budget Submission for Fund 10001, Park Authority General Fund; seconded by Messrs. Thompson and Hackman. The motion carried unanimously.
- A-9 FY 2019 Budget Submission, Fund 80000, Park Revenue & Operating Fund
Ms. Cortina made a motion to approve the FY 2019 Budget Submission for Fund 80000, Park Revenue & Operating Fund; seconded by Mr. Thompson. The motion carried unanimously.

- A-10 FY 2019 Budget Submission, Fund 30010, General County Construction Fund
Ms. Cortina made a motion to approve the FY 2019 Budget Submission for Fund 30010, General County Construction Fund; seconded by Mr. Thompson. The motion carried unanimously.
- A-11 Scope Approval – Clemyjontri Park Picnic Shelter (Dranesville District)
Mr. Hackman made a motion to approve the project scope to design, permit, and construct a shade structure at Clemyjontri Park; seconded by Messrs. Quincy and Thompson. The motion carried unanimously.
- A-12 Scope Approval – Playground Replacement and Related Work at Bucknell Manor Park and J.E.B. Stuart Park (Mount Vernon and Mason Districts)
Mr. Gorham made a motion to approve the project scope for design and installation of replacement playground equipment and related work at Bucknell Manor Park and J.E.B. Stuart Park; seconded by Mr. Quincy. The motion carried unanimously.
- A-13 Approval – Ellanor C. Lawrence Park Master Plan Revision (Sully District)
Ms. Godbold made a motion to approve the Ellanor C. Lawrence Park Master Plan Revision; seconded by Mr. Thompson. The motion carried unanimously.

INFORMATION ITEMS

- I-1 FY 2019 Budget Submission, Fund 80300, Park Improvement Fund
No action was necessary.
- I-2 FY 2019 Budget Submission, Fund 30400, Park Authority Bond Construction
No action was necessary.
- I-3 Draft Turner Farm Park Master Plan Revision for Public Comment
No action was necessary.
- I-4 Update on Infrastructure Projects Affecting Parkland Countywide
No action was necessary.
- I-5 Planning and Development Division Quarterly Project Status Report
No action was necessary.

CHAIRMAN'S MATTERS

- The chairman announced that the Lake Fairfax Park Master Plan public information meeting has been scheduled for November 1.

As a result of the success of the work done at Mason District Park, Parks is continuing to work with the Nationals to determine if another location could be identified to help them fulfill their dreams while Parks is fulfilling its dreams.

Mr. Bouie commented that Mr. Kincannon has gotten off to a successful start as the acting county executive. Mr. Bouie noted that they are in constant communication, adding that it's good to have a line to the county executive. Sara Baldwin, Aimee Vosper, and Cindy Walsh have been great in running the show and he thanked them for doing that.

Mr. Bouie again wished Ms. Pedersen a happy birthday.

DIRECTOR'S MATTERS

- Ms. Vosper, Deputy Director/CBD, announced that Ms. Baldwin is currently in New Orleans attending the National Recreation and Park Association's Annual Congress with Ms. Walsh and Mr. Todd Johnson, and a couple of other staff members.
- The Mid Atlantic Amateur Championship was held at Laurel Hill Sept 21-24. This was the 111th playing of this prestigious event with Laurel Hill being the first public fee course to ever host this event. Amateur golfers from DC, VA, and MD with many traveling from out-of-state played Laurel Hill to the best of their ability. Only one winner could be crowned and it was Michael Brennan, a 15-year-old phenom from Leesburg, VA. Michael is the youngest Amateur golfer to ever win the Amateur Championship.
- Lee District's RECenter is sporting a new mural on the wall in the natatorium. The artist Tim Grant who has been painting for us for decades presented options to staff and Supervisor McKay's office. This grand mural shows the grandeur of the Nation's Capital and pays homage to veterans.
- Ms. Vosper asked Todd Brown to report on the KORUS FESTIVAL.

Mr. Brown reported that the Sully Historic Site hosted the Korean US festival known as KORUS FESTIVAL on September 22-24. It is estimated that more than 16,500 visitors attended this multi-cultural event enjoying K-POP concerts, a variety of foods, games and other activities. Local elected officials attended opening ceremonies at the event and were pleased by the initiative shown by the Park Authority. Due to capacity crowds, the park was closed temporarily each day to allow visitors to exit prior to allowing others in. Traffic was controlled by Fairfax County Police and a contracted parking crew.

