



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

November 14, 2018

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Resolution Honoring William Godfrey upon His Retirement from Fairfax County Park Authority
- (CW) ADMIN-2 Adoption of Minutes – October 24, 2018, Park Authority Board Meeting

ACTION ITEMS

- (D) A-1 Bruin Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Herndon Environmental Network
- (M) A-2 Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Road Youth Club
- (HM) A-3 Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian
- (SP) A-4 Approval – Greenbriar Park - Telecommunications License Agreement between Fairfax County Park Authority and Celco Partnership d/b/a Verizon Wireless
- (P) A-5 Scope Approval – Nottoway Park Diamond Field #1 – Synthetic Turf Installation Including Approval of the Contribution and Use Agreement

INFORMATION ITEM

- (CW) I-1 FY 2018 Park Authority Comprehensive Annual Financial Report (CAFR) *(with presentation)*

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

ADJOURNMENT



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ADMINISTRATIVE – 1

Resolution Honoring William “Bill” Godfrey upon His Retirement from Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor William “Bill” Godfrey for the work he has performed consistently answering the call of duty for the care and maintenance of Park Authority historic buildings and parks, night and day as needed.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution to William “Bill” Godfrey, Park/Rec Specialist I serving the Resource Management Division and the residents of Fairfax County from the Hunter House in Nottoway Park

TIMING:

Board action is requested on November 14, 2018.

BACKGROUND:

From March 1989 through the end of this calendar year, William “Bill” Godfrey has responded to the needs of the Resource Management Division, ensuring that our historic buildings, and parks were cared for under any and all conditions. Whether it was the myriad emergencies on weekends and evenings, or braving inclement weather Bill has always been available and willing to be onsite. Scores of Park employees took comfort in knowing that if Bill answered the phone, you could be confident that everything would work out. He was the point of contact for countless rentals, numerous events, assisted thousands of customers, met contractors on site, and took care of whatever needed attention in terms of maintenance.

Bill clearly dedicated himself to upholding the integrity of the Park Authority’s historic sites. Since 2007, Bill has been charged with supervising and maintaining historic sites and structures. Many of these sites are unstaffed and often have been neglected for years. In fact, his colleagues refer to him as the “eyes and ears” for historic sites.

Bill served at Sully Historic Site from 1995 until 2007 as the Maintenance Crew Chief, managing the daily maintenance of this important Virginia landmark. He managed multiple Eagle Scout projects for the Park Authority and established the Sully Historic Site southern trail system. He oversaw the installation of Sully’s fire suppression

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system in 1999, often transported museum collections with the utmost of care, and frequently in period clothing for evening programming and carpentry hands-on demonstrations at the site.

He also maintained Sully's Historic Slave quarter log cabin, formulating the chinking material between the logs, often while members of the public or scout groups observed. He helped establish the garden plot beside the log cabin.

Furthermore, he supported logistics for multiple large events over 12 years at Sully and other FCPA sites, such as Spring Fest, car shows, and 4H Fairs. He was instrumental in the creation and coordination of the Historic Site Volunteer Corps that lends a vital hand at sites throughout the system. Most recently, Bill assisted in the establishment and implementation of the Resident Curator Program.

His career is a reflection of dedication, personal resolve and the stewardship ethos.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Nugent, Director, Resource Management Division (RMD)
Mary Olien, Operations Branch Manager, RMD
David Buchta, Heritage Conservation Branch Manager
Carol McDonnell, Manager, Sully Historic Site
Judith Pedersen, Public Information Officer

***WHEREAS**, William “Bill” Godfrey joined the Park Authority in 1989 and over the past 30 years has been an essential asset in ongoing efforts to preserve and protect historic structures throughout the park system; and*

***WHEREAS**, over these many years, Bill has responded to the needs of the Resource Management Division, ensuring that historic buildings are cared for regardless of the time of day or night, weekends and evenings, in hot weather or the harshest winter conditions, or inclement weather of all sorts; and*

***WHEREAS**, since 2007 Bill dedicated himself to upholding the integrity of the historic buildings and is known by his colleagues as the “eyes and ears of historic sites and played a key role in the establishment of the Resident Curator Program; and*

***WHEREAS**, from 1995 until 2007 he served as the Maintenance Crew Chief at Sully Historic Site where he protected this Virginia landmark, managed a host of Eagle Scout projects, established Sully’s southern trail system and often transported historic collection items; and*

***WHEREAS**, Bill frequently dressed in period clothing for evening programming and hands-on carpentry demonstrations as well as maintaining Sully’s Slave Quarter log cabin, formulating the chinking materials between the logs and establishing the garden plot next to the cabin; and*

***WHEREAS**, Bill was always there to support events large and small, and to work out the details and address any problems that arose, and his dedication, hard work and stewardship ethos is apparent in all his endeavors; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

William “Bill” Godfrey

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on November 14, 2018

Michael Thompson, Jr.
Secretary

William G. Bouie

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ADMINISTRATIVE - 2

Adoption of Minutes - October 24, 2018, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the October 24, 2018, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the October 24, 2018, Park Authority Board meeting.

