

## **Minutes of the Fairfax County Consumer Protection Commission**

July 16, 2013

7:30 PM Conference 2/3  
Government Center  
12000 Government Center Pkwy.  
Fairfax, Virginia 22035  
Chairman Fee, presiding

Attendance:

Commissioners: Fee, Hine, Kirk, Nguyen,  
Rosier

Absent:

Commissioners: Belkowitz, Chung, Durant,  
Hargraves, Kazmi, Leppin, Martz, Roark

Staff:

Michael S. Liberman, Director  
Cable and Consumer Services  
Denise Pitts, Assistant County Attorney  
Susan C. Jones, Branch Chief,  
Consumer Affairs

The meeting was called to order at 7:45 PM by Chairman Fee.

### **Minutes**

The minutes of the June 18, 2013 meeting were not approved due to the absence of a quorum.

### **Report of the Chairman**

Chairman Fee informed the commission of the passing of Sally Liff, Chair, Tenant-Landlord Commission.

### **Report of the Director**

Director Liberman had no matters to bring before the commission.

### **Commission Matters**

Commissioner Kirk had no matters to bring before the commission.

Commissioner Hine had no matters to bring before the commission.

Commissioner Rosier mentioned her commission expires in July and will notify Board of Supervisors with a request to continue with the commission.

Commissioner Nguyen had no matters to bring before the commission.

## **Old Business**

**1. Special Procedures Review.** Director Liberman provided a spreadsheet with options for the Commissioner Questions portion of hearings.

A discussion ensued on the following options:

- Option 1: Procedures document does not include guidelines for question period.
- Option 2: Commission sets rules for questions prior to the question period.
- Option 3: Each commissioner is allotted xx minutes for questioning. Limited to one round.
- Option 4: Each commissioner is allotted xx minutes for questioning. Rounds continue until no questions remain.

Commissioners decided to accept the following procedure:

- Each commissioner is allowed one question with a relevant follow up per round. Rounds continue until no questions remain.

Commissioners also eliminated the requirement that proof of document accuracy in challenges by an appellant is limited to public records and established that proof must be submitted in 15 days.

Full document will be reviewed and approved at the September 17, 2013 meeting.

## **New Business**

A discussion ensued concerning the August 20, 2013 meeting. Commission decided to cancel the August meeting.

The meeting adjourned at 9:10 PM.