



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

October 10, 2018

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Adoption of Minutes, September 26, 2018, Park Authority Board Meeting
- (CW) ADMIN-2 Park Authority Board Meeting Schedule, January–December 2019

ACTION ITEMS

- (M) A-1 Turkeycock Run Stream Valley – Mastenbrook Volunteer Matching Fund Grant Program Request – Overlook Foundation
- (L) A-2 Clermont Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Pioneer Baseball League
- (CW) A-3 Capital Improvement Program (FY 2020 - FY 2024)

INFORMATION ITEM

- (CW) I-1 FY 2018 Year End Budget Review, Fund 10001, General Fund
- (CW) I-2 FY 2018 Year End Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



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Board Agenda Item
October 10, 2018

ADMINISTRATIVE - 1

Adoption of Minutes - September 26, 2018, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the September 26, 2018, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the September 26, 2018, Park Authority Board meeting.

TIMING:

Board action is requested on October 10, 2018.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 26, 2018, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
September 26, 2018**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Abena A. Aidoo, Ph.D.
Dr. Cynthia Jacobs Carter
Maggie Godbold
Timothy Hackman
Ronald Kendall*
Faisal Khan
Kiel Stone
James Zook*

Staff Present:

Sara Baldwin, Deputy Director/COO
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Johnson
Todd Brown
Barbara Nugent
Cindy Walsh
Janet Burns

Absent*

Guests:

PUBLIC COMMENT

Speaker: Carson Evans
Anthony Vellucci
Jay Rouse

Topic: Need for a second sheet of ice
Ox Hill Monuments
FCPA assistance for SYC projects

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring the Fairfax County Park Authority's Colvin Run Historic Site, Frying Pan Farm Park, Green Spring Gardens, Resource Management Division's Historic Artifact Collections and Sully Historic Site upon Receipt of American Alliance of Museums Accreditation

Mr. Quincy made a motion to approve the resolution honoring the Fairfax County Park Authority's Colvin Run Historic Site, Frying Pan Farm Park, Green Spring Gardens, Resource Management Division's Historic Artifact Collections and Sully Historic Site upon receipt of American Alliance of Museums Accreditation; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall and Zook were absent.

- ADMN-2 Adoption of Minutes – September 12, 2018 Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the September 12, 2018 , Park Authority board meeting; seconded by Thompson. The motion carried by all members present, Messrs. Kendall and Zook were absent.

ACTION ITEMS

- A-1 Resident Curator Lease – Turner Farm (Dranesville District)
Mr. Hackman made a motion to approve the draft lease agreement for the purposes of initiating Board of Supervisors lease approval with the selected Resident Curator applicant; seconded by Mr. Thompson. The motion carried by all members present, Messrs. Kendall and Zook were absent.

Mr. Gorham stepped out of the room.

- A-2 Scope Approval – Grouped Athletic Field Irrigation Replacement – Pine Ridge Park and Trailside Park (Mason and Lee Districts)
Dr. Carter made a motion to approve the project scope to design and replace the athletic field irrigation systems at Pine Ridge Park and Trailside Park; seconded by Mr. Thompson. The motion carried by all members present, Messrs. Kendall, Zook and Gorham were absent.

- A-3 Scope approval – Repaving of the Gerry Connolly Cross County Trail in Accotink Stream Valley Park near Woodburn Road (Mason District)
Mr. Quincy made a motion to approve the project scope for repaving approximately 2,700 linear feet of asphalt and concrete trail and related work along the GCCCT to restore trail connectivity in Accotink Stream Valley Park; seconded by Mr. Thompson. The motion carried by all members present, Messrs. Kendall, Zook, and Gorham were absent.

- A-4 Approval of Mount Vernon District Park Master Plan Administrative Update (Mount Vernon District)
Mr. Thompson made a motion to approve the Mount Vernon District Park Master Plan administrative update to change the trail nomenclature to current definitions; seconded by Mr. Khan. The motion carried by all members present, Messrs. Kendall, Zook and Gorham were absent.

- A-5 Lake Fairfax Park Master Plan Revision for Approval (Hunter Mill District)
Mr. Quincy made a motion to approve the Lake Fairfax Park Master Plan Revision; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall, Zook, and Gorham were absent.

