



# FAIRFAX COUNTY PARK AUTHORITY



## M E M O R A N D U M

**TO:** Chairman and Members  
Park Authority Board

**VIA:** Sara Baldwin, Acting Executive Director

**FROM:** Todd Brown, Director  
Park Operations Division

**DATE:** November 9, 2017

### *Agenda*

**Park Operations Committee  
Wednesday, November 15, 2017 – 5:45 p.m.**

**Boardroom – Herrity Building**

**Chairman: Linwood Gorham**

**Vice Chair: Michael Thompson**

**Members: Mary Cortina, Timothy Hackman, Faisal Khan**

1. Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request - Great Falls Lacrosse Association – Action\*
2. Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request - Great Falls Soccer Club – Action\*
3. Clermont Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Pioneer Baseball League – Action\*

\*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
December 13, 2017

## **ACTION**

### Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Lacrosse Association (Dranesville District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Lacrosse Association in the amount of \$20,000 for the installation of a practice wall adjacent to field 4 at Great Falls Nike Park.

#### RECOMMENDATION:

The Park Authority Acting Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Lacrosse Association in the amount of \$20,000 for the installation of a practice wall adjacent to field 4 at Great Falls Nike Park.

#### TIMING:

Board action is requested on December 13, 2017, in order to award the grant.

#### BACKGROUND:

In 2012, Great Falls Lacrosse Association (GFLA) partnered with the Park Authority to convert field 4 at Great Falls Nike Park to synthetic turf and add lighting. GFLA is proposing to develop a practice wall adjacent to field 4 which can be used to help develop the playing skills of players from lacrosse, field hockey and soccer (Attachment 1). The practice wall area will be 40-foot wide by 59-foot long, and will include a 28-foot wide and 11-foot high practice wall that will be constructed from pre-fabricated concrete t-walls, black vinyl coated chain link fencing that will surround the area, and crushed stone that will be used for the surfacing.

To help fund the completion of the improvement, GFLA is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$20,740 contribution of cash from GFLA, along with \$20,000 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$40,740.

Board Agenda Item  
December 13, 2017

GFLA has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Great Falls Nike Park.

The Park Authority Board Member for the Dranesville District supports approval of the Grant request. Staff from the Planning and Development Division will manage the project. The project will be completed in the winter of 2017. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$40,740. Funds are currently available in the amount of \$20,000 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$20,740 from GFLA, resulting in the total available funding of \$40,740. Operational expenses will be the responsibility of GFLA.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$359,314.89.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Great Falls Nike Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Lacrosse Association

STAFF:

Sara Baldwin, Acting Executive Director

Cindy Walsh, Acting Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Todd Brown, Director, Park Operations Division

David Bowden, Director, Planning and Development Division

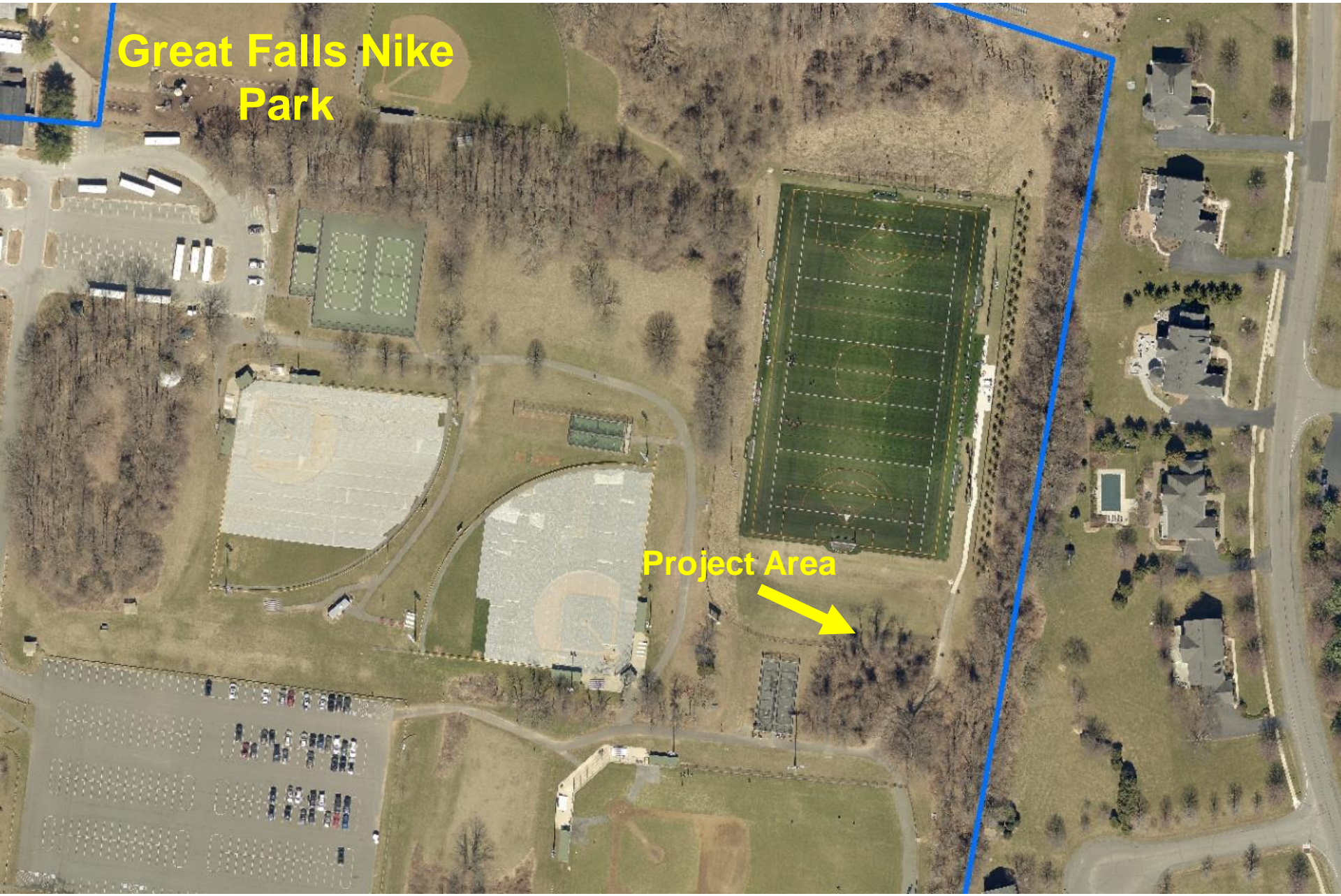
Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

**Great Falls Nike  
Park**

**Project Area**





## Mastenbrook Volunteer Matching Fund Grants Program Application Form

*PLEASE PRINT.* Please provide all information requested. You may attach additional sheets and/or materials to support your request.

### 1. Grantee Information

Name of Individual or Organization: Great Falls Lacrosse Association

Contact Person: Peyton Cross & Adam Volanth

Mailing Address: P.O. Box 643, Great Falls, Virginia 22066

Phone: (703) 668-0370

Fax: (703) 668-0371

### 2. Project

Title: Nike 4 - Practice Wall

### 3. Funding Requested

Amount \$ \$20,000.00

*(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)*

### 4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

See attached

## 5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

Construction of this practice area will provide a benefit to all members of Great Fall Lacrosse Association lacrosse and field hockey programs along with the Great Falls soccer program. The project will provide a safe environment for the youth of Great Falls to work on individual skills by themselves or in a small group setting. Since the basic concept of this "throwing wall" is the same as the single person tennis practice wall facility provided at the parks tennis court, we feel the addition of this area will also extend the useful life of the tennis wall by removing lacrosse, field hockey and soccer players, which all use harder balls, from that area. Currently there is no area for individual play for these sports.

## 6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Great Falls Lacrosse Association (GFLA) is a partner with the Park Authority in the development and construction of the Nike 4 turf field. As with the installation of the scoreboard at Nike 4, which was installed and paid for by GFLA by our contractor, but under the supervision of the Park Authority, we anticipate using the same level of cooperation for this project. GFLA will have this project installed under contract with a reputable firm, Chapel Valley Landscapes who constructed the decorative entryway to Nike 4, and under the guidance of the Park Authority.

## 7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. See attached detailed construction budget.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.  
 We must have Park Authority grant funds prior to beginning the project.



