



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

May 23, 2018

7:30 PM PUBLIC COMMENT

### ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes, May 9, 2018, Park Authority Board Meeting

### ACTION ITEMS

- (M) A-1 Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League
- (HM) A-2 Reston North – Mastenbrook Volunteer Matching Fund Grant Program Request – Reston Herndon Little League
- (L) A-3 Scope Approval – Wilton Woods School Site Playground Replacement
- (HM) A-4 Scope Approval – Wolf Trails Park Tennis Courts Lighting Replacement
- (SP) A-5 Scope Approval – Liberty Bell to Burke Station Park Trail Construction
- (L) A-6 Approval – Franconia District Park Master Plan Revision

### INFORMATION ITEM

- (CW) I-1 FY 2018 Third Quarter Status Review, Fund 10001, General Fund
- (CW) I-2 FY 2018 Third Quarter Status Review, Fund 80000, Park Authority Revenue and Operating Fund
- (HM) I-3 Draft Lake Fairfax Park Master Plan Revision for Public Comment
- (CW) I-4 Planning and Development Division Quarterly Project Status Report

### CHAIRMAN'S MATTERS

### DIRECTOR'S MATTERS

### BOARD MATTERS

### CLOSED SESSION

### ADJOURNMENT



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Board Agenda Item  
May 23, 2018

**ADMINISTRATIVE - 1**

Adoption of Minutes - May 9, 2018, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the May 9, 2018, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the May 9, 2018, Park Authority Board meeting.

TIMING:

Board action is requested on May 23, 2018.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the May 9, 2018, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority  
Board Meeting  
May 9, 2018**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members:**

William G. Bouie, Chairman  
Ken Quincy, Vice Chair  
Michael W. Thompson, Jr., Secretary  
Linwood Gorham, Treasurer  
Abena A. Aidoo, Ph.D.  
Dr. Cynthia Jacobs Carter  
Maggie Godbold  
Timothy Hackman\*  
Ronald Kendall  
Faisal Khan  
Kiel Stone

**Staff Present:**

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Barbara Gorski  
Judy Pedersen, PIO  
David Bowden  
Todd Brown  
Barbara Nugent  
Cindy Walsh  
Janet Burns

**Absent\***

**Guests:** Ryan Wolf, County Attorney

Mr. Bouie announced that there was an agenda change. The closed session would take place immediately following the Public Comment Session. There was also no need for a discussion of land acquisition in the closed session.

**PUBLIC COMMENT**

Speaker: Allen Robertson

Topic: Save Lake Accotink

**CLOSED SESSION**

At 7:35 p.m. Mr. Thompson made a motion to convene in closed session for

- a) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. 2.2-3711(A)(7).

Seconded by Mr. Quincy and approved by all members present. Mr. Hackman was absent.

**CERTIFICATION OF CLOSED SESSION**

Mr. Thompson made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Quincy and approved by all members present. Mr. Hackman was absent.

No action was necessary following closed session.

**PRESENTATION**P-1 CAPRA Accreditation Update

Deputy Director Sara Baldwin provided a presentation on CAPRA accreditation which included the standards, the benefit, timeline, the Park Authority Board's role in accreditation, and the visitors' itinerary.

**ADMINISTRATIVE ITEMS**ADMIN-1 Adoption of Minutes – April 25, 2018 Park Authority Board Meeting

Mr. Quincy made a motion to adopt the minutes of the April 25, 2018, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present. Mr. Hackman was absent.

**ACTION ITEMS**A-1 Approval – Naming of Fred Crabtree Park Diamond Fields #1 & #2 in Honor of Bryce Harper as part of Washington Nationals Dream Foundation Turnkey Donation of Field Improvements (Hunter Mill District)

Mr. Thompson made a motion to approve the naming of Fred Crabtree Park diamond fields #1 and #2 in honor of Bryce Harper as part of Washington Nationals Dream Foundation turnkey donation of field improvements; seconded by Mr. Quincy. The motion carried by all member present. Mr. Hackman was absent.

