



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

Jennifer Adeli, Chair (acting)

**Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031**

Wednesday, March 15, 2023, 4:00 PM

This meeting can also be attended via electronic access through Zoom

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Meeting ID: [885 0572 4050](https://zoom.us/j/88505724050) • Passcode: 902813

MEETING AGENDA

- | | |
|--|-------------------------|
| 1. Meeting Called to Order | Jennifer Adeli |
| 2. Roll Call, Audibility and Preliminary Motions | Jennifer Adeli |
| 3. Matters of the Public | Jennifer Adeli |
| 4. Amendments to the Meeting Agenda | Jennifer Adeli |
| 5. Approval of the February 15, 2022, Meeting Minutes | Jennifer Adeli |
| 6. Compliance Committee Update | Joan Rodgers |
| A. Comply Track Report | |
| B. CSB Serious Incident (Level III) Report | |
| C. CSB Annual Training Data | |
| 7. Directors Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 8. Review of the March 22, 2023, CSB Board Meeting Agenda | Jennifer Adeli |
| 9. CSB Board Annual Planning Calendar | Jennifer Adeli |
| 10. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Jennifer Adeli |
| C. Fiscal Oversight Committee | Dan Sherrange |
| D. Other Matters | |
| 11. Information Item | |
| A. FY 2024 Congressionally Directed Spending from HRSA | Daryl Washington |
| 12. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.com/municipal-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
FEBRUARY 15, 2023**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); ANDREW SCALISE (FAIRFAX, VA); ANNE WHIPPLE (GREAT FALLS, VA); DAN SHERRANGE (CHANTILLY, VA); BETTINA LAWTON (VIENNA, VA)

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloï, Director of Quality Improvement Joan Rodgers and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members were present and audible. Committee Chair McGuire passed the virtual gavel to Committee Member Jennifer Adeli to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Anne Whipple and approved unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 826 4182 4532 and Passcode: 177934. Motion was seconded by Committee Member Dan Sherrange, with Committee Member Bettina Lawton opposing. The motion was approved with a four-to-one vote.

Committee Chair Garrett McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Dan Sherrange and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The February 15, 2023, Executive Committee minutes were distributed for review. Following this, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Bettina Lawton and unanimously approved.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, the CSB Board Education Report, and the CSB Annual Training Data - PowerDMS.

7. Director's Report

Deputy Director of Clinical Operations Lyn Tomlinson announced Sarah Gary as the new Division Director of Diversion & Jail-Based Services. Sarah will join future CSB Board meetings and have the opportunity to meet everyone.

Executive Director Daryl Washington shared that the CSB has partnered with the Virginia Department of Behavioral Health and Developmental Services to launch REVIVE!, a program that makes naloxone available to lay rescuers to reverse opioid overdoses. REVIVE! trains individuals on what to do and not do in an overdose situation, how to administer naloxone, and what to do afterward. The CSB prevention staff has conducted the REVIVE! training for over a thousand Fairfax County Public School employees and are set up to train students within the school system. Each attendee also receives a free REVIVE! kit, which includes all the supplies needed to administer naloxone. The Fairfax County Executive Director will present his proposed budget to the Board of Supervisors on Tuesday, February 21, 2023. The Governor of Virginia announced that they are allocating some of the \$2M to contribute to creating Southwest Virginia's first comprehensive residential treatment facility, the Wildwood Recovery Center. The CBS submitted a draft of the Marcus Alert plan to the State, followed by a dialog session to review the Marcus Alert plan with the Stakeholders.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that the CSB had purchased infrastructure for the data warehouse, and we have successfully run the Data Export tool to export all of our credible data.

