



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

June 28, 2023

### 7:00 PM PUBLIC COMMENT

#### ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Resolution Recognizing National Park and Recreation Month in July 2023
- (CW) ADMIN-2 Adoption of Minutes – June 14, 2023 Park Authority Board Meeting

#### ACTION ITEMS

- (CW) A-1 Linway Terrace Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Little League
- (CW) A-2 Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Frying Pan Farm Park
- (M/MV/P/SP) A-3 Allocation/Reallocation of Project Funds for Scope Adjustment on Specific Golf Course Irrigation Needs

#### INFORMATION ITEMS

- (CW) INFO-1 FY 2025 Proposed Budget Development
- (CW) INFO-2 Legislative Program - 2023
- (CW) INFO-3 Update on Park Operations Projects from January to March 2023

**CHAIRMAN'S MATTERS**  
**DIRECTOR'S MATTERS**  
**BOARD MATTERS**

#### ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

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## **ADMINISTRATIVE - 1**

### Resolution Recognizing National Park and Recreation Month in July 2023

#### ISSUE:

Seeking approval of the resolution to announce and honor National Park and Recreation Month in 2023 with this year's theme developed by the National Recreation and Park Association focused on "Where Community Grows."

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution announcing and honoring National Park and Recreation Month in 2023 with this year's theme developed by the National Recreation and Park Association focused on "Where Community Grows."

#### TIMING:

Board action is requested on June 28, 2023.

#### BACKGROUND:

This Park and Recreation Month, sponsored by the National Recreation and Park Association (NRPA), celebrates the vital role park and recreation professionals play in bringing people together, providing essential services and fostering the growth of our communities.

This month is a wonderful time to showcase the ways in which Fairfax County Park Authority programs, services, facilities and amenities serve as the catalyst to strengthen and grow communities. Our local parks are often our first experiences in nature, our introduction to a favorite hobby or physical activity. They are places to gather with friends and family, spaces to celebrate life's special moments, spots of respite and healing, sites that connect us with essential community services and so much more.

In observance of National Park and Recreation Month, the Park Authority has:

- Created this resolution for approval by the Park Authority Board and the Fairfax County Board of Supervisors
- Created a webpage to bring attention to the many different ways the Park Authority grows community and provide an invitation and links to help residents grow their community through participation and engagement at our parks through all kinds of activities

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- Plans to initiate a “selfie contest” in late July encouraging visitors to submit award-winning selfies that depict their “community” at Fairfax County Park Authority locations where they engage and participate in activities
- Created a schedule of social media posts
- Plans to issue several featured articles via the blog and Park News

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Ben Boxer, Public Information Officer

***WHEREAS**, we celebrate July as Parks and Recreation Month, as designated by the National Recreation and Park Association, and a time during which we recognize that parks and recreation programs and legacy park systems such as the Park Authority are an integral part of communities throughout this country, including Fairfax County; and,*

***WHEREAS**, our parks and recreational opportunities are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and*

***WHEREAS**, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, must provide equitable access to all residents and improve the mental and emotional health of all residents; and*

***WHEREAS**, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and*

***WHEREAS**, park systems such as FCPA with 420 parks and nearly 24,000 acres of parkland are fundamental to the environmental well-being of our community, improving water quality, protecting groundwater, preventing flooding, improving the quality of the air we breathe, providing vegetative buffers to development, and producing habitat for wildlife; and*

***WHEREAS**, our parks are instrumental in growing our communities by providing places for people to gather and strengthen the neighborly bonds of good will and providing the setting for formative and enriching experiences for individuals of all ages, abilities and interests; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that July is Park and Recreation Month in Fairfax County, VA.*

*Adopted by the Fairfax County Park Authority Board on June 28, 2023.*

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*Dr. Cynthia Jacobs Carter  
Secretary*

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*Kiel Stone  
Chairman*

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## **ADMINISTRATIVE – 2**

### Adoption of Minutes – June 14, 2023 Park Authority Board Meeting

#### ISSUE:

Adoption of the minutes of the June 14, 2023 Park Authority Board meeting.

#### RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the June 14, 2023 Park Authority Board meeting.

#### TIMING:

Board action is requested on June 28, 2023.

#### FISCAL IMPACT:

None

#### ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the June 14, 2023 Park Authority Board Meeting

#### STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
June 14, 2023**

At the beginning of the Budget Committee Meeting at 6:22 pm the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Cynthia Jacobs Carter, Secretary  
Timothy Hackman, Treasurer  
Abena Aidoo Hewton  
Linwood Gorham  
Ron Kendall  
Faisal Khan  
Ken Quincy  
Jim Zook  
Kiel Stone, Chairman

**Location:**

Residence in Franconia District  
Residence in Dranesville District  
Residence in Franconia District  
Residence in Mount Vernon District  
Residence in Mason District  
Residence in Providence District  
Residence in Providence District  
Residence in Springfield District  
Office in Braddock District

Mr. Bouie, Ms. Godbold and Mr. Thompson were absent and excused.

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**Need for an Electronic Meeting**

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**All-Virtual Public Meeting May be Properly Held**

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr.

Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy**

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

Chairman Stone called the Park Authority Board meeting to order at 7:21 p.m.

**PUBLIC COMMENT**

1. Todi Carnes                      Budget Advocacy

**ADMINISTRATIVE ITEM**

ADMIN-1     Adoption of Minutes – May 24, 2023, Park Authority Board Meeting  
Mr. Stone made a motion to adopt the minutes of the May 24, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**ACTION ITEM**

- A-1     Appointment of Harrison A. Glasgow to the Fairfax County Park Foundation Board  
Mr. Stone made a motion to approve the appointment of Harrison A. Glasgow to the Fairfax County Park Foundation Board, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.
- A-2     Park Foundation FY 2024 Fundraising Projects  
Dr. Cynthia Jacobs Carter made a motion to approve the Park Foundation FY 2024 Fundraising Projects, seconded by Mr. Hackman. The motion carried by all members present; Mr. Bouie, Ms. Godbold and Mr. Thompson were absent.

**INFORMATION ITEMS**

- I-1     Fairfax County Park Foundation FY 2024 Meeting Dates  
No action was necessary.
- I-2     Elly Doyle Park Service Awards  
No action was necessary.
- I-3     Parks, Recreation, Open Space and Access (PROSA) Strategy Project Update  
No action was necessary.
- I-4     Planning and Development Division Quarterly Project Status Report  
No action was necessary.
- I-5     Update on Garden Plot Program  
No action was necessary.
- I-6     Deer Management Plan  
No action was necessary.



**I-7 FY 2024 Proposed Capital Improvement Plan Changes**

No action was necessary.

**CHAIRMAN'S MATTERS**

- Mr. Stone stated that there will be number of Juneteenth celebrations across the county over the weekend. There are events at Sully Historic Site and at Frying Pan Farm Park and he encouraged the board members to attend if possible.

