

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD
VIRTUAL MEETING MINUTES
FEBRUARY 23, 2022

The Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 5:01 p.m.

Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); ROBERT BARTOLOTTA (FALLS CHURCH, VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

ABSENT: **BOARD MEMBERS:** DARIA AKERS; SANDRA SLAPPEY BROWN

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Deputy County Attorney Cynthia Tianti, Service Director Marissa Farina-Morse, Deputy Director Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloï, Director of Behavioral Health Operations Sebastian Tezna and Board Clerk Joseline Cadima

Board Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair Garrett McGuire passed the virtual gavel to Board Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Board Member Robert Bartolotta and passed unanimously.

Preliminary Motions

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting

electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 895 0671 7992 and Passcode: 664302. Motions were seconded by Board Member Captain Derek DeGeare and unanimously approved. Board Chair Garrett McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded Board Member Captain Derek DeGeare and unanimously passed.

2. Matters of the Public

Kimi Fergus, member of the public, thanked the Board for hearing and addressing her concerns over the temporary closing of the "New Generations" program, which is the only program in Fairfax County that allows a mother to enter treatment with her child. She looks forward to hearing updates regarding metrics being used to explain the closure of the program.

3. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

BOARD MEMBER CONSENSUS TO APPROVE AGENDA ITEM NO. 3

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); ROBERT BARTOLOTTA (FALLS CHURCH, VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: DARIA AKERS; SANDRA SLAPPEY BROWN

4. Approval of the Minutes

The January 26, 2022, CSB Board Meeting Minutes were provided for review, no amendments were made.

MOVED BY BOARD MEMBER EDWARD ROSE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE AGENDA ITEM NO.4.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); ROBERT BARTOLOTTA (FALLS CHURCH, VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE
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5. Staff Presentation

A. Jail-Based & Diversion Program

Service Director Marissa Farina-Morse provided a brief overview of the program which included information on staff, budget, adult detention center, jail diversion, and court-based programs.

6. Director's Report

A. Services Update

Deputy Director of Clinical Operations Lyn Tomlinson noted the current vacancy count of 193 and provided an update on the two programs that are temporarily offline. Partial Hospitalization has been offline since mid-December 2021 (staff has been assigned to Outpatient Adult Case Management and Front Door Programs) and New Generations has been offline since mid-January 2022 (staff has been assigned to Residential Substance Abuse Co-Occurring Programs). More orientations were offered to youth and adults during the month of January than all last year, this is due in large part to the number of staff that have been re-assigned from the programs that are temporarily offline, such as the PATH program and the Wellness Health Promotion & Prevention Services. The former Nursing Home, known as Cameron Glen, located in Reston had homeless individuals living in the building, in a collaborative effort with Reston Strong, Office of Code Compliance, and INOVA the individuals were safely removed. INOVA plans to tear down the building and construct something else.

Deputy Director Barbara Wadley-Young mentioned that due to the increasing of staff vacancy, specifically in the behavioral health outpatient services, this has led to the recent tracking of staffing vacancies and time to treatment data. The data capacity reporting is specifically looking at six primary areas: full-service capacity, current service capacity, service capacity shortfall & vacancies, current number served (point-in-time), over-subscribed service capacity, and monitor individuals waiting for services (monitoring list and waiver wait list).

Executive Director Daryl Washington reported an update on the data platform (state-wide Crisis Services Platform), the Fairfax County's Information Technology office provided approval to move forward with using this platform. Services continue to be provided for the Call Center Services, Emergency Services, and Contract Provider Services; however, the data/information is not being entered into the state data platform at this time.

B. COVID-19 Update

Deputy Director of Administrative Operations Daniel Herr noted that after the large increase in positive infections following the holiday season, the numbers have dramatically decreased.

C. Other Updates

Executive Director Daryl Washington mentioned the upcoming VACSB Training Conference held in Reston, Virginia on May 4-6, 2022. The Fairfax County Budget was presented to the Board of Supervisors on Tuesday, February 22, 2022, briefly discussed the impact to the Fairfax/Falls Church CSB which was sent as an email to the Board. The main highlights include employee compensation of \$13.4 million in funding for a 4.01% market rate adjustment for all employees, performance and longevity increases averaging 2.15%, Diversion First \$695,364 for 4 new positions and \$212,800 in operating expenses. Detoxification and Residential Treatment Services will receive \$612,310 for 4.5 new positions, Emergency Services \$150,364 for 1 new position, Co-Responder and Behavioral Health Crisis Calls \$2.1 million in ongoing funding to pay for the 17 positions that were added at the FY 2022 budget mid-year review. And lastly, the transfer of \$375,950 for 2 positions which facilitate countywide Diversion First and response to the opioid epidemic. Important dates include March 8 advertisement of the tax rate, April 12-14 public hearings on the budget, April 22 Budget Committee meeting for pre-markup, April 26 Board of Supervisors marks up FY 2023 Budget, and May 10 will be the adoption of the FY 2023 Budget. Also mentioned changes to staff compensation which occurred this past week, this mid-year adjustment includes the following: Developmental Disability Specialists and Behavioral Specialists were given a two S-Level increase (which is a 10% increase), Nurses and Business Analyst positions were given a one S-level increase (which is a 5% increase). The number of CSB staff impacted by this change in compensation is 756. The Chairman and other localities will be visiting Merrifield Center on Friday, February 25, 2022, to go over the Diversion First Program and tour the Emergency Services.

Healthcare Systems Director Jennifer Aloï provided a summary on the recent changes to the Electronic Health Record, which caused the cancellation of the contract with Welligent at the end of January 2022. It was also noted that they are working to modify the current contract with Credible (recently bought out by Qualfex), along with putting out market research for several different Electronic Health Record's out of the market, with the possibility of placing a Request for Information. After diligently conducting research and based on the needs of the CSB the list of possible vendors went from 30 to 12.

Deputy Director of Administrative Operations Daniel Herr highlighted the impact of the national and state work shortage on administrative services: Human Resources is experiencing a 30-50% vacancy rate, the Finance Department has the Chief Finance Officer, Budget Manager as well as four supervisory vacant positions, the Business Operations (Client Access Services Team) has decreased a vacancy rate to 7% which was at a high of 30% at one point in time.

7. Matters of the Board

Board Chair Garrett McGuire noted March as Developmental Disability Inclusion Month, and a collaborative proclamation will be presented in the Board of Supervisors Meeting. Reminded the Board of the Fairfax County Budget Hearings will occur in April of 2022, and an email will be sent out requesting volunteers to provide public testimony at the hearings. Updated the Board on re-visiting

the topic of the Board Retreat and narrowing down on dates, also mentioned having in-person meetings soon following guidance from the Executive County's Office.

8. Committee Reports

A. **Service Delivery Oversight Committee**

Committee Chair Anne Whipple mentioned their February meeting had two breakout sessions (Developmental Disability Session and Behavioral Health Session) in which each group discussed legislation related to their field. **The next meeting is Wednesday, April 13, 2022, at 5:00 p.m.**

B. **Compliance Committee**

Committee Chair Garrett McGuire reported that Quality and Improvement Director Joan Rodgers provided information on the building of a report that would allow tracking of training completion by staff. The Department of Behavioral Health and Developmental Services has begun their in-person audits again, and the committee reviewed the Serious Incidents in our community. **The next meeting is Wednesday, March 16, 2022, at 5:00 p.m.**

C. **Fiscal Oversight Committee**

Committee Chair Jennifer Adeli noted covering time to treatment and other key metrics reports along with receiving an administrative update on the electronic health record. **The next meeting is Thursday, March 17, 2022, at 4:00 p.m.**

D. **Other Reports**

None were raised.

9. Information Item:

A. **Proposed Changes to the FY 2023 Fee Schedule**

Director of Behavioral Health Operations Sebastian Tezna provided the staff report which included information on the process for the annual rate setting for the CSB fee schedule, approval of the fee schedule by the CSB Board on March 23, 2022, approval by the Board of Supervisors on the April or May 2022 meeting, and new fees going into effect on July 1, 2022.

Closed Session:

Board Chair Garrett McGuire inquired whether there were any matters that required discussion in closed session, none were raised.

10. Adjournment

Board Chair Garrett McGuire adjourned the meeting at 6:19 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); ROBERT BARTOLOTTA

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NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

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03/23/2022

Date Approved

Josefine Cadima

Clerk to the CSB Board