8. Review of the CSB Board February 22, 2023, Agenda

Committee Chair Garrett McGuire requested action item six (6) regarding the Staff Presentation be removed and replaced with the Opioid Overdose and Naloxone Training.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple shared that the Executive Director of the ARC of Northern Virginia, Melissa Heifetz, and the Director of Advocacy, Lucy Beadnell discussed the Advocacy Services for Individuals with Disabilities and the Arc of Northern Virginia's 2023 Legislative and Budget Priorities. There will be a CSB Board visit to the New Horizons Program on Thursday, March 2, 2023, at 1:00 pm. **The next meeting of the Service Delivery Oversight Committee is Wednesday, April 12, 2023, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange reported that the second-panel interviews for the CFO position would take place next week, and they hope to have a final selection soon. **The next meeting of the Fiscal Oversight Committee is Thursday, February 16, 2023, at 4:00 p.m.**

11. Adjournment

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:21 PM.

Date Approved

Clerk to the Board

Audit Report CSB Board For March 2023

Item Custom Id	Audit Start Date	Entity	Audit Scope	Audit Type	Sample Size	CSB Board Reporting	Audit Action Plan	Additional Information
3267	7-Feb-22	DBHDS	Group Homes, Supervised Living, and Support Coordination Annual Inspection	Records, Training, Personnel, and Environment	4 staff/4 individuals	Standard business risk	License Review	Licensing activity
3319	31-May-22	DBHDS	DD Case Management	Records	1 record	Standard business risk	License Review	Licensing activity
	14-Jun-22	Virginia Board of Pharmacy	Fairfax Detox	Records	on-site review	Standard business risk	Pharmacy License Review	Licensing and DEA
3320	14-Jun-22	DBHDS	OBOT	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3374	24-Jun-22	DBHDS	SA Medical/Detox Diversion	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3375	24-Jun-22	DBHDS	Crossroads	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3376	24-Jun-22	DBHDS	Cornerstones	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3377	24-Jun-22	DBHDS	SA Supervised Living	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity

3378	24-Jun-22	DBHDS	Youth Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3379	24-Jun-22	DBHDS	Intensive Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
2934	1-Jul-22	CSB Internal	Merrifield	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Adult MH Case Management
3593	1-Jul-22	CSB Internal	Chantilly	Records	16 records	Standard business risk	Monitoring	Routine/Ongoing Cornerstones ASAM 3.3 Detoxification Center
3595	1-Jul-22	CSB Internal	Chantilly	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Support Coordination
3598	1-Jul-22	CSB Internal	Northwest Center Reston	Records	2 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3600	1-Jul-22	CSB Internal	Merrifield	Records	2 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3686	1-Jul-22	CSB Internal	South County Human Services Center	Records	5 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient
3689	1-Jul-22	CSB Internal	Gartlan	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
3691	1-Jul-22	CSB Internal	Merrifield	Records	3 records	Standard business risk	Monitoring	Quality review Behavioral Health Outpatient Services

3597	22-Jul-22	CSB Internal	Gartlan	Billing	5 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
	29-Jul-22	DBHDS	MH Supervised Living	Records, Training, Personnel, and Environment	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021-on 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	29-Jul-22	DBHDS	Assertive Community Treatment Services	Records, Training, and Personnel	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021-on 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	August 2, 2022	DBHDS	Block Grant Review	Mental Health Services & Substance Use Disorder Services	Policies and Procedures, Records, Site Visit, Personnel	Standard business risk	Block Grant Review	A review of programs to ensure the implementation is in accordance with the Block Grant funding and requirements MHOP Adult and Youth, MHCM Adult and Youth, SA OP Adult and Youth, ACT
	6-Aug-22	VCU (DBHDS)	ACRS (ID/DD Group Homes)	Interview with 1 individual in service	Satisfaction with services	Standard business risk	National Core Indicators (contracted to VCU)	Licensing activity
	15-Aug-22	Diox Health (Anthem)	System Review	5 Records Review (1/1/20 - 12/31/22)	Quality Review	Standard business risk	Quality of Care	Quality of Care Review

