



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Kirk W. Kincannon, Executive Director

FROM: Todd Brown, Director
Park Operations Division

DATE: May 3, 2018

Agenda

Park Operations Committee
Wednesday, May 9, 2018 – 5:50 p.m.
Boardroom – Herrity Building
Chairman: Linwood Gorham
Vice Chair: Michael Thompson
Members: Kiel Stone, Timothy Hackman, Faisal Khan

1. Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League – Action*
2. Reston North – Mastenbrook Volunteer Matching Fund Grant Program Request – Reston Herndon Little League – Action*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
May 23, 2018

ACTION

Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League (Mason District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Annandale North Springfield Little League in the amount of \$7,896.49 to improve the fencing on the outfield and batting cages for field 3 at Pine Ridge Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Annandale North Springfield Little League in the amount of \$7,896.49 to improve the fencing on the outfield and batting cages for field 3 at Pine Ridge Park.

TIMING:

Board action is requested on May 23, 2018, in order to award the grant.

BACKGROUND:

The existing sideline and outfield fencing on field 3 at Pine Ridge Park is in poor condition and doesn't meet current Park Authority fencing standards. In addition, the existing fencing on the batting cages adjacent to field3 is in poor condition and doesn't meet Park Authority standards. Annandale North Springfield Little League (ANSLL) is proposing to replace all of the fencing on field 3 and the batting cages that is in poor condition, and move the outfield fencing on field 3 from 180' to 200' (Attachment 1). Increasing the size of the outfield fence will allow the field to accommodate older players, and allow ANSLL to host District Tournaments at a single site in the future.

ANSLL is requesting \$7,896.49 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 2). If approved, the \$7,896.49 from the Mastenbrook Volunteer Matching Fund Grants Program, along with a \$7,896.49 contribution from the ANSLL, will provide the funds sufficient to complete the project. The total project budget is \$15,792.98.

ANSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements

Board Agenda Item
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for fields at Pine Ridge, Americana, and Howrey Parks as well as many other school athletic fields.

The Park Authority Board Member for the Mason District supports approval of the Grant request. Staff from the Park Operations Division will manage the project, which is scheduled for completion in the spring of 2018. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$15,792.98. Funds are currently available in the amount of \$7,896.49 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$7,896.49 from ANSL, resulting in the total available funding of \$15,792.98. No impact to existing operational resources is expected.

