

Sheriff's Office

Fairfax County

Since 1742



Annual Report
July 1, 2012 - June 30, 2013

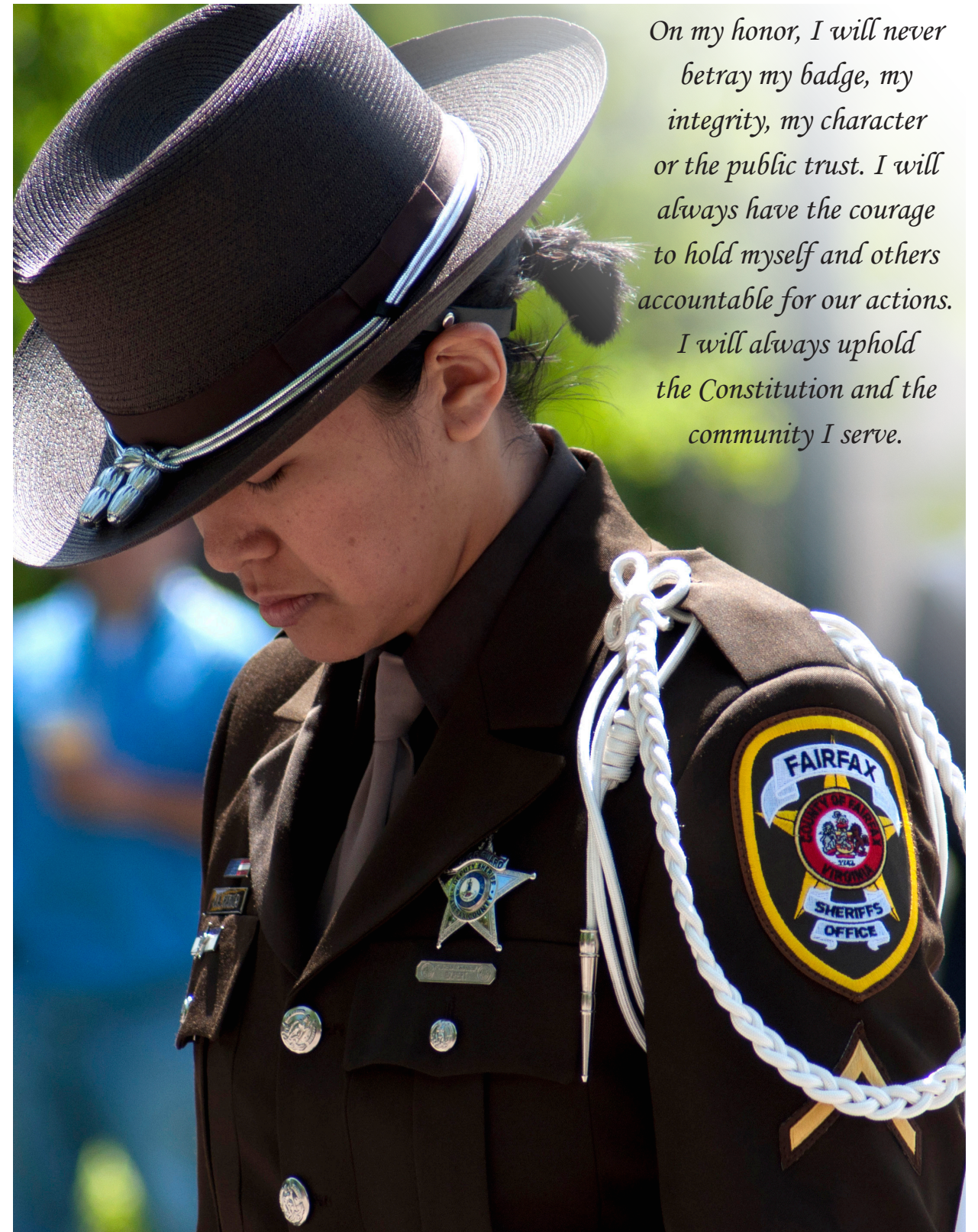
Fairfax County Sheriff's Office

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Mark Sites, Sheriff

On the cover: Deputies Brian Dent, Junior Pierre and Jennifer Thompson are recent graduates of the Fairfax County Criminal Justice Academy and are now assigned to the Adult Detention Center. At right: Private First Class Jonlaya Haines is a civil enforcement deputy and a member of the Sheriff's Honor Guard team.