**CHAIRMAN'S MATTERS**

- Mr. Bouie noted that spring has finally arrived and summer is almost here. The farmers' markets have opened. Mr. Stone did a nice job opening the market at the Government Center. Parks is now getting ready for the concert season.
- Noting that everyone receives the NRPA Newsletter weekly, Mr. Bouie pointed out in reading the local papers this week there was an article about closeness of parks to neighborhoods and residents. The article provided a link which took you to any jurisdiction in the country to find all the statistics with regard to how close you are to a park. The

standard they are trying to meet according to NRPA is to have at least 90% of the population within ¼ mile of a park. The county has a pretty good standard. Mr. Bouie indicated that he would arrange to have the link sent to the board. He added that this is something the board members could share with their Supervisors to thank them for their support of parks, and also to the residents.

### **DIRECTOR'S MATTERS**

- The May issue of Parks and Recreation Magazine features a column, "Member Spotlight". This month our very own Todd Johnson is featured. Todd is interviewed and talks about how and why he chose the parks and recreation field, his career, his experience as an intern, and what his journey has led him through.
- The 2232 application for Green Spring Gardens Park was approved by the Planning Commission on April 19, incorporating the new land area into the approved public park use.
- Mr. Kincannon, Lt. Governor Justin Fairfax; his father, Roger Fairfax, Sr., his brother, Roger Fairfax, Jr., and Staff Archaeologist, Aimee Wells, spent the afternoon of May 7 visiting the Ash Grove house in Tysons, the ancestral home of the Fairfax family. They discussed the importance of the property, the tale of the two Fairfax families, and how places tell stories. Simon Fairfax, Roger's great-great-grandfather was an enslaved man who may have helped with the construction of Ash Grove around 1790. Thomas, 9th Lord Fairfax emancipated Simon in 1798. They found the visit to the home of their ancestor to be a moving event.

Each of the gentlemen asked to be kept up to date with the archaeological fieldwork the Archaeology and Collections Branch has begun at the site, as well as updates on the Resident Curatorship of the house. They were especially interested in the kitchen/quarters structure and the people who lived and worked at Ash Grove during both the Sherman and the Fairfax tenures there.

- Mr. Kincannon extended thanks to the project team that has been involved with the new point-of-sale registration system for the Park Authority. The Park Authority signed a contract with USe Direct for the development of our RecDynamics software in January 2017. Now after a lot of hard work, training, and preparation we are nearly ready to make the transition from Partakes Online to the new system. Registering for Fairfax County Park Authority programs through Parktakes online is about to get even easier with an improved system that offers a new look and feel.

The Park Authority is switching to an updated registration system later this month that will offer several advantages for park customers. With the new system, the agency will be able to expand its hours of operation for registration and for accessing member accounts. It will provide upgraded server support, an improved mobile experience and greater reliability.

As the switch is being made, park customers will not be able to complete any member-based transactions on May 19 through May 22, 2018. However, all other transactions will be allowed. For example, park visitors can buy a ticket for a spin on a carousel, but they won't be able to buy a park pass in their name.

Again, Mr. Kincannon thanked Sara Baldwin, John Finegan, Steve Lewis and the entire project team: Bill Farley, Beth Vasquez, Britta Stratford, Jen Braun, Tammy Schwab, Emilie Shumate, Mary Nelms, Don Tubel, Nicole Varnes, Yen Lin, Jim Lear, and Sonam Dua for their very long and hard work bringing this project to fruition.

- The National Capital Gift Planning Council designated Park Foundation Executive Director, Roberta Longworth, as a 2018 scholar to attend the Washington, D.C. metro area's most prestigious annual gift planning conference. Selection was based on Bobbi's commitment to advance gift planning within limited resources.

This Planned Giving Days full conference registration taking place in Arlington, VA on May 24-25, is timely as the Park Foundation staff expands the Legacy Circle and prepares for the 2nd Annual Legacy Circle Reception. In April two additional individuals pledged to include the Park Foundation in their wills.

- With regard to the FY19 General Fund and the Revenue and Operating Fund budget, Mr. Kincannon indicated that he would be coming to the board at a future date as the budget is prepared over the summer to have Parks submission ready for the September timeframe.

Currently the asks total approximately \$5.4 million and cover both very tactical items (trail maintenance, forestry, structure reinvestments, additional positions for archaeology and planning, and energy management) to the more strategic items (Social equity/scholarship support, encroachment education/prevention, ADA transition plan needs, funding for the summer concert series, natural vegetation classifications, and expansion of RecPAC).