	15-Aug-22	HSAG	Support Coordination & DD Services	Records and interviews	1 - DD; 77 - Support Coordination	Standard business risk	DOJ Settlement	4th Round - analyzing results
	16-Aug-22	DBHDS	Support Coordination	Quality Reviews with Individual, family, staff, & records	4 records, staff, family, and individual interviews	Standard business risk	License Review	Licensing activity
3931	23-Aug-22	DMAS	Intensive Outpatient (Agency-wide)	DMAS Desk Audit (2019, 2020)	Chart reviews (3), Provider Requirements, Employee Records (32 staff)	Standard business risk	DMAS Quality Review	Chart requirements: assessments, reassessments, intakes, service plans, quarterlies, service authorizations, progress notes, discharge summaries, admission paperwork (releases, rights), med and hospital documentation, supervision documents Provider - DBHDS license, MCO agreement, EHR policy & procedure, approval of marketing materials Employee Records - application, resume, college transcripts, position identification, date of hire, licenses & certifications, triennial license with QMHP-eligible staff, approval of any DMAS variance related to QMHPs
3934	22-Nov-22	DBHDS	Adult Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review

3935	22-Nov-22	DBHDS	Youth Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3936	22-Nov-22	DBHDS	Outpatient Services	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3937	22-Nov-22	DBHDS	Partial Hospitalization Program	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3938	22-Nov-22	DBHDS	Supervised Housing	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3939	22-Nov-22	DBHDS	Residential Crisis Stabilization	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3940	22-Nov-22	DBHDS	Crisis Intervention (Emergency Services)	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
	19-Sep-22	IPS Employment Center/DMAS	Behavioral Health Employment Team	Evidence-based Practice Fidelity Review	Charts, Interviews with Staff and Individuals in service	Standard business risk	Base-line program review	DARS (Virginia Department for Aging and Rehabilitative Services) as the contracting entity, Individual Placement and Support: an evidence-based approach to supported employment for people who have a mental illness
3597	22-Jul-22	CSB Internal	Gartlan	Billing	5 records	Standard business risk	Monitoring - 3 months	Behavioral Health Outpatient Services

3791	1-Jul-22	CSB Internal	Northwest Center Reston	Records	18 records	Standard business risk	Monitoring	Supportive Community Residential Services
3793	1-Jul-22	CSB Internal	Chantilly	Records	11 records	Standard business risk	Monitoring	Residential Treatment and Detoxification Services
3795	1-Jul-22	CSB Internal	Gartlan	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3797	1-Jul-22	CSB Internal	Northwest Center Reston	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3799	1-Jul-22	CSB Internal	Pennino	Records	3 records	Standard business risk	Monitoring	Assisted Community Residential Services
3913	1-Jul-22	CSB Internal	Merrifield	Records	11 records	Standard business risk	Monitoring	Diversion & Jail-based Services
3916	1-Jul-22	CSB Internal	Merrifield	Records	6 records	Standard business risk	Monitoring	Intensive Community Treatment Services
4017	1-Jul-22	CSB Internal	Northwest Center Reston	Records	6 records	Standard business risk	Monitoring	Supportive Community Residential Services
4033	1-Jul-22	CSB Internal	Chantilly	Records	5 records	Standard business risk	Monitoring	Residential Treatment & Detox Services
	17-Jan-23	DBHDS	ARCS	Records, Personnel Records, and Residence	3 records/2 personnel records	Standard business risk	License Review	Annual Review

	17-Jan-23	DBHDS	Support Coordination	Records and Personnel Records	2 in service/1 discharge, 2 personnel records	Standard business risk	License Review	Annual Review
	6-Feb-23	DMAS	ACRS	Records, Personnel Records of all staff assigned, interview with individual in service	3 records, 23 ACRS personnel records, 1 individual interview	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waiver
	6-Feb-23	DMAS	Support Coordination	Records, Personnel Records of all staff assigned, interviews with individuals in service	93 records, 52 personnel records, 2 individual interviews	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waiver
4136	1-Jul-22	CSB Internal	Gartlan	Records	3 records	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4140	1-Jul-22	CSB Internal	Chantilly	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services

4142	1-Jul-22	CSB Internal	Northwest Center Reston	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services
	30-Mar-23	HSAG	Support Coordination & DD Services	Records and interviews	TBD	Standard business risk	DOJ Settlement	5th Round