KORUS FESTIVAL was accommodated on extremely short notice after they lost their previous venue. Staff from across the Park Authority worked diligently to permit the festival and to ensure that all the details were figured out in advance including safety and security,

logistics, care for our historic site, and adequate staffing, as well as appropriate contractual agreements and remuneration.

Although the timeframe was extremely short, Park Authority staff rose to the occasion and was proud to introduce this historic venue to a diverse audience.

- At its meeting on Tuesday, the Board of Supervisors approved two rezoning applications in Tysons in the Hunter Mill district, west of Route 7 near Old Courthouse Spring Branch Stream Valley Park. Park proffers include five acres of onsite urban parks including a full-size rectangle field, large adventure playground, dog park, outdoor fitness gym, sport courts, trails, and pocket parks, plus \$3.2 million for athletic field development in the Tysons area.
- The Park Operations Division has been working with Park Authority Board Member, Mr. Kendall on creating and implementing the first Park “Cleanup Blitz”. The two lucky sites that will receive the extra love are Spring Lane Park and Backlick Park. Staff, community groups and individual volunteers will work at Spring Lane on Friday, October 27, from 8 a.m. to noon. Backlick Park will be a two day effort, also beginning on Friday, the 27th from 8 a.m. to noon and concluding Saturday the 28th, from 8 a.m. to noon.

The collaborative efforts from our supporters will include tasks of clearing brush, cleaning facilities, trash removal, painting, mulching, tree trimming, and weeding. Backlick Park will also have an overgrown area brought back to an Open Play Area as the Master Plan notes. These two Park Cleanup Blitzes will serve as the first of what we hope becomes numerous future park care project days.

BOARD MATTERS

- Mr. Kendall adding to Ms. Vosper’s comments, noted that this is a precursor at Backlick to put the bond money to good use there which would only happen at year-end. It will also get refurbished playground and updated walkway.

(Mr. Khan left the meeting at 8:45 p.m.)

- Mr. Hackman asked the board members to hold the date for the October 14 Halloween Pony and Rider Show at Turner Farm Park.

He extended congratulations to the McLean Citizens Association’s Environmental, Parks and Recreation Committee and Churchill Elementary School for being winners of the 2017 Environmental Awards from both the Park Authority and the McLean Citizens Association for their work in invasive removal and tree planting.

- Mr. Vellucci thanked everyone that was involved in the summer entertainment series. They did an incredible job.

Mr. Vellucci thanked staff for modifying the Planning and Development's scope approval down to total ownership cost information. This will help the board make a better decision.

As the Park Authority Awards Committee chairman, Mr. Vellucci canvassed the Awards Committee members this past month. Basically, there are two awards committees, the Committee of the Whole which evaluates the Strickland award and the Awards Committee which evaluates the Elly Doyle, Sally Ormsby, and Mayo Stuntz awards. He asked the members about dissolving the Awards Committee and moving everything to the Committee of the Whole based on comments from other board members. It was overwhelming consensus to move that forward and make it the responsibility of the Committee of the Whole. He inquired if the chairman would like to do so by motion or doing it as the chairman.

Mr. Bouie stated that he would like to have one more Awards Committee meeting to talk to the committee and bring back a formal recommendation from the committee to the entire board. He feels there is some use for the Awards Committee in planning some other special events outside of just the Elly Doyle Awards, therefore he would like to have that discussion before the committee is disbanded.

Mr. Vellucci commented that many were aware that he was upset that the dedication ceremony and placement of markers did not take place at Ox Hill Battlefield Park. He said that it was his intent to bring a motion to the board and that he had already spoken with the chairman about the topic.

Mr. Vellucci made a motion that the Park Authority Board direct the director and/or acting director in his stead and park staff to make haste in installing the monument at Ox Hill Battlefield Park and rescheduling the ceremony honoring American combat veterans and war dead originally scheduled for 9 September 2017 to a day as soon as possible but no later than the 11th hour of the 11th day of the 11th month of this year, 2017; seconded by Mr. Thompson. A discussion ensued.

Following discussion Mr. Alcorn made a motion to table the main motion until such time as the board has a constructive and open discussion about this issue; seconded by Mr. Quincy. The motion to table the main motion was approved by all members present.

