



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

October 12, 2022

7:00 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – September 28, 2022 Park Authority Board Meeting

ACTION ITEMS

(CW) A-1 Fairfax County Park Foundation Bylaws Revision
(SP) A-2 Scope Approval – Burke Lake Park Marina Maintenance
(CW) A-3 FY 2024 General Fund Budget Process

INFORMATION ITEM

(CW) I-1 FY 2024 General Fund Budget Process
(CW) I-2 Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update

**CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS**

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
October 12, 2022

ADMINISTRATIVE – 1

Adoption of Minutes – September 28, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the September 28, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the September 28, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on October 12, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 28, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
September 28, 2022**

At the beginning of the Budget Committee Meeting at 6:31 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Maggie Godbold, Vice-Chair
Linwood Gorham
Timothy Hackman, Treasurer
Ron Kendall
Ken Quincy
Kiel Stone
Mike Thompson, Secretary
Jim Zook
William G. Bouie, Chairman

Location:

Residence in Franconia District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Mason District
Residence in Providence District
Residence in Braddock District
Residence in Springfield District
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Dr. Carter and Mr. Khan were absent.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Carter and Mr. Khan were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Dr. Cynthia Jacobs Carter joined the meeting at 6:36pm from her residence in the Franconia District. Chair Bouie verified that the other members of the board could adequately hear Dr. Carter’s voice.

Mr. Faisal Khan joined the meeting at 6:43pm from his residence in the Providence District. Chair Bouie verified that the other members of the board could adequately hear Mr. Khan’s voice.

Chairman Bouie called the Park Authority Board meeting to order at 7:02 p.m.

PUBLIC COMMENT

Speaker:	Renee Grebe	Topic: Budget advocacy
	Jim Aucott	Dog parks
	Todi Carnes	Budget advocacy

PRESENTATION ITEM

P-1 Update from Equity Consultant

Ms. Cole introduced Stan Wall, Partner at HR&A Advisors, the Park Authority’s Equity Consultant. Mr. Wall shared some background information on HR&A and the work that they have done in this subject area for other jurisdictions around the country. Mr. Wall talked about typical funding sources for parks and recreation agencies and how the Park Authority’s funding works. He discussed some challenges related to the current funding model and the equity implications of that structure. He stated that while the revenue model has succeeded in delivering high quality recreation to some residents, it does not serve the Fairfax County residents who cannot afford to pay for the services. He showed data regarding program participation by race and household income. Mr. Wall reviewed some initial benchmark data to compare Fairfax County with local jurisdictions and two other non-local, but similar jurisdictions on budget, population, median income, and funding structure. He shared data to illustrate per capita spending, cost recovery, and recreation programming fees across those jurisdictions.

Mr. Wall shared why sliding scale fee structures will not alone address the equity issues that currently exist. The HR&A team will continue to do further research and develop implementation strategies for the Board to consider in the coming months. Mr. Wall stated that they recommend that the Park Authority does not further increase fees until there is a better understanding of how that impacts equity and there can be further exploration of other funding sources.

ADMINISTRATIVE ITEM

- ADMIN-1 Adoption of Minutes – September 28, 2022, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the September 28, 2022, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried unanimously.

ACTION ITEMS

- A-1 Scope Approval – Playground Replacement and Related Work at Manchester Lakes Park
Mr. Gorham made a motion to approve the project scope for design and installation of replacement playground equipment and related work at Manchester Lakes Park as discussed and approved during the Planning and Development Committee Meeting on September 14, 2022; seconded by Mr. Hackman. The motion carried unanimously. The Board noted that Manchester Lakes Park is in the Franconia District.

INFORMATION ITEM

- I-1 Review of Agenda for Joint Meeting with Park Authority Board and Board of Supervisors
No action was taken.
- I-2 Planning and Development Division Quarterly Project Status Report
No action was taken.
- I-3 Update on Park Operations Projects from April to June 2022
No action was taken.

