

Fairfax-Falls Church Community Services Board
Executive Committee
June 19, 2019

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Suzette Kern, Chair; Bettina Lawton; Captain Basilio ‘Sonny’ Cachuela, Jr.; Ken Garnes; Sheila Coplan Jonas; Edward Rose; and Diane Tuininga

The following Committee members were absent: Gary Ambrose

The following staff was present: Daryl Washington, Bill Hanna, and Lyn Tomlinson

1. Meeting Called to Order

The meeting was called to order at 5:00 p.m.

2. Approval of the Minutes

Edward Rose made a motion for approval of the May 15, 2019 Executive Committee minutes as presented, which was seconded and passed.

3. Adoption of the Executive Committee Agenda

As no revisions were offered for the June 2019 Executive Committee meeting agenda, it was accepted as presented.

4. Director’s Report

Daryl Washington, noting a detailed report is in development for the June 2019 CSB Board meeting the following week, provided a brief overview of the information that will be included:

- STEP-VA (System, Transformation, Excellence, and Performance); an overview of the Commissioner’s presentation at the May VACSB (Virginia Association of Community Services Boards) conference including statewide implementation efforts including current and future impact to Virginia CSBs.
- DOJ (Department of Justice) settlement; progress and anticipated future impact for the state and the CSBs.
- WIN (Welcoming Inclusion Network) Survey; including discussion of BOS (Board of Supervisors) leadership following Supervisor Cook’s retirement from the BOS.

Lyn Tomlinson provided some additional updates to include:

- Services provided at the CSB Crisis Care facility are being relocated to the recently vacated ‘Boy’s Probation and Parole’ facility following permitting and renovations, anticipated to be completed in Fall 2020.
- Efforts continue for review and revision of the Priority Access to CSB Services Guidelines, following which a proposed draft will be submitted to the CSB Board for review, revision, and approval to post for public comment. Subsequent to approval, the revised policy will be implemented.

- In response to the hospital bed shortage crisis, the state awarded approximately \$800K of base funding to the CSB to increase capacity at Crisis Care to provide detoxification services. Implementation efforts include increasing staff, revision of licensure, and increasing TDO (Temporary Detention Order) security, all of which is anticipated to be complete within six to nine months.

Elizabeth McCartney provided a brief update to legislative efforts focusing on the Human Services Issue Paper annual review. Noting that the draft had not yet been received, Ms. McCartney reported there is an ongoing effort to reduce the content and size of this year's Paper. To accommodate the condensed information, talking points will be developed for CSB Board member legislative visits. It is anticipated that a copy of the Paper will be received in time for distribution at the June CSB Board meeting. This will allow time to apply revisions, add Position Statements if needed, and submit a final draft at the July CSB Board meeting for approval to submit to the County Legislative Office by the deadline of August 1, 2019.

Daryl Washington, offering a reminder of efforts to strengthen engagement of the CSB community partners, reported that partner input on revisions to the Human Services Issue Paper has been solicited from the Developmental Disabilities and Behavioral Health Oversight Committee Associate Members.

5. CSB Board Agenda

The June 2019 CSB Board Meeting agenda was presented for review. Recommended revisions to the agenda included revision of the Closed Session notice to reflect both purposes of the planned session and revision to the CSB Board Policy Action Item to become an Information Item, following which, the agenda was accepted as revised.

6. Matters of the Executive Committee

A. *Joint Meeting of the Developmental Disability (DD) and Behavioral Health Oversight (BHOC) Committees:*

Diane Tuininga and Sheila Jonas reported a very successful joint meeting highlighting excellent participation and robust discussion. Reporting that the group was seated at several tables, many of the identified challenges were recurring in the discussion feedback. Recurrent themes included funding to non-profits requires a maximum of 15% of funding be spent on administrative functions and increasing and burdensome compliance and documentation requirements that have resulted in a need for larger administrative staff and increased workloads, all of which has led to barriers in service delivery.

Lyn Tomlinson reported that there was a brief written survey following the meeting the results of which were primarily positive with respondents requesting additional joint meetings.

The next BHOC meeting is scheduled Wednesday, July 10, 2019, at 5:00 p.m. at the Merrifield Center, Level 1-Room 1-308 A/B, West.

The next DD Committee meeting is Wednesday, August 7, 2019 at 5:30 p.m. at the Merrifield Center, Level 1-308A/B, West.

B. *Compliance Committee:*

No update was provided as the Compliance Committee meeting had convened directly prior to this meeting.

The next meeting of the Compliance Committee is Wednesday, July 17, 2019, at 4:00 p.m. at the Merrifield Center, Level 1-308A/B, West.

C. *Fiscal Oversight Committee:*

Captain Basilio ‘Sonny’ Cachuela, Jr., offered a reminder that the June meeting was the following Friday, June 19, offering a reminder the meeting had been moved to the Merrifield Center. The Committee meeting report will be provided at the June 26, 2019 CSB Board meeting.

The next meeting of the Fiscal Oversight Committee is Friday, February 15, 9:00 a.m., at the Pennino Building, Room 836A.

D. *Other Matters:*

Suzette Kern reported that a tentative date of Tuesday, October 22, 2019 had been proposed for a joint meeting of the CSB Board and the Board of Supervisors, asking that members note the date for their calendars.

Ms. Kern offered a reminder that the newest CSB Board member, Evelyn Spain, would be appointed on June 25th and may attend the CSB Board meeting on June 26th. Ms. Kern further confirmed that a Board member mentor will be identified.

Ken Garnes reported that efforts near finalization to identify three Board members for nomination as the FY 2020 CSB Board Officers.

Edward Rose offered a reminder of the procedure for review and revision of CSB Board Policies. Copies of the six policies currently in review were distributed to the Committee for review, noting that they will also be submitted to the full Board in June.

7. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review the calendar and was accepted as presented.

Suzette Kern inquired whether there was anything that needed to be discussed in closed session. No one raised any issues or need for a closed session.

There being no further business to come before the Executive Committee, the meeting was adjourned at 5:54 p.m.

Actions Taken –

- The May 15, 2019 Executive Committee meeting minutes were approved.
- The June 2019 Executive Committee agenda was accepted as presented.
- The June 26, 2019 CSB Board agenda was accepted as revised.
- The Annual Planning calendar was accepted as presented.

July 17, 2019

Date Approved



Staff to the Board