- Mr. Alcorn had nothing to report.
- Mr. Gorham feels that it may be necessary to start to limit the time allotted for board matters. This is something that the board may have to address in the future.
- Mr. Thompson thanked staff for the playground at Burke Lake Park. He appreciates that it was Ms. Baldwin's first official act as acting executive director.

It is his hope that at some point in the near future the board is able to have a discussion about names that are on a lot of things, not just a RECenter. There needs to be some discussion. He hopes that the board will be able to sit around the table to help the community and the folks we know that are struggling with these issues.

- Ms. Cortina thanked Ms. Vosper, Ms. Baldwin, and Ms. Ehrreich for the Friends group task force meeting held on September 19. The group reviewed the MOU line by line and are about half way through the agreement. She commented that she appreciates the willingness of staff to listen to the friends groups and being cooperative in making adjustments.
- Ms. Godbold thanked the Park Authority for all of its help in getting the Sully Historic Site ready for the KORUS event. It was a very quick turnaround and was a very big success.

She announced that she would be unable to attend the October meetings and the committee meetings on November 8.

Ms. Godbold also extended a reminder to anyone living in Virginia to vote on the 7th.

- Dr. Carter, Lee District, congratulated Ms. Vosper and Ms. Baldwin for the great job they are doing.

She thanked Ms. Pedersen and others who are pulling together the National Public Lands Day event at the Banks property on Saturday, September 30, from 8 a.m. to noon. They are still taking volunteers.

Dr. Carter recently met with Supervisor McKay to talk about the name of the Lee District RECenter. She indicated that she would not bring that up now, but they are in agreement that a name change is imminent.

- Mr. Quincy questioned whether anyone saw an article about the Board of Supervisors having a surplus and they are trying to figure out how to spend it. He did read that a portion of that surplus would be spent to fund the concert series. The paper reported the amount to be \$50,000. Ms. Burns confirmed that the amount is correct.

With regard to the Friends groups, there continues to be a little conflict or misunderstanding as to Friends groups and Volunteer Teams. Most of the attention seems to be devoted to the Friends groups and the Volunteer Teams need additional attention. Mr. Quincy asked Ms. Cortina as liaison and Ms. Vosper to weave them into the process. While they are different the few he spoke with realize that this was not Parks' idea, but rather a legal situation to protect them. Volunteer Teams are very important. Providence has a stellar one at Nottoway and he doesn't want to lose them.

Regarding the discussion about the placement of markers at Ox Hill Battlefield, Mr. Quincy feels that constructive open discussion among the board on this issue and any issue as pertains to the Park Authority is valuable. He stressed the words constructive and open discussion. It should not be conflicting. The board members will not all agree, and wouldn't be much of a board if it always did agree, but it should have a constructive and open discussion on that issue as well as any issue.

Mr. Bouie affirmed that the board will have an open and frank discussion.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 9:22 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on October 11, 2017

Sara Baldwin, Acting Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
October 11, 2017

ACTION – 1

Appointment of Cameron Mayer to the Fairfax County Park Foundation Board

ISSUE:

Appoint Cameron Mayer to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Board recommends the appointment of Cameron Mayer to the Foundation's Board of Directors.

TIMING:

Board action is requested on October 11, 2017.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, the Foundation Board nominates individuals to become members of the Foundation Board of Directors. Appointments are effective following the concurrence of the Park Authority Board.

The Foundation Board has nominated Cameron Mayer for appointment to the Foundation Board of Directors on September 19, 2017.

Mr. Mayer was recruited by the Park Foundation Board of Directors Chair, Steve Thormahlen. His appointment will be for a three-year term.

Cameron Mayer is a Principal with Booz Allen Hamilton with over 18 years of professional experience in consulting to commercial, federal, and military organizations. He currently leads an executive team establishing four new Lines of Business (LOB) serving Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance (C4ISR) clients in the Defense and Intelligence markets.

Prior to his current role, Cameron led a 300-person Digital Solutions Team with a specific focus on IT Strategy and Enterprise Systems Implementation. He was responsible for market strategy, business development, business operations, and program leadership.

He previously consulted for multiple non-profit organizations, including Sister Cities International, where we led a board development effort.

Board Agenda Item
October 11, 2017

Cameron holds a Bachelors of Business Administration from the College of William and Mary, a Master's in Business Administration from Virginia Polytechnic Institute, and a certificate in e-business from the University of Pennsylvania.