**DIRECTOR'S MATTERS**

- Ms. Cole shared that the Park Foundation has secured a grant from the Community Foundation for Northern Virginia for programming and supplies for the mobile nature centers. The Board of Supervisors funded the staffing support needed. The Foundation is now seeking an in-kind gift or monetary support to purchase the vehicle.
- Ms. Cole shared that the CAPRA virtual visit was completed over the last three days. Ms. Cole was very proud of the job that staff did to complete this impressive effort. Ms. Cole shared a video of the wrap-up meeting between the visit review team and staff in which the review team shared their thanks and stating the success of the visit. Mr. Davis, the review team chair, stated how impressive it is that the Park Authority acts with intention – through equity initiatives, planning processes and implementation, programming, and more. They had many complimentary things to say about the agency and staff.
- Ms. Cole shared pictures from an Employee Appreciation Day lunch held on June 7<sup>th</sup> at Burke Lake Park. There was a great turnout of staff, trivia, crafts, food, and lots of laughter.
- Ms. Cole shared the first Intern Social event was held on June 6<sup>th</sup> at Twin Lakes to welcome the summer interns, provide a networking opportunity, and give them a chance to learn more about the Park Authority.
- Ms. Cole stated that the Summer Entertainment Series is underway. There will be more than 180 free performances at 20 venues, including new shows at Mosaic Live.
- Ms. Cole stated that the National Trails Day was celebrated at Lake Accotink on June 3<sup>rd</sup>. There was a ribbon cutting for the Accotink Creek Crossing project, self-guided geocaching, guided nature and history hikes, information exhibits and was a very successful day.
- Ms. Cole stated that the Water Mine, Our Special Harbor, and MLK Swimming Pool all opened on Memorial Day weekend and had good crowds despite slightly chilly weather.
- Ms. Cole also shared that Stratton Woods Park recently hosted the 8<sup>th</sup> Annual Capital City World Outdoor Racquetball Championship and Bill Bouie was a participant in the event.

**BOARD MATTERS**

- Mr. Gorham thanked Ms. Vosper for working with him over the last couple of weeks on a variety of issues.

- Mr. Quincy gave kudos to staff for the CAPRA accreditation and the positive comments from the review team.
- Mr. Kendall reminded everyone that the summer concert season has started and he encouraged everyone to enjoy the concerts all across the county. Mr. Kendall thanked Sousan Frankeberger and Shera White for their work to support these events. Mr. Kendall also recently did a Mason Matters segment with Supervisor Gross and he thanked Ben Boxer for sharing information on a variety of Mason District issues.
- Mr. Hackman thanked staff for their commitment to their roles and handling everything that comes their way.
- Mr. Zook congratulated the staff on their CAPRA work.
- Dr. Aidoo Hewton congratulated staff and Ms. Cole for all their work that led to the successful accreditation visit.
- Dr. Cynthia Jacobs Carter gave kudos to Ms. Cole and her team. She thanked everyone and commended Ms. Cole for her leadership. Dr. Cynthia Jacobs Carter thanked all the staff for their hard work and stated she would be visiting Manchester Lakes playground with her family. She also reminded everyone to submit nominations for the upcoming Elly Doyle awards.
- Mr. Khan stated that the hard work and efforts of staff are great. Mr. Khan also commended Ms. Cole for her leadership.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:54 pm.

### **Participating Staff:**

Jai Cole, Executive Director  
Aimee Vosper, Deputy Director/CBD  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Ryan Carmen, Director, Golf Enterprises Division  
Kim Eckert, Director, Park Operations Division  
Ben Boxer, Public Information Officer  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on June 28, 2023

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Allison Rankin, Management Analyst

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**ACTION – 1**

Linway Terrace Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Little League

**RECOMMENDATION:**

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the McLean Little League in the amount of \$20,000.00, as presented to and reviewed by the Park Operations Committee on June 28, 2023.

**ACTION – 2**

Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Frying Pan Farm Park

**RECOMMENDATION:**

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Frying Pan Farm Park in the amount of \$19,995.00, as presented to and reviewed by the Park Operations Committee on June 28, 2023.

**ACTION – 3**

Allocation/Reallocation of Project Funds for Scope Adjustment on Specific Golf Course Irrigation Needs

**RECOMMENDATION:**

The Park Authority Executive Director recommends approval of the scope adjustments to allow for project funds to be used now for various golf course irrigation projects in Providence, Mount Vernon, Springfield, and Mason Districts, as presented to and reviewed by the Budget Committee on June 28, 2023.

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**INFORMATION – 1**

FY 2025 Proposed Budget Development

As presented to and reviewed by the Budget Committee on June 14, 2023.

**INFORMATION – 2**

Legislative Program – 2023

As presented to and reviewed by the Administration and Board Management Committee on June 14, 2023.

**INFORMATION – 3**

Update on Park Operations Projects from January to March 2023

As presented to and reviewed by the Park Operations Committee on June 14, 2023.