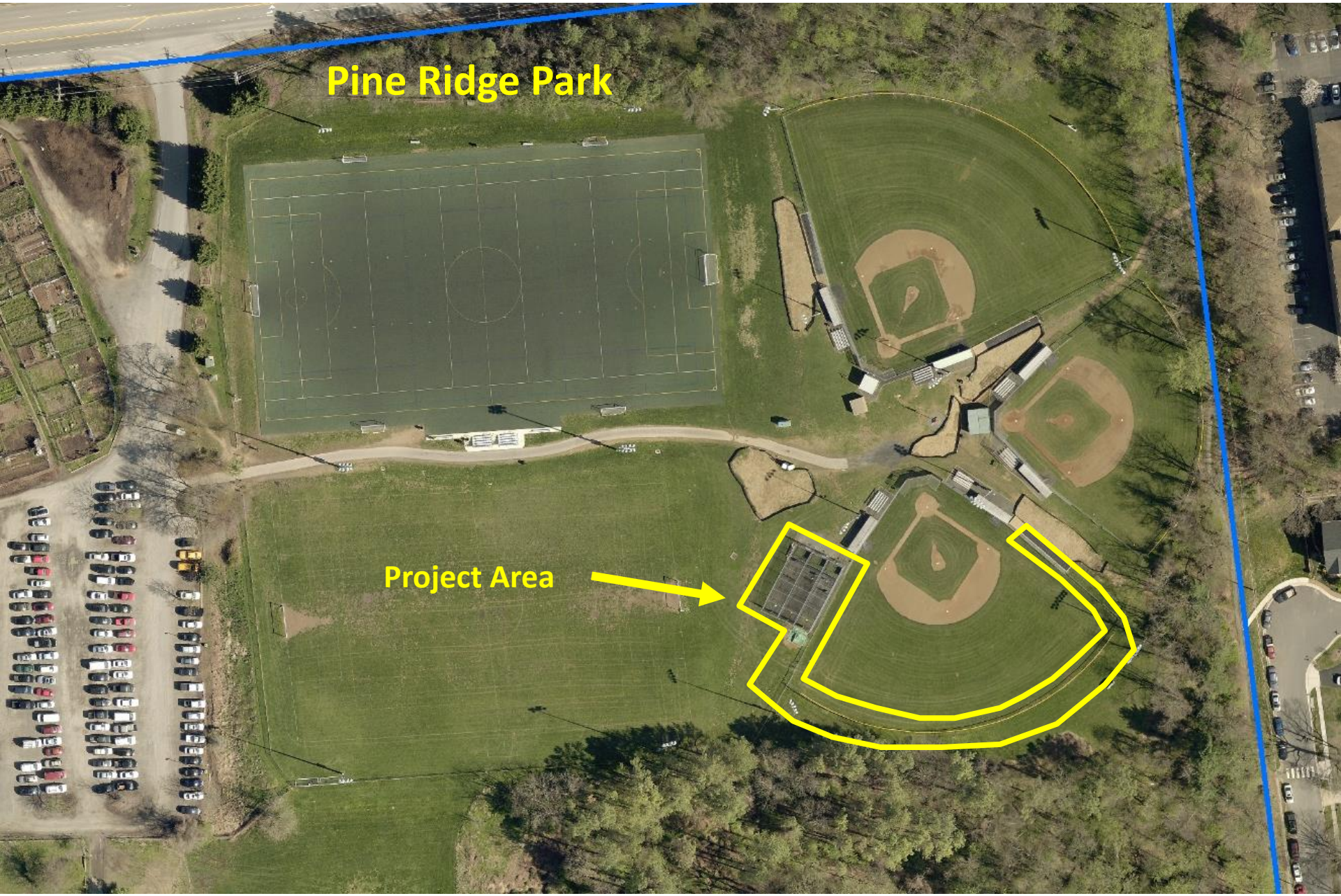
Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$287,578.40.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Pine Ridge Park
Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –
Annandale North Springfield Little League

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Todd Brown, Director, Park Operations Division
Dan Sutherland, Manager, Park Management Branch, Park Operations Division
Janet Burns, Senior Fiscal Manager
Michael P. Baird, Manager, Capital and Fiscal Services



Pine Ridge Park

Project Area



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: Annandale North Springfield Little League

Contact Person: Geoff Keller

Mailing Address: 4309 Kenwyn Ct Annandale, VA 22003

Phone: () 703-732-6262

Fax: () 703-425-1757

2. Project

Title: Fence Project at Pine Ridge

3. Funding Requested

Amount \$ ~~7,886.40~~

(Applicant may request up to a maximum of \$10,000 per project. Limited to one Project per fiscal year.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

Pine Ridge #3 -moving outfield fence back
Remove

- 442 LF of 4' high galvanized steel chain link fence
- 104 LF of 6' high galvanized steel chain link fence

Install

- 340 LF of 6' high galvanized steel chain link fence in outfield
- 75 LF of 6' high galvanized steel chain link fence along 1st base line from existing 10' high fence to outfield fence (200' to home plate)
- 104 LF of 6' high galvanized steel chain link fence along 3rd base line from existing 10' high fence to outfield fence (194' to home plate)
- (1) 6' high x 12' wide galvanized steel chain link double swing gate in 3rd base line where existing 10' wide gate is now
- Includes Private Utility reLocate Request
- Includes Top Rail. Bottom tension wire.

+

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The movement of the outfield fence at Pine Ridge #3 will allow us more flexibility to play games for our Majors division on an additional field. Also, it will allow us to hold District Tournament games in coming seasons when they will be utilizing a single site for all games. These sites would require 2 fields be at least 200 feet in distance.