He asked the board to think about things that staff may have missed that might be important to them with the perspective of what they see in the system related to the General Fund component which is basically parkland and park issues things related to restrooms, tennis courts, and those types of things – generally everything that is free in the Park Authority that is General Fund based. The Park Authority has about a \$24M budget based on approval by the Board of Supervisors on May 1. As a comparative Libraries has about a \$26M budget, NCS has about \$31M. the Park Authority serves 18M people a year.

In response to his suggestion at the last board meeting, some of the Park Board members have reached out to their Supervisors. If any board members have thoughts, ideas, or suggestions, they may bring them forward in their Board Matters over the next several weeks or send him and email.

Ms. Burns will present the finalized list of items in September as part of the FY2020 budget submission package.

Mr. Bouie reminded that board that as in the past a meeting could be scheduled during the August recess if necessary.

- Mr. Bouie added that he met with some folks from the National Capital Gift Planning Council earlier in the day and begged for a seat for Ms. Longworth, without knowing she had been invited to attend.

Dr. Carter is also attending the event and will be sure to look for Ms. Longworth.

### **BOARD MATTERS**

- Mr. Khan extended kudos to staff for their work on CAPRA. An organization as large as the Park Authority should have a third party audit its organization. It's always good when someone else says we have a great organization. That's what gives us credibility. He believes it is worth every penny and every second that is spent on accreditation. Staff is doing a wonderful job as usual and it adds another feather in our cap.
- Dr. Carter attended the Trails for Youth opening of the pump track at Brookfield Park on April 28. She thanked Ms. Vosper for being there and representing the Park Authority.
- Ms. Godbold attended the Sully Foundation's Annual Meeting on May 1. She always enjoys going out there and hearing from the interns. It was also a great meeting.

She reminded everyone to get their Elly Doyle Award nominations in to Ms. Pedersen. Ms. Pedersen can provide the forms if anyone is in need.

- Mr. Quincy reported that he attended the Tysons Development open house on May 3. This was a very popular event. Andi Dorlester represented the Park Authority; Stephanie Langton was there to discuss the Resident Curator Program. The Park Authority's table received a lot of traffic. Congressman Connolly and members of the Board of Supervisors also attended the open house. It was attended by the developers and anyone interested in Tysons.

He reported that he will be meeting with the outside auditors on Monday, May 14.

- Mr. Thompson attended the Lake Accotink public meeting hosted by Supervisors Cook and McKay on Monday, April 30. The meeting was attended by well over 300 people. There is a great deal of interest in the community of why, when, and what we are going to do with the lake. Mr. Bowden and staff were there to field questions. Mr. Thompson commented that one should never underestimate the public wanting to do sometime and the cost involved. The Board of Supervisors is working on the process to get funding for the next bond. There

is a lot of information about the project on the web. Additional costs could be incurred because of downstream impacts. Mr. Bowden indicated that DPWES is working on the numbers.

Mr. Thompspon noted that there are no natural lakes in Virginia, therefore there is no credit for the Chesapeake Bay for collecting the silt because it was created before the standard existed. There is a cost factor if we allow things to go downstream.

Recalling former board member Mr. Batten's frequent request, Mr. Thompson reminded the board to find people who are interested in being on the Foundation Board or who are interested in donating money.

- Mr. Gorham thanked staff for putting together the public meeting on the Mount Vernon RECenter renovations.

He also thanked Ms. Pedersen for the ribbon cutting ceremony at Bucknell Manor Park.

As promised in an earlier meeting he provided an update on the Original Mount Vernon High School project. The Park Authority was asked to be involved because the George Washington RECenter is adjacent to that property. He and Aimee attended a meeting on Monday, May 7. The Alexander Company went over the existing conditions, traffic conditions, and the anticipated road alignments with EMBARK. They discussed the soil constraints, the wetlands, the floodplain and all associated things. In summary there didn't seem to be any significant transportation constraints from EMBARK or the expansion. Mr. Gorham was surprised to see the size of the RPAs and floodplains and the amount of fill that had been put there when the high school was originally constructed to include all kinds of soils including marine clay. Alexander Company described it as not a dealer killer, but at a higher price tag than if the soil was virgin.

The next meetings will take place on June 27 and July 25. Alexander Company will begin to show ideas and get the committee's input. The next public meeting will be held sometime in September.

Mr. Gorham will continue to provide updates. When this recommendation comes forward the Park Board will need to be prepared to be in sync with the Board of Supervisors. If anyone has any questions about the ongoing process they should contact him or Ms. Vosper. He indicated that it would be constructive to share the material coming out of those meetings with the board.

