



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

October 26, 2022

7:00 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Adoption of Minutes – October 12, 2022 Park Authority Board Meeting
- (CW) ADMIN-2 Park Authority Board Meeting Schedule – January to December 2023

ACTION ITEMS

- (CW) A-1 Planning and Development Division Annual Work Plan for FY 2023
- (HM) A-2 Scope Approval – Lake Fairfax Park Pedestrian Bridge Installation
- (SP) A-3 Scope Approval – South Run Stream Valley Park Trail Improvements
- (B) A-4 All Abilities Center Project Approach
- (MV) A-5 McNaughton Fields Park - Mastenbrook Volunteer Matching Funds Grant Program Request – Woodlawn Little League

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
October 26, 2022

ADMINISTRATIVE – 1

Adoption of Minutes – October 12, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the October 12, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the October 12, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on October 26, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the October 12, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
October 12, 2022**

At the beginning of the Budget Committee Meeting at 5:30 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Maggie Godbold, Vice-Chair
Linwood Gorham
Timothy Hackman, Treasurer
Faisal Khan
Ken Quincy
Kiel Stone
Mike Thompson, Secretary
Jim Zook
William G. Bouie, Chairman

Location:

Residence in Franconia District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Providence District
Residence in Providence District
Office in Braddock District
Office in Alexandria
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Dr. Carter and Mr. Kendall were absent.

Mr. Kendall was absent and excused.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling

into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Carter and Mr. Khan were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Dr. Cynthia Jacobs Carter joined the meeting at 5:52pm from her residence in the Franconia District. Chair Bouie verified that the other members of the board could adequately hear Dr. Carter's voice.

Chairman Bouie called the Park Authority Board meeting to order at 7:15 p.m.

PUBLIC COMMENT

There were no public speakers at the meeting.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – September 28, 2022, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the September 28, 2022, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried unanimously.

ACTION ITEMS

- A-1 Fairfax County Park Foundation Bylaws Revision
Mr. Khan made a motion to approve the Fairfax County Park Foundation Bylaws Revision as discussed and approved during the Administration and Board Management Committee meeting on October 12, 2022; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.
- A-2 Scope Approval – Burke Lake Park Marina Maintenance
Mr. Thompson made a motion to approve the Burke Lake Park Marina Maintenance as discussed and approved during the Planning and Development Committee Meeting on October 12, 2022; seconded by Mr. Quincy. The motion carried by all members present; Mr. Kendall was absent.
- A-3 FY General Fund Budget Process
Mr. Quincy made a motion to approve the FY 2024 General Fund Budget Process as discussed and approved during the Budget Committee meeting on October 12, 2022; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall was absent.

INFORMATION ITEM

I-1 FY 2024 General Fund Budget Process

No action was taken.

I-2 Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update

No action was taken.

CHAIRMAN'S MATTERS

- Mr. Bouie thanked the Board of Supervisors and the County Executive for the approval of carryover funds for the Park Authority.
- Mr. Bouie shared that he has received positive feedback as a result of the Joint Meeting with the Board of Supervisors in September. There have been multiple discussions with Board of Supervisors' members following the meeting.
- Mr. Bouie recognized Megan McLaughlin for her advocacy efforts in support of bathroom facilities at all high school stadiums. She has spent many years advocating in a number of forums for this effort. At their meeting on October 11th, the Board of Supervisors approved funding to build bathrooms at all of the high school stadiums. The Board of Supervisors' funding will be matched by an equal contribution by the school system. Mr. Bouie congratulated Ms. McLaughlin for her passion and advocacy to see this to fruition.
- Mr. Bouie shared that the Vietnamese Golf Association held their national championship at Laurel Hill Golf Course with over 170 players, from states across the country, Canada, and Vietnam. The youngest player was 11 years old from Arizona. The oldest player was 73 years old. They raised \$40,000 for Laurel Hill through this event.
- Mr. Bouie stated the last handball, racquetball, paddleball shootout event was held the previous weekend with 50 players from across the country, Bolivia and Mexico.
- Mr. Bouie reminded everyone to discuss the Park Authority's budget requests with their respective Board of Supervisors member.
- Mr. Bouie reminded everyone to watch Dr. Aidoo's You Tube channel – "In the Know With Dr. Aidoo."

