



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

February 14, 2018

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Adoption of Minutes – January 24, 2018, Park Authority Board Meeting
- (CW) ADMIN-2 Revision to 2018 Park Authority Board Meeting Schedule

ACTION ITEMS

- (SP) A-1 Approval – South Run District Park – Naming of Athletic Field 5 Honoring Jack Nolan

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



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Board Agenda Item
February 14, 2018

ADMINISTRATIVE – 1

Adoption of Minutes – January 24, 2018, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the January 24, 2018, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the January 24, 2018, Park Authority Board meeting.

TIMING:

Board action is requested on February 14, 2018.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 24, 2018, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
January 24, 2018**

The Chairman called the meeting to order at 7:32 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Walter Alcorn
Dr. Cynthia Jacobs Carter
Maggie Godbold*
Timothy Hackman
Ronald Kendall*
Faisal Khan
Ken Quincy

Staff Present:

Sara Baldwin, Acting Executive Director
Cindy Walsh, Acting Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Johnson
Barbara Nugent
Cindy Walsh

Absent*

PUBLIC COMMENT

Speaker: Violeta Peith

Topic: Boating Safety

Chairman Bouie announced that there would be no closed session.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – December 13, 2017, Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the December 13, 2017, Park Authority board meeting; seconded by Mr. Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

ACTION ITEMS

- A-1 Approval – Fairfax County Park Authority Policy Manual
Mr. Thompson made a motion approve the Fairfax County Park Authority Policy Manual; seconded by Mr. Khan. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.
- A-2 Scope Approval – Lifecycle Replacement of Elevators at Providence, South Run, and Spring Hill RECenters (Mason, Springfield, and Dranesville District)
Mr. Hackman made a motion to approve the project scope to for lifecycle replacement of elevators at Providence, South Run, and Spring Hill RECenters; seconded by Mr.

Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

A-3 Scope Approval – Backlick Park Renovations (Mason District)

Mr. Quincy made a motion to approve the project scope to renovate the existing park facilities at Backlick Park; seconded by Mr. Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

A-4 Scope Approval – Riverbend Park New Parking Lot

Mr. Hackman made a motion to approve the project scope to construct a new parking lot at Riverbend Park; seconded by Mr. Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

A-5 Scope Approval – Playground Replacement and Related Work at Wakefield Park (Braddock District)

Mr. Stone made a motion to approve the project scope for the design and installation of replacement playground equipment and related work at Wakefield Park; seconded by Mr. Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

A-6 Turner Farm Master Plan Revision for Approval (Dranesville District)

Mr. Hackman made a motion to approve The Turner Farm Master Plan Revision with changes noted in a handout; seconded by Mr. Thompson.

Mr. Hackman noted that typographical errors were corrected; issues brought to staff's attention were addressed regarding vehicular access; trail locations shown on the GMP to align with the Countywide Trails Plan Map; correcting Remote "Activated" Telescope Observatory to Remote "Accessed" Telescope Observatory throughout the document; and, the addition of a paragraph addressing the concerns about human and equestrian activity in the Resource Protection Area.

The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

CHAIRMAN'S MATTERS

- Mr. Bouie stated that he appreciated the public comment speaker for taking the time to address the board. He feels not enough is done about water safety and there should be movement in our county to make it almost mandatory that school-aged children learn about water safety. He is not sure how much Parks is doing to promote water-safety and/or pushing early swim, and promoting that everyone should know how to swim. How Parks should do that he is uncertain.

Ms. Baldwin responded that the Parks does a lot at the RECenters with learn to swim programs as well as outreach to Schools. She recommended that a presentation be provided by the Aquatics section about the different programs Parks is offering and what is being done related to water safety. In this incident staff has debriefed, worked with Risk Management, and has invoked some changes.

Mr. Bouie reiterated that water safety is something that needs to be promoted and if it needs to be enhanced the public would be very happy with Parks pushing such an agenda.

- Mr. Bouie thanked Ms. Baldwin for the great job she has done and continues to do. Kirk Kincannon will be returning next week.

DIRECTOR'S MATTERS

- The Park Authority joined with America's State Parks and Virginia State Parks First Day Hike Programs for the second annual First Hike Fairfax. More than 180 persons participated with 77 persons submitting 131 photos including everything from professional quality landscapes to group selfies.