Signature

8/21/17

Date

## *Mastenbrook Volunteer Matching Fund Grants Program Application Form*

### **4. Project Description**

#### Practice / Throwing Wall

This project encompasses the development of a secured practice area for a throwing wall which can be used by lacrosse, field hockey and soccer players of all ages. The overall concept of this practice area is derived from GFLA's practice wall located at Leo Santaballa field, located behind the Great Falls Library. This will provide a safe area for players to work on individual skills or small group training.

The enclosed design shows a fenced area located on a recently cleared area near the baseball batting cage facility along the existing asphalt path leading to Nike 4. The designated area for the playing wall will face west and is situated so as not to affect or in any way impact pedestrian use of the path by park visitors.

Our proposal for this project, its design and materials, have been selected to be maintenance free.

The attached plans provide full construction details of this project. Below are some highlights:

- Area: the enclosed area will measure 40 feet wide and have a depth of 59 feet.
- Playing Wall: the wall will be made of a Precast Bunker Silo T Wall system. Each of the four (4) Silo T Wall sections will be 11 feet in height above ground and 7 feet long. This provides a total playing surface of 28 feet in length. The base of the T wall is 6 feet in width.
- Playing Surface: the immediate playing surface will span from the base of the wall extending west from the base of the wall for 26.5 feet and be 28 feet wide. This surface will be a permeable, maintenance free stone court surface totaling 742 square feet.
- Fencing: a fencing system will be constructed to enclose the practice area. We have designed this area with a stepped down fencing system utilizing a black chain link fence similar to the fencing used around Nike 4. Along the east side of the area (location of the T Wall), extending out six (6) feet from the wall on each side, will be a fence 11 feet in height. This 11 foot fence will extend west for 26.5 feet and then drop down to 6 feet in height for the remaining 32.5 feet. The fence along the western side of the area will extend the entire 40 foot length, at a height of 6 feet.
- Please see attached construction drawings.

Additional Costs to be covered by Fairfax County Parks Authority comprise \$20,000.00. These fees include fencing, stone, clearing and grading, rough grading, application fees, and coordination.

**Nike 4 - Great Falls Lacrosse & Field Hockey Practice Wall**

**Cost Estimate**

**9/15/2017**

<b><u>Park Authority Responsibility</u></b>	
21A and #10 stone placement, minor grading, E&S	\$4,640
Long Fence - throwing wall area only	\$5,840
Relocation of fence	\$3,540
Tree removal	\$3,940
Guardrail removal and replacement, surge stone	\$2,040
<b>Total Park Authority Responsibility</b>	<b>\$20,000</b>
<b>Wall Installation - GFLA Responsibility (per Chapel Valley Contract)</b>	<b>\$20,740</b>
<b>Total Project Cost</b>	<b>\$40,740</b>





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American Nursery and Landscape Association  
Associated Builders and Contractors  
Associated Landscape Contractors of America  
Landscape Contractors Association MD · DC · VA  
Maryland Nursery and Landscape Association  
The Irrigation Association

September 7, 2017

**MHIC #3898**

**Client**

GFLA  
PO Box 643  
Great Falls, Va. 22066

**Job Site**

Nike Park – Nike 4  
1100 Utterback Store Rd  
Great Falls, Va. 22066

Thank you for the opportunity to provide pricing for your project. Chapel Valley Landscape Company proposes to furnish and install all necessary labor, materials, and equipment to complete the landscape work at Nike Park Throwing wall at 1100 Utterback Store Rd Great Falls, Va. Our work will be limited to the areas on Fairfax County Park Authority plans dated 1/30/17 sheet 1. The work will be installed according to the Landscape Contractor's Association specifications - fifth edition.

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**Scope of Work:**

**Throwing wall construction**

**The prices below are for convenience only and any quantity changes will require re-pricing.**

**Throwing wall installation**

A 28' long modular concrete wall will be installed in four sections. The T shape wall will be made by Keystone concrete products and will be 12.5' tall and will end up with approximately 10' above grade. This includes the equipment to set the wall provided a construction road is installed by others to allow the equipment to enter the site. The guard rail will be removed by others. The footing will be excavated 30" below finish grade with a gravel base and footing drain. **This does not include any concrete or steel work for a footer.** Construction mats or plywood will be used along the path to allow for the trucks to get in to the site. **The construction road will be installed and removed by others. Back fill the wall on the court side will be using stone supplied by the Owner.**

**Furnish Labor and Materials \$ 20,740.00**

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Chapel Valley Landscape Company

MD: 3275 Jennings Chapel Road • P.O. Box 159 • Woodbine, Maryland 21797 • Washington: 301-924-5400 • Baltimore: 410-442-2310 • Fax 301-854-6390  
VA: 21617 Cedar Lane • Dulles, Virginia 20166 • 703-406-0802 • Fax 703-406-9251  
DC: 3041 Colvin Street • Alexandria, VA 22314 • 703-823-5751 • Fax 703-823-5752

www.chapelvalley.com

### Clarifications:

- All site grading and clearing of trees, stumps and brush will be by others and is not included in our work.
- The court area will be installed by others.
- The area outside the fence will be graded and seeded by others.
- All stake out of walls and fences and grade stakes will be by others and is not included in our work.
- All the fencing will be supplied and installed by others and is not included in our work.
- This does not include any permits.
- This does not include any Geo tech fees for compaction of the court materials or footing.
- The site will be put on grade by the PA and this proposal does not include any site clearing, rough grading our new soil installation or removal of extra soil.
- A construction road will be installed through the retention drainage area off of the parking lot by others and the removal and restoration of the construction road will by others and is not include in our work.

### Standard Terms and Conditions:

a. *Watering and Maintenance:* Watering will be provided by Chapel Valley Landscape Company during installation until substantial completion and initial acceptance. Owner is to provide water source and water. Chapel Valley Landscape Company will provide watering instructions upon job completion and initial acceptance. Watering and maintenance will become the responsibility of the owner, unless otherwise agreed upon, at the end of the project.

b. *Warranty.* All plant material will be protected by a one-year warranty, which will commence upon the initial acceptance of the project, by the client(s) or their representative. Not included within warranty coverage are bulbs, annuals, sod and transplanted material. Plant material planted "out of season," as defined by the Landscape Contractor's Association Specifications latest edition, will also not be guaranteed. Chapel Valley Landscape Company guarantees their plants to be true to name, free from disease and harmful insects, and to be sound and healthy at the time of installation. Chapel Valley Landscape Company will replace once, at no cost, any plants that fail to survive planting for **one (1)** year from date of initial acceptance, providing the stipulated sum as set forth above has been paid in full and in accordance with the terms of this contract. During the One (1) year guarantee period, plants must have received adequate water and proper spraying for disease and insect control. Chapel Valley will not be responsible for problems or damages due to natural causes, vandalism, animals, fire, removal, relocation and other activities or conditions beyond our control, such as severe cold weather. Contracted and dug plant material is only subject to a partial credit if not installed

c. *Scheduling:* We anticipate performing work in the **Fall 2017**. Should construction be delayed at any time by causes beyond Chapel Valley Landscape Company's control, the contract completion date shall be extended, and the cost of the work will be adjusted by an amount directly attributable to delays.

d. *Site Conditions:* Site to be received at  $\pm .2$  feet from final grade, free of all rock, debris, excess soil, and existing vegetation with all approved sub-grade in place. The client(s) shall notify Chapel Valley Landscape Company as to the exact location of sprinkler lines, underground utilities and any other hidden or concealed installations. If Chapel Valley Landscape Company installs plants maintained in accordance with the landscape plans, they shall not be responsible for the improper drainage, changing of grades or poor drainage as prepared by others. An extra charge, based upon the actual cost of work to Chapel Valley Landscape Company, will be made for additional work required to overcome concealed contingencies, such as, but not limited to rock and excavation work not apparent when estimating the work. Work is based on machine access to planting areas.

e. *Insurance:* Chapel Valley Landscape Company shall procure and maintain in effect during the term of this agreement the necessary insurance coverage as required by the state in which the project is located.

f. *Default.* Title to all materials supplied by Chapel Valley Landscape Company shall be and remain the sole property of Chapel Valley Landscape Company until payment has been received pursuant to the terms and conditions of the contract.

g. *Change Orders.* Changes in the work, contract price, completion date, or other matters may be accomplished after the execution of the contract by change order. The change order shall be in writing, signed by both parties, and shall specify the change in the work, amount of any adjustment in the contract price and the extent of any adjustment in the completion date. Incidental work requested by the Client may be handled on a time and material basis. A 1/3 deposit will be requested upon acceptance of all change orders over \$10,000.