Cameron has lived in Northern Virginia for over 35 years and grew up in Fairfax County. He currently resides in Arlington with his wife and three children.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Sara Baldwin, Acting Executive Director

Cindy Walsh, Acting Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Roberta Longworth, Executive Director, Park Foundation

Board Agenda Item
October 11, 2017

ACTION – 2

Capital Improvement Program (FY 2019 - FY 2023)

RECOMMENDATION:

The Park Authority Acting Executive Director recommends approval of the submission of the Capital Improvement Program (FY 2019 - FY 2023) to the County's Capital Improvement Program review team as presented to and reviewed by the Planning and Development Committee on October 11, 2017.

Board Agenda Item
October 11, 2017

INFORMATION – 2

Fairfax County Park Foundation Audited Financial Statements

Government & Non-Profit Audit Group, PLC prepared financial statements and conducted an independent audit of the Park Foundation's finances for the fiscal year ending June 30, 2017. The audit is favorable and no material weaknesses are reported.

ENCLOSED DOCUMENTS:

Attachment 1: Fairfax County Park Foundation Audited Financial Statements – Years Ended June 30, 2017 and 2016

STAFF:

Sara Baldwin, Acting Executive Director
Cindy Walsh, Acting Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Roberta Longworth, Executive Director, Park Foundation
Janet Burns, Senior Fiscal Manager, Park Authority

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

AUDITED FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2017 AND 2016

GOVERNMENT & NON-PROFIT AUDIT GROUP, PLC
Certified Public Accountants
Chantilly, Virginia

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

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Government & Non-Profit Audit Group, PLC

Certified Public Accountants

P.O. Box 220111 • Chantilly, Virginia 20153

www.gnpaudit.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
The Fairfax County Park Foundation, Inc.
Fairfax, Virginia

We have audited the accompanying financial statements of The Fairfax County Park Foundation, Inc. (a nonprofit organization), which comprises the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Fairfax County Park Foundation, Inc. as of June 30, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Government & Non-Profit Audit Group, PLLC

Certified Public Accountants
Chantilly, Virginia

September 19, 2017

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENTS OF FINANCIAL POSITION

June 30,

	<u>2017</u>	<u>2016</u>
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 329,794	\$ 421,650
Unconditional promises to give	-	2,000
Total Current Assets	<u>329,794</u>	<u>423,650</u>
Property and Equipment		
Website and software	6,354	6,354
Accumulated amortization	<u>(6,354)</u>	<u>(6,354)</u>
Total Property and Equipment	<u>-</u>	<u>-</u>
Other Assets		
Restricted investments - Note 3	<u>113,415</u>	<u>112,569</u>
Total Assets	<u>\$ 443,209</u>	<u>\$ 536,219</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	<u>\$ -</u>	<u>\$ -</u>
Net Assets		
Unrestricted	68,415	89,388
Temporarily restricted	274,794	346,831
Permanently restricted	<u>100,000</u>	<u>100,000</u>
Total Net Assets	<u>443,209</u>	<u>536,219</u>
Total Liabilities and Net Assets	<u>\$ 443,209</u>	<u>\$ 536,219</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2017

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenue and Support				
Gifts, donations and contributions	\$ 92,830	\$ 621,487	\$ -	\$ 714,317
Donated services and support	472,220	-	-	472,220
Interest income	33	846	-	879
Net assets released from restriction:				
Transferred to Fairfax County				
Park Authority	692,354	(692,354)	-	-
Satisfaction of project restriction	2,016	(2,016)	-	-
Total Revenue and Support	<u>1,259,453</u>	<u>(72,037)</u>	<u>-</u>	<u>1,187,416</u>
Expenses				
Program expenses				
Grants	699,354	-	-	699,354
Donated project expenses	17,456	-	-	17,456
Project expenses	2,016	-	-	2,016
Management and general				
Personnel salaries and benefits	304,178	-	-	304,178
Events	41,594	-	-	41,594
Donated advertising and promotions	29,367	-	-	29,367
Rent	9,240	-	-	9,240
Website	6,260	-	-	6,260
Professional fees	5,450	-	-	5,450
Software	5,370	-	-	5,370
Miscellaneous	4,078	-	-	4,078
Training	3,978	-	-	3,978
Office expense	3,437	-	-	3,437
Annual report	2,471	-	-	2,471
Insurance	618	-	-	618
Printing and reproduction	319	-	-	319
Fundraising				
Personnel salaries and benefits	111,013	-	-	111,013
Direct mailing	27,301	-	-	27,301
Development	4,382	-	-	4,382
Donor and board cultivation	2,544	-	-	2,544
Total Expenses	<u>1,280,426</u>	<u>-</u>	<u>-</u>	<u>1,280,426</u>
Change in Net Assets	(20,973)	(72,037)	-	(93,010)
Net Assets at Beginning of Year	<u>89,388</u>	<u>346,831</u>	<u>100,000</u>	<u>536,219</u>
Net Assets at End of Year	<u>\$ 68,415</u>	<u>\$ 274,794</u>	<u>\$ 100,000</u>	<u>\$ 443,209</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2016