All of the pictures appear online in the Park Authority Flickr Album and other social media outlets. The top prize received a free 4-month RECenter pass valued at up to \$300 for a winter landscape photo of Riverbend Park.

- The Snow Day Camp program operated at Audrey Moore, Lee, Oak Marr, and Spring Hill RECenters and was initiated when Schools canceled classes on multiple days. We have operated two dates thus far, Friday, January 5, and Monday, January 8.

We were 34% full on the first snow camp day and 95% full on Monday, January 8, and served a total of 155 children.

An email went out to parents and staff requesting feedback as part of the evaluation process. The findings will be compiled and reviewed for improvements and enhancements.

BOARD MATTERS

- Mr. Khan had nothing to report.
- Mr. Quincy reported that he had attended the volunteer benefits issue meeting at Pinecrest Golf Course. It was a very constructive meeting. These are good meetings to have because there is evidence of some misinformation or misunderstanding of the information about what we can and what we may do to recognize the work of our volunteers.

Sara Baldwin, Judy Pedersen, Janet Burns, and Todd Johnson were there and did an outstanding job. The Q&A that was provided in advance was beneficial—communication is key.

One of the questions raised was why Parks was singled out. Mr. Quincy noted that the IRS looks at areas where there may have been some abuse and have been looking at the issue nationwide.

The management at Pinecrest was forward thinking and provided a lot of information to the volunteers before this meeting.

Mr. Quincy suggested that the board members take the opportunity to attend one of these meetings.

- Dr. Cynthia Jacobs Carter had nothing to report.
- Mr. Hackman thanked staff for its part in approval of the revised Turner Farm Master Plan, which is a very thorough document. The final document reflects the overall interests of the community and enables Parks to move forward with the Special Exception and the 2232 which are critical for the application for curatorship of Turner Farm.

Along the 2232 lines, the Riverbend Park 2232, to make sure the master plan that was adopted a number of years ago was consistent and in line with the county's master plan was approved by the Planning Commission on January 23. He thanked staff for that.

Heather Lynch will meet with the Friends of Riverbend Park a week before the public meeting on the design for the new outdoor education center.

Mr. Hackman met with the McLean Citizens Association Parks and Recreation committee discussing items appropriate to the Park Authority.

Mr. Hackman and Dave Bowden met with Herndon Park and Recreation and representatives from the school board staff regarding potential design concepts for various athletic fields at Herndon Middle School.

- Mr. Stone had nothing to report.
- Mr. Alcorn announced that he has asked the Board of Supervisors not to reappoint him to the Park Board for another term. He appreciated the opportunity to serve. It is a smooth well-run board. He stated that he has enjoyed working on this board.

- Mr. Gorham said that he has enjoyed working with Mr. Alcorn and that he has made a large contribution to the Park Authority and earned everyone's respect very early, which speaks volumes.

Mr. Gorham thanked Dave Bowden and Kelly Davis for attending a meeting with the South County Federation and the presentation on some of the plans for Laurel Hill Park. Kelly did an excellent job.

With regard to boating safety as noted during public comment, Linwood stated that he would like to require individuals to wear lifejackets when renting water vessels at our parks.

After discussion staff was asked to look into the legal aspects regarding this requirement and return to the board with the information at the February 14 Park Authority Board meeting.

Mr. Gorham made a motion wherein if the meeting is changed, the board will consider this rule by the next board meeting; seconded by Mr. Thompson. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

- Mr. Thompson made a request that the full comments provided during public comment be made part of the record. Following discussion Mr. Thompson indicated that since this was 'defer and discuss' and figure out a process, he would be happy to step back.

Mr. Stone, being new to the board, asked what the protocol was for documents received during the board meeting. Mr. Bouie stated that it would be part of the record but is not attached to the minutes. The document is filed with board package as part of the record, but is not part of the meeting minutes. Judy Pedersen indicated that the board will hear subjects on any topic except, issues under litigation, personnel matters, and comments regarding individuals.

Mr. Thompson thanked staff for the Lake Accotink Park presentation at the public meeting on January 22. There has been extensive outreach to the community on this issue. Meetings on various aspects of the master plan over the past year and a half. He believes he has attended all of the meetings and really appreciates the work staff has done.

