



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Kirk W. Kincannon, Executive Director

FROM: Todd Brown, Director
Park Operations Division

DATE: September 12, 2019

Agenda

**Park Operations Committee
(Committee of the Whole)
Wednesday, September 18, 2019 – 5:20 p.m.
Boardroom – Herrity Building
Chairman: Linwood Gorham
Vice Chair: Michael Thompson**

1. Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League – Action*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

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September 18, 2019

ACTION

Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League (Mason District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$11,929 to purchase and install a new backstop at Pine Ridge Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$11,929 to purchase and install a new backstop at Pine Ridge Park.

TIMING:

Board action is requested on September 18, 2019, in order to award the grant.

BACKGROUND:

Annandale North Springfield Little League (ANSLL) has requested to replace the backstop at field 3 at Pine Ridge Park (Attachment 1). The request is for the removal of the existing backstop from the baseball field and installation of a new backstop in its place, to include private utility locate services.

To help fund the completion of the improvement, ANSLL is requesting \$11,929 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$11,929 contribution of cash from ANSLL, along with \$11,929 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$23,858.

ANSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and athletic field improvements for fields at Pine Ridge Park as well as many other park athletic fields.

The Park Authority Board Member for the Mason District supports approval of the Grant request. Staff from the Park Operations Division will manage the project, which is

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scheduled to be completed in spring of 2020. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$23,858. Funds are currently available in the amount of \$11,929 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$11,929 from ANSLL; resulting in the total available funding of \$23,858. Operational expenses will be the responsibility of ANSLL.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$106,983.93.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Pine Ridge Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –
Annandale North Springfield Little League

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Todd Brown, Director, Park Operations Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Michael P. Baird, Manager, Capital and Fiscal Services



Pine Ridge Park

Project Area



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

1. Grantee Information

Name of Individual or Organization: Annandale/North Springfield Little League (ANSL)

Contact Person: Donald Pedersen

Mailing Address: 9113 Parliament Drive, Burke, VA 22015

Phone: ((703) 966-1218

Email: don.pedersen@gmail.com

2. Project Title

New Baseball Backstop at Pine Ridge Park Field 3

3. Funding Requested for this project

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \$11,929

4. Project Description

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

The scope of the project is to remove and haul away the existing backstop from the baseball field and install a new backstop in its place. The current backstop measures 40 linear feet of 12' high chain link fence plus a 9' overhang. On each side of the backstop, there is a total of 60 linear feet of 10' high chain link fence.

The new backstop to be installed will measure 60 linear feet of 30' high galvanized steel chain link fence without an overhang. On each side of the backstop, there will be a total of 40 linear feet of 20' high galvanized steel chain link fence.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

This project is important to improve the safety of the general public, including families with young children, that come to Pine Ridge Field 3, to watch Little League baseball practice and games. The intended users of this project are boys and girls ages 9 through 12 who play baseball. While on the field, the players who are in the batter's box in front of the backstop often hit "foul" balls which go straight up into the air at a high rate of speed and with velocity. Frequently, these foul balls travel over the current backstop and into the public area behind the field. The installation of a new backstop at Pine Ridge Field 3, which is longer and higher than the current one, will improve the safety of the general public who come to watch the baseball games and practices or who are simply walking nearby by helping to ensure that less foul balls hit by the batters at home plate make it out of the field of play. In addition, the project will improve the overall appearance of the field.

6. Sponsor Commitment

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

The backstop project for Field #3 at Pine Ridge Park will be performed by an experienced contractor, Long Fence. The ANSLL Facility Manager will work directly with the Project Manager for Long Fence to organize the project and insure the installation is done in accordance with Fairfax County Park Authority specifications. Our Facility Manager will make physical inspection of the project and document its progress with photographs and written notations when appropriate. It is anticipated the backstop will require little maintenance after installation. Our Facility Manager and other members of ANSLL regularly use Field #3 and will be able to observe any physical damage and make arrangements with the contractor to make any necessary maintenance.

7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

The backstop project for field #3 at Pine Ridge Park is planned to be performed by Long Fence, with a total estimated cost of \$23,858.00 (an additional \$600 has been added to cover underground utility locating). The scope of the project is to remove and haul the existing backstop (40 linear feet of 12' high chain link fence plus 9' overhang, and 60 linear feet of 10' high chain link fence) and install a new backstop (60 linear feet of 30' high galvanized steel chain link fence and 40 linear feet of 20' high galvanized steel chain link fence).

Mr. Steve Krutzler the Area 2 Athletic Fields Manager has the formal estimate from Long Fence. His e-mail is Steven.Krutzler@fairfaxcounty.gov 703-321-0972 – Office

8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.
- We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature Don H Pedersen

Date 5/13/19

Submit application to:

Fairfax County Park Authority
12055 Government Center Parkway, Suite 927
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist
Park Operations Division
703-324-8740
Julie.tahan@fairfaxcounty.gov

FOR OFFICE USE ONLY	
Date received	5/13/19
Delivery method	e-mail



42521 John Mosby Hwy
Chantilly, VA 20152
Tel: 703-471-0960 Ext 2512
Fax: 703-478-3545
crooney@longfence.com
www.longfence.com

June 27, 2019

Fairfax County Park Authority

Re: Pine Ridge Park

Subject: New Backstop Field #3

Dear: Mr. Krutzler

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed.

Remove and Haul (fence between dugouts)

- 40 linear feet of 12' high chain link fence plus 9' overhang
- 60 linear feet of 10' high chain link fence

Install (fence between dugouts)

- 60 linear feet of 30' high galvanized steel chain link fence (railing at 2" high, 1' high, 2' high, 5' high, 10' high, 15' high, 20' high, 25' high, and 30' high)
- 40 linear feet of 20' high galvanized steel chain link fence (railing at 2" high, 5' high, 10' high, 15' high, and 20' high)

Price \$23,258.00

Add Option

- **Add \$600 for us to include private utility locate**

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney
Project Manager

CUSTOMER ACCEPTANCE

PURCHASE ORDER

DATE