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenue and Support				
Gifts, donations and contributions	\$ 76,266	\$ 692,283	\$ -	\$ 768,549
Donated services and support	386,065	-	-	386,065
Interest income	31	1,063	-	1,094
Net assets released from restriction:				
Transferred to Fairfax County				
Park Authority	502,945	(502,945)	-	-
Satisfaction of project restriction	2,388	(2,388)	-	-
Total Revenue and Support	<u>967,695</u>	<u>188,013</u>	<u>-</u>	<u>1,155,708</u>
Expenses				
Program expenses				
Grants	517,755	-	-	517,755
Donated project expenses	18,325	-	-	18,325
Project expenses	2,388	-	-	2,388
Management and general				
Personnel salaries and benefits	253,577	-	-	253,577
Events	43,037	-	-	43,037
Rent	9,377	-	-	9,377
Professional fees	6,114	-	-	6,114
Website	5,231	-	-	5,231
Software	4,908	-	-	4,908
Office expense	3,110	-	-	3,110
Annual report	2,634	-	-	2,634
Miscellaneous	2,056	-	-	2,056
Training	1,494	-	-	1,494
Insurance	635	-	-	635
Printing and reproduction	161	-	-	161
Donor recognition	125	-	-	125
Fundraising				
Personnel salaries and benefits	104,786	-	-	104,786
Direct mailing	28,874	-	-	28,874
Donor and board cultivation	2,627	-	-	2,627
Fundraising	795	-	-	795
Development	580	-	-	580
Total Expenses	<u>1,008,589</u>	<u>-</u>	<u>-</u>	<u>1,008,589</u>
Change in Net Assets	(40,894)	188,013	-	147,119
Net Assets at Beginning of Year	<u>130,282</u>	<u>158,818</u>	<u>100,000</u>	<u>389,100</u>
Net Assets at End of Year	<u>\$ 89,388</u>	<u>\$ 346,831</u>	<u>\$ 100,000</u>	<u>\$ 536,219</u>

See accompanying notes to financial statements.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENTS OF CASH FLOWS
For the Years Ended June 30,

	<u>2017</u>	<u>2016</u>
Cash flows from operating activities		
Change in net assets	\$ (93,010)	\$ 147,119
Adjustments to reconcile change in net assets to net cash (used in) / provided by operating activities		
Changes in operating assets and liabilities:		
Decrease in unconditional promises to give	<u>2,000</u>	<u>2,325</u>
Net cash (used in) / provided by operating activities	<u>(91,010)</u>	<u>149,444</u>
Cash flows from investing activities		
Purchases of investments	<u>(846)</u>	<u>(1,063)</u>
Net cash used in investing activities	<u>(846)</u>	<u>(1,063)</u>
Change in cash and cash equivalents	(91,856)	148,381
Cash and cash equivalents, beginning of year	<u>421,650</u>	<u>273,269</u>
Cash and cash equivalents, end of year	<u>\$ 329,794</u>	<u>\$ 421,650</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Organization and Significant Accounting Policies

The Fairfax County Park Foundation, Inc. (the Foundation) is a nonprofit organization incorporated in 2001 in Fairfax, Virginia. The purpose of the Foundation is to raise private donations and to create innovative partnerships between organizations, individuals and corporate neighbors in order to support parks and open space in the Fairfax County community where needs surpass public resources; and to strengthen the connection and commitment of corporate and individual neighbors to their parks. The Foundation's primary sources of funds are from contributions and donated services.