The Sports Tourism Task Force meets on January 25. Mr. Thompson has had to do some research into mountain bike trails and events. He believes there will be a discussion on connectivity and different options on mountain bike trails.

Mr. Thompson reported that there have been a number of complaints about drones at Burke Lake Park. Even though the drone policy has not been passed there are already drones in our parks. The Supervisor has received complaints and he believes Parks has also received some complaints. He believes some of this is driven by misinformation. Parks held meetings with the public, but he feels Parks will have to continue to hold additional meetings.

As Parks looks at land use issues, it's important to look at changes in field use. The community is changing in the way it uses fields. Statistics show that adult sports have changed. There has been an increase in the types of sports activities adults are engaging in. There has also been a dramatic decrease in youth football participation, while soccer is increasing.

Mr. Thompson extended congratulations to Pat Harrison, Deputy County Executive, who is retiring on January 26. The Athletic Council has set up a Pat Harrison leadership award. She has supported Parks and the community over the years.

ELECTION OF OFFICERS - 2018

Mr. Bouie turned the floor over to Mr. Khan, Chairman of the Nominating Committee.

Mr. Khan stated that the elections were duly advertised and announced the nominees for office.

Chairman:	William G. Bouie
Vice Chairman:	Ken Quincy
Secretary:	Michael Thompson, Jr.
Treasurer:	Linwood Gorham

Mr. Khan called for nominations from the floor for the office of Chairman. There being no other nominations, Mr. Alcorn made a motion to close the nominations; seconded by Mr. Hackman.

Mr. Hackman made a motion elect Mr. Bouie to the office of Chairman by acclamation; seconded by Mr. Alcorn. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Vice Chair. There being no other nominations, Mr. Alcorn made a motion to close the nominations; seconded by Mr. Hackman.

Mr. Thompson made a motion elect Mr. Quincy by acclamation to the office of Vice Chair; seconded by Mr. Hackman. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Secretary. There being none Mr. Hackman made a motion to close the nominations; seconded by Mr. Alcorn.

Mr. Bouie made a motion to elected Mr. Thompson by acclamation to the office of Secretary; seconded by Mr. Alcorn. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Treasurer, there being none Mr. Bouie made a motion to close the nominations; seconded by Mr. Thompson.

Mr. Hackman made a motion to elect Mr. Gorham by acclamation to the office of Treasurer; seconded by Mr. Hackman. The motion carried by all members present. Ms. Godbold and Mr. Kendall were absent.

Mr. Khan announced the Park Authority Board officers for 2018

Chairman:	William G. Bouie
Vice Chairman:	Mary Cortina
Secretary:	Michael Thompson, Jr.
Treasurer:	Linwood Gorham

Mr. Khan thanked the board members for their cooperation during the nominating period and thanked the members of the Nominating Committee for their help and dedication – Ms. Godbold and Messrs. Alcorn, and Gorham.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:26 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on February 14, 2018

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
February 14, 2018

ADMINISTRATIVE – 2

Revisions to 2018 Park Authority Board Meeting Schedule

ISSUE:

Changing the 2018 Park Authority Board Meeting Schedule.

RECOMMENDATION:

The Park Authority Executive Director recommends board approval of the changes to the 2018 board meeting schedule.

TIMING:

Board approval is requested on February 14, 2018.

BACKGROUND:

On October 11, 2017, the Park Authority Board reviewed the recommended board meeting schedule for 2018 and had no changes.

Staff is recommending the following changes to the 2018 board meeting schedule:

- Moving the June 13 meeting to June 6 to avoid a conflict with the CAPRA Accreditation visit to review the Standards and documentation.
- Eliminating the Committee Only dates on November 7 and December 5. Therefore, holding board and committee meetings on November 14 and December 12 only.

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski, Administrative Assistant

Board Agenda Item
February 14, 2018

ACTION – 1

Approval – South Run District Park – Naming of Athletic Field 5 Honoring Jack Nolan
(Springfield District)

RECOMMENDATION:

The Park Authority Director recommends approval of the naming of Athletic Field 5 at South Run District Park in honor of Jack Nolan as presented to and reviewed by the Park Operations Committee on January 24, 2018.

Board Agenda Item
February 14, 2018

CLOSED SESSION

(a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A) (3).