

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
SEPTEMBER 15, 2021**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:50 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE
WHIPPLE (GREAT FALLS, VA)
ABSENT: **BOARD MEMBERS:** JENNIFER ADELI; CAPTAIN DEREK DEGEARE

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, and Board Clerk Joseline Cadima.

Board Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair McGuire passed the virtual gavel to Board Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Board Member Bettina Lawton and passed unanimously.

Preliminary Motions

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 876 1363 9006 and Passcode: 649303. Motions were seconded by Board Member Dan Sherrange and unanimously approved.

Board Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Board Member Dan Sherrange and unanimously passed.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (FALLS CHURCH, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA), ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: JENNIFER ADELI, CAPTAIN DEREK DEGEARE

5. Approval of the Minutes

Meeting minutes of the August 18, 2021, Executive Committee were provided for review and revision.

MOVED BY COMMITTEE VICE CHAIR DAN SHERRANGE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE ITEM NO. 5

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: JENNIFER ADELI, CAPTAIN DEREK DEGEARE

6. Director's Report

Executive Director Daryl Washington noted that state hospitals have re-opened for admissions but the overall state capacity remains reduced by 25%; it is anticipated that with the return of youth to school there will be an increased need for behavioral health services, precautionary measures such as the expansion of short term behavioral health services have been implemented

to provide such services for middle and high schoolers, in conjunction with this effort the Fairfax County School system will also be doing suicide screeners for 7th, 9th, and 11th graders; additional increased state funds will be received through STEP-VA and that money will be used to expand youth and adult outpatient services; vendor review for crisis services is underway and the announcement for who will provide regional crisis hub services will occur in the next month and a half; decisions on the distribution of American Rescue Plan Act funds are pending but one clear priority area is funding for the Marcus Alert Program; September is Suicide Awareness month and the “Out of the Darkness” walkathon will occur in Fairfax City, in front of Fairfax Courthouse; the COVID-19 update included the return to office date being October 11, 2021, and recent known federal directives of mandated vaccines to employees of organizations that receive Medicare and Medicaid dollars.

Deputy Director of Clinical Operations Lyn Tomlinson mentioned the September 27, 2021, CSB Board meeting will have an action item for a grant application approval for the request of two peer support specialist positions and one data analyst position from the State Opioid Response Fund.

7. CSB September 29, 2021, Board Agenda

The September 29, 2021, CSB Board Meeting agenda was presented for review, Chair Garrett McGuire noted the following changes to the CSB Board September Agenda: move the matters of the public section to after the general assembly item, remove matters of the board and committee reports from the agenda.

A. General Assembly Session Agenda Item

Executive Director Daryl Washington mentioned that Elizabeth McCartney is finalizing the presentation and the one-page talking points which will be disseminated to the board prior to the meeting.

8. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple noted that there was no meeting in the month of September 2021 and mentioned that Lyn Tomlinson coordinated a meeting with Aimee Brobst who is leading the Fairfax County Strategic Plan and invited SDOC providers to the meeting. **The next meeting of the Service Delivery Oversight Committee is Wednesday, October 13, 2021, at 4:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair McGuire noted the committee received an update from Daniel Herr in regard to the Director of Quality Improvement position, overview on licensing and regulatory framework, summary on the tri-annual review process, updates on the Electronic

Health Record implementation; update from Daryl Washington in regard to the independent audit on CSB billing services from the Fairfax County Board of Supervisors. **The next meeting of the Compliance Committee is Wednesday, October 20, 2021, at 4:00 p.m., via Zoom Conference.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Board Chair Jennifer Adeli will be absent, Committee Member Dan Sherrange will chair the meeting instead. **The next meeting of the Fiscal Oversight Committee is Thursday, September 16, 2021, at 4:00 p.m., via Zoom Conference.**

D. Other Matters:

None were mentioned.

9. CSB Board Annual Planning Calendar

Committee Member Bettina Lawton requested the board clerk review the annual planning calendar to remove items that do not align with the proposed monthly deadlines, with that recommendation, the calendar was accepted as presented.

CLOSED SESSION

Board Chair McGuire inquired whether there any matters that required discussion in closed session, none were raised.

10. Adjournment

Board Member Bettina Lawton made the motion to adjourn the meeting at 5:41 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: JENNIFER ADELI; CAPTAIN DEREK DEGEARE

10/20/2021

Date Approved

Josefine Cadima

Clerk to the Board