The existing fence is close to 60 years old and it quickly becoming a safety issue. The bottoms of the chain link fence are coming up out of the ground and pose a safety risk to players. Additionally, there is now exposed concrete near the posts that also could pose an injury risk to players.

The batting cages at Pine Ridge are utilized year round by players to work on their hitting. The cages have become a safety hazard due to the deterioration of the fences. Additionally we have had safety hazards with balls ricocheting off the poles and hitting pitchers behind screens. It is because of this we are looking to completely renovate the cages and install foam padding to the poles to eliminate these ricochets. The end result would be a modernized set of cages that would be used by ANSLL for the next decade.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Rick Elliott has worked with this contractor as well as the county on several efforts similar to these. He has most recently led our effort to complete the new backstop on PR #1. Rick has already been in contact with County as well as Long Fence as well as the County regarding these projects.

7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

Estimates Attached...

Pine Ridge #3 Fence -

Approx. 340' of 10'h and 50' of 6'h chain link fence. Fence to have top rail and bottom coil wire. Posts to be set in concrete footer. Remove and haul old fencing. Reuse fabric and top rail from exiting 4'h fence.

Batting Cage Fence Repair-

- Remove 324 LF of 12' high 9 gauge mesh
- Install 324 of 12' high 6 gauge aluminized mesh
- Install 324 LF of railing at 2' high
- Raise existing bottom rail
- Add Steel ties
- Install foam padding on poles

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:



We understand payment by the Park Authority will occur after we complete the project.

We must have Park Authority grant funds prior to beginning the project.

Geoff Keller

Signature

3/8/2018

Date



42521 John Mosby Hwy
Chantilly, VA 20152
Tel: 703-471-0960 Ext 2512
Fax: 703-478-3545
crooney@longfence.com
www.longfence.com

March 6, 2018

FCPA CO ANSL

Re: Pine Ridge Park
Subject: Batting Cage-Repair Entire Cage
Dear: Mr. Elliott

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per Fairfax Co. Contract #4400003922.

Remove

- 324 LF of 12' high 9-gauge mesh

Install

- 324 LF of 12' high 6-gauge aluminized mesh
- 324 LF of railing at 2' high
- Raise existing bottom rail
- Add Steel Ties

Fence Material	\$6555.14
Labor (60 hours @\$9.65 hour)	\$579.00
Total Price	\$7134.14

Add Option

- Add \$400 to hang existing net on one of the cages

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney
Project Manager

CUSTOMER ACCEPTANCE

PURCHASE ORDER

DATE



42521 John Mosby Hwy
 Chantilly, VA 20152
 Tel: 703-471-0960 Ext 2508
 Fax: 703-478-3545
crooney@longfence.com
www.longfence.com

April 23, 2018

Fairfax County Park Authority

Re: Pine Ridge

Subject: Softball 6' high at 194' Right Field, 200' Left Field

Dear: Mr. Plourde

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per Fairfax County Contract #4400003922.

Remove

- 442 LF of 4' high galvanized steel chain link fence
- 104 LF of 6' high galvanized steel chain link fence

Install

- 340 LF of 6' high galvanized steel chain link fence in outfield
- 75 LF of 6' high galvanized steel chain link fence along 1st base line from existing 10' high fence to outfield fence (200' to home plate)
- 104 LF of 6' high galvanized steel chain link fence along 3rd base line from existing 10' high fence to outfield fence (194' to home plate)
- (1) 6' high x 12' wide galvanized steel chain link double swing gate in 3rd base line where existing 10' wide gate is now
- Includes Top Rail. Bottom tension wire.

Fence Material		\$4986.84
Concrete	(5 yard @\$200/YD)	\$1000.00
Material Subtotal		\$5,986.84
Equipment		\$875.00
Labor	(80 hours @9.65/Hour)	\$772.00
Total		\$7633.84

Line Item

- Add \$625.00 to get private utilities marked

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney
 Project Manager

 CUSTOMER ACCEPTANCE

 PURCHASE ORDER

 DATE

Board Agenda Item
May 23, 2018

ACTION

Reston North Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Reston Herndon Little League (Hunter Mill District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Reston Herndon Little League in the amount of \$18,818.71 to construct batting cages and dugout covers for field 2 at Reston North Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Reston Herndon Little League in the amount of \$18,818.71 to construct batting cages and dugout covers for field 2 at Reston North Park.

TIMING:

Board action is requested on May 23, 2018, in order to award the grant.

BACKGROUND:

Reston Herndon Little League (RHLL) is proposing to construct two batting cages and dugout covers for field 2 at Reston North Park (Attachment 1). The batting cages are designed to meet Park Authority Standards, and will include batting stations along the exterior of one side and pitching lanes on one end of the cages. The dugout covers are designed to meet Park Authority Standards as well. These improvements will help RHLL meet the demands of their growing program, but will also offset the impacts of losing the two fields that they use at Fred Crabtree Park which are being renovated starting in May 2018.

RHLL is requesting \$18,818.71 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 2). If approved, the \$18,818.71 from the Mastenbrook Volunteer Matching Fund Grants Program, along with an \$18,818.71 contribution from the RHLL, will provide the funds sufficient to complete the project. The total project budget is \$37,637.42.

RHLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements

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for fields at Fred Crabtree, Reston North, and Stratton Woods Parks as well as many school athletic fields.

The Park Authority Board Member for the Hunter Mill District supports approval of the Grant request. Staff from the Park Operations Division will manage the project, which is scheduled for completion in the spring of 2018. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$37,637.42. Funds are currently available in the amount of \$18,818.71 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$18,818.71 from RHLL, resulting in the total available funding of \$37,637.42. Operational expenses for the batting cages will be the responsibility of RHLL. Operational expenses for the dugout covers will be managed using existing resources.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$268,759.69.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Reston North Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – Reston Herndon Little League

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Todd Brown, Director, Park Operations Division

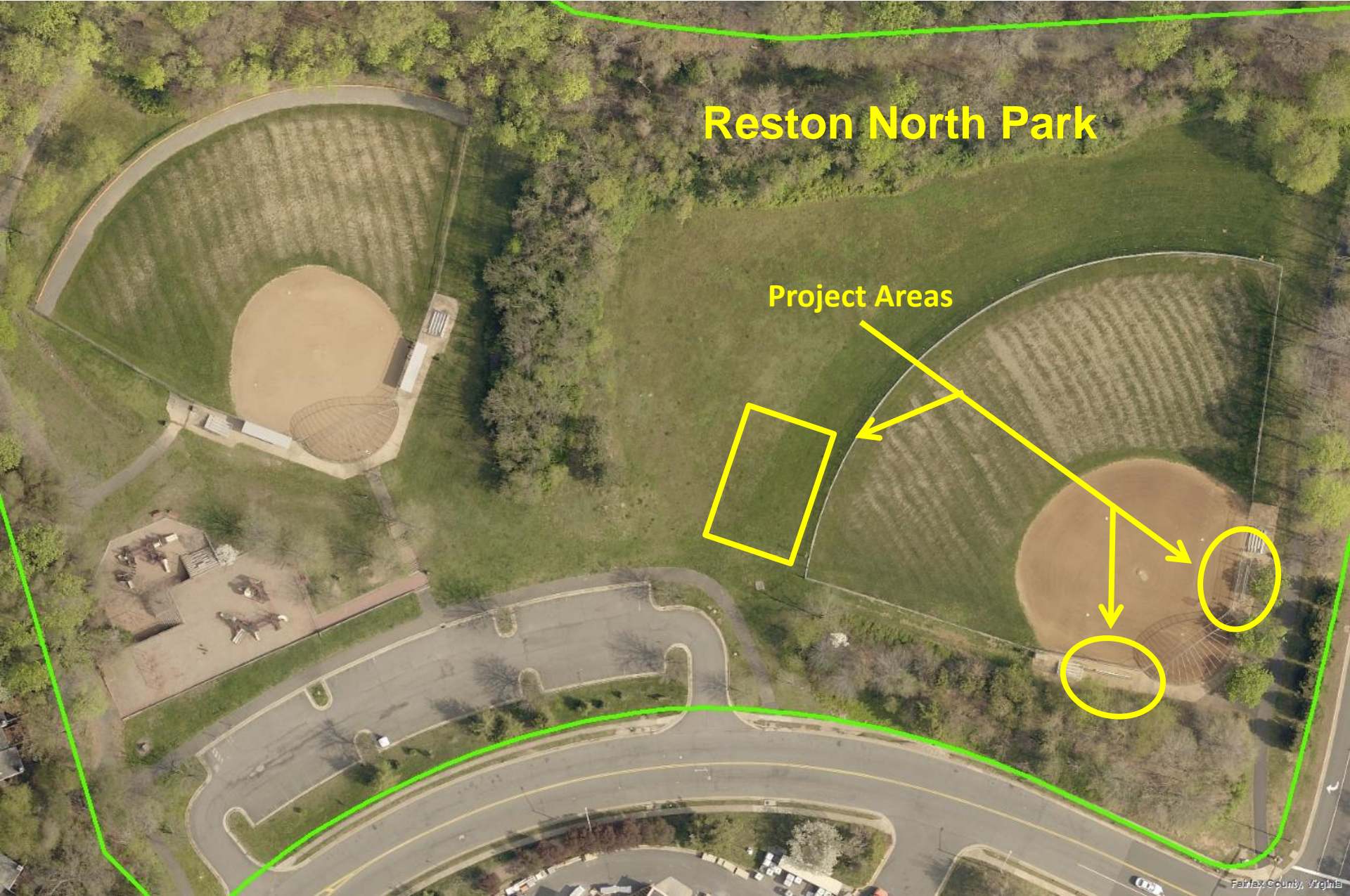
Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

Reston North Park

Project Areas





Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: Reston Herndon Little League

Contact Person: Timothy Jones

Mailing Address: 12507 Chasbarb Ter. Herndon, VA 20171

Phone: () 703-867-6858

Fax: ()

2. Project

Title: Reston North 2 Improvements (Battings cages, dugout covers & field mix improvement)

3. Funding Requested

Amount \$ 18,818.71

(Applicant may request up to a maximum of \$20,000 per project. Limited to one Project per fiscal year.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

This project consists of constructing batting cages and dugout covers for field 2 at Reston North Park.

Batting Cages: There will be two batting tunnels totaling 65' x 36' x 12'. On the longer side of the cages will be tee stations and on the end of the cage will be pitching stations. The cages will have a stone dust base and timbers.

Dugout Covers: Each existing dugout at Reston North 2 will receive dugout covers. The Covers will be constructed out of pressure treated pine, 1/2 plywood with roofing on the top.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

The addition of batting cages and improvements to Reston North 2 is very important to our league and local baseball. Currently Reston-Herndon Little League only has access to one batting tunnel on the north side of Reston and only four on the south side of Reston. Our League has 55 teams this spring. The proposed batting cage will give us an additional practice location for upper level divisions (Majors, AAA, AA: 8-12 year olds) that we desperately need. One team can use the cages, tee stations and pitching stations, while another team can use the baseball diamond. These cages would also give the league a viable practice location early in the spring prior to the fields being opened. It is very difficult to find practice locations early in the spring because many times the fields are still soggy and rightfully closed by the county. These cages would double our practice locations early in the spring. With the addition of the cages, dugout covers and improved playing surface, RN2 becomes a viable field for not only our upper divisions, but for our advanced placement teams and potentially Little League All Star games. The dugout covers will much needed shade for players and coaches during times when the weather is hot. These upgrade will be used by our entire little league (~800 children) during the week and on Saturday as well as our advanced placement teams that practice and play on Sunday. There is also potential to hold travel tournaments at RN2 after the improvements are finished. This would bring teams from out of town into our area to play on our fields and bring business to our community.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

RHLL has vast experience working with Fairfax County on similar projects. It was only a few years ago that we worked with them to install fencing at RN2. We also worked together on similar batting cages constructed at Fred Crabtree Park. Timothy Jones, the President of RHLL will be responsible for working with Fairfax County to insure the project is completed successfully. As in the past, we will follow Fairfax County's plan for documenting the work and all project expenditures. RHLL will work with Fairfax County, as we do with all of our fields and batting cages, to maintain them after their completion

7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

Batting Cages:	\$28,277.42	Long Fence
Dugout Covers:	\$9,360	J. Roberts
TOTAL	\$37,637.42	

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:



We understand payment by the Park Authority will occur after we complete the project.