- A-6 Approval – Park Authority Board Endorsement for the Strategic Recommendations included in the RECenter System-wide Sustainability Plan Final Report
Mr. Quincy made a motion to endorse the Strategic Recommendations included in the RECenter System-wide Sustainability Plan Final Report; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall, Zook, and Gorham were absent.

Mr. Gorham returned to the meeting.

- A-7 Approval – Policy 306 Alcohol Policy
Mr. Thompson made a motion to approve Policy 306 Alcohol Policy; seconded by Mr. Quincy. The motion carried. Mr. Gorham voted nay and Messrs. Kendall and Zook were absent.
- A-8 FY 2020 Budget Submission, Fund 10001, General Fund
Mr. Quincy made a motion to approve the FY 2020 General Fund (Fund 10001) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall and Zook were absent.
- A-9 FY 2020 Budget Submission, Fund 80000, Park Revenue & Operating Fund
Mr. Quincy made a motion to approve the FY 2020 Park Revenue & Operating Fund (Fund 80000) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall and Zook were absent.
- A-10 FY 2020 Budget Submission, Fund 30010, General County Construction Fund
Mr. Quincy made a motion to approve the FY 2020 General County Construction Fund (Fund 30010) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present; Messrs. Kendall and Zook were absent.

INFORMATION ITEMS

- I-1 Planning and Development Division Quarterly Project Status Report
No action was necessary.
- I-2 FY 220 Budget Submission, Fund 30400, Park Authority Bond Construction
No action was necessary.
- I-3 FY 2020 budget Submission, Fund 80300, Park Improvement Fund
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie announced that he had received an email from Kirk Kincannon, who is attending the Annual NRPA Conference in Indianapolis, Indiana, that the Fairfax County Park Authority stating that the Fairfax County Park Authority had been officially reaccredited by the CAPRA. Mr. Bouie extended congratulations to the entire team, staff, and everybody. They did a tremendous job. Achieving accreditation is a tremendous undertaking and he is glad that Parks took it up many years ago. It buys Parks a lot of credibility, especially with the residents and with the folks across the street.
- Bryan Hill, County Executive, is quickly becoming a lover of Parks. Mr. Bouie stated that he loves it when the County Executive sends him text messages during the course of the day. Last Thursday, September 20, the County Executive and Kirk Kincannon visited Colvin Run, and he thanked Teresa Reynolds at Frying Pan; Dan Grulke at Lake Fairfax; Alex Bernard at Spring Hill RECenter; Mike Henry at Colvin Run. He said to tell everyone that Fairfax County Park Authority is number one.

The County Executive and Mr. Bouie have had a number of really good conversations about how we could do more with Parks.

- On a sad note, Parks lost another friend with the passing of Frank de la Fe, who was a past board member and chairman of the Park Authority Board. His funeral was held on Monday, September 24, and Mr. Bouie had a chance to attend. Mr. de la Fe served on this board for many years and was also the Hunter Mill District Planning Commissioner up until last December. Anything that was done in a big way in Fairfax County in the past 20 years in terms of planning or parks Frank de la Fe had something to do with it. Parks will have a blog with some of the other comments that were made by Kirk Kincannon, Paul Baldino, and some other folks that worked with him. Mr. de la Fe was a great guy and will be sorely missed.

DIRECTOR'S MATTERS

- Sara Baldwin provided an update on the FCPA Recreational Activities: Revenue Analysis Controls Study that was requested by the Office for Program Audit. This study is a review of the Park Authority's revenues and controls related to fees collected recreation classes, season passes, golf, and swimming activities. Included in this study they looked at the financial activity in these accounts to gain assurance that these revenue items are properly supported, recorded in the correct accounts, that appropriate financial control enhancement opportunities were in place, and to increase financial transparency.

The board auditor worked with Janet Burns to collect sample data and visit sites to interview staff. It was determined that revenue controls, handling and processing were all satisfactory. Minor issues, outside of the scope, were noted with the safe keys not being labeled "Do Not Duplicate" (not county policy) and they were concerned with the number of staff with keys.

The full report will be presented to the Board of Supervisors Audit Committee on October 2

BOARD MATTERS

- Mr. Khan offered congratulations and kudos to staff for the accreditation. He was not surprised, but is really happy. It is good to reconfirm why we are here and it is a compliment to everyone.
- Dr. Carter extended kudos to all.
- Ms. Godbold congratulated staff and said that she is always proud hear that the Sully Foundation is supportive.