The following is a summary of significant accounting policies followed in the preparation of these financial statements:

- (a) **Basis of Accounting** – The Foundation prepares its financial statements in accordance with generally accepted accounting principles, which involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.
- (b) **Basis of Presentation** – The Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As of June 30, 2017 and 2016, the Foundation had temporarily restricted net assets of \$274,794 and \$346,831 respectively, and the Foundation had permanently restricted net assets of \$100,000 and \$100,000 respectively.
- (c) **Cash and Cash Equivalents** – For purposes of the statement of cash flows, the Foundation considers all highly liquid investments with a maturity of three months or less, when purchased, to be cash equivalents.
- (d) **Support and Revenue** – Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets.
- (e) **Revenue Recognition** – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.
- (f) **Income Tax Matters** – The Foundation has been granted tax exempt status under the Internal Revenue Code Section 501(c)(3) on all income other than unrelated business income. The Foundation has been classified as an organization that is not a private foundation.
- (g) **Management Estimates** – The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates, including estimates relating to assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Significant Accounting Policies (continued)

- (h) Contributions Receivable – The Foundation solicits pledges and grants from individuals, corporations, foundations, and local businesses. Management periodically evaluates the contributions receivable and determines the need for an allowance for doubtful accounts. Management considers the Foundation’s past receivables loss experience, adverse situations that may affect the donor’s ability to pay, and current economic conditions. Management had determined that all contributions receivable at June 30, 2017 and 2016 were collectible, and an allowance for doubtful accounts was not deemed necessary.
- (i) Unconditional Promises to Give – Unconditional promises to give are total pledges of future contributions, restricted for the Lee District Family Park fund, made by individuals, foundations and/or local businesses. Unconditional promises to give, less an appropriate reserve, are recorded at their estimated fair value. Amounts due more than one year later are recorded at the present value of the estimated future cash flows, discounted at the risk-free rate of .04%. Amortization of the discount is credited to contributions and donations income. The expiration of a donor-imposed restriction on a contribution or endowment is recognized in the period in which the restriction expires, and the related resources then are classified as unrestricted net assets.

Unconditional promises to give consisted of the following as of June 30,:

Unconditional promises expected to be collected in:

	<u>2017</u>	<u>2016</u>
Less than one year	\$ -	\$ 2,000
One year to five years	<u>-</u>	<u>-</u>
 Total Unconditional Promises to Give, net	 \$ -	 \$ 2,000
Less Current Unconditional Promises to Give, net	<u>-</u>	<u>(2,000)</u>
 Long-Term Unconditional Promises to Give, net	 <u>\$ -</u>	 <u>\$ -</u>

- (j) Property and Equipment – Purchased property and equipment are recorded at cost for any item in excess of \$1,000. Contributed property and equipment is recorded at its fair market value on the date of contribution. Expenditures for maintenance and repairs are charged against income as incurred; betterments, which increase the value or materially extend the life of the related assets, are capitalized.

Depreciation is computed on the straight-line basis over the estimated useful lives of the assets. The estimated useful life of the website and software is 3 years.

- (k) Concentration of Credit and Market Risk – The Foundation occasionally maintains deposits in excess of federally insured limits. These items are a concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is managed by maintaining all deposits in high quality financial institutions. The Foundation has not experienced any losses in such accounts. The Foundation’s investments do not represent significant concentrations of market risk inasmuch as the organization’s investment portfolio consists of a certificate of deposit with a local bank.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Significant Accounting Policies (continued)

- (l) **Uncertain Tax Positions** – As of June 30, 2017, the Foundation had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. The tax years subject to examination by the taxing authorities are the years ended June 30, 2014 through 2016.
- (m) **Functional Presentation** – The direct costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated between the programs, management and general and fundraising activities benefited.
- (n) **Advertising Costs** – Advertising costs are expensed when incurred.

NOTE 2 – Leases

No formal lease agreement has been written. Fairfax County donates office space on a month-to-month basis to the Foundation. The Foundation expects this relationship to continue.

NOTE 3 – Restricted Investments

The fair values, which are the amounts reported in the statements of financial position, are based on level 1 inputs, quoted market prices in active markets for identical assets. \$100,000 of the restricted investments balance is permanently restricted for the Oakton School House project.