- Dr. Aidoo thanked the Park Authority for her orientation on Friday, May 4, adding that she feels that she can feel a little better about the conversations.
- Mr. Stone, Braddock District, had nothing to report.



- Mr. Hackman was absent.
- Mr. Kendall reported that in the spring he was asked to joined a panel and accepted to work on an Annandale project called the Annandale Parks Civic Space Initiative. What they are doing is developing parklike gathering spaces in urban areas to allow people to gather and enjoy nature in an urban setting. Ms. Nugent is also on the panel along with folks from the Supervisor’s office in the Mason District. We are providing them input on how to design and demonstrate these urban park settings. They are doing one in Annandale and providing a demonstration/exhibition on June 3 at the Annandale firehouse. If anyone is interested in attending it will be held between noon and 4 p.m. and staff will be there. This is going to do something to revitalize some of the urban spaces with a little bit of nature. The Park Authority is well capable of assisting them in providing a nice space.

He noted that June will be a busy month. Not only does Parks have CAPRA on June 13, but the Women in Golf event will be held on June 13 at Laurel Hill. It will be attended by a lot of people in the industry. He plans to attend the early events at Laurel Hill.

He also plans to attend the CAPRA reception, and the Volunteer Appreciation Luncheon at Green Spring Gardens that day.

The concert series at Mason District Park begins on June 17. The first event is features the City of Fairfax Concert Band and it will also be the cake and ice cream social; stop by to say hello to the Mason District Supervisor.

The some of the highlights for the series include the return of Capitol Steps, Tom Paxton, as well as Daryl Davis and his swing band if anyone wants to get up and doing the jitterbug.

**ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:38 p.m.

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Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting  
on May 23, 2018

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Kirk W. Kincannon, Executive Director

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

Park Authority Board Minutes prepared by

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Barbara J. Gorski, Administrative Assistant

Board Agenda Item  
May 23, 2018

**ACTION – 1**

Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request –  
Annandale North Springfield Little League (Mason District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Annandale North Springfield Little League in the amount of \$7,896.49 to improve the fencing on the outfield and batting cages for field 3 at Pine Ridge Park, as presented to and reviewed by the Park Operations Committee on May 9, 2018.

**ACTION – 2**

Reston North Park – Mastenbrook Volunteer Matching Fund Grant Program Request –  
Reston Herndon Little League (Hunter Mill District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Reston Herndon Little League in the amount of \$18,818.71 to construct batting cages and dugout covers for field 2 at Reston North Park, as presented to and reviewed by the Park Operations Committee on May 9, 2018.

**ACTION – 3**

Scope Approval – Wilton Woods School Site Playground Replacement (Lee District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope for the design and installation of replacement playground equipment and other related work at the Wilton Woods School Site, as presented to and reviewed by the Planning and Development Committee on May 9, 2018.

Board Agenda Item  
May 23, 2018

**ACTION – 4**

Scope Approval – Wolf Trails Park Tennis Courts Lighting Replacement (Hunter Mill District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to replace the tennis courts lighting system at Wolf Trails Park, as presented to and reviewed by the Planning and Development Committee on May 9, 2018.

**ACTION – 5**

Scope Approval – Liberty Bell to Burke Station Park Trail Construction (Springfield District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to construct 2,580 linear feet of 8' wide asphalt and concrete trail and one (1) stream crossing in the Pohick Stream Valley Park near Burke Station Park, as presented to and reviewed by the Planning and Development Committee on May 9, 2018.

**ACTION – 6**

Approval – Franconia District Park Master Plan Revision (Lee District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Franconia District Park Master Plan Revision, as presented to and reviewed by the Planning and Development Committee on May 9, 2018.

Board Agenda Item  
May 23, 2018

**INFORMATION – 1**

FY 2018 Third Quarter Status Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on May 9, 2018.

**INFORMATION – 2**

FY 2018 Third Quarter Status Review, Fund 80000, Park Authority Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on May 9, 2018.

**INFORMATION – 3**

Draft Lake Fairfax Park Master Plan Revision for Public Comment

As presented to and reviewed by the Planning and Development Committee on May 9, 2018.

**INFORMATION – 4**

Planning and Development Division Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on May 9, 2018.

Board Agenda Item  
May 23, 2018

**CLOSED SESSION**

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A) (3).