We must have Park Authority grant funds prior to beginning the project.



Signature

4/25/2018

Date



42521 John Mosby Hwy
Chantilly, VA 20152
Tel: 703-471-0960 Ext 2512
Fax: 703-478-3545

4/25/18

Fairfax County Park Authority

Re: Reston North Park Field #2

Subject: Batting Cage 12' high x 36' wide x 65' long double
(4) 16' wide x 13' long batting stations

Dear: Wayne

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per Fairfax County Contract #4400003922.

Install

- (1) 12' high x 36' wide x 65' long galvanized steel chain link double batting cage per Fairfax County Park Authority specifications
- (4) 12' high x 16' wide x 13' long batting stations

Fence Material		\$13381.57
Netting Material		\$2502.85
Concrete	(4.0 Yds @240.00YD)	\$960.00
Equipment	(Skidsteer)	\$625.00
Labor	(320 hours@\$9.65)	\$3088.00
Total		\$20557.42

Add Option

- Add \$7720.00 for timbers to surround the perimeter of the batting cage at 8" high. Stonedust base will be installed up to the top of the timbers. We'll install a 6' wide trail between the two gates.

Grand Total **\$28,277.42**

Price Exclude:

1. Staking Private Underground Utilities and Obstructions not Marked by Miss Utility

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney
Project Manager

CUSTOMER ACCEPTANCE

PURCHASE ORDER

DATE

J. ROBERTS, INC.

14714 OLD LEE RD.
CHANTILLY, VA. 20151
TEL:703)378-8544 FAX:703)378-8546

ESTIMATE
ESFRNBFDO

TO : FAIRFAX COUNTY PARK AUTHORITY	PHONE: 703-759-4851	DATE
	FAX : 703-757-0732	2/13/2018
ATTN: WAYNE BRISSEY	JOB NAME: RESTON NORTH PARK	
	JOB NUMBER:	

WE HEREBY SUBMIT ESTIMATE FOR: BUILD 2 EA. DOUGOUTS

ESTIMATE : \$9,360.00

SCOPE OF WORK :

FURNISH AND INSTALL TWO (2) DUGOUT COVER STRUCTURES INCLUDING ROOFING
(8LF X 29LF X 2 EA.) FOR BASEBALL FIELD #2

COST BREAKDOWN

MATERIAL:	(ALL PRESSURE TREATED SOUTHERN PINE #2) 2 X 6, 4 X 4, 1/2" PLYWOOD, JOIST HANGERS, AND GALVANIZED FASTENERS	\$2,950.00
SUB:	MJJP CONSTRUCTION (ROOFING AND DRIPEDGES) 7.5% MARKUP	\$1,500.00 \$110.00
LABOR:	CARPENTER 150 HRS X \$30.00/HR	\$4,500.00
EQUIP:	DUMPSTER	\$300.00

NOTE: FURNISH AND INSTALL OF FOOTINGS FOR POSTS NOT CONSIDERED
ANY ELECTRICAL RELATED WORKS NOT CONSIDERED
ANY CONCRETE RELATED WORKS NOT CONSIDERED OTHER THAN DAMAGES BY
NEW WORKS

WE HEREBY PROPOSE TO FURNISH MATERIAL AND LABOR FOR THE SUM OF:

NINETY THREE HUNDRED SIXTY **DOLLARS** **\$9,360.00**

PAYMENT TO BE MADE AS FOLLOWS:

AUTHORIZED

SIGNATURE



NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITH IN 30 DAYS.

ACCEPTANCE OF PROPOSAL

SIGNATURE

DATE OF ACCEPTANCE