

Police Civilian Review Panel

February 18, 2023

Public Safety Headquarters (PSHQ)

12099 Government Center Pkwy Fairfax, VA 22035

Training Summary

Panel Members Present:

Cheri Belkowitz

Todd Cranford, Vice-Chair

Dirck Hargraves, Chair

Michael Lau

Janell Wolfe

Others Present:

Kenneth Bynum, Counsel

Fazia Deen, incoming Panel member

Sanjida Lisa, PCRCP

Steven Richardson, PCRCP

Rachelle Ramirez, OIPA

Richard Schott, OIPA

Adrian Steele, former PCRCP Chair

The Panel held a training to go over the genesis of the Police Civilian Review Panel and the current Bylaws, presented by Adrian Steele, former Police Civilian Review Panel (PCRCP) Chair, Richard Schott, and Rachelle Ramirez of the Office of the Independent Auditor (OIPA) on February 18, 2023. The meeting was called to order at 9:10 a.m. Mr. Hargraves, Chair, welcomed everyone present and briefly mentioned that he was working on the draft of the 2022 Annual Report for PCRCP and would share with the Panel once the report was completed.

Mr. Richardson presented the newest Panel member, Mr. Lau, and incoming Panel member, Ms. Deen. Mr. Richardson also presented that there would be a move to have some trainings be held during regular Panel meetings on Thursdays while the Panel waited on ongoing case investigation to be completed by the Internal Affairs Bureau (IAB) of the Fairfax County Police Department (FCPD). Mr. Richardson also proposed that that the Panel attend some committee meetings with Arlington County and Alexandria City's oversight committees.

Mr. Schott provided an overview of the presentation, which included the following:

- Panel Establishment
- Historical Context
- Current Bylaws
 - Panel Meetings
 - Panel Review Authority
 - Complaint Process
 - Subcommittee Process
 - Full Panel Review Process

- Disposition of Review Requests
- Panel Recommendations
- Panel Code of Ethics

The Panel took a break from 10:31 a.m. to 10:45 a.m.

Panel members discussed the Subcommittee process and considered whether the procedure should be kept or amended to include a set time for the complainant(s) to address the Subcommittee Panel and the full Panel, with no formal resolution as of yet. Mr. Bynum suggested that this was a good opportunity for the Panel to consider the current Bylaws and decide whether they wanted to make formal amendments to the Bylaws on certain issues.

Mr. Richardson thanked the Panel for their participation and mentioned that the Panel would finally be fully appointed by the March Panel meeting, with the addition of Ms. Deen joining the Panel.

The meeting adjourned at 1:10 p.m.