The restricted investments included the following at June 30,:

	2017 Market <u>Value</u>	2017 Cost <u>Cost</u>	2016 Market <u>Value</u>	2016 Cost <u>Cost</u>
Certificates of Deposit	\$113,415	\$113,415	\$112,569	\$112,569

NOTE 4 – Related Parties

The Foundation is related to the Fairfax County Park Authority (FCPA) through common support. For the years ended June 30, 2017 and 2016, the FCPA made in-kind donations of salaries and benefits, rent and office expense to the Foundation of \$424,431 and \$367,740, respectively. The Foundation’s fundraising efforts are directed towards granting funding to support the parks and open space under the management of the FCPA. For the years ended June 30, 2017 and 2016, the Foundation made payments of \$737,033 and \$553,110, respectively, to the FCPA, and the expenses are included under program services and management and general in the Statements of Activities.

During the year ended June 30, 2017, the Foundation was instrumental in securing donations made directly to FCPA, for various county parks, totaling \$30,000. Because the funds were paid directly to FCPA they are not included in the Statement of Activities.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 5 – Permanently Restricted Net Assets

Permanently restricted net assets consisted of a grant received from Chevy Chase Bank for \$100,000 for the Oakton School House. The Foundation can only use the earnings generated by the original contribution for the operations of the Oakton School House and the original corpus must remain intact in perpetuity.

NOTE 6 – Temporarily Restricted Net Assets

Temporarily restricted net assets include donor restricted funds which are available for various purposes. As of June 30, 2017 and 2016 temporarily restricted assets are available for the following activities:

<u>Project</u>	<u>2017</u>	<u>2016</u>
Adapted Aquatics	\$ -	\$ 425
Arts for the Parks	-	10,050
Bench Memorials	9,300	6,900
Braddock Dogs	4,326	4,326
Bright Futures	12,265	11,108
Burke Lake Park	92,227	37,468
Class Scholarship Donations	12,785	26,030
Clemyjontri	9,446	14,982
Combo Classic	100	-
Concert Series	28,424	9,500
Eakin Park	-	69,795
Frying Pan Park	6,365	11,050
Huntley Meadows	20	20
Invasive Plants	9,988	5,905
Lake Accotink Park	500	500
Laurel Hill Equestrian Center	260	-
Lee District Park	41	3
Lee District Park Family Recreation Center	37,875	22,493
Meaningful Watershed	25	-
Nottoway Park	6,300	-
Oakton School House	13,415	12,569
Open Space	6,507	5,640
Parks and Communities Together	4,060	5,100
Riverbend	14,400	17,667
Trail Fund	6,125	300
Turner Farm	-	75,000
Westgrove Off Leash Dog Area	<u>40</u>	<u>-</u>
Total	<u>\$274,794</u>	<u>\$346,831</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 6 – Temporarily Restricted Net Assets (continued)

Net assets for the year ended June 30, 2017 and 2016, were transferred to the FCPA administer or released from donor restrictions, by incurring expenses and/or satisfying the purpose or time restrictions specified by donors as follows:

<u>Project</u>	<u>2017</u>	<u>2016</u>
Adapted Aquatics	\$ 2,663	\$ 4,438
Arts for the Parks	20,120	19,490
Bench Memorials	19,900	17,625
Bright Futures	42,332	38,181
Burke Lake Park	3,666	-
Class Scholarship Donations	57,728	39,423
Clemyjontri	20,330	720
Colvin Run Mill	-	87,500
Combo Classic	400	2,174
Concert Series	124,525	104,385
Cub Run	-	1,457
EC Lawrence Park	-	2,100
Eakin Park	69,795	-
Fireworks	-	640
Frying Pan Park	19,861	21,457
George Washington Recreation Center	-	1,000
Greenspring Gardens	1,197	15,000
Hidden Oaks	5,000	14,000
Hidden Pond	-	4,600
Huntley Meadows	740	20,160
Invasive Plants	14,605	10,243
Lake Accotink Park	5,702	1,000
Laurel Hill Equestrian Center	-	1,000
Lee District Park	57	5,011
Lee District Park Family Recreation Center	2,000	2,000
Meaningful Watershed	15,585	273
Nottoway Park	700	2,354
Open Space	30,383	36,593
Parks and Communities Together	45,765	26,188
Pinecrest Golf	24,484	-
Pirate Fest	100	1,600
Riverbend	26,288	300
Royal Lake Park	-	12,675
Smith Memorial Field	-	100
Springfest	816	2,500
Stewardship Training	613	225
Take 12	5,900	2,463
Tennis Courts	1,341	1,214
Therapeutic Riding	50,000	-

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 6 – Temporarily Restricted Net Assets (continued)