TIMING:

Board action is requested on November 14, 2018.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the October 24, 2018, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
October 24, 2018**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary*
Linwood Gorham, Treasurer
Abena A. Aidoo, Ph.D.
Dr. Cynthia Jacobs Carter
Maggie Godbold
Timothy Hackman
Ronald Kendall
Faisal Khan*
Kiel Stone

Staff Present:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Brown
Barbara Nugent
Cindy Walsh
Andi Dorlester
Cindy McNeal

Absent*

Guests: Ryan Wolf, County Attorney's Office

PUBLIC HEARING to approve the exchange of a portion of the Kasold Property with a portion of Fairfax County Park authority's Holmes Run Stream Valley Park was held. No comments were received and no one was present to testify.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – October 10, 2018 Park Authority Board Meeting
Mr. Bouie noted that the minutes of the October 10, 2018, omitted Mr. Zook from the attendees and that the minutes should be amended to reflect the change.
Mr. Quincy made a motion to adopt the minutes of the October 10, 2018, Park Authority board meeting as amended; seconded by Mr. Hackman. The motion carried by all members present. Messrs. Thompson and Khan were absent.

ACTION ITEMS

A-1 Approval of Land Exchange of a portion of the Kasold Property with a Portion of Fairfax County Park Authority's Holmes Run Stream Valley Park (Mason District)

Mr. Kendall made a motion to adopt a resolution authorizing the land exchange of a portion of the Kasold Property with a Portion of Fairfax County Park Authority's Holmes Run Stream Valley Park; seconded by Messrs. Quincy and Hackman. The motion carried by all members present. Messrs. Thompson and Khan were absent.

A-2 Appointment of Anita Herrera to the Fairfax County Park Foundation Board

Mr. Quincy made a motion to approve the appointment of Anita Herrera to the Fairfax County Park Foundation Board; seconded by Mr. Hackman. The motion carried by all members present. Messrs. Thompson and Khan were absent.

A-3 Funding Allocation Approval – Ellanor C. Lawrence Park Forest Restoration Project (Sully District)

Ms. Godbold made a motion to approve the funding allocation to provide for replacement of lost forest and associated natural capital associated with clearing for the new entrance road and additional parking at Ellanor C. Lawrence Park; seconded by Mr. Hackman. The motion carried by all member present. Messrs. Thompson and Khan were absent.

A-4 Authorization to Advertise and Hold a Public Hearing Regarding Changes to the Park Authority's Regulations to Allow Electrically Assisted Bicycles (e-bikes)

Mr. Hackman made a motion to authorize advertising and holding a public hearing regarding changes to the Park Authority's Regulations to allow electrically assisted bicycles; seconded by Mr. Quincy. The motion carried by all members present. Messrs. Thompson and Khan were absent.

INFORMATION ITEMS

I-1 Fairfax County Park Foundation Audited Financial Statements

No action was necessary.

I-2 Annual Fee Review Calendar – FY 2019

No action was necessary.

I-3 Update on Proposed Comprehensive Plan Amendments Regarding Two Comprehensive Plan Trails in Huntley Meadows Park (Lee and Mount Vernon Districts)

Ms. Dorlester provided a presentation regarding the trails located in Huntley Meadows Park. Following discussion, Dr. Carter made a motion for staff to draft a letter to the Board of Supervisors stating that the Park Authority Board supports the removal of the trails from the Comprehensive Plan; seconded by Ms. Godbold. The motion carried by all members present. Messrs. Thompson and Khan were absent.

The Board also asked Ms. Dorlester to provide the information on the upcoming meetings regarding the changes to the Comp Plan.

I-4 Interim Park at Bailey's Crossroads (Mason District)

No action was necessary.

I-5 Museum and Collections Facility

No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie announced that the Sports Tourism Task Force meeting scheduled for October 25 was cancelled because Supervisor Herrity is in the hospital with pneumonia. He wished him well.

Mr. Kincannon indicated that Ms. Dorlester had a presentation on Information-3 regarding the trails in Huntley Meadow Park. For continuity the information on the presentation has been reported in the order in which it appeared on the agenda.

DIRECTOR'S MATTERS

- On Tuesday, October 9, 2018, Laurel Hill Golf Club hosted a limited engagement, retrospective conversation of the vision and creation of the highly acclaimed golf course. 50+ golf enthusiasts and Laurel Hill fanatics enjoyed this unique experience.

The event was planned in conjunction with the release of a 12-page biography featured in The Golfer's Journal, that profiles and illustrates the transformation of Laurel Hill and explores the land's past series of dramatic uses that "inextricably link the area with American history," including an anti-aircraft missile site and a penitentiary.

