



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

June 22, 2022

**REVISED AGENDA**

### 7:00 PM PUBLIC COMMENT

#### ADMINISTRATIVE ITEM

- (CW) ADMIN-1 Board Resolution to Honor Trina Taylor, Who Has Served the Residents of Fairfax County for Over Thirty Years Working in a Variety of Roles in the Park Services Division
- (CW) ADMIN-2 Adoption of Minutes – June 8, 2022 Park Authority Board Meeting

#### ACTION ITEM

- (D) A-1 Scope Approval – Turner Farm Park – Equestrian Parking Lot
- (CW) A-2 FY 2022 Budget Revision, Fund 80000, Park Revenue & Operating Fund

**CHAIRMAN'S MATTERS**  
**DIRECTOR'S MATTERS**  
**BOARD MATTERS**

#### ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

## **ADMINISTRATIVE – 1**

### Board Resolution To Honor Trina Taylor, Who Has Served The Residents of Fairfax County For Over Thirty Years Working In A Variety of Roles in the Park Services Division

#### ISSUE:

Seeking approval of the resolution to honor Trina Taylor who has been influential in the success of the Park Services Division and Rec Centers in our park system over the past three decades. Her service has made a tremendous difference to customers, as well as colleagues who she trained and mentored over the years.

#### RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Trina Taylor, Manager of the Mount Vernon Rec Center and a long-term Park Authority employee, who through the years has played an outsized role in the health and fitness, recreational enjoyment and wellness of our customers as well as staff who benefited from her approach to helping colleagues succeed.

#### TIMING:

Board action is requested on June 22, 2022.

#### BACKGROUND:

Trina Taylor currently serves as the Manager of Mount Vernon Rec Center. She has served the residents of Fairfax County for 34 years in a variety of positions including front desk manager, recreation programmer, and general manager of Providence, George Washington and Mount Vernon Rec Centers with skill and professionalism.

Trina is well-known for her leadership and staff development skill and has coached, mentored and trained countless staff who earned promotional positions. This is a vital skill and important accomplishment in an agency that has a need for a great number of employees, many of whom are young and at the beginning of their careers.

She is a particularly talented and effective trainer and was one of the inaugural instructors for the Ellis & Associates Lifeguard Instructor Trainer program. She served as a key facilitator for the Leadership for Results and Total Quality Management training programs where she trained scores of Park Authority staff. Her interest, dedication and professional approach to these and other programs inspired others and led to success.

Trina played a key role in the renovation planning of the Mount Vernon Rec Center, navigating this multi-year process to reach the point of renovation/expansion of this 40+ year old building. She is the trusted point person that kept the community informed and engaged in the progress.

Trina is a gifted and proven problem-solver, and an excellent time manager. She is imbued with strong interpersonal skills and leadership abilities and as a result, she created a culture of service driven staff who are motivated to serve and create a welcoming environment for all to enjoy the facilities the Park Authority has to offer.

There is little question that her retirement is well-deserved. Without a doubt, she will be missed for the many reasons already mentioned and because she is simply a wonderful person, a great friend to many, and is darn good at her job. Her contributions have made the Park Authority a much better place for the residents of Fairfax County to come visit, play and relax. She is also the kind of person you want as a supervisor and colleague.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Cindy Walsh, Director, Park Services Division

***WHEREAS**, Trina Taylor, has served the residents of Fairfax County for 34 years in a variety of positions including Front Desk Manager, Recreation Programmer, and General Manager of Providence, George Washington and Mount Vernon Rec Centers with skill and professionalism, and;*

***WHEREAS**, Trina was known as a highly effective trainer, and was one of the selected inaugural instructors for the Ellis & Associates Lifeguard Instructor Trainer program and was a key facilitator for the Leadership for Results and Total Quality Management training programs where she trained scores of Park Authority staff, and;*

***WHEREAS**, Trina played a key role in the renovation planning of the Mount Vernon Rec Center, navigating this multi-year process to reach the point of renovation/expansion of this 40+ year old building as the trusted point person that kept the community informed and engaged in the progress, and;*