<u>Project</u>	<u>2017</u>	<u>2016</u>
Trail Fund	4,525	4,244
Turner Farm	75,000	-
Visual Arts	-	1,000
Wakefield Cemetery	500	-
Westgrove Off Leash Dog Area	<u>1,749</u>	<u>-</u>
Total	<u>\$694,370</u>	<u>\$505,333</u>

NOTE 7 – Endowment Funds

The Foundation’s endowment consists of one (1) donor-restricted fund established for the maintenance and operation of the Oakton School House. Net assets associated with the endowment fund are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Foundation have interpreted the Virginia State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowments funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, and (b) the original value of subsequent gifts to the permanent endowment. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by SPMIFA. In accordance with SPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, and (7) the Foundation’s investment policies

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to the program supported by its endowment, while seeking to maintain the purchasing power of the endowment assets. Under this policy, as approved by the Foundation Board, the endowment assets are invested in a manner that is intended to preserve the fair value of the gift and provide investment return through current yield (interest) to meet the short-term operational needs of the program.

The Foundation Board reviews maintenance and operational needs of the program as they arise and determine, by simple majority vote, the amount of available funds to spend on the program.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Concluded)

NOTE 7 – Endowment Funds (continued)

Changes in endowment net assets for the years ended June 30, 2017 and 2016 were as follows:

	<u>2017</u>		<u>2016</u>	
	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>
Beginning Endowment Net Assets	\$ 12,569	\$100,000	\$ 11,506	\$100,000
Investment Income:				
Dividends and Interest	<u>846</u>	<u>-</u>	<u>1,063</u>	<u>-</u>
Total Investment Income	13,415	100,000	12,569	100,000
Appropriation of endowment assets For expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Endowment Net Assets	<u>\$ 13,415</u>	<u>\$100,000</u>	<u>\$ 12,569</u>	<u>\$100,000</u>

NOTE 8 – Donated Services and Support

Donated services and materials received during the years ended June 30, 2017 and 2016, were recognized in the accompanying financial statements as in-kind support and are offset by like amounts included in expenses or assets.

Donated services and materials received for the years ended June 30, 2017 and 2016 consisted of:

	<u>2017</u>	<u>2016</u>
<u>Program Support:</u>		
Landscaping and improvements for Clemyjontri Park	\$ 10,000	\$ -
Frying Pan Park	3,829	12,845
Oak Marr	2,500	-
Take 12	1,000	1,000
Combo Classic	100	1,265
Bright Futures – Rec Pac	27	-
South Run Recreation Center	-	2,195
Cub Run Recreation Center	-	500
Riverbend	-	500
Unrestricted	<u>-</u>	<u>20</u>
Sub-total	\$ <u>17,456</u>	\$ <u>18,325</u>
<u>General Operations Support:</u>		
Donated personnel	\$ 415,191	\$ 358,363
Advertising and promotions	29,367	-
Rent and utilities expense	9,240	9,377
Office expenses	<u>966</u>	<u>-</u>
Sub-total	\$ <u>454,764</u>	\$ <u>367,740</u>
Total	\$ <u>472,220</u>	\$ <u>386,065</u>

NOTE 9 – Evaluation of Subsequent Events

The Foundation has evaluated subsequent events through September 19, 2017, the date which the financial statements were available to be issued.

Board Agenda Item
October 11, 2017

INFORMATION – 3

Park Authority Board Meeting Schedule - January to December 2018

The following schedule is proposed for Park Authority Board meetings during calendar year 2018. Upon consensus of the board, the dates will be published as the regular meeting schedule for calendar year 2018.

January 10 and 24	August Recess
February 14 and 28	September 12 and 26
March 14*	October 10 and 24
April 11 and 25	November 7 (committee meetings only)
May 9 and 23	November 14
June 13 and 27	December 5 (committee meetings only)
July 11 and 25	December 12

*Staff is recommending one meeting in March due to spring break and related leave schedules. Another date could be set for committee meetings if necessary.

A second board meeting in November and December 2018 could be reinstated if necessary.

ENCLOSED DOCUMENTS:

None

STAFF:

Sara Baldwin, Acting Executive Director
Cindy Walsh, Acting Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

Board Agenda Item
October 11, 2017

INFORMATION – 4

Signage and Branding Update

As presented to and reviewed by the Committee of the Whole on September 27, 2017.