DIRECTOR'S MATTERS

- Ms. Cole shared pictures of the Park Authority staff winners from the ROAD-E-O, held by FCPA, DPWES, and FCPS Maintenance. Awards were given out to:
 - Jordan Simpson, Mobile Crew
 - Gregory Greenhow, Mobile Crew
 - Adrian Sebrell, Area 3
 - Dave Murphy, Area 5
 - Carl Meadows, Huntley Meadows
- Ms. Cole stated that the Trailblazers Awards Ceremony was held at Lake Fairfax Park on October 6, 2022. Trailblazer Awards are created by staff and given to staff.
 - Winners include:
 - Project of the Year: Pickleball Team

- Customer Service Excellence (Team): Golf Division
 - Customer Service Excellence (Individual): Laura Nelson-Bolick
 - Site of the Year: Area 3
 - Diversity, Equity and Inclusion (Group): Latino Conservation Week
 - Stewardship & Sustainability Award (Individual): Owen Williams
 - Supervisor of the Year: Betty Cook
 - Healthy Lifestyle Champion: Kurt Lauer
 - Employee of the Year: Shashi Dua
 - Stewardship & Sustainability Award (Group): Laura Short and Bob Rogers
- Ms. Cole recognized staff for their hard work – Ms. Cornejo and Ms. Hudson on the PROSA plan, Ms. Rankin on the policy manual review process and Ms. Baldwin on the CAPRA process.

BOARD MATTERS

- Mr. Khan stated that he will begin to contact the board for their nominations for the coming year. Mr. Khan gave kudos to the staff for all their hard work.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:32 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division

Brendon Hanafin, Director, Planning & Development Division

Ryan Carmen, Acting Director, Golf Enterprises Division

Kevin Williams, Acting Director, Park Operations Division

Allison Rankin, Management Analyst

Minutes Approved at Meeting on October 26, 2022

Allison Rankin, Management Analyst

Board Agenda Item
October 26, 2022

ADMINISTRATIVE – 2

Park Authority Board Meeting Schedule - January to December 2023

The following schedule is proposed for Park Authority Board meetings during calendar year 2023. Upon consensus of the board, the dates will be published as the regular meeting schedule for calendar year 2023.

January 11 and 25	July 12 and 26
February 22	August Recess
March 8 and 22	September 13 and 27
April 26	October 11 and 25
May 24	November 8
June 14 and 28	December 13

This proposed schedule for 2023 consolidates meetings for the months of February, April, May, November and December. A second board meeting in those months could be reinstated if necessary.

This schedule plans for 17 meetings for the Park Authority Board. Once the Fairfax County emergency order is lifted, based on the new state legislation regarding holding all-virtual public meetings, the board would be permitted to hold up to five of these meetings, non-consecutively, in an all-virtual format.

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

Board Agenda Item
October 26, 2022

ACTION – 1

Planning and Development Division Annual Work Plan for FY 2023

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Planning and Development Division Annual Work Plan for FY 2023 as presented to and reviewed by the Planning and Development Committee on October 12, 2022.

ACTION – 2

Scope Approval – Lake Fairfax Park Pedestrian Bridge Installation

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to design and construct a new fiberglass bridge over an unnamed tributary of Colvin Run in Lake Fairfax Park in the Hunter Mill District as presented to and reviewed by the Planning and Development Committee on October 12, 2022.

ACTION – 3

Scope Approval – South Run Stream Valley Park Trail Improvements

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to design and install two fiberglass bridges, repave approximately 7,000 linear feet of trails and various drainage improvements in the South Run Stream Valley Park between Hooes Road and South Run Road as presented to and reviewed by the Planning and Development Committee on October 12, 2022.

ACTION – 4

All Abilities Center Project Approach

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the approach for the All Abilities Center project that includes the approval of the Park Foundation to accept funds from the All Abilities Center fundraising team as presented to and reviewed by the Planning and Development Committee on October 26, 2022.

ACTION – 5

Board Agenda Item
October 26, 2022

McNaughton Fields Park – Mastenbrook Volunteer Matching Funds Grant Program
Request – Woodlawn Little League

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Funds Grant Program request from Woodlawn Little League (WLL) in the amount of \$20,000.00 to help fund a project to construct a concession/restroom building at McNaughton Fields Park as presented to and reviewed by the Park Operations Committee on October 26, 2022.