Some of the board members may recall that there use to be a bridge crossing the Cross-County Trail next to the Gabrielson Gardens. It is now gone. It was a very active and involved citizenry discussing the bridge before and after it was removed. There was a meeting which she was unable to attend, but they are starting to look at what can be done to replace the bridge. Supervisor Kathy Smith is planning to hold a public meeting sometime in the next couple of months to give people information about that.

Supervisor Kathy Smith will be doing a walk through E.C. Lawrence on the first Saturday in November.

- Mr. Hackman echoed the comments about staff and reaccreditation.

Cindy Walsh and Todd Brown joined Mr. Hackman at the Great Fall Grange for discussion hosted by the Great Falls Citizens Association on the status of the Great Falls Grange Foundation and the discussions between that organization and the Park Authority in terms of that group perhaps taking over the operation of the Grange and providing greater access for that facility.

On Saturday, September 29, at 10 a.m. there will be a dedication of the replaced playground at Griffith Road Park.

- Mr. Stone had nothing to report.
- Dr. Aidoo thanked staff for all their hard work.
- Mr. Gorham thanked everyone that worked on the accreditation.
- Mr. Thompson, congratulated everyone on the accreditation.

He reported that some folks have said they had never heard about the Alcohol Policy. While he knows that Parks had put information out and held a public meeting, which was ill attended, people jump to some assumptions that are not fair, i.e. parks will be filled with people that are drunk. Mr. Thompson suggested that Parks may want to put together an FAQ as a reminder of what the process is.

- Mr. Quincy congratulated staff again for a great job.

Following up on Mr. Thompson's comments about the Alcohol Policy, he has heard some things too which tells him that Parks is going to have to have specific guidelines. Two people have said that they can bring their cooler to the park now – wrong. So as Mr. Thompson commented, that is something Parks has to keep in mind.

On Saturday, September 29, 2018, as part of National Bike Your Park Day festivities, the Park Authority will join with Bike Fairfax to welcome cyclists to the Gerry Connolly Cross County Trail. The ride will begin at Audrey Moore RECenter (in Wakefield Park) at 10 a.m. and feature welcoming remarks from Congressman Gerry Connolly and other officials. Following this brief ceremony, Bike Fairfax will lead a six-mile family ride from Wakefield Park to Lake Accotink and back.

- Messrs. Kendall and Zook were absent.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:10 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on October 10, 2018

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
October 10, 2018

ADMINISTRATIVE – 2

Park Authority Board Meeting Schedule - January to December 2019

The following schedule is proposed for Park Authority Board meetings during calendar year 2019. Upon consensus of the board, the dates will be published as the regular meeting schedule for calendar year 2019.

January 9 and 23	July 10 and 24
February 13 and 27	August Recess
March 13 and 27	September 18*
April 10	October 9 and 23
May 8 and 22	November 13
June 12 and 26	December 11

A second board meeting in November and December 2019 could be reinstated if necessary.

*The Fairfax County Park Authority will be hosting the VRPS Congress in September in Tysons, Virginia. Staff will be engaged in preparation and working the conference, therefore it is recommended to hold one meeting in mid-September.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

Board Agenda Item
October 10, 2018

ACTION – 1

Turkeycock Run Stream Valley – Mastenbrook Volunteer Matching Fund Grant Program Request – Overlook Foundation (Mason District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Overlook Foundation in the amount of \$17,500 to assist with controlling invasive plants in the Turkeycock Run Stream Valley, as presented to and reviewed by the Park Operations Committee on September 26, 2018.

ACTION – 2

Clermont Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Pioneer Baseball League (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Pioneer Baseball League in the amount of \$14,845.24 to purchase and install scoreboards at Clermont Park, as presented to and reviewed by the Park Operations Committee on September 26, 2018.

ACTION – 3

Capital Improvement Program (FY 2020 - FY 2024)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the submission of the Capital Improvement Program (FY 2020 - FY 2024) to the County's Capital Improvement Program review team, as presented to and reviewed by the Planning and Development Committee on October 10, 2018.

Board Agenda Item
October 10, 2018

INFORMATION – 1

FY 2018 Year End Budget Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on September 26, 2018.

INFORMATION – 2

FY 2018 Year End Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on September 26, 2018.