CHAIRMAN'S MATTERS

- Mr. Bouie stated that the Northern Virginia Senior Olympics were held recently and Mr. Quincy participated and won several medals.
- Mr. Bouie stated that the National Public Lands Day was a great event. Mr. Kendall and Mr. Stone were in attendance, along with Board of Supervisors Chairman McKay, Congressman Connelly, and Supervisor Lusk. Over 100 volunteers participated. The event also celebrated the completion of Ms. Cole's tour of all 420 parks.
- Mr. Bouie thanked the public speakers who participated at the beginning of the board meeting for being advocates on behalf of the Park Authority. The support of the volunteers is much appreciated and their input will be considered going forward.
- Mr. Bouie shared that Ms. Elly Doyle's health has declined and asked that everyone send her well wishes. Mr. Bouie moved to approve a special commendation to recognize Ms. Doyle

for all the great work she completed on behalf of the Park Authority. Mr. Gorham seconded the motion. The motion carried unanimously.

DIRECTOR'S MATTERS

- Ms. Cole stated that the National Public Lands Day event was a success. Volunteers planted trees and pulled invasive plants. Ms. Cole thanked the staff who worked hard to support the event as well.
- Ms. Cole stated that she did complete her tour of all 420 parks across the system.
- Ms. Cole shared that there was an opening at Sully Community Center on September 17th. The Park Authority funded a second gymnasium at the facility. This facility will be evaluated for equitable funding structures to ensure access to the users of the community center.
- Ms. Cole shared there was an open house at Oak Hill on September 17th. The event was well attended by the community and was enjoyed by all.
- Ms. Cole shared that Northern Virginia Magazine recently named the five top fall foliage viewing locations in Northern Virginia and Scott's Run Nature Preserve and Huntley Meadows were included in their list.
- Ms. Cole shared pictures from the ROAD-E-O, held by FCPA, DPWES, and FCPS Maintenance. They held a variety of competitions and awards were given out to the winners.

BOARD MATTERS

- Mr. Bouie shared that Dr. Aidoo has videos on You Tube – “In the Know With Dr. Aidoo” and recommended that the board members go watch them.
- Dr. Carter gave kudos to Dr. Aidoo.
- Mr. Thompson thanked Ms. Cole, Ms. Baldwin and staff for their work at the Sports Tourism Meetings.
- Mr. Khan gave kudos to Dr. Aidoo and Ms. Cole for their recent achievements.
- Mr. Kendall enjoyed the National Public Lands Day event. He plans to attend the 20th Anniversary event for the Master Gardeners Program at Green Spring Gardens.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:06 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division
Brendon Hanafin, Director, Planning & Development Division
Ryan Carmen, Acting Director, Golf Enterprises Division
Kevin Williams, Acting Director, Park Operations Division
Allison Rankin, Management Analyst

Minutes Approved at Meeting on October 12, 2022

Allison Rankin, Management Analyst

Board Agenda Item
October 12, 2022

ACTION – 1

Fairfax County Park Foundation Bylaws Revision

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the draft revision of the Park Foundation bylaws as presented to and reviewed by the Administration and Board Management Committee on October 12, 2022.

ACTION – 2

Scope Approval – Burke Lake Park Marina Maintenance

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to restore a section of the marina beach area and shoreline at Burke Lake Park as presented to and reviewed by the Planning and Development Committee on October 12, 2022.

ACTION – 3

FY 2024 General Fund Budget Process

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2024 General Fund (Fund 10001) Budget Submission as presented to and reviewed by the Budget Committee on October 12, 2022.

Board Agenda Item
October 12, 2022

INFORMATION – 1

FY 2024 General Fund Budget Process

As presented to and reviewed by the Budget Committee on September 28, 2022.

INFORMATION – 2

Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update

As presented to and reviewed by the Park Operations Committee on October 12, 2022.