AUDIT LEGEND	
Item CustomID	Identification number automatically assigned by ComplyTracker
Start Date	Date the audit was initiated
Entity	Location where the audited service was provided
Audit Scope	The agency conducting the audit and the scope of the audit
Audit Type	Description of audit, e.g., record review only, onsite audit
Sample Size	Number of charts reviewed
Board Reporting	Level of business risk associated with audit findings
Action Plan	Description of actions taken in response to the audit

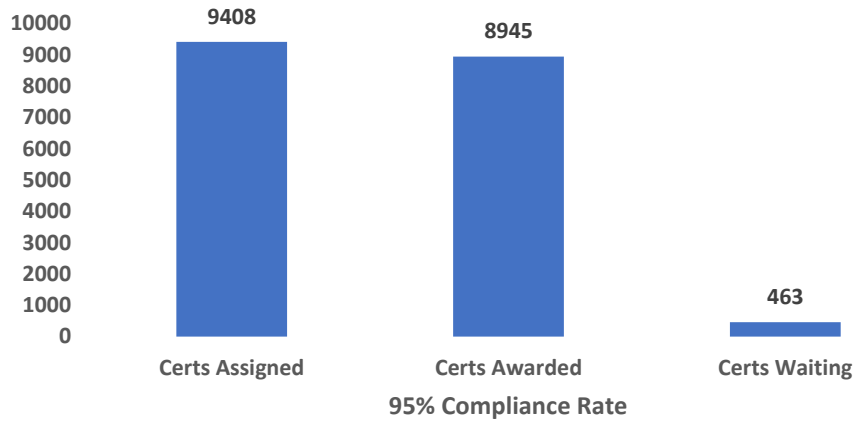
CSB Board CAP Report For March 2023

Item Custom ID	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
4214	Jan 31, 2023	Cornerstones	DBHDS	Corrective Action Plan submitted and accepted by DBHDS, Office of Human Rights (OHR).	CAP Closed	Medication error/no harm (from August)
4217	Jan 31, 2023	Support Coordination	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	Under Review	Risk Management and QI Plans, Root Cause Analysis Policy
4215	Feb 1, 2023	Assisted Community Residential Services	DBHDS	Corrective Action Plan submitted and accepted by DBHDS, Office of Human Rights (OHR).	CAP Closed	Medication error/no harm
4216	Feb 7, 2023	Support Coordination	DBHDS	Corrective Action Plan submitted and accepted by DBHDS, Office of Human Rights (OHR).	CAP Closed	Late SIR
	28-Feb-23	ACRS	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	Under Review	QI Plan, Root Cause Analysis Policy

CAP LEGEND	
Item CustomId	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report

Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided
Agency	Agency requesting and reviewing the CAP
Narrative	Description of the reason for the CAP
Closed	Date the reviewing agency approved the CAP

22 Annual Training Courses Assigned Across 14 Licensed Programs





FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Garrett McGuire, Chair

Sharon Bulova Center for Community Health

8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West

Fairfax, VA 22031

Wednesday, March 22, 2023, 5:00 PM

This meeting can also be attended via electronics access through Zoom

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+1 346 248 7799 US (Houston)

Meeting ID: [822 9418 1053](#) Passcode: 007116

MEETING AGENDA

- 1. Meeting Called to Order** **Garrett McGuire**
- 2. Roll Call, Audibility and Preliminary Motions** **Garrett McGuire**
- 3. Matters of the Public** **Garrett McGuire**
- 4. Amendments to the Meeting Agenda** **Garrett McGuire**
- 5. Approval of the February 22, 2023, Meeting Minutes** **Garrett McGuire**
- 6. Staff Presentation** **David Simmons**
- 7. Director’s Report** **Daryl Washington**
 - A. County, Regional, State and Cross Agency Initiatives
 - B. Covid Update
 - C. Electronic Health Record Update
- 8. Matters of the Board** **Garrett McGuire**
- 9. Committee Reports**
 - A. Service Delivery Oversight Committee **Anne Whipple**
 - B. Compliance Committee **Garrett McGuire**
 - C. Fiscal Oversight Committee **Dan Sherrange**
 - D. Other Reports
- 10. Action Item** **Sebastian Tezna**
 - A. Proposed Changes to FY24 CSB Fee Schedule
 - B. FY 2024 Proposed Fee Schedule
- 11. Adjournment**