Fairfax County Sheriff's Office



On my honor, I will never betray my badge, my integrity, my character or the public trust. I will always have the courage to hold myself and others accountable for our actions. I will always uphold the Constitution and the community I serve.

Honor • Courage • Service



Mark Sites was sworn in as Fairfax County Sheriff on July 1, 2013, after Sheriff Stan Barry resigned from the position. Sheriff Sites will hold the position until a special election is held on November 5, 2013, to fill the remainder of the current term, which ends in 2015.

The Sheriff's Office is in a transition period with a change in leadership and the expectation of new ideas and practices that come with that change.

A new sheriff will closely examine the internal operations of the agency and our relationship with the communities that we serve. All of us in the Sheriff's Office should welcome thoughtful and strategic initiatives that help us meet the highest standards in our field.

At the same time, our primary responsibilities will remain the same: managing the Adult Detention Center, providing security in the Courthouse and serving civil law process. And our core values will still hold true: honor, courage and service.

Over the past year, we conducted more tours of our jail than ever before. Some of the nearly 1,100 participants are at-risk teens directed here by the juvenile court. Other visitors work for or advise

correctional facilities in our region or beyond. Still more are students interested in the field of criminal justice. Talking about the booking process, our confinement philosophy, our re-integration programs and the medical care we provide for inmates prompts us to constantly evaluate how we are doing and invites valuable feedback from a diverse group of people.

I am proud to be associated with all of the men and women in the Sheriff's Office who meet or exceed the challenges of the job, who strive to improve themselves and our operations, and who demonstrate a level of professionalism that enhances our reputation in the county, around the state and across the country.

FY 2013

527

sheriff's deputies employed by the Sheriff's Office

92

nurses, correctional technicians and administrative staff employed by the Sheriff's Office



Major Tammy Gold commands the Administrative Services Division, which includes human resources, applicant recruiting, in-service training, finance, information technology, public information and community involvement. In years past, she has worked in the Adult Detention Center and the Courthouse. The top level command structure of the Sheriff's Office includes the sheriff, two lieutenant colonels and four majors.

Who We Are

The Sheriff's Office strives for excellence in the people we hire, the training we provide, the facilities we manage and the services we offer.

We are accredited by four professional organizations: American Correctional Association, National Commission on Correctional Health Care, Virginia Department of Corrections and American Correctional Association. Through accreditation, we can maintain a balance between protecting the public and providing an environment that safeguards the life, health and safety of staff and inmates.

Early in the fiscal year, the Sheriff's Office closed the deputy sheriff hiring process because a new recruit class was in place to fill all open positions. The hiring process was reopened in FY 2014.

Training of deputy sheriff recruits starts

with four weeks of specialized training in civil enforcement, court security and confinement. Next, our recruits join police recruits for six months of training at the Fairfax County Criminal Justice Academy. Academics, physical fitness, defensive tactics and legal training all lead up to a series of "practicals" for the recruits to show their newly learned skills in realistic scenarios. Recruits are also trained in firearms, emergency vehicle operation and first aid.

Upon graduation from the academy, recruits must complete 10 weeks of on-the-job training in the Adult Detention Center before assuming the full duties of their position. To maintain law enforcement certification, all deputies must earn 40 hours of continuing education credits every two years in career development, legal issues and cultural diversity.

FY 2013

32%

employees who are non-white

\$170

daily cost of housing an inmate

\$1.85 million

amount the Sheriff's Office returned to the county at the end of the fiscal year by carefully controlling costs



Private First Class Donovan Wells is a booking officer in the Adult Detention Center. He processes the commitment of individuals into the jail and the release of inmates from our custody. He creates the initial inmate record in a web-based jail management system, which later can be updated by different operational areas of the jail that interact with and evaluate the inmate. Booking officers are responsible for keeping a continuous accurate count of all inmates in our custody.

