

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
MARCH 15, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

**1. Meeting Called to Order**

Acting Committee Chair Dan Sherrange called the meeting to order at 4:03 PM

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** ACTING COMMITTEE CHAIR DAN SHERRANGE;  
JENNIFER ADELI; ANDREW SCALISE; ANNE WHIPPLE

**ABSENT:**       **BOARD MEMBERS:** GARRETT MCGUIRE; BETTINA LAWTON

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Healthcare Systems Director Jennifer Aloj, Director of Quality Improvement Joan Rodgers and Board Clerk Sameera Awan.

**3. Matters of the Public**

None were presented

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

**5. Approval of the Minutes**

February 15, 2023, Executive Committee minutes were distributed for review. Following this, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Anne Whipple and unanimously approved.

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

*\*Committee Member Jennifer Adeli & Executive Director Daryl Washington joined the meeting.*

**7. Director's Report**

**Executive Director Daryl Washington** shared that the State Budget has yet to pass, and the Governor and Senator are supposed to come back into session in a few weeks. The CSB Executive team is workforce planning and working to reclassify some of the vacant Support Coordinator

positions in order to start the hiring process. There will be a town hall discussion regarding Opioids/Fentanyl hosted by Supervisor Pat Herrity and School Board Member Laura Jane Cohen at Lake Braddock Secondary School on March 28, 2023, from 7:00 - 8:30 PM.

## **B) Healthcare Record Update**

**Healthcare Systems Director Jennifer Aloï** reported that the CSB had purchased infrastructure for the data warehouse, and we have successfully run the Data Export tool to export all of our credible data.

### **8. Review of the CSB Board March 15, 2023, Agenda**

The CSB Annual Planning Calendar was reviewed, no recommendations were offered, and the calendar was accepted as presented.

### **9. CSB Board Annual Planning Calendar**

Committee Member Andrew Scalise reminded the committee that there would not be a CSB Fiscal Oversight Meeting in July 2023 to give the CSB Staff enough time to finalize their data and create financial reports.

### **10. Matters of the Executive Committee**

#### **A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple shared the CSB Board's visit to the New Horizons Program. The New Horizons Treatment Center is a supportive community residential services program that provides individualized treatment and support services for individuals with severe mental illness and co-occurring substance use disorder. **The next meeting of the Service Delivery Oversight Committee is Wednesday April 12, 2023, at 5:00 p.m., via Zoom Conference.**

#### **B. Compliance Committee:**

Compliance Committee Member Dan Sherrange noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data.

#### **C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Member Andrew Scalise shared some highlights regarding staff vacancies. The staff vacancies were in a great position last month. **The next meeting of the Fiscal Oversight Committee is Thursday, April 20, 2023, at 4:00 p.m., via Zoom Conference.**

#### **D. Other Matters:**

### **11. Adjournment**

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Committee Member Jennifer Adeli made the motion to adjourn the meeting at 5:16 PM.

April 19, 2023

Date Approved

DocuSigned by:

*Samsara Awan*

Clerk to the Board