Bill Love, legendary golf course designer and the architect who created Laurel Hill, lead the conversation and gave an in-depth view from his initial reaction of seeing the land, to the construction of Laurel Hill's championship golf course.

The walking tour was followed by lunch, Q&A with the design team including Brian Kington and Golfer's Journal, Joshua Stueve, and an 18-hole round of golf.

Mr. Kincannon congratulated the Golf Operations folks.

BOARD MATTERS

- Mr. Khan was absent.
- Mr. Zook had nothing to report.
- Dr. Carter had nothing to report.

- Ms. Godbold had nothing to report.
- Mr. Kendall had nothing to report.
- Mr. Hackman had nothing to report.
- Mr. Stone noted that there is a Fairfax County Public Safety Small Unmanned Aircraft Systems Task Force. The Park Authority is part of that group and Bill Bouie has asked him to represent the board. The first meeting was held a week ago and it was very narrow in scope relating to whether Fairfax County can purchase drones for Police, Fire and Rescue related uses. Most of the concern is focused on civil liberties. There is no real impact to Parks right now.
- Dr. Aidoo had nothing to report.
- Mr. Gorham had nothing to report.
- Mr. Thompson was absent.
- Mr. Quincy reported that he attended the AAM Accreditation Reception on Sunday, October 21, and it was quite an achievement. There was a lot of effort by staff and volunteers. There was a good turnout. Mr. Quincy offered kudos to staff and the volunteers who participated. This was well deserved.

As a point of interest, there are 35,000 museums in the United States and 280 are accredited.

CLOSED SESSION

At 7:55 p.m. Mr. Quincy made a motion to convene in closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Virginia Code §2.2-3711(A)(3).
- b) Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Virginia Code §2.2-3711(A)(8).

Seconded by Mr. Gorham and approved by all members present. Messrs. Thompson and Khan were absent.

CERTIFICATION OF CLOSED SESSION

Mr. Quincy made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman and approved by all members present. Messrs. Thompson and Khan were absent.

ACTIONS FROM CLOSED SESSION**C-1 Lease Settlement for Property Located in the Springfield District**

Mr. Quincy made a motion to authorized the County Attorney to resolve the Dugout lease payment for property located in the Springfield District with funds from the Director's Emergency Fund as discussed in closed session; seconded by Mr. Hackman. The motion carried by all members present. Messrs. Thompson and Khan were absent.

C-2 Non-Binding Letter of Intent for Property Located in the Springfield District

Ms. Godbold made a motion to direct the Executive Director to initiate a non-binding letter of intent for property located in the Springfield District as discussed in closed session; seconded by Mr. Quincy. The motion carried by all members present. Messrs. Thompson and Khan were absent.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:20 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on November 14, 2018

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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ACTION – 1

Bruin Park - Mastenbrook Volunteer Matching Fund Grant Program Request – Herndon Environmental Network (Dranesville District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Herndon Environmental Network in the amount of \$20,000 for the development of community garden plots at Bruin Park, as presented to and reviewed by the Park Operations Committee on October 24 and November 14, 2018.

ACTION – 2

Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Road Youth Club (Mason District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Braddock Road Youth Club in the amount of \$1,937.40 for the installation of fencing on field 6 at Pine Ridge Park, as presented to the Park Operations Committee on October 24, 2018.

ACTION – 3

Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian (Hunter Mill District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Spirit Open Equestrian in the amount of \$1,370.62 for the purchase of a portable ADA compliant mounting ramp for Frying Pan Farm Park. As presented to the Park Operations Committee on October 24, 2018.

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ACTION – 4

Approval – Greenbriar Park - Telecommunications License Agreement between Fairfax County Park Authority and Cellco Partnership d/b/a Verizon Wireless (Springfield District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the telecommunications license agreement with Verizon that will allow for the installation of a monopole with compound at Greenbriar Park for Verizon as the primary carrier and up to three (3) additional carriers, as presented to and reviewed by the Planning and Development Committee on November 14, 2018.

ACTION – 5

Scope Approval – Nottoway Park Diamond Field #1 – Synthetic Turf Installation Including Approval of the Contribution and Use Agreement (Providence District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to design, permit, and install synthetic turf and related work at Nottoway Park Diamond Field #1 and the Contribution and Use Agreement, as presented to and reviewed by the Planning and Development Committee on November 14, 2018.

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INFORMATION – 1

FY 2018 Park Authority Comprehensive Annual Financial Report (CAFR)

Rob Churchman, Partner, and Meghan DePace, Audit Manager, from the accounting firm of Cherry Bekaert, LLC, are presenting the financial position of the Park Authority as of June 30, 2018, as prepared by staff and audited by Cherry Bekaert, LLC. The CAFR is prepared in compliance with generally accepted accounting principles as required by the Governmental Accounting Standards Board (GASB).

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director
Aimee L. Vosper, Deputy Director/CBD
Sara Baldwin, Deputy Director/COO
Janet Burns, Senior Fiscal Administrator
Shashi Dua, Financial Reporting