

**Fairfax County Park Authority
Board Meeting
December 13, 2017**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Michael W. Thompson, Jr., Secretary**
Linwood Gorham, Treasurer
Walter Alcorn
Dr. Cynthia Jacobs Carter
Maggie Godbold*
Timothy Hackman
Ronald Kendall
Faisal Khan
Ken Quincy

Absent*

Arrived @ 7:55 p.m.**

Staff Present:

Sara Baldwin, Acting Executive Director
Cindy Walsh, Acting Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Brown
Barbara Nugent
Cindy Walsh
Janet Burns
Cindy McNeal
Michelle Meadows
John Stokely

Guests: John Gilberto, Cherry Bekaert
Heather Diez, Capital Facilities
David Hicks
Mason Maddox
Ryan Wolf, County Attorney
Sara Silverman, County Attorney
John Burton, County Attorney
Katie Edwards, Animal Control

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring David Hicks upon His Retirement from the Fairfax County Park Authority
Mr. Quincy made a motion to approve the resolution honoring David Hicks; seconded by Mr. Khan. The motion carried by all members present; Ms. Godbold and Mr. Thompson were absent.

APPROVED AND SIGNED JANUARY 24, 2018

ADMIN-2 Resolution Honoring Mason Maddox upon His Retirement from the Fairfax County Park Authority

Dr. Carter made a motion to approve the resolution honoring Mason Maddox; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold and Mr. Thompson were absent.

ADMIN-3 Adoption of Minutes – November 15, 2017, Park Authority Board Meeting

Mr. Quincy made a motion to adopt the minutes of the November 15, 2017, Park Authority Board meeting; seconded by Mr. Khan. The motion carried by all members present; Ms. Godbold and Mr. Thompson were absent.

PRESENTATIONS

P-1 Comprehensive Annual Financial Report (CAFR)

John Gilberto, partner at Cherry Bekaert presented the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2017.

Mr. Thompson arrived at 7:55 p.m.

P-2 Original Mount Vernon High School Planning Study (Mount Vernon District)

Heather Diez, Capital Facilities, provided the status of ongoing planning and implementation efforts related to the Original Mount Vernon High School site and building.

ACTION ITEMS

A-1 Park Authority Master Plan Approval

Mr. Gorham made a motion to approve the Park Authority Master Plan; seconded by Mr. Alcorn. The motion carried by all members present; Ms. Godbold was absent.

A-2 Approval to Advertise Proposed Fee Adjustments and Date of the Public Comment Meeting

Mr. Quincy made a motion to advertise both the proposed fee changes and notification of the January 17, 2018, public comment meeting concerning the proposed fee changes; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

A-3 Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Lacrosse Association (Dranesville District)

Mr. Hackman made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Lacrosse Association in the amount of \$20,000 for the installation of a practice wall adjacent to field 4 at Great Falls Nike Park;

seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

A-4 Great Falls Nike Park – Mastenbrook Volunteer Matching Fund Grant Program Request - Great Falls Soccer Club (Dranesville District)

Mr. Hackman made a motion to approve the Mastenbrook Matching Fund Grant Program request from the Great Falls Soccer Club in the amount of \$20,000 for the installation of fencing behind the goals for field 7 at Great Falls Nike Park; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

A-5 Clermont Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Pioneer Baseball League (Lee District)

Dr. Carter made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Pioneer Baseball League in the amount of \$3,840 for the renovation of the bullpens for fields 1 and 4 at Clermont Park; seconded by Mr. Khan. The motion carried by all members present; Ms. Godbold was absent.

A-6 Scope Approval – Lifecycle Replacement of Pool Filters at Spring Hill and South Run RECenters (Dranesville and Springfield Districts)

Mr. Hackman made a motion to approve the project scope for lifecycle replacement of pool filters at Spring Hill and South Run RECenters; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

A-7 Scope Approval – Playground Replacement and Related Work at Lisle Park and Griffith Park (Dranesville District)

Mr. Hackman made a motion to approve the project scope for design and installation of replacement playground equipment and related work at Lisle Park and Griffith Park; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

A-8 Allocation of Bond Premiums and Reallocation of Project Fund Balances for Completed Projects from the 2008 and 2012 Park Bonds

Mr. Quincy made a motion to approve the allocation of bond premiums and reallocation of project fund balances for completed projects from the 2008 and 2012 Park Bonds to fund the following projects:

- Burke Lake Park Road Paving
- Laurel Hill Slaughterhouse Rod Drainage Improvements Design Only
- Riverbend Park Additional Parking
- Backlick Park Renovation
- Audrey Moore RECenter Family Changing Rooms and Bleacher Replacements
- Turner Farm Remote Access Telescope Observatory (RATO) Building Structural Renovation

- Fred Crabtree Par Baseball Fields Improvements
- RECenter Lifecycle Elevator Replacements at Providence, Spring Hill, and South Run RECenters

Seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

INFORMATION ITEMS

I-1 FY 2018 First Quarter Budget Review, Fund 10001, General Fund
No action was necessary.