Meeting materials are posted online at [Community Services Board | Community Services Board \(fairfaxcounty.gov\)](#) or may be requested by contacting Sameera Awan at Sameera.Awan@fairfaxcounty.gov

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2023 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	20	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6**	13**	13**	14**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Merrifield Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

March 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15 Executive Committee Meeting – 4:00 PM	16 Fiscal Oversight Committee Meeting – 4:00 PM	17	18	19
20	21	22 CSB Board Meeting – 5:00 PM	23	24	25	26
27	28	29	30	31		

Board Review, Action, or Information:

- Identify CSB Board Members for Budget Testimony (R)
- Prep CSB input for Human Services Council FY Budget Testimony (R)
- Prep CSB Budget Testimony; BOS Budget Hearings April (R)

Events of Interest:

- Board of Supervisors (BOS) advertises FY 2024 tax rates
- VACSB Development & Training Conference May 3-5, 2023 (Marriot Waterside – Richmond, VA)

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

April 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4	5	6	7	8	9
10	11	12 *Service Delivery Oversight Committee Meeting – 5:00 PM	13	14	15	16
17	18	19 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	20 Fiscal Oversight Committee Meeting – 4:00 PM	21	22	23
24	25	26	27	28	29	30

Board Review, Action, or Information:

- Appointment of CSB Officer Nominating Committee (A)
- Board of Supervisors FY 2024 Advertised Budget Public Hearings – CSB Testimony (R)

Events of Interest:

- Board of Supervisors (BOS) Markup of County FY 2024 Budget
- VACSB Development & Training Conference May 3-5, 2023 (Marriot Waterside – Richmond, VA)
- May 2023 CSB Spirit of Excellence and Honors Awards
- Updated FY 2023 CSB Fee Schedule included in the Board of Supervisors May Meeting Agenda

***SDOC meets on the 2nd Wednesday of every even month**

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

May 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Executive Committee Meeting – 4:00 PM	18 Fiscal Oversight Committee Meeting – 4:00 PM	19	20	21
22	23	24 CSB Board Meeting – 5:00 PM	25	26	27	28
29	30	31				

Board Review, Action, or Information:

- Approval of FY 2024 Budget in Concept (A)
- Match Members with General Assembly Representatives for Outreach (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)
- Board Carryover Actions (R)

Events of Interest:

- *VACSB Development & Training Conference May 3-5, 2023 (Marriot Waterside – Richmond, VA)
- Board of Supervisors (BOS) Markup of County FY 2024 Budget
- Board of Supervisors (BOS) Carryover Approvals
- School Board adopts FY 2024 Budget

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

June 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 *Service Delivery Oversight Committee Meeting – 5:00 PM	15	16	17	18
19	20	21 Executive Committee Meeting – 4:00 PM	22 Fiscal Oversight Committee Meeting – 4:00 PM	23	24	25
26	27	28 CSB Board Meeting – 5:00 PM	29	30		

Board Review, Action, or Information:

- Approval of FY 2023 Budget in Concept (A)
- Match Members with General Assembly Representatives for Outreach (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)
- Board Carryover Actions (R)

Events of Interest:

- Upcoming: Board of Supervisors (BOS) Carryover Approvals
- Upcoming: VACSB Public Policy Conference 2023

*SDOC meets on the 2nd Wednesday of every even month

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

July 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4 Independence Day	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Executive Committee Meeting – 4:00 PM	20 Fiscal Oversight Committee Meeting – 4:00 PM	21	22	23
24	25	26 CSB Board Meeting – 5:00 PM	27	28	29	30

Board Review, Action, or Information:

- Election of CSB Board Officers (A)
- SDOC Associate Member Nominations and Appointment (A)
- Community Services Performance Contract Renewal (A)
- CSB Board Review of Human Services Issues Paper (R)

Events of Interest:

- FY 2024 Budget Year Begins
- Board of Supervisors (BOS) Meetings
- Preparation Fiscal Year End CSB Report to BOS and Cities (R)
- Preparation for legislative advocacy begins.