***WHEREAS**, a proven problem-solver, excellent time manager, with strong interpersonal skills and leadership abilities, she created a culture of service driven staff who are motivated to serve and create a welcoming environment for all to enjoy the facilities the Park Authority has to offer, and;*

***WHEREAS**, Trina is well-known for her leadership and staff development skills and has coached, mentored and trained countless staff who were later promoted, and;*

***WHEREAS**, her retirement is well-deserved, she will be greatly missed for the many reasons already mentioned and because she is simply a wonderful person, a great friend to many, and is darn good at her job and her contributions have made the Park Authority a much better place for the residents of Fairfax County to come visit, play and relax;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

***Trina Taylor***

*For dedicated and outstanding contributions to the Fairfax County Park Authority and the residents of Fairfax County*

*Adopted by the Fairfax County Park Authority Board on June 22, 2022*

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*Mike Thompson*  
*Secretary*

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*William G. Bowie*  
*Chairman*

Board Agenda Item  
June 22, 2022

## **ADMINISTRATIVE – 2**

### Adoption of Minutes – June 8, 2022 Park Authority Board Meeting

#### ISSUE:

Adoption of the minutes of the June 8, 2022 Park Authority Board meeting.

#### RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the June 8, 2022 Park Authority Board meeting.

#### TIMING:

Board action is requested on June 22, 2022.

#### FISCAL IMPACT:

None

#### ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the June 8, 2022 Park Authority Board Meeting

#### STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
June 8, 2022**

At the beginning of the Planning and Development Committee Meeting at 6:40 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Cynthia Jacobs Carter  
Maggie Godbold, Vice-Chair  
Linwood Gorham  
Timothy Hackman, Treasurer  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Kiel Stone

**Location:**

Residence in Lee District  
Residence in Sully District  
Residence in Mount Vernon District  
Residence in Dranesville District  
Residence in Mason District  
Residence in Providence District  
Residence in Providence District  
George Mason University in Braddock District  
TPC Sawgrass in Vedra Beach, Florida  
Residence in Hunter Mill District

Michael Thompson, Secretary  
William G. Bouie, Chairman

Mr. Bouie stated that Mr. Zook and Dr. Aidoo are absent and excused.

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Dr. Aidoo and Mr. Zook were absent.

**Need for an Electronic Meeting**

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom,

and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo and Mr. Zook were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Bouie called the Park Authority Board meeting to order at 7:00 p.m.

### **PUBLIC COMMENT**

No public speakers

### **ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – May 25, 2022, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the May 25, 2022, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo and Mr. Zook were absent.

### **ACTION ITEM**

A-1 Approval – Name the Future Amphitheater in Ellanor C. Lawrence Park, the Adler Amphitheater  
Ms. Godbold made a motion to approve the naming of a new amphitheater in Ellanor C. Lawrence Park, the Adler Amphitheater; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo and Mr. Zook were absent.

### **INFORMATION ITEMS**

I-1 FY 2022 Third Quarter Budget Review, Fund 10001, General Fund  
No action was necessary.

I-2 FY 2022 Third Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund  
No action was necessary.

### **CHAIRMAN'S MATTERS**

- Mr. Bouie thanked staff for their tremendous effort in dealing with the situation this weekend with the rabid coyote at Lake Accotink Park. Staff responded quickly and communicated with the public and the other County agencies. Kudos to all the staff involved.

- Mr. Bouie stated that staff are continuing to have conversations with the County regarding the budget.
- Mr. Bouie shared that the volunteer event that was scheduled for June 10<sup>th</sup> at the Water Mine has been cancelled due to staff shortages.
- Mr. Bouie will be meeting with Chairman McKay next week and he will report on that at the next meeting.
- Mr. Bouie reminded everyone that COVID is still very much present in the community. He also reminded everyone that the board will stay virtual through July and we will revisit to determine the best course of action for the fall.