h. *Payment Terms:* Chapel Valley will require a deposit of 1/3 of the contract value (**\$ 6,910.00**). Unless otherwise instructed, work will be billed on the 15<sup>th</sup> and/or the 30<sup>th</sup> of each month for work completed through the 15<sup>th</sup>/30<sup>th</sup> of the month. Stored materials may be invoiced prior to installation. A late charge of one and one-half percent per month (18% per annum) will be charged to Owner for any sums, which are not paid within 30 days of the date of invoice. If Chapel Valley Landscape Company retains an attorney to collect any receivables, the Owner will be liable for attorney's fees equal to 15% of the amount due.

i. *Choice of Law and Venue.* The parties agree that any dispute arising out of or related to this Proposal or any contract following from its acceptance shall be litigated solely in the state or federal courts of Maryland having subject matter jurisdiction over the matter and shall be governed by Maryland law without regard to choice of law principles. The parties further agree to waive any objections they may have to the personal jurisdiction of said Maryland courts, as well as to any claim of *forum non conveniens*.

j. *Non-Solicitation of Contractor's Employees.* During and for one (1) year after the expiration of the term of this Contract, Owner shall neither solicit for employment nor employ any employee of the contractor, without the Contractor's prior written consent.

k. *Duration of Proposal.* Proposal shall remain valid for thirty (30) days. Signing within the thirty (30) day period shall execute this proposal.

We, the undersigned clients(s) have read, understand and accept the above landscape construction proposal. Chapel Valley Landscape Company is authorized to proceed with the construction stated in this contract.

**CLIENT**

**CHAPEL VALLEY LANDSCAPE CO**

\_\_\_\_\_  
**Authorized Signature**

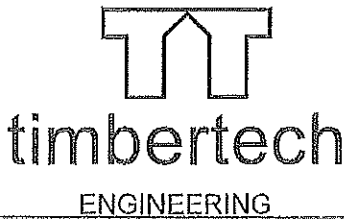
\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Print Name and Title of Signatory**

Brian Hoffman  
\_\_\_\_\_  
**Print Name and Title of Signatory**

\_\_\_\_\_  
**Date**

September 7, 2017  
\_\_\_\_\_  
**Date**



East: 22 Denver Road, Suite B Denver, PA 17517  
 Ph: 717-335-2750 Fax: 717-335-2753

West: 206 S Main Street, PO Box 609 Kouts, IN 46347  
 Ph: 219-766-2499 Fax: 219-766-2394

www.timbertecheng.com

a creative engineering firm, providing solutions  
 and building relationships

Contractor:  
 Keystone Concrete Products  
 477 E. Farmersville Road  
 New Holland, PA 17857

Date: 5-1-2013

Plan No. E090-13

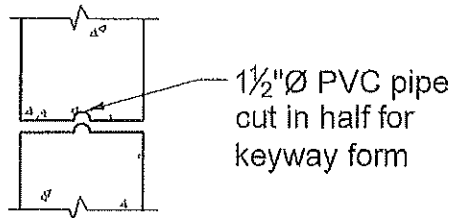
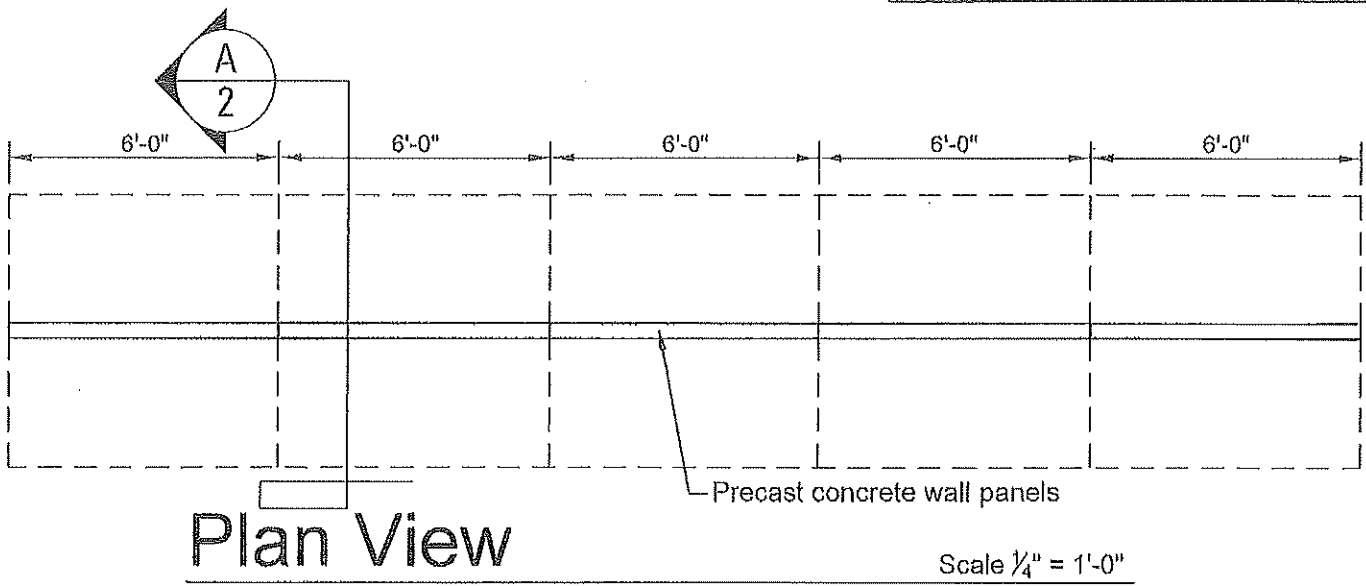
Plan View  
 Keyway Detail

Project: Hillsborough Lacrosse Booster Club  
 Hillsborough, NJ 08844  
 Lot # 1.A.1.B. Block #177

Page: 1 of 4

5/6/13

Timothy R. Royer P.E. NJ Cert # 35967  
 Expiration Date: 04-30-2014



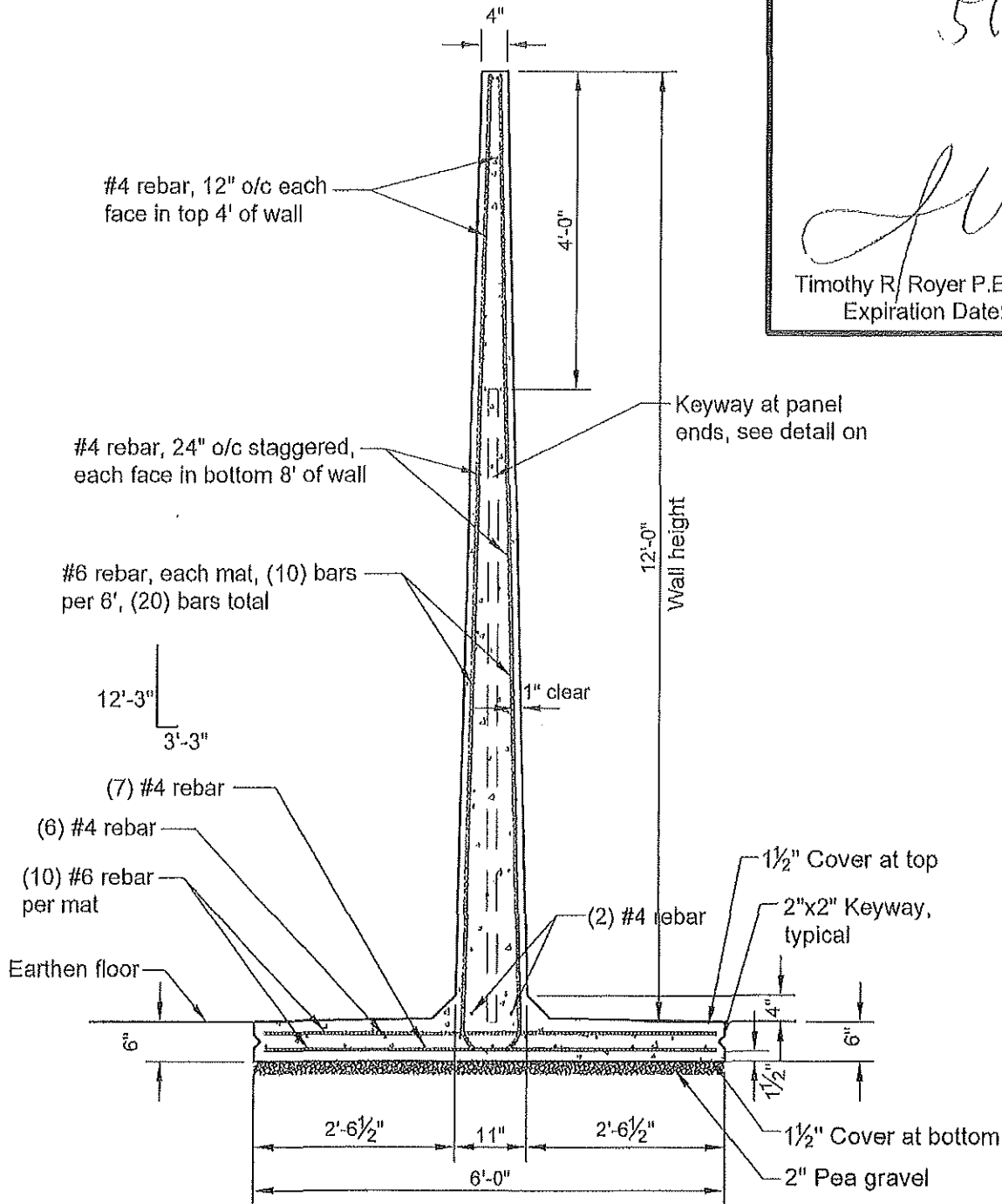
**Keyway Detail** Scale  $\frac{3}{4}" = 1'-0"$