Department of Health and Human Services – Health Resources and Services Administration Community Project Funding/Congressionally Directed Spending - FY 2024

Issue:

Board approval for the Fairfax-Falls Church Community Services Board to apply for and accept FY 2024 Congressionally Directed Spending from the Health Resources and Services Administration (HRSA) if funding is included in the final FY 2024 federal spending bill.

Recommended Motion:

I move that the Board approve acceptance of \$6,500,000 in FY 2024 Congressionally Directed Spending from HRSA.

Background:

Board authorization for the Fairfax-Falls Church Community Services Board (CSB) to apply for and accept, if funding is appropriated, approximately \$6,500,000 in FY 2024 Congressionally Directed Spending. Funding will support one CSB community project.

The process to receive Congressionally Directed Spending (CDS) is part of the annual federal appropriations process. During March 2023, CSB worked with the County's Government Relations Team to submit one community funding request to Senators Mark Warner and Tim Kaine. Senator Warner and/or Senator Kaine may choose to submit this request via the Senate Appropriations Committee process. The relevant spending account is not available as part of the FY 2024 House Appropriations Committee process.

If this project is included in the final FY 2024 federal spending bill, funding will be appropriated under the Departments of Labor, Health and Human Services, and Education, and Related Agencies bill under the Department of Health and Human Services – Health Resources and Services Administration account. HRSA will be responsible for administering this funding. CSB will work through the HRSA application process to receive the funding.

Timing:

Board action is requested on March 22, 2023. CSB has three years to spend funds for this construction project.

Fiscal Impact:

Federal Congressionally Directed Spending of \$6,500,000 will be used for one community projects. No Local Cash Match is required. This grant does not allow for the recovery of indirect costs. This action does not increase the expenditure level in the

Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards in FY 2024.

Enclosed Documents:

Attachment A: Grant Summary

Staff:

Daryl Washington, CSB Executive Director

Sebastian Tezna, Director of Behavioral Health Operation

FY 2024 Congressionally Directed Spending for CSB

Summary of Projects

Grant Title:	Community Project Funding/Congressionally Directed Spending FY 2024
Funding Agency:	Department of Health and Human Services – Health Resources and Services Administration (HRSA)
Applicant:	Fairfax-Falls Church Community Services Board (CSB)
Funding Amount:	Federal funding of \$6,500,000.
Proposed Use of Funds:	<p>Funding of approximately \$6,500,000 would be used for one CSB community project. The project will cover costs associated with the CSB’s Crossroads Capital Improvement Project is a renovation project. Funding for renovations of the Crossroads residential facility will complete required facility updates to address outdated equipment, HVAC, plumbing, electrical and mechanical systems. Changing care standards also demand the creation of flexible space for admissions, visitors, and therapeutic services. The Crossroads facility needs these upgrades to continue providing critical services to those in the Fairfax-Falls Church community. The facility will remain operational during construction. This critical project currently has funding from a \$21 million bond referendum and another \$3.5 million in local dollars from the Fairfax-Falls Church CSB budget. To get to the \$31 million budget for the project, this one-time assistance of \$6.5 million in federal funding is needed. The \$6.5 million will go toward the HVAC (\$2.5 million), electrical (\$3 million), and plumbing (\$1 million).</p> <p>The Crossroads Capital Improvement Project is part of Fairfax County’s Capital Improvement Program (CIP), which serves as the County’s five-year roadmap for creating, maintaining and funding present and future capital infrastructure requirements. The CIP serves as a planning instrument to identify needed capital projects and coordinate the financing and timing of improvements. The CIP provides the framework for the County Executive and the County Board of Supervisors with respect to managing bond sales, investment planning and project planning.</p>
Grant Periods:	If funding is appropriated, this grant period will be for three years upon issuance of funding from HRSA.