Inmate Booking and Classification

Individuals who are arrested and brought to jail are searched, fingerprinted and photographed during the booking process. If they are not immediately released on bond, they will be classified and assigned to a housing unit.

Classification of inmates is based on the level of danger they pose to themselves, other inmates, correctional staff and the community. From the classification interview, sheriff's deputies also note possible psychological and/or medical problems and determine eligibility for the inmate workforce inside the jail.

Effective classification and reporting enhances the control and management of inmates' behavior and protects the county in legal actions. The Sheriff's Office is responsible for simultaneously protecting inmates' rights while achieving the goal of public safety.

In a local jail, as opposed to a state prison, at least half of the inmates are awaiting trial. This means that some of the inmates will be found not guilty of committing a crime and be released.

Inmates who are convicted and sentenced to two years or less usually will serve their time in our jail and then be released. In the end, all inmates in the jail who are not sent to a state facility to serve a longer sentence will be released back to the Fairfax County community. Their treatment while in the jail likely will affect their attitude toward society when they return.

FY 2013

21,924

number of people booked into the jail

83%

inmates who are male

31

average length of stay in days for men

13

average length of stay in days for women



Deputy Saroj Chhetri is from Nepal in South Asia. He learned to speak English in London and later moved to the United States, settling in Virginia and becoming a citizen in 2011. He is a member of the most recent Criminal Justice Academy graduating class and is assigned to a squad in the Adult Detention Center.

Inmate Housing

The ADC has four styles of housing:

- Single cell supervision is the most restrictive and is limited to inmates with specific special needs.
- Podular remote supervision is for maximum and medium security inmates. Cells are arranged around a common area

called a dayroom. The deputy is separated from the inmates in a secure control booth.

- Linear supervision, for medium and minimum security inmates, has numerous cell blocks down long corridors. Each cell block houses up to five inmates who share

a small day room. The deputy has a centrally located work station and patrols the corridors.

- Direct supervision is for minimum security inmates. Deputies work inside the cell block with the inmates 24/7, without any separation from them.

Inmate Workforce

Sheriff's deputies train, support and supervise a 44-member inmate workforce to keep the ADC and Alternative Incarceration Branch clean at all times. In addition to maintaining mandatory compliance with health and sanitation standards, these service jobs instill pride in each inmate, enhance cohesion among peers and help develop professional conduct—all cost-effectively.

Laundry services for inmates are provided in house. There is a daily collection and distribution

of linens, inmate jumpsuits, gym uniforms and personal clothing items. Using a 12-member inmate workforce makes the laundry a self-sufficient operation, not dependent on any outside source for washing, drying or storing.

Food service for the jail is contracted through Aramark. Under the direct supervision of Aramark employees, a 53-member inmate workforce prepares all meals served to inmates and staff. The workforce is trained in safe and sanitary food handling and preparation guidelines.

In the past year, 27 inmates earned the National Restaurant Association's ServSafe certification, which should help them gain employment after release.

FY 2013

1.44
million

meals served
to inmates and staff



Private First Class Sherry Corder works on a squad in the Adult Detention Center. She is a certified child safety seat technician, control booth instructor and has training in mental health and substance abuse disorders through the Fairfax-Falls Church Community Services Board. About 20 percent of the squad deputies are female.

Inmates' Daily Schedule

- 4 - 6 a.m.Breakfast in cell block
 - 6 - 7 a.m.Lock in for shift change and head count
 - 7 a.m.Prepare for morning security inspection and day's activities
 - 7:30 a.m.Prepare for morning court; sick call begins
 - 8 a.m.Lock out from cells
 - 9 - 10:30 a.m.Morning programs
 - 11 a.m. - noonLunch in cell block
 - 12:30 - 3:30 p.m. Prepare for afternoon court; afternoon programs
 - 4:30 - 6 p.m.Dinner in cell block
 - 6 - 7 p.m.Lock in for shift change and head count
 - 7:30 - 9 p.m.Evening programs
 - 9 - 11 p.m.Clean up
 - 11 p.m.Lock in for the night
- Meals are served to inmates in their cell block. Special diets are approved for verifiable medical reasons. Religious dietary restrictions, within reason, are also accommodated with approval of the jail chaplain.