MAY 13 2013

5/6/13



Timothy R. Royer P.E. NJ Cert # 35967  
 Expiration Date: 04-30-2014

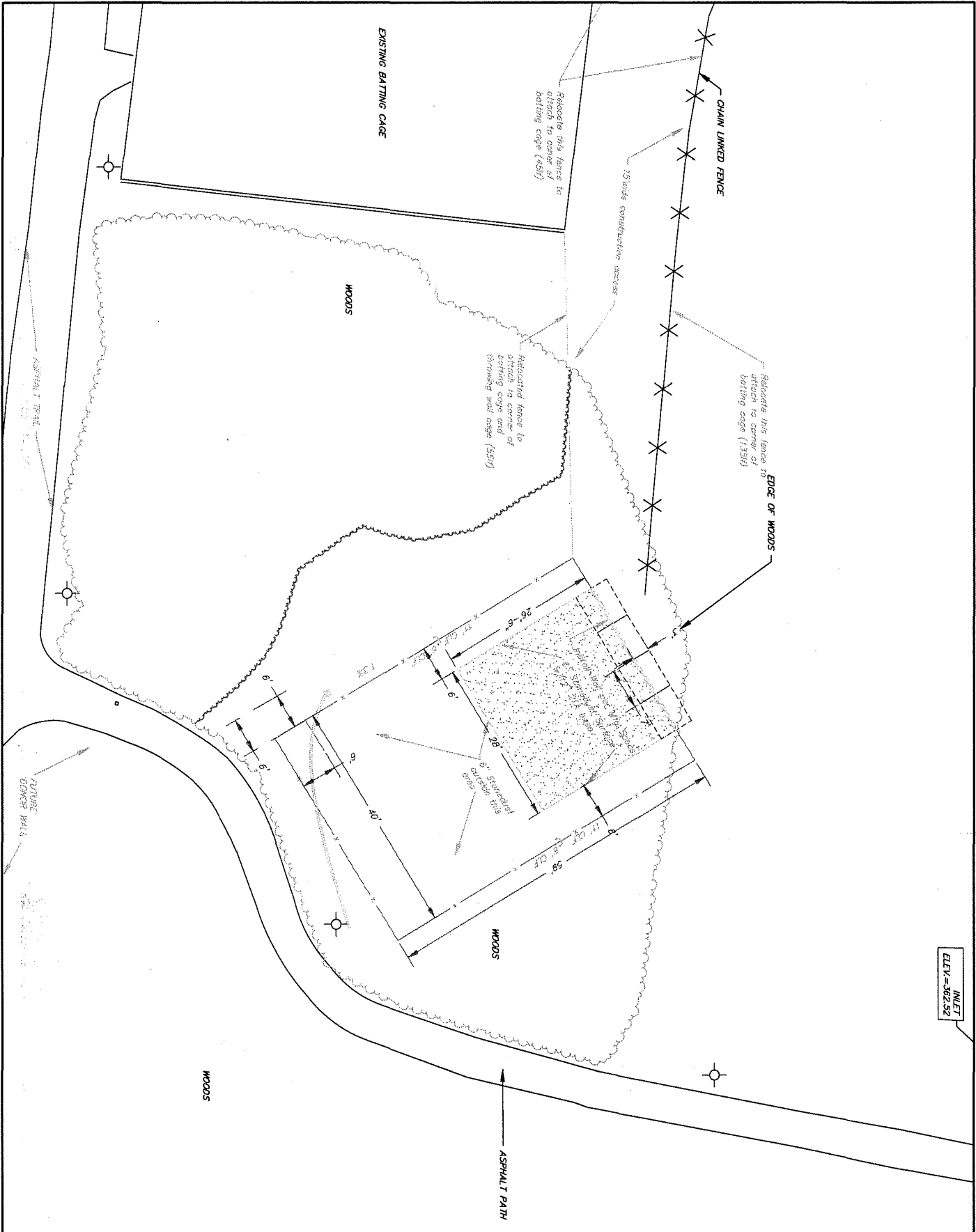


# Cross Section A/2

Divider Wall

Scale 1/2" = 1'-0"

MAY 05 2013



INLET  
ELEV.=362.52

GREAT FALLS NIKE – Proposed Throwing Wall  
 SHOWING EXISTING CONDITIONS  
 DRANESVILLE DISTRICT  
 FAIRFAX COUNTY, VIRGINIA



FAIRFAX COUNTY PARK  
 AUTHORITY  
 12055 Government Center Parkway  
 Suite 406  
 Fairfax, VA 22035-1118

DRIFTED BY: DAVID L. HANDELL	DATE: 1-30-2017	WORK ORDER: FV17-17	TAX MAP: 021 OF 0035	SCALE: 1" = 10'	SHEET: 1 OF 1
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## Mastenbrook Volunteer Matching Fund Grants Program Application Form

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Contact Person: Peyton Cross & Adam Volanth

Mailing Address: P.O. Box 643, Great Falls, Virginia 22066

Phone: (703) 668-0370

Fax: (703) 668-0371

### 2. Project

Title: Nike 4 - Practice Wall

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Amount \$ \$20,000.00

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 We must have Park Authority grant funds prior to beginning the project.



Signature

8/21/17

Date

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### **4. Project Description**

#### Practice / Throwing Wall

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Our proposal for this project, its design and materials, have been selected to be maintenance free.

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- Please see attached construction drawings.

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**Nike 4 - Great Falls Lacrosse & Field Hockey Practice Wall**

**Cost Estimate**

**9/15/2017**

<b><u>Park Authority Responsibility</u></b>	
21A and #10 stone placement, minor grading, E&S	\$4,640
Long Fence - throwing wall area only	\$5,840
Relocation of fence	\$3,540
Tree removal	\$3,940
Guardrail removal and replacement, surge stone	\$2,040
<b>Total Park Authority Responsibility</b>	<b>\$20,000</b>
<b>Wall Installation - GFLA Responsibility (per Chapel Valley Contract)</b>	<b>\$20,740</b>
<b>Total Project Cost</b>	<b>\$40,740</b>



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American Nursery and Landscape Association  
Associated Builders and Contractors  
Associated Landscape Contractors of America  
Landscape Contractors Association MD · DC · VA  
Maryland Nursery and Landscape Association  
The Irrigation Association

September 7, 2017

**MHIC #3898**

**Client**

GFLA  
PO Box 643  
Great Falls, Va. 22066

**Job Site**

Nike Park – Nike 4  
1100 Utterback Store Rd  
Great Falls, Va. 22066

Thank you for the opportunity to provide pricing for your project. Chapel Valley Landscape Company proposes to furnish and install all necessary labor, materials, and equipment to complete the landscape work at Nike Park Throwing wall at 1100 Utterback Store Rd Great Falls, Va. Our work will be limited to the areas on Fairfax County Park Authority plans dated 1/30/17 sheet 1. The work will be installed according to the Landscape Contractor's Association specifications - fifth edition.

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**Scope of Work:**

**Throwing wall construction**

**The prices below are for convenience only and any quantity changes will require re-pricing.**

**Throwing wall installation**

A 28' long modular concrete wall will be installed in four sections. The T shape wall will be made by Keystone concrete products and will be 12.5' tall and will end up with approximately 10' above grade. This includes the equipment to set the wall provided a construction road is installed by others to allow the equipment to enter the site. The guard rail will be removed by others. The footing will be excavated 30" below finish grade with a gravel base and footing drain. **This does not include any concrete or steel work for a footer.** Construction mats or plywood will be used along the path to allow for the trucks to get in to the site. **The construction road will be installed and removed by others. Back fill the wall on the court side will be using stone supplied by the Owner.**

**Furnish Labor and Materials \$ 20,740.00**

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Chapel Valley Landscape Company

MD: 3275 Jennings Chapel Road • P.O. Box 159 • Woodbine, Maryland 21797 • Washington: 301-924-5400 • Baltimore: 410-442-2310 • Fax 301-854-6390  
VA: 21617 Cedar Lane • Dulles, Virginia 20166 • 703-406-0802 • Fax 703-406-9251  
DC: 3041 Colvin Street • Alexandria, VA 22314 • 703-823-5751 • Fax 703-823-5752

www.chapelvalley.com

### Clarifications:

- All site grading and clearing of trees, stumps and brush will be by others and is not included in our work.
- The court area will be installed by others.
- The area outside the fence will be graded and seeded by others.
- All stake out of walls and fences and grade stakes will be by others and is not included in our work.
- All the fencing will be supplied and installed by others and is not included in our work.
- This does not include any permits.
- This does not include any Geo tech fees for compaction of the court materials or footing.
- The site will be put on grade by the PA and this proposal does not include any site clearing, rough grading our new soil installation or removal of extra soil.
- A construction road will be installed through the retention drainage area off of the parking lot by others and the removal and restoration of the construction road will by others and is not include in our work.

### Standard Terms and Conditions:

a. *Watering and Maintenance:* Watering will be provided by Chapel Valley Landscape Company during installation until substantial completion and initial acceptance. Owner is to provide water source and water. Chapel Valley Landscape Company will provide watering instructions upon job completion and initial acceptance. Watering and maintenance will become the responsibility of the owner, unless otherwise agreed upon, at the end of the project.

b. *Warranty.* All plant material will be protected by a one-year warranty, which will commence upon the initial acceptance of the project, by the client(s) or their representative. Not included within warranty coverage are bulbs, annuals, sod and transplanted material. Plant material planted "out of season," as defined by the Landscape Contractor's Association Specifications latest edition, will also not be guaranteed. Chapel Valley Landscape Company guarantees their plants to be true to name, free from disease and harmful insects, and to be sound and healthy at the time of installation. Chapel Valley Landscape Company will replace once, at no cost, any plants that fail to survive planting for **one (1)** year from date of initial acceptance, providing the stipulated sum as set forth above has been paid in full and in accordance with the terms of this contract. During the One (1) year guarantee period, plants must have received adequate water and proper spraying for disease and insect control. Chapel Valley will not be responsible for problems or damages due to natural causes, vandalism, animals, fire, removal, relocation and other activities or conditions beyond our control, such as severe cold weather. Contracted and dug plant material is only subject to a partial credit if not installed

c. *Scheduling:* We anticipate performing work in the **Fall 2017**. Should construction be delayed at any time by causes beyond Chapel Valley Landscape Company's control, the contract completion date shall be extended, and the cost of the work will be adjusted by an amount directly attributable to delays.

d. *Site Conditions:* Site to be received at  $\pm .2$  feet from final grade, free of all rock, debris, excess soil, and existing vegetation with all approved sub-grade in place. The client(s) shall notify Chapel Valley Landscape Company as to the exact location of sprinkler lines, underground utilities and any other hidden or concealed installations. If Chapel Valley Landscape Company installs plants maintained in accordance with the landscape plans, they shall not be responsible for the improper drainage, changing of grades or poor drainage as prepared by others. An extra charge, based upon the actual cost of work to Chapel Valley Landscape Company, will be made for additional work required to overcome concealed contingencies, such as, but not limited to rock and excavation work not apparent when estimating the work. Work is based on machine access to planting areas.

e. *Insurance:* Chapel Valley Landscape Company shall procure and maintain in effect during the term of this agreement the necessary insurance coverage as required by the state in which the project is located.

f. *Default.* Title to all materials supplied by Chapel Valley Landscape Company shall be and remain the sole property of Chapel Valley Landscape Company until payment has been received pursuant to the terms and conditions of the contract.

g. *Change Orders.* Changes in the work, contract price, completion date, or other matters may be accomplished after the execution of the contract by change order. The change order shall be in writing, signed by both parties, and shall specify the change in the work, amount of any adjustment in the contract price and the extent of any adjustment in the completion date. Incidental work requested by the Client may be handled on a time and material basis. A 1/3 deposit will be requested upon acceptance of all change orders over \$10,000.

h. *Payment Terms:* Chapel Valley will require a deposit of 1/3 of the contract value (**\$ 6,910.00**). Unless otherwise instructed, work will be billed on the 15<sup>th</sup> and/or the 30<sup>th</sup> of each month for work completed through the 15<sup>th</sup>/30<sup>th</sup> of the month. Stored materials may be invoiced prior to installation. A late charge of one and one-half percent per month (18% per annum) will be charged to Owner for any sums, which are not paid within 30 days of the date of invoice. If Chapel Valley Landscape Company retains an attorney to collect any receivables, the Owner will be liable for attorney's fees equal to 15% of the amount due.

i. *Choice of Law and Venue.* The parties agree that any dispute arising out of or related to this Proposal or any contract following from its acceptance shall be litigated solely in the state or federal courts of Maryland having subject matter jurisdiction over the matter and shall be governed by Maryland law without regard to choice of law principles. The parties further agree to waive any objections they may have to the personal jurisdiction of said Maryland courts, as well as to any claim of *forum non conveniens*.

j. *Non-Solicitation of Contractor's Employees.* During and for one (1) year after the expiration of the term of this Contract, Owner shall neither solicit for employment nor employ any employee of the contractor, without the Contractor's prior written consent.

k. *Duration of Proposal.* Proposal shall remain valid for thirty (30) days. Signing within the thirty (30) day period shall execute this proposal.

We, the undersigned clients(s) have read, understand and accept the above landscape construction proposal. Chapel Valley Landscape Company is authorized to proceed with the construction stated in this contract.

**CLIENT**

**CHAPEL VALLEY LANDSCAPE CO**

\_\_\_\_\_  
**Authorized Signature**

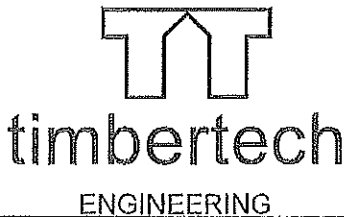
\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Print Name and Title of Signatory**

Brian Hoffman  
\_\_\_\_\_  
**Print Name and Title of Signatory**

\_\_\_\_\_  
**Date**

September 7, 2017  
\_\_\_\_\_  
**Date**



East: 22 Denver Road, Suite B Denver, PA 17517  
 Ph: 717-335-2750 Fax: 717-335-2753

West: 206 S Main Street, PO Box 609 Kouts, IN 46347  
 Ph: 219-766-2499 Fax: 219-766-2394

www.timbertecheng.com

a creative engineering firm, providing solutions  
 and building relationships

Contractor:  
 Keystone Concrete Products  
 477 E. Farmersville Road  
 New Holland, PA 17857

