

## **Police Civilian Review Panel**

**June 27, 2017, 7:00 p.m. Room 232, Fairfax County Government Center**

The meeting began at 7:05 p.m.

### Panel Members present:

Hansel Aguilar

Kathleen Davis-Siudut

Steve Descano

Hollye Doane

Doug Kay

Randy Sayles

Jean Senseman

Adrian Steel, Panel Chairman

Rhonda VanLowe

Panel Chairman Steel brought the meeting to order and described the process that the Panel would follow as it conducted the “Mock” review. The Panel followed a script drafted for “teaching” purposes and conducted a preliminary debrief at the conclusion of the exercise.

Based on the experience of conducting the exercise, the Panel had the following recommendations: 1) enhance the quality of the audio recordings that are part of the investigative file; 2) ensure that all Panel members have access to the same materials; 3) create general guidelines on how the Panel should interact with complainants; and 4) create a list of common and acceptable questions that panel members should ask complainants.

Chairman Steel briefly reported on the following administrative items:

- An election for the position of Vice Chairman will be held in September (nominations, including self-nominations, for Vice-Chair are to be sent to the Chairman)
- Mr. Richard Schott, Independent Police Auditor, distributed a current version of the complaint form for Panel review and comment
- Panel members are to schedule a ride along with a FCPD officer as a part of Panel training. Major Gun Lee, FC Police Department, will coordinate dates and times with Panel members.
- Major Lee will work with Panel members to schedule a date in September for the final Panel training session, most likely for 2-hours on a Saturday with a possible meeting location of the McConnell Public Safety and Transportation Operations Center (MPSTOC)

- A meeting will be scheduled with the Independent Police Auditor to review any completed Internal Affairs (IA) investigations
- Ms. Davis-Siudut and Mr. Descano agreed to focus on outreach to various community groups and PD officer organizations
- Ms. Doane and Ms. VanLowe agreed to work on planning for the public forums that the Panel will periodically hold
- Panel membership in the National Association for Civilian Oversight of Law Enforcement (NACOLE) is being considered
- An update on the potential body worn camera pilot project and the pursuit/PIT policy
- Panel bylaws are under review by Board of Supervisors members and will be scheduled on the July 11<sup>th</sup> Board Meeting.
- Chairman Steel reported on his attendance at the Major Cities Chiefs Association meeting with Chief Roessler in Washington D.C.

The meeting adjourned at 10:03 p.m.