I-2 FY 2018 First Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund
No action was necessary.

I-3 Bren Mar Park Master Plan Administrative Update for Public Comment (Mason District)
No action was necessary.

CHAIRMAN'S MATTERS:

- Mr. Bouie wished everyone a Merry Christmas, Happy Holidays, and Happy Hanukkah to everybody that celebrated yesterday and for the next eight nights. He stated that it has been a fantastic year and it's been even better spending it with the board members.

He thanked the board members for attending the holiday reception, it was very good. He was sorry for those that missed it. He was pleased to see that most of the Foundation Board members were able to attend, as well as a couple folks from Visit Fairfax. It was a great evening for networking.

He thanked staff for a great year, all the things they have done and continue to do. He noted that he is looking forward to a great 2018.

DIRECTOR'S MATTERS:

- Ms. Baldwin noted that a copy of the FY 2017 Strategic Plan and Annual Report was included in the board's mail packets. She said that she hopes the board will look at the report and share it. Parks will send copies to the Board of Supervisors. Talking point are included in the report to share with the community as well. Additional copies can be provided.

Ms. Baldwin thanked the board members and wished them a wonderful holiday and said that she is looking forward to seeing them in January.

Ms. Baldwin indicated that she had heard from Mr. Kincannon earlier in the day and that we expect to see him back by the first meeting in January.

BOARD MATTERS:

- Mr. Kendall reported that a meeting was held with the homeowners' association (HOA) that is related to Backlick Park. The HOA gave the project scope and staff a standing ovation for the work they have done on the scope. He hopes Parks will move forward in all due speed and is completed by the end of the summer.

He thanked everyone that helped him understand this past year. He is bringing to a close his first year on the board and he has loved every minute of it, even the speeches were good to go.

- Mr. Hackman had the opportunity to attend the Spring Hill RECenter Annual Holiday and Awards dinner on Sunday evening. His takeaway was a supportive group of people who were having a great time, said nice thing about each other and couldn't say enough about much they enjoyed working there, with each other, and with Marcellous Cooper. They were all very customer oriented. In his opinion all that good flows through and projects a great image for the RECenter. Tim extended kudos to Park Services and Mr. Cooper.

Mr. Hackman thanked his colleagues and staff for all their service and hard work for what would be his full year of service on the board. He could not have done it without them. Parks is a great organization. He thanked everyone wished season's greetings to all.

- Mr. Stone had nothing to report.
- Mr. Alcorn had nothing to report.
- Mr. Gorham wished everybody a happy everything.
- Mr. Thompson thanked everyone for the Elly Doyle Awards reception. It was a wonderful event and an opportunity to recognize volunteers.

He noted that he was aware that Parks was working in the letter that will go out to volunteers on Thursday and working through all those issues. He appreciates the effort in trying to make it work as painlessly as possible.

The Burke Lake Clubhouse opening was held in early December. He said it was awesome and encourage board members to go see it.

He thanked staff for all work on the Burke Lake Winter Wonderland and all the efforts to make it a success. It ran for a couple of weekends, the first having been a little warmer than the second.

Mr. Thompson said that he appreciated the work done for the holiday reception and thanked Sara for all her efforts working through all the issues over the last month.

He added that NOVA Parks has the winter light event at Bull Run Regional Park and net \$573K per year. The winter walk of lights at Meadowlark Gardens nets \$617K per year. As Parks looks at different opportunities perhaps it can get motivated to think about different ways to also take advantage of those types of opportunities.

- Dr. Carter said it has been a fantastic year. She thanked staff, the board members for everything and all their support. She also wished everyone a wonderful holiday season.
- Mr. Quincy reported that on December 11 he attended the public meeting regarding drones in parks. The meeting was held at Oak View Elementary School. It was a well-attended meeting. The comments were very well-balanced. Ryan Stewart gave a great presentation. Ms. Pedersen and her team did a great job.

