

**Fairfax County Park Authority
Board Meeting
February 28, 2018**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Dr. Cynthia Jacobs Carter*
Maggie Godbold
Timothy Hackman
Ronald Kendall*
Faisal Khan*
Kiel Stone

Staff Present:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Johnson
Todd Brown
Barbara Nugent
Cindy Walsh
Janet Burns

Absent*

Guests: Joanne Kearney

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring Joanne Kearney upon Her Retirement from the Fairfax County Park Authority

Mr. Quincy made a motion to approve the resolution honoring Joanne Kearney upon her retirement from the Fairfax County Park Authority; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

ADMIN-2 Adoption of Minutes – February 14, 2018, Park Authority Board Meeting

Mr. Quincy made a motion to adopt the minutes of the February 14, 2018, Park Authority Board meeting as amended; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

APPROVED MARCH 14, 2018 AND SIGNED APRIL 11, 2018

ACTION ITEMS**A-1 Approval of Friends Group Policy**

Mr. Hackman made a motion to approve the Friends Group Policy 407; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

A-2 Scope Approval – Turner Farm Remote Accessed Telescope Observatory Building Structural Renovation (Dranesville District)

Mr. Hackman made a motion to approve the project scope to structurally renovate the RATO Building at Turner Farm Park; seconded by Messrs. Quincy and Thompson. The motion carried by all member present. Dr. Carter and Messrs. Kendall and Khan were absent.

A-3 Scope Approval – Sugarland Run SV Trail Improvements (Dranesville District)

Mr. Hackman made a motion to approve the project scope for rebuilding approximately 4,000 linear feet of asphalt trail and related work in the Sugarland Run Stream Valley; seconded by Messrs. Quincy and Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

A-4 Scope Approval and Reallocation of Park Bond Funds – Jefferson District Park – Park Improvements (Providence District)

Mr. Quincy made a motion to approve the project scope to complete improvements at Jefferson District Park and the reallocation of park bond funds; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

A-5 Scope Approval – Nottoway Park – Athletic Field and Lighting Improvements (Providence District)

Mr. Quincy made a motion to approve the project scope for athletic field and lighting improvements at Nottoway Park; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

A-6 Scope Approval – Burke Lake Park Roadway Renovation (Springfield District)

Mr. Thompson made a motion to approve the project scope to renovate the roadway between the park office and the marina, and spot renovate the roadway from the maintenance facility to the lake inlet bridge at Burke Lake Park; seconded by Mr. Quincy. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

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- A-7 Scope Approval – Greenbriar Park Tennis Court, Parking Lot, and Athletic Field Light Replacement (Springfield District)
Ms. Godbold made a motion to approve the project scope for the design and installation of replacement lighting at Greenbriar Park; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.
- A-8 Approval – Bren Mar Park Master Plan Administrative Update (Mason District)
Mr. Hackman made a motion to approve the Bren Mar Park Master Plan Administrative Update; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.
- A-9 Allocation of Bond Premium for a Gym at Sully Community Center
Ms. Godbold made a motion to approve the use of bond premiums to fund the second gym at the new Sully Community Center in partnership with the Department of Neighborhood and Community Services; seconded by Mr. Thompson. The motion carried by all members present. Dr. Carter and Messrs. Kendall and Khan were absent.

INFORMATION ITEMS

- I-1 FY 2018 Second Quarter Budget Review, Fund 10001, General Fund
No action was necessary.
- I-2 FY 2018 Second Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund
No action was necessary.
- I-3 Planning and Development Division Quarterly Project Status Report
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie thanked staff for everything they are doing. The Lake Accotink conversation is ongoing with everyone.

He thanked Dave Bowden and Planning and Development and Todd Brown for all the work they had done with the Nationals Dream Foundation.

He also thanked Judy Pedersen and staff for the work on the website.

Mr. Bouie thanked Sara Baldwin for her work being the entrepreneur and partner that she has been working with the Reston Chamber of Commerce in bringing a carnival to Lake Fairfax later this spring.

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DIRECTOR'S MATTERS

- Mr. Kincannon reported that after several years of planning, preparation, and marketing, Frying Pan Farm Park and a vendor, Empower Adventures, delivered the first Corporate Team Building program. The Irrigation Association booked a program for 22 people on January 24, 2018. Discussions between Empower and the association produced a customized program that met desired goals. After the event, the Irrigation Society reported that 99% of those responding to an internal survey were satisfied or completely satisfied.

Continuing Fairfax County's rich history of agriculture and communities working together, team building is a natural fit for the park's programming. This new venture brought in net revenue of over \$1,100 when the park Visitor Center is underutilized on weekdays and served a new market. Its large auditorium, small classroom, picnic pavilion and accompanying field provide ideal space for this program.

- The Park Operations Division is gearing up for the next round of Park Clean Up Blitzes in April and May. Parks receiving this extra care have been selected in each area and Park Authority Board Member has been notified. Some Blitzes already have organized groups that have agreed to participate while others are being advertised through the Volunteer Management System. Staff may reach out to the board member to solicit assistance in contacting potential groups and individual volunteers. Dates for each Clean Up Blitz are still being confirmed but the parks chosen are:

Area 1 - Dunn Loring

Area 2 - Luria

Area 3 - Monticello Woods and Franconia

Area 4 - Royal Lake

Area 5 - Centre Ridge North, Horsepen Run Stream Valley and/or Dixie Hill

Area 6 - Alabama Drive and Dranesville Tavern

The Clean Up Blitzes will take place on Fridays and Saturdays. Planned tasks are improving trails; replenishing playground mulch; painting bollards, picnic tables, and benches; and picking up trash. Park Operations staff may contact the board members individually with more details or needs. Mr. Kincannon indicated that Todd Brown or the area manager would be happy to answer any question the board members may have.

BOARD MATTERS

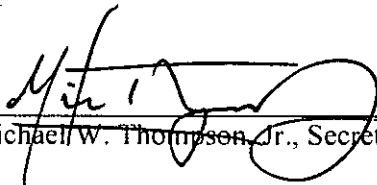
- Ms. Godbold reminded everyone that the Elly Doyle Awards ceremony this year will be held on Friday, November 16. Nominations are being solicited and are due in June. She told everyone to get started on their nominations, as March was only a day away.
- Mr. Hackman had nothing to report.

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- Mr. Stone had nothing to report.
- Mr. Gorham had nothing to report.
- Mr. Thompson stated that according to the record statistics state that Burke Lake Park had 171,000 website visits, and that is more than double the next closest lakefront park.
- Mr. Quincy thanked Judy Pedersen and Mary Nelms for the update on the website.


ADJOURNMENT

There being no further business and without objection, Chairman Bouie adjourned the meeting at 7:50 p.m.



Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on February 28, 2018



Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by



Barbara J. Gorski, Administrative Assistant

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