Correctional Health Nurse Ayuhan Vaanjilnorov takes a full medical history, TB screening and mental health assessment of an inmate as soon as he or she is processed. A nurse is present 24/7 in the booking/receiving area of the Adult Detention Center. The result is better detection, earlier treatment and greater surveillance.

Physical Health

The Sheriff's Office has a comprehensive program to identify individuals coming into the facility with either undiagnosed or untreated significant medical problems. This program not only includes diagnosis but also medical intervention, education and discharge planning. As part of discharge planning, the medical staff works with inmates to identify barriers they may encounter when seeking healthcare in the community and then links inmates with the appropriate health services agencies.

Inmates tend to be poorer and less educated than the general population and present with a disproportionately higher rate of infectious and chronic disease, substance abuse and trauma. Therefore, inmates are likely to enter the facility with compromised health conditions. The ADC is a vital site for improving the

overall health and well being of the population it serves.

Medical staff screen all inmates for communicable diseases, chronic illnesses and substance abuse/use when they enter the jail. If a communicable disease is present, the inmate is isolated to provide a safe environment for the staff, volunteers, visitors and other inmates. If an inmate is in the ADC for 14 days or longer, a nurse practitioner will do a complete physical and review the intake health assessment.

The medical staff includes 28 licensed nurses and two nurse practitioners, along with support staff. The ADC also contracts for 40 physician hours and 12 dentist hours each week.

The ADC has several on-site clinics, an infirmary and a pharmacy. Inmates needing hospitalization are escorted and guarded by sheriff's deputies.

FY 2013

9,317

TB tests administered

2,015

inmates monitored/treated for diabetes

1,095

inmates monitored/treated for high blood pressure

133

inmates monitored/treated for HIV



Dr. Lou Rosato, a licensed clinical social worker, is the mental health manager in the Adult Detention Center. He is employed by the Fairfax-Falls Church Community Services Board but is assigned full time to the ADC. Lou is also a retired Air Force colonel, having served as the chief social worker.

CSB Jail-Based Behavioral Health

Like jails and prisons in other jurisdictions, the Fairfax County Adult Detention Center has become a significant mental health services provider for the community.

When people with mental illness, substance abuse disorders or both come to jail, they can present the Sheriff's Office with difficult challenges while they are in jail or when they go to court. These inmates may be paranoid, delusional, aggressive toward others or dangerous to themselves. At the same time, being confined in an environment where they are supervised without access to alcohol or drugs provides an opportunity for these inmates to change their behavior and seek professional help.

Mental health and substance abuse services are provided in the jail by a multidisciplinary team of professionals

from the Fairfax-Falls Church Community Services Board (CSB). These psychologists, social workers, mental health counselors and substance abuse counselors conduct risk assessments and run substance abuse and mental health education groups. They deal with suicide prevention, crisis intervention, psychiatric medication and release planning. They also provide referrals for community services and continuing care after leaving the jail.

The CSB team meets daily to discuss new intakes and ongoing issues affecting current inmates. The CSB and Sheriff's Office staff have a vital partnership that includes consultations and shared decision-making regarding the care, management and housing of inmates with mental illness.

More than 100 sheriff's deputies have voluntarily participated in the CSB's mental health training.

They are able to work in separate areas of the jail that have been designated for housing certain inmates with the most serious mental health and substance use issues.

FY 2013

50%

ADC inmate population with mental health and/or substance use disorders



Meghean Rustia taught for eight years in the Fairfax County Public Schools GED program. Still an employee of the school system, she is now assigned to the Adult Detention Center as the inmate education coordinator. Eligible inmates may earn a GED certificate or, under limited circumstances, a high school diploma while they are incarcerated.

