

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
FISCAL OVERSIGHT COMMITTEE VIRTUAL MEETING MINUTES
SEPTEMBER 16, 2021**

The Fiscal Oversight Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Sherrange called the meeting to order at 4:01 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** DAN SHERRANGE* (CHANTILLY, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); BETTINA LAWTON** (VIENNA, VA); DIANA RODRIGUEZ (MCCLEAN, VA); ANDREW SCALISE (FAIRFAX, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)

ABSENT: **BOARD MEMBERS:** JENNIFER ADELI; CAPTAIN DEREK DEGEARE

*Dan Sherrange chaired the meeting on behalf of Jennifer Adeli.

**Committee Member Bettina Lawton entered the meeting at 4:08p.m.

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Chief Financial Officer Jessica Burris, Director of Analytics & Evaluation Linda Mount and Board Clerk Joseline Cadima.

Committee Chair Dan Sherrange conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair Dan Sherrange passed the virtual gavel to Committee Member Sandra Slappey Brown to make several motions required to begin the meeting.

A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Sandra Slappey Brown and passed unanimously.

Preliminary Motions

Committee Chair Dan Sherrange made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 860 4722 3536 and Passcode: 655025. Motions were seconded by Committee Member Andrew Scalise and unanimously approved. Committee Chair Dan Sherrange made a final motion that that all the matters addressed on today's agenda are

statutorily required or necessary to continue operations and the discharge of the CSB Board’s lawful purposes, duties, and responsibilities. The motion was seconded Committee Member Andrew Scalise and unanimously passed.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4.

AYES: BOARD MEMBERS: DAN SHERRANGE (CHANTILLY, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); DIANA RODRIGUEZ (MCCLEAN, VA); ANDREW SCALISE (FAIRFAX, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)

NOES: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: JENNIFER ADELI; CAPTAIN DEREK DEGEARE

5. Approval of Minutes

Meeting minutes of the August 19, 2021, Fiscal Oversight Committee were provided for review and revision.

MOVED BY COMMITTEE MEMBER SANDRA SLAPPEY BROWN, SECONDED BY COMMITTEE MEMBER KAREN ABRAHAM TO APPROVE AGENDA ITEM NO. 5.

AYES: BOARD MEMBERS: DAN SHERRANGE (CHANTILLY, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); DIANA RODRIGUEZ (MCCLEAN, VA); ANDREW SCALISE (FAIRFAX, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)

NOES: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: JENNIFER ADELI; CAPTAIN DEREK DEGEARE

6. Administrative Operations Report

Deputy Director of Administrative Operations Daniel Herr provided the staff report and mentioned that the anticipated return to work date is October 11, 2021, , with an allowance for teleworking of up to 60% of assigned hours; the number of Family Medical Leave requests have increased to 15 or more a week which is further impacting the service delivery demand; the Health Department is expecting the fourth peak in number of infections at the end of September into the month of October; approximately \$200M in federal grant money was awarded to Fairfax County via the American Rescue Plan Act (ARPA), the CSB has requested funds to support Diversion First and to comply with the Marcus Alert, to continue partnership with Healthy Minds and expanding short term behavioral health services to 23 elementary schools for families who do not have the means to pay for services; with the return of children and youth to school, it is expected to see a rise in the need for behavioral services, the measures taken to combat these events are working together with Healthy Minds to provide private providers who can provide short-term services and having the Fairfax County Schools provide behavioral health screeners for children and youth and link them to services as proactively as possible; the STEP-VA funds is to build out nine core services in Virginia

to provide equality throughout the community , there is a total of eight positions that were funded through this initiative and the Board of Supervisors will vote on October 5, 2021 to approve those funds; the Board of Supervisors independent auditor conducted an audit on the CSB revenue and collection process for FY20 & FY21 which will be reported to the Audit Committee on Tuesday, September 23, 2021, and the report will be shared with the board once it is released; there is a continued conversation between CSB Executive Leadership and the Department of Human Services to keep brainstorming for the on-going efforts for retention and recruitment of employees.

Deputy Director of Clinical Operations Lyn Tomlinson provided the Human Resources Vacant General Merit Positions.

7. Clinical Operations Report

Deputy Director of Clinical Operations Lyn Tomlinson provided the staff report and an overview of the August 2021 data reports; stated that in early October 2021 the entry and referral procedures will be transitioning to a different method of screening, which will include a series of “yes and no” questions, this will diminish the clients need to be assessed multiple times and re-live their trauma.

8. Financial Status

Financial Chief Officer Jessica Burris provided the staff report and an overview of the modified fund statement, variable revenue report, and expenditures-budget and actuals financial reports.

9. Open Discussion

No discussion.

10. Adjournment

MOVED BY COMMITTEE MEMBER SANDRA SLAPPEY BROWN, SECONDED BY COMMITTEE MEMBER BETTINA LAWTON TO ADJOURN THE MEETING AT 5:04 P.M.

- AYES: BOARD MEMBERS:** DAN SHERRANGE (CHANTILLY, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); DIANA RODRIGUEZ (MCCLEAN, VA); ANDREW SCALISE (FAIRFAX, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)
- NOES: BOARD MEMBERS:** NONE
- ABSENT: BOARD MEMBERS:** JENNIFER ADELI; CAPTAIN DEREK DEGEARE

10/21/2021

Date Approved

Joseline Cadima

Clerk to the Board