Date: 5-1-2013

Plan No. E090-13

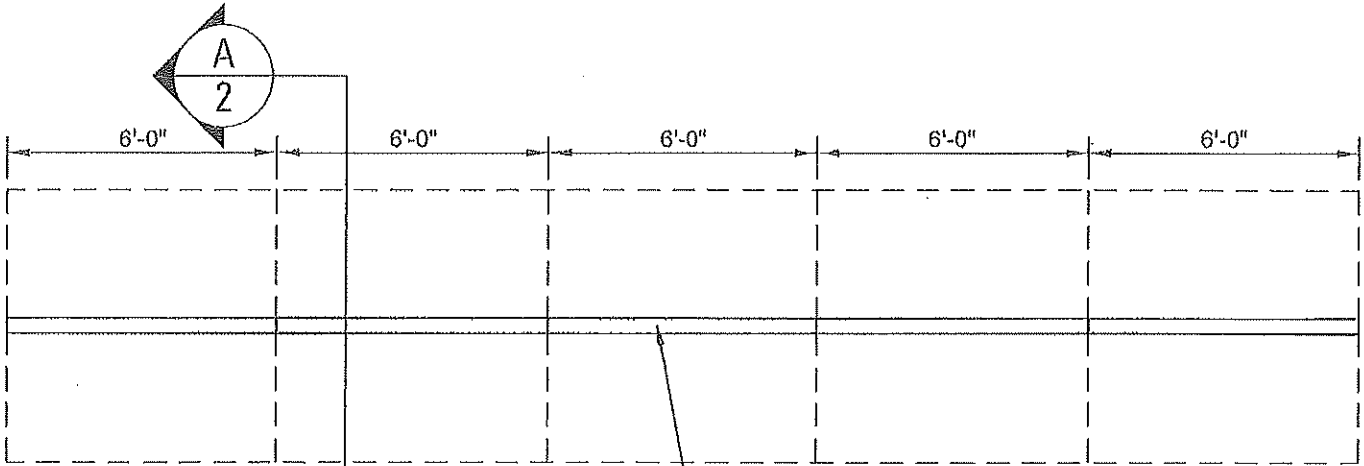
Plan View  
 Keyway Detail

Project: Hillsborough Lacrosse Booster Club  
 Hillsborough, NJ 08844  
 Lot # 1.A.1.B. Block #177

Page: 1 of 4

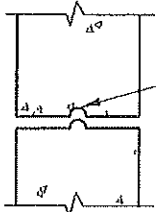
5/6/13

Timothy R. Royer P.E. NJ Cert # 35967  
 Expiration Date: 04-30-2014



Plan View

Scale 1/4" = 1'-0"



1 1/2" Ø PVC pipe  
 cut in half for  
 keyway form

Keyway Detail

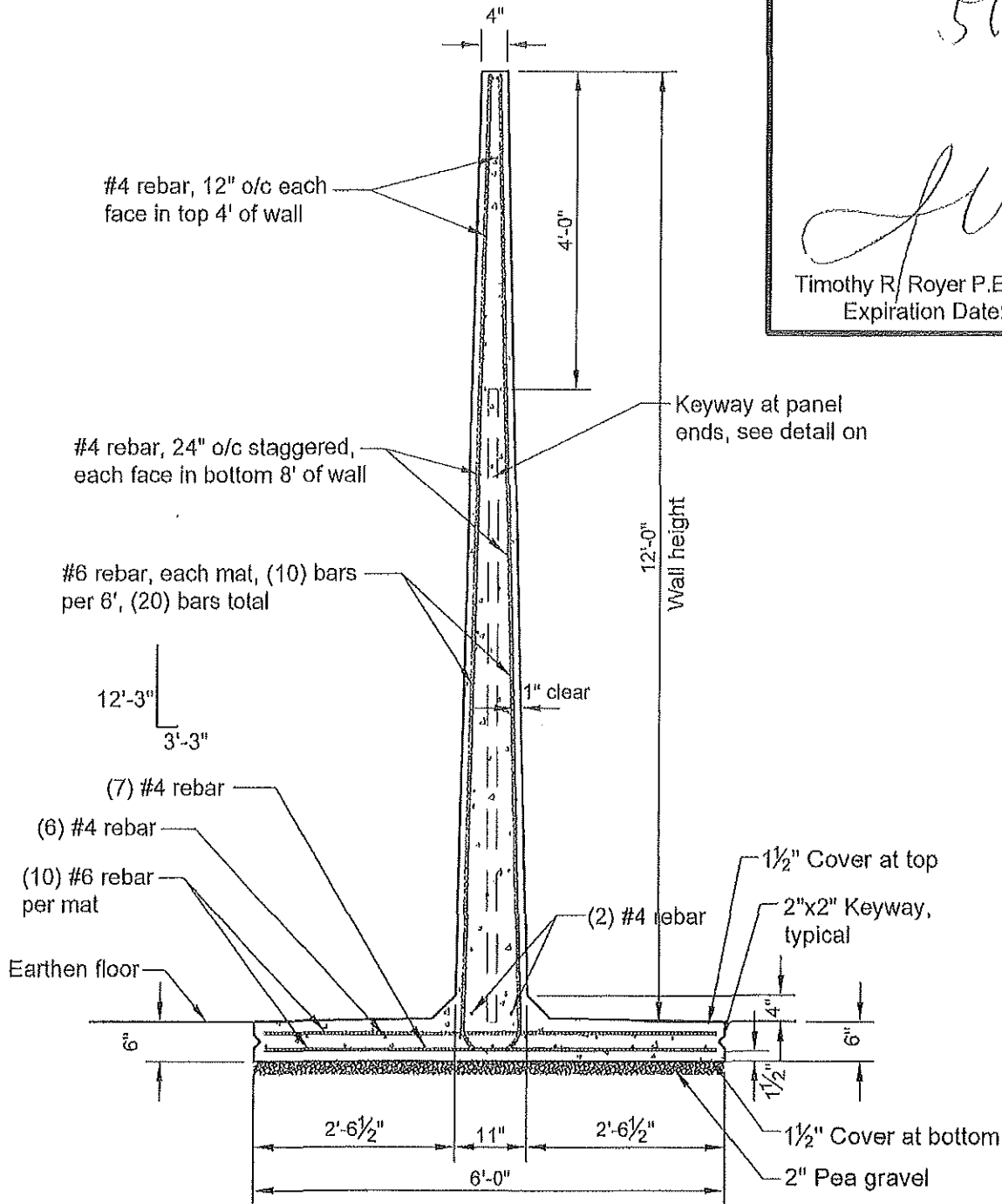
Scale 3/4" = 1'-0"

MAY 13 2013

5/6/13



Timothy R. Royer P.E. NJ Cert # 35967  
 Expiration Date: 04-30-2014



# Cross Section A/2

Divider Wall

Scale 1/2" = 1'-0"

MAY 05 2013







Board Agenda Item  
December 13, 2017

## **ACTION**

### Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Soccer Club (Dranesville District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Soccer Club in the amount of \$20,000 for the installation of fencing behind the goals for field 7 at Great Falls Nike Park.

#### RECOMMENDATION:

The Park Authority Acting Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Soccer Club in the amount of \$20,000 for the installation of fencing behind the goals for field 7 at Great Falls Nike Park.

#### TIMING:

Board action is requested on December 13, 2017, in order to award the grant.

#### BACKGROUND:

Great Falls Soccer Club (GFSC) is proposing to install fencing behind the goals for field 7 at Great Falls Nike Park (Attachment 1). The fencing will assist with containing balls within the field of play, and preventing them from going into the adjacent road, parking area, and stormwater pond. The fencing will be made of black vinyl coated chain link fabric, 20 feet in height, and installed behind each of the six goals for the field.

To help fund the completion of the improvement, GFSC is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$28,450.95 contribution of cash from GFSC, along with \$20,000 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$48,450.95.

GFSC has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Great Falls Nike Park as well as many other park and school athletic fields.

Board Agenda Item  
December 13, 2017

The Park Authority Board Member for the Dranesville District supports approval of the Grant request. Staff from the Planning and Development Division will manage the project. The project will be completed in the winter of 2017. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$48,450.95. Funds are currently available in the amount of \$20,000 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$28,450.95 from GFSC, resulting in the total available funding of \$48,450.95. Operational expenses will be managed using existing resources.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$339,314.89.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Great Falls Nike Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Soccer Club

STAFF:

Sara Baldwin, Acting Executive Director

Cindy Walsh, Acting Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

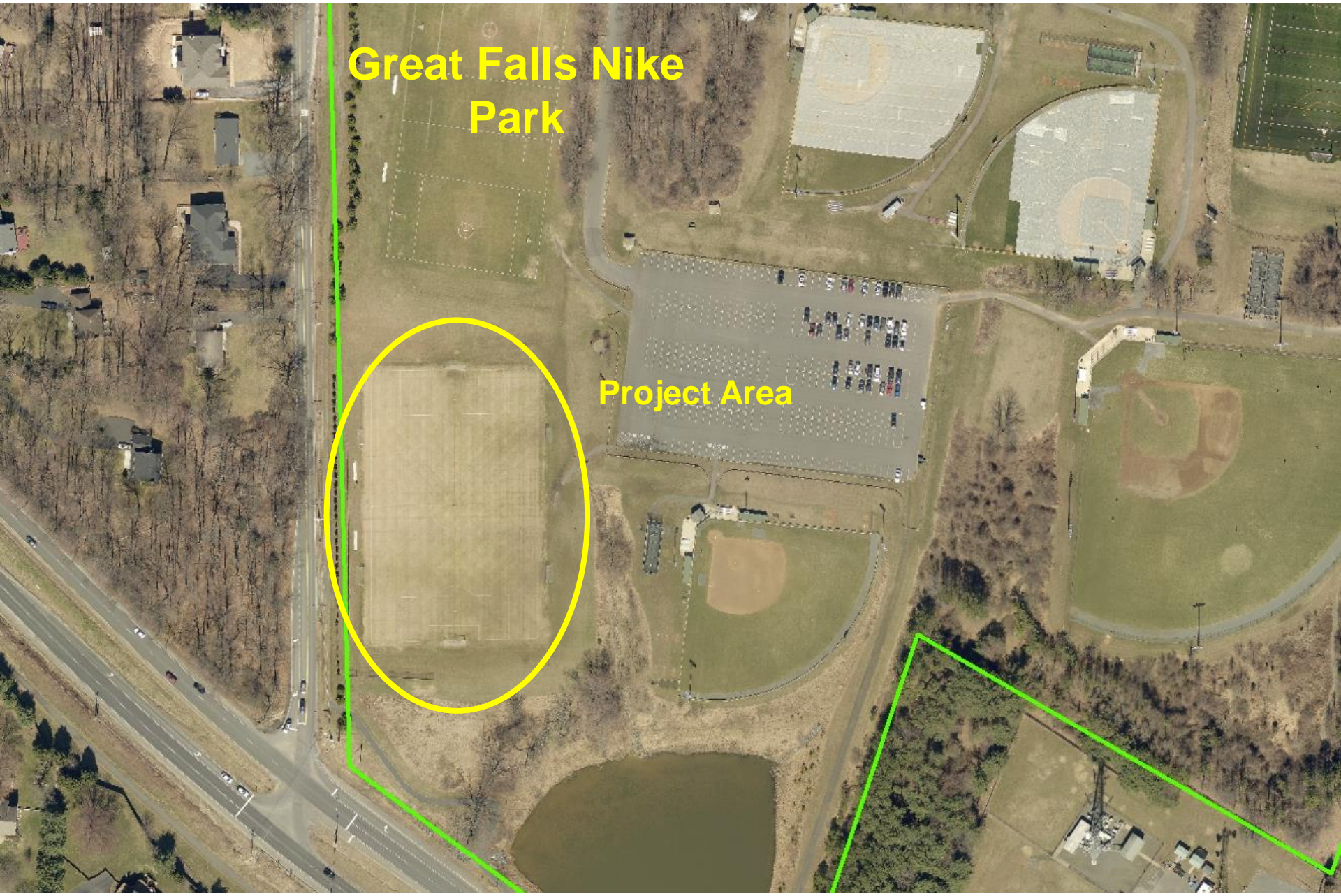
Todd Brown, Director, Park Operations Division

David Bowden, Director, Planning and Development Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services



**Great Falls Nike  
Park**

**Project Area**



## Mastenbrook Volunteer Matching Fund Grants Program Application Form

*PLEASE PRINT.* Please provide all information requested. You may attach additional sheets and/or materials to support your request.

### 1. Grantee Information

Name of Individual or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_

### 2. Project

Title: \_\_\_\_\_

### 3. Funding Requested

Amount \$ \_\_\_\_\_

*(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)*

### 4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

## 5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

## 6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

## 7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
- We must have Park Authority grant funds prior to beginning the project.

---

*Signature*

---

*Date*



42521 John Mosby Hwy  
 Chantilly, VA 20152  
 Tel: 703-471-0960 Ext 2501  
 Fax: 703-478-3545  
[crooney@longfence.com](mailto:crooney@longfence.com)  
[www.longfence.com](http://www.longfence.com)

October 10, 2017

Fairfax County Park Authority  
 12055 Government Center Parkway, Suite 927  
 Fairfax, VA 22035-1118

Re: Great Falls Nike Park  
 Subject: Synthetic Turf Field #7  
 Dear: Charles

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per Fairfax County Contract #4400003922.

**Install**

- (2) 120 linear feet sections of 20' high black vinyl coated chain link fence, 6 ga, behind each main goal
- (4) 60 linear feet sections of 20' high black vinyl coated chain link fence, 6 ga, behind each side play goals

<b>Fence Material</b>		<b>\$38179.95</b>
<b>Concrete</b>	<b>(18 yards @\$200/yd)</b>	<b>\$3600.00</b>
<b>Material Subtotal</b>		<b>\$41,779.95</b>
<b>Equipment</b>	<b>United Rentals</b>	<b>\$2955.00</b>
<b>Private Utilities</b>		<b>\$1400.00</b>
<b>Labor</b>	<b>(240 Hrs @\$9.65/Hr)</b>	<b>\$2316.00</b>
<b>Total</b>		<b>\$48,450.95</b>

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney  
 Project Manager

\_\_\_\_\_  
 CUSTOMER ACCEPTANCE

\_\_\_\_\_  
 PURCHASE ORDER

\_\_\_\_\_  
 DATE



Board Agenda Item  
December 13, 2017

## **ACTION**

### Clermont Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Pioneer Baseball League (Lee District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Pioneer Baseball League in the amount of \$3,840 for the renovation of the bullpens for fields 1 and 4 at Clermont Park.

#### RECOMMENDATION:

The Park Authority Acting Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Pioneer Baseball League in the amount of \$3,840 for the renovation of the bullpens for fields 1 and 4 at Clermont Park.

#### TIMING:

Board action is requested on December 13, 2017, in order to award the grant.

#### BACKGROUND:

Pioneer Baseball League (PBL) is proposing to renovate the bullpens for fields 1 and 4 at Clermont Park (Attachment 1). The existing bullpens are several years old and in disrepair. Properly constructed bullpens are essential to developing and improving pitching skills as well as properly warming up pitchers prior to them pitching in games. The bullpens will remain in their current locations which are just outside the side fencing for the fields.

To help fund the completion of the improvement, PBL is requesting \$3,840 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$3,840 contribution of cash from PBL, along with \$3,840 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$7,680.

PBL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Clermont Park as well as many other park and school athletic fields.

Board Agenda Item  
December 13, 2017

The Park Authority Board Member for the Lee District supports approval of the Grant request. Staff from the Park Operations Division will manage the project. The project will be completed in the winter of 2017. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$7,680. Funds are currently available in the amount of \$3,840 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$3,840 from PBL, resulting in the total available funding of \$7,680. Operational expenses will be the responsibility of PBL.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$335,474.89.

ENCLOSED DOCUMENTS:

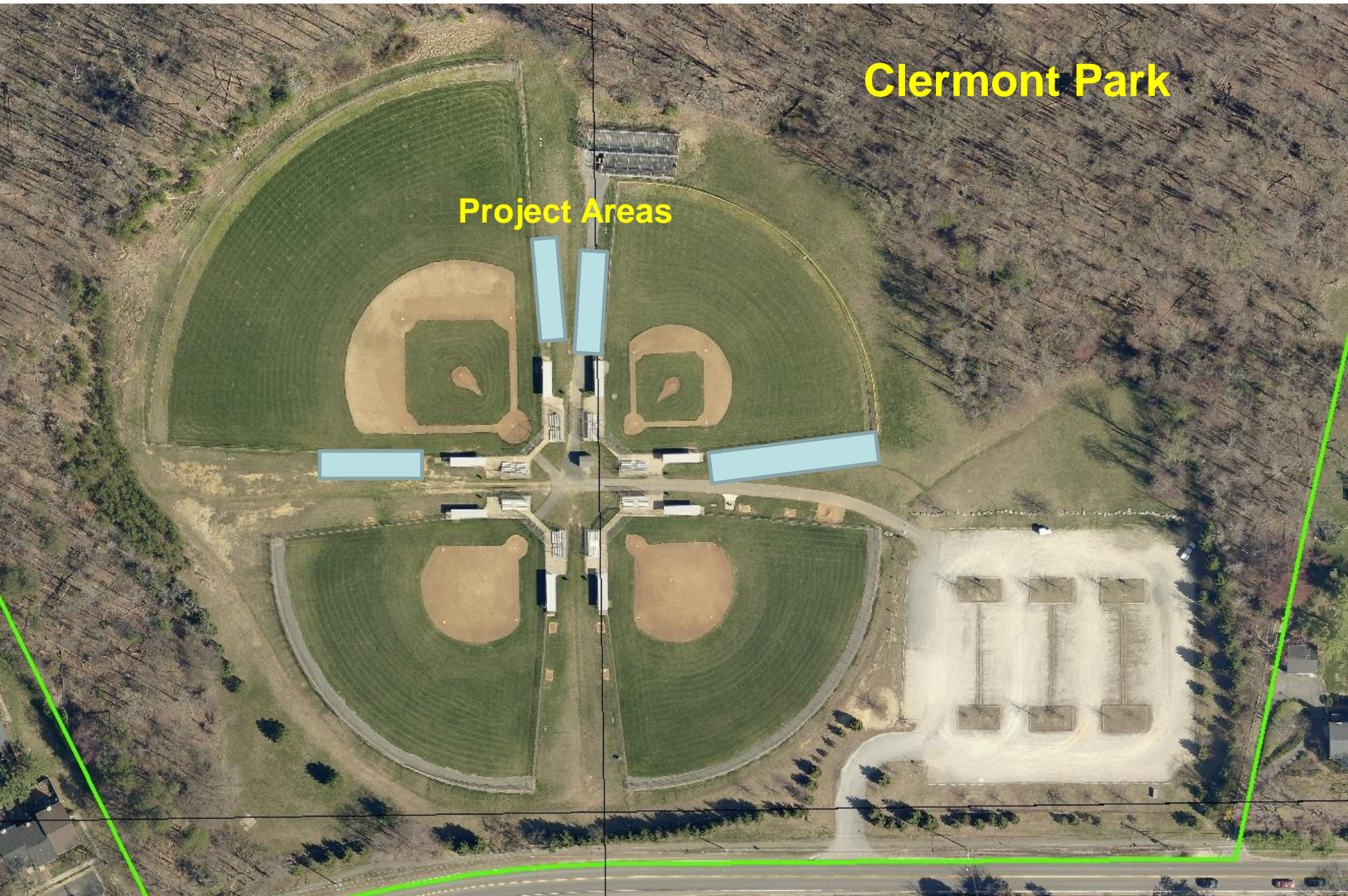
Attachment 1: Aerial Showing Grant Project Area at Clermont Park  
Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –  
Pioneer Baseball League

STAFF:

Sara Baldwin, Acting Executive Director  
Cindy Walsh, Acting Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Todd Brown, Director, Park Operations Division  
Dan Sutherland, Manager, Park Management Branch, Park Operations Division  
Janet Burns, Senior Fiscal Manager  
Michael P. Baird, Manager, Capital and Fiscal Services

# Clermont Park

Project Areas





## Mastenbrook Volunteer Matching Fund Grants Program Application Form

*PLEASE PRINT.* Please provide all information requested. You may attach additional sheets and/or materials to support your request.

### 1. Grantee Information

Name of Individual or Organization: PIONEER BASEBALL/SOFTBALL, INC.

Contact Person: ED ARCHER

Mailing Address: 5309 FOXBORO COURT ALEXANDRIA VA 22315

Phone: (703) 568-7518

Fax: ( )

### 2. Project

Title: CLERMONT PARK BULLPEN RENOVATION

### 3. Funding Requested

Amount \$ 3,840 ~~3,700.00~~ TOTAL TO PIONEER IS \$ 7,800.00  
(Applicant may request up to a maximum of \$10,000 per project. Limited to one Project per fiscal year.)

#### **4. Project Description**

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

There are five existing bullpen areas inside the Clermont Park structure on Fields #1 and #4. Those bullpens are in disrepair, and are being under utilized during league & tournament play due to their poor construction and status. Pioneer is investing capital funding to renovate these bullpens, as they serve as an integral part of the baseball game experience, and will accentuate the care that Pioneer has for the game and our facilities. Pioneer services over 750 families each year, and Clermont is our "home complex". We'd like for this park to serve the needs of the community during our stewardship of the park, and beyond. Investing funds in this way creates a ladder to a grander vision of Clermont being a southern Fairfax County baseball gem.

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

Please see above. Our league serves over 750 families each year, with league play, all-star festivities, and tournament/travel baseball. Fields at this level, and in this configuration require warm-up facilities for their pitchers, as outlined in the Babe Ruth Field configuration guide. We have the warm-up facilities, but they are long overdue for an renovation. This renovation will allow for a broader use base to enjoy the game of baseball, as it was intended and designed.

## 6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Pioneer Baseball has been in the service of the community since 1952, and has been involved in maintaining its fields for a large portion of that time. Our current Board, and many of our volunteers are seasoned in the correct way to maintain a field and bullpen area. Our administrative vice president, Ed Archer, and our equipment and field manager, Nate Reid, will be overseeing the work that was scoped out by Premier Sports Fields. Premier will perform all on-field work, and Pioneer will ensure that materials are on site and to specification, from the quote. We will provide the county with all receipts for materials and work completed & paid, once those are received from Luck Stone, Premier Fields and BSN Sporting Goods.

## 7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

Clermont #1 Bullpen construction - \$1875  
Clermont #1 Majors Batting Cage Bullpen - \$937  
Clermont #4 Bullpen construction - \$1875  
Luck Stone Field Gem Mix Choice - 40 tons (formerly Ruckersville Choice) - \$1600  
Luck Stone stone dust - 18 tons - \$720  
Home plates and pitching rubbers - \$738  
Misc supplies to cover soil mix, and stone dust - \$55

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.  
 We must have Park Authority grant funds prior to beginning the project.



Signature

27 SEP 2017

Date

EDWARD C. ARCHER, VP + TREASURER, PBSL.ORG

# ***PREMIER SPORTS FIELDS, LLC***<sup>®</sup>

Athletic Field Management, Service, Renovation, Construction

August 17, 2017

Pioneer Baseball League  
Ed Archer  
Board member

Dear Ed,

I updated and changed some dates to make this proposal current. This proposal is for the renovation of Claremont Park's sixty-foot baseball field #1. I have discussed this field renovation with you and we are submitting this proposal as per your request and my recommendations. This project is planned for 2017. You will need to get Dan Sutherland with FCPA permission to complete this project. I will copy him on this e-mail so he is aware of your intentions.

The following are all the applicable professional licenses required for the proposed work to be performed by Premier Sports Fields LLC.

Virginia Contractors License # 2705 079447A  
Virginia Pesticide Business License #7578  
Virginia Fertilizer Permit # 57-289809

The pricing for this project is as per the Fee Schedule of Fauquier County Governments Contract #56-15sch, which allows Fairfax County Park Authority to ride the bid through the DC Council of Governments, I am extending this pricing to the youth club since it's in the spirit of the program..

**P. O. Box 737 λRemington, Virginia 22734 λ (800) 241-3302 λfax (540) 439-0111**

*The information contained in this quotation or proposal is for the sole use of your company or entity and cannot be distributed or used by any other company without the authorization of Premier Sports Fields, LLC*

**Fee Schedule/Job Scope of Work**

1. \_\_\_\_\_ Little league bull pen pitcher's area and catcher's area on each wing area outside of the fence. Two each pitcher's areas and two catcher's areas.

Remove customer's existing 4"x4" bullpens, re-use lumber for catcher's area if possible. If 4"x4" can be separated, install 4'x8' box with 4"x4" sunk in grade. Excavate existing topsoil and install infield mix or stone dust in catchers area. Customer to provide Luck Stone infield mix for bullpen mounds and stone dust for catcher's areas. Customer must also provide all home plates & pitchers rubbers.

Install pitcher's area using 2'x6'x8' pressure treated boards stepping down to grade. Pack with infield mix and set a 6" 4-way pitcher's rubber.

Price per field for a set of two pitcher's areas and two catcher's areas: \$1,875.00

Field #1 Price: \$1,875.00

\_\_\_\_\_ (Initial)

Field #1 1 extra bull pen mound and catcher's area:  
I am not sure another mound area will fit on the outside of the fence.  
Price: \$937.00

\_\_\_\_\_ (Initial)

Field #4 Price: \$1,875.00  
Price per field for a set of two pitcher's areas and two catcher's areas.

\_\_\_\_\_ (Initial)

Customer will lay out and paint new bull pen pitcher's rubber and home plate locations. Also have material on site (23 tons of infield mix & 18 tons of stone dust), 5 home plates & 5 6" 4-way pitching rubbers before we arrive.