

Fairfax-Falls Church Community Services Board
Executive Committee
February 19, 2020

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Bettina Lawton, Chair; Jennifer Adeli; Ken Garnes; Sheila Coplan Jonas; Nancy Scott; and Diane Tuininga

The following Committee members were absent:

The following staff was present: Daryl Washington, Lyn Tomlinson, and Cindy Tianti

1. Meeting Called to Order

The meeting was called to order at 5:00 p.m.

2. Adoption of the Executive Committee Agenda

The February 19, 2020 Executive Committee meeting agenda was presented for review, following which, the agenda was accepted as presented.

3. Approval of the Minutes

The December 11, 2019 and the January 15, 2020 Executive Committee minutes were distributed for review. Following which, Jennifer Adeli made a motion for approval of the minutes as presented, which was seconded and unanimously approved.

4. Director's Report

Daryl Washington and Lyn Tomlinson provided an overview of recent agency activities to include:

Lyn Tomlinson provided an update to agency clinical activities that included:

- A reminder was offered of the recent staff presentation on the PACT (Program for Assertive Community Treatment), ICM (Intensive Case Management), Discharge Planning, and PATH (Project for Assistance in Transition from Homelessness) & Hypothermia. Offering a reminder of the significant difficulties in engaging and providing housing to some of the individuals in these programs, it was reported that three individuals were housed in December 2019 and January 2020.
- Portions of a letter received from the parent of an individual receiving Support Coordination Services from April Dennis was read aloud, in which effusive praise was offered for the Coordinator.

Daryl Washington provided further agency updates including:

- Confirmation that the CSB Board has been invited to attend a joint meeting with the Board of Supervisors (BOS) on Tuesday, June 2, 2020 from 3:00 p.m. – 4:30 p.m. in Room 11 in the Government Center. As the meeting date approaches, a small workgroup will be established to discuss involvement in the meeting. Substantial Board attendance at the June meeting is encouraged.

- The Diversion First update included a reminder of the alternate transportation pilot program that was launched in Virginia last year in Regions III and I. Mr. Washington confirmed that the program will expand to Region II in the near future. This expansion includes consideration of housing the Region II hub including dispatch at Merrifield. It was clarified that approximately one half of the Temporary Detention Orders (TDOs) are using this transportation option. It is anticipated that this may be more useful for longer transports and individuals with less intensive and complex needs, noting that the magistrate determines transportation method.
- The BOS made a motion to rename the Merrifield Center to include the name of recently retired BOS Chair, Sharon Bulova. Acknowledging recent efforts to rename the CSB, the Committee agreed to *The Sharon Bulova Merrifield Center*.
- It was reported that the state hospital bed census continues to regularly be at or above 100%. Due to the frequency of unavailable hospital bed space, alerts for each instance are no longer provided at each instance. It was clarified that due to the number and accessibility of local resources, the impact to this CSB is not as critical.
- The Deputy Director for Administrative Operations has been hired and will start on Monday March 9, 2020.
- Several updates will be provided at the CSB Board meeting next week including
 - A comprehensive update to legislative matters including crossover.
 - A progress update to the HMA (Heath Management Associates) assessment noting that the business process mapping of the revenue cycle has been completed, the results of which will be provided for discussion.
 - Lisa Flowers will provide an outline for plans to rename the CSB, noting that community input will be solicited. Due to the complexity of this process, it is anticipated that outside assistance will be used.
- The state has released an RFP (Request for Proposal) for Permanent Supported Housing. Recognizing the significant need, it was decided to participate, contracting with Pathway Homes to operate the program.
- It was reported that some community members are anticipated to be in attendance at the February CSB Board and Committee meetings to provide public comment on planned changes to a CSB program. Mr. Washington provided a brief overview of the planned transition to a contracted service.

5. CSB Board Agenda

The February 26, 2020 CSB Board Meeting agenda was presented for review. Following a minor revision, the agenda was accepted as revised.

6. Matters of the Executive Committee

A. *Behavioral Health Oversight (BHOC) Committee:*

Diane Tuininga, provided an overview of the January Committee meeting, including:

- Two community members provided comment in Matters of the Public
- Staff presentations included a legislative update by Elizabeth McCartney. Further agency updates were provided by Evan Jones, Georgia Bachman, Lyn Tomlinson and Daryl Washington
- The challenge question focused on housing challenges, efforts, and resources.

- Committee and Associate Members discussed merging of the BHOC and DD Committees. Noting some concerns voiced at the meeting, the Committees will pilot merging the meetings at the April 1, 2020 DD Committee.

There was a brief discussion for consideration of developing a meeting procedure in the event that a quorum of appointed Committee members will not be present at a Committee meeting. Discussion is ongoing.

The next BHOC meeting is scheduled for Wednesday, March 11, 2020, 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

B. *Compliance Committee:*

Bettina Lawton, noting that Nancy Scott was the only member absent from the meeting, provided a copy of the updated Compliance & Risk Management Organizational Chart that had not been included in the meeting packet.

The next meeting of the Compliance Committee is Wednesday, March 18, 2020, 4:30 p.m. at the Merrifield Center, 3-Room 314, West.

C. *Developmental Disability (DD) Committee:*

Noting no Board members were available to attend, no Committee business was conducted.

The next meeting of the Developmental Disabilities Committee will be Wednesday, April 1, 2020 at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

D. *Fiscal Oversight Committee:*

Jennifer Adeli reported the next meeting was scheduled for the following Friday, noting a report will be provided to the full Board at the February meeting.

The next meeting of the Fiscal Oversight Committee is Friday, March 20, 2020 beginning at 9:30 a.m., at the Pennino Building, Room 836A.

E. *Other Matters:*

CSB Board Policy Review; Bettina Lawton and Sheila Jonas provided an overview of the policies provided for Committee review, including #1305 and #3040. Edits are to be forwarded to Erin Bloom, Clerk to the Board.

CSB Board Policy Request to Submit to the CSB Board for Approval; Review of each policy resulted in discussion and some revision, following which Sheila Jonas offered a motion to forward the policies to the full Board for further review and approval, that was seconded and approved.

A reminder was offered that the CSB Board Executive Committee agreed to move the meeting start time to 4:30 p.m. in order to accommodate a possible early end to the preceding Compliance Committee meeting.

7. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Noting the conflict with the Compliance and Executive Committee meetings on November 11th, it was agreed to move the meeting to Tuesday, November 10, 2020. Following this revision, the calendar was accepted as presented.

Bettina Lawton inquired whether there any matters that required discussion in closed session. As no one raised any matters or need for a closed session and there being no further business to come before the Committee, the meeting was adjourned at 6:32 p.m.

Actions Taken –

- The December 11, 2019 and the January 15, 2020 Executive Committee meeting minutes were approved.
- The February 19, 2020 Executive Committee agenda was accepted as presented.
- The February 26, 2020 CSB Board agenda was approved as revised.
- The Annual Planning calendar was accepted as presented.

03/17/2021

Date Approved



Clerk to the Board