Vigorous discussions have been held at the board level on this subject and the same vigor was expressed at this public meeting on pros and cons, but it was very constructive. Those that were pro-drones were mostly the clubs, but they stressed the safety factor, the oversight factor, the monitoring factor, and the intrusion factor. They were in favor, but they did that with caveats. The same was true for most of those that opposed it, but it would probably be okay if Parks provided responsible rules and regulations, responsible oversight and monitoring. Safety was number one in all of the comments. Very few were openly against it. There are two parks that are under consideration, Lake Fairfax and Popes Head Parks. Popes Head folks were most against it primarily because of the location. It was a very constructive meeting, one of the most constructive public meetings he has attended. Parks has a lot of work to do in that regard because this is new turf to Parks as has been expressed before and the clubs acknowledge that. They are more than willing to chip in and help Parks.

Ms. Walsh was there and Mr. Quincy asked her to comment. She said that she felt the neighbors were more concerned not about the drones themselves, but about drones near their houses. They supported the activity just not near their homes.

Mr. Quincy further noted that the intrusion factor was fairly large. If the drone takes off in our parks we don't have any control because it is in the air and that is FAA. While they take off from parks we have no control, it can hover over anyone's house, and Parks can't do anything about that. The clubs have some pretty strict rules and regulations in that regard. Again, oversight and monitoring is a key factor. There were some comments that maybe the

Park Authority didn't have the capacity to carry out this monitoring, which again the clubs are more than happy to help, so that's on Parks' side. It was a very constructive meeting.

Mr. Quincy offered kudos to staff for the great CAFR the board received. He knows that that is a result of the work of the team as well as the rest of the staff.

Mr. Quincy closed by wishing everyone Happy Holidays, the board as well as staff. It has been a great year and Parks will have another great year.

For those that mentioned thanking staff and board for helping them learn through the first year, that will continue through many years. The process never stops. Thank goodness there is a supportive board and staff.

- Mr. Khan noted that the year started and ended before we could get hold of it. It was another great year with tremendous work done by staff. He had a little mixed feeling because a lot of people were with us last year who are no longer here, but we see a lot of new faces. However, we finally have someone who is younger than him. He welcomed Mr. Stone to the board.

Mr. Khan wished everyone Happy Holidays, told them to stay healthy and to stay fit.

- Mr. Bouie reported that Mr. Khan will chair the Nominating Committee again this year for board elections that will take place on January 28. Faisal and his committee members will be contacting each of the board members to get that in process.

CLOSED SESSION

At 8:15 p.m. Mr. Thompson made a motion to convene in closed session for

- a) Discussion or consideration of personnel matters pursuant to Virginia Code § 2.2-3711(A) (1).
- b) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A) (3).
- c) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Virginia Code § 2.2-3711(A) (7).

Seconded by Mr. Alcorn and approved by all members present, Ms. Godbold was absent.

APPROVED AND SIGNED JANUARY 24, 2018

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Gorham and approved by all members present. Ms. Godbold was absent.

ACTIONS FROM CLOSED SESSION**C-1 Potential Conflict of Interest**

Mr. Thompson made a motion to allow the County Attorney to represent the Park Authority in the potential legal matter as discussed in closed session; seconded by Mr. Quincy. The motion carried by all members present. Ms. Godbold was absent.

C-2 Personnel Matter – Conflict of Interest

No action was necessary; however, Mr. Thompson made the following statement.

“On November 13, 2017, the Park Authority Board received a letter from the Citizens Against Crossfield Tower, LLC. alleging that Chairman William Bouie had a conflict of interest with respect to the Board's consideration of the Milestone/Verizon telecommunications application at Fred Crabtree Park, Herndon, Virginia. Pursuant to Park Authority Standards of Conduct Policy #404, the Park Authority Board was immediately notified of the complaint. On November 15, 2017, Chairman Bouie filed a Disqualification form to recuse himself from any actions or discussions related to this telecommunications project. (He indicated that he did so out of an abundance of caution.)

Pursuant to Policy #404, the Executive Committee has taken the necessary steps to review the allegations in the letter from the Citizens Against Crossfield Tower, and finds:

By Chairman Bouie signing the Disqualification form and removing himself from the process before the matter was presented to the Committee of the Whole or the Board, the Chairman addressed any potential conflict of interest. The Executive Committee concludes that issues regarding the proposed tower were properly addressed by the Board, and that the Board and the Park Authority can proceed with any additional action regarding this tower.”

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 9:50 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on January 24, 2018

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant