

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
DECEMBER 8, 2021**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:33 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (HERNDON, VA); CAPTAIN DEREK DEGEARE (LOUDON
COUNTY, VA); BETTINA LAWTON (AUSTIN, TX); DAN SHERRANGE
(CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

ABSENT: **BOARD MEMBERS:** NONE

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, and Board Clerk Joseline Cadima.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair McGuire passed the virtual gavel to Committee Member Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Captain Derek DeGeare and passed unanimously.

Preliminary Motions

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 856 0939 5319 and Passcode: 282468. Motions were seconded by Committee Member Captain Derek DeGeare and unanimously approved.

Board Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Captain Derek DeGeare and unanimously passed.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review and no amendments were made.

COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (HERNDON, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (AUSTIN, TX); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: NONE

5. Approval of the Minutes

Meeting minutes of the November 10, 2021, Executive Committee were provided for review and revision.

MOVED BY BOARD MEMBER DAN SHERRANGE, SECONDED BY BOARD MEMBER CAPTAIN DEREK DEGEARE TO APPROVE ITEM NO. 5.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (HERNDON, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: BETTINA LAWTON*

ABSENT: BOARD MEMBERS: NONE

*Board Member Bettina Lawton abstained from the vote, citing her absence during the November 10, 2021, Executive Committee Meeting.

6. Director's Report

Executive Director Daryl Washington wanted to make the Committee aware that the Human Resources Director passed away recently. Jessica Burriss has left the Agency and in the meantime Tom Young will be acting as the Interim Chief Financial Officer. The position for Chief Financial Officer will be advertised in the future and the Committee will be given updates along with having a member be part of the interview panel. Also reported that Yalonda Robinson is the new Assistant to the Executive Director, Elizabeth McCartney will be on maternity in the next few weeks and Lyn Tomlinson will take over legislative bill's items, along with Joseline Cadima and Yalonda Robinson covering the Board Testimony Hearing Items. A selection for the Equity and Inclusion Director has been made, and the start date for that position will be Monday, December 13, 2021. The Police Department has a press release for the Red Flag Law, this allows permission from a judge to remove a weapon from someone with a gun that is a danger to themselves or others, because this becomes a public safety issue. Shana Grady will represent the CSB at this press release, it's important to mention that statistics report that only 4% of firearm events are of individuals who are mentally ill. Partial Hospitalization will be offline, and the staff will be shifted to other service areas that are in grave need of help. Executive Director will be giving a presentation to the Health and Human Services Board, topic discussed will be youth mental health due to the rise of anxiety, stress, and depression. Supervisor Walkinshaw did a ride-along with the Police Department and topic number one during that event was the boarding issue at the local hospitals and the number of law individuals that are being affected by this problem. The boarding issue will be spoken about at the upcoming Board of Supervisors Meeting in which CSB will be providing information on how this became a problem, what's currently being done, and providing recommendations to fix it. Mentioned a new service in the region by "Community Based Coordination Solutions" that will be linking patients who are being discharged from state hospitals to local services. Over 90% of CSB staff is vaccinated against COVID-19, testing for those unvaccinated continues to take place. Stated that he will be taking off a week in between Christmas and New Year's, and Lyn Tomlinson will be Acting Executive Director.

7. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, no recommendations were offered, the calendar was accepted as presented.

8. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported that Darcy Hubbard, presented an overview of the services that CASA provides and that yielded to a very engaging conversation with associate members. **The next meeting of the Service Delivery Oversight Committee is Wednesday, February 9, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire mentioned meeting Director of Quality Improvement Joan Rodgers, received an update on the Electronic Health Record noting that Welligent is having slight delays with meeting key deliverables. And informed of an upcoming review of services received by individuals in Developmental Disabilities by the Department of Behavioral Health and Developmental Disabilities. **The next meeting of the Compliance Committee is Wednesday, January 19, 2022, at 4:00 p.m., via Zoom Conference.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Member Jennifer Adeli mentioned the cancellation of the December 9, 2021, meeting due to a delay of pulling data for the month of November 2021. **The next meeting for the Fiscal Oversight Committee is Thursday, January 20, 2022, at 4:00 p.m. via Zoom Conference.**

D. Other Matters:

Committee Chair Garrett McGuire reported that the Ad Hoc Board Member Planning Retreat Committee met on December 2, 2021, discussed the Agenda for the Retreat which will take place on Saturday, February 26, 2022. The day consists of touring the Merrifield Center, having one-on-one sessions with clinicians so gather information on their interactions with patients and get a perspective on their day-to-day functions. Along with talking about the CSB's Strategic Plan and One-Fairfax.

9. Closed Session

Board Chair Garrett McGuire inquired whether there any matters that required discussion in closed session, none were raised.

10. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:29 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (HERNDON, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (AUSTIN, TX); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: NONE

01/19/2021

Date Approved

Josefine Cadima

Clerk to the Board