### **DIRECTOR'S MATTERS**

- Ms. Cole stated that staff is in talks with DMB regarding the budget and CIP.
- Ms. Cole stated that staff is also working on hiring an equity consultant to do an equity study to help get a full picture of the Revenue Fund.
- Ms. Cole stated that the nomination deadline for Elly Doyle Awards has been extended to Friday, June 24<sup>th</sup> and asked the board for their help soliciting nominations.
- Ms. Cole thanked Mr. Quincy for coming out to the summer fitness and wellness open house at Oak Mar Rec Center.
- Ms. Cole shared some pictures from a recent event held by NAACP and National Audubon Society at Mt. Vernon Woods Park. She thanked the staff that attended and shared their designs for the park. A lot of great community input was received.
- Ms. Cole shared information regarding the recent incident in Lake Accotink Park with the coyote. She shared kudos to all the staff who worked over the weekend to address the situation to keep the public safe, including Sara Baldwin, Cindy Walsh, Laura Grape, John Burke, Animal Protection Police, Evan Seklecki, Dan Grulke, Judy Pedersen, and many others across the county. It was a phenomenal response by everyone involved. A thank you note from the Park Authority and a stuffed coyote was sent to the Animal Protection Police.
- Ms. Cole shared that there will be a variety of celebrations on Juneteenth across the Park Authority. A list can be found on the website.
- Ms. Cole offered her congratulations to Dr. Cynthia Jacobs Carter, who was recently recognized by the National Capital Gift Planning Council as a scholar recognizing her professional success, now as the Senior Advancement Officer, Director of Gift Planning at the Smithsonian's National Museum of African American History and Culture.

### **BOARD MATTERS**

- Dr. Carter offered thanks to the staff for their hard work. Dr. Carter also thanks Ms. Longworth for all her work with the Adler Foundation on their donation. Dr. Carter also recognized Ms. Pedersen and her team for the work on the Elly Doyle program.
- Mr. Kendall reminded everyone that the summer concert series is kicking off next week. He thanked all the staff involved in the preparations and plans that began back in January. He



participated in a walk through of the amphitheater and all is ready. Their second show will be Tom Paxton and they anticipate a crowd of around 400. Mr. Kendall also shared that on July 16<sup>th</sup> will be the re-opening of Hidden Oaks Nature Center at 10am-1:30pm with performers, speeches, local political and community leaders. He invited all to come and see the new building.

- Mr. Gorham stated that the Mt Vernon concert series began last week and he thanked staff for all their work. The sale of wine was added this year and it was a great kick off.
- Ms. Godbold thanked staff for their efforts on the coyote issue. Ms. Godbold also recognized Ms. Longworth for her work on the donation from the Adler Foundation and hopes that this will be a long partnership for the future.
- Mr. Stone thanked the staff for their efforts over the weekend to address the coyote situation and getting Lake Accotink closed to keep the public safe.
- Mr. Quincy thanked staff for their efforts regarding the coyote situation. He also recognized staff for their work to prepare the summer concerts.
- Mr. Khan shared kudos to the staff and congratulated Dr. Carter as well.
- Mr. Thompson also thanked the staff.

## **ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:19 pm.

### **Participating Staff:**

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Judy Pedersen, Public Information Officer  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Jesse Coffman, Director, Golf Enterprises  
Roberta Longworth, Director, Park Foundation  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on June 22, 2022

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Allison Rankin, Management Analyst

Board Agenda Item  
June 22, 2022

**ACTION – 1**

Scope Approval – Turner Farm Park – Equestrian Parking Lot (Dranesville District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to design and construct a gravel parking lot adjacent to the existing equestrian facilities at Turner Farm Park as presented to and reviewed by the Planning and Development Committee on June 8, 2022.

**ACTION – 2**

FY 2022 Budget Revision, Fund 80000, Park Revenue & Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Revised FY 2022 Park Revenue & Operating Fund (Fund 80000) Budget as presented to and reviewed by the Budget Committee on June 22, 2022.