Inmate Education

To improve the learning environment in the ADC, the inmate education program added a new class this past year called Education Learning Lab. Run by a volunteer, the class supports the lowest level learners who are not ready for the GED track. These inmates test below the third grade level, so they need very basic literacy skills. Putting "literacy learners" in a GED class for which they are not prepared causes difficulties for both them and the teacher. The lab helps the inmates make progress toward their individual educational goals, working within the time frame of their respective sentences.

If an inmate tests at the third grade level or above and does not have a high school diploma or GED certificate, he or she is eligible for the jail's GED program. The GED classes are taught by Fairfax County Public Schools employees. Testing

determines the level in which the inmate will begin: Communication Skills, Pre-GED or GED. Inmates completing 60 or more hours of work in class and their cells are eligible to take the GED Official Practice Test (OPT). Any inmate passing the OPT with scores on each test of 450 or higher is given the opportunity to take the GED test at the ADC. The GED test is composed of five tests: English Reading, English Writing, Science, Social Studies and Math. Inmates who complete the highest level course take the same GED test as those on the outside.

For inmates who speak Spanish, the jail offers Pre-GED and GED classes in Spanish. Both of these classes are taught by a volunteer. The Spanish test is an exact translation of the English version, covering all of the same subject areas.

The Sheriff's Office also

partners with Fairfax County Public Schools in the Alternative School Program to provide eligible inmates an opportunity to obtain a high school diploma. If inmates are between the ages of 16-19 and do not qualify for special education services, they can be enrolled in the general education classes. Inmates between the ages of 16-22, who do qualify for special education services, are provided services outlined in their individualized education program (IEP).

FY 2013

33

average age of inmates

11.35

average years of education for inmates



Susan Jedrey is a volunteer in the Adult Detention Center, teaching keyboarding and computer skills to inmates once a week. Susan volunteers through Opportunities, Alternatives and Resources of Fairfax County, a non-profit restorative justice organization. Other OAR programs in the jail include employability and workplace skills, parenting skills, financial planning, life skills, responsible fatherhood workshops, anger management, impact of crime awareness and release planning.

Volunteers

Inmates are offered a wide variety of educational, life skills and religious programs. Most of the programs are presented by volunteers who come to the Sheriff's Office through community groups and organizations such as OAR of Fairfax, Alcoholics Anonymous, Narcotics Anonymous, Fairfax County Public Schools and places of worship. All applicants are screened and undergo a criminal background check before they are accepted as a volunteer.

The largest group of volunteers are religiously oriented. The ADC provides religious programming to meet the spiritual needs of the diverse inmate population. Inmates are free to follow the practices of their respective faiths as long as doing so does not impinge on the rights of others or pose a threat to jail security.

All religious program volunteers must apply through the ADC chaplain

who is an employee of Good News Jail and Prison Ministry. The chaplain's office is responsible not only for religious classes and worship services but also for the screening and distribution of religious material. Requests for special meal considerations go through the chaplain's office.

In addition to the volunteers who work with inmates, the Sheriff's Office has 30 reserve deputy sheriffs who provide assistance to staff. Reserve deputies go through extensive training and may wear a brown uniform similar to that of a sworn deputy. In the past year, the reserve deputies participated in child ID events, Celebrate Fairfax, National Night Out, Santa's Ride and Shop with a Sheriff. They also assisted the training academy, medical staff, Community Labor Force, maintenance staff and the Juvenile and Domestic Relations Court.

FY 2013

261

program volunteers

8,176

program volunteer hours

5,451

classes presented

3,142

reserve deputy volunteer hours



Private First Class Jonathan Alvarado joined the Sheriff's Office after a stint in the United States Coast Guard. He works in the Alternative Incarceration Branch, which is adjacent to the Adult Detention Center and houses about 150 inmates.

Work Release

The majority of offenders who are sentenced to jail are housed in the ADC. However, the Sheriff's Office also provides the courts with sentencing alternatives that reduce costs and help ease an inmate's transition back to the community.

Work Release is a residential program that allows low risk inmates to leave the Alternative Incarceration Branch (AIB) to work and attend programs or other approved activities. Work Release inmates are either directly court-ordered into the program or placed into the program by the Sheriff's Office. Employed inmates and job seekers are monitored by an active Global Positioning System (GPS).

Inmates are charged \$10 per day for GPS monitoring. After they obtain a job, they are charged another \$10 daily for room and board. Once

employed and earning income, inmates receive a weekly allowance from their earnings to pay for public transportation and food. To help pay the inmates' court fines and costs, \$25 per week goes to the court. If an inmate is incarcerated for non-payment of child support, the balance of his or her funds, after GPS and room/board fees are paid, is applied to court-ordered child support.

The Sheriff's Office, in conjunction with the nonprofit SkillSource Group and the Fairfax County Department of Family Services, sponsors a one-stop employment center in the AIB to provide inmates with training and employment services.

The employment center helps inmates connect with local employers who will meet, interview and hire job seekers prior to their release. SkillSource

staff also work with employers to coordinate supportive services and to assist with employee bonding, eligibility for federal tax credits and other employment-related matters.

FY 2013

105

inmates found employment while in the Alternative Incarceration Branch



Private First Class Robbie Embrey works with the Community Labor Force, supervising inmate labor crews on job sites around the county. He also is a certified child safety seat technician and a member of both the Project Lifesaver and bike teams.

Community Labor Force

Low risk inmates have the opportunity to engage in meaningful work and develop employable skills in the Community Labor Force.

Working under the supervision of an armed deputy sheriff, inmate work crews provide services to the county, including landscaping, emergency snow removal, graffiti removal, blight abatement, county-wide litter pickup and bus stop maintenance.

In addition, the CLF maintains many of Fairfax County's stormwater management facilities, including 29 rain gardens, 16 tree filters and one vegetative swale. Each gets serviced about once per month. The CLF also services 1,303 dry ponds, which are basins or depressions that detain or slow the flow of water for short periods of time and are dry between rain storms. Each gets serviced twice per year.

Electronic Incarceration

The Electronic Incarceration Program (EIP) allows inmates to serve their sentence at home under electronic surveillance. Consequently, the Sheriff's Office does not bear the cost of their incarceration.

EIP inmates are either court-ordered into the program or placed into the

program by the Sheriff's Office. We monitor inmate activities and whereabouts 24/7 through active GPS, random phone calls, unannounced home and job checks and random breathalyzer and urine tests. Inmates pay a one-time administrative fee of \$25 and then \$20 per day while in the program.

FY 2013

57,566

hours of labor performed by
Community Labor Force

\$1.44 million

saved by county taxpayers
for CLF work that otherwise
would have been done by
county staff or contractors



Private First Class Elizabeth Garlow works in the Juvenile and Domestic Relations Court, providing security in a courtroom. She is also a certified child safety seat technician and was recently selected to join the agency's peer support team.

Courthouse Security

The Sheriff's Office ensures the safety of 32 judges in the General District Court, Circuit Court and Juvenile and Domestic Relations Court as well as the thousands of people who come to the Public Safety Center every day. Sheriff's deputies also provide security for the courts in the City of Fairfax and the towns of Herndon and Vienna.

A deputy is the first responder when a visitor suffers a medical emergency or a mental health crisis. A deputy may have to arrest visitors who come to court carrying weapons or illegal drugs, who make threats of bodily harm to themselves or others, or who are under the influence of alcohol or drugs.

All courtroom deputies are trained to respond to active shooter incidents. The Courthouse is a volatile place with hearings and trials for defendants charged

with serious crimes, convicted offenders awaiting sentencing, and high profile defendants engaging with, or avoiding, the media.

Video arraignments have significantly enhanced the overall safety and efficiency of the courts by reducing inmate movement. Virginia law requires the use of two-way electronic audio-video communication, if available, for District Court hearings to determine bail or representation by counsel. This requirement applies in any proceeding that would otherwise require the transportation of a person from outside the jurisdiction of the court in order to appear in person before the court.

Effective January 1, 2013, by order of the chief judge of the Circuit Court, visitors may bring portable electronic devices—such as cell phones, laptop computers and tablets—into the Courthouse.

Deputies must ensure that phone calls are made only in the common areas; these devices are not used in courtrooms for any purpose unless expressly authorized by the presiding judge; and photography, video and audio recordings are not made anywhere in the Courthouse without written permission of a court.

FY 2013

880

video arraignments conducted on average per month

39,000

court cases heard on average per month



Private First Class Angie Combs is a civil enforcement deputy. She is also a field training instructor, a certified child safety seat technician and a member of the Project Lifesaver team. Every day she and her colleagues collect documents from the court, map out their routes and then hit the road as early as 5 a.m. for a full day of serving civil law process.

Civil Enforcement

Wearing the signature brown uniform of most United States sheriffs, civil enforcement deputies are the most public face of the Sheriff's Office. These men and women are responsible for promptly serving and executing all court orders in accordance with the Code of Virginia, the Rules of the Supreme Court and the Rules of Fairfax County Courts.

Some documents are simple to serve; if no one answers, the paper can be taped to the door. Other orders must be served in person. If at the end of the day a court order could not be served because the individual was not at the address on the order, the deputy will make several more attempts until he or she determines that the order cannot reasonably be served.

When the Sheriff's Office receives protective orders, which usually stem from domestic violence situations, the deputy will

attempt to serve the order on the same day.

The Sheriff's Office also partners with the Fairfax County Department of Tax Administration (DTA) to levy and/or seize (immobilize) vehicles of delinquent county taxpayers. The process starts with DTA forwarding the registered vehicle information and address of the delinquent taxpayer to the Sheriff's Office. Deputies then respond to the address and, if they locate the vehicle, place an immobilization boot on it. The boot remains on the vehicle until the taxes are paid. If the account is not settled after 90 days, the Sheriff's Office conducts a Sheriff's Sale of the vehicle. If the vehicle is sold, DTA collects the taxes from the proceeds of the sale.

To recover delinquent business taxes, a deputy can seize assets from a cash register or safe.

FY 2013

134,804

civil documents processed and served, including...

923

protective orders

2,371

evictions

2,895

seizure orders



Private First Class Jacob Pope works on a squad in the Adult Detention Center. This summer, in his off-duty time, he volunteered for Shop with a Sheriff, an annual event that benefits children living in the county's homeless shelters. Thirty boys and girls, paired with deputies or other staff members, were each given a \$325 gift card to spend on clothing and school supplies at Target in Burke, Virginia.

Child Safety

The Sheriff's Office participates in public awareness and safety events outside of its traditional law enforcement duties. Many of these activities and programs focus on children.

More than 30 deputies are actively involved in the Child ID program. In the past year, the Sheriff's Office participated—by invitation—in 40 community events sponsored by businesses, churches, civic organizations, festivals, schools and other county agencies.

Deputies fingerprint, photograph and measure a child; add any demographic information a parent provides; and then produce a laminated ID card for the parent's safekeeping. The card gives authorities vital information should the child ever go missing. To protect the privacy of

the family, none of the information is retained by the Sheriff's Office.

Safety Seat Saturday is a monthly event that offers parents and caregivers the opportunity to have specially trained deputies check the installation of their child safety seats to ensure that a child fits securely in the seat and that the safety seat is securely fastened in the vehicle seat. For each of the past two years, the Sheriff's Office has won the state's Safety Seat Check Station Challenge Award for inspecting more safety seats annually than any of the other 121 check stations in Virginia.

Project Lifesaver serves the needs of children on the autism spectrum and adults with cognitive impairments. Clients wear a wristband that emits a silent tracking signal. When caregivers notify the Sheriff's Office that a client is missing, specially trained

deputies respond to the area with state-of-the-art tracking equipment.

The program currently has 50 clients. In the last year, the Sheriff's Office responded to four call-outs, located the wanderers and quickly returned them home unharmed.

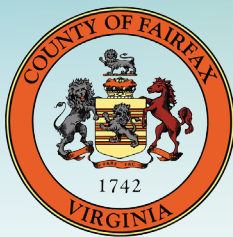
FY 2013

2,621

children fingerprinted and photographed for child ID cards

1,261

child safety seats checked for proper installation



Fairfax County